The information in this booklet provides a guide to planning picnics and other gatherings at the Lake Front Park. Inside you will find specific information about applying for Facility Rentals (gazebo, pavilion, & tent), Group Permits, Picnic Permits, Community Organization Permits, and class picnics.

Lake Front Park Hours
May—October
Sunday—Saturday
6 a.m.—11:00 p.m.

Community Center
Office Hours
Monday—Friday
8:30 a.m.—5:00 p.m.

All Park Use Applications must be processed at the Community Center.

General Information

- Permit Applications are accepted beginning in April for the summer season of the same year and are considered in the order received.
- Permit Applications must be submitted at least 5 days prior to the date of the event.
- Due to limitations on the number of non-residents permitted per day, availability of dates should be confirmed before event is planned.
- Forms are distributed and are only accepted at the Community Center; gate attendants are unable to accept applications.
- Applications must be submitted by Grosse Pointe Woods residents.
- Sales presentations (commercial, private, etc.) of any kind are not permitted.

Lake Front Park
23000 Jefferson
St. Clair Shores, Michigan 48080

Community Center
20025 Mack Plaza
Grosse Pointe Woods, Michigan 48236

313-343-2470
313-343-2408
FACILITY RENTALS – GAZEBOS, PAVILIONS, & TENTS

- Rentals for gazebos, pavilions, and tents are available and must be made at least 5 days prior to the event at the Community Center.
- A $50 rental fee is required for gazebos and pavilions for the full day. A rental fee of $200 is required for tents for the full day.
- Each rental allows 25 non-residents entrance to the park.
- Please refer to the map on the insert for specifications and locations of facilities.
- Park maintenance employees are available until 8 p.m. daily for questions or assistance. If you cannot locate an employee, the gate attendant or the pool supervisor can contact someone on the radio.
- Decorations and displays cannot be erected in a manner that could damage the structure.
- Refunds cannot be made based on weather conditions.
- All picnics and gatherings must end by 10:30 p.m.
- The facilities must be left in a clean, orderly condition, and all decorations, tablecloths, etc., must be removed before vacating the facility.
- Any damage to the picnic facilities is billed to the resident who rented the facility.
- Refunds cannot be made based on weather conditions.
- Due to underground lines and sprinkler systems, the locations of the tents are limited to two choices: Activities Building area and Concession Stand area.
- Requests for tent sides must be made at the time the application is submitted. Maintenance employees are unable to take additional payment the date of the picnic.
- Public walkways and the boardwalk must remain clear of obstacles (chairs, tables, etc.).

ADMITTANCE OF NON-RESIDENT GUESTS TO THE LAKE FRONT PARK

Group Permits are available to residents to increase guest privileges for a specific event. Permits are available at the Community Center beginning in April, and are required at least five days prior to the reserved date. A list of names of all non-resident guests must be provided to the Community Center five days prior to the reserved date.

The applicant is responsible for informing all guests of the park rules and ensuring they are followed. Applicants are expected to make arrangements in case of rain; the Activities Building cannot be used for picnics.

GROUP PERMITS

- Each Grosse Pointe Woods household is allowed one approved Group Permit per park pass season (May 1 – Sept. 30).
- A group permit allows 20 non-residents to the park on a specific day.
- There are 6 group permits allowed each day.
- Group picnics are not available on city-observed holidays (Memorial Day, Independence Day, City Picnic, Labor Day).
- One co-applicant residing at a different Grosse Pointe Woods address is permitted for the same picnic as long as the co-applicant is attending the picnic.
- Non-resident guest lists must be prepared by typing or legibly printing the names, listing each guest’s name separately (not Smith Family) in alphabetical order, and by including only non-residents over the age of 7.
- Primary and co-applicants are required to check in at the front gate at least one hour prior to the start of the picnic.
COMMUNITY ORGANIZATION PERMITS & CLASS PICNICS

Community Organization Permits—Weekdays only
Available for Grosse Pointe Woods organizations (civic groups, social groups, schools, church groups, clubs, etc.) planning a picnic on a weekday.

- Groups must consist of at least 50 percent Grosse Pointe Woods residents.
- A guest list with the name and address of each person, regardless of age, attending the picnic must be submitted at least 5 days prior to the event date.
- Individuals planning a class picnic or group outing with more than 15 children under the age of eleven must adhere to these rules:
  1. Each group is required to have one supervising adult per every five children; these adults must be identified as such on the guest list attached to the application.
  2. Each supervising adult must wear some sort of identifying tag that shows they are responsible for the group.
  3. When using the pool, the applicant is responsible for checking in with the Pool Supervisor before entering the pool in order to discuss procedures.

1. RULES GOVERNING THE USE OF GROSSE POINTE WOODS LAKE FRONT PARK

A. Admission to Park
1. Admission to park shall be limited to park pass holders and their guests during such hours as shall be posted at the Park entrance.
2. Children under the age of 8 must be accompanied by a person at least 16 years of age.
3. No animals are allowed in the park except for the purpose of being taken to a boat leaving the marina, use of dog park or an animal designated as a guide for the handicapped.
4. No intoxicated person shall enter, be or remain in the park.
5. Upon admittance to park, patrons are required to obey all posted rules and oral instructions from any park employee.
6. Upon admittance to park, patrons are responsible for keeping picnic areas clean and respecting the buildings and equipment.

B. Park Passes
1. The park pass is issued by the City of Grosse Pointe Woods and must be displayed upon request to any city officer, attendant or guard by the holder thereof to gain admission to or make use of the park and its facilities.
2. On occasion, a park pass holder may be asked to produce picture identification to verify a valid park pass.
3. Each park pass holder is entitled to the total non-residents guests as indicated by dots on their park pass during each season.
4. Upon usage of guest privileges, each park pass holder shall be responsible for their guests’ conduct.
5. No person to whom a pass has been issued shall lend or give the same to any other person for use in obtaining admission to the park.
6. In the event of a lost pass, the holder thereof shall report such loss to the proper city authorities. Duplicate passes may be issued upon payment of a fee. In the issuance of duplicate passes, no guest privileges shall be allowed.

C. General Conduct
1. Courtesy, moderation and respect for the rights of your neighbor will make for a fuller enjoyment of this park by everyone.
2. Boisterous conduct such as running, shoving, snapping towels, or throwing others in the pool is prohibited.
3. Use of profane or obscene language is prohibited.

D. Use of Facilities
1. Fires permitted only in stoves or grills.
2. Smoking is prohibited in all buildings and pool areas.
3. During threatening or inclement weather conditions, patrons may be required to leave the park, pool, or picnic areas.
4. Diaper changing must take place in designated areas in the restrooms—not on the pool deck or picnic areas.
5. Motor vehicles shall be driven only on designated roadways and at speeds not in excess of ten (10) miles per hour using due care in approaching children and other pedestrians.
6. Parking will be permitted only in designated parking areas.
7. Fishing in the marina is prohibited.
8. No person shall possess, consume or sell alcoholic beverages in a city-owned park except as authorized by the city administrator. However, reasonable consumption and possession of alcohol is allowed at Lake Front Park except in the following areas: pool and pool deck, bathhouse, activities center, and motor vehicles.

E. Swimming Pools
1. Swimming is prohibited in areas without lifeguards.
2. All directives by lifeguards shall be obeyed.
3. Eating, drinking (except water), and glass containers are prohibited in the pool area.
4. Tampering with pool equipment is prohibited.
5. Persons with communicable diseases, skin lesions, sore or inflamed eyes or mouth, or ear discharge will not enter the pool area.
6. Street clothes and street shoes must be removed before entering the pool and bathers must wear a clean bathing suit intended for the use of swimming.
7. The following activities are prohibited: participating in "chicken fights,” jumping over or near another swimmer, using toys in any pool except the baby pools, playing with balls, diving in any pool except the diving well, using any type of flotation device (water wings, life preservers, inner tubes, mattresses, flotation bathing suits, etc.), or wearing disposable diapers.
8. Bathers who are not toilet-trained must wear a swim diaper and a bathing suit.
9. According to the State Swimming Pool Rules, bathers requiring special accommodations in conflict with the swimming pool rules may be granted use of the pool upon a written determination by a personal physician or a local health officer as long as the condition will not affect the health of others using the pool.

G. Water Slide
1. All riders of the water slide shall do all of the following:
   a. Obey the posted rules and oral instructions from lifeguards.
   b. Refrain from acting in any manner that may cause or contribute to the injury of the rider or others, including: exceeding limits of his or her ability; interfering with safety devices; extending arms and legs outside of the flume; or intentionally dropping, throwing, or expelling an object from the slide or platform.
RULES GOVERNING THE USE OF GROSSE POINTE WOODS LAKE FRONT PARK (CONT.)

G. Water Slide (cont.)

- A rider shall not ride the slide unless the rider or the rider’s guardian determines that the rider meets all of the following requirements: Have sufficient knowledge to get on, use, and exit the slide; Be aware of, has read, and understands any signs in the vicinity of the slide and meets any posted height, medical, or other requirements; Knows the range and limits of his or her ability and knows the requirements of the slide will not exceed those limits; Is not under the influence of alcohol or any drug that affects his or her ability to safely use the slide or obey the posted rules or oral instructions; Has authorization by the lifeguard or management staff to ride the slide.

- All riders must be at least 48 inches tall.
- All riders must remove all jewelry and accessories before riding.
- No riders with metal snaps or ornaments on his or her suit will be able to ride the slide.
- Riders must wait for the lifeguard’s signal before proceeding to the starting area.
- At the end of the ride, the rider must obey instructions from the lifeguard and exit the plunge area quickly and efficiently.
- Pregnant women and persons with a heart condition should consult with their physician prior to riding on the slide.
- State law requires “riders to obey all warnings and directions for carnival or amusement rides, and behave in a manner that will not cause or contribute to the injury of themselves or others. Riders must report injuries prior to leaving the premises.”

H. Activities Building

1. Residents and their guests must follow the instructions of the Recreation Supervisor and staff regarding use of the building.

2. All residents and guests shall treat Lake Front Park employees with respect. Discourtesy towards employees may result in suspension of park pass.

3. No malicious damage to property.

4. Unlawful activity is prohibited.

5. No more than a maximum of 10 people in the gym

6. Basketballs shall not be bounced or played with outside of the gym.

7. Hard soled and street shoes are not allowed in the racquetball or basketball court. Only tennis shoes are allowed.

8. Hanging from basketball rims and nets is prohibited.

9. Residents and their guests are not allowed to operate the stereo system, fireplace, light switches, or to adjust the height of the basketball rims.

10. Children under 13 years of age shall not be permitted to use the gym, racquetball/handball court, exercise equipment, or pool table, unless accompanied by an adult resident or caregiver (with park caregiver permit) of at least 18 years of age.

11. Children under 16 years of age shall not be permitted to use the bocce equipment unless accompanied by an adult resident or caregiver (with park caregiver permit) of at least 18 years of age.

12. No roller skates, skateboards, or in-line skates shall be worn in the facility. Ice skates can be worn in designated areas.

13. Food or drink may be stored in the kitchen only during the time the resident and their guests are in the facility. All food or drink left in the refrigerator will be disposed of each evening by the attendant on duty.

14. Food and drinks may only be consumed in the lobby area.

15. Personal radios, C.D. players, etc. shall be allowed only with the use of headsets.

16. Only the lobby doors may be used for entry or exit.

I. Activities Building Reservation Policy

1. Only residents may reserve an area or game in the activities building for an hour at a time. Reservations will be taken the day before a reservation is requested during business hours.

2. Reservations for the basketball court will only be taken if four people will be using the court. In the event that less than four people are present for a reservation, the courts will be considered “open” to any residents wishing to use the court at that time.

3. Reservations will only be held for ten minutes beyond the time of the scheduled reservation. After ten minutes, the courts are considered “open.”

4. A resident may use an activity for longer than an hour if no one is scheduled after them, but must yield the activity to another resident if it is requested after the hour is past.

5. All games and equipment must be rented with a resident’s park pass. Park passes of all residents using equipment/courts and picture identification of all guests shall be turned over to the building attendant at the time of use. Passes and identification will be returned upon inspection of the used equipment.

6. Damage to any equipment or the facility could result in the forfeiture of park passes. The person responsible for the damage shall also be subject to providing the monetary cost of replacement or repair of damaged items.

7. No resident may schedule, reserve, or use an area for a gathering of more than 6 people other than to use one of the sports facilities.

8. No area of the building may be monopolized by any group of people.

II. VIOLATION OF LAKE FRONT PARK RULES

A. General Procedure.

The Recreation Supervisor and the DPW Foreman have the discretion to determine whether a person will be formally charged with a rule violation. Warnings may be given based on the circumstances, but a warning is not a prerequisite to the issuance of a formal violation. If a rule violation is approved, the following procedures will be used:

a. The person involved shall be given an opportunity to address the violation report at a meeting to be held within seven days of the event.

b. The Recreation Supervisor and the DPW Foreman shall consider a verbal or written report from an employee, resident or other person.

c. The Recreation Supervisor and the DPW Foreman have discretion to impose the sanctions specified in this Section II, or less sanctions, or impose conditional sanctions based on the circumstances.

B. Sanctions

1. The first violation within a calendar year may result in the suspension of park privileges for two weeks.

2. A second violation within a calendar year may result in suspension of park privileges for three months.

3. Any suspension may be appealed to the City Administrator.

4. A third violation within a calendar year shall result in revocation of park privileges subject to the appeal rights in Sec. 30-66.

5. Residents found guilty of any criminal act occurring within the park will result in a revocation of park privileges for one year starting from the date of the violation, subject to the appeal rights in Sec. 30-66. For purposes of this section, “conviction” shall include pleading either guilty or no contest to the charges, and include any proceeding involving the charges being taken under advisement, or a delayed sentence.

6. Nothing in this section prevents the City from pursuing additional sanctions for the violations found in Chapter 30 of the City Code.