

**CITY OF GROSSE POINTE WOODS**  
**Electronic Regular Beautification Advisory Commission Meeting Agenda**  
**January 13, 2021**  
**7:00 p.m.**

**The Grosse Pointe Woods Beautification Advisory Commission (BAC) will be conducting a meeting by video (Zoom) and telephone conference in accordance with the City of Grosse Pointe Woods City Council Resolution adopted November 16, 2020 establishing rules for remote attendance pursuant to Public Act 228. This notice is being provided to ensure that those wishing to participate in the meeting have an opportunity to do so. Additional instructions are listed below.**

Join Zoom Meeting

<https://zoom.us/j/99705242662?pwd=YW9ZZmZOeWdxUXZSaGJCZnV3VFFvZz09>

Meeting ID: 997 0524 2662

Passcode: 582514

Join by phone:

Dial by your location

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 997 0524 2662

Passcode: 582514

- |                                   |                      |
|-----------------------------------|----------------------|
| 1. Call to Order                  | McCarthy             |
| 2. Roll Call                      | McCarthy             |
| 3. Review of Minutes              | R. Koester           |
| 4. Treasurer's Report             | Stewart              |
| 5. Chairperson's Report           | McCarthy             |
| 6. Awards Program                 | Spreader             |
| 7. Flower Sale                    | Arslanian            |
| 8. Council Report                 | M. Koester / BAC rep |
| 9. Old Business                   | BAC                  |
| 10. New Business / Public Comment | BAC                  |
| 11. Adjournment                   | McCarthy             |

Debbie McCarthy, Chair

313-743-3183

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)**  
**POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services to individuals with disabilities. Closed captioning and audio will be provided for all electronic meetings. All additional requests must be made in advance of a meeting.

**Instructions for meeting participation**

1. **To join through Zoom:** The meeting may be joined by clicking on the link provided on the agenda at the start time posted on the agenda, enter the meeting identification number, and password. Zoom

may provide a couple of additional instructions for first time use. As an alternative to using the link, accessibility to the meeting may be obtained by using the browser at join.zoom.us. If having trouble logging in, try a different browser e.g. Chrome.

Join Zoom Meeting

<https://zoom.us/j/99705242662?pwd=YW9ZZmZOeWdxUXZSaGJCZnV3VFFvZz09>

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2. Join by telephone: Dial the toll-free conferencing number provided and enter the meeting identification number, and password. Dial \*9 to be heard under Public Comment.

Dial by your location

877 853 5247 US Toll-free

888 788 0099 US Toll-free

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In an effort to alleviate feedback and disruption of the meeting, choose one of the media options, either phone or Zoom, not both.

Meeting notices are posted on the City of Grosse Pointe Woods website home page at [www.gpwmi.us](http://www.gpwmi.us) and the on-line calendar, both containing a link to the agenda. The agenda contains all pertinent information including business to be conducted at the meeting, a hyperlink to participate using Zoom, and call-in telephone number with necessary meeting identification, and a password. Agendas will also be posted on six (6) City bulletin boards along Mack Avenue.

The following are procedures by which persons may contact members of the public body to provide input or ask questions:

1. To assist with meeting flow and organization, all public comment will be taken at the end of the meeting unless it is moved to a different location on the agenda upon a consensus of the Commission;
2. The phone-in audience, when making public comment please state your name (optional) when called upon;
3. Audience participants will be muted upon entry and will have a chance to speak during the public comment portion of the meeting at the end of the agenda, at which time the microphones will be unmuted.
4. Those joining by Zoom will also be muted and may use the virtual raised “hand” to request to be heard under Public Comment.
5. Those joining by telephone need to dial in using the phone number provided on the agenda. When prompted, enter the meeting number and the password also located on the agenda. Dial \*9 to be heard under Public Comment.
6. The published agenda invites participants from the community to provide written questions, comments, and concerns in advance of the meeting to any Commission Member or the Building Official regarding relevant City business and may be read under Public Comment. Emails may be sent to:

Name	Email	Phone
Debbie McCarthy, Chair	johnanddebmc@gmail.com	313-743-3183
Linda Stephens, Vice Chair	linstephens@comcast.net	313-820-0165
Rachelle Koester, Secretary	rachellekoester@gmail.com	313-549-6001

Marlin Stewart, Treasurer	marlin.stewart@att.net	313-854-0123
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You may contact one of the Commission Members above should you have any questions prior to the meeting starting.

<b>NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST</b>
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**Beautification Advisory Commission**  
**Electronic Meeting Minutes - Zoom**  
**Grosse Pointe Woods**  
**Meeting – October 14, 2020– 7:00 p.m.**

**Present:** Arslanian, Casinelli (arrived late 7:16), Hage, Hess (arrived late 7:11), R. Koester, McCarthy, Miller, Ragland (left early 7:45), Spreder, Stephens, Stewart

**Excused:** Reiter

**Not Excused:** none

**Also Present:** M. Koester, G. Miotto

**Guest:** Rachel Moran, Matt Wettstein

**Call to Order:** The meeting was called to order by Chairperson, McCarthy at 7:03 p.m.

**Minutes:** The September 9, 2020 minutes were distributed and reviewed.

Motion by Stephens, seconded by Ragland, to approve the September 9, 2020 minutes as presented.

Motion carried by the following vote:

**Yes:** Arslanian, Hage, R. Koester, McCarthy, Miller, Ragland, Spreder, Stephens, Stewart

**No:** none

**Excused:** Reiter

**Not Excused:** Casinelli, Hess

**Treasurer's Report:** No report

**Chairperson's Report:** McCarthy presented chairpersons report. Reiter and Sauter resigned from commission. Beautification Advisory Commission has four openings for members.

**Awards Program:** Committee discussed 2021 Awards Night. Awards Night at Fall Fest, 2021, proposed.

**Flower Sale:** Arslanian discussed 2021 Flower Sale on May 7 & 8, 2021.

**Council Report:** M. Koester presented council report.

**Old Business:** McCarthy discussed the resignation of Reiter and Sauter leaving 2 additional openings on Beautification Advisory Commission.

**New Business:** Discussed biographical sketch received from Rachel Moran and Matt Wettstein. Motion by Hess, seconded by Casinelli to recommend the Mayoral appointment of Matt Wettstein to the Beautification Advisory Commission.

Motion carried by the following vote:

**Yes:** Arslanian, Casinelli, Hage, Hess, R. Koester, McCarthy, Miller, Spreder, Stephens, Stewart

**No:** none

**Excused:** Reiter

**Not Excused:** Ragland

Motion by Arslanian, seconded by Casinelli to recommend the Mayoral appointment of Rachel Moran to the Beautification Advisory Commission.

Motion carried by the following vote:

**Yes:** Arslanian, Casinelli, Hage, Hess, R. Koester, McCarthy, Miller, Spreder, Stephens, Stewart

**No:** none

**Excused:** Reiter

**Not Excused:** Ragland

Motion by Hage, seconded by Spreder to adjourn the Beautification Advisory Commission meeting at 8:12 pm.

Motion carried by the following vote:

**Yes:** Arslanian, Casinelli, Hage, Hess, R. Koester, McCarthy, Miller, Spreder, Stephens, Stewart

**No:** none

**Excused:** Reiter

**Not Excused:** Ragland

Respectfully submitted,  
Rachelle Koester