



CITY OF GROSSE POINTE WOODS
 20025 Mack Plaza
 Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

Beautification Commission	Building Authority
Board of Review	Community Tree Commission
Citizens' Recreation Commission	Downspout Board of Appeals
Construction Board of Appeals	Historical Commission
Community Events Committee	Mack Avenue Business Study Committee
Local Officers' Compensation Commission	Planning Commission
Pension Board	Other:
Senior Citizens' Commission	

NAME: _____

ADDRESS: _____

TELEPHONE: Home: _____ Cell: _____

E-Mail: _____

OCCUPATION: _____

OF YEARS RESIDENT OF GROSSE POINTE WOODS (Minimum 2 yrs. required): _____

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

EDUCATION: _____

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: _____

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: _____

 Signature of sponsor

 Signature of applicant

Return to Clerk's Office: cityclerk@gpwmi.us

Date: _____

NOTE: Biographical sketches will be retained on file for one year. Please resubmit a new form after that time.

Boards, Commissions and Committees

<u>Name</u>	<u>Appointed by</u>	<u>Term</u>	<u>Members</u>	<u>Meetings</u>	<u>Intent</u>
Beautification Commission	Mayor	3 years	15	2nd Wednesday/month Except December	Beautify City; encourage private improvements
Board of Review	Council	2 years	6	March, July, December	Review assessor's records
Building Authority	Council	3 years	3	As needed	Serve as financial mechanism for capital projects recommended by Mayor or Council
Citizens' Recreation Commission	Council	3 years	9	2nd Tuesday/month Except August	Review recreational needs of City
Community Events Committee	Mayor	No term	10	Called by Mayor	Coordinate and fund-raise for City events
Community Tree Commission	Mayor	3 years	11	1st Wednesday/month Except January, July & August	Reforestation
Construction Board of Appeals	Mayor	2 years	3	As needed	Allow an appeal process of the City's code
Downspout Board of Appeals	Mayor	3 years	4	As needed	Allow an appeal process of downspout disconnection
Historical Commission	Mayor	3 years	11	2nd Thursday/month Except Jan/Aug/Oct/Dec	Preservation of the history of Grosse Pointe Woods
Local Officers' Compensation Commission	Mayor	5 years	5	Odd-numbered years	Recommend salaries of local elected officials
Mack Avenue Business Study Committee	Mayor	No term	6	As needed	Recommend and review public improvements to commercial district
Pension Board	Mayor/Council	3 years	5	Called by Pension Board	Administer municipal employees' Pension Retirement System
Planning Commission	Mayor	3 years	9	4th Tuesday/month Except December	Recommend and review City's physical development
Senior Citizens' Commission	Mayor	Staggered	9	3rd Tuesday/odd # months Rescheduled in May & September	Serve seniors

To apply to serve as a Member on a Board, Commission, or Committee, fill out a Biographical Sketch form and return to the City Clerk's office. Applicants must be a resident of the City for a minimum of 2 years at the time of making application. The form will be kept on file for consideration when a vacancy occurs.