



CITY OF GROSSE POINTE WOODS
 20025 Mack Plaza, Grosse Pointe Woods, MI 48236
 Phone: 313.343.2426 – E-mail: building@gpwmi.us

BUILDING PERMIT APPLICATION
 ZONING COMPLIANCE AND PLAN REVIEW

COMMERCIAL AND RESIDENTIAL

Property Owner Name: _____ Date: _____
 GP Woods Address: _____
 E-mail: _____ Contact Phone # _____
 Contractor/Business Name: _____
 Contact Telephone # _____ E-mail address: _____
 Contractor/Applicant Address: _____
 MI Builder's License #: _____ MI Driver's License #: _____

SPECIFY NATURE OF PROPOSED WORK:

Value of Construction \$ _____

Section 23a of State Construction Code Act of 1972, No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of the State relating to persons who are to perform work on a residential building or a residential structure. Violations of Section 23a are subject to civil fines.

HOMEOWNER AFFIDAVIT (IF pulling permit as a Homeowner)

I hereby certify the building work described on this permit application shall **be installed by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Building Code and **shall not be enclosed, covered up or put into operation** until it has been **inspected and approved** by the Building Inspector. I will cooperate with the Building Inspector and assume the responsibility to arrange for necessary inspections.

* Homeowner Initials: _____

BUILDING OWNER AFFIDAVIT (Commercial Buildings **ONLY**)

STILLE-DEROSSETT-HALE SINGLE STATE CONSTRUCTION CODE ACT (EXCERPT) Act 230 of 1972. 125.1510 -
 Application for building permit; form; fee; contents; statement; site plan; affidavit; filing written instrument designating agent, attorney, architect, engineer, or builder; additional information required for residential builder or residential maintenance and alteration contractor, plumbing contractor or master or journeyman plumber, electrical contractor or master or journeyman electrician, or mechanical contractor; statement required in building application form; filing application; availability of application and other writings to public; custody of application; imposition of requirements for additional permits; building permit not required; qualifying roadside stand; tent exempt from act and code. **(2)** If construction is proposed to be undertaken by a person other than the owner of the land in fee, the statement shall contain the full name and residence, by street and number, of the owner and also of the person proposing the construction. The affidavit shall state that the specifications and plans are true and complete and contain a correct description of the building or structure, lot or parcel, and proposed work. The statements and affidavits may be made by an owner, or the owner's attorney, agent, engineer, architect, or builder, by the person who proposes to make the construction or alteration, or by that person's agent, engineer, architect, or builder. A person shall not be recognized as the agent, attorney, engineer, architect,

or builder of another person unless the person seeking recognition files with the enforcing agency a written instrument, which shall be an architectural, engineering, or construction contract, power of attorney, or letter of authorization signed by that other person designating the person seeking recognition as the agent, attorney, architect, engineer, or builder and, in case of a residential builder or maintenance and alteration contractor, architect, or engineer, setting forth the license number of the person seeking recognition and the expiration date of the license.

* Building Owner Name: _____

* Home Address: (Street/Number/City/Zip Code) _____

* Phone Number: _____ * Building Owner Signature: _____

Applicant Signature: _____

I hereby certify that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction.

FOR OFFICE USE ONLY

Approved: _____ Denied: _____ Zoning Board of Approval Required # _____

Inspector: _____ Date: _____

BUILDING DEPARTMENT FEE SCHEDULE

NOTE: This is not an all-inclusive list of what permits are required for.
Please call the Building Department if you have any questions – 313.343.2426

Registration of State Contractors License	\$25.00
Building Permits	
Application fee	\$75.00
Permit 1 st Extension	\$25.00
Permit any additional Extension	\$50.00
Permit fee with construction value less than \$400,000	\$75.00 + \$14.00 per \$1,000 of Construction Value Permit Fee.
Permit fee with construction value over \$400,000	\$75.00 + \$10.00 per \$1,000 of value over \$400,000.
Materials on Street (Permit req'd day or night at Bldg Dept)	\$25 per night
<u>Plan Review</u> Fee (Residential)	Min. of \$130 +.0020 x Valuation of Construction.
<u>Plan Review</u> Fee (Commercial)	Min. of \$200 +.0020 x Valuation of Construction.
<u>Plan Review</u> (Commercial – 3 rd or more)	\$100.00
Minimum Plan Review	\$130.00
*If the designer/architect is not the same from the 1st plan review, a new application AND new plan review fee will be required.	
If plans are sent to outside service	Cost of review + 5%
<u>Engineering Review by AEW:</u>	
Engineering Review by AEW - Admin. Fee	0.3% (First two reviews - Value of Construction) +100.00 each admin. Review
Engineering Review by AEW - Minimum Admin. Fee	100.00 Minimum additional Fee
Engineering Review by AEW - Escrows	10% of Construct Storm Sewer, Sanitary Sewer and Water Main
Engineering Review by AEW - Plan Review Fee	1.7% (First two reviews - Value of Construction) + 500.00 each additional review
Engineering Review by AEW - Minimum Plan Review Fee	500.00 Minimum Review Fee
Building Re-Inspection Fee	\$75.00
Soil Erosion Permit Fee	\$309.00
Sheds/Accessory Structures (Zoning Compliance permits < 200 sq ft) per state code	\$82.00
Demolition – One and two Family Residential	\$515.00
Residential Garage/Accessory Building	\$ 77.00
Commercial Buildings	\$1030.00
House Moving from within City of Grosse Pointe Woods	\$1,545.00
House Moving from outside City of Grosse Pointe Woods	\$3,090.00
House Moving thru the City of Grosse Pointe Woods	\$1,030.00
Work started without a permit	Double Permit Fee
Overtime Inspections (Emergency Inspection)	\$100.00
Grading & Landscape Cash Bond New commercial and residential structures only	\$5,000 Refunded upon approval of final grade and landscape completion

DIRT ON THE STREET PERMITS: If stones, dirt, equipment, etc., are to be left on the street for any length of time, Builder must contact BUILDING DEPARTMENT for permit – 313-343-2426.

PERMIT CANCELLATION POLICY – A 15% Administrative Fee will be assessed.