

**GROSSE POINTE WOODS
SIGN PERMIT APPLICATION**

Per Chapter #32 of the GP Woods Sign Ordinance, provide two copies of actual color renditions (include photo of building w/sign imposed) to the Building Department. Show lettering font/s, cross cuts, sign and lettering dimensions, amperage being used, total square footage of sign, location of sign relative to the building it is being displayed on, trademark/logo information, and distance the sign will be from the building are required with this application. ***NOTE: Property Owner's approval signature is required.**

GPW Business Information:

CONTACT PERSON: _____ **PHONE:** _____
BUSINESS NAME: _____ **E-MAIL:** _____
BUSINESS ADDRESS: _____ **FAX:** _____

***PROPERTY OWNER'S APPROVAL:**

Property Owner NAME (please print) Property Owner SIGNATURE

Sign Company Information:

NAME/CONTACT: _____ **PHONE:** _____
CONTACT NAME: _____ **E-MAIL:** _____
ADDRESS: _____ **FAX:** _____
LICENSE #: _____

Sign Description:

TYPE: _____
BUILDING WIDTH: _____ **SIGN DIMENSIONS:** _____
Length x Height x Thickness (cannot exceed 8" w/transformer)
MATERIAL IN FACE OF SIGN: _____
COLOR COMBINATIONS: _____
SINGLE FACE [] **DOUBLE FACE** [] **FONT STYLE:** _____
ILLUMINATION: **INTERIOR** [] **EXTERIOR** []
NUMBER OF MESSAGE UNITS: _____ **FONT HEIGHT:** _____

Applicant's Name & Signature: _____

Received by: _____ Date: _____

APPROVED BY: _____ Date: _____

Building Official (313-343-2426)
Variance Application Fee - \$150 ~ Please see Section #32-32 Appeals