



Pointe Area Assisted Transportation

PAATS BOARD MEETING

November 19, 2025

The Helm – 158 Ridge Road Grosse Pointe Farms, MI 48236

3:00PM

1. Call to Order
2. Roll Call
3. Approval of August 20, 2025, minutes
4. Approval of October 15, 2025, special meeting minutes
5. Reports
 - a. President's report – Sue Como
 - b. Treasurer's report – Tim Rowland
 - i. Financial reports
 - ii. Draft budget
 - c. Operations report – Lynda Altovilla
 - i. Advertising for drivers
 - ii. New driver hires
 - iii. Uniforms and name badges
 - iv. Update to QuickBooks Online required
 - v. Update on 5339(b) grant proposal submitted 2/10/2025
 - vi. Holiday recognition for PAATS staff
6. Status of CDBG Contracts
7. Agreement for Essential Senior Transportation Services between the Grosse Pointes and Harper Woods Active Adult Commission and PAATS Update
8. New Business
 - a. Resignation of Chairperson Como term ending 12/31/25
 - b. Appointment of GPW Board Representative Steven Schmidt (Treasurer/Comptroller) – Attachment
 - c. Banking
 - i. Remove Chairperson Como as a signatory
 - ii. Discussion to add new signatories
 - iii. Cancel credit card in chairperson Como's name
 - iv. Issuance of Debit Card
9. Next Meeting – February 18, 2026