



CITY OF GROSSE POINTE WOODS
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236

April 30, 2026

NOTICE TO BIDDERS

Bid sheets should be submitted in a sealed, opaque envelope bearing the following notation:

CITY CLERK
CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA
GROSSE POINTE WOODS, MI 48236-2397

CLEARLY MARKED

CITY TREE REMOVAL

BIDS WILL BE OPENED

TUESDAY, May 26, 2026
AT 10:00 AM

The bidder by execution of the proposal thereby declares that the bid is made without collusion with any other person, firm or corporation making any other bid, or who otherwise would make a bid, and agrees to furnish all bid items in strict accordance with all Federal Regulatory Measures.

All bids must be submitted on the city's bid sheet.

Submission of a bid will be construed as a conclusive presumption that the bidder is thoroughly familiar with the bid sheet and specifications, and that he understands and agrees to abide by each and all of the stipulations and requirements contained therein.

Additional copies of the specifications and bid sheets may be obtained from the City Clerk.

The City of Grosse Pointe Woods reserves the right to accept or reject any and all bids, to waive any informality in the bidding process or minor deviations from the specifications in a proposal and to accept any bid that deems itself in the best interest of the city.

SPECIFICATIONS

1. Contractor must have city tree license.
2. Contractor must provide insurance coverage as follows:
 - Body Injury Liability \$1,000,000.00
 - Property Damage Liability \$1,000,000.00
 - Workmen’s Compensation Statute
3. Any and all damages caused by removal of city tree will be the responsibility of the contractor who is awarded the bid.
4. Contractor must have necessary equipment and materials to satisfactorily remove trees in the shortest possible time. Equipment required must included the following:
 - Tree Boom, minimum 50’
 - Chippers
 - Chipper Trucks
 - Stump Machine
 - Semi-trailer (to remove logs)
 - Loader
 - Different size chain saws
 - Clean up equipment (brooms, shovels, blowers, etc.)
 - Crane required
5. All wood must be disposed of outside city limits.
6. Each group of trees must be removed **WITHIN FIFTEEN (15) CALENDAR DAYS** after receiving notice from the city’s Department of Public Works. This will be strictly enforced by the City of Grosse Pointe Woods.
7. All trees removed from city property must be cut to ground level (no more than 3” high).
8. Contractor must clean up all debris caused from removal of trees.
9. Should the contractor fail to perform the work to the satisfaction of the city or fail to comply with any of the provisions of this agreement, the city may terminate this agreement upon twenty-four (24) hour written notice to the contractor.
- 10. Size of trees to be bid on is determined by measuring them 4’ from the ground level.**
- 11. Contractor receiving bid will be under contract with the City of Grosse Pointe Woods from July 1, 2026 through June 30, 2027.**

12. Contractor receiving bid and who is under contract with the City of Grosse Pointe Woods must be able to respond to emergencies (wind damage, tornados, storms, etc.) within a period of 2-4 hours depending on severity of storm damage to be determined by the Director of Public Services.
13. Any questions regarding the specifications and/or bid may be directed to James Kowalski at the Department of Public Works (313) 343-2460.

BIDDER'S REFERENCE PAGE

(Submit with Bid)

The Contractor shall submit verifiable references for municipal work and be familiar with all aspects of safe tree removal operations. Each reference shall be for work actually performed by the Bidder (sub-contractor references are not applicable).

ALL REFERENCES WILL BE TREATED AS THE CONTRACTOR'S CONFIDENTIAL BUSINESS INFORMATION. Previous work for the Owner may be used as a reference. Complete each item for all 3 references.

Owner/Agency:	
Address:	
Address:	
City, State, Zip	
Contact:	
Phone:	

Owner/Agency:	
Address:	
Address:	
City, State, Zip	
Contact:	
Phone:	

Owner/Agency:	
Address:	
Address:	
City, State, Zip	
Contact:	
Phone:	

Only contractors experienced in this type of work will be considered. Failure to provide sufficient verifiable references will result in rejection of this bid.

CITY OF GROSSE POINTE WOODS

IT IS UNDERSTOOD THAT THE CITY OF GROSSE POINTE WOODS IS A GOVERNMENTAL UNIT AND AS SUCH IS EXEMPT FROM THE PAYMENT OF ALL STATE AND FEDERAL TAXES APPLYING ON THE ABOVE MENTIONED WORK, THEREFORE, THE ABOVE PRICES DO NOT INCLUDE THIS AMOUNT.

The bidder by execution of the proposal thereby declares that the bid is made without collusion with any other person, firm or corporation making any other bid, or who otherwise would make a bid, and agrees to furnish all bid items in strict accordance with all Federal Regulatory Measures.

All bids must be submitted on the city's bid sheet.

Submission of a bid will be construed as a conclusive presumption that the bidder is thoroughly familiar with the bid sheet and specifications, and that he understands and agrees to abide by each and all of the stipulations and requirements contained therein.

BIDDERS ARE REQUESTED TO SUBMIT ALL AVAILABLE DATA AND DESCRIPTIVE LITERATURE COVERING THE PROPOSED SERVICES TO BE FURNISHED.

THE UNDERSIGNED, by execution of this bid, certified that he is the _____ of the firm named as bidder in the bid; and that he signs the bid on behalf of the firm; and that he is authorized to execute the same in behalf of said firm.

NAME AND ADDRESS OF BIDDER:

COMPANY NAME _____

ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

SUBMITTED BY _____
(NAME) (TITLE)

SIGNATURE _____

TELEPHONE _____ **FAX** _____

DATE _____

THIS PAGE MUST BE RETURNED WITH BID SHEET

CITY OF GROSSE POINTE WOODS

BID SHEET

CITY TREE REMOVAL

THE UNDERSIGNED DECLARES THAT A CAREFUL EXAMINATION HAS BEEN MADE OF THE SPECIFICATIONS INCLUDED IN THIS BID PACKAGE AND UNDERSTANDS ALL OF THE REQUIREMENTS OF SAME. IT IS FURTHER UNDERSTOOD THAT THE UNDERSIGNED WILL CONTRACT TO DELIVER WITHIN THE SPECIFIED TIME AND DATE, AFTER THE ISSUANCE OF THE CITY'S PURCHASE ORDER, ANY SERVICES AS CONTAINED IN THIS BID AND IN ACCORDANCE WITH SPECIFICATIONS; TO-WIT:

PER TREE COST FOR REMOVAL OF CITY TREES ON CITY OF GROSSE POINTE WOODS PROPERTY

12" to 19" diameter	\$ _____
20" to 27" diameter	\$ _____
28" to 35" diameter	\$ _____
36" to 43" diameter	\$ _____
Over 44" diameter	\$ _____
Charge Per Emergency Call-Out	\$ _____
Total Bid	\$ _____

COMPANY NAME _____

CONTACT PERSON _____

TELEPHONE _____ FAX _____