

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Regular City Council Meeting Agenda
Monday, March 19, 2012
7:30 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA

6. MINUTES
 - A. Council 03/05/12
 - B. Committee-of-the-Whole 03/12/12, w/recommendations:
 1. Solicitor's Permits (nonprofit) – background checks
 2. Financial Advisor
 - C. Finance Committee 03/05/12, 01/30/12
 - D. Compensation and Evaluation Committee 02/27/12
 - E. Compensation and Evaluation Committee 03/05/12
 - F. Citizens Recreation Commission 01/10/12

7. COMMUNICATIONS
 - A. Budget Transfer – Prisoner Food
 1. Memo 03/13/12, w/attachment – Court Clerk

 - B. Resignation – Lee Myers, Mayor's Mack Avenue Business Study Committee

 - C. Monthly Financial Report – February 2012

8. BIDS / PROPOSALS/ CONTRACTS
 - A. Contract: Lake Front Park Pool Opening
 1. Memo 02/29/12 – Director of Public Works

 - B. Contract: Bark Mulch
 1. Memo 03/06/12 – Director of Public Works

 - C. Contract: Financial Advisor
 1. Letter 01/20/12, w/attachments - Bendzinski & Co.

9. RESOLUTION
 - A. DTE Energy Smart Meters

10. NEW BUSINESS
11. CLOSED EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION
12. ADJOURNMENT

Lisa Kay Hathaway, MMC
City Clerk

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

<p style="text-align: center;">NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST</p>
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COUNCIL
03-05-12 - 27

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MARCH 5, 2012, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:30 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council members: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
Absent: None

Also Present: City Administrator Fincham
City Attorney Don Berschback
Treasurer/Comptroller Irby
City Clerk Hathaway

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission member was in attendance:

George McMullen, Board of Review

Motion by Granger, seconded by Bryant, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Granger, that the following minutes be approved as submitted:

1. City Council Minutes dated February 27, 2012.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **2012 Beautification Commission Flower Sale**, that the City Council authorize the Beautification Commission to hold the annual flower sale as identified in their letter dated February 17, 2012.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **request to park – Lake Front Park**, that the City Council approve entrance through Lake Front Park main entrance by Ford House employees on the dates specified.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by McConaghy, regarding **resignation: Mayor's Mack Avenue Business Study Committee**, that the City Council voice no objection to the Mayor's acceptance of the resignation of Bill Rogers from the Mayor's Mack Avenue Business Study Committee, with regret, and direction that appropriate thanks and recognition be sent to Mr. Rogers.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **budget transfer: City Hall flat roof repairs**, that the City Council authorize a transfer of funds in the amount of \$3,842.00 from the General Fund fund balance into the Municipal Improvement Account No. 401-902-977.105 for the purpose of making necessary repairs to the Municipal Building's roof.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, regarding **Local Community Support Plan Update/Emergency Management Resolution**, that the City Council authorize the Mayor to sign the Local Community Support Plan – 2012 subject to the City Attorney's review and approval.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Granger, regarding **Labor Attorney**, that the City Council approve the following statement dated February 1, 2012:

1. Labor Attorney Keller Thoma - \$5,579.82.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **City Attorneys**, that the City Council approve the following statements dated February 29, 2012:

1. City Attorney Don R. Berschback - \$4,921.25;

2. City Attorney Charles T. Berschback - \$6,160.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Hearing no objections, the following items were heard under New Business:

- DTE Smart Meters.

The following individuals were heard regarding DTE Smart Meters:

Pauline Holeton
2329 Barclay Ave.
Shelby Township, MI

The Mayor directed Smart Meters be placed on the March 12, 2012, Committee-of-the-Whole agenda.

Judy Sheehy
941 Woods Lane

John Holeton
2329 Barclay Ave.
Shelby Township, MI

- The Treasurer/Comptroller requested authorization to accept an invitation to present at the 6th Annual Public Funds Summit in Newport, RI, July 23,-25, 2012, at no cost to the City other than time away.

Motion by Bryant, seconded by Shetler, to authorize the Treasurer/Comptroller to be absent from the City to present at the 6th Annual Public Funds Summit in Newport, RI, July 23,-25, 2012.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

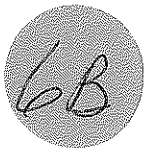
No: None

Absent: None

Motion by Bryant, seconded by Ketels, to adjourn tonight's meeting at 8:06 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk



MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MARCH 12, 2012, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Fincham
City Attorney Don Berschback
Treasurer/Comptroller Irby
City Clerk Hathaway

Mayor Novitke called the meeting to order at 7:30 p.m.

Motion by Bryant, seconded by Ketels, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The first item discussed was the **Planning Commission Vacancy**. The Committee reviewed the biographical sketches and determined three candidates would be interviewed: Michelle Harrell, Richard Rozycki, and Tonja Stapleton. Interviews will be conducted at the Committee-of-the-Whole scheduled in fifteen minute increments. Administration was directed to ask the Planning Commission Chair to arrange for a Planning Commission representative to be present at the interviews. The City Clerk was requested to provide Council with previous Planning Commission appointment information.

Discussion then ensued regarding **Smart Meters**. Council Member Bryant suggested a letter similar to Southfield's with some slight modifications. Following discussion, there was a majority consensus to prepare a Resolution. The City Clerk was directed to prepare the Southfield Resolution as amended, and place it on the next City Council agenda.

The next item discussed was **Headlee Override**. The Chair discussed a seminar the Michigan Municipal League is holding on March 29, 2012, entitled, *Millage Matters Workshop*, at a cost of \$70 per person, and suggested two City representatives attend. There was a consensus of the Committee that Council Member Bryant and the City Clerk attend the seminar. There was a consensus of the Committee that the Public Relations

Committee prepare a fact sheet and determine placement, such as cable, in the *Update*, print on flyers, and for a PowerPoint presentation. The City Attorney was directed to review the fact sheet and determine how/where it can be used. The City Attorney was also directed to review the Open Meetings Act with respect to Committee work on the campaign. Ballot Language is due to the City Clerk by August 30th, and will need to be adopted by Council no later than August 20th.

The Chair declared a recess at 8:30 p.m., and reconvened at 8:38 p.m.

The Treasurer/Comptroller was directed to obtain Don Kiem's opinion regarding proposed changes to the ballot language. Discussion ensued regarding whether proposed ballot language requires written approval of the Attorney General. The City Attorney was directed to contact the Attorney General's Office and confirm that Grosse Pointe Woods can properly place a request for a Headlee Override on the ballot. The Chair stated the facts sheet should include positive aspects of the budget, and positive histories.

Discussion regarding **solicitor's permits** then ensued. There was a consensus of the Committee to give the City Administrator the discretion to determine whether background checks are necessary for non-profit organizations, and a photo I.D. badge will not be required but will be provided if requested by a solicitor.

Motion by Ketels, seconded by Koester, regarding **background checks**, that the Committee-of-the-Whole recommend that the City Council give the City Administrator the discretion to determine whether background checks are necessary for non-profit organizations applying for a solicitor permit.

Motion carried by the following vote:

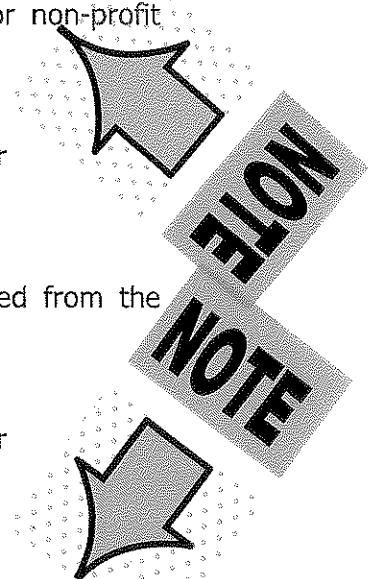
Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, that solicitor's permits be removed from the Committee-of-the-Whole agenda.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The next item was regarding **Financial Advisor**. The Treasurer/Comptroller provided an overview. The Finance Committee was in favor of appointing Bendzinski & Co. as the Financial Advisor. It is a full service financial advisor firm providing fiduciary responsibility.



Motion by McConaghy, seconded by Shetler, regarding Financial Advisor, that the Committee-of-the-Whole recommend to City Council to engage Bendzinski & Co. as the City's Municipal Financial Advisor.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler
No: Granger
Absent: None

Hearing no objections, the following items were discussed under New Business:

The Chair discussed:

- LED lighting – The National League of Cities has a website tool that provides the cost of converting to LED. This item is to be addressed at a future Committee-of-the-Whole Meeting.
- Cook Schoolhouse Ramp. Administration was directed to provide a cost. The City Attorney is to provide recommendation on ADA necessary requirements.
- The City has again qualified to receive the award for Excellence in Financial Reporting for FY 06/30/11 and requested the award be presented at a future Council meeting.

Council Member Koester suggested discussion on the following topics:

- A link on the website to access audio of Council Meetings.
- Boat Wells - opening empty wells to nonresidents.
- Public/Private marketing campaign.

Council Member Bryant:

- Provided an overview regarding a recent Ambassador Committee Meeting.

Motion by Bryant, seconded by Ketels, that the meeting of the Committee-of-the-Whole be adjourned at 9:52 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Approved by Committee 03/12/12


FINANCE COMMITTEE
03-05-12

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MARCH 5, 2012, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 8:40 p.m. by Chair McConaghy.

In attendance: Chairman McConaghy
Members: Koester, Novitke

Absent: None

Also present: City Administrator Fincham
City Treasurer/Comptroller Irby
City Clerk Hathaway

Motion by Novitke, seconded by Koester, that all items on tonight's agenda be received and placed on file.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Koester, seconded by Novitke, that the minutes of January 30, 2012, be approved as corrected.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke
No: None
Absent: None

Discussion ensued regarding the **Financial Consultant**. The Treasurer/Comptroller provided an overview of two proposals to provide financial consulting services to the City as submitted by Hutchinson Shockey Erley & Co. and Benzinski & Co. Hutchinson Shockey is an underwriter and cannot perform all functions such as providing fiduciary responsibility to the City; Benzinski is a Financial Advisor and capable of refunding/refinancing bonds.

The Treasurer/Comptroller was directed to confirm the fiduciary responsibility of an underwriter.

Motion by Koester, seconded by Novitke, that the Finance Committee recommend City Council enter into an Agreement with Benzinski & Co. to perform duties as the City's Financial Advisor.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Koester, seconded by Novitke, regarding Financial Advisor, that the previous motion be immediately certified.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke
No: None
Absent: None

The City Clerk was directed to place the matter regarding Financial Advisor on the Committee-of-the-Whole agenda for March 12, 2012.

Motion by Koester, seconded by Novitke, that tonight's meeting be adjourned at 8:54 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

*Approved by Committee 95
corrected 3/5/12*

FINANCE COMMITTEE
01-30-12 – 03

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JANUARY 30, 2012, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:35 p.m. by Chair McConaghy.

PRESENT: Chair McConaghy
Members Koester, Novitke

ABSENT: None

ALSO PRESENT: Administrator Fincham
Treasurer/Comptroller Irby
City Attorney Don Berschback
City Clerk Hathaway
Director of Public Works Ahee

Motion by Koester, seconded by Novitke, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Koester, seconded by Novitke, that the minutes of January 9, 2012, be approved as submitted.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke
No: None
Absent: None

Discussion ensued regarding **cost containment efforts**. The City Administrator provided an overview and stated administration has done their due diligence. Cost containment efforts included reducing staff through attrition from 105 to 87 full time employees (18%) without having to reduce services, equipment replacement cycles have been postponed (computers, scout cars, and fleet inventory), and purchases have been delayed.

The Chair stated he has been impressed with the ability to maintain the fund balance.

The City Administrator stated that if it is necessary to cut services, those affected may include leaf pick up, plowing sidewalks, plowing and salting, and tree trimming.

FINANCE COMMITTEE

01-30-12 – 04

The Mayor stated Grosse Pointe Woods wants to remain a point of destination, and that maintaining services is key. With cost containment efforts already implemented, additional substantial dollar cuts would be personnel, which would impact services. Reserves and expenses have been addressed, previous cost containment measures realized \$200,000, and substantial savings have been realized by reducing the number of employees without affecting services. He said that revenue now needs to be addressed and that the remaining .41 mills left on the Headlee cap will generate \$250,000. Further, normal road construction/maintenance ceased in 2008, when in prior years \$1-1.5 million was spent on road construction annually.

The Treasurer/Comptroller provided a brief millage history:

In 2007 1 mill = \$867,000;

In 2012 1 mill = \$595,000.

Council Member Koester stated his concern was regarding the level of public safety after staffing cuts. The City Administrator stated coverage is sufficient given the reduction in Command Officers, from 14 to 7, allowing for more patrols on the street.

Discussion then ensued regarding **proposed increase in current millage**. The current rate is rolled back to 14.0492, with approximately .41 mills remaining that the City Council can authorize be placed on the tax bills to generate approximately \$250,000. Including the projected 3% decline in taxable value, the budget would be approximately \$900,000 short of a balanced budget and funds would need to be taken from reserves. The current operating millage is 13.5660, but can go to 14.0492. The Mayor stated that if we wait until November \$250,000 in revenue would be lost in the first year, and if the proposal does not pass \$250,000 possibly lost the next year if the proposal does not pass. If .41 is approved by the City Council, it will be placed on the rolls in July and collected in 2012, at a cost of approximately \$20 to each resident annually. The Treasurer/Comptroller stated the City will need approximately 4 mills for road construction, capital equipment, and general operations.

Motion by Novitke, seconded by McConaghy, regarding proposed increase in current millage, that the Finance Committee recommend that the Committee-of-the-Whole consider including .41 in this budget.

Motion by Novitke, seconded by McConaghy, regarding proposed increase in current millage, to amend the previous motion by adding, "or whatever the Headlee adjustment to the maximum is allowed."

Motion passed by the following vote:

Yes: McConaghy, Novitke

No: Koester

Absent: None

The next item discussed was regarding **proposed headlee override**. The first matter discussed was the ballot. The Chair encouraged the Committee to recommend the proposal be placed on the November ballot due to higher voter turnout.

Motion by Koester, seconded by Novitke, regarding proposed headlee override, that the Finance Committee recommend to the Committee-of-the-Whole that the Headlee override ballot initiative be placed on the General Election Ballot on November 6, 2012.

Motion by Koester, seconded by Novitke, regarding proposed headlee override, to amend the previous motion and insert before "that", "approve the recommendation for a headlee override initiative, and. . ."

FINANCE COMMITTEE

01-30-12 – 05

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke

No: None

Absent: None

Administration confirmed Plante Moran will be in attendance at the Committee-of-the-Whole Meeting on February 13, 2012, to discuss options.

Following discussion regarding bonds, there was a consensus of the Committee to recommend a millage range regarding road construction bonds.

Motion by Koester, seconded by ~~McConaghy~~Novitke, regarding **bond millage**, that the Finance Committee recommend to the Committee-of-the-Whole approval of a headlee override range of 3.6 up to 5.3, if .41 is already included.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke

No: None

Absent: None

The Treasurer/Comptroller provided an overview on the **debt schedules**.

There was a consensus of the Committee to place the bond issue on the February 13, 2012, Committee-of-the-Whole agenda.

The Treasurer/Comptroller then discussed **proposals: Financial Advisor**. Hutchinson Shockey Erley & Co. and Benzinski & Co. submitted proposals. The Treasurer/Comptroller provided an overview of both companies. Administration was directed to obtain a reference from Don Keim on the two companies. There was a consensus of the Committee to place this item on a future Finance Committee agenda.

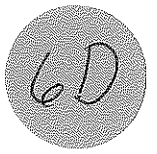
Hearing no objections, under new business the Mayor inquired whether personal property remains the same. The Treasurer/Comptroller confirmed it does.

Motion by Koester, seconded by Novitke, that tonight's meeting be adjourned at 9:11 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Approved by Committee 3/5/12



COMPENSATION AND EVALUATION COMMITTEE
FEBRUARY 27, 2012

MINUTES OF THE MEETING OF THE COMPENSATION AND EVALUATION COMMITTEE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, FEBRUARY 27, 2012 IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order by Chair Bryant at 8:37pm.

ROLL CALL:

PRESENT: Chair: Council Member Arthur Bryant
Members: Mayor Robert E. Novitke, Council Member Todd A. McConaghy
ABSENT: None

ALSO IN ATTENDANCE:

City Attorney Don Berschback
Assistant City Attorney Chip Berschback

Motion by Novitke, seconded by McConaghy, that all items on tonight's agenda be received, placed on file and taken in order of their appearance.

Motion carried by the following vote:

Yes: Novitke, Bryant, McConaghy
No: None
Absent: None

Motion by McConaghy, second by Novitke, to approve the minutes of the 02/13/12 meeting.

Motion carried by the following vote:

Yes: Novitke, Bryant, McConaghy
No: None
Absent: None

The meeting involved an interview with Don Berschback and Chip Berschback on compensation and evaluation.

Motion by Novitke, seconded by McConaghy, that the meeting of the Compensation and Evaluation Committee be adjourned at 9:15pm. Passed unanimously.

Respectfully submitted by Arthur W. Bryant

Approved by Committee 03/12/12

COMPENSATION AND EVALUATION COMMITTEE
MARCH 5, 2012



MINUTES OF THE MEETING OF THE COMPENSATION AND EVALUATION COMMITTEE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MARCH 5, 2012 IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order by Chair Bryant at 8:16pm.

ROLL CALL:

PRESENT: Chair: Council Member Arthur Bryant
Members: Mayor Robert E. Novitke, Council Member Todd A. McConaghy

ABSENT: None

ALSO IN ATTENDANCE:

City Administrator Al Fincham

Motion by Novitke, seconded by McConaghy, that all items on tonight's agenda be received, placed on file and taken in order of their appearance.

Motion carried by the following vote:

Yes: Novitke, Bryant, McConaghy

No: None

Absent: None

Motion by McConaghy, second by Novitke, to approve the minutes of the 02/27/12 meeting as presented.

Motion carried by the following vote:

Yes: Novitke, Bryant, McConaghy

No: None

Absent: None

The meeting involved an interview with Al Fincham on compensation and evaluation.

Motion by Novitke, seconded by McConaghy, that the meeting of the Compensation and Evaluation Committee be adjourned at 8:35pm. Passed unanimously.

Respectfully submitted by Arthur W. Bryant

Approved by Commission
02/14/12



Citizen's Recreation Committee Meeting Minutes

Meeting of the Citizen's Recreation Commission held on January 10, 2012 at 7:00 p.m. in the conference room at City Hall, 20025 Mack Ave, Grosse Pointe Woods, Michigan 48236.

Present:

Bill Babcock
Joe Dansbury
Gilbert Heim
Tom Jerger
Mark Miller
Mike Moore
Rich Rozycki
Tonja Stapleton

Not Present:

Barb Janutol

Also Present:

Todd McConaghy and Melissa Sharp

Call To Order: 7:05 p.m.

Approval of Minutes:

Motion to accept the minutes from December 13, 2011 by Gilbert Heim and seconded by Mike Moore, with one amendment to note that Tom Jerger was present at the December meeting.

Motion passed by the following vote:

Yes: Babcock, Dansbury, Heim, Jerger, Miller, Moore, Rozycki and Stapleton.

No: None

Absent: Janutol

Council Meeting Report:

Mr. McConaghy reported that three commission members, Heim, Janutol and Rozycki, have been re-appointed to the commission for three year terms ending December 31, 2014.

The new fee schedule of summer classes was approved.

The Council approved a request by Grosse Pointe North High School to use the large baseball diamond at Ghesquiere Park.

Director's Report:

Ms. Sharp reported that Polar Express was a great success. All time slots were filled well in advance and when extra time was added, the extra times slots were also filled.

The five Grosse Pointes will hold a Daddy Daughter Dance at South High School on March 10, 2012. All of the Pointes will also hold a movie night at the South High School football field on August 11, 2012.

The Grosse Pointe Woods Mother-Son Movie will take place on February 10, 2012 at the Community Center. The movie "Rio" will be shown.

Park passes applications will be taken on-line again this year.

Winterfest will be held January 28, 2012. There will be one less tent used this year. Picnic tables will be used inside the tents and outside, rather than renting tables and chairs. Outdoor patio heaters will be used near the outdoor picnic tables. It is expected that \$300-400 will be saved by renting one less tent and eliminating rented tables and chairs. Volunteers from North High School will be used at the Winterfest.

New Business:

No new business was reported.

Adjournment:

Motion was made to adjourn the meeting by Mike Moore and seconded by Rich Rozycki.

Motion passed by the following vote:

Yes: Babcock, Dansbury, Heim, Jerger, Miller, Moore, Rozycki and Stapleton.

No: None

Absent: Janutol

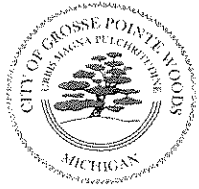
Meeting Adjourned at 7:45 p.m.

The next regularly scheduled meeting will be at 7:00p.m. on Tuesday, February 14, 2012.

Respectfully submitted by:

Barbara Janutol, Secretary

bjanutol@eds.misd.net



CITY OF GROSSE POINTE WOODS MUNICIPAL COURT

7A

MEMORANDUM

Date: March 13, 2012

To: Alfred Fincham, City Administrator

From: Susan Tobin, Court Clerk *ST*

Subject: Prisoner Food

With the increased collection efforts and picking up and holding of defendants with outstanding warrants, the court is depleting the prisoner food/jail fee budget.

The line item budget for this account, 101.136.808.000, was \$12,450. The available balance as indicated on the February Revenue and Expenditure report is \$475.00. Therefore, I recommend council authorize a transfer of \$5,000 from the General Fund fund balance into Jail Fees account 101.136.808.000.

If you have questions regarding this matter please contact me.

Attachment

c.c. Dee Ann Irby
O/F

Recommended for Approval as Submitted:

Al Fincham
Al Fincham, City Administrator

3-13-12
Date

Dee Ann Irby
Dee Ann Irby, City Treasurer/Comptroller

3-13-12
Date

Council Approval Required

PERIOD ENDING 02/29/2012

GL NUMBER	DESCRIPTION	2011-12	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2012 (ABNORMAL)	MONTH 02/29/2012 INCREASE (DECREASE)	BALANCE (ABNORMAL)		
Fund 101 - GENERAL FUND							
Expenditures							
101-136-757.000	OPERATING SUPPLIES	8,480.00	4,971.52	176.03	3,508.48	58.63	
101-136-801.000	LEGAL FEES-GEN'L CITY	7,000.00	10,587.50	925.00	(3,587.50)	151.25	
101-136-805.000	PROBATION FEES	0.00	1,240.00	580.00	(1,240.00)	100.00	
101-136-806.000	JUSTICE TRAINING FEES	144,000.00	68,685.12	8,479.50	75,314.88	47.70	
101-136-807.000	WITNESS FEES	500.00	25.00	0.00	475.00	5.00	
101-136-808.000	JAIL FEES	12,450.00	11,438.24	1,076.32	1,011.76	91.87	
101-136-818.000	CONTRACTUAL	33,300.00	21,925.22	4,668.93	11,374.78	65.84	
101-136-850.000	EQUIPMENT MAINT & REPAIR	1,000.00	504.60	0.00	495.40	50.46	
101-136-958.000	MEMBERSHIP & DUES	3,710.00	630.00	0.00	3,080.00	16.98	
101-136-960.000	EDUCATION-TRAINING	1,500.00	0.00	0.00	1,500.00	0.00	
Total Dept 136-MUNICIPAL COURT		445,841.00	273,331.73	30,833.57	172,509.27	61.31	
Dept 172-ADMINISTRATION							
101-172-702.000	SALARIES & WAGES	152,861.00	97,958.75	11,837.40	54,902.25	64.08	
101-172-715.000	SOCIAL SECURITY	11,769.00	6,588.29	0.00	5,180.71	55.98	
101-172-722.000	RETIREMENT	14,712.00	6,027.00	753.00	8,685.00	40.97	
101-172-722.100	MEDICARE REIMBURSEMENT	1,912.00	1,447.56	334.66	464.44	75.71	
101-172-757.000	OPERATING SUPPLIES	2,225.00	37.41	0.00	2,187.59	1.68	
101-172-850.000	EQUIPMENT MAINT & REPAIR	200.00	0.00	0.00	200.00	0.00	
101-172-958.000	MEMBERSHIP & DUES	6,350.00	1,307.68	0.00	5,042.32	20.59	
Total Dept 172-ADMINISTRATION		190,029.00	113,366.69	12,925.06	76,662.31	59.66	
Dept 180-BUILDING INSPECTIONS							
101-180-702.000	SALARIES & WAGES	225,274.00	137,921.81	14,355.72	87,352.19	61.22	
101-180-710.000	OVERTIME-BLDG DEPT	500.00	0.00	0.00	500.00	0.00	
101-180-710.999	SICK/VAC PAY	6,000.00	0.00	0.00	6,000.00	0.00	
101-180-711.000	LONGEVITY/COLA	500.00	0.00	0.00	500.00	0.00	
101-180-715.000	SOCIAL SECURITY	19,087.00	10,319.39	1,060.98	8,767.61	54.07	
101-180-718.000	PRESCRIPTION	7,800.00	3,584.00	0.00	4,216.00	45.95	
101-180-719.000	HOSP/DENTAL/OPTICAL	35,620.00	21,844.34	2,663.10	13,775.66	61.33	
101-180-720.000	LIFE INSURANCE	650.00	226.46	0.00	423.54	34.84	
101-180-721.000	WORKERS COMP	2,520.00	2,520.00	0.00	0.00	100.00	
101-180-722.000	RETIREMENT	20,216.00	10,471.78	1,209.44	9,744.22	51.80	
101-180-722.100	MEDICARE REIMBURSEMENT	2,162.00	1,621.21	374.82	540.79	74.99	
101-180-723.000	SUPPLEMENTAL ANNUITY	10,946.00	11,871.00	0.00	(925.00)	108.45	
101-180-757.000	OPERATING SUPPLIES	4,080.00	2,444.44	244.61	1,635.56	59.91	
101-180-818.000	CONTRACTUAL	20,400.00	8,944.70	2,257.50	11,455.30	43.85	
101-180-818.001	CODE VIOLATIONS	9,000.00	5,162.50	0.00	3,837.50	57.36	
101-180-958.000	MEMBERSHIP & DUES	1,700.00	747.99	285.00	952.01	44.00	
Total Dept 180-BUILDING INSPECTIONS		366,455.00	217,679.62	22,451.17	148,775.38	59.40	
Dept 210-CITY ATTORNEY							
101-210-719.000	HOSP/DENTAL/OPTICAL	13,200.00	9,694.21	1,117.77	3,505.79	73.44	
101-210-801.000	LEGAL FEES-GEN'L CITY	128,000.00	40,770.00	6,003.75	87,230.00	31.85	
101-210-801.100	LEGAL COUNSEL-COURT	40,000.00	23,669.50	3,916.25	16,330.50	59.17	
101-210-801.200	LEGAL COUNSEL-BLDG & PLANNING	13,000.00	1,095.00	155.00	11,905.00	8.42	
101-210-801.300	LEGAL COUNSEL-MTT	10,000.00	245.00	0.00	9,755.00	2.45	
101-210-810.000	LABOR CONSULTANT	35,000.00	18,157.02	7,064.82	16,842.98	51.88	
101-210-812.000	CLAIMS/OUTSIDE COUNSEL	15,000.00	10,000.00	0.00	5,000.00	66.67	
101-210-958.000	MEMBERSHIP & DUES	900.00	224.54	0.00	675.46	24.95	

MEMO 12 - 18

8A
RECEIVED

FEB 29 2011

CITY OF GROSSE PTE. WOODS

TO: Alfred Fincham, City Administrator
FROM: Joseph J Ahee, Jr., Director of Public Works *JA*
DATE: February 29, 2012
SUBJECT: Recommendation – Pool Opening – Lake Front Park

B&B Pools and Spas has provided a proposal in the amount of \$7,250.00 for the spring pool opening. B&B Pools has been servicing the pool satisfactorily since 1977 and has provided this service with no price increase since 2004. Moreover, the warranty on the pool liner will be void if another company opens the pool and damages the liner.

Based upon the positive history with B&B Pools and to preserve the pool liner warranty, I do not see any advantage to seeking competitive bids for this proposal. Therefore, I concur with the recommendation of Recreation Supervisor Melissa Sharp and recommend that we extend the contract to B&B Pools and Spas, 31071 Industrial Rd., Livonia, MI 48150 for the spring opening of the pool in an amount not to exceed \$7,250.00. This is a budgeted item in the 2011/2012 fiscal year budget in general ledger account 101-774-818.103 for pool maintenance contractual services.

If you have any questions concerning this matter please contact me.

Attachment

c.c. Dee Ann Irby
O/F
dm

I recommend approval of the above stated agreement and do not believe any benefit will accrue to the City to seek further competitive bids.



Alfred Fincham, City Administrator

2-29-12
Date



Dee Ann Irby, City Treasurer/Comptroller

2-29-12
Date

Council Approval Required



Date: 1/25/12

To: City of Grosse Pointe Woods
23000 Jefferson
St Clair Shores, MI 48080

2012 PROPOSAL FOR POOL OPENING

Thank you for this opportunity to offer our proposal for the spring opening of your pool. The opening procedure will include the following work:

- 1) For pools without a cover drain and acid wash the pool using the weakest solution possible to accomplish thorough cleaning without damaging the pool's finish. Special chemical additives will be used to protect metal finishes.
- 2) Covered pools will have the winter cover pumped off and cleaned. We will provide an initial chlorine shock of the pool.
- 3) Reassemble the pool fittings and lights. Remount the deck equipment, such as, ladders, rails and diving boards.
- 4) Reassemble the filtration equipment, such as, pump, chlorinator, filter, & heater.

NOTE: The opening quotation does not include any repairs, parts or labor that are not specifically quoted.

B&B Pool Co. is fully licensed, bonded and insured. A certificate of insurance will be provided upon request. B&B Pool Co. has been building, renovating, supplying and servicing pools for over 35 years.

B&B Pool Service & Supply Company is licensed by the State of Michigan as a Residential Builder by the Michigan Department of Energy, Labor & Economic Growth. License #2102070299

We *Propose* hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

SEVEN THOUSAND TWO HUNDRED and FIFTY dollars \$7250.00

The payment terms are: NET 30

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature [Signature] Date 1-25-12

Note: This proposal may be withdrawn by us if not accepted within 90 days.

Main Office:
31071 Industrial Rd.
Livonia, MI 48150
Phone: 734-427-3242
Fax: 734-427-3235

Retail Store:
29440 Six Mile Rd.
Livonia, MI 48152
Phone: 734-522-SWIM
Fax: 734-522-0311

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Date _____

Contact name _____ Phone Number _____

MEMO 12 - 12

TO: Alfred Fincham, City Administrator
FROM: Joseph J Ahee, Jr., Director of Public Services
DATE: March 6, 2012
SUBJECT: Recommendation – Bark Mulch for City Landscape Beds

8B
RECEIVED
MAR 12 2011
CITY OF GROSSE PTE. WOODS

An "Invitation to Bid" for supplying bark mulch and injection of mulch in city landscape beds was mailed to six companies on February 7, 2012. The information was also advertised in the Grosse Pointe News. Three bids were received from the companies listed below at the bid opening on February 28, 2012.

Bedrock Maintenance Services	\$13,945.00
Parks Services	\$15,760.00
Charles F. Irish Co.	\$24,200.00

Bedrock Maintenance Services provided this service to the city in the past and their work was satisfactory. Mulching of the city landscape beds helps to reduce weeds and retain moisture for healthy trees, plants and flowers. Therefore, I recommend the contract to supply bark mulch and injection of mulch in city landscape beds be awarded to the lowest qualified bidder, Bedrock Maintenance Services, 1290 N M-15, Ortonville, MI 48462 in an amount not to exceed \$13,945.00. This is a budgeted item in the 2011/2012 budget included in Lake Front Park account 101-774-818.102 in the amount of \$4,000.00 and in Major Streets account 202-463-818.000 in the amount of \$12,000.00. No funds budgeted for mulch have been utilized to date.

If you have any questions concerning this matter please contact me.

c.c. Dee Ann Irby
Bid File
O/F

dm

Recommended for Approval as Submitted:

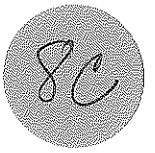

Alfred Fincham, City Administrator

3-7-12
Date


Dee Ann Irby, City Treasurer/Comptroller

3-9-12
Date

Council Approval Required



CITY OF GROSSE POINTE WOODS

Bendzinski & Co.



municipal finance advisors

January 20, 2012

Ms. DeeAnn Irby, Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, MI 48236-2397

Dear Ms. Irby:

Pursuant to your request, we are enclosing the following:

1. History of the Firm;
2. List of Clients for the current year and the last four years;
3. List of References;
4. Scope of Services; and
5. Schedule of Fees for Financial Advisory Services.

Bendzinski & Co., Municipal Finance Advisors, has provided independent financial advisory services to numerous Michigan municipalities, counties, townships, school districts and authorities since 1976. We are a Registered Municipal Advisory in accordance with the Municipal Securities Rulemaking Board ("MSRB"). We are also a Charter Member of the National Association of Independent Public Finance Advisors ("IPFA"), which was established in 1989 to promulgate the interests of and protection of bond issuers. We are the only firm in the State of Michigan which has Certified Independent Public Finance Advisors ("CIPFA") on staff.

Bendzinski & Co., Municipal Finance Advisors, bring a wide range of experience to its clients. In reviewing our List of Clients, please note that we have vast and diverse experience in all areas of municipal bonding, including: General Obligation Unlimited and Limited Tax Bonds, Special Assessment Bonds, Building Authority Bonds, County Bonds issued to finance water, sewer, and solid waste projects, Revenue Bonds and Michigan Transportation Fund Bonds. We represent a wide range of clients, from larger municipalities such as the Cities of Troy and Sterling Heights and Macomb County to small issuers such as the Township of Columbia, with the same professional and expert advice. Our standard of quality and service remains the same for all clients, regardless of their size or the amount of their issue.

Bendzinski & Co.

Ms. DeeAnn Irby, Controller

City of Grosse Pointe Woods

January 20, 2012

Page 2

We believe that our relationship and communication with the bond and note purchasers is unequaled by any financial advisor, either independent or underwriter associated, presently conducting business in Michigan. Our continuous communication with underwriters and ultimate investors provides us with firsthand knowledge of their constantly changing demands, and permits us to structure issues for our clients to meet those demands. This communication with the underwriters and purchasers, and our recognized expertise and independence, translates into more bids and a lower interest cost for our clients.

Again, we thank you for giving us this opportunity and we are ready to start immediately. Should you have any questions, or require any additional information, please do not hesitate to call.

Sincerely,

BENDZINSKI & CO.

Municipal Finance Advisors



Robert J. Bendzinski, CIPFA

RJB/jll

Enclosure

615 Griswold • Suite 1225 • Detroit, Michigan 48226-3997

(313) 961-8222 • FAX (313) 961-8220

e-mail • rjb@bendzinski.com

HISTORY OF THE FIRM

Bendzinski & Co.



municipal finance advisors

Was established on July 1, 1976 to provide independent, professional financial advisory and consultation services to public agencies such as authorities, cities, counties, school districts, townships and villages.

Since then, Bendzinski & Co. has provided their expertise to over 1,500 different clients in the development, marketing, sale and delivery of bond and note issues, financing capital improvements and other financial needs. During that period we have marketed, on behalf of our clients, over \$7.5 billion in bonds and notes.

Our professional staff has advised a wide range and variety of clients from the major metropolitan clients, such as the Counties of Wayne, Oakland and Macomb, to the very small, such as the Villages of Muir, and the Township of Napoleon, with the same professional and expert advice. Our standard of quality and service remains the same for all clients regardless of their size or the amount of their bond or note issue.

Our staff, while highly professional and efficient, also offers personalized service in a highly technical and often confusing field. The staff has been, and continues to be, available to meet with clients, professionals and citizens to explain the bonding process that is the most acceptable and advantageous method in terms that are easily understandable. Our staff has and continues to be available to meet with legislative bodies such as Councils, Boards and Commissions as well as associations, groups and organizations to explain the financing of municipal improvements and the alternatives available.

Innovations:

In the constantly changing field of finance, particularly municipal finance, Bendzinski & Co. has been leaders in the development of:

- ▶ Official statement presentation in accordance with MSRB Rule 15c2-12 and the Government Finance Officers Association "disclosure guidelines"
- ▶ First firm to provide, as part of an official statement, the cold comfort letter to bond purchasers
- ▶ First firm to successfully market limited tax bonds for Special Assessment, Building Authority, General Obligation and Contract bonds after the effective date of Headlee Amendment.
- ▶ First firm to offer underwriters a discount bid approach as a bidding option
- ▶ First firm to successfully market Limited Tax School Building Bonds after the effective date of Proposal A.
- ▶ First firm to have its clients comply with the Securities and Exchange Commission to meet the requirements of 15c2-12 as it relates to continuing disclosure
- ▶ First firm to successfully market Bond Anticipation Notes and Capital Improvement Bonds after the revisions to the Municipal Finance Act in 2001

Types of Financings

Bendzinski & Co. has utilized virtually every type of financing vehicle legally permitted under the statutes of the State of Michigan. These include:

- ▶ Bond Anticipation Notes
- ▶ Capital Improvement Bonds
- ▶ General Obligation Bonds, both Limited and Unlimited Tax
- ▶ Special Assessment Bonds
- ▶ Revenue Bonds
- ▶ Authority Bonds, both General Obligation and Revenue
- ▶ Contract Bonds
- ▶ Tax Anticipation Notes
- ▶ Delinquent Tax Notes
- ▶ Special Revenue Bonds (Michigan Transportation Fund)
- ▶ Tax Increment and DDA Bonds, both Unlimited Tax and Revenue Bonds
- ▶ Current and Advance Refunding Bonds

Capital Projects

We have assisted our diverse clientele through the financing of a wide variety of projects including:

- ▶ Water Purification and Distribution systems
- ▶ Solid Waste Disposal facilities
- ▶ Including Incinerators and Pollution Control facilities for said incinerators
- ▶ Wastewater Treatment Plants and Collection systems
- ▶ Off Street Parking facilities including high rise parking decks
- ▶ Hospital and Medical Care facilities
- ▶ Electric Generating and Distribution facilities
- ▶ Pollution Control facilities
- ▶ Street, Sidewalk and Bike Path improvements
- ▶ Municipal Buildings including: Administrative, Police, Fire, Public Works, Swimming pools, golf courses and other recreation facilities, Court and Library facilities
- ▶ Equipment for various purposes
- ▶ Storm Drainage projects
- ▶ Schools and other Educational and School related facilities
- ▶ Senior Citizen Housing
- ▶ Correctional facilities
- ▶ Community College Facilities

Federal and State Agencies:

Bendzinski & Co. has assisted many of their clients in securing State and Federal Grants to help defray and reduce the cost to the citizen of construction of many projects. Since 1976, we have assisted our clients in securing over \$4,000,000,000 in State and Federal Grants.

We have also assisted many clients in securing low cost, low interest rate, loans from Rural Development which are payable over lengthy periods of time in order to make the project financially feasible to the local citizens.

Bendzinski & Co. has been a leader in assisting local governmental units in securing financing through the State Revolving Fund for sewers and the Drinking Water Revolving Fund for water system improvements. We believe our working relationship with the DEQ and MMBA staff is unequaled by any other financial advisor in the State of Michigan.

Additionally, Bendzinski & Co. has developed, with the clients' engineers, user charge and industrial cost recovery systems required by the State of Michigan and the U.S. E.P.A. in conjunction with federal and state grant and revolving fund programs for water and wastewater treatment and collection facilities.

Rate Studies:

Another service provided by the firm, as a part of our comprehensive advisory and consultation service, is the review and preparation of user rate and charge systems for water, sewer, parking, solid waste, recreational and other rate supported municipal services. Our staff has also been employed to develop and negotiate regional rate systems for several regional water and wastewater systems.

In addition to the services listed above, Bendzinski & Co. will meet and discuss with you, your staff, and the boards, commissions, and councils the various methods of financing and when requested, review with the finance department budget figures for capital improvements currently under consideration.

LIST OF CLIENTS

2012
 LIST OF CLIENTS

Sale Date	Amount	Client Name	Net Interest Cost
01/09/2012	\$ 1,600,000	Birch Run Township Water System Improvements Bonds, Series 2012 Limited Tax General Obligation	3.327988 %
01/11/2012	3,780,000	Sterling Heights, City of 2012 Michigan Transportation Fund Refunding Bonds Refunding	1.966614
01/12/2012	3,470,000	Scio Twp. 2012 Downtown Development Refunding Bonds (LTGO) Refunding	1.755012
01/31/2012	1,950,000	Allegan County Sewage Disposl System No. 15 (City of Wayland) Refunding Bon Refunding	0.000000
02/14/2012	13,500,000	Allegan County 2012 Capital Improvement Bonds Limited Tax General Obligation	0.000000
02/15/2012	5,595,000	Leelanau County Limited Tax General Obligation Refunding Bonds, Series 2012 Refunding	0.000000
02/23/2012	2,995,000	Lenawee County 2012 Refunding Bonds (Central Lenawee Sewage Disposal Sys) Refunding	0.000000
	<u>\$32,890,000</u>	Count 7	<u>1.007087 %</u>

**2011
LIST OF CLIENTS**

Sale Date	Amount	Client Name	Net Interest Cost
02/14/2011	\$ 4,295,000	Burton (City of) 2011 General Obligation Limited Tax Bonds Limited Tax General Obligation	5.012286 %
02/16/2011	8,470,000	Macomb Twp 2011 Building Authority Refunding Bonds Refunding	4.299813
02/16/2011	2,860,000	Essexville, City of General Obligation Unlimited Tax Refunding Bonds, Series 201 Refunding	2.771761
02/17/2011	2,325,000	Hamburg Township Special Assessment Refunding Bonds, Series 2011 (LTGO) Refunding	3.661731
02/18/2011	1,940,000	Grosse Pointe, City of 2011 Unlimited Tax General Obligation Refunding Bonds Refunding	3.216325
03/03/2011	2,565,000	Grosse Pointe School System Energy Conservation Refunding Bonds, Series 2011 (LTGO) Refunding	2.251869
03/15/2011	815,000	Monroe County Road Commission Michigan Transportation Fund Notes, Series 2011 Michigan Transportation Fund	3.250620
03/24/2011	3,325,000	Buena Vista Charter Township Sewage System Improvement Bonds, Series 2011 (GOLT) Rural Development	4.250000
04/01/2011	705,000	Macomb County 8 1/2 Mile Relief Drain Drainage District Bonds State Revolving Fund	2.500000
04/12/2011	14,475,000	Lapeer County 2011 Capital Improvement Bonds Limited Tax General Obligation	3.402761
04/13/2011	3,000,000	Bloomfield Charter Township Series 2011 Limited Tax General Obligation	4.294211
04/21/2011	1,400,000	Clinton Macomb Public Library For Real Property Installment Purchase Contract	5.390000
05/09/2011	1,150,000	Canton Charter Township Series 2011 (Road Improvement) Limited Tax General Obligation	3.498904
05/11/2011	2,200,000	Harbor Springs, City of Series 2011 (Water Supply & Sewage Disposal Systems Improvem Limited Tax General Obligation	3.977090
05/16/2011	6,000,000	Calhoun County Delinquent Tax Notes, Series 2011 Limited Tax General Obligation	0.790449
05/25/2011	3,495,000	Harbor Springs Area Sewage Disp. Auth. Sewage Disposal System Bonds, Series 2011 Limited Tax General Obligation	4.623885

**2011
LIST OF CLIENTS**

Sale Date	Amount	Client Name	Net Interest Cost
05/26/2011	\$ 2,350,000	Port Huron, city of Wastewater Treatment Plant Improvements Phase I, SRF 5385-0 Limited Tax General Obligation	2.500000 %
05/31/2011	61,991	Fraser, City of Installment Purchase Contract Limited Tax General Obligation	2.745000
06/07/2011	3,000,000	Ionia County Water & Sewer Improvement Bonds (City of Ionia), Series 2011 Limited Tax General Obligation	4.634692
06/09/2011	3,115,000	New Baltimore (City of) 2011 General Obligation Unlimited Tax Refunding Bonds Refunding	2.878673
06/15/2011	3,205,000	Utica, City of 2011 Unlimited Tax General Obligation Refunding Bonds Refunding	2.994559
06/15/2011	11,235,000	Petoskey (City of) Water Supply & Sewage Disposal Sys. Revenue Refunding Bonds, Refunding	3.846027
06/22/2011	4,790,000	Chippewa County Water Supply and Sewage Disposal System Refunding Bonds (City of Sault Ste. Marie) (Pricing Advisor	2.898684
06/24/2011	10,570,000	Saginaw (City of) Water Supply System Bonds, Series 2011 Revenue	4.526215
06/24/2011	7,000,000	Port Huron, city of Water Supply Bonds. Series 2011 Revenue	5.512157
06/24/2011	540,000	Grand Blanc Township (SRF) 2011 Sanitary Sewer System (Jr. Lien) Revenue Bonds Revenue	2.500000
07/20/2011	12,295,000	Port Huron (City of) 2011 Limited Tax General Obligation and Refunding Bonds Refunding	4.354648
07/20/2011	3,300,000	Port Huron (City of) Series 2011B Limited Tax General Obligation	5.122916
07/26/2011	785,000	St. Ignace, City of 2011 Building Authority Refunding	4.686711
08/11/2011	4,005,000	Center Line, City of 2011 General Obligation Unlimited Tax Refunding (Water & Sew Refunding	2.739999
08/16/2011	3,105,000	Redford Charter Township 2011 Building Authority Refunding Refunding	2.734899
08/25/2011	2,900,000	Paw Paw District Library 2011 Library Building & Site Bonds Unlimited Tax General Obligation	4.719506

2011
 LIST OF CLIENTS

Sale Date	Amount	Client Name	Net Interest Cost
09/13/2011	\$ 150,000	Leonard, Village of 2011 Transportation Fund Bonds Limited Tax General Obligation	4.638792 %
09/13/2011	3,000,000	Grosse Ile Township 2011 Capital Improvement Bonds Limited Tax General Obligation	3.785902
09/20/2011	1,985,000	Calhoun County Water Supply (Cht Twp of Pennfield) Refunding Bonds, 2011 Refunding	4.043330
09/22/2011	1,395,000	Gratiot County Building Authority Refunding Bonds, Series 2011 Refunding	2.820560
09/22/2011	11,190,000	Garden City Unlimited Tax General Obligation Refunding Bonds, Series 201 Refunding	2.934664
09/22/2011	1,755,000	Garden City 2011 Downtown Development (Limited Tax General Obligation) B Refunding	2.566443
10/04/2011	30,800,000	Macomb County Clintondale Pump Station Improvements, Series 2011 Drainage District	3.757329
11/01/2011	8,795,000	Cass County Cass Co Sewage Disposal System (Twp of Porter) (LTGO) Refunding	3.341487
11/15/2011	332,785	Fraser, City of Installment Purchase Contract Installment Purchase Contract	2.970000
11/21/2011	2,395,000	Genesee County Gilkey Creek and Branch Drain Drainage District, Series 2011 Drainage District	2.939090
11/22/2011	6,855,000	Grosse Ile Township 2011 Judgment Bonds Unlimited Tax General Obligation	3.342732
11/22/2011	2,200,000	Woodhaven, City of 2011 General Obligation Limited Tax Bonds Refunding	3.061049
12/19/2011	1,925,000	City of Alpena Water Supply & Sewage Disposal System Revenue Refunding, 201 Refunding	1.890303
	<u>\$204,054,776</u>	Count 45	<u>3.526179 %</u>

**2010
LIST OF CLIENTS**

Sale Date	Amount	Client Name	Net Interest Cost
01/14/2010	\$ 310,000	Buena Vista Township Special Assessment Limited Tax Bonds, Series 2009 Special Assessment	5.262173%
01/20/2010	7,870,000	Chippewa County Water Supply & Sewage Disposal Sys. (Sault St. Marie) (LTGO) Pricing Advisor	3.757110
01/20/2010	4,505,000	Sault Ste. Marie, City of Limited Tax General Obligation, 2010 (BAB) Pricing Advisor	3.864070
01/22/2010	2,000,000	Northville, City of Limited Tax General Obligation Development Bonds, 2010 (BAB) Pricing Advisor	3.446292
01/28/2010	4,895,000	Novi, City of 2010 General Obligation Unlimited Tax Bonds Refunding	2.170838
01/28/2010	2,970,000	Novi Building Authority 2010 Building Authority (Senior Complex) Bonds Refunding	2.123034
02/12/2010	4,385,000	Kalkaska Co. General Obligation Unlimited Tax Bonds, Series 2010 Refunding	3.108599
02/18/2010	2,240,000	Sterling Heights (City of) 2010 Michigan Transportation Fund Bonds (LTGO) Refunding	1.752513
02/19/2010	2,480,000	Grosse Ile Twp. General Obligation Limited Tax Bonds, Series 2010A Refunding	3.542745
02/19/2010	575,000	Grosse Ile Township General Obligation Limited Tax Bonds, Series 2010B (Taxable) Refunding	5.162006
02/24/2010	11,260,000	Troy, City of General Obligation Unlimited Tax Bonds, Series 2010 Refunding	2.897773
03/02/2010	4,000,000	Bloomfield Hills, City of Capital Improvement Bonds, Series 2010 Limited Tax General Obligation	3.296507
03/19/2010	14,000,000	South Haven & Casco Twps Water & Sewage Treatment Authority, Sewage Disposal & Water Supply Bonds Limited Tax General Obligation	4.759133
03/29/2010	1,100,000	Tecumseh - City of Federally Taxable - Build America Bonds - Direct Payment Pricing Advisor	4.790516
03/30/2010	3,645,000	Chippewa Co. Building Authority Building Authority Refunding Bonds, Series 2010 (LTGO) Pricing Advisor	3.118288
04/06/2010	2,140,000	Caledonia Twp. Library Bonds, Series 2010 Unlimited Tax General Obligation	4.466821

Sale Date	Amount	Client Name	Net Interest Cost
04/19/2010	\$ 3,900,000	Petoskey (City of) Building Authority Bonds, Series 2010 (LTGO) Building Authority (LTGO)	4.468437 %
04/20/2010	6,000,000	Calhoun County General Obligation Limited Tax Notes, Series 2010 Delinquent Tax Notes	2.180379
04/21/2010	995,000	Saginaw County Allendale Tile Drain Bonds, Series 2010 Drainage District	3.703489
04/22/2010	1,400,000	Milford, Village of 2010 Capital Improvement Bonds Limited Tax General Obligation	4.328210
04/27/2010	16,965,000	Macomb Co. Recovery Zone Economic Development Bonds, Series 2010 Drainage District	3.252350
05/05/2010	1,800,000	Howell, City of Sewage Disposal sytem Revenue Bonds, Series 2010 (RZED) Revenue	4.062805
05/05/2010	4,300,000	Howell, City of 2010 Capital Improvement Bonds (RZED) Limited Tax General Obligation	3.586973
05/13/2010	4,120,000	Ionia (City of) General Obligation Limited Tax Bonds, Series 2010 Refunding	2.990874
05/18/2010	4,450,000	Huntington Woods (City of) 2010 Street Improvement Bonds (Federally Taxable - RZEDB) Unlimited Tax General Obligation	3.139377
05/19/2010	250,000	Genesee County Gilkey Creek and Branches Drain Drainage District Notes, 201 Limited Tax General Obligation	4.750000
05/20/2010	1,755,000	Harbor Springs, City of Series 2010 (Taxable-Build America Bonds- Direct Pay) Limited Tax General Obligation	3.880671
05/24/2010	2,250,000	Ionia Co. Water & Sewer Improvement Bonds (City of Ionia) Series 2010 Limited Tax General Obligation	4.339241
05/25/2010	950,000	Romeo, Village of 2010 General Obligation Judgment Bonds Limited Tax General Obligation	4.257630
06/07/2010	630,000	Brighton, City of General Obligation Limited Tax, Series 2010 Limited Tax General Obligation	5.559995
06/08/2010	1,570,000	Sterling Heights (City of) 2010 Michigan Transportation Fund Bonds (Taxable RZEDB) Michigan Transportation Fund	3.086961
06/09/2010	1,000,000	Manistee County General Obligation Limited Tax Notes, Series 2010 Delinquent Tax Notes	1.850000

**2010
LIST OF CLIENTS**

Sale Date	Amount	Client Name	Net Interest Cost
06/09/2010	\$ 7,000,000	Calhoun County 2010 General Obligation Limited Tax (Taxable RZEDB) Limited Tax General Obligation	3.443401 %
06/23/2010	5,800,000	Manistee (City of) 2010 Capital Improvement Bonds (Limited Tax General Obligation) Pricing Advisor	4.297943
07/12/2010	995,000	Barry County Michigan Transportation Fund Bonds, Series 2010 Recovery Zone-Economic Development	4.344830
07/14/2010	445,000	Hamburg Township Special Assessment Bonds, Series 2010 Limited Tax General Obligation	5.193819
07/20/2010	12,270,000	Macomb Co. Lake St Clair Clean Water Initiative Refunding Bonds, Series Drainage District	3.684365
07/23/2010	7,420,000	Hazel Park, City of Ice Arena Refunding Bonds, Series 2010 (LTGO) Refunding	3.926744
07/26/2010	280,000	Oscoda County Perry Lake Lake Level Bonds, Series 2010 Special Assessment	6.500000
08/04/2010	3,960,000	Fraser, City of 2010 General Obligation Unlimited Tax Refunding Bonds Refunding	2.739998
08/09/2010	3,955,000	Clinton Macomb Public Library 2010 Refunding Bonds (LTGO) Refunding	2.489614
08/18/2010	95,620,000	Macomb County Macomb Interceptor Drainage District Bonds, Series 2010 Build America Bonds	3.369828
08/27/2010	4,315,000	Muskegon County Water System No. 1 (Fruitport Twp-Norton Shores) Refunding	2.424446
09/01/2010	420,000	Van Buren County Health Cemetery & Cemetery Drain 2010 Bonds Drainage District	4.158875
09/01/2010	295,000	Van Buren County Lindsley Drain 2010 Bonds Drainage District	4.144251
09/08/2010	3,445,000	Lincoln Park, city of Series 2010 Limited Tax General Obligation	3.788125
09/15/2010	3,380,000	Blackman Charter Township General Obligation Limited Tax Bonds, Series 2010 Recovery Zone-Economic Development	2.993384
09/15/2010	9,110,000	Troy, City of General Obligation Unlimited Tax Refunding Bonds, Series 2010 Refunding	2.305922

2010
LIST OF CLIENTS

Sale Date	Amount	Client Name	Net Interest Cost
10/21/2010	\$ 1,980,000	Kalamazoo County Sewage Disposal System (Indian Lake/Pickerel Lake Sewer Project) Refunding Bonds, Refunding	1.923195 %
11/17/2010	9,805,000	Macomb Township 2010 Capital Improvement & Refunding Bonds Limited Tax General Obligation	4.094839
	<u>\$291,205,000</u>	Count 50	<u>3.655587 %</u>

2009
LIST OF CLIENTS

Sale Date	Amount	Client Name	Net Interest Cost
01/27/2009	\$ 660,000	Cass County Sewage Disposal System (Lakes Area Sewer Authority Section) BANs Bond Anticipation Notes	1.985620 %
02/19/2009	24,770,000	Wyandotte (City of) Electric System Revenue & Revenue Refunding Bonds, Series 20 Revenue	4.683740
02/23/2009	178,000	White Lake Twp. Special Assessment, Series 2009A (Taxable) Special Assessment	5.130150
02/24/2009	2,250,000	Ionia Co. Water & Sewer Improvement Bonds (City of Ionia) Series 2009 Limited Tax General Obligation	5.024198
03/12/2009	5,000,000	Macomb Twp. Building Authority Bonds, Series 2009 Building Authority (LTGO)	3.999045
03/24/2009	6,745,000	Birmingham School District Refunding 2008 Refunding	3.000079
03/24/2009	945,000	Bloomfield Hills (City of) Water Bonds Limited Tax General Obligation	3.146233
04/14/2009	1,965,000	Gladwin Co. Chappel Dam Special Assessment Bonds, Series 2009 Limited Tax General Obligation	5.616422
05/06/2009	4,600,000	Calhoun County Delinquent Tax Notes, Series 2009 Delinquent Tax Notes	2.336036
06/09/2009	7,500,000	Southwestern Michigan College 2009 Community College Facilities, Build America Bonds Limited Tax General Obligation	4.548274
06/11/2009	185,000	Brighton (City of) Special Assessment, Series 2009 Limited Tax General Obligation	5.457200
06/12/2009	4,880,000	Howell City 2009 Capital Improvement (Federally Taxable-Build America Bonds-Direct Payment) Limited Tax General Obligation	4.417350
06/12/2009	1,950,000	Howell City Sewage Disposal System (Federally Taxable-Build America Bonds-Direct Payment) Revenue	4.591360
06/29/2009	2,110,000	Hamburg Twp. Capital Improvement (Ore Lake Sewer System) Project 5380 State Revolving Fund	2.500000
06/29/2009	5,295,000	Howell (City of) Water Supply System Revenue (Jr. Lien) Project 7258-01 Drinking Water Revolving Fund	2.500000
06/29/2009	6,772,150	Center Line (City of) Limited Tax General Obligation Project 5345-01 State Revolving Fund	2.500000

2009
LIST OF CLIENTS

Sale Date	Amount	Client Name	Net Interest Cost
06/29/2009	\$ 9,494,100	Fraser (City of) Limited Tax General Obligation Project 5346-01 State Revolving Fund	2.500000 %
06/29/2009	280,000	Port Huron (City of) Water Supply System Revenue (Jr. Lien) Project 7276-01 Drinking Water Revolving Fund	2.500000
06/29/2009	1,100,000	Garfield Charter Township Water Supply and Sewage Disposal System Revenue Project 5340 State Revolving Fund	2.500000
06/29/2009	1,020,000	Port Huron, city of General Obligation Limited Tax SRF Project No. 5006-17 State Revolving Fund	2.500000
06/30/2009	625,000	Northville Charter Twp. Special Assessment Limited Tax Bonds, Series 2009 Special Assessment	4.676251
06/30/2009	995,000	Walled Lake (City Of) Capital Improvement Bonds, Series 2009 (Roads) Limited Tax General Obligation	5.055856
07/14/2009	6,255,000	Huntington Woods, city of 2009 Refunding Bonds (Unlimited Tax General Obligation) Refunding	2.557002
07/21/2009	4,000,000	Woodhaven City 2009 Capital Improvement Bonds Limited Tax General Obligation	4.259688
08/18/2009	3,000,000	St. Clair County Series 2009 (Communication System) Limited Tax General Obligation	3.927783
09/16/2009	655,000	Counties of Huron & Tuscola Armbruster Intercounty Drainage District Drain Bonds, 2009 Drainage District	4.490770
09/21/2009	2,300,000	City of Harbor Springs (Water System Improvements), Series 2009 Limited Tax General Obligation	3.749276
09/29/2009	46,660,000	Western Townships Utilities Authority Sewage Disposal System Refunding Bonds, Series 2009 Refunding	2.919863
10/14/2009	1,125,000	Northville Charter Township Series 2009 Limited Tax General Obligation	4.276494
10/26/2009	22,010,000	Northville Charter Township Federally Taxable - Build America Bonds, Series 2009 A and B Unlimited Tax General Obligation	4.138758
11/09/2009	400,000	Montcalm Co. Sewage Disposal Notes - Sidney Twp Sewage Disposal System Im Limited Tax General Obligation	2.500000
12/07/2009	15,500,000	Marysville, City of Water Supply & Wastewater System, Jr. Lien Revenue Bonds State Revolving Fund	2.500000

2009
LIST OF CLIENTS

Sale Date	Amount	Client Name	Net Interest Cost
12/08/2009	\$ 3,500,000	Bath Township Series 2009 Limited Tax General Obligation	4.179772 %
12/08/2009	5,000,000	Redford Charter Township 2009 Capital Improvement Bonds Limited Tax General Obligation	4.315233
12/15/2009	5,550,000	Newaygo Co. Building Improvement Bonds (Recovery Zone Facility) Series 2 Limited Tax General Obligation	4.072175
12/15/2009	950,000	Newaygo County Building Improvement Bonds, Series 2009B (Taxable) Limited Tax General Obligation	4.127570
	<u>\$206,224,250</u>	Count 36	<u>3.699505 %</u>

2008
LIST OF CLIENTS

Sale Date	Amount	Client Name	Net Interest Cost
02/06/2008	\$ 21,445,000	School Dist of the City of Lincoln Park 2008 Refunding Bonds Unlimited Tax General Obligation	4.064329 %
02/11/2008	8,750,000	Bloomfield (Charter Twp.) Capital Improvements, Series 2008 A and B Limited Tax General Obligation	3.647713
02/21/2008	3,505,000	Troy (City of) General Obligation Unlimited Tax (Streets) Series 2008 Refunding	3.479374
02/28/2008	2,190,000	Calhoun County General Obligation LtdTax (City of Marshall), Series 2008 Refunding	3.700015
03/03/2008	1,610,000	City of Garden City Series 2008 Limited Tax General Obligation	4.464023
03/25/2008	1,205,000	Ionia (City of) Refunding, Series 2008 Downtown Development Authority	4.248996
04/28/2008	2,590,000	Monroe County Road Commission Series 2008 Michigan Transportation Fund	3.317312
05/05/2008	4,000,000	Birmingham (City of) (Recreation) Series 2008 Unlimited Tax General Obligation	3.865172
05/05/2008	5,000,000	Calhoun County Delinquent Tax Notes, Series 2008 Limited Tax General Obligation	3.179429
05/06/2008	11,000,000	Saginaw (City of) Water Supply System Bonds, Series 2008 Revenue	4.690835
05/13/2008	1,500,000	Ionia Co. City of Ionia Water & Sewer Limited Tax General Obligation	4.842317
05/20/2008	5,000,000	Sterling Heights (City of) (Fire House) Series 2008 Unlimited Tax General Obligation	3.718563
05/28/2008	730,000	Huron Co. Board of Road Commissioners Schram and Branches Drainage District	3.733770
06/06/2008	1,620,000	Standish (City of) 2008 Capital Improvements Limited Tax General Obligation	4.493475
06/09/2008	16,000,000	Novi (City of) (Library), Series 2008 Unlimited Tax General Obligation	4.388304
06/10/2008	740,000	Grass Lake (Village of) Capital Improvements, Series 2008 Limited Tax General Obligation	5.015712

2008
LIST OF CLIENTS

Sale Date	Amount	Client Name	Net Interest Cost
06/16/2008	\$ 2,500,000	Mason County Oakview Medical Care Facility, Series 2008 Limited Tax General Obligation	3.797482 %
06/17/2008	5,500,000	Saginaw Twp. 2008 Capital Improvement Bonds Limited Tax General Obligation	4.200490
06/19/2008	22,340,000	Macomb Co North Gratiot Drainage Dist. Phase I, Series 2008 Drainage District	4.718779
06/23/2008	495,000	Port Huron (City of) Water Supply Jr Lien Revenue Bonds (GOLT) Project #7221-01 Drinking Water Revolving Fund	2.500000
06/24/2008	14,220,000	Southwest Michigan College 2008 Facilities Bonds Community College	5.288843
06/24/2008	1,670,000	Ferndale (City of) DWRF Project No. 7217-01 Drinking Water Revolving Fund	2.500000
07/08/2008	730,000	Wayne (City of) Michigan Transportation Fund, Series 2008 Limited Tax General Obligation	5.071171
07/21/2008	1,455,000	Hamburg Twp. Capital Improvement (Water System Project) Series 2008 Limited Tax General Obligation	4.695822
07/28/2008	250,000	Gaylord (City of) Installment Purchase Contract Limited Tax General Obligation	4.800000
07/29/2008	4,620,000	Isabella County Building Authority Refunding Bonds, Series 2008 (General Oblig Ltd Tax) Refunding	3.487550
08/18/2008	3,260,000	Sterling Heights (City of) Corridor Improvement Bonds Limited Tax General Obligation	4.109598
08/18/2008	3,265,000	Sterling Heights (City of) Lakeside Mall Improvements (LTGO) Special Assessment	4.109598
08/27/2008	890,000	Lenawee Co. Floodwood Creek Drain and Branches Drain, Series 2008 Drainage District	4.380150
09/03/2008	2,820,000	Wayland (City of) 2008 Capital Improvement Bonds (Limited Tax General Obligati Downtown Development Authority	4.780642
09/08/2008	1,075,000	Jackson Co. Rives Township Rural Development	4.125000
09/09/2008	6,000,000	Woodhaven (City of) Capital Improvement, Series 2008 Limited Tax General Obligation	4.091539

2008
LIST OF CLIENTS

Sale Date	Amount	Client Name	Net Interest Cost
09/10/2008	\$ 1,800,000	Wayne (City of) 2008 Building Authority Bonds Building Authority (LTGO)	4.774345 %
09/18/2008	2,780,000	Jackson Co. (Village of Parma Section) Wastewater System Improvement Bonds, Series 2008 (LTGO) State Revolving Fund	2.500000
09/21/2008	4,025,000	Macomb Co. 8 1/2 Mile Drain Drainage District State Revolving Fund	2.500000
09/22/2008	34,115,000	Leoni Twp. Wastewater Treatment Facility, Series 2008 State Revolving Fund	2.500000
09/22/2008	3,815,000	St. Ignace (City of) Sewage Disposal Jr. Lien Revenue Bonds, 2008 SRF Proj. 5320- State Revolving Fund	2.500000
09/29/2008	1,580,000	Milford (Village of) Water System Revenue Bonds, Series 2008, Project 7242-01 Drinking Water Revolving Fund	2.500000
11/05/2008	10,000,000	South Haven (City of) 2008 Capital Improvement Bonds (Pricing Advisor) Limited Tax General Obligation	5.241422
11/12/2008	1,245,000	Saginaw Charter Twp. 2008 Special Assessment Limited Tax General Obligation	4.344240
12/29/2008	4,500,000	Buena Vista Twp. Sewer Rural Development	4.500000
	<u>\$221,835,000</u>	Count 41	<u>3.972341 %</u>

LIST OF REFERENCES

Bendzinski & Co.



municipal finance advisors

LIST OF REFERENCES

<u>CLIENT</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>
B. Sharon Ostin, Finance Director City of Birmingham	151 Martin Street Birmingham, Michigan 48012	(248) 644-1800
Richard Watkins, Manager Charter Township of Delta	7710 Saginaw Hwy. Lansing, Michigan 48917-9711	(517) 323-8500
David Gajda, Finance Director City of Farmington Hills	31555 Eleven Mile Road Farmington Hills, Michigan 48336	(248) 474-9546
Stephanie Hurlbut, County Administrator County of Ionia	100 West Main Street Ionia, Michigan 48846	(616) 527-5300
Mr. William Misterovich, Deputy Commissioner Macomb County Public Works	115 South Groesbeck Highway Mount Clemens, Michigan 48043	(586) 307-8210
Thomas Kaminski, Administrator/Controller County of Manistee	415 Third Street Manistee, Michigan 49660	(231) 723-4575
John Cubba, Finance Director Redford Charter Township	15145 Beech Daly Road Redford, Michigan 48239	(313) 531-3110
Brian Baker, Dir. Management & Budget City of Sterling Heights	40555 Utica Road Sterling Heights, MI 48311	(586) 446-2331
John Szerlag, City Manager City of Troy	500 West Big Beaver Troy, Michigan 48084	(248) 524-3330
Kelli D. Scott, Administrator/Controller County of Calhoun	315 W. Green Street Marshall, MI 49068	(269) 781-0997

SCOPE OF SERVICES

Bendzinski & Co.



municipal finance advisors

Scope of Services

Bendzinski & Co. hereby agrees to provide services as follows:

- Prepare complete financial information in cooperation with City officials and engineers/architects, in order to arrive at the amount, nature and terms of the issue to be sold, making recommendations as to methods of financing available;
- Provide assistance when requested, to the City Staff, City Attorney and Bond Counsel to assure that all possible provisions are made toward the most advantageous sale of bonds;
- Advise and assist you in the filing of the appropriate forms, with the Michigan Department of Treasury, necessary to allow the City to issue municipal securities;
- Advise and assist the City in the selection of a Registrar/Transfer/Paying Agent(s) for the issue;
- Explore with municipal bond insurance companies the feasibility and cost of insuring the proposed bond issue including preparation of applications and the providing of the requisite information to secure such municipal bond insurance, if applicable;
- Prepare a comprehensive Official Statement, outlining all the details of the proposed financing, based on information provided by the County, in conformity with the provision of the Securities and Exchange Commission ("S.E.C.") Rule 15(c)2-12 and the "generally accepted" disclosure guidelines promulgated by the Government Finance Officers Association of the United States and Canada;
- Conduct a "due diligence" meeting with City officials on the Preliminary Official Statement to assure the accuracy and completeness, as well as affording the City the protection of knowing that there are no misrepresentations or false statements in said Preliminary Official Statement;
- Distribute the "deemed final" Preliminary Official Statement to prospective bidders on the bonds offered for sale and a current list of financial institutions and individuals known to be purchasers of municipal bonds. Bendzinski & Co. shall stimulate interest among investment dealers by wide dissemination of this information, in adequate time before the sale, so that underwriters can comply with the provisions of S.E.C. Rule 15c2-12;
- Prepare City officials in order to meet and/or discuss with recognized rating agencies the financing and the County's economy and demographics in order to obtain a rating for this issue;
- Complete information shall be furnished recognized rating agencies in order to obtain the most advantageous ratings, if applicable; and

Advise the City officials on the condition of the municipal bond market and on the time for the marketing of bonds in order to obtain a sale on the best terms available.

Bendzinski & Co.

Scope of Services

January 20, 2012

Page 2

- A representative of Bendzinski & Co. shall attend the scheduled bond sale and will assist in calculating interest cost on bids submitted. This representative will be prepared to submit detailed information on the status of the general bond market and on current interest cost of comparable bonds sold. This information will aid in determining the action to be taken with respect to the bids submitted;

After the bond sale Bendzinski & Co. shall:

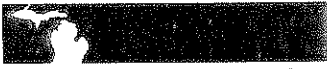
- A. assist with delivery of the bonds;
- B. furnish a schedule of principal and interest costs based on the interest rates specified by the purchaser on a calendar year and fiscal year basis; furnish the managing underwriter, on behalf of the City, with a reasonable number of the final Official Statements in accordance with the provisions of S.E.C. Rule 15c2-12;
- C. assist Bond Counsel in arbitrage matters; and
- D. advise the City on their responsibilities in order to comply with Continuing Disclosure requirements.

Additionally, after the bond sale Bendzinski & Co. will offer assistance, when requested, within reasonable limits, on related bond sale and project matters.

Bendzinski & Co. is an independent financial advisor and does not underwrite any debt issue.

SCHEDULE OF FEES
FOR
FINANCIAL ADVISORY SERVICES

Bendzinski & Co.



municipal finance advisors

SCHEDULE OF FEES FOR FINANCIAL ADVISORY SERVICES

<u>SIZE OF ISSUE</u>	<u>COMPUTATION OF FEE</u>
Less than \$1,000,000	Minimum Fee \$5,000.00
\$1,000,000 or more	\$6,000.00
\$2,000,000 or more	\$9,500.00
\$3,000,000 or more	\$12,500.00
\$4,000,000 or more	\$14,500.00 plus \$1.00 per \$1,000 for all bonds in excess of \$4,000,000 but less than \$10,000,000
\$10,000,000 or more	\$2.00 per \$1,000 of all bonds

In addition to the above fees, client will be charged for all travel and out-of-pocket expenses including, but not limited to, postage, telephone, mileage, airfare, meals, lodging, printing and duplicating costs etc.

Effective July 1, 1998

S:\Bendzinski\Contracts\Sections\Fees.lwp

615 Griswold Street • Suite 1225 • Detroit, Michigan 48226-3997
(313) 961-8222 • FAX (313) 961-8220
e-mail • rjb@bendzinski.com


Dee Ann Irby

From: Dee Ann Irby
Sent: Friday, January 20, 2012 4:55 PM
To: 'rjb@bendzinski.com'
Subject: RE: GP Woods

Thanks.

From: rjb@bendzinski.com [<mailto:rjb@bendzinski.com>]
Sent: Friday, January 20, 2012 4:56 PM
To: Dee Ann Irby
Subject: Re: GP Woods

Dee Ann:

That is the correct Fee Schedule; however for SRF and DWRF issues we will reduce our fee by 20%. 

Bobby

Robert J. Bendzinski, CIPFA
Bendzinski & Co.
A Michigan Firm, Working for Michigan
313-961-8222
Fax 313-961-8220

From: Dee Ann Irby <dairby@gpwwmi.us>
To: "rjb@bendzinski.com" <rjb@bendzinski.com>
Date: 01/20/2012 04:35 PM
Subject: GP Woods

Bobby,

Thanks for having the proposal delivered.

The last page in the proposal states that the fee schedule was effective on July 1, 1998. I am checking to make certain that this is your most current schedule.

Thanks, Dee Ann

This transmission is the property of the City of Grosse Pointe Woods. If you have received this in error please delete immediately.

9A

RESOLUTION TO MICHIGAN PUBLIC SERVICE COMMISSION
REGARDING DTE ENERGY SMART METERS

Motion by, seconded by, that the following Resolution be adopted:

WHEREAS, DTE Energy is in the midst of a comprehensive program for the installation of new meters to customers in the City of Grosse Pointe Woods, replacing existing meters with DTE Energy Smart Meters (computerized electric devices allowing for remote reading by DTE via radio frequencies), the Michigan Public Service Commission (MPSC) having jurisdiction in this matter; and

WHEREAS, a number of persons, including residents of the City of Grosse Pointe Woods, have expressed concerns regarding Smart Meters in the area of health, privacy, and a lack of consumer/homeowner options relative to the installation of these meters by DTE or any other MPSC regulated public utilities that may be contemplating such installations in the future; and

WHEREAS, the Grosse Pointe Woods City Council believes it is appropriate to assist its concerned residents in obtaining consideration of their issues by requesting careful review and analysis thereof by the MPSC.

NOW, THEREFORE, BE IT RESOLVED, that the Michigan Public Service Commission is hereby requested to initiate a careful review and analysis of the expressed public concerns relative to potential health effects of smart meters, privacy issues, and the lack of consumer/homeowner options to either opt-out of the installation in the first place or to have the smart meter removed after installation, as a result of consumer/homeowner concerns that may have arisen after said installation; and

BE IT FURTHER RESOLVED, that the City Clerk is directed to deliver a copy of this Resolution to State Senator Bert Johnson, State Representative Timothy Bledsoe, and the surrounding Grosse Pointe and Harper Woods communities.

Yes:

No:

Absent:

CERTIFICATION

I, Lisa Kay Hathaway, Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council on March 19, 2012, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be, or have been, made available as required by said Act.

Lisa Kay Hathaway
City Clerk
March 15, 2012