

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for Council Meeting of December 19, 2005

Item 4 RECOGNITION OF COMMISSION MEMBERS

Item 5 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 6 APPOINTMENTS

Item 6A PLANNING COMMISSION – COUNCIL RE-APPOINTMENTS The following Commission Member's terms expire December 31, 2005, and are willing to serve an additional term:

- Ross C. Richardson, 791 N. Oxford
- Thomas S. Vaughn, 1294 Lochmoor
- John A. Vitale, 20771 Wedgewood

Prerogative of the City Council to re-appoint Planning Commission Members Richardson, Vaughn, and Vitale with terms to expire December 31, 2008.

Item 6B PENSION BOARD REAPPOINTMENT Prerogative of the City Council to re-appoint Donald Brown as Citizen Representative on the Pension Board with a term to expire December 31, 2008.

Item 6C CITIZENS RECREATION COMMISSION- COUNCIL APPOINTMENTS

Item 6C1 VACANCY A vacancy has recently been created on the Citizens Recreation Commission due to the resignation of Ruth Hoover at the end of her term, which expires December 31, 2005. Gib Heim is interested in filling the vacancy and was recommended to fill the vacancy by the Citizens Recreation Commission at their meeting on December 13th.

Prerogative of the City Council to concur with the Citizens Recreation Commission at their meeting on December 13, 2005, and appoint Gib Heim to the Citizens Recreation Commission with a term to expire December 31, 2008.

Item 6C2 RE-APPOINTMENTS Prerogative of the City Council to re-appoint Citizens Recreation Commission Members Morkut and Janutol with terms to expire December 31, 2008.

Item 7 MINUTES Prerogative of the City Council to make any corrections to the City Council minutes dated December 5, 2005, and to consider recommendations to the City Council as may be contained in the various minutes, namely:

- Item 7B COMMITTEE-OF-THE-WHOLE MINUTES DATED 12/05/05 WITH
RECOMMENDATIONS
- Item 7B1 EMPLOYEE GIFT CERTIFICATES Prerogative of the City Council regarding Employee Gift Certificates, to concur with the recommendation of the Committee-of-the-Whole at their meeting on December 5, 2005, that employee gift certificates for full-time employees be increased from \$25 to \$50, and authorize the purchase of the employee gift certificates from Farmer Jack Food Emporium, Grosse Pointe Woods, MI in the following denominations:
- 144 Full-Time @ \$50.00 each, total \$7,200.00
41 Part-Time @ \$25.00 each, total \$1,025.00
- for a total cost not to exceed \$7,813.75 (including a 5% discount), to be taken from the 2005-06 budget.
- Item 7C COMMITTEE-OF-THE-WHOLE MINUTES DATED 12/12/05 WITH
RECOMMENDATIONS
- Item 7C1 APPOINTMENT OF CITY CLERK Prerogative of the City Council to concur with the recommendation of the Committee-of-the-Whole at their meeting on December 12, 2005, regarding City Clerk interviews, that the City Council appoint Lisa Hathaway as City Clerk, subject to negotiation of a suitable contract. (Note: Items 7C2 and 7C3 are dependent upon the vote on this recommendation from Committee-of-the-Whole.)
- Item 7C2 CITY CLERK EMPLOYMENT AGREEMENT Prerogative of the City Council to concur with the recommendation of the City Attorney and authorize the City Administrator and Mayor Novitke to sign said Agreement.
- Item 7C3 SWEARING-IN - CITY CLERK
- Item 7E PENSION BOARD EXCERPT 12/08/05 WITH RECOMMENDATIONS
- Item 7E1 PAYMENT OF INVOICES Prerogative of the City Council to concur with the recommendation of the Pension Board at their meeting on December 8, 2005, and authorize payment for the following invoices to be paid from the Retirement System:
- | | |
|---|-------------|
| MAPERS Membership | \$ 50.00 |
| Milliman, 09/30/05 | \$ 1,250.00 |
| VanOverbeke, Michaud & Timmony, P.C. 11/22/05 | \$ 2,338.00 |
- Item 8 COMMUNICATIONS
- Item 8A MONTHLY FINANCIAL REPORT-NOVEMBER 2005 Prerogative of the City Council to refer this report to the Finance Committee.
- Item 9 BIDS/PROPOSALS/QUOTATIONS/CONTRACTS

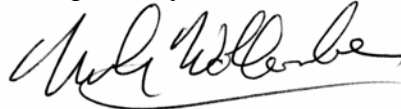
Item 9A PURCHASE – ANNUAL FUEL The Director of Public Works has been communicating with the City of Sterling Heights regarding piggybacking onto the tri-county cooperative fuel bid contract for the period of February 1, 2006, through January 31, 2008. The tri-county cooperative fuel bid prices are lower than the State program at a cost of \$.50 less than current consumer pump prices. The Sterling Heights City Council extended the cooperative contract to the low bidder, Atlas Oil Company, Taylor, MI. The Director of Public Works is recommending awarding this contract with Atlas Oil through the Tri-county cooperative program as they have supplied the City with satisfactory service since February 1, 2000.

Prerogative of the City Council to concur with the Director of Public Works and award a contract to Atlas Oil Co. for tank wagon deliveries of the City's unleaded and diesel fuel purchases from February 1, 2006, through January 31, 2008.

Item 10 RESOLUTIONS/PROCLAMATIONS

Item 10A SOCIAL SECURITY NUMBER PRIVACY POLICY RESOLUTION Prerogative of the City Council to adopt the Proposed Social Security Number Privacy Policy, in accordance with PA 454 of 2004 (MCL 445.81).

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Wollenweber', with a stylized flourish at the end.

Mark Wollenweber
City Administrator