

CITY OF GROSSE POINTE WOODS
Electronic Re-Scheduled City Council Meeting Agenda
Monday, February 22, 2021
7:00 p.m.

The City Council will be conducting a meeting of the Grosse Pointe Woods City Council by video (Zoom) and telephone conference in accordance with the City of Grosse Pointe Woods City Council resolution adopted November 16, 2020, establishing rules for remote attendance pursuant to the Open Meetings Act as amended. This notice is being provided to ensure that those wishing to participate in the meeting have an opportunity to do so. Additional instructions are listed below.

Join Zoom Meeting:

<https://zoom.us/j/97753634040?pwd=MXBoYldVdkJmNTZYcFg1dUZQbDhhZz09>

Meeting ID: 977 5363 4040

Passcode: 691398

Join by Phone:

Dial by your location

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 977 5363 4040

Passcode: 691398

Facilitator's Statement

1. CALL TO ORDER
2. ROLL CALL
3. ACCEPTANCE OF AGENDA
4. MINUTES
 - A. Council 02/01/21
 - B. Committee-of-the-Whole 02/08/21
 - C. Local Officers Compensation Commission 01/20/21
 - D. Tree Commission 12/02/20
 - E. Recreation Commission 01/12/21
 - F. Beautification Commission 01/13/21
5. COMMUNICATIONS
 - A. Request to Use Baseball Diamonds – Grosse Pointe North
 1. Application for Community Use of Recreational Facilities 02/02/21
 2. Letter 02/02/21 – Grosse Pointe North Assistant Principal/Athletic Director
 3. 2021 Baseball Schedule
 4. Certificate of Liability Insurance
 - B. Request to hold Sidewalk Sale – Avenue in the Woods
 1. Email 02/03/21 – Mary Aubrey-Rogers

- C. Michigan Municipal League Membership Renewal
 - 1. Letter received 02/01/21 – MML
 - 2. Membership Benefits at a Glance
 - 3. Membership Renewal Invoice 02/01/21
 - 4. Electronic Funds Transfer
 - D. Installation/Budget Amendment – Kayak Launch
 - 1. Memo 01/29/21 – Director of Public Services
 - 2. Aerial View
 - 3. Photo
 - 4. Quote 01/19/21 w/drawing – EzDock
 - 5. Quote 01/25/21 – E.C. Korneffell Co.
 - E. 2021 IIMC/MAMC Conference
 - 1. Memo 02/17/21 – City Clerk
 - 2. Conference Registration
 - F. Resignation – Tree Commission
 - 1. Email 01/30/21 – George Hathaway
 - G. Monthly Financial Report – January 2021
- 6. RESOLUTION
 - A. Declaring Vacancy in Office and Adopting a Process for Filling the Vacancy
 - 1. Letter 02/11/21 – City Attorney
 - 2. Proposed Resolution
- 7. ORDINANCE
 - A. First Reading: An Ordinance to Amend the Code of Ordinances for the City of Grosse Pointe Woods, Chapter 2, Administration, Article VI, Elections to Revise the Nominating Petition Deadline Identified in Section 2-416
 - 1. Letter 02/11/21 – City Attorney
 - 2. Proposed Ordinance
 - 3. Charter Chapter 3 – Elections. Section 3.9. - Nominations
- 8. CLAIMS/ACCOUNTS
 - A. Lake Front Park Bridge Replacement - E.C. Korneffel Co.
 - 1. Pay Estimate No. 2 01/31/21 - \$28,851.84;
 - 2. Pay Estimate No. 3 02/04/21 - \$117,072.12.
 - B. 2020 Sewer Rehab-CIPP Lining
 - 1. Corby Energy Services Inc. Pay Estimate No. 1 01/31/21 - \$97,864.92.
 - C. Assessing Services – WCA Assessing
 - 1. Invoice No. 01182021 - \$6,258.25;
 - 2. Invoice No. 02102021 - \$6,258.25.
 - D. City Engineer – Anderson, Eckstein & Westrick
 - 1. 2020/21 GIS Maintenance Invoice No. 0129594 - \$693.75;

2. Vernier Rd Resurfacing-Fairway to ECL Invoice No. 0129757 02/01/21 - \$489.00;
 3. 2019 Sewer Open Cut Repair Program Invoice No. 0129758 02/01/21 - \$713.00;
 4. Beaufait Rd Reconstruction-Mack to WCL Invoice No. 0129759 02/01/21 - \$103.00;
 5. 2020/21 General Engineering Invoice No. 0129760 02/01/21 - \$2,612.50;
 6. 2020 Concrete Pavement Repair Program Invoice No. 0129764 02/01/21 - \$2,501.50;
 7. LFP Vehicular Bridge Replacement Invoice No. 0129829 02/03/21 - \$16,843.55;
 8. 2020/21 Water Main Replacement Program Invoice No. 0129830 02/03/21 - \$10,818.60;
 9. Sewer Rehabilitation-Lining Invoice No. 0129831 02/03/21 - \$5,085.50;
 10. Sewer Rehabilitation-Open Cut Invoice No. 0129832 02/03/21 - \$23,287.50;
 11. Bournemouth Wm Replacement Invoice No. 0129833 02/03/21 - \$121.25;
 12. Oxford Rd Recon-Mack to Holiday Invoice No. 0129834 02/03/21 - \$3,436.58.
- E. Building Services – McKenna
1. 11/01/20-12/31/20 Invoice No. 21849-32 02/05/21 - \$4,650.00;
 2. 01/01/21 – 01/31/21 Invoice No. 21849-33 02/05/21 - \$2,655.00.
- F. Professional Services
1. Hallahan & Assoc PC Invoice No. 18101 Rec'd 02/12/21 \$3,325.90.
- G. Labor Attorney
1. Keller Thoma Invoice No. 119834 02/01/21 - \$962.50.
- H. City Attorney
1. York, Dolan & Tomlinson PC 02/05/21 - \$3,921.50.
- I. City Attorney
1. Rosati, Schultz, Joppich & Amtsbuechler PC Invoice No. 1075134 02/10/21 - \$10,180.50.

9. NEW BUSINESS/PUBLIC COMMENT

10. ADJOURNMENT

**Lisa Kay Hathaway, MiPMC-3/MMC
City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)

POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services to individuals with disabilities. Closed captioning and audio will be provided for all electronic meetings. All additional requests must be made in advance of a meeting.

Instructions for meeting participation

1. To join through Zoom: The meeting may be joined by clicking on the link provided on the agenda at the start time posted on the agenda, enter the meeting identification number, and password. Zoom may provide a couple of additional instructions for first time use. As an alternative to using the link, accessibility to the meeting may be obtained by using the browser at join.zoom.us. If having trouble logging in, try a different browser e.g. Chrome.

Join Zoom Meeting:

<https://zoom.us/j/97753634040?pwd=MXBoYldVdkJmNTZyYcFg1dUZQbDhhZz09>

Meeting ID: 977 5363 4040

Passcode: 691398

2. Join by telephone: Dial the toll-free conferencing number provided and enter the meeting identification number, and password. Dial *9 to be heard under Public Comment.

Dial by your location

877 853 5247 US Toll-free

888 788 0099 US Toll-free

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In an effort to alleviate feedback and disruption of the meeting, choose one of the media options, either phone or Zoom, not both.

Meeting notices are posted on the City of Grosse Pointe Woods website home page at www.gpwmi.us and the on-line calendar, both containing a link to the agenda. The agenda contains all pertinent information including business to be conducted at the meeting, a hyperlink to participate using Zoom, and call-in telephone number with necessary meeting identification, and a password. Agendas will also be posted on six (6) City bulletin boards along Mack Avenue.

The following are procedures by which persons may contact members of the public body to provide input or ask questions:

1. To assist with meeting flow and organization, all public comment will be taken at the end of the meeting unless it is moved to a different location on the agenda upon a consensus of the City Council;
2. The phone-in audience, when making public comment please state your name (optional) when called upon;
3. Audience participants will be muted upon entry and will have a chance to speak during the public comment portion of the meeting at the end of the agenda, at which time the microphones will be unmuted.
4. Those joining by Zoom will also be muted and may use the virtual raised “hand” to request to be heard under Public Comment.

5. Those joining by telephone need to dial in using the phone number provided on the agenda. When prompted, enter the meeting number and the password also located on the agenda. Dial *9 to be heard under Public Comment.
6. The published agenda invites participants from the community to provide written questions, comments, and concerns in advance of the meeting to any Elected Official or the City Clerk regarding relevant City business and may be read under Public Comment. Emails may be sent to:

Mayor Robert E. Novitke	mayornovitke@comcast.net	586 899-2082
Art Bryant, Council Member	arthurwbryant@gmail.com	313 885-2174
Ken Gafa, Council Member	kgafa@comcast.net	313 580-0027
Vicki Granger, Council Member	grangergpw@aol.com	313 640-5250
Mike Koester, Council Member	koester.gpw@gmail.com	313 655-4190
Todd McConaghy, Council Member	todd.mcconaghygpw@yahoo.com	248 765-0628
Lisa Hathaway, City Clerk	lhathaway@gpwmi.us	313 343-2447

You may contact Lisa Hathaway, City Clerk, at lhathaway@gpwmi.us should you have any questions prior to the meeting starting.

NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST



COUNCIL
02-01-21 - 13

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD REMOTELY ON MONDAY, FEBRUARY 1, 2021.

The Facilitator's statement was provided.

The meeting was called to order at 7:00 p.m. by Mayor Novitke.

Roll Call*: Mayor Novitke
Council Members: Bryant, Gafa, Granger, Koester, McConaghy (Southfield, MI)
Absent: None
(*Unless specifically identified otherwise, Council Members attended remotely from Grosse Pointe Woods, MI.)

Also Present: City Administrator Smith
City Attorney Anderson
City Attorney Joppich
City Attorney Raiti
Treasurer/Comptroller Murphy
City Clerk Hathaway
Director of Public Safety Kosanke
Director of Public Services Schulte
City Assessor Cozza
Facilitator/Deputy City Clerk Antolin

Motion by Bryant, seconded by Koester, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Gafa, seconded by Bryant, that the following minutes be approved as submitted:

1. City Council Minutes dated January 24, 2021.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

The Director of Public Safety was asked for, and provided, an overview regarding **Agreement: Intergovernmental Public Safety Training for VirTra and Firefighter Training**. Attorney Anderson stated that she and Bob Bucko, the City's insurance agent, have no concerns regarding indemnifying the City.

Motion by Bryant, seconded by Gafa, regarding Agreement: Intergovernmental Public Safety Training for VirTra and Firefighter Training, that the City Council approve the Intergovernmental Public Safety Training Agreement for VirTra and Firefighter Tower Training and authorize the City Administrator to sign the Agreement.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

The City Assessor was asked to provide an overview regarding the **Resolution – Carry Forward of Poverty Exemptions and Resolution – Poverty Exemption Policy and Guidelines**.

Motion by Gafa, seconded by McConaghy, regarding Resolution – Carry Forward of Poverty Exemptions, that City Council adopt the resolution authorizing not to do the carry forward poverty exemptions as presented.

Motion by Gafa, seconded by McConaghy, to delete the previous motion and insert, *that City Council deny moving forward with carry forward of poverty exemptions*.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Gafa, seconded by McConaghy, regarding **Resolution – Poverty Exemption Policy and Guidelines**, that the City Council adopt the Resolution Adopting Poverty Exemption Policy and Guidelines as presented.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Granger, seconded by McConaghy, regarding **claims/accounts**, that the City Council approve payment of Items 7A – 7D as listed on the Council agenda and as identified in the pink sheet in the respective amounts and accounts listed, as follows:

A.	City Engineer – Anderson, Eckstein & Westrick 1. Invoice No. 0129185 01/04/21 - \$600.00; 2. Invoice No. 0129199 01/04/21 - \$4,600.75; 3. Invoice No. 0129336 01/07/21 - \$3,414.50; 4. Invoice No. 0129337 01/07/21 - \$9,501.54; 5. Invoice No. 0129572 01/15/21 - \$455.00; 6. Invoice No. 0129573 01/15/21 - \$83.50; 7. Invoice No. 0129574 01/15/21 - \$2,922.75; 8. Invoice No. 0129575 01/15/21 - \$1,685.50; 9. Invoice No. 0129576 01/15/21 - \$5,901.80; 10. Invoice No. 0129578 01/15/21 - \$10,724.40; 11. Invoice No. 0129579 01/15/21 - \$1,898.00; 12. Invoice No. 0129586 01/18/21 - \$43,274.40.
B.	Legal Services – Kitch Drutchas Wagner Valitutti & Sherbrook 1. Invoice No. 478411 08/31/20 - \$1,890.00; 2. Invoice No. 485693 11/30/20 - \$690.00; 3. Invoice No. 488711 01/15/21 - \$150.00; 4. Invoice No. 488715 01/15/21 - \$150.00.
C.	Labor Attorney 1. Keller Thoma Invoice No. 119714 01/01/21 - \$1,936.25.
D.	Final Bill – City Attorney 1. Charles T. Berschback 01/28/21 - \$4,456.25.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Hearing no objections, the following items were heard under New Business:

- Council Member McConaghy stated he reviewed the Clerk's memo and would like a Compensation & Evaluation Committee meeting scheduled to discuss the memo. Council Member Bryant, the Chair of the Committee, stated he will be setting a meeting.
- Council Member Granger requested, and was provided, an update on the availability of the COVID vaccines. Director Kosanke provided an overview.
- Council Member Granger discussed the difficulty senior residents are facing trying to schedule COVID vaccinations, and that the hospital systems require email to sign up. City administration was asked to find out if assistance is available through the HELM which could possibly provide access to a computer.

- Council Member McConaghy cautioned residents to be careful when signing up to be vaccinated through pharmacies such as Walgreens. There was conflicting information provided in particular to his relative who signed up in Michigan for the vaccination and was assigned to a pharmacy in Ohio. After verifying the vaccine could be received in Ohio while maintaining residency in Michigan, the trip was made to Ohio, and the individual was denied the vaccine.

The following individuals were heard under Public Comment:

- Melinda Billingsley

Motion by Koester, seconded by Gafa, that the City Council recess the regularly scheduled Council meeting at 7:27 p.m. and convene in Closed Executive Session, at which time the City Council may or may not reconvene in regular session to address additional items as necessary, these Closed Sessions being held in accordance with the Open Meetings Act 1976 PA 267 for the purpose of discussing the following items:

1. CONSIDERATION OF A CLOSED SESSION UNDER SECTION 8(H) OF THE OPEN MEETINGS ACT TO CONSIDER A WRITTEN ATTORNEY LETTER EXEMPT FROM DISCLOSURE UNDER SECTION 13(1)(G) OF THE FREEDOM OF INFORMATION ACT.
2. CONSIDERATION OF A CLOSED SESSION UNDER SECTION 8(E) OF THE OPEN MEETINGS ACT TO CONSULT WITH LEGAL COUNSEL REGARDING TRIAL OR SETTLEMENT STRATEGY IN CONNECTION WITH PENDING LITIGATION IN WAYNE COUNTY CIRCUIT COURT CASE NO. 19-008405-NZ, MICHAEL FOX V CITY OF GROSSE POINTE WOODS, ET AL, AS AN OPEN MEETING WOULD HAVE A DETRIMENTAL EFFECT ON THE POSITION OF THE CITY.

Motion carried by the following roll call vote:

Gafa	Yes
Granger	Yes
Koester	Yes
McConaghy	Yes
Novitke	Yes
Bryant	Yes

The regular City Council Meeting reconvened at 8:36 p.m.

Motion by Gafa, seconded by Bryant, regarding **Michael Fox v City of Grosse Pointe Woods, et al, Wayne County Circuit Court Case No. 19-0008405-NZ**, that the City Council approve the settlement of this case on the terms discussed with legal counsel in closed session, and to authorize legal counsel and the Mayor to execute the settlement agreement.

Motion by Gafa, seconded by Bryant, to amend the previous motion by deleting, *Mayor*, and inserting, *City Administrator*.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Gafa, seconded by Koester, regarding **Provencal Annexation**, that the City Council authorize the City Administrator to proceed with the recommendation made in the written attorney letter as discussed in closed session.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Bryant, seconded by McConaghy, to adjourn tonight's meeting at 8:39 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor



MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF
GROSSE POINTE WOODS HELD REMOTELY (ZOOM) ON MONDAY, FEBRUARY 8, 2021.

PRESENT: Mayor Novitke
Council Members Bryant, Gafa, Granger, Koester, McConaghy
(Southfield, MI)

ABSENT: None

ALSO PRESENT: City Administrator Smith
City Attorney Anderson
Treasurer/Comptroller Murphy
City Clerk Hathaway
City Engineer Lockwood
Director of Public Services Schulte
Deputy City Clerk/Facilitator Antolin

The Facilitator's Statement was read.

Mayor Novitke called the meeting to order at 7:01 p.m.

Motion by Bryant, seconded by Gafa, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

The first item discussed was regarding the **Council vacancy**. The Chair stated the purpose of this discussion was to decide how to move forward to fill the City Council vacancy created by the passing of George McMullen. The City Attorney stated that in accordance with Section 5.2 of the Charter, City Council shall declare a vacancy by Resolution and may establish a procedure to fill the vacancy.

Discussion included declaring the Council vacancy by resolution, sending out notices to receive resumes by a deadline (30 days), setting interviews, and making an appointment to fill the vacancy. The vehicles in which to send notices would include the Grosse Pointe News, Grosse Pointe Times, and the Happenings with the intent to notice three or four times. There was also a suggestion that the League of Women Voters may assist to conduct interviews and the use of rank choice voting to narrow down the candidates.

There was a consensus of the Committee that the City Attorney prepare a Resolution declaring a vacancy on the City Council for the February 22, 2021, Council meeting and to include candidates submitting their resumes to the City Clerk within 30 days. The Committee will review the applications and the vacancy is to again be discussed at a future Committee-of-the-Whole meeting.

The next item discussed was pertaining to **draft charter amendment language**. The City Attorney provided an overview of her letter dated February 2, 2021, with attachments outlining draft language for a charter amendment to bring the authority of the Treasurer and Clerk under the supervision of the City Administrator. After language is approved by Council, it will go to the Attorney General's office for approval. She suggested this could move forward in one of two ways:

- Option 1: Charter would provide for Council to adopt an ordinance and the ordinance delegate to the City Administrator supervisory authority over certain administrative offices. The benefit is that if revisions are needed in the future it can be done by ordinance rather than a charter amendment. Voters make the decision for a charter amendment.
- Option 2: Make language revisions in the charter itself eliminating the Clerk and Treasurer from reporting to City Council and allow them to be under the City Administrator's supervision.

The City Attorney suggested the Committee consider the amount of Council involvement. Council may confirm any appointments for the City Administrator's positions and be involved in the removal of those positions. Neighboring charters provide a variety of ways to do this.

Discussion ensued regarding if the charter is amended to provide for an ordinance to be adopted by Council. The City Attorney confirmed that whatever Council is in place, it could change this by adopting an ordinance. A charter amendment could pass at the polls and it would be up to Council to adopt a new ordinance.

The Mayor stated language should also be included to explain the changes, the voters need to know how it is going to change. In other words, it will be the pleasure of the Council having the power to appoint and discharge and placed these positions under the City Administrator with those powers. On Page 4 under f, he believed it needs to be tightened up, even though he would be voting against it. He stated it is confusing if Council does not adopt the ordinance. On page 6, he stated the same concerns as expressed on Page 4.

The City Attorney confirmed an unbiased, impartial fact sheet will be prepared explaining what happens.

The Mayor asked the Committee to confirm if all are in favor of Proposal 1 with the exception of himself. Council Member Koester stated he is not a proponent of making these changes because it is not going to help the City. The Mayor stated not hearing anyone else say no, the City Attorney was asked to prepare wording for Option 1 for the Committee-of-the-Whole Meeting on March 8, 2021. The City Attorney confirmed her direction was to create language keeping it as simple as possible to include keeping Council as the authority to appoint and remove while having the City Administrator supervise day to day operations.

Next, **Infrastructure Inventory** was discussed. The Director of Public Services provided an overview of his memo dated February 3, 2021, with attachments including

Proposed 2021 Construction Projects. He proposed five major projects for the upcoming fiscal year budget totaling \$4,613,000.00:

1. Road construction: Allard (Chester to west city limit) - \$890,000.00;
2. Watermain: Vernier (north and south sides from west city limit to Mack Avenue) - \$1.3 million;
3. Bag Barn Equipment Port at Department of Public Works - \$100,000.00;
4. Lake Front Park Kayak Launch - \$53,000.00;
5. Lake Front Park New Arched Fixed Pedestrian Bridge with stairs - \$250,000.00.

The City Engineer provided an overview of the Proposed 2021 Construction costs as discussed with the Treasurer/Comptroller. The Treasurer/Comptroller stated as of June 30, 2022, there will be approximately \$389,000.00 in local roads fund balance. At fiscal year ending June 30, 2021, there will be approximately \$3.8 million in the general fund, or 28% of the total budget. If \$266,000.00 is transferred out of general fund to cover costs, that will leave approximately 24% in the general fund for the \$15 million budget. Questions and answers ensued. The Director of Public Services explained that the proposed placement for the kayak launch is the most cost effective location due to placement of the existing floating dock, and that the cost versus revenue loss from the well will be absorbed in approximately two and a half years. There was a consensus of the Committee to keep the kayak project in the budget at approximately \$53,000.00 and to complete the project before the end of the year.

The City Engineer then provided **construction project updates**. The Director of Public Services provided updates to the Committee on the following projects:

1. DPW Water/Sewer Barn;
2. Oxford Rd;
3. Lake Front Park Bridge Replacement;
4. 2020/21 Water Main Replacement;
5. Generator at City Hall;
6. 2020 Pavement;
7. Sewer Rehabilitation;
8. Sewer Rehabilitation/Open Cut;
9. EPA Risk and Resilience Study.

Hearing no objections, the following item was discussed under New Business:

- Chene-Trombley Park Master Plan. Following discussion, there was a consensus of the Committee to authorize the City Administrator to sign the proposal with Stucky Vitale Architects to prepare a master plan at a cost of \$3,500.00 as indicated in the Director of Public Services memo dated January 19, 2021.

The following individuals were heard under Public Comment:

- Amanda York, Recreation Commission;
- Lisa Fuller, Grosse Pointe Woods Foundation.

Motion by Bryant, seconded by Koester, that the meeting of the Committee-of-the-Whole be adjourned at 8:39 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor



MINUTES OF THE LOCAL OFFICERS COMPENSATION COMMISSION MEETING OF
THE CITY OF GROSSE POINTE WOODS HELD REMOTELY BY ZOOM ON
WEDNESDAY, JANUARY 20, 2021.

PRESENT*: Chair Curis
Members Kent, McAlpine, Reed

ABSENT: Ulrich

(*Unless specifically identified otherwise, Council Members attended remotely from Grosse Pointe Woods, MI.)

ALSO PRESENT: Council Member Granger
City Clerk Hathaway
Facilitator/Deputy City Clerk Antolin

The facilitator's statement was read.

The meeting was called to order by the Chair at 6:01 p.m.

Motion by Curis, seconded by Kent, that member Ulrich be excused from tonight's meeting.

Motion carried by the following vote:

YES: Curis, Kent, McAlpine, Reed

NO: None

ABSENT: Ulrich

Motion by Reed, seconded by McAlpine, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

YES: Curis, Kent, McAlpine, Reed

NO: None

ABSENT: Ulrich

The Chair spoke kindly in memory of George McMullen, and also welcomed and thanked Council Representative Vicki Granger for her presence at today's meeting.

The Chair asked members for a **nomination to serve as Chair** of the Commission.

Motion by Kent, seconded by Reed, to nominate Commission Member Curis to serve as Chair.

Commission Member Curis accepted the nomination.

Motion carried by the following vote:

YES: Curis, Kent, McAlpine, Reed

NO: None

ABSENT: Ulrich

The first item discussed was the compensation of **Municipal Court Judge** Ted Metry. There was a brief discussion regarding the Judge having expressed he has no interest in a compensation increase.

Motion by Kent, seconded by McAlpine, regarding Municipal Judge Metry, that there be no increase in compensation and that the compensation of the Judge remain the same, \$30,000 per year.

Motion carried by the following vote:

YES: Curis, Kent, McAlpine, Reed

NO: None

ABSENT: Ulrich

Motion by Kent, seconded by McAlpine, regarding the **Mayor's compensation**, that there be no increase in compensation and that the Mayor's compensation remain the same, at \$6,000.00.

Motion carried by the following vote:

YES: Curis, Kent, McAlpine, Reed

NO: None

ABSENT: Ulrich

A brief discussion ensued regarding **City Council's compensation**. The Chair and Commission Member Kent stated Council has stated they enjoy serving residents and have expressed no interest in an increase. They are honored to serve. There was a suggestion to create a mechanism to include an automatic percentage increase.

Motion by Kent, seconded by Reed, regarding City Council's compensation, that there be no increase in compensation and that the City Council's compensation is to remain the same, at \$3,750.00.

Motion carried by the following vote:

YES: Curis, Kent, McAlpine, Reed

NO: None

ABSENT: Ulrich

Hearing no objections, the following item was discussed under New Business:

LOCAL OFFICERS COMPENSATION COMMISSION

01/20/21

- Member Reed discussed possibly tying salary increases to the inflation rate. Based on his background in Economics, he offered to explore that possibility and bring information back to the Commission. There was a consensus of the Commission to look at automatic percentage increases in the future.

Motion by Kent, seconded by McAlpine, that tonight's meeting minutes be given immediate certification.

Motion carried by the following vote:

YES: Curis, Kent, McAlpine, Reed

NO: None

ABSENT: Ulrich

Motion by Reed, seconded by Kent, that tonight's meeting be adjourned at 6:18 p.m. Passed unanimously.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Commission approved
2/3/21

4D

Minutes of the Grosse Pointe Woods Tree Commission Meeting December 2, 2020.



The meeting was called to order by Chairman Lechner at 7:33 p.m.

The following members were present:

Tim Butler
Maria Galbo
Laura Gaskin
Peter Groschner
George Hathaway
Paul Lechner
Mary Ellen Meyering
Jeff Profeta
Randy Rennpage

The following members were excused:

The following members were absent:

Robert Greening

The following were also in attendance:

George McMullen, Council Representative
Gretchen Miotto, Moderator

Motion by Rennpage, seconded by Groeschner to approve the agenda for the meeting
December 2, 2020 passed by the following vote:

Yes: 9 No: 0 Excused: 0

Motion by Galbo, seconded by Butler to approve the minutes for the meeting November 4,
2020 passed by the following vote:

Yes: 9 No: 0 Excused: 0

Treasurer's Report:

The budget is \$1200 for the fiscal year beginning July 2020. We have recorded no expenses for
the year so far. Our cash reserve balance is \$4069.18.

Old Business:

Gretchen Miotto has forwarded the biographical sketches for three citizens interested in serving on the Commission. Paul Lechner will forward the sketches to the members. Meyering moved that we invite the candidates to join our next meeting separately, ten minutes apart so that we can interview them. Butler seconded and the motion passed: 9 yes, 0 no.

The April Memorial Tree Ceremony is on the City calendar.

Butler, Galbo, Lechner and Rennpage all wish to continue with the Commission when their terms expire at the end of December.

The City sent Steve Chan a letter and a certificate of appreciation for his years of dedicated service.

New Business:

A motion was made by Profeta to suspend the January meeting, seconded by Galbo.

Yes: 9 No: 0 Excused: 0

After some discussion about changing the meeting time to 7:00, rather than the current start time of 7:30, Galbo moved that we keep the meetings at 7:30. Rennpage seconded.

Yes: 9 No: 0 Excused: 0

Council representative George McMullen provided an update of current city business.

Motion to adjourn at 8:05 p.m. moved by Butler, and seconded by Galbo, was unanimous.

Submitted by: Mary Ellen Meyering Office Held: Secretary Cell: 313 505 2352

Commissioner Approved
2/9/21

4E

RECEIVED

JAN 13 2021

OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Citizen's Recreation Commission Meeting Minutes

Virtual meeting of the Citizen's Recreation Commission was held on January 12, 2021 at Grosse Pointe Woods, Michigan.

CALLED TO ORDER: 7:05

PRESENT:

Angela Brown
Lindsey Fratarolli
Gib Heim
Barb Janutol
Mark Miller
Tony Rennpage
Amanda York

ABSENT:

Tom Jerger
Sarah Seger

ALSO, PRESENT:

Art Bryant, Nicole Gerhart and Kate Vanderstelt

APPROVAL OF THE AGENDA:

Motion was made for acceptance of the agenda for January 12, 2021 by Mark Miller, and seconded by Gib Heim.

Approval of motion:

Yes: Brown, Fratarolli, Heim, Janutol, Miller, Rennpage and York

No: None

Absent: Jerger and Seger

APPROVAL OF THE MINUTES:

Motion to accept the minutes from December 8, 2020 was made by Gib Heim and seconded by Angela Brown.

Approval of motion:

Yes: Brown, Fratarolli, Heim, Janutol, Miller, Rennpage and York

No: None

Absent: Jerger and Seger

COUNCIL MEETING REPORT:

- Angela Brown, Gib Heim and Barb Janutol were approved and reappointed to their positions on the Citizen's Recreation Commission by Council. They need to make an appointment to be sworn in by calling the City Clerk (Lisa Hathaway).

SUPERVISOR'S REPORT:

- The old galvanized water pipes in the pump house at the pool are being replaced over the winter with PVC.
- Pool filters will also be undergoing much needed maintenance.
- The bridge project is ongoing. It should be completed by Memorial Day.

OLD BUSINESS:

- Event in the planning stage for virtual winter activity:
 - Snowman building contest:
 - The Contest will run through February 28th.
 - A flyer with information will be included in the next "Happenings" update or can be accessed on the City website.
 - Citizens should submit a picture of their creation using the information included on the flyer.

NEW BUSINESS:

The Commission expressed their condolences to the family of George McMullen. George was a frequent supporter/participant of our commission sponsored activities, always willing to help in any way. He will be greatly missed. Rest in peace, George.

- Kayak Rack/launch update:
 - Some of the "wish list" has been scaled back, due to expense. The Committee of the Whole will discuss these changes at their next meeting. Gib will attend and report back at our February meeting.
- Ice Skating:
 - The weather hasn't cooperated so far. Flooding the rinks cannot happen without a sustained cold snap. Hopefully this will take place soon.

ADJOURNMENT:

Motion was made to adjourn the meeting by Mark Miller and seconded by Gib Heim.

Approval of motion:

Yes: Brown, Fratarolli, Heim, Janutol, Miller, Rennpage and York

No: None

Absent: Jerger and Seger

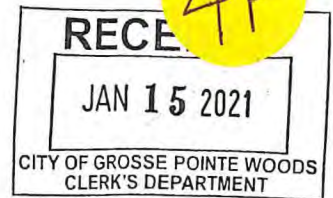
Meeting Adjourned at 7:47 pm.

Respectfully submitted by: Barb Janutol, Secretary of the Grosse Pointe Woods
Citizen's Recreation Commission.

Commission Approved
2/10/21

4F

Beautification Advisory Commission
Electronic Meeting Minutes - Zoom
Grosse Pointe Woods
Meeting – January 13, 2021– 7:00 p.m.



Present: Arslanian, Hage, Hess (left early 7:43), R. Koester, McCarthy, Spreder, Stephens, Stewart

Excused: Casinelli, Miller

Not Excused: none

Also Present: M. Koester, G. Miotto

Guest: Kate Vanderstelt, Matt Wettstein

Call to Order: The meeting was called to order by Chairperson, McCarthy at 7:05 p.m.

Minutes: The October 14, 2020 minutes were distributed and reviewed.

Motion by Hage, seconded by Stephens, to approve the October 14, 2020 minutes as presented.

Motion carried by the following vote:

Yes: Arslanian, Hage, Hess, R. Koester, McCarthy, Spreder, Stephens, Stewart

No: none

Excused: Casinelli, Miller

Treasurer's Report: Stewart advised the commission on the 2021 Beautification Advisory Proposed Budget.

Motion by Arslanian, seconded by Stephens to approve the Beautification Advisory Commission 2021-2022 budget for \$3,300.00 as submitted. (reference attached FY 2021 Budget)

Motion carried by the following vote:

Yes: Arslanian, Hage, Hess, R. Koester, McCarthy, Spreder, Stephens, Stewart

No: none

Excused: Casinelli, Miller

Chairperson's Report: McCarthy presented chairpersons report. Ragland resigned from commission. Beautification Advisory Commission has 3 openings for members.

Awards Program: Committee discussed 2021 Awards Night. Event chairs: Hess, Spreder, Stephens and Wettstein.

Flower Sale: Arslanian & Koester updated committee on 2021 Flower Sale on May 7 & 8, 2021.

Council Report: M. Koester presented council report.

Old Business: McCarthy discussed the resignation of Ragland, leaving 3 openings on the Beautification Advisory Commission. M. Wettstein & R. Moran will be committee members after approval by City Council on January 25, 2021.

New Business: Miotto reminded committee member whose term expired at end of 2020 to take oath of office. Call City Hall to schedule social distanced oath.

Motion by Stephens, seconded by Spreder to approve the following officers for the 2021 term.

Chair: McCarthy

Vice Chair: Stephens

Recording Secretary: Koester

Corresponding Secretary: vacant

Treasurer: Stewart

Motion carried by the following vote:

Yes: Arslanian, Hage, R. Koester, McCarthy, Spreder, Stephens, Stewart

No: none

Excused: Casinelli, Miller

Absent: Hess

2021 Flower Sale Chairs: Arslanian, Koester, Stewart

2021 Awards Night: Hess, Spreder, Stephens & Wettstein

Motion by Stephens, seconded by Arslanian to adjourn the Beautification Advisory Commission meeting at 8:39 pm.

Motion carried by the following vote:

Yes: Arslanian, Hage, R. Koester, McCarthy, Spreder, Stephens, Stewart

No: none

Excused: Casinelli, Miller

Absent: Hess

Respectfully submitted,

Rachelle Koester



City of Grosse Pointe Woods Parks and Recreation Department

20025 Mack Plaza, Grosse Pointe Woods, Michigan 48236

Telephone: 313-343-2408 • Fax: 313-642-5105 • Email: comctr@gpwmich.org

Application for Community Use of Recreational Facilities

Applications should be submitted 60 days prior to requested use date and must have approval by City Council to use Recreational Facilities.

RECEIVED
FEB 10 2021

5A

ORGANIZATION INFORMATION

Date of Application: 2/2/21 Name of Organization: Grosse Pointe North
Organization Contact Person: Michelle Davis City, State, Zip: GPW, MI 48236
Phone Number: 313.432.3255 Email: davism@gpchs.org

ORGANIZATION TYPE

- ☒ Public School in GPW ☐ Public School In Grosse Pointe District ☐ Private School In GPW
☐ Non-Profit (provide 5013C number): ☐ Other:

GPW RESIDENT INFORMATION

Name of GPW Resident: _____ Home Phone: _____
Address of GPW Resident: _____ Cell Phone: _____
Email: _____

EVENT DETAILS

- ☒ Ghesquiere Baseball Diamond # Men/Her Baseball Diamond ☐ Ghesquiere Hockey Rink
☐ Bramcaster Soccer Field ☐ Jackson Soccer Field
☐ Lake Front Park Tennis Court # _____ ☐ Other: _____

Requested Use Date: March 15th - June 10th Start Time: 3:30 pm End Time: 6:00 pm

Estimated Total # Attendance 20 Estimated # of GPW Residents in Attendance: 18

Purpose for which premises to be used: practice and games

HOLD HARMLESS AGREEMENT

The undersigned agrees to make financial restitution to the City for any damage to or loss of City property or equipment caused by the above named group or any individual present at this event. Further, the undersigned does hereby release and hold harmless the City of Grosse Pointe Woods, its elected or appointed officials, employees and volunteers from any and all claims or loss resulting in bodily injury or property damages caused by the undersigned or any third party present at this event. Further, the undersigned agrees to financial reimbursement to the City if additional cleanup is necessary by city employees. The City reserves the right to cancel arrangements in case of emergencies with or without notice.

Liability insurance coverage must be submitted with the application. Such insurance shall state "The City of Grosse Pointe Woods is listed as an additional insured." under "Description of Operations" be in a form acceptable to the City and certificates of such insurance coverage shall be furnished upon request and prior to the use of the facilities. If deemed necessary, the user will provide security coverage as directed, and will also be responsible for associated costs.

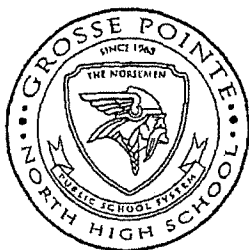
Applicant Signature Michelle Davis Date 2/2/21

OFFICE USE ONLY

Class Type: II Insurance submitted with application: ☒ Yes ☐ No Insurance rating: A+
Recommended for approval as submitted: ☒ Yes ☐ No Signature & Date: [Signature] 2-8-21
Department Head Date
Recommended for approval as submitted: ☒ Yes ☐ No Signature & Date: [Signature] 2/10/21
City Administrator Date

* Must be in compliance with all State Health Dept. rules.

Council Approval Date: _____



The Grosse Pointe Public School System
Grosse Pointe North High School
707 Vernier Road
Grosse Pointe Woods, Michigan 48236-1594
Telephone: (313) 432-3217
Fax: (313) 432-3218

February 2, 2021

Ms. Nicole Gerhart, Director
Grosse Pointe Woods Recreation Department
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Dear Ms. Gerhart:

The Grosse Pointe North High School Athletic Department requests the use of Ghesquire Park Marsteller Baseball Diamond on the following dates for the 2020-2021 school year.

Ghesquire Park Marsteller Baseball Diamond
Monday, March 15, 2021 – Friday, May 28, 2021 3:00 p.m. – 6:30 p.m.
Approximately 20 of the games scheduled are league games.

A specific schedule for each team will be submitted in advance. You can be assured that the athletes using the facilities will be under adult supervision at all times.

A certificate of insurance that includes a one million dollar liability policy and 10 million dollar umbrella excess liability policy will be sent by our Board Office.

If you have any questions, please contact me at Grosse Pointe North, 707 Vernier Rd., Grosse Pointe Woods, MI 48236 or (313) 432.3255.

Sincerely,

Michelle Davis
Assistant Principal/Athletic Director

Team Schedule
Boys JV B Baseball
 2/2/2021 to 6/26/2021

Grosse Pointe North H.S.
 707 Vernier Road
 Grosse Pointe Woods, MI 48236

Michelle Davis
 School Phone: 313-432-3255
 Fax: 313-432-3218
 davis@m@gpschools.org

Baseball

Boys JV B

			Place	Time
Thursday	04/15/21	*Romeo High School	Home	4:30 PM
Saturday	04/24/21	GPN/GPS Tournament De La Salle Collegiate Eisenhower High School Grosse Pointe North H.S. Grosse Pointe South H.S.	Home	10:00 AM
Saturday	04/24/21	GPN/GPS Tournament De La Salle Collegiate Eisenhower High School Grosse Pointe North H.S. Grosse Pointe South H.S.	Home	12:00 PM
Saturday	04/24/21	GPN/GPS Tournament De La Salle Collegiate Eisenhower High School Grosse Pointe North H.S. Grosse Pointe South H.S.	Home	2:00 PM
Thursday	04/29/21	*Lake Shore High School	Home	4:30 PM
Tuesday	05/04/21	*Lakeview High School	Home	4:30 PM
Tuesday	05/11/21	*PORT HURON NORTHERN	Home	4:30 PM
Thursday	05/13/21	*Port Huron High School	Home	4:30 PM
Tuesday	05/25/21	*Grosse Pointe South H.S.	Home	4:30 PM
Thursday	05/27/21	*Henry Ford II High School	Home	4:30 PM

Superintendent
 Dr. Gary C. Niehaus

Principal
 Kate Murray

Asst. Principals
 Catherine Vernier /Geoffrey Young

Athletic Director
 Michelle Davis



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/5/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 300 Ottawa N.W. Suite 301 Grand Rapids MI 49503-2308	CONTACT NAME Brian Pierce PHONE (A/C, No, Ext): 616-233-0926 FAX (A/C, No): 616-233-0923 E-MAIL Brian_Pierce@ajg.com ADDRESS _____ INSURER(S) AFFORDING COVERAGE _____ NAIC # _____ INSURER A: MAISL Joint Risk Management Trust INSURER B: Great American Insurance Company INSURER C: _____ INSURER D: _____ INSURER E: _____ INSURER F: _____
INSURED MAISL Joint Risk Management Trust Grosse Pointe Public School System 389 St. Clair Avenue Grosse Pointe MI 48230	16591 <i>A</i>

COVERAGES
CERTIFICATE NUMBER: 1757974793
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER _____	<input checked="" type="checkbox"/>	Insurer A & B 3128240-PKG	7/1/2020 7/1/2020	7/1/2021 7/1/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ N/A PRODUCTS - COM/OP AGG \$ Agg Applies per \$ Member
A B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY NON-OWNED AUTOS ONLY		Insurer A & B 3128240-PKG	7/1/2020 7/1/2020	7/1/2021 7/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$		Insurer A & B 3128240-UMB	7/1/2020 7/1/2020	7/1/2021 7/1/2021	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
A B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE OTH-ER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
A B	<input type="checkbox"/> AUTOMOBILE LIABILITY		Insurer A & B 3128240-PKG	7/1/2020 7/1/2020	7/1/2021 7/1/2021	Maintenance Dcd \$2,500 Auto Phys Damage Included

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

MAISL Joint Risk Management Trust is a qualified and approved self-insurance fund under the laws of the State of Michigan. SIR \$600,000
 RE: Baseball games between March 1, 20021-June 15, 2021

City of Grosse Pointe Woods is an Additional Insured as respects to the general liability policy, pursuant to and subject to the policy's terms, definitions, conditions and exclusions.

CERTIFICATE HOLDER
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

City of Grosse Pointe Woods
 20025 Mack Avenue
 Grosse Pointe Woods MI 48236

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From: Mary Rogers <mary@clickonmary.com>
Sent: Wednesday, February 3, 2021 1:20 PM
To: Lisa Hathaway <LHathaway@gpwwmi.us>
Subject: Sidework sale



Please add this to the COW meeting for approval,

June 12th 9 am -5 pm sidewalk sale. All business welcome.

Each merchant will provide their own table and chairs.

Thank youi,



Mary Aubrey-Rogers

Associate Broker

Phone: 313-319-5679

Email: mary@clickonmary.com

Real Estate in the Pointes

www.clickonmary.com

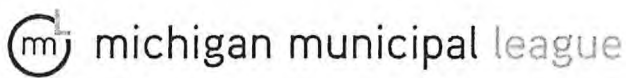


Hour Magazine Top 5% of
Realtors 2011-2020

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Property of the City of Grosse Pointe Woods. If you have received this transmission in error, please delete immediately.



michigan municipal league

1675 Green Road
Ann Arbor, MI 48105-2530

T 734.662.3246
800.653.2483
F 734.662.8083
mml.org



RECEIVED

FEB -1 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Ms. Lisa K. Hathaway
City Clerk
Grosse Pointe Woods

Dear Ms. Lisa K. Hathaway,

On behalf of the Michigan Municipal League, we want to say that we hope you and your fellow civil servants are doing well amid this uncharted and difficult time. The impacts of the COVID-19 pandemic are being felt by communities across the state as they grapple with physical illness of citizens and employees, mental anguish and isolation, economic loss, and future uncertainty. The League is sharing these experiences with you, while also striving to be an essential resource for you as you lead your communities in this time.

We hope by now you've been able to access our Coronavirus resource page accessible at www.mml.org. There you can find all of our many webinars featuring various experts speaking to all of the critical issues you need to know, in addition to links of all the most up to date state and federal resources and guides. You can also find extensive advocacy information as we work to ensure local government funding is a top priority for state and federal leaders, as you are on the front lines providing essential services each and every day.

Watching our members respond to the COVID-19 crisis, stepping up to serve in creative ways, gives us confidence that we can collectively emerge from this crisis on a path to attain meaningful and equitable opportunity for our communities. We believe that path is community wealth building, an intentional, block-by-block approach that builds community and individual assets, creating resilient and adaptable systems to address social and economic needs. We look forward to partnering with you on these strategies in the coming years.

Now is as important of a time as ever to be committed to fighting on behalf of local government, educating local leaders on critical topics, and spreading awareness of these issues to the broader public. Now is as important a time as ever to be banded together – as one League family.

The League's Board of Trustees recognizes the strained financial conditions present in many Michigan communities. We have worked very hard over the last several years to keep dues low. This year we are passing along a modest 1.9 percent inflationary adjustment to League dues.

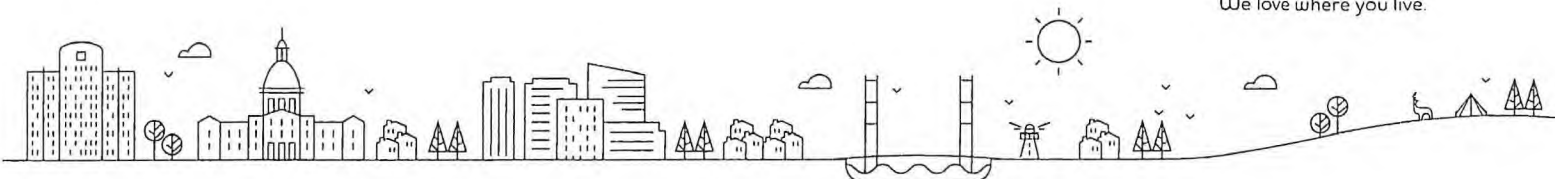
The true power of the League comes from the combined voices and actions of communities across Michigan. Your Michigan Municipal League membership is one of the best investments your community can make. We hope you will maximize your membership by contacting us with your questions, and by actively participating at League webinars and future events. Thank you for your support and for your leadership during this unprecedented time.

Sincerely,

Daniel P. Gilmartin
Executive Director & CEO

William Wild
President, 2020-2021

We love where you live.



Membership Benefits at a Glance

Legislative Advocacy

Legislative Advocacy: Expert advocacy and dedicated representation at the state and federal levels on municipal issues, with a newsletter and blog to keep members informed.

Legal Advocacy

Legal Advocacy: Legal assistance on community issues, and advocacy for the interests of municipalities in the courts.

Legal Defense Fund: Advocacy program for municipalities in the state and federal appellate courts (member rates apply).

Placemaking Research & Placemaking Assistance

Redevelopment Ready Communities® Support: Assistance navigating the RCC program through support from Michigan Economic Development Corporation.

Crowdfunding: Information about crowdfunding and investment crowdfunding and how it may apply to your community, as well as expertise on programs available in Michigan.

Michigan Green Communities Network: Collaborative effort to share resources and knowledge around clean energy and environmental sustainability.

Opportunity Zones: Resources to help you understand opportunity zones and how to best leverage those incentives to benefit low and moderate-income communities.

Development Code Reform: Project that developed resources for communities that want to make tactical, incremental changes to their code ordinances in support of better development.

Information, Resources & Consulting

E-books: *Ethics Handbook for Michigan Municipalities*; *Restoring Michigan Communities*; *Handbook for Municipal Officials*.

One-Pager Plus Fact Sheets: Summaries of common municipal topics available online.

Sample Documents: Contracts, ordinances, policies, resolutions, and Request for Proposals (RFPs) available on our website.

Inquiry Service: Information and custom research on your municipal questions.

Directory of Michigan Municipal Officials: Annual listing of elected and key appointed city and village officials.

The Review: Bi-monthly magazine geared specifically to the municipal audience.

Wage and Salary Database: Searchable database of 143 titles, available to respondents of the annual online survey.

Executive Search Service: Recruit the League to facilitate your executive search process.

Consulting Services: Draw on the League's expertise for your management consulting.

Education & Events

Elected Officials Academy: Certification program designed to help elected officials lead in the 21st century.

Seminars and workshops: On-site and online training opportunities.

Convention and Capital Conference: Gain tools to improve your community and receive the latest Lansing updates.



We love where you live.

Insurance & Employee Benefits *(premiums apply)*

League Workers' Compensation Fund: Group self-insurance fund offering affordable workers' compensation coverage.

League Liability and Property Pool: Covers community property and offers liability protection against most municipal exposures.

League Sponsored BCBSM Program: Provides access to BCBS health insurance for our member communities of under 100 employees.

Unemployment Compensation Fund: Helps members deal more effectively with unemployment claims.

Leadership & Professional Development Opportunities

League Leadership Positions: Opportunity to hold a League leadership position or serve on a board for the Elected Officials Academy, insurance programs, or the Michigan Municipal League Foundation.

Committees: Serve on a committee or taskforce.

Affiliate Organizations: Join one of several tailored organizations for leadership, networking, and training.

Voting Privileges: Voting Privileges Voting privileges at the League's annual business meeting *(full members only)*.

Savings, Vendor & Additional Services

Telecommunications: Cut telecom costs by partnering with Abilita, a telecommunications consulting leader.

CDL Drug and Alcohol Testing Consortium: Random testing program in accordance with DOT regulations.

Classified Ads: Municipal job openings, as well as items for sale, on the League's website.

Business Alliance Program: Vendors providing services to the municipal market.

RFP Sharing Service: Access the companies in the League's Business Alliance Program to help get your RFPs to more prospective bidders.

MML Foundation

John Barr Scholarship: For local elected and appointed officials to use for leadership training.

Tim Doyle Scholarship: Helps newly elected officials attend the Elected Officials Academy Core Weekender seminar.


George and Judith Goodman Scholarship: Encourages high school and college students to pursue careers in public service.

Youth Scholarship Fund: Covers expenses for young people to attend the National League of Cities Summit.



We love where you live.

800.653.2483

 michigan municipal league

www.mml.org



michigan municipal league

MICHIGAN MUNICIPAL LEAGUE
MEMBERSHIP RENEWAL INVOICE

2020 - 2021

Rec'd 2/17/21

Grosse Pointe Woods

ID: 211

Date: 02/01/2021

Membership Period: 04/01/2021 - 03/31/2022

Current Balance

* MML Dues	6,121.00
** Legal Defense Fund	612.00
	<hr/>
	\$6,733.00

101101958000

2/17/21 sm
[Signature] 2/17/21

Total Due by April 01, 2021:
\$6,733.00

Please sign, date and return one invoice copy with your payment.

Make checks payable to the Michigan Municipal League and mail to the address below. Thank you.

[Signature]

(Signature)

Feb. 17, 2021

(Date)

* MML dues include annual subscriptions to *The Review* for your officials at \$12.00 per subscription, which is 50% of the regular subscription rate.

** The Legal Defense Fund is an optional charge. The purpose of the Fund is to provide specialized legal assistance to member municipalities in cases that have significant statewide impact.

See what the League can do for you by visiting www.mml.org

Michigan Municipal League
P.O. Box 7409
Ann Arbor, MI 48107-7409
800-653-2483



1675 Green Road
Ann Arbor, MI 48105-2530

T 734.662.3246
800.653.2483
F 734.662.8083
mml.org

Dear Michigan Municipal League Customer,

Michigan Municipal League is providing you with the necessary banking information to begin paying your invoices by EFT (Electronic Funds Transfer), via ACH system if you choose.

Our Electronic (ACH) Banking/Financial Institution Information is as follows:

Bank Name:	Bank of Ann Arbor
Name on Bank Account:	Michigan Municipal League
Bank Transit/ABA #	072413735
Bank Account #:	0100013713
Type of account:	Checking
Bank Address:	125 S 5 th St, Ann Arbor, 48107

Our vendor information is as follows:

Vendor Name:	Michigan Municipal League
Vendor Address:	PO Box 7409, Ann Arbor, MI 48107-7409
Contact Name:	Michelle Hooker
Remittance Advice Email *	achreceived@mml.org

** To expediate application of your payment, please send a remittance advice to the email above.*

Please feel free to contact us if additional assistance is needed.

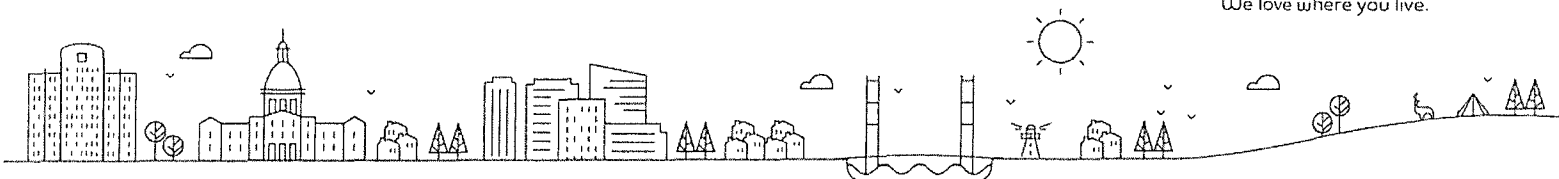
Sincerely,

Katie
Farver

Digitally signed by Katie Farver
DN: cn=Katie Farver, o=MML,
ou=Finance,
email=kfarver@mml.org, c=US
Date: 2020.11.03 14:22:41
-05'00'

Katie Farver (kfarver@mml.org)
Accounting Manager

We love where you live.



MEMO 21-04

5D

TO: Bruce Smith, City Administrator
FROM: Frank Schulte, Director of Public Services
DATE: January 29, 2021
SUBJECT: New Kayak Launch

RECEIVED
FEB 12 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

It was requested by the Citizens' Recreation Commission to research updating the kayak launch at Lake Front Park due to a waitlist. After meeting with Council Member Arthur Bryant and Recreation Commissioner Gib Heim, it was determined the current boat ramp area would be the best location (see diagram).

To better accommodate the residents, the following improvements are recommended:

- Build an additional 32 space kayak rack, bringing the total number of spaces to 96.
- Add a new kayak launch (see diagram). The new launch would be installed in the dock adjacent to the boat launch and will attach to the existing floating dock.

The cost associated for the proposed kayak launch and the improvements needed for this project are as follows:

New Kayak Launch (EZ Dock OIM)	\$33,731.50
Removal of Two Boat Well Pilings (E.C. Korneffel Co.)	\$10,000.00
Installation of New Launch and Rack (DPW)	\$5,000.00
Contingency	\$4,000.00
Project Total	\$52,731.50

I am requesting Council to authorize the purchase of one kayak launch from EZ Dock OIM, 1382 E Caro Rd., Caro, MI 48273 in the amount of \$33,731.50. I recommend the two boat well pilings to be removed by the contractor doing the bridge repairs: E.C. Korneffel Company, 2691 Veterans Parkway, Trenton, MI 48183) in the amount of \$10,000.00. I recommend the Department of Public Works to install the new launch and storage rack in the amount of \$5,000.00 for materials. I further recommend a contingency in an amount not to exceed \$4,000.00 for any unforeseen problems should they arise. The total cost of this project will not exceed \$52,731.50.

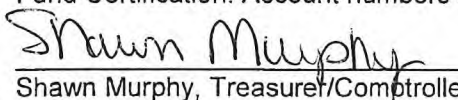
Currently there is \$110,000.00 in the Marina Fund Balance account. This was not a budgeted item and will require an amendment from the Marina Fund Balance account #594-000-395.000 in the amount of \$52,731.50 into account #594-785-977.200.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council Consideration:


Bruce Smith, City Administrator

2/11/21
Date

Fund Certification: Account numbers and amounts have been verified as presented.


Shawn Murphy, Treasurer/Comptroller

2-11-21
Date





EZ Dock OIM

1382 E Caro Rd
Caro, MI 48273

**Quote**

Date	Quote #
1/19/2021	15

Name / Address
Individual

Ship To
Grosse Pointe Woods John Salter Lake Front Park 23000 Jefferson St. Clair Shores, MI 48080

P.O. No.	Terms

Item	Description	Qty	Price	Total
DRAWING	Drawing EZ.Grosse.P.W. SR 01-12-21		0.00	0.00
GL-60-TP-ADA	5' ALUM TRANSITION PLATE ADA	1	1,186.00	1,186.00
GL-6020-HD	5'x20' HD GWAY W/ SUNWALK W/RAILS	1	4,864.00	4,864.00
GL-60-FHD	5' HD GWAY TO FLOAT HINGE 3PKT	1	592.00	592.00
206010	DOCK 60" x 10' w/10 pkt fillers	3	1,600.00	4,800.00
208010	DOCK 80" x 10' +10 pkt fillers	2	2,106.00	4,212.00
300501	PE CORNER GUSSET W/COMP PROD	1	283.00	283.00
215250	KIT, PIPE BRKT 2.5" HD W/CPLRS	5	272.00	1,360.00
100026	GALV PIPECAP FOR 2-3/8" PIPE	5	6.00	30.00
114025	2-3/8" OD x 14' GALV PIPE 10GA	5	136.00	680.00
100025	CUT, DRILL AUGER/PIPE	5	30.00	150.00
100255	AUGER KIT FOR 2.5" O.D. PIPE	5	31.00	155.00
300260	MOLDED POLY 5-STP SWIM LADDER	1	447.00	447.00
208110	SUPPLEMENTAL FLOAT POD 200LBS	2	192.00	384.00
35116	BROWN PLASTIC CURB 2.5"x3.5"x116"	15	45.00	675.00
80530SS	3" FLATHEAD SCREWS FOR CURB	90	1.15	103.50
5008900	KIT, ADA TRANS SYS w/ RAIL & SIGN (2) S50890 EZ LAUNCH SIGN, ACCESSIBLE TRANSFER SYSTEM	1	4,497.00	4,497.00
100757SS	ADJ ADAPT DOCK TO LAUNCH- PAIR	1	511.00	511.00
301100	1 COUPLER SET, COMPLETE	23	56.00	1,288.00
900005	DRIVE TOOL 15/16" SOCKET ADPTR	2	2.00	4.00
9000010SS	IN-WATER INSTALLATION TOOL SS	1	82.00	82.00
500962R	ONE WAY RIGHTw/ PORT&DOCK	1	0.00	0.00
500900R	LAUNCH LOWER RAILING - RIGHT	1	2,202.00	2,202.00
500901	LAUNCH ONE WAY EXT NO PORT	1	1,558.00	1,558.00
206030PW	EZ PORT MAX ENTRY - NO BOW	1	1,578.00	1,578.00
206031PW	EZ PORT MAX EXTENSION - BEIGE	1	1,578.00	1,578.00
301208	COUPLER SET PORT TO PORT (2)	1	110.00	110.00
GL-GCS-5	5' GANGWAY COMPOSITE SKID	1	102.00	102.00
Total				

EZ Dock OIM

1382 E Caro Rd
Caro, MI 48273

**Quote**

Date	Quote #
1/19/2021	15

Name / Address
Individual

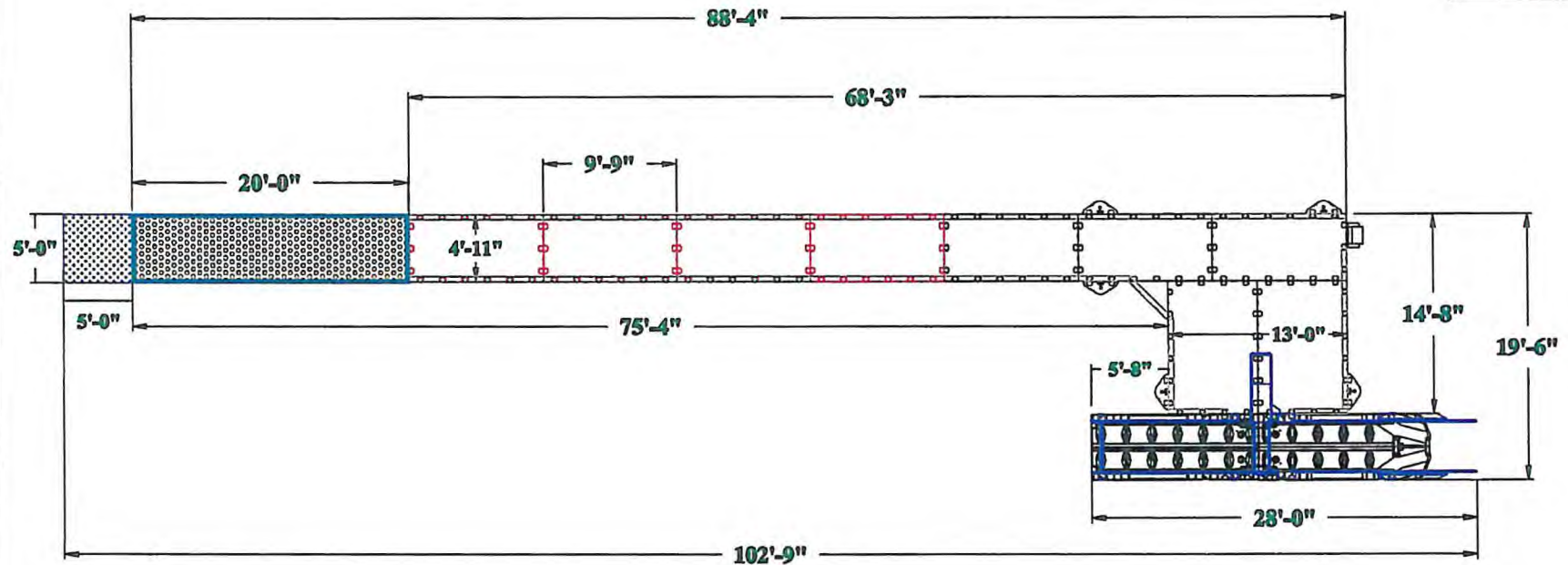
Ship To
Grosse Pointe Woods John Salter Lake Front Park 23000 Jefferson St. Clair Shores, MI 48080

P.O. No.	Terms

Item	Description	Qty	Price	Total
Shipping/Delivery...	Estimated Shipping/Delivery from Caro, MI	1	0.00	300.00
Installation	Installation to be handled by an authorized EZ Dock installer.		0.00	0.00
Installation	Installation not included. Quote available upon request.		0.00	0.00
Permits/Approvals	Owner to Provide all required approvals and permits at no cost to EZ Dock OIM or EZ Dock Dealers/Installers.		0.00	0.00
Deposit	50% deposit of product total required at purchase order.		0.00	0.00
	Balance due at time of delivery.			
Lead Times	Allow 30 days lead time from receipt of purchase order during August through February.		0.00	0.00
	Allow 60-90 days minimum lead time from receipt of purchase order during March through July due to peak seasonal manufacturing schedules.			
Pricing	Pricing good for 45 days.		0.00	0.00
Total				\$33,731.50

Dock Live Load of 62.5 lbs / sqft

MADE IN
USA



1	5' TRANSITION PLATE ADA	GL-TP-ADA	2	SUPPLEMENTAL FLOAT POD 200LBS	208110
1	5'x20' HD GANGWAY W/SHORT RAILS	GL-6020-HD	15	DOCK CURBING	35116
1	5' GANGWAY TO FLOAT HINGE 3PKT.	GL-60-FHD	90	DOCK CURBING SCREWS	80530SS
3	DOCK SECTION 60"x120"	206010	1	TRANSFER SYSTEM W/RAIL & SIGN	5008900
2	DOCK SECTION 80"x120"	208010	1	DOCK TO LAUNCH HARDWARE SS	100757SS
1	CORNER GUSSET W/HARDWARE	300501	23	COUPLER SET WITH COMP HDWR	301100
5	HEAVY DUTY PIPE BRACKET KIT 2.5"	215250	2	COUPLER DRIVE TOOL 15/16"	900005
5	GALV. STEEL PIPE CAP 2.375" PIPE	100026	1	IN-WATER INSTALLATION TOOL SS	9000010SS
5	2.375" x 14' GALVANIZED PIPE	114025	1	EZ LAUNCH ONE-WAY RIGHT	500960R
5	AUGER KIT FOR 2.375" PIPE	100255	1	5' GANGWAY COMPOSITE SKID	GL-GCS-5
1	LADDER, MOLDED POLY 5 STEP	300260			

This drawing has been provided to illustrate general dimensions, placement and orientation details only. Refer to manufacturer's published specifications for additional information.

Qty	Description	Part No.	Qty	Description	Part No.
Bill of Materials					

**Grosse Pointe
Woods - Launch**

PREPARED FOR
Blue Water Docks

DRAWING NUMBER
EZ.Grosse.P.W.SR

DRAWN BY
GDS

DATE
1/12/21

EZ Dock, OIM

**1382 E. Caro Rd
Caro, MI 48723**

TOLL FREE NO. **1-800-252-4448**
PHONE NO. **(989) 673-2109**
FAX NO. **(989) 673-8844**





E. C. KORNEFFEL CO. *Marine, Bridge and Piling Contractors*

January 25, 2021

Phone: (313) 343-2460

E-mail: fschulte@gpwmi.us

City of Grosse Pointe Woods
1200 Parkway Dr.
Grosse Pointe Woods, MI 48236

Attn.: Frank Schulte

RE: Kayak Ramp – Pipe Pile Removal Pricing
Lake Front Park
Grosse Pointe Woods, MI

Mr. Schulte,

E. C. Korneffel Co. (ECK) is please to quote you in to amount of **\$10,000/NTE** for the removal of (2) existing pipe piles located near the kayak launch inside the City of Grosse Pointe Woods' Lakefront Park Marina.

Depending on feasibility, ECK proposes (2) options as a means & methods for removing. Option (A) consists of hiring a diver to cut the piles under water just above the mud line & remove with telehandler equipment. Option (B) consists of tracking the onsite crane currently being used at its bridge replacement location to approximately 1,500' to the kayak launch area and extracting the piles entirely. Our concern with option (B) is that the pipe pile conditions are unknown, & we run the risk of piles splitting during extraction.

Should you have any questions, please do not hesitate to contact us. As always, we remain.

Very truly yours,
E. C. KORNEFFEL CO.

Dan Salkowski

Daniel Salkowski
Project Manager

cc: file

“EQUAL OPPORTUNITY EMPLOYER”

CITY OF GROSSE POINTE WOODS

Office of the City Clerk

Memorandum



DATE: February 17, 2021

TO: Mayor and City Council

FROM: Lisa Hathaway, City Clerk *LHL*

SUBJECT: 2021 IIMC/MAMC Annual Conference

This matter is before you at this time in order to take advantage of early bird pricing, which deadline is March 15, 2021. I requested, and was approved, to attend the 2020 Michigan Association of Municipal Clerk's (MAMC) Annual Conference on Mackinac Island, however due to COVID-19, the event was cancelled and the budgeted allocation for said event was recaptured. This year the annual conferences for both the International Institute of Municipal Clerks (IIMC) and MAMC have been combined. Michigan is the host state and the conference is being held in Grand Rapids at the Amway Grand Plaza Hotel from May 8 through May 13, 2021. Attendance at this conference will enable me to attend a variety of educational sessions, as well as give me access to a network of leading industry professionals and other municipal colleagues.

With 3 General Sessions and 42 different educational breakout sessions, I have identified several that make this year's IIMC Annual Conference vital to clerk training and development. The IIMC Annual Conference is comprised of diversified educational sessions and a comprehensive agenda including workshops to strengthen skills, and a variety of education sessions with topics on Leadership, Communication, Technology, Innovation, Diversity 7 Inclusion, Records Management, Budget/Finance, and more.

All of these sessions will help the Clerk's office and our community to stay ahead of a challenging and fluctuating environment. The ideas, best practices, contacts and tools I will gain from this conference will save time and money while putting our municipality's needs ahead of the rest. In addition to the sessions I attend and information gained, I will have access to the educational handouts from these sessions after the conference, which I will share with my office and other departments.

I am requesting to attend conference from May 9, 2021, through May 14, 2021. The annual MAMC conference is included in the City Clerk's approved FY 2020/21 budget, Clerk's Training/Seminars Account No. 101-215-958.001 in the amount of \$1,600.00 as well as Master Academy budgeted in the amount of \$1,000.00. The attached flyer outlines conference highlights, educational sessions, and networking opportunities. Costs are estimated not to exceed \$2,000.00; \$550.00 for registration, \$1,000.00 for housing, estimated \$400.00 for incidentals (mileage/parking/meals.)

Thank you for your consideration.

Attachment

IIMC Registration Form • Delegate Information

Print or type all information

First Name _____ Full Last/Surname _____ CMC _____ MMC _____

First IIMC Conference Y N Cell Phone () _____

First Name or Nickname to appear on badge _____ Job Title/Position _____

Municipality _____ State/Province _____ Country _____

Mailing Address _____ City _____ ZIP/Postal Code _____

Work Phone _____ E-mail _____

Please check box if you need special assistance (physically challenged, etc.) ☐ Type of Assistance _____

Discount Program (circle all discounts that apply) Deduct discounts on this form prior to total before submitting payment to IIMC.

• First Timer	Yes	No	\$50.00	Multiple Attendees – Same Municipality	Yes	No
• Region V, VI, VII Member	Yes	No	\$50.00	Second Multi Attendee Name	_____	

GUEST INFORMATION (IIMC Members Cannot Register As Guests)

Name _____ First name to appear on badge _____

Municipality _____ State/Province _____ Country _____

REGISTRATION FEES IN U.S. DOLLARS

	On or Before 3/15/21 (Early Bird)	On or After 3/16/21	TOTAL
DELEGATE PACKAGE (Payment must be received by 3/15/21 - Early Bird)			
IIMC Member/Associate	\$600.00	\$650.00	\$ <u>600.00</u>
IIMC Retired Member	\$195.00	\$245.00	\$ _____
Multi Attendee - Same Municipality	\$485.00	\$535.00	\$ _____
IIMC Region X (Canada)	\$460.00	\$510.00	\$ _____
IIMC Region XI (Outside North America) No Other Discounts Apply	\$395.00	\$445.00	\$ _____
Non-Member	\$815.00	\$865.00	\$ _____
Guest Package	\$265.00	\$315.00	\$ _____
OPTIONAL ACTIVITIES (All costs in U.S. Dollars)			
Saturday, May 8 - Athenian Dialogues			
• Creativity, Inc. by Ed Catmull, Amy Wallace	\$110.00		\$ _____
• Ruth Bader Ginsburg – A Life by Jane Sherron DeHart	\$110.00		\$ _____
Saturday, May 8 - Academy Seminars			
• Stop the Insanity: Strive to Thrive in your Meetings – AM	\$179.00		\$ _____
• The Value of Conflict & Drama in the Workplace – PM	\$199.00		\$ _____
• The New Frontier of Information Governance – PM	\$179.00		\$ _____
Sunday, May 9 - Athenian Dialogue			
• The Everything Store by Brad Stone	\$110.00		\$ _____
• One Giant Leap by Charles Fishman	\$110.00		\$ _____
Sunday, May 9 - Academy Seminars			
• Shift Happens: It Ain't Over! – AM	\$179.00		\$ _____
• Conscious Inclusion: Mindful Leadership Communication – AM	\$179.00		\$ _____
• Reinvent Brand YOU! – PM	\$179.00		\$ _____
• Improving Staff Morale – 5 Languages of Appreciation – PM	\$179.00		\$ _____
IIMC Foundation Shirt (Circle One) S M L XL XXL	\$25.00		\$ _____

Submit Registration Form with payment by check/money order/credit card (in U.S. funds) by above dates.

Payment must accompany registration form. Do not mail and FAX same registration form.

☐ CHECK ENCLOSED PAYABLE TO IIMC

Apply All Discounts \$ 50.00

TOTAL \$ 550.00

American Express/Visa /Mastercard/Discover # _____

Expiration Date _____

Total Amt. Charged \$ _____

Print Name as it Appears on Card _____

Card Holder's Signature _____

You can FAX this Form to IIMC at 909/944-8545 OR mail to IIMC, 8331 Utica Avenue, Suite 200, Rancho Cucamonga, CA 91730 postmarked by **Tuesday, May 4, 2021.**

If you miss this deadline, please bring this Form and payment with you to the IIMC Conference Registration Desk at the Amway Hotel.

Concurrent Education Sessions to Look Forward To!

- Self-Inflicted Overload: A Session for Overworked Municipal Clerks
- Creating a More Resilient Workplace
- Level Up Your Performance: Communication Strategies to Make a Meaningful Impact and Work Productive Days
- How to Build a High Functioning Team Out of Your Existing One
- Maximizing Your Effectiveness in Your Organization
- Creating a Positive Work Culture Through Authentic Appreciation
- DREAM-to-DO
- Bust Your Signature Move
- Advanced Parliamentary Procedures



POINTS FOR ATTENDING 2021 IIMC CONFERENCE

Attending all 16 hours of Education (Monday through Thursday) in Grand Rapids, MI will earn you EIGHT CMC EDUCATION or EXPERIENCE points, or EIGHT MMC ADVANCED EDUCATION or PROFESSIONAL and SOCIAL CONTRIBUTION points.

MASTER MUNICIPAL ACADEMY POINTS (May 8 and 9)

Master Municipal Clerk Academy participants can earn two (2) points for each Academy attended and completed (including required assessment) for a possible total number of eight (8) points.

ATHENIAN DIALOGUES (May 8 and 9)

Athenian Dialogue participants can earn three (3) points for each Dialogue attended and completed (including required assessment) for a possible total number of six (6) points.

IIMC Foundation T-Shirts



The IIMC Foundation is getting into the spirit of the Annual Conference and its fundraising efforts. To help in their efforts to raise funds, the Foundation is offering unisex cotton T-shirts in blue and gold.

The cost is \$25.00US and you can order one or more through the Registration Form in this preliminary program.

Help do your part and give to the IIMC Foundation. It's win-win for everyone: You get a T-shirt and your funds help you or one of your colleagues get an education scholarship.



Institute Directors - Education Chairs Colloquium

Sunday, May 9 • 8:00 a.m. to 4:00 p.m.

Institute Directors and State/Provincial/National Education Chairs convene to discuss current issues affecting IIMC's Certification Institutes and Academy programs, share ideas, innovations and suggestions for Municipal Clerk education improvement.

Sponsored by **Laserfiche®**



2021 Conference At-A-Glance*

All education sessions, meetings, opening ceremony, annual banquet, exhibit hall, silent auction and registration will be held at DeVos Place and the Amway Hotel. The All Conference Event will be on Wednesday, May 12 at DeVos Place.

Saturday, May 8

- Conference Registration Opens
- 2020/2021 IIMC Board of Directors Meeting
- Foundation Board of Directors Meeting
- Athenian Leadership Society Dialogues
- Academy Sessions

Sunday, May 9

- Conference Registration
- Athenian Leadership Society Dialogues
- Academy Sessions
- Institute Directors Colloquium
- Exhibit Hall Opens/Foundation Silent Auction – Exhibit Hall
- State/Provincial/National Association Presidents Roundtable
- Committee Leadership Orientation
- First Time Delegate Orientation Meet and Greet
- Presidents Opening Networking Reception – Exhibit Hall

Monday, May 10

- Grab and Go Breakfast
- Opening Ceremony
- Institute Directors Meeting
- Region Meetings
- General Session
- Exhibit Hall Grand Opening/Luncheon
- Concurrent Sessions
- On Your Own – Region Dinners

*Schedule Subject to Change

Tuesday, May 11

- General Session
- Lunch with Exhibitors
- Concurrent Sessions
- Evening On Your Own

Wednesday, May 12

- General Session
- Concurrent Sessions
- All-Conference Event – DeVos Place

Thursday, May 13

- Annual Business Meeting Breakfast
- Annual Business Meeting
- 2021/2022 IIMC Board of Directors Meeting
- Lunch on your own
- Concurrent Sessions
- Annual Reception
- Annual Banquet

Annual Reception and Banquet

Thursday, May 13, 2021

This special evening is a fitting culmination to say goodbye to friends and to reflect on your Conference “highs.” Attire: black tie or business.



What: Reception
Time: 6:30 p.m.*
Where: DeVos Place

What: Banquet
Time: 7:30 p.m.*
Where: DeVos Place

Conference Registration and Housing

Use the Conference Registration Form in this Program or online to register for the Conference in Grand Rapids and refer to the back of the Program to reserve your Hotel room for the 2021 IIMC Annual Conference.

Payment and registration form must be received by **Monday, March 15, 2021** to receive the Early Bird Fee. You can either FAX (909/944-8545) or mail your Conference Registration Form with your payment to IIMC Headquarters. You can also complete it online at www.iimc.com. IIMC will not accept telephone registrations. In this Program, you'll find:

1) An IIMC Conference Registration Form to be completed and returned to IIMC Headquarters with payment. IIMC will confirm your Conference registration by email. **NOTE: IIMC Members are not eligible for guest registration fees. Registration forms will not be accepted without payment.**

2) Housing Information on back cover. Delegates must make their own reservation by contacting the Hotel (SEE BACK COVER FOR MORE INFORMATION). **DO NOT SEND YOUR HOUSING RESERVATION TO IIMC HEADQUARTERS.**

The Registration Package fee for IIMC Members, Associate Members, Retired Members and Non-Members includes:

- Opening Reception
- Opening Ceremony
- Grab & Go Breakfast
- Concurrent Education Sessions/Workshops
- Admission to Exhibit Hall
- General Sessions
- TWO Luncheons
- All-Conference Event
- IIMC Annual Business Meeting Breakfast
- Annual Banquet
- Conference Program
- Refreshment Breaks
- Conference Bag
- Access to Private Facebook Group
- Personal Profile in Smartphone App
- Conference Education Transcript

The GUEST Registration Package includes:

- Opening Reception
- Opening Ceremony
- Grab & Go Breakfast
- Admission to Exhibit Hall
- General Sessions
- TWO Luncheons
- All-Conference Event
- IIMC Annual Business Meeting Breakfast
- Annual Banquet
- Conference Program
- Refreshment Breaks

NOTE: GUEST STATUS DOES NOT APPLY TO IIMC MEMBERS

Registration: The IIMC Conference Registration and Cashier's Office will be at the Amway Hotel. Registrants may check in beginning **Saturday, May 8 from 7 a.m. to 6 p.m. and Sunday, May 9 from 7 a.m. to 6 p.m.** The IIMC Office, Cashier and Registration area will remain open throughout the week.

CONFERENCE CANCELLATIONS/ REIMBURSEMENTS/REFUNDS

(1) All requests for cancellations must be made in writing to IIMC Headquarters by mail, email (Janis@iimc.com), or fax (909/944-8545). Telephone cancellations will not be accepted. Cancellations received postmarked on or after **Monday, May 3, 2021 or emailed on or after Monday, May 3, 2021** are non-refundable.

If written notice is received by **Tuesday, March 16, 2021** regardless of what is cancelled (Academy, Conference Registration or all), a full refund minus a \$40.00US handling and processing charge will be issued. If written notice is received between **Thursday, April 1 and Monday, May 3, 2021**, 75% of the fee will be refunded. No refunds will be made after **Monday, May 3, 2021**. Refunds are not available at the Conference.

Refunds will not be issued for late arrival or early departure. No refunds will be issued for skipped events. Registrants who do not attend the conference and did not cancel by the deadline, forfeit all registration fees paid, unless the inability to attend was due to verifiable personal or family medical emergency. In this instance, the postmarked deadline to receive the documented written request for a refund less \$40.00US is **Monday, May 3, 2021**. Regretfully, no considerations will be made after this date.

IIMC Headquarters will process any refunds due within 30 days after the end of the Conference.

Any IIMC member canceling membership within 60 days of the conference and desiring to attend shall pay the non-member registration fee.

IIMC is a non-profit Organization that relies on the financial support of its members through their annual dues and conference registration fees to provide year-long services to the membership. IIMC Annual Conferences are the Organization's largest source of revenue outside of membership dues. In the event that it is necessary to cancel a conference registration it is important to note that IIMC incurs numerous contractual obligations long before the opening ceremonies and as such is financially committed to expenditures that may not be refundable to the Organization. Should it be necessary to cancel the annual conference, every effort will be made to return registration fees to our attendees. However, it is vital to understand that the contractual commitments to third parties may make it impossible for the Organization to refund 100% of the registration fee. IIMC may limit the refund available to registrants. Therefore, the amount of a refund (if any) will be determined by IIMC at its sole discretion.

HOUSING INFORMATION

Delegates must make their own housing reservation (SEE BACK COVER FOR MORE INFORMATION).

Conference housing rates will be honored on a first-come, first-served and availability basis.

SALES TAX -- The current hotel occupancy tax rate in Grand Rapids is 15% (subject to change). All room reservations are to be guaranteed with a credit card.

If you have any special needs (physical challenges, dietary, etc.), please contact Janis Daudt, Member Services Director at Janis@iimc.com or by calling 909/944-4162.

Amway Grand Plaza Hotel

(Curio Collection by Hilton)
187 Monroe Avenue NW
Grand Rapids, Michigan 49503



IMC Delegates and guests will share one hotel for the 2021 Annual Conference in Grand Rapids. The Amway's warm, residential styled guest rooms are designed with the modern-day traveler in mind – without sacrificing the traditional touches of luxury that make every room distinctively delightful. The guest rooms are located in both the historic Pantlind Wing and Glass Tower. Each room is an artful balance of size, form and function, from beautiful furnishings, spectacular views and plush bedding to intuitive amenities, such as 49-inch flat screens, complimentary high-speed in-room Wi-Fi and top-tier bath products. Rooms have refrigerators. Delegates can make their own reservations by one of two ways: 1) Call 800-253-3590 and mention code IIMC or 2) reserve via the link - <https://book.passkey.com/go/IIMC21>

Guest Room Rates:

- Single/Double/Triple/Quad: \$164/night
- 15% Guest Room Tax (subject to change)
- Complimentary in room Wi-Fi
- Complimentary access to health club

Parking

- \$16/Per Day for Valet Parking
 - \$12/Per Day for Self-Parking (No additional taxes or fees)
- Self-parking and Valet parking have in and out privileges
The garage is directly across from the hotel on the corner of Campau and Pearl Street - Amway Grand Plaza Parking Garage



Subject:

FW: Tree Commission

From: Paul Lechner <paul.lechner@gmail.com>
Date: January 30, 2021 at 4:15:37 PM EST
To: George Hathaway <ghhath93@comcast.net>
Subject: Re: Tree Commission

George.

Thank you. I appreciate both your note and your concern. Many thanks for your service on the commission.

Stay safe and be well.

Paul Lechner

Sent from my iPhone

On Jan 30, 2021, at 10:21 AM, George Hathaway <ghhath93@comcast.net> wrote:

Hi Paul,

Because of COVID I played it safe last year and restricted all my activities on the Tree Commission. And this year I still have the same COVID concerns when I will be 79 in April. Therefore I resign from the Tree Commission. This should permit both of the new candidates to join the commission.

Thank you,

George Hathaway

Sent from my iPhone

RECEIVED
FEB 12 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

LISA A. ANDERSON
landerson@rsjalaw.com

27555 Executive Drive, Suite 250
Farmington Hills, Michigan 48331
P 248.489.4100 | F 248.489.1726
rsjalaw.com



ROSATI | SCHULTZ
JOPPICH | AMTSBUECHLER

February 11, 2021

The Honorable Mayor and City Council
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe, MI 48236

RE: Resolution Declaring Vacancy in Office and Adopting a Process for Filling the Vacancy

Dear Mayor and Council:

At the last Committee of the Whole meeting, Council directed me to prepare a resolution declaring a vacancy in the office of Council and providing a process for filling the vacancy pursuant to Sections 5.2 and 5.4 of the City Charter. The proposed resolution declares a vacancy on Council and establishes a procedure by which Council may request applications and evaluate applicants for the vacant Council position. It would be the prerogative of Council to adopt the resolution and direct the posting and publication of appropriate notices.

Very truly yours,

ROSATI SCHULTZ JOPPICH
& AMTSBUECHLER PC

Lisa A. Anderson

LAA/Encl

Cc: Bruce Smith, City Administrator
Lisa Hathaway, City Clerk

**RESOLUTION DECLARING A VACANCY IN THE OFFICE OF CITY COUNCILPERSON
PURSUANT TO THE REQUIREMENTS OF THE CITY CHARTER
AND
ADOPTING A PROCESS FOR FILLING THE COUNCILPERSON VACANCY**

Minutes of a regular meeting of the City Council of the City of Grosse Pointe Woods, State of Michigan (the "City"), held electronically on February 22, 2021, at 7:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Council Member _____, and seconded by Council Member _____.

WHEREAS, at the City election held on November 7, 2017, Councilperson George R. McMullen Jr. was elected to serve a four-year term on Council expiring November 2021; and

WHEREAS, the untimely death of Councilperson McMullen has created a vacancy on Council; and

WHEREAS, Section 5.2 of the City of Grosse Pointe Woods' Charter ("Charter") provides that Council must declare a vacancy in office whenever an elective office becomes vacant before the expiration of the term; and

WHEREAS, Section 5.4 of the Charter provides that vacancies in an elected office shall be filled by appointment by Council of a person qualified for office, who shall hold office until the vacancy is filled at the next regular election; and

WHEREAS, the Charter does not provide the method Council should utilize in making an appointment to a vacant office or prescribe the time period for filling a vacancy; and

WHEREAS, Council has developed a process that will allow all interested and qualified members of the community to apply to fill the vacancy on Council until the next regular election.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Council of the City of Grosse Pointe Woods hereby declares a vacancy in the office of Council.
2. Council shall utilize the following process to fill the vacancy:
 - a. Applications for the office of Council will be accepted from February 23, 2021 through March 25, 2021 at 4:00 p.m. To be considered for appointment, applications must be received by the City Clerk's office at 20025 Mack Plaza, Grosse Pointe Woods, Michigan 48236 or be returned via email to lhathaway@gpwmi.us within the stated application period. Resumes, letters of interest, and other materials received after the application period will not be considered.

- b. To be qualified for appointment an applicant must meet the following requirements:
- Be at least eighteen (18) years of age;
 - Be a citizen of the United States;
 - Be a resident of the City of Grosse Pointe Woods for at least two (2) consecutive years prior to appointment;
 - Be a qualified and registered voter of the City of Grosse Pointe Woods;
 - Not be delinquent on City property taxes or other City bills or be in default to any state agency.
- c. All persons seeking appointment must submit a resume and a letter of interest to the City Clerk's Office by the due date. Applicants should include qualifications, skills and experiences that demonstrate leadership, such as service on governing boards, service organizations or committees. An applicant may submit supporting documents, however, none are required. A person may not simultaneously serve as City Councilmember and hold a second public office that is incompatible with the office of Council.
- d. The Office of the City Clerk shall review the materials to determine that each applicant has met the qualifications for holding office. The Clerk shall forward to Council all qualified candidates' resumes, letters of intent, and other submitted materials along with a list of candidates who did not meet the qualifications for office, if any, with the corresponding reasons.
- e. Council may determine the applicants to be interviewed through a majority vote. All interviews will be conducted in compliance with the Open Meetings Act at a Committee of the Whole or Council meeting.
- f. Once the interviews are concluded, City Council may, during a meeting, vote to appoint a new Council member. The candidate who first receives a majority vote of Council shall be appointed to serve the remaining term of office which expires in November 2021.
- g. Council may, in its discretion and upon a majority vote, implement voting strategies, including a ranking system or run off voting, in order to break a tie between candidates, narrow the number of applicants to be interviewed or to be considered for further appointment after interviews are completed, or for any reason as Council determines necessary to facilitate the appointment of the Council position.

BE IT FURTHER RESOLVED that the Grosse Pointe Woods City Council directs this application process be posted on the City's website and directs the City Clerk to publish notice in the Grosse Pointe News, the Grosse Pointe Times, and the Happenings e-blast.

AYES:
NAYES:
ABSENT:

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, Lisa Kay Hathaway, Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council on _____, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Public Act 267 of 1976, as amended, and that the minutes of said meeting were kept and will be, or have been, made available as required by said Act.

Lisa Kay Hathaway, City Clerk

_____, 2021

RECEIVED
FEB 12 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

LISA A. ANDERSON
landerson@rsjalaw.com

27555 Executive Drive, Suite 250
Farmington Hills, Michigan 48331
P 248.489.4100 | F 248.489.1726
rsjalaw.com



ROSATI | SCHULTZ
JOPPICH | AMTSBUECHLER

February 11, 2021

The Honorable Mayor and City Council
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe, MI 48236

RE: Ordinance Amendment to Revise the Nominating Petition Deadline
First Reading February 22, 2021

Dear Mayor and Council:

Pursuant to the Michigan Election Law, MCL 168.644e, candidates for office in odd year general elections must file nominating petitions on the fifteenth Tuesday before the election date. At the request of the City Clerk, I prepared an ordinance amendment to revise the nominating petition deadline in Section 2-156 of the City Code from the twelfth Tuesday to the fifteenth Tuesday before odd year general elections. The proposed amendment to Section 2-156 is consistent with the Michigan Election Law. If Council is in agreement with the proposed amendment, the ordinance may be scheduled for a second reading and publication of the ordinance.

Very truly yours,

ROSATI SCHULTZ JOPPICH
& AMTSBUECHLER PC

Lisa A. Anderson

LAA/Encl

Cc: Bruce Smith, City Administrator
Lisa Hathaway, City Clerk

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, Lisa Kay Hathaway, Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council on _____, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Public Act 267 of 1976, as amended, and that the minutes of said meeting were kept and will be, or have been, made available as required by said Act.

Lisa Kay Hathaway, City Clerk

_____, 2021

ORDINANCE #_____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF GROSSE POINTE WOODS, CHAPTER 2, ADMINISTRATION, ARTICLE VI, ELECTIONS, TO REVISE THE NOMINATING PETITION DEADLINE IDENTIFIED IN SECTION 2-516.

THE CITY OF GROSSE POINTE WOODS ORDAINS:

Sec. 2-516. – Nominating Petition Deadline.

The candidate filing deadline for nominating petitions at all odd year general elections for city council shall be 4:00 p.m. on the ~~12th~~15th Tuesday before the odd year general election, as required by the Michigan Election Law. In the event state law is amended on this topic, the state law shall control.

(Ord. No. 836, 1-3-2011)

Section 3.9. - Nominations.

The method of nomination of all officers provided for in this charter which are to be filled by the electors of the city shall be by petition. Such petitions for each candidate shall be signed by not less than two hundred (200) nor more than two hundred and fifty (250) registered electors of the City. No person shall sign his name to a greater number of petitions for any one office than there are persons to be elected to said office at said election. Where the signature of any individual appears on more petitions than there are candidates to be elected to said office, the signature of such individual on all such petitions shall be invalidated.

Nomination petitions shall be filed with the city clerk at his office not prior to August 1 and not later than the second Monday in September preceding the date for holding the regular city election; and in case of a special election to fill a vacancy, not later than 30 days prior to the date fixed for holding such special election. No nomination petitions shall be received by the City Clerk after 5:00 o'clock P.M. prevailing time on the last day fixed for receiving nomination petitions. The clerk shall publish notice of the last day permitted for filing nomination petitions at least one week and not more than three weeks before such day.

In the event the provisions hereof shall, at any time, conflict with the provisions of the "Michigan Election Law," as the same may be hereafter amended, relating to [the] last day upon which such nomination petitions can be filed, the Council shall thereupon adopt an appropriate ordinance to provide the last day upon which nomination petitions for city offices may be filed in conformity with the provisions of the statutes of the State of Michigan relating thereto.

(Adopted by electors 8-7-1962, 11-5-1996)

State Law reference— Preparation and filing of nominating petitions, MCL 168.542 et seq.





ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 Schoenherr Road 586.726.1234
Shelby Township, MI 48315 www.aewinc.com

8A

RECEIVED

FEB 12 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

February 3, 2021

Shawn Murphy, Deputy Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Reference: Lake Front Park Bridge Replacement
City of Grosse Pointe Woods
AEW Project No. 0160-0425

PO 20-46167
#401-903-977.109
OK - FS
SM 2/5/21
Bruce Smith
2/5/21

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 2 for the above referenced project. For work performed through January 31, 2021 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$28,851.84** to E.C. Korneffel Company, 2691 Veterans Parkway, Trenton, MI 48183.

If you have questions or require additional information, please contact our office.

Sincerely,


Ross T. Wilberding, PE
Project Manager

cc: Bruce Smith, City Administrator
Frank Schulte, Director of Public Services
Jeanne Duffy
Susan Como
E.C. Korneffel Company



Construction Pay Estimate Report

Anderson Eckstein and Westrick

2/3/2021 1:53 PM

FieldManager 5.3c

Contract: .0160-0425, LFP Bridge Replacmenet Project

Estimate No.	Estimate Date	Entered By	Estimate Type	Managing Office
2	2/3/2021	Michelle Ankawi	Semi-Monthly	Anderson Eckstein and Westrick
All Contract Work Completed	Construction Started Date	Prime Contractor		
		E. C. Korneffel Co. 2691 Veterans Pkwy Trenton MI 48183-2626		
Comments Current Contract Amount: \$678,444.88 % Completion: 45%				

Item Usage Summary

Project: 0160-0425, LFP Bridge Replacmenet Project

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Excavation, Fdn	Cyd	2060010	0045	0045	00	000	40.600	50.00	\$2,030.00
Reinforcement, Steel, Epoxy Coated	Lb	7060092	0080	0080	00	000	2,273.000	1.20	\$2,727.60
Substructure Conc	Cyd	7060100	0085	0085	00	000	27.300	1,000.00	\$27,300.00
Subtotal for Category 0000:									\$32,057.60
Subtotal for Project 0160-0425:									\$32,057.60
Total Estimated Item Payment:									\$32,057.60

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0425, LFP Bridge Replacmenet Project	0002	\$32,057.60	\$0.00	\$32,057.60
Voucher Total:				\$32,057.60



Construction Pay Estimate Report

Anderson Eckstein and Westrick

2/3/2021 1:53 PM

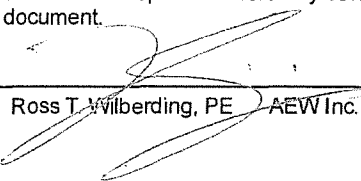
FieldManager 5.3c

Summary

Current Voucher Total:	\$32,057.60	Earnings to date:	\$308,418.56
-Current Retainage:	\$3,205.76	- Retainage to date:	\$30,841.86
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$28,851.84	Net Earnings to date:	\$277,576.70
		- Payments to date:	\$248,724.86
		Net Earnings this period:	\$28,851.84

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.



Ross T. Wilberding, PE AEW Inc.

2/3/2021

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 2

Anderson Eckstein and Westrick

2/3/2021 1:53 PM

FieldManager 5.3c

Contract: .0160-0425, LFP Bridge Replacmenet Project

Project: 0160-0425, LFP Bridge Replacmenet Project

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0135	_ Bridge Joint, Compression Seal	7127001	72.000	Ft		0.000			35.00000	
0125	_ Bridge Railing, Aesthetic Parapet Tube, Modified	7117001	205.000	Ft		0.000			200.00000	
0075	_ Conc Pavt, Reinf, 8 inch	6027011	192.000	Syd		0.000			72.00000	
0145	_ Curb and Gutter, Conc, Det F4, Modified	8027001	67.000	Ft		0.000			39.00000	
0225	_ Electrical Conduit Relocation	8197051	1.000	LS		0.000			2,000.00000	
0030	_ Fence, Rem & Reinstall	2047001	50.000	Ft		0.000			75.00000	
0220	_ Hydroseeding	8167011	200.000	Syd		0.000			3.60000	
0155	_ Pedestrian Fencing	8087001	127.000	Ft		0.000			50.00000	
0005	_ Reimbursed Permit Fees	1077060	3,500.000	Dlr		0.000			1.00000	
0230	_ Site Grading	8507051	1.000	LS		0.000			4,000.00000	
0035	_ Subgrade Undercutting, Modified	2057021	25.000	Cyd		0.000			50.00000	
0060	Aggregate Base, 6 inch	3020016	225.000	Syd		0.000			15.00000	
0040	Backfill, Structure, CIP	2060002	22.000	Cyd		0.000			50.00000	
0180	Barric,Type III,High Intens,Lighted,Furn	8120022	8.000	Ea		8.000	8.000	100%	70.00000	\$560.00
0185	Barric,Type III,High Intens,Lighted,Oper	8120023	8.000	Ea		8.000	8.000	100%	0.01000	\$0.08
0100	Bearing, Elastomeric, 1 inch	7070012	4,500.000	Sin		0.000			0.01000	
0140	Curb and Gutter, Conc, Det F4	8020038	77.000	Ft		0.000			38.00000	
0015	Curb and Gutter, Rem	2040020	77.000	Ft		0.000			15.00000	
0050	Erosion Control, Silt Fence	2080036	191.000	Ft		0.000			2.00000	
0045	Excavation, Fdn	2060010	26.000	Cyd	40.600	40.600	40.600	156%	50.00000	\$2,030.00
0120	Joint Waterproofing	7100001	96.000	Sft		0.000			10.00000	
0070	Joint, Expansion, E3	6020208	72.000	Ft		0.000			10.00000	
0195	Minor Traf Devices	8120170	1.000	LS		0.000			2,000.00000	
0010	Mobilization, Max 10%	1500001	1.000	LS		1.000	1.000	100%	6,000.00000	\$6,000.00
0160	Pavt Mrkg, Waterborne, 4 inch, Yellow	8110232	350.000	Ft		0.000			2.00000	
0165	Pavt Mrkg, Waterborne, 6 inch, White	8110233	375.000	Ft		0.000			3.00000	
0020	Pavt, Rem	2040050	200.000	Syd		0.000			10.00000	
0190	Pedestrian Type II Barricade, Temp	8120026	4.000	Ea		4.000	4.000	100%	90.00000	\$360.00

Contract: .0160-0425

Estimate: 2

Page 1 of 2



Construction Pay Estimate Amount Balance Report

Estimate: 2

2/3/2021 1:53 PM

FieldManager 5.3c

Anderson Eckstein and Westrick

Project: 0160-0425, LFP Bridge Replacmenet Project

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0055	Project Cleanup	2090001		1.000 LS		0.000			1.00000	
0080	Reinforcement, Steel, Epoxy Coated	7060092	34,044.000	Lb	2,273.000	2,273.000	2,273.000	7%	1.20000	\$2,727.60
0170	Rem Curing Compound, for Longit Mrkg, 4"	8110307	350.000	Ft		0.000			2.00000	
0175	Rem Curing Compound, for Longit Mrkg, 6"	8110308	375.000	Ft		0.000			2.00000	
0105	Shear Developers	7070040		1.000 LS		0.000			7,000.00000	
0150	Sidewalk, Conc, 6 inch	8030046	335.000	Sft		0.000			5.00000	
0025	Sidewalk, Rem	2040055	40.000	Syd		0.000			10.00000	
0200	Sign, Type B, Temp, Prismatic, Furn	8120350	100.000	Sft		88.000	88.000	88%	5.00000	\$440.00
0205	Sign, Type B, Temp, Prismatic, Oper	8120351	100.000	Sft		88.000	88.000	88%	0.01000	\$0.88
0115	Struct Steel, Rolled Shape, Furn and Fab	7070071	45,000.000	Lb		0.000			2.50000	
0110	Structural Steel, Rolled Shape, Erect	7070070	45,000.000	Lb		0.000			0.50000	
0130	Structures, Rehab, Rem Portions	7120070		1.000 LS		1.000	1.000	100%	269,000.00000	\$269,000.00
0085	Substructure Conc	7060100	27.000	Cyd	27.300	27.300	27.300	101%	1,000.00000	\$27,300.00
0090	Superstructure Conc	7060110	111.000	Cyd		0.000			500.00000	
0095	Superstructure Conc, Form, Finish, and Cure	7060111		1.000 LS		0.000			30,000.00000	
0210	Topsoil Surface, Furn, 4 inch	8160062	200.000	Syd		0.000			8.20000	
0065	Underdrain, Fdn, 4 inch	4040031	80.000	Ft		0.000			15.00000	
0215	Water, Sodding/Seeding	8160090	11.000	Unit		0.000			90.00000	

Subtotal for Category 0000: 308418.56

Subtotal for Project 0160-0425: 308418.56

Percentage of Contract Completed(curr): 45%
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$32,057.60

Total Amount Earned To Date: \$308,418.56

Contract: .0160-0425

Estimate: 2

Page 2 of 2



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS

51301 Schoenherr Road
Shelby Township, MI 48315

585.726.1234
www.aewinc.com

February 12, 2021

RECEIVED

FEB 12 2021

Shawn Murphy, Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Reference: Lake Front Park Bridge Replacement
City of Grosse Pointe Woods
AEW Project No. 0160-0425

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 3 for the above referenced project. For work performed through February 4, 2021 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$117,072.12** to E.C. Korneffel Company, 2691 Veterans Parkway, Trenton, MI 48183.

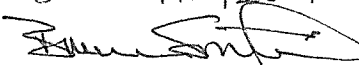
If you have questions or require additional information, please contact our office.

Sincerely,


Ross T. Wilberding, PE
Project Manager

PO. 46167
401-903-977-109
OK - FJ

cc: Bruce Smith, City Administrator
Frank Schulte, Director of Public Services
Jeanne Duffy
Susan Como
E.C. Korneffel Company

Sm 2/12/2021

2/12/21



Construction Pay Estimate Report

Anderson Eckstein and Westrick

2/12/2021 7:18 AM

FieldManager 5.3c

Contract: .0160-0425, LFP Bridge Replacmenet Project

Estimate No. 3	Estimate Date 2/4/2021	Entered By Ross Wilberding	Estimate Type Semi-Monthly	Managing Office Anderson Eckstein and Westrick
All Contract Work Completed	Construction Started Date	Prime Contractor E. C. Korneffel Co. 2691 Veterans Pkwy Trenton MI 48183-2626		
Comments Current Contract Amount: \$678,444.88 % Complete: 63%				

Item Usage Summary

Project: 0160-0425, LFP Bridge Replacmenet Project

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Struct Steel, Rolled Shape, Furn and Fab	Lb	7070071	0115	0115	00	000	48,061.000	2.50	\$120,152.50
Subtotal for Category 0000:									\$120,152.50
Subtotal for Project 0160-0425:									\$120,152.50
Total Estimated Item Payment:									\$120,152.50

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0425, LFP Bridge Replacmenet Project	0003	\$120,152.50	\$0.00	\$120,152.50
Voucher Total:				\$120,152.50



Anderson Eckstein and Westrick

Construction Pay Estimate Report

2/12/2021 7:18 AM

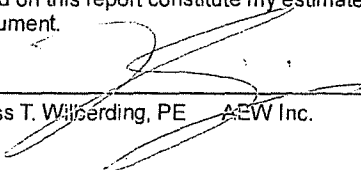
FieldManager 5.3c

Summary

Current Voucher Total:	\$120,152.50	Earnings to date:	\$428,571.06
-Current Retainage:	\$3,080.38	- Retainage to date:	\$33,922.24
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$117,072.12	Net Earnings to date:	\$394,648.82
		- Payments to date:	\$277,576.70
		Net Earnings this period:	\$117,072.12

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.



Ross T. Wilberding, PE AEW Inc.

2/12/2021

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 3

Anderson Eckstein and Westrick

2/12/2021 7:18 AM

FieldManager 5.3c

Contract: .0160-0425, LFP Bridge Replacmenet Project

Project: 0160-0425, LFP Bridge Replacmenet Project

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Reimbursed Permit Fees	1077060	3,500.000	Dir		0.000			1.00000	
0010	Mobilization, Max 10%	1500001	1.000	LS		1.000	1.000	100%	6,000.00000	\$6,000.00
0015	Curb and Gutter, Rem	2040020	77.000	Ft		0.000			15.00000	
0020	Pavt, Rem	2040050	200.000	Syd		0.000			10.00000	
0025	Sidewalk, Rem	2040055	40.000	Syd		0.000			10.00000	
0030	_ Fence, Rem & Reinstall	2047001	50.000	Ft		0.000			75.00000	
0035	_ Subgrade Undercutting, Modified	2057021	25.000	Cyd		0.000			50.00000	
0040	Backfill, Structure. CIP	2060002	22.000	Cyd		0.000			50.00000	
0045	Excavation, Fdn	2060010	26.000	Cyd		40.600	40.600	156%	50.00000	\$2,030.00
0050	Erosion Control, Silt Fence	2080036	191.000	Ft		0.000			2.00000	
0055	Project Cleanup	2090001	1.000	LS		0.000			1.00000	
0060	Aggregate Base, 6 inch	3020016	225.000	Syd		0.000			15.00000	
0065	Underdrain, Fdn, 4 inch	4040031	80.000	Ft		0.000			15.00000	
0070	Joint, Expansion, E3	6020208	72.000	Ft		0.000			10.00000	
0075	_ Conc Pavt, Reinf, 8 inch	6027011	192.000	Syd		0.000			72.00000	
0080	Reinforcement, Steel, Epoxy Coated	7060092	34,044.000	Lb		2,273.000	2,273.000	7%	1.20000	\$2,727.60
0085	Substructure Conc	7060100	27.000	Cyd		27.300	27.300	101%	1,000.00000	\$27,300.00
0090	Superstructure Conc	7060110	111.000	Cyd		0.000			500.00000	
0095	Superstructure Conc,Form,Finish,and Cure	7060111	1.000	LS		0.000			30,000.00000	
0100	Bearing, Elastomeric, 1 inch	7070012	4,500.000	Sin		0.000			0.01000	
0105	Shear Developers	7070040	1.000	LS		0.000			7,000.00000	
0110	Structural Steel, Rolled Shape, Erect	7070070	45,000.000	Lb		0.000			0.50000	
0115	Struct Steel, Rolled Shape, Fum and Fab	7070071	45,000.000	Lb	48,061.000	48,061.000	48,061.000	107%	2.50000	\$120,152.50
0120	Joint Waterproofing	7100001	96.000	Sft		0.000			10.00000	
0125	_ Bridge Railing, Aesthetic Parapet Tube, Modified	7117001	205.000	Ft		0.000			200.00000	
0130	Structures,Rehab,Rem Portions	7120070	1.000	LS		1.000	1.000	100%	269,000.00000	\$269,000.00
0135	_ Bridge Joint, Compression Seal	7127001	72.000	Ft		0.000			35.00000	
0140	Curb and Gutter, Conc, Det F4	8020038	77.000	Ft		0.000			38.00000	

Contract: .0160-0425

Estimate: 3

Page 1 of 2



Construction Pay Estimate Amount Balance Report

Estimate: 3

Anderson Eckstein and Westrick

2/12/2021 7:18 AM

FieldManager 5.3c

Project: 0160-0425, LFP Bridge Replacmenet Project

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0145	_ Curb and Gutter, Conc, Det F4, Modified	8027001	67.000	Ft		0.000			39.00000	
0150	Sidewalk, Conc, 6 inch	8030046	335.000	Sft		0.000			5.00000	
0155	_ Pedestrian Fencing	8087001	127.000	Ft		0.000			50.00000	
0160	Pavt Mrkg, Waterborne, 4 inch, Yellow	8110232	350.000	Ft		0.000			2.00000	
0165	Pavt Mrkg, Waterborne, 6 inch, White	8110233	375.000	Ft		0.000			3.00000	
0170	Rem Curing Compound, for Longit Mrkg, 4"	8110307	350.000	Ft		0.000			2.00000	
0175	Rem Curing Compound, for Longit Mrkg, 6"	8110308	375.000	Ft		0.000			2.00000	
0180	Barric, Type III, High Intens, Lighted, Furn	8120022	8.000	Ea		8.000	8.000	100%	70.00000	\$560.00
0185	Barric, Type III, High Intens, Lighted, Oper	8120023	8.000	Ea		8.000	8.000	100%	0.01000	\$0.08
0190	Pedestrian Type II Barricade, Temp	8120026	4.000	Ea		4.000	4.000	100%	90.00000	\$360.00
0195	Minor Traf Devices	8120170	1.000	LS		0.000			2,000.00000	
0200	Sign, Type B, Temp, Prismatic, Furn	8120350	100.000	Sft		88.000	88.000	88%	5.00000	\$440.00
0205	Sign, Type B, Temp, Prismatic, Oper	8120351	100.000	Sft		88.000	88.000	88%	0.01000	\$0.88
0210	Topsoil Surface, Furn, 4 inch	8160062	200.000	Syd		0.000			8.20000	
0215	Water, Sodding/Seeding	8160090	11.000	Unit		0.000			90.00000	
0220	_ Hydroseeding	8167011	200.000	Syd		0.000			3.60000	
0225	_ Electrical Conduit Relocation	8197051	1.000	LS		0.000			2,000.00000	
0230	_ Site Grading	8507051	1.000	LS		0.000			4,000.00000	

Subtotal for Category 0000: 428571.06

Subtotal for Project 0160-0425: 428571.06

Percentage of Contract Completed(curr): 63%
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$120,152.50

Total Amount Earned To Date: \$428,571.06



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 Schoenherr Road 586.726.1234
Shelby Township, MI 48315 www.aewinc.com

8B

RECEIVED

FEB 12 2021

February 2, 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Shawn Murphy, Deputy Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

PO 20-46161

592-537-976.002

OK - PS

SM 2/5/21

[Signature] 2/5/21

Reference: 2020 Sewer Rehabilitation by Full Length C.I.P.P. Lining
City of Grosse Pointe Woods
AEW Project No. 0160-0429

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 1 for the above referenced project. For work performed through January 31, 2021, we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$97,864.92** to Corby Energy Services, Inc., 6001 Schooner, Belleville, MI 48112.

If you have questions or require additional information, please contact our office.

Sincerely,

[Signature]

Frank D. Varicalli

cc: Bruce Smith, City Administrator
Frank Schulte, Director of Public Services
Jeanne Duffy
Susan Como
Josh Freeman, Corby Energy Services, Inc.



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

2/2/2021 10:58 AM

FieldManager 5.3c

Contract: .0160-0429, 2020 Sewer Rehabilitation by Full Length CIPP Lining

Estimate No.	Estimate Date	Entered By	Estimate Type	Managing Office
1	1/31/2021	Michelle Ankawi	Semi-Monthly	Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed		Construction Started Date	Prime Contractor Corby Energy Services, Inc. 6001 Schooner Dr Belleville MI 48111-5366	
Comments Current Contract Amount: \$377,392.00 % Completed: 29%				

Item Usage Summary

Project: 0160-0429, 2020 Sewer Rehabilitation by Full Length CIPP Lining

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Bonds, Insurance and Initial Setup Expense (3% Maximum)	LS	1027051	0005	0005	00	000	1.000	10,992.00	\$10,992.00
_ Sewer, CIPP, 08 inch, Full Length	Ft	4027001	0010	0010	00	000	605.000	30.00	\$18,150.00
_ Sewer, CIPP, 10 inch, Full Length	Ft	4027001	0015	0015	00	000	773.200	33.00	\$25,515.60
_ Sewer, CIPP, 12 inch, Full Length	Ft	4027001	0020	0020	00	000	627.000	38.00	\$23,826.00
_ Sewer, Post-Construction, CCTV, 12 inch	Ft	4027001	0050	0050	00	000	204.000	1.00	\$204.00
_ Sewer, Post-Construction, CCTV, 15 inch	Ft	4027001	0055	0055	00	000	378.200	1.00	\$378.20
_ Sewer, Pre-Construction, Clean and CCTV, 08 inch	Ft	4027001	0070	0070	00	000	950.000	2.00	\$1,900.00
_ Sewer, Pre-Construction, Clean and CCTV, 10 inch	Ft	4027001	0075	0075	00	000	2,909.000	2.00	\$5,818.00
_ Sewer, Pre-Construction, Clean and CCTV, 12 inch	Ft	4027001	0080	0080	00	000	1,522.000	2.00	\$3,044.00
_ Sewer, Pre-Construction, Clean and CCTV, 15 inch	Ft	4027001	0085	0085	00	000	732.000	2.00	\$1,464.00
_ Sewer, Pre-Construction, Clean and CCTV, 18 inch	Ft	4027001	0090	0090	00	000	426.000	2.00	\$852.00
_ Sewer, Pre-Construction, Clean and CCTV, 21 inch	Ft	4027001	0095	0095	00	000	290.000	2.00	\$580.00
_ Lateral, Reinstall	Ea	4027050	0105	0105	00	000	37.000	65.00	\$2,405.00
_ Mineral Deposit, Rem	Ea	4027050	0110	0110	00	000	104.000	90.00	\$9,360.00



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

2/2/2021 10:58 AM

FieldManager 5.3c

Item Usage Summary

Project: 0160-0429, 2020 Sewer Rehabilitation by Full Length CIPP Lining

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Cutting Service Lead Protrusions	Ea	4037050	0115	0115	00	000	34.000	125.00	\$4,250.00
Subtotal for Category 0000:									\$108,738.80
Subtotal for Project 0160-0429:									\$108,738.80
Total Estimated Item Payment:									\$108,738.80

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

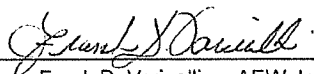
Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0429, 2020 Sewer Rehabilitation by Full Length CIPP Lining	0001	\$108,738.80	\$0.00	\$108,738.80
Voucher Total:				\$108,738.80

Summary

Current Voucher Total:	\$108,738.80	Earnings to date:	\$108,738.80
-Current Retainage:	\$10,873.88	- Retainage to date:	\$10,873.88
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$97,864.92	Net Earnings to date:	\$97,864.92
		- Payments to date:	\$0.00
		Net Earnings this period:	\$97,864.92

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.


Frank D. Varicalli, AEW, Inc.

2-2-21
(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 1

Anderson, Eckstein and Westrick, Inc.

2/2/2021 10:58 AM

FieldManager 5.3c

Contract: .0160-0429, 2020 Sewer Rehabilitation by Full Length CIPP Lining

Project: 0160-0429, 2020 Sewer Rehabilitation by Full Length CIPP Lining

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Bonds, Insurance and Initial Setup Expense (3% Maximum)	1027051	1.000	LS	1.000	1.000	1.000	100%	10,992.00000	\$10,992.00
0010	_ Sewer, CIPP, 08 inch, Full Length	4027001	900.000	Ft	605.000	605.000	605.000	67%	30.00000	\$18,150.00
0015	_ Sewer, CIPP, 10 inch, Full Length	4027001	2,500.000	Ft	773.200	773.200	773.200	31%	38.00000	\$25,515.60
0020	_ Sewer, CIPP, 12 inch, Full Length	4027001	1,400.000	Ft	627.000	627.000	627.000	45%	38.00000	\$23,826.00
0025	_ Sewer, CIPP, 15 inch, Full Length	4027001	800.000	Ft	0.000	0.000	0.000		47.00000	
0030	_ Sewer, CIPP, 18 inch, Full Length	4027001	450.000	Fl	0.000	0.000	0.000		53.00000	
0035	_ Sewer, CIPP, 21 inch, Full Length	4027001	1,150.000	Fl	0.000	0.000	0.000		79.00000	
0040	_ Sewer, Post-Construction, CCTV, 08 inch	4027001	900.000	Ft	0.000	0.000	0.000		1.00000	
0045	_ Sewer, Post-Construction, CCTV, 10 inch	4027001	2,500.000	Ft	0.000	0.000	0.000		1.00000	
0050	_ Sewer, Post-Construction, CCTV, 12 inch	4027001	1,400.000	Fl	204.000	204.000	204.000	15%	1.00000	\$204.00
0055	_ Sewer, Post-Construction, CCTV, 15 inch	4027001	800.000	Fl	378.200	378.200	378.200	47%	1.00000	\$378.20
0060	_ Sewer, Post-Construction, CCTV, 18 inch	4027001	450.000	Fl	0.000	0.000	0.000		1.00000	
0065	_ Sewer, Post-Construction, CCTV, 21 inch	4027001	1,150.000	Fl	0.000	0.000	0.000		1.00000	
0070	_ Sewer, Pre-Construction, Clean and CCTV, 08 inch	4027001	900.000	Fl	950.000	950.000	950.000	106%	2.00000	\$1,900.00
0075	_ Sewer, Pre-Construction, Clean and CCTV, 10 inch	4027001	2,500.000	Ft	2,909.000	2,909.000	2,909.000	116%	2.00000	\$5,818.00
0080	_ Sewer, Pre-Construction, Clean and CCTV, 12 inch	4027001	1,400.000	Ft	1,522.000	1,522.000	1,522.000	109%	2.00000	\$3,044.00
0085	_ Sewer, Pre-Construction, Clean and CCTV, 15 inch	4027001	800.000	Fl	732.000	732.000	732.000	92%	2.00000	\$1,464.00
0090	_ Sewer, Pre-Construction, Clean and CCTV, 18 inch	4027001	450.000	Fl	426.000	426.000	426.000	95%	2.00000	\$852.00
0095	_ Sewer, Pre-Construction, Clean and CCTV, 21 inch	4027001	1,150.000	Fl	290.000	290.000	290.000	25%	2.00000	\$580.00
0100	_ Lateral, Preparation	4027050	20.000	Ea	0.000	0.000	0.000		100.00000	
0105	_ Lateral, Reinstall	4027050	180.000	Ea	37.000	37.000	37.000	21%	65.00000	\$2,405.00
0110	_ Mineral Deposit, Rem	4027050	50.000	Ea	104.000	104.000	104.000	208%	90.00000	\$9,360.00

Contract: .0160-0429

Estimate: 1

Page 1 of 2



Construction Pay Estimate Amount Balance Report

Estimate: 1

2/2/2021 10:58 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: 0160-0429, 2020 Sewer Rehabilitation by Full Length CIPP Lining

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0115	_ Cutting Service Lead Protrusions	4037050	20.000	Ea	34.000	34.000	34.000	170%	125.00000	\$4,250.00
0120	_ Traffic Maintenance and Control	8127051	1.000	LS		0.000			5,600.00000	
0125	_ Deliverables	8267051	1.000	LS		0.000			3,500.00000	

Subtotal for Category 0000: 108738.80

Subtotal for Project 0160-0429: 108738.80

Percentage of Contract Completed(curr): 29%
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$108,738.80

Total Amount Earned To Date: \$108,738.80



Rec'd 2/17/21 8C

Invoice 01182021

City of Grosse Pointe Woods
Accounts Payable
20025 Mack
Grosse Pointe Woods, MI 48236

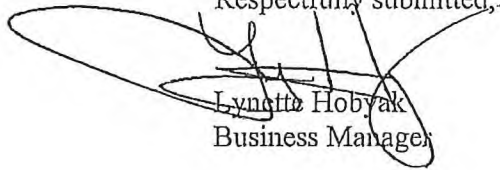
RE: February 2021 Services

For contract assessing services rendered:

Contract Fee (\$75,099 ÷ 12)..... \$ 6,258.25

TOTAL AMOUNT DUE \$ 6,258.25

Respectfully submitted,

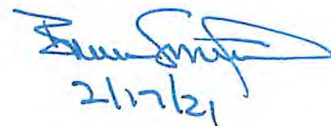

Lynette Hobyak
Business Manager

101224818000

38110 N. Executive Drive, Suite 100
Westland, MI 48185

734-595-7727 Office
734-595-7736 Fax

2/16/21 sm


2/17/21



Rec'd 2/12/21

Invoice 02102021

City of Grosse Pointe Woods
Accounts Payable
20025 Mack
Grosse Pointe Woods, MI 48236

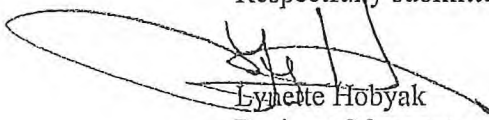
RE: March 2021 Services

For contract assessing services rendered:

Contract Fee (\$75,099 ÷ 12)..... \$ 6,258.25

TOTAL AMOUNT DUE \$ 6,258.25

Respectfully submitted,



Lynette Hobyak
Business Manager

101224818000

38110 N. Executive Drive, Suite 100
Westland, MI 48185

734-595-7727 Office
734-595-7736 Fax

2/16/21 - SM.


2/17/21

8D



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBURY TOWNSHIP, MI 48315
www.aeww.com p(586)726-1234

INVOICE

RECEIVED

FEB 12 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

January 25, 2021
Project No: 0160-0432-0
Invoice No: 0129594

Project 0160-0432-0 2020-2021 GIS MAINTENANCE

FOR: UPDATES TO GIS PROTAL BASEMAP

Professional Services from December 21, 2020 to January 17, 2021

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER			
LOCKWOOD, SCOTT	.50	103.00	51.50
LFP Pool Plans for GIS inclusion			
DATABASE			
GRADUATE ENG/SUR/ARC			
MILLER, JEFFREY	2.00	83.50	167.00
Addition of LFP scanned plans, new Portal user login creation			
GIS UPDATES			
GRADUATE ENG/SUR/ARC			
MILLER, JEFFREY	1.50	83.50	125.25
Updates to mailer notification application			
ENGINEERING AIDE III			
KOWALCHICK, ANTHONY	2.00	70.00	140.00
add missing san, water, and storm to Lakefront park			
KOWALCHICK, ANTHONY	3.00	70.00	210.00
add missing storm, water, and san to lakeside park			
Totals	9.00		693.75
Total Labor			693.75

Billing Limits	Current	Prior	To-Date
Total Billings	693.75	11,149.50	11,843.25
Limit			21,000.00
Remaining			9,156.75

Total this Invoice \$693.75

Outstanding Invoices

Number	Date	Balance
0129199	1/4/2021	4,600.75
Total		4,600.75

PA 2/2/21

PO 45844

592-537-977-000

OK-

Boone Smith 2/12/21 SM 2/12/21

Please include the project number and invoice number on your check.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

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FEB 12 2021

February 1, 2021

Project No: 0160-0408-0

Invoice No: 0129757

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2387

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0408-0

VERNIER RD RESURFACING - FAIRWAY TO ECL

P.O. 18-45021 (78,000.00)

P.O. 19-45443 (179,903.66)

Professional Services from December 21, 2020 to January 17, 2021

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
PRINCIPAL ENGINEER			
LOCKWOOD, SCOTT	1.00	103.00	103.00
Review IDR for project closeout			
ENGINEERING AIDE III			
SWITZER, BRIDGET	.30	70.00	21.00
Draft Needs List Review / Final Needs List Review			
SWITZER, BRIDGET	.20	70.00	14.00
Needs List - Signed Memo recording			
SWITZER, BRIDGET	.60	70.00	42.00
Needs List			
SENIOR PROJECT ENGINEER			
VIGNERON, MICHAEL	3.00	103.00	309.00
Contract Administration / Project Closeout			
Totals	5.10		489.00
Total Labor			489.00

Billing Limits	Current	Prior	To-Date
Total Billings	489.00	243,733.90	244,222.90
Limit			257,903.00
Remaining			13,680.10

Total this Invoice \$489.00

Outstanding Invoices

Number	Date	Balance
0129572	1/15/2021	455.00
Total		455.00

Pl 2/2/21

PO 45443

202-451-974.803

OK - FS

Sm 2/12/21

James Smith 2/12/21

Please include the project number and invoice number on your check.

RECEIVED

FEB 12 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

February 1, 2021

Project No: 0160-0413-0

Invoice No: 0129758

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0413-0 2019 SEWER OPEN CUT REPAIR PROGRAM

P.O. 19-45637 - (106,000)

Professional Services from December 21, 2020 to January 17, 2021

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
TEAM LEADER	2.00	83.50	167.00
ENGINEERING AIDE III	.30	70.00	21.00
ENGINEERING AIDE II	2.50	62.00	155.00
Totals	4.80		343.00
Total Labor			343.00

Reimbursable Expenses

REIMB. MISC. EXPENSE			
1/11/2021 G2 CONSULTING GROUP	Invoice #202715	370.00	
Total Reimbursables		370.00	370.00

Billing Limits

	Current	Prior	To-Date
Total Billings	713.00	90,017.60	90,730.60
Limit			106,000.00
Remaining			15,269.40

Total this Invoice \$713.00

Pay

Outstanding Invoices

Number	Date	Balance
0129574	1/15/2021	2,922.75
Total		2,922.75

PO 45637

#592-537-976.00/

OK - FS

SM 2/12/21

[Signature]
2/12/21

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

Voice: 248.680.0400

Fax: 248.680.9745

INVOICE

Invoice Number: 202715

Invoice Date: November 19, 2020

Page Number: 1

Bill To: Accounts Payable
Anderson, Eckstein & Westrick
51301 Schoenherr Road
Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0411	190809	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	December 19, 2020		

Quantity	Description	Unit Price	Amount
3.00	Engineering Technician, Regular Hours, each	60.00	180.00
0.50	Project Manager, per hour	150.00	75.00
0.50	Administrative Assistant, per hour	50.00	25.00
6.00	Compressive Strength Test Cylinders, each	15.00	90.00
	AEW No. 0160-0411		
	2019 Structure Rehab Program, Grosse Pointe, Michigan - Quality Control Observation and Testing Services on 9/10/20		
	Client Contact: Brad Smith		

Total Invoice Amount \$ 370.00

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHERRY TOWNSHIP, MI 48315
www.aewinc.com (586) 726-1234

INVOICE

RECEIVED
FEB 12 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

February 1, 2021

Project No: 0160-0414-0

Invoice No: 0129759

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0414-0 BEAUFIT ROAD RECONSTRUCTION-MACK TO WCL

FOR: INCLUDES OXFORD ROAD JACKSON TO HELEN

P.O. 19-45151 \$85,000

P.O. 19-45495 - \$180,000

Professional Services from December 21, 2020 to January 17, 2021

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
PRINCIPAL ENGINEER	1.00	103.00	103.00	
Totals	1.00		103.00	
Total Labor				103.00
Billing Limits	Current	Prior	To-Date	
Total Billings	103.00	204,323.28	204,426.28	
Limit			265,000.00	
Remaining			60,573.72	
		Total this Invoice		\$103.00

PO 45-495
202-451-974.201 \$ 8.24
203-451-977.803 \$ 69.01
203-451-974.201 \$ 7.21
592-537-975.401 \$ 18.54
OK- FB

[Signature] 2/12/21

Please include the project number and invoice number on your check.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

RECEIVED
FEB 12 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

February 1, 2021

Project No:

0160-0418-0

Invoice No:

0129760

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0418-0 2020-2021 GENERAL ENGINEERING

Professional Services from December 21, 2020 to January 17, 2021

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER	11.50	103.00	1,184.50
PRELIMINARY ENGINEERING			
TEAM LEADER	2.00	83.50	167.00
MEETINGS			
TEAM LEADER	4.00	83.50	334.00
GENERAL			
LICENSED ENG/SUR/ARC	9.00	103.00	927.00
Totals	26.50		2,612.50
Total Labor			2,612.50

Billing Limits	Current	Prior	To-Date
Total Billings	2,612.50	8,649.05	11,261.55
Limit			15,000.00
Remaining			3,738.45

Total this Invoice

\$2,612.50

Pay

Outstanding Invoices

Number	Date	Balance
0129575	1/15/2021	1,685.50
Total		1,685.50

Pd. 2/2/2021

PO 45845
101-441-818.000 \$ 870.83
101-444-818.000 \$ 870.83
592-537-818.000 \$ 870.84

OK - FS SM 2/12/21 [Signature] 2/12/21

Please include the project number and invoice number on your check.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

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FEB 12 2021

February 1, 2021

Project No: 0160-0428-0

Invoice No: 0129764

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0428-0 2020 CONCRETE PAVEMENT REPAIR PROGRAM
PURCHASE ORDER #20-46055

Professional Services from December 21, 2020 to January 17, 2021

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER	2.50	103.00	257.50
CONTRACT ADMINISTRATION			
TEAM LEADER	5.00	83.50	417.50
ENGINEERING AIDE III	.20	70.00	14.00
ENGINEERING AIDE II	2.00	62.00	124.00
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE II	8.00	62.00	496.00
GIS UPDATES			
ENGINEERING AIDE III	1.00	70.00	70.00
Totals	18.70		1,379.00
Total Labor			1,379.00

Reimbursable Expenses

REIMB. MISC. EXPENSE			
1/11/2021 G2 CONSULTING GROUP	Invoice #202933	1,122.50	
Total Reimbursables		1,122.50	1,122.50

Billing Limits

	Current	Prior	To-Date
Total Billings	2,501.50	57,099.10	59,600.60
Limit			134,000.00
Remaining			74,399.40

Total this Invoice \$2,501.50

Outstanding Invoices

Number	Date	Balance
0129578	1/15/2021	10,724.40
Total		10,724.40

Pd 2/2/21

PO 46055
#202-451-974.201 \$475.28
#203-451-974.201 \$300.19
#585-561-978.300 \$1,250.75
#592-537-975.401 \$475.28

OK - HJ

[Signature] 2/12/21

Please include the project number and invoice number on your check.

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

Voice: 248.680.0400

Fax: 248.680.9745

INVOICE

Invoice Number: 202933

Invoice Date: November 30, 2020

Page Number: 1

Bill To: Accounts Payable
Anderson, Eckstein & Westrick
51301 Schoenherr Road
Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0428	200837	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	December 30, 2020		

Quantity	Description	Unit Price	Amount
5.00	Engineering Technician, Regular Hours, each	60.00	300.00
1.75	Engineering Technician, Overtime Hours, each	90.00	157.50
2.00	Engineering Technician, Regular Hours, Cylinder Pick-Up on 11/17/20 and 11/23/20, each	60.00	120.00
1.50	Project Manager, per hour	150.00	225.00
1.00	Administrative Assistant, per hour	50.00	50.00
18.00	Compressive Strength Test Cylinders, each	15.00	270.00
	AEW No. 0160-0428		
	2020 Concrete Program, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 11/13/20 through 11/21/20		
	Client Contact: Brad Smith		

Total Invoice Amount \$ 1,122.50

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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February 3, 2021

Project No: 0160-0425-0

Invoice No: 0129829

CITY OF GROSSE POINTE WOODS

ACCOUNTS PAYABLE

20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0425-0

LFP VEHICULAR BRIDGE REPLACEMENT

PURCHASE ORDER #20-46060

Professional Services from December 21, 2020 to January 17, 2021

Professional Personnel

	Hours	Rate	Amount	
TOPO SURVEY				
SENIOR PROJECT SURVEYOR	1.00	103.00	103.00	
CONSTRUCTION STAKEOUT				
TEAM LEADER	7.30	83.50	609.55	
SENIOR PROJECT SURVEYOR	1.00	103.00	103.00	
PRINTS				
ENGINEERING AIDE TRAINEE	.50	40.50	20.25	
CONTRACT ADMINISTRATION				
PRINCIPAL ENGINEER	9.00	103.00	927.00	
LICENSED ENG/SUR/ARC	8.50	103.00	875.50	
TEAM LEADER	1.50	83.50	125.25	
ENGINEERING AIDE III	.80	70.00	56.00	
ENGINEERING AIDE II	1.50	62.00	93.00	
STUDIES				
ENGINEERING AIDE III	1.00	70.00	70.00	
CONSTRUCTION OBSERVATION				
TEAM LEADER	17.50	83.50	1,461.25	
ENGINEERING AIDE III	91.50	70.00	6,405.00	
CONSTRUCTION DOCUMENTS				
ENGINEERING AIDE III	.40	70.00	28.00	
CONSTRUCTION ADMINISTRATION				
GRADUATE ENG/SUR/ARC	8.50	83.50	709.75	
SENIOR PROJECT ENGINEER	22.00	103.00	2,266.00	
Totals	172.00		13,852.55	
Total Labor				13,852.55

Unit Billing

3 PERSON CREW-CONSTRUCTION STAKEOUT	6.0 HOURS @ 169.50	1,017.00	
2 PERSON CREW-TOPOGRAPHICAL SURVEY	8.0 HOURS @ 141.00	1,128.00	
2 PERSON CREW-CONSTRUCTION STAKEOUT	6.0 HOURS @ 141.00	846.00	
Total Units		2,991.00	2,991.00

Billing Limits

	Current	Prior	To-Date
Total Billings	16,843.55	45,694.20	62,537.75
Limit			108,000.00
Remaining			45,462.25

Please include the project number and invoice number on your check.

Project	0160-0425-0	LFP VEHICULAR BRIDGE REPLACEMENT	Invoice	0129829
---------	-------------	----------------------------------	---------	---------

Total this Invoice

\$16,843.55


Ray

Outstanding Invoices

Number	Date	Balance
0129576	1/15/2021	5,901.80
Total		5,901.80

Pd 2/2/2021

PO 46060
401-903-977.109
OK- FS

SM 2/12/21.

2/12/21



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewr.com (586) 726-1234

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February 3, 2021

Project No: 0160-0426-0

Invoice No: 0129830

CITY OF GROSSE POINTE WOODS

ACCOUNTS PAYABLE

20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0426-0

2020-2021 WATER MAIN REPLACEMENT PROGRA

PURCHASE ORDER #20-46057

Professional Services from December 21, 2020 to January 17, 2021

Fee

Construction Cost 1,898,000.00

Fee Percentage 5.70

Total Fee 108,186.00

Percent Complete

70.00

Total Earned 75,730.20

Previous Fee Billing 64,911.60

Current Fee Billing 10,818.60

Total Fee 10,818.60

Total this Invoice \$10,818.60

Outstanding Invoices

Number	Date	Balance
0129586	1/18/2021	43,274.40
Total		43,274.40

Pd 2/2/21

PO 46057

592-537-977.310

OK - [Signature]

SM 2/12/21

[Signature]
2/12/21

2020-2021 Water Main Replacement Program
 AEW Project No. 0160-0426
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
ALLEGROET, JEFFREY	2.4	CAD Scheduling and oversight
ANKAWI, MICHELLE	0.5	Project setup
BIGELOW, JUSTICE	34	Survey
BIRKETT, CHRISTOPHER	4	Survey
CARPENTER, AARON	20.5	Survey
DE OLIVEIRA, ROSANA	47.3	CAD
DELAPAZ, CARLIE	303.5	Design
GAYESKI JR., JOSEPH	34.5	Survey Oversight, project setup
KAFERLE, KATHLEEN	0.6	Production
LAGODNA, CARL	41.5	Survey
LOCKWOOD, SCOTT	89.3	Project Oversight, coordination
RIBERAS, JOSEPH	14	Survey
RICKARD, EMILY	77.5	CAD
TRUAX, MICHAEL	20.5	Survey Oversight
WILBERDING, ROSS	54	Design and coordination
	744.1	

SUBCONSULTANTS

Amount	Description
<u>4,775</u>	G2 Consulting
4775	



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
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February 3, 2021

Project No: 0160-0429-0

Invoice No: 0129831

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0429-0 SEWER REHABILITATION - LINING

PURCHASE ORDER #20-46058

Professional Services from December 21, 2020 to January 17, 2021

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER	1.50	103.00	154.50
PRINTS			
ENGINEERING AIDE I	1.00	56.00	56.00
CONTRACT ADMINISTRATION			
TEAM LEADER	5.00	83.50	417.50
ENGINEERING AIDE II	.50	62.00	31.00
MEETINGS			
TEAM LEADER	2.00	83.50	167.00
CONSTRUCTION OBSERVATION			
TEAM LEADER	7.00	83.50	584.50
ENGINEERING AIDE III	52.50	70.00	3,675.00
Totals	69.50		5,085.50
Total Labor			5,085.50

Billing Limits	Current	Prior	To-Date
Total Billings	5,085.50	15,364.16	20,449.66
Limit			75,000.00
Remaining			54,550.34

Total this Invoice \$5,085.50

Outstanding Invoices

Number	Date	Balance
0129579	1/15/2021	1,898.00
Total		1,898.00

Pd 2/2/21

PO 46058
#592-537-976-001
OK - FJ

SM 2/12/21
[Signature] 2/12/21



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
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FEB 12 2021

February 3, 2021

Project No: 0160-0430-0

Invoice No: 0129832

CITY OF GROSSE POINTE WOODS

ACCOUNTS PAYABLE

20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0430-0

SEWER REHABILITATION - OPEN CUT

PURCHASE ORDER #20-46059

Professional Services from December 21, 2020 to January 17, 2021

Fee

Construction Cost 750,000.00

Fee Percentage 6.90

Total Fee 51,750.00

Percent Complete

50.00 Total Earned

25,875.00

Previous Fee Billing

2,587.50

Current Fee Billing

23,287.50

Total Fee

23,287.50

Total this Invoice

\$23,287.50

PO 46059
592-537-976.001

OK - P

SM 2/12/21

Barbara Gmbe
2/12/21

Sewer Rehabilitation- Open Cut
 AEW Project No. 0160-0430
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
ANDERSON, KEVIN	28	Design, Construct Documents
BICKHAM, BRENDA	2.5	Administration
DUBAY, GAIL	0.3	Administration
KOWALCHICK, ANTHONY	20.6	GIS, CAD
LOCKWOOD, SCOTT	28.8	Project Oversight
MARCUS, PATRICK	30.5	Design, Construct Documents
MILLER, JEFFREY	19	GIS, CAD
SVOBODA, JOSEPH	75.5	Design, Construct Documents
VARICALLI, FRANK	61.5	Project Oversight, Design
WILBERDING, ROSS	2	Project Oversight, Coordination
	268.7	

SUBCONSULTANTS

Amount	Description
0	
0	



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
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CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

February 3, 2021

Project No: 0160-0417-0

Invoice No: 0129833

Project 0160-0417-0 BOURNEMOUTH WM REPLACEMENT

P.O. 19-45552 - (\$197,500.00)

Professional Services from December 21, 2020 to January 17, 2021

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
PRINCIPAL ENGINEER	.50	103.00	51.50
TEAM LEADER	.50	83.50	41.75
ENGINEERING AIDE III	.40	70.00	28.00
Totals	1.40		121.25
Total Labor			121.25

Billing Limits	Current	Prior	To-Date
Total Billings	121.25	129,403.47	129,524.72
Limit			197,500.00
Remaining			67,975.28
Total this Invoice			\$121.25

Outstanding Invoices

Number	Date	Balance
0129336	1/7/2021	3,414.50
Total		3,414.50

Pd 2/12/21

PO 45552
#592-537-977-310

OK- [Signature]

SM 2/12/21

[Signature]
2/12/21



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

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FEB 12 2021

February 3, 2021

Project No: 0160-0423-0

Invoice No: 0129834

Project 0160-0423-0

PURCHASE ORDER #20-46056 - \$128,000.00

Professional Services from December 21, 2020 to January 17, 2021

Fee

Construction Cost	616,740.60
Fee Percentage	6.70
Total Fee	41,321.62

Percent Complete

100.00

Total Earned

41,321.62

Previous Fee Billing

39,255.54

Current Fee Billing

2,066.08

Total Fee

2,066.08

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
PRINCIPAL ENGINEER	8.00	103.00	824.00
LICENSED ENG/SUR/ARC	3.50	103.00	360.50
ENGINEERING AIDE II	3.00	62.00	186.00
Totals	14.50		1,370.50
Total Labor			1,370.50

Billing Limits

	Current	Prior	To-Date
Total Billings	3,436.58	39,605.54	43,042.12
Limit			128,000.00
Remaining			84,957.88

Total this Invoice

\$3,436.58

Outstanding Invoices

Number	Date	Balance
0129337	1/7/2021	9,501.54
Total		9,501.54

Pd 2/2/21

PO 46056

202-451-974-201 \$ 274.92

203-451-977-803 \$ 2,818.00

592-537-975-401 \$ 343.66

OK - FS

[Signature] 2/12/21

Sm 2/12/21

Please include the project number and invoice number on your check.



MCKENNA

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM



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FEB 12 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

January 10, 2021 - Revised February 5, 2021

Invoice No: 21849 - 32

Mr. Bruce Smith
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Project 21849 Grosse Pointe Woods Building Services

Professional Services from November 1, 2020 to December 31, 2020

Monthly Retainer

Conduct Plumbing and Mechanical Inspections as directed by the City.

November 2020	1,500.00	
December 2020	1,500.00	
Total		\$3,000.00

INSPECTIONS OVER 30 PER MONTH

Inspection Services - Per Inspection

December, 2020	22.0 inspection @ 55.00	1,210.00
November, 2020	8.0 inspection @ 55.00	440.00
Subtotal		\$1,650.00

Invoice Total \$4,650.00

THANK YOU. Please remit to above address and indicate project number on voucher.

Email: cbehrens@gpwmi.us

PO #20-45837
101-180-818.000
2-8-2021

Handwritten signature: Julie Smith / Jcm

2-8-2021

Handwritten signature: [unclear] 2/9/21

Handwritten signature: SM 2/9/21

NOVEMBER 2020 : TIM

Inspector	Record Number	Inspection Type	Address	Complete Date	Result	Commission
McKenna-Tim Israel						
	PP190236	Final	1832 HAMPTON RD	11/03/20	Approved	\$30.00
	PM200250	Final	19769 E IDA LN	11/03/20	Approved	\$30.00
	PP200143	Rough	838 LOCHMOOR BLVD	11/03/20	Approved	\$30.00
	PM200251	Rough	562 PEACH TREE LN	11/03/20	Approved	\$30.00
	PM200066	Final	521 PEACH TREE LN	11/03/20	Disapproved	\$30.00
	PM200217	Final	1923 BROADSTONE RD	11/03/20	Locked Out	\$0.00 30.00
	PP200063	Final	521 PEACH TREE LN	11/03/20	Disapproved	\$30.00
	PM200075	Final	21312 VAN K DR	11/05/20	Approved	\$30.00
	PP200137	Rough	1866 LOCHMOOR BLVD	11/05/20	Approved	\$30.00
	PM200237	Final	2160 RIDGEMONT RD	11/05/20	Approved	\$30.00
	PM200190	Final	19687 E KINGS CT	11/05/20	Approved	\$30.00
	PM190099	Final	835 COOK RD	11/05/20	Approved	\$30.00
	PP200147	Rough	941 SUNNINGDALE DR	11/05/20	Approved	\$30.00
	PP190118	Final	835 COOK RD	11/05/20	Not Ready	\$0.00 30.00
	PM200246	Final Furnace	1624 BRYD DR	11/05/20	Approved	\$30.00
	PP200146	Rough	562 PEACH TREE LN	11/05/20	Approved	\$30.00
	PM200238	Final A/C & Furna	1827 NORWOOD DR	11/10/20	Approved	\$30.00
	PM200217	Final	1923 BROADSTONE RD	11/10/20	Approved	\$30.00
	PM200214	Final	1337 TORREY RD	11/10/20	Approved	\$30.00
	PM200236	Final	654 HAMPTON RD	11/10/20	Approved	\$30.00
	PP200063	Final	521 PEACH TREE LN	11/10/20	Approved	\$30.00
	PM200266	Final	1739 LITTLESTONE RD	11/10/20	Approved	\$30.00

Inspector	Record Number	Inspection Type	Address	Complete Date	Result	Commission
	PM200271	Final	1739 LITTLESTONE RD	11/10/20	Approved	\$30.00
	PM200213	Final	1866 LOCHMOOR BLVD	11/10/20	Approved	\$30.00
	PM200215	Final	792 BLAIRMoor CT	11/12/20	Approved	\$30.00
	PM200258	Final	1011 BRIARCLIFF DR	11/12/20	Approved	\$30.00
	PM190099	Final-Gas piping	835 COOK RD	11/12/20	Approved	\$30.00
	PP190118	Final	835 COOK RD	11/12/20	Approved	\$30.00
	PP200007	Final	20956 MACK AVE	11/19/20	Approved	\$30.00
	PM200066	Final	521 PEACH TREE LN	11/13/20	Canceled	\$0.00
	PM200267	Final-Htg/A-C	1787 STANHOPE ST	11/19/20	Approved	\$30.00
	PM200198	Gas Pressure	19678 E KINGS CT	11/19/20	Approved	\$30.00
	PM200103	Final	706 HAMPTON RD	11/16/20	Canceled	\$0.00
	PM200284	Final	974 N RENAUD RD	11/19/20	Approved	\$30.00
	PP200096	Final	974 N RENAUD RD	11/19/20	Approved	\$30.00
	PM200053	Final?	19571 MACK AVE	11/19/20	Approved	\$30.00
	PM200220	Final	1100 CANTERBURY RD	11/19/20	Approved	\$30.00
	PM200275	Final Furnace	594 HEATHER LN	11/19/20	Disapproved	\$30.00
	PP200102	Final	1270 S OXFORD RD	11/19/20	Approved	\$30.00
	PM200144	Final	974 N RENAUD RD	11/19/20	Approved	\$30.00
	PP200147	Shower Pan	941 SUNNINGDALE DR	11/16/20	Canceled	\$0.00
Total for Inspector:						41 \$1080.00

38 inspections
\$1,940 Commission

Total for Report:
 $30 \times \$50 = 1,500$
 $8 \times \$55 = 440$
 } \$1,940

41 \$1080.0
38

DECEMBER 2020: Tim

Inspector	Record Number	Inspection Type	Address	Complete Date	Result	Commission
McKenna-Tim Israel						
	PM200270	Final Furnace	1818 ALLARD AVE	12/01/20	Approved	\$30.00
	PP200156	Underground	1854 PRESTWICK RD	12/01/20	Approved	\$30.00
	PM200103	Final	706 HAMPTON RD	12/01/20	Approved	\$30.00
	PM200241	Final Furnace	20601 MONTAGUE LN	12/01/20	Approved	\$30.00
	PM200063	Final	963 SUNNINGDALE DR	12/01/20	Approved	\$30.00
	PM200264	Final	564 GLEN ARBOR LN	12/01/20	Approved	\$30.00
	PP200153	Rough	19451 MACK AVE	12/01/20	Approved	\$30.00
	PP200071	Final	1140 S RENAUD RD	12/01/20	Approved	\$30.00
	PP200157	Rough/In-Floor	548 N BRYD DR	12/01/20	Approved	\$30.00
	PP200036	Final	1045 COOK RD	12/01/20	Approved	\$30.00
	PM200294	Rough	548 N BRYD DR	12/01/20	Approved	\$30.00
	PM200253	Final	2033 STANHOPE ST	12/03/20	Approved	\$30.00
	PM200285	Final-Htg/A-C	1465 DORTHEM ST	12/03/20	Approved	\$30.00
	PM200191	Final	2013 ALLARD AVE	12/03/20	Approved	\$30.00
	PM200260	Final	2013 ALLARD AVE	12/03/20	Approved	\$30.00
	PP200157	Rough/Shower Pan	548 N BRYD DR	12/03/20	Approved	\$30.00
	PP200133	Final	1969 LOCHMOOR BLVD	12/03/20	Approved	\$30.00
	PP200158	Final	2120 ALLARD AVE	12/03/20	Disapproved	\$30.00
	PM200288	Final	1082 HAMPTON RD	12/03/20	Approved	\$30.00
	PM200208	Gas Pressure Test	758 SHOREHAM RD	12/08/20	Approved	\$30.00
	PP200156	Rough	1854 PRESTWICK RD	12/08/20	Approved	\$30.00
	PM200010	Final	1081 S OXFORD RD	12/08/20	Disapproved	\$30.00

Inspector	Record Number	Inspection Type	Address	Complete Date	Result	Commission
	PM200273	Final	20729 WICKS LN	12/08/20	Approved	\$30.00
	PP200147	Shower Pan	941 SUNNINGDALE DR	12/08/20	Approved	\$30.00
	PM200229	Final	1430 FAIRHOLME RD	12/08/20	Approved	\$30.00
	PP200163	Rough	866 ROSLYN RD	12/08/20	Approved	\$30.00
	PM200300	Rough/Final	1098 HAWTHORNE RD	12/08/20	Approved	\$30.00
	PM200287	Final	20740 MARTER RD	12/10/20	Approved	\$30.00
	PP200141	Final	757 BRIARCLIFF DR	12/10/20	Approved	\$30.00
	PM200010	Final	1081 S OXFORD RD	12/10/20	Approved	\$30.00
	PM200244	Final-Htg/A-C	1248 BRYN DR	12/15/20	Approved	\$30.00
	PM200280	Final	1194 ALINE DR	12/15/20	Approved	\$30.00
	PM200306	Rough	1854 PRESTWICK RD	12/15/20	Approved	\$30.00
	PP200164	Rough	2120 STANHOPE ST	12/15/20	Disapproved	\$30.00
	PM200304	Rough	2120 STANHOPE ST	12/15/20	Approved	\$30.00
	PM200289	Rough	875 HIDDEN LN	12/15/20	Approved	\$30.00
	PM200276	Final	970 N OXFORD RD	12/17/20	Approved	\$30.00
	PM200277	Final Furnace	1545 TORREY RD	12/17/20	Approved	\$30.00
	PP200068	Final	19981 W DOYLE PL	12/17/20	Approved	\$30.00
	PP200159	Rough	819 LOCHMOOR BLVD	12/17/20	Approved	\$30.00
	PM200305	Final	1704 MANCHESTER BLVD	12/22/20	Approved	\$30.00
	PM200307	Rough	2168 HOLLYWOOD AVE	12/22/20	Approved	\$30.00
	PP200166	Rough	2168 HOLLYWOOD AVE	12/22/20	Approved	\$30.00
	PM200098	Final	1924 ALLARD AVE	12/22/20	Locked Out	\$0.00 30.00
	PM200298	Final	20745 MACK AVE	12/22/20	Approved	\$30.00

<i>Inspector</i>	<i>Record Number</i>	<i>Inspection Type</i>	<i>Address</i>	<i>Complete Date</i>	<i>Result</i>	<i>Commission</i>
	PM200302	Final	1706 BROADSTONE RD	12/22/20	Approved	\$30.00
	PP200170	Rough	523 THORN TREE RD	12/22/20	Approved	\$30.00
	PM200314	Rough	523 THORN TREE RD	12/22/20	Disapproved	\$30.00
	PM200218	Final	1807 KENMORE DR	12/29/20	Approved	\$30.00
	PM200256	Final	698 SHOREHAM RD	12/29/20	Approved	\$30.00
	PM200314	Rough	523 THORN TREE RD	12/29/20	Approved	\$30.00
	PP200164	Rough	2120 STANHOPE ST	12/29/20	Approved	\$30.00
<i>Total for Inspector:</i>						52 \$1530.00

Total for Report: 52 \$1530.0

52 inspections
\$2,710 commission

30 x \$50 = 1,500
22 x \$55 = 1,210 } \$2,710



MCKENNA

RECEIVED

FEB 12 2021

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Mr. Bruce Smith
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT February 5, 2021

Invoice No: 21849 - 33

Project 21849 Grosse Pointe Woods Building Services

Professional Services from January 1, 2021 to January 31, 2021

Monthly Retainer

Conduct Plumbing and Mechanical Inspections as directed by the City.

1,500.00

Total

\$1,500.00

INSPECTIONS OVER 30 PER MONTH

Inspection Services - Per Inspection

21.0 inspection @ 55.00

1,155.00

Subtotal

\$1,155.00

Invoice Total

\$2,655.00

Outstanding Invoices

Number	Date	Balance
32	1/10/2021	4,430.00
Total		\$4,430.00

THANK YOU. Please remit to above address and indicate project number on voucher.

Email: cbehrens@gpwmi.us

PO # 20-45837
101-120-818.000
2-8-2021

Handwritten: Here Int / 2-8-2021 / JCM
Handwritten: Bruce Smith 2/9/21
Handwritten: SM 2/10/21

January 2021: Tim

Inspector	Record Number	Inspection Type	Address	Complete Date	Result	Commission
McKenna-Tim Israel	PM200263	Final	1170 TORREY RD	01/05/21	Approved	\$30.00
	PM200224	Final	1886 SEVERN RD	01/05/21	Approved	\$30.00
	PM200177	Final/Gas Pressur	686 BIRCH LN	01/05/21	Disapproved	\$30.00
	PM200274	Final A/C	1488 ALINE DR	01/05/21	Locked Out	\$0.00 30.00
	PP200171	Underground	1779 ALINE DR	01/05/21	Approved	\$30.00
	PM200318	Final-Htg/A-C	866 ROSLYN RD	01/07/21	Approved	\$30.00
	PP200167	Final	1059 BLAIRMOOR CT	01/07/21	Approved	\$30.00
	PM200289	Final	875 HIDDEN LN	01/07/21	Approved	\$30.00
	PM200243	Final	1181 BLAIRMOOR CT	01/07/21	Approved	\$30.00
	PP200130	Final	1409 YORKTOWN ST	01/07/21	Approved	\$30.00
	PM200325	Final Furnace	858 LOCHMOOR BLVD	01/12/21	Partially Approved	\$30.00
	PM200312	Final	1171 TORREY RD	01/12/21	Approved	\$30.00
	PM200136	Final	819 LOCHMOOR BLVD	01/12/21	Approved	\$30.00
	PP200159	Final	819 LOCHMOOR BLVD	01/12/21	Disapproved	\$30.00
	PM200049	Final	1729 ROSLYN RD	01/12/21	Approved	\$30.00
	PM200105	Final	713 SHOREHAM RD	01/12/21	Approved	\$30.00
	PM200274	Final A/C	1488 ALINE DR	01/12/21	Locked Out	\$0.00 30.00
	PM200286	Final-Htg/A-C	843 BLAIRMOOR CT	01/14/21	Approved	\$30.00
	PM200296	Final Furnace	2033 OXFORD RD	01/14/21	Disapproved	\$30.00
	PM190185	Final A/C	1973 HUNTINGTON BLVD	01/13/21	Canceled	\$0.00
	PM210011	Rough	20063 E BALLANTYNE CT	01/14/21	Approved	\$30.00
	PP210010	Rough	20063 E BALLANTYNE CT	01/14/21	Approved	\$30.00

<i>Inspector</i>	<i>Record Number</i>	<i>Inspection Type</i>	<i>Address</i>	<i>Complete Date</i>	<i>Result</i>	<i>Commission</i>
	PP210012	Underground	20861 MACK AVE	01/19/21	Approved	\$30.00
	PM200319	Final	863 S BRYD DR	01/19/21	Approved	\$30.00
	PM210006	Final Furnace	1952 NORWOOD DR	01/19/21	Approved	\$30.00
	PM200177	Final/Gas Pressur	686 BIRCH LN	01/19/21	Approved	\$30.00
	PM200291	Final	1854 PRESTWICK RD	01/19/21	Approved	\$30.00
	PP210006	Final	2111 FLEETWOOD DR	01/19/21	Approved	\$30.00
	PM210002	Final	1041 S OXFORD RD	01/19/21	Approved	\$30.00
	PM200309	Final	1440 N RENAUD RD	01/21/21	Approved	\$30.00
	PP200163	Final	866 ROSLYN RD	01/21/21	Approved	\$30.00
	PM210010	Final	2204 STANHOPE ST	01/21/21	Approved	\$30.00
	PP200159	Final	819 LOCHMOOR BLVD	01/21/21	Approved	\$30.00
	PP200156	Final	1854 PRESTWICK RD	01/21/21	Approved	\$30.00
	PM200324	Final	1140 N RENAUD RD	01/21/21	Approved	\$30.00
	PM210008	Final	19767 MACK AVE	01/21/21	Approved	\$30.00
	PP210017	Underground	20861 MACK AVE	01/21/21	Approved	\$30.00
	PM200249	Final-Htg/A-C	2344 STANHOPE ST	01/26/21	Approved	\$30.00
	PM200275	Final Furnace	594 HEATHER LN	01/26/21	Approved	\$30.00
	PM200322	Final A/C	19783 W IDA LN	01/26/21	Approved	\$30.00
	PM200296	Final Furnace	2033 OXFORD RD	01/26/21	Approved	\$30.00
	PP200147	Final	941 SUNNINGDALE DR	01/26/21	Approved	\$30.00
	PP210002	Rough	1238 BRYD DR	01/26/21	Approved	\$30.00
	PM210015	Rough	1238 BRYD DR	01/26/21	Approved	\$30.00
	PM200303	Final	1584 HUNTINGTON BLVD	01/26/21	Approved	\$30.00

Inspector	Record Number	Inspection Type	Address	Complete Date	Result	Commission
	PM200278	Final	1151 PAGET CT	01/26/21	Approved	\$30.00
	PM200321	Final Furnace	944 HIDDEN LN	01/28/21	Approved	\$30.00
	PM210003	Final Furnace	1328 EDMUNDTON DR	01/28/21	Approved	\$30.00
	PM200195	Final-Htg/A-C	1658 ANITA AVE	01/28/21	Approved	\$30.00
	PM210013	Rough	448 SADDLE LN	01/28/21	Approved	\$30.00
	PP210014	Rough	448 SADDLE LN	01/28/21	Approved	\$30.00
	PP210012	Roof conductor	20861 MACK AVE	01/28/21	Approved	\$30.00
Total for Inspector:						52 \$1470.00

Total for Report: 52 \$1470.0

51 inspections
\$2,655 Commission

30 x \$50 = \$1,500
21 x \$55 = \$1,155 } \$2,655

51

8F

Rec'd 2/2/21

Hallahan & Associates, P.C.
Attorneys at Law
1750 S. Telegraph Road, Suite 202
Bloomfield Hills, Michigan 48302-0179
(248) 731-3089

City of Grosse Pointe Woods
c/o WCA Assessing
38110 Executive Drive
Westland, MI 48185

SUMMARY OF PROFESSIONAL SERVICES

Dates Involved: **January 1-31, 2021**

Invoice Number: **18101**

Timekeeper Summary:

Name	Hours	Rate	Fees
Laura M. Hallahan	15.6	\$167.13	\$2,607.24
Seth A. O'Loughlin	4.3	\$167.13	\$718.66
Total	19.9		\$3,325.90

Expenses: **\$0.00**

Amount of This Invoice: **\$3,325.90**

Previous Balance *Paid 1/28/2021* **\$1,454.04**

Amount Due: **\$4,779.94**

Pay

101240801.300 \$ 3325.90

SM 2/1/2021
[Signature] *2/2/21*

Hallahan & Associates, P.C.

Attorneys at Law

1750 S. Telegraph Road, Suite 202
Bloomfield Hills, Michigan 48302-0179
(248) 731-3089

Email

February 1, 2021

City of Grosse Pointe Woods
c/o WCA Assessing
Aaron P. Powers, MMAO, Managing Director
38110 Executive
Westland, MI 48185

Please include Invoice No.
with your payment

Invoice No. 18101

\$4,779.94

Professional services rendered through January 31, 2021

		Hours	Amount
<u>DRSN Real Estate GP LLC - 17-001117</u>			
01/05/21	SAO Draft notes and documents for use at oral argument.	1.20	200.56
01/07/21	SAO Prepare for oral argument; finish drafting main documents; discuss argument and strategy with L. Hallahan.	1.00	167.13
	LMH Communicate with S. O'Loughlin.	0.20	33.43
01/09/21	LMH Review/analyze Appellate Briefs in preparation for oral argument.	3.30	551.53
01/11/21	SAO Communicate with L. Hallahan regarding oral argument.	0.10	16.71
01/12/21	LMH Prepare for oral argument; revise argument; prepare summaries of cases; communicate with Seth O'Loughlin.	7.20	1,203.34
	SAO Telephone call from L. Hallahan regarding oral argument and discuss arguments; edit documents and register for zoom argument with court of appeals; review emails from COA.	0.60	100.28
01/13/21	LMH Final oral argument preparation; communicate with Seth O'Loughlin; attend oral argument before the Court of Appeals; telephone conference with Aaron Powers; telephone conference with Chip Berschback.	3.10	518.10
	SAO Communicate with L. Hallahan.	1.00	167.13
01/28/21	SAO Received and reviewed COA opinion; discuss with L. Hallahan.	0.20	33.43
	LMH Review of Opinion and Judgment; telephone conference with Aaron Powers; telephone conference with Eric Dunlap; communicate with Seth O'Loughlin.	0.80	133.70
01/29/21	SAO Communicate with L. Hallahan regarding letter/email.	0.20	33.43
	LMH Prepare email to client; calculate taxable value issues in Court's Opinion and on remand; determine value impact of demolition costs.	1.00	167.13
Subtotal:		19.90	3,325.90
Subtotal of charges			\$3,325.90
Professional services rendered		19.90	\$3,325.90

Timekeeper Summary

Name	Hours	Rate
Laura M. Hallahan	15.60	167.13
Seth A. O'Loughlin	4.30	167.13

Previous balance

\$1,454.04

AMOUNT DUE

Amount
\$4,779.94

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 550
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

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FEB 12 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT
FEDERAL I.D. 38-1996878

86

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236
Attention: Bruce Smith, City Manager

February 01, 2021
Client: 000896
Matter: 000000
Invoice #: 119834

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative
to the above matter:

TOTAL \$962.50

10121081000

 2/10/21

SM 2/10/21

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 1240
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

February 01, 2021

Client: 000896

Matter: 000000

Invoice #: 119834

Attention: Bruce Smith, City Manager

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through January 31, 2021

DATE	ATTY	DESCRIPTION	HOURS
1/8/2021	GSR	Correspondence with Mr. Smith regarding employee matters; telephone call to Director Kosanke regarding employee matter.	0.75
1/11/2021	TLF	Attention to preparation for and attendance at Committee of the Whole regarding employee handbook and delegation of authority by City Council.	2.00
1/25/2021	TLF	Attention to receipt and review of opinion letter from City Attorney regarding amendment to charter; conference with Mr. Todd McConaghy regarding same.	0.75
1/27/2021	GSR	Telephone call from Mr. Tutag regarding employee matter; revisions to charges relative to the same.	0.75
1/28/2021	GSR	Telephone call from Mr. Tutag and Director Kosanke regarding employee matter; preparation of termination letter; telephone call from Mr. Smith regarding the same.	1.00
1/29/2021	GSR	Telephone call from Director Kosanke regarding employee matter.	0.25
Total Services			\$962.50

ATTORNEY		HOURS	RATE	AMOUNT
TLF	THOMAS L. FLEURY	2.75	\$175.00	\$481.25
GSR	GOURI SASHITAL	2.75	\$175.00	\$481.25

KELLER THOMA
A PROFESSIONAL CORPORATION

CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

Attention: Bruce Smith, City Manager

February 01, 2021

Client: 000896

Matter: 000000

Invoice #: 119834

Page: 2

RE: GENERAL MATTERS

Total Amount Due

\$962.50

YORK, DOLAN & TOMLINSON, P.C.
Attorneys and Counselors at law
22600 Hall Road, Ste. 205
Clinton Township, Michigan 48036
586-263-5060
Fax 586-263-4763

Rec'd 2/12/21 8H

John A. Dolan (jdolan@yorkdolanlaw.com)
Timothy D. Tomlinson (ttomlinson@yorkdolanlaw.com)

Fred A. York (1930-1989)

February 5, 2021

CITY OF GROSSE POINTE WOODS
ITEMIZED LIST OF LEGAL SERVICES RENDERED
January, 2021

SUBJECT	DATE	SERVICES	TIME
GENERAL MATTERS	01/05/21	Receipt & review email chain re: Virginia Lane invasion of privacy between neighbors	.2
	01/07/21	TC w/Mayor re: flags; TC w/Tutag re: Flags	.4
	01/15/21	Conference w/Building Administration re: Code Enforcement and transition	.7
	01/19/21	Review Berschback files transitioned to YDT	1.0
MEETINGS	01/26/21	Prepare & attend Planning Commission	1.3
ORDINANCES			
<i>Colonial Theme</i>	01/15/21	Review email from Berschback; Reply email to Berschback	.2
	01/19/21	Receipt & review Berschback corresp w/proposed revised ordinance	.5
<i>Short Term Rentals</i>	01/25/21	TC w/Tutag	.2
	01/29/21	Research and review case law and current zoning ordinance regarding single family uses	1.5
<i>Solar Panels</i>	01/19/21	Review file	.3

SUBJECT	DATE	SERVICES	TIME
MUNICIPAL COURT			
<i>General</i>	12/29/20	Review docket files for Zoom pretrials for 01/06/21	1.5
	01/04/21	Email re: transition matters; Reply email; Receipt & review email re: discovery	.4
	01/06/21	Attend pretrials via Zoom at Municipal Court	2.4
	01/08/21	Review docket files for Zoom pretrials for 01/13/21; TC w/defense attorneys	2.0
	01/13/21	Attend pretrials via Zoom at Municipal Court	2.0
	01/22/21	Review docket files for Zoom pretrials for 01/27/21; Prepare plea forms	1.5
	01/27/21	Attend pretrials at Municipal Court	3.0
<i>Specific Files</i>			
<i>People v Barnes</i>	01/11/21	Receipt & review report w/Admin Hrg Determination; Open file	.3
<i>People v Baumer</i>	01/11/21	Receipt & review email; Reply email	.2
<i>People v Brown</i>	01/15/21	Receipt & review discovery response; Open file	.5
<i>People v Cameron</i>	01/06/21	Review Article 6 re: Admin Hrg; Review Appeal	.5
	01/25/21	2 emails to Attorney Valente; Reply email from Valente; Review ordinance	.5
	01/29/21	TC w/victim	.2
<i>People v Connolly</i>	01/04/21	Review; TC w/Defendant's attorney	.3
<i>People v Cooper</i>	01/26/21	Receipt & review email w/warrant Request; Review 3 reports; Reply email	.5
	01/28/21	Review revised police report; Email Detective request for warrant	.2
<i>People v Cracchiolo</i>	01/25/21	Email from Defendant's attorney;	

Reply email .2

SUBJECT	DATE	SERVICES	TIME
<i>People v Cupeik</i>	01/12/21	TC w/Defendant's attorney; Receipt & review email; Email Miro; TC w/victim	.5
<i>People v Dobija</i>	01/26/21	Review email w/complaint & warrant request; Reply email w/authorization	.4
<i>People v Ekwere</i>	01/25/21	Receipt & review email from Attorney Joseph; Review file; TC w/victim; Email to victim; TC w/Joseph	1.0
	01/26/21	TC w/Joseph	.2
<i>People v Hinton</i>	01/05/21	Receipt & review email	.2
<i>People v Thomas</i>	01/11/21	Review reports; Open file	.3
	01/15/21	Receipt & review drug results; Email Miro	.2

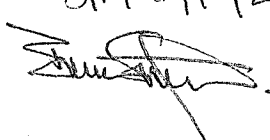
TOTAL HOURS (155/HR) & FEES – January, 2021 25.3 \$3,921.50

COSTS:

TOTAL FEES & COSTS – January, 2021 \$3,921.50

Breakdown:

Building/Planning: 6.3 hrs. \$976.50 101210 801.200
Municipal Court 19.0 hrs \$2945.00 101210 801.100

SM 2/10/2021
 2/10/21

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331
(248) 489-4100 Tax ID# 38-3107356

81

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FEB 12 2021

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

February 10, 2021

City of Grosse Pointe Woods
Attn: Bruce Smith, City Adminsitrator
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Invoice # 1075134

In Reference To: General Counsel

Professional Services Rendered Through January 31, 2021

			<u>Hrs/Rate</u>	<u>Amount</u>
	<u>Assessing Department</u>			
1/4/2021	LAA	Review new legislation related to poverty exemptions from property taxes; Email City Administrator and Assessor about same	0.70 \$155.00/hr	108.50
1/8/2021	LAA	Correspondence with Assessor about tax appeals; Correspondence with City Administrator and Attorney Berschback about same	0.70 \$155.00/hr	No Charge
1/27/2021	LAA	Correspondence with City Assessor about poverty exemption	0.30 \$155.00/hr	46.50
1/28/2021	LAA	Telephone conference and email correspondence with Deputy City Administrator about poverty exemption	0.20 \$155.00/hr	31.00
	LAA	Receipt/review of policies on poverty exemption from Assessor	0.70 \$155.00/hr	108.50
	LAA	Review of City's policy for poverty exemptions	0.50 \$155.00/hr	77.50

Rosati, Schultz, Joppich & Amtsbuechler, P.C.

			<u>Hrs/Rate</u>	<u>Amount</u>
1/28/2021	LAA	Preparation of Resolution adopting poverty exemption policy	1.60 \$155.00/hr	248.00
	LAA	Preparation of Resolution to allow carrying of poverty exemption forward	1.80 \$155.00/hr	279.00
1/29/2021	LAA	Telephone conference and email correspondence with Assessor about poverty exemption and Resolution adopting policies	0.60 \$155.00/hr	93.00
	LAA	Continued preparation of materials for Council agenda regarding poverty exemption	1.00 \$155.00/hr	155.00
		SUBTOTAL:	[8.10	1,147.00]
		<u>City Council</u>		
1/4/2021	LAA	Review Council agenda	0.30 \$155.00/hr	46.50
	LAA	Telephone conference with Attorney Berschback about Council agenda items	0.30 \$155.00/hr	No Charge
	LAA	Attend Council meeting	1.00 \$155.00/hr	155.00
1/5/2021	LAA	Telephone conference with Mayor about Committee of the Whole agenda items	0.20 \$155.00/hr	31.00
1/11/2021	LAA	Review agenda materials in preparation for meeting	0.90 \$155.00/hr	139.50
	LAA	Attend Committee of the Whole meeting	1.90 \$155.00/hr	294.50
1/13/2021	LAA	Telephone conference with Mayor regarding upcoming agenda items	0.20 \$155.00/hr	31.00
1/15/2021	LAA	Telephone conference with City Clerk about Council agenda items	0.20 \$155.00/hr	31.00

			<u>Hrs/Rate</u>	<u>Amount</u>
1/20/2021	LAA	Correspondence with Clerk about Council agenda	0.20 \$155.00/hr	31.00
1/21/2021	LAA	Receipt/review of draft Council agenda	0.30 \$155.00/hr	46.50
1/22/2021	LAA	Telephone conference with Mayor about Council agenda; Receipt/review Council agenda packet; Telephone conference with Clerk about agenda	1.20 \$155.00/hr	186.00
1/25/2021	LAA	Telephone conference with Mayor about agenda items; Continued review of agenda materials; Attend Council meeting	1.70 \$155.00/hr	263.50
1/27/2021	LAA	Review of Charter provisions on liability in follow-up to discussion at Council meeting	0.50 \$155.00/hr	77.50
1/29/2021	LAA	Multiple correspondences with Clerk about Council agenda; Telephone conference with Mayor about Council agenda; Telephone conference with Attorney Raiti about Council meeting; Prepare information for closed session meeting	2.10 \$155.00/hr	325.50
SUBTOTAL:			[11.00	1,658.50]

Clerk

1/6/2021	LAA	Receipt/review correspondence from Clerk regarding address confidentiality program	0.20 \$155.00/hr	31.00
1/11/2021	LAA	Telephone conference with Clerk about Freedom of Information Act requests	0.50 \$155.00/hr	77.50
1/12/2021	LAA	Receipt/review correspondence from Clerk about election risk-limiting audit; Review information about same	0.40 \$155.00/hr	62.00
1/19/2021	LAA	Receipt/review of information pertaining to a Freedom of Information Act request	0.10 \$155.00/hr	15.50

			<u>Hrs/Rate</u>	<u>Amount</u>
1/20/2021	LAA	Correspondence with Clerk about Freedom of Information Act request	0.20 \$155.00/hr	31.00
SUBTOTAL:			[1.40	217.00]
<u>Finance/Treasurer</u>				
1/6/2021	LAA	Correspondence with Finance Department about the Pension and Retiree Healthcare Committee	0.20 \$155.00/hr	31.00
1/14/2021	LAA	Receipt/review of correspondence from Treasurer about actuarial firm for pension plan	0.10 \$155.00/hr	15.50
1/21/2021	LAA	Receipt/review of information from Treasurer regarding personal property calculations	0.20 \$155.00/hr	31.00
	LAA	Receipt of information about Pension Board	0.10 \$155.00/hr	15.50
SUBTOTAL:			[0.60	93.00]
<u>General Administration</u>				
1/4/2021	LAA	Review of sign ordinance related to Council agenda item	0.40 \$155.00/hr	62.00
	LAA	Review of generator ordinance amendment and correspondence with Attorney Tomlinson about same	0.50 \$155.00/hr	No Charge
	LAA	Review of Cable Franchise Agreement and related documents	0.60 \$155.00/hr	No Charge
	LAA	Review of statutes and Charter provisions regarding procedures for Charter amendment	0.70 \$155.00/hr	No Charge
	LAA	Review requirements for filling vacancy in elected office	0.70 \$155.00/hr	108.50

			<u>Hrs/Rate</u>	<u>Amount</u>
1/4/2021	LAA	Receipt of information from Clerk on new legislation	0.20 \$155.00/hr	31.00
1/5/2021	TRS	Receipt/review correspondence from Attorney Berschback regarding charter and personnel issue; Begin review of same	1.80 \$155.00/hr	279.00
	GLD	WOW Franchise: Research and memorandums regarding method for approving franchise renewal	0.30 \$145.00/hr	43.50
	LAA	Receipt/review of information on Franchise Agreement; Correspondence with Executive Assistant regarding same	0.50 \$155.00/hr	77.50
	LAA	Correspondence with Attorney Berschback about transition of City Attorney office; Review materials involved in transition	2.30 \$155.00/hr	No Charge
1/6/2021	TRS	Continue work on charter/personnel issue with L. Anderson and L. Amtsbuechler	0.40 \$155.00/hr	62.00
	LAA	Receipt/review of fee schedule; Correspondence with Clerk regarding same	0.30 \$155.00/hr	46.50
	LAA	Receipt/review correspondence from City Administrator about the Urban County Cooperative Agreement for the CDBG program; Review issues related to the Agreement	2.10 \$155.00/hr	325.50
1/7/2021	TRS	Continued review of personnel and charter issues; Work on same with L. Anderson and L. Amtsbuechler	1.00 \$155.00/hr	155.00
	LAA	Receipt/review of 2014 CDBG Agreement from City Administrator; Review Agreement and related materials	0.40 \$155.00/hr	62.00
	LAA	Receipt of multiple correspondence from Attorney Berschback regarding the employee handbook and administrative officer positions; Review materials from Attorney Berschback regarding same	2.20 \$155.00/hr	No Charge

			<u>Hrs/Rate</u>	<u>Amount</u>
1/7/2021	LAA	Correspondence with the Mayor about issues pertaining to the revision of personnel manual; Review City Charter and related issues in follow-up	2.30 \$155.00/hr	356.50
	LAA	Begin preparation of legal opinion on Charter amendment procedures	2.40 \$155.00/hr	372.00
1/8/2021	TRS	Additional research and work on charter issue with L. Anderson	1.80 \$155.00/hr	279.00
	LAA	Receipt/review correspondence from Attorney Berschback about legal opinions	0.50 \$155.00/hr	77.50
	LAA	Receipt/review of annual contracts for administrative officers	0.70 \$155.00/hr	108.50
	LAA	Receipt/review of materials from Clerk related to election issues	0.50 \$155.00/hr	77.50
	LAA	Continued preparation of legal opinion on Charter amendment	2.00 \$155.00/hr	310.00
1/11/2021	TRS	Finish review of charter and personnel manual; Prepare for Council meeting with L. Anderson	2.00 \$155.00/hr	310.00
	LAA	Receipt/review correspondence from Director about Purchase Order revisions; Review Purchase Order and related documents	0.70 \$155.00/hr	108.50
	LAA	Receipt/review correspondence from Attorney Berschback regarding Master Equipment Lease - Purchase Agreement; Review Lease and related documents	0.40 \$155.00/hr	No Charge
	LAA	Receipt/review of correspondence from Attorney Berschback about Memorandum of Understanding related to vaccine dispensing; Review Memorandum of Understanding and related documents	0.50 \$155.00/hr	No Charge
1/12/2021	LAA	Telephone conference with Public Works Director about vendor revisions to Purchase Order	0.20 \$155.00/hr	31.00

			<u>Hrs/Rate</u>	<u>Amount</u>
1/12/2021	LAA	Receipt/review correspondence from Clerk about Certificates of Insurance for Little League Parade; Review Certificates of Insurance	0.40 \$155.00/hr	62.00
	LAA	Receipt/review correspondence from Attorney Berschback regarding City insurance; Review coverage document	0.50 \$155.00/hr	77.50
	LAA	Receipt/review correspondence from Attorney Berschback regarding processing of claims; Review Berschback document regarding same	0.40 \$155.00/hr	62.00
	LAA	Correspondence with Clerk about fee schedule; Review schedule	0.20 \$155.00/hr	31.00
1/13/2021	LAA	Receipt/review of emergency electrical generator ordinance	0.10 \$155.00/hr	15.50
	LAA	Telephone conference with contractor's legal counsel about indemnity provision in Purchase Order Agreement; Telephone conference and email correspondence with Director of Public Works about contractor revisions to Purchase Order	0.60 \$155.00/hr	93.00
1/14/2021	LAA	Telephone conference with and email correspondence with City Clerk about elections audit; Receipt/review of Election Coordinating committee plan of action	0.30 \$155.00/hr	46.50
	LAA	Email and telephone conference with Administrator about Lakefront Park bridge project; Receipt/review of contract for bridge replacement	1.40 \$155.00/hr	217.00
1/15/2021	LAA	Telephone conference with Attorney Berschback about Lakefront Park bridge repair	0.30 \$155.00/hr	No Charge
	LAA	Email correspondence to City Administration regarding legal opinion	0.30 \$155.00/hr	46.50
	LAA	Continued review of Charter Amendment issue; Analyze issues related to delegation of authority; Continued preparation of legal opinion on Charter	5.20 \$155.00/hr	806.00

			<u>Hrs/Rate</u>	<u>Amount</u>
		amendment question (6.7 total hours/5.2 billed and 1.5 no charged)		
1/15/2021	LAA	Continued review of Charter Amendment issue; Analyze issues related to delegation of authority; Continued preparation of legal opinion on Charter amendment question (6.7 total hours/5.2 billed and 1.5 no charged)	1.50 \$155.00/hr	No Charge
1/19/2021	TRS	Revise/edit charter amendment letter; Work on same with L. Anderson	1.50 \$155.00/hr	232.50
	LAA	Review documents pertaining to the Lake Front Park Bridge Replacement	1.00 \$155.00/hr	155.00
	LAA	Telephone conference with Director of Public Services and City Administrator regarding revisions to Lake Front Park Purchase Order; Telephone conference with contractor's attorney about Purchase Order revisions; Review Purchase Order revisions	0.80 \$155.00/hr	124.00
	LAA	Correspondence with City Administrator and Clerk about Charter Amendment	0.20 \$155.00/hr	31.00
	LAA	Receipt/review information for Loan Officer's Compensation Commission	0.20 \$155.00/hr	31.00
1/20/2021	LAA	Receipt/review correspondence from Public Safety Director about interlocal agreement; Review agreement	0.70 \$155.00/hr	108.50
1/21/2021	LAA	Telephone conference with Director of Public Services about Purchase Agreement for Lake Front Park pool	0.20 \$155.00/hr	31.00
	LAA	Telephone conference with Director of Public Safety regarding interlocal training agreement	0.10 \$155.00/hr	15.50
	LAA	Receipt/review of information from Clerk pertaining to the CDBG contract	0.40 \$155.00/hr	62.00
1/22/2021	LAA	Receipt/review resident inquiry about zoning matter	0.20 \$155.00/hr	31.00

			<u>Hrs/Rate</u>	<u>Amount</u>
1/25/2021	LAA	Correspondence with Attorney Berschback about insurance provisions	0.20 \$155.00/hr	No Charge
	LAA	Receipt/review correspondence about employee matter	0.30 \$155.00/hr	46.50
	LAA	Receipt/review correspondence from Clerk's office about CDBG Agreement	0.20 \$155.00/hr	31.00
1/27/2021	LAA	Correspondence with Clerk about Interlocal Training Agreement	0.30 \$155.00/hr	46.50
	LAA	Correspondence with Clerk about Certificate of Insurance issue; Review documents related to same	0.80 \$155.00/hr	124.00
1/29/2021	LAA	Receipt/review correspondence from R. Bucko regarding insurance policies	0.30 \$155.00/hr	46.50
SUBTOTAL:			[47.00	5,856.00]
<u>Litigation</u>				
1/4/2021	LAA	Receipt/review of litigation files; Correspondence with Attorney Raiti regarding Fox case status	0.20 \$155.00/hr	31.00
1/12/2021	LAA	Receipt/review of correspondence from Attorney Raiti regarding status of Fox litigation	0.20 \$155.00/hr	31.00
1/15/2021	LAA	Telephone conference with Attorney Raiti regarding Fox litigation	0.30 \$155.00/hr	46.50
1/21/2021	SPJ	Annexation: Receipt/review tangible personal property calculations and report from City Treasurer; Identify additionally needed personal property information relative to intangible items; Telephone conference with Treasurer Murphy regarding same	0.80 \$155.00/hr	124.00
1/25/2021	LAA	Telephone conference with Attorney Raiti to discuss Fox litigation status	0.10 \$155.00/hr	15.50

			<u>Hrs/Rate</u>	<u>Amount</u>
1/27/2021	LAA	Correspondence with Clerk about closed session meeting; Correspondence with Attorney Raiti about Council meeting	0.40 \$155.00/hr	62.00
1/28/2021	SPJ	Follow-up in coordination of materials for closed session	0.40 \$155.00/hr	62.00
SUBTOTAL:			[2.40	372.00]
<u>Michigan Tax Tribunal</u>				
1/3/2021	LAA	20515 Mack LLC: Review Petition, Prehearing General Call and information related to tax appeal	0.70 \$155.00/hr	108.50
	LAA	BB234 LLC: Review Petition, Prehearing General Call, and information related to tax appeal	0.70 \$155.00/hr	108.50
	LAA	Cook Road: Review Petition and material related to tax appeal	0.60 \$155.00/hr	93.00
	LAA	DRSN Real Estate Group LLC: Review status of tax appeal	0.30 \$155.00/hr	46.50
	LAA	Flagstar Bank: Review Petition, Prehearing General Call, and material related to tax appeal	0.60 \$155.00/hr	93.00
1/4/2021	LAA	Welltower Propco Review file on tax appeal; Correspondence with Assessor about appeal and disclosure deadline; Correspondence with City Administrator about tax appeal	1.00 \$155.00/hr	155.00
1/6/2021	LAA	Correspondence with Assessor about Tax Tribunal petitions	0.10 \$155.00/hr	15.50
1/7/2021	LAA	DRSN Real Estate Group LLC: Receipt/review correspondence from Attorney Berschback regarding tax appeal	0.30 \$155.00/hr	No Charge
1/20/2021	LAA	Cook Road 2017 LLC: Receipt/review documents from Attorney Berschback about tax appeal	0.40 \$155.00/hr	No Charge

		<u>Hrs/Rate</u>	<u>Amount</u>
1/20/2021	LAA Correspondence with Ballard Marine about purchase order for Lake Front Park; Receipt/review of issues related to Certificates of Insurance	1.00 \$155.00/hr	155.00
1/22/2021	LAA Welltower Propco: Receipt/review correspondence from Assessor about tax appeal	0.20 \$155.00/hr	31.00
SUBTOTAL:		[5.90	806.00]
<u>Parks & Recreation</u>			
1/4/2021	LAA Telephone conference with Public Services Director about signage at park	0.20 \$155.00/hr	31.00
SUBTOTAL:		[0.20	31.00]
For professional services rendered		76.60	\$10,180.50
Balance due			<u>\$10,180.50</u>

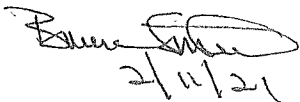
Please include your Invoice Number on your payment. Thank you.

Attorney Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>
Gary L. Dove	0.30	145.00
Lisa A. Anderson	55.70	155.00
Steven P. Joppich	1.20	155.00
Thomas R. Schultz	8.50	155.00

MTT 101 210 801.300 \$806.00
 General 101 210 801.000 \$9374.50

SM 2/10/21


2/11/21

Rosati, Schultz, Joppich & Amtsbuechler, P.C.