

CITY OF GROSSE POINTE WOODS
Electronic Regular City Council Meeting Agenda
Monday, September 21 2020
7:00 p.m.

The City Council will be conducting a meeting of the Grosse Pointe Woods City Council by video (Zoom) and telephone conference in accordance with the City of Grosse Pointe Woods City Council resolution adopted May 4, 2020. This notice is being provided to ensure that those wishing to participate in the meeting have an opportunity to do so. Additional instructions are listed below.

Join Zoom Meeting

<https://zoom.us/j/93050827721?pwd=aTR2OWZUWXM5Wkgxb3J6eTNManVaQT09>

Meeting ID: 930 5082 7721

Passcode: 740904

Join by phone:

Dial by your location

888 788 0099 US Toll-free

877 853 5247 US Toll-free

Meeting ID: 930 5082 7721

Passcode: 740904

Facilitator's Statement

1. CALL TO ORDER
2. ROLL CALL
3. ACCEPTANCE OF AGENDA
4. PRESENTATION
 - A. Comprehensive Annual Financial Report (CAFR) Award for FY ended June 30, 2019
5. MINUTES
 - A. Council 09/14/20
 - B. Zoning Board of Appeals 09/14/20
 - C. Committee-of-the-Whole 09/14/20
 - D. Beautification Commission 09/12/20
 - E. Recreation Commission 07/14/20
 - F. Tree Commission 03/04/20
6. COMMUNICATIONS
 - A. Budget Amendment – FY 2020/21 Liability Insurance
 1. Memo 09/14/20 – Treasurer/Comptroller
 - B. Monthly Financial Report – August 2020
7. CLAIMS/ACCOUNTS
 - A. Liability Insurance – Stevenson Company
 1. Invoice 09/14/20 - \$159,944.00.
 - B. Bournemouth Water Main Replacement

1. Fontana Construction Services Pay Estimate No. 1
08/30/20 - \$381,613.05.
- C. Building Department Monthly Services
 1. Invoice No. 21849-28 09/09/20 - \$2,985.00.
- D. City Engineer – Anderson, Eckstein & Westrick
 1. Vernier Rd Resurfacing-Fairway to ECL Invoice
No. 0127735 09/08/20 - \$11,770.75;
 2. 2019 Sewer Structure Rehab Invoice No. 0127736
09/08/20 - \$763.45;
 3. 2019 Sewer Open Cut Repair Program Invoice No.
0127737 09/08/20 - \$4,068.20;
 4. 2020/21 General Engineering Invoice No.
0127740 09/08/20 - \$3,158.55;
 5. LFP Vehicular Bridge Replacement Invoice No.
0127741 09/08/20 - \$11,219.40;
 6. 2020/21 Water Main Replacement Program
Invoice No. 0127742 09/08/20 - \$21,637.20;
 7. REN Complex Generator Invoice No. 0127743
09/08/20 - \$1,514.30;
 8. 2020 Concrete Pavement Repair Program Invoice
No. 0127744 09/08/20 - \$3,981.00;
 9. Sewer Rehab-Lining Invoice No. 0127745
09/08/20 - \$3,750.00;
 10. Sewer Rehab/Open Cut Invoice No. 0127746
09/08/20 - \$2,587.50;
 11. Oxford Rd Recon – Mack/Holiday Invoice No.
0127750 09/08/20 - \$19,836.00.
- E. Professional Services - Rosati, Schultz, Joppich &
Amtsbuechler, P.C.
 1. Jana Brownell Invoice No. 1074374 - \$10,550.00.
- F. Metro Act Professional Services
 1. Kitch Drutchas Wagner Valitutti & Sherbrook
Invoice No. 476237 07/31/20 - \$540.00.

8. NEW BUSINESS/PUBLIC COMMENT

9. CLOSED EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION REGARDING
ANNEXATION/STATE BOUNDARY COMMISSION

10. ADJOURNMENT

**Lisa Kay Hathaway, MiPMC-3/MMC
City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services to individuals with disabilities. Closed captioning and audio will be provided for all electronic meetings. All additional requests must be made in advance of a meeting.

Instructions for meeting participation

1. To join through Zoom: The meeting may be joined by clicking on the link provided on the agenda at the start time posted on the agenda, enter the meeting identification number, and password. Zoom may provide a couple of additional instructions for first time use. As an alternative to using the link, accessibility to the meeting may be obtained by using the browser at join.zoom.us. If having trouble logging in, try a different browser e.g. Chrome.

Join Zoom Meeting

<https://zoom.us/j/93050827721?pwd=aTR2OWZUWXM5Wkgxb3J6eTNManVaQT09>

Meeting ID: 930 5082 7721

Passcode: 740904

2. Join by telephone: Dial the toll-free conferencing number provided and enter the meeting identification number, and password. Dial *9 to be heard under Public Comment.

Dial by your location

888 788 0099 US Toll-free

877 853 5247 US Toll-free

Meeting ID: 930 5082 7721

Passcode: 740904

In an effort to alleviate feedback and disruption of the meeting, choose one of the media options, either phone or Zoom, not both.

Meeting notices are posted on the City of Grosse Pointe Woods website home page at www.gpwmi.us and the on-line calendar, both containing a link to the agenda. The agenda contains all pertinent information including business to be conducted at the meeting, a hyperlink to participate using Zoom, and call-in telephone number with necessary meeting identification, and a password. Agendas will also be posted on six (6) City bulletin boards along Mack Avenue.

The following are procedures by which persons may contact members of the public body to provide input or ask questions:

1. To assist with meeting flow and organization, all public comment will be taken at the end of the meeting unless it is moved to a different location on the agenda upon a consensus of the City Council;
2. The phone-in audience, when making public comment please state your name (optional) when called upon;
3. Audience participants will be muted upon entry and will have a chance to speak during the public comment portion of the meeting at the end of the agenda, at which time the microphones will be unmuted.
4. Those joining by Zoom will also be muted and may use the virtual raised “hand” to request to be heard under Public Comment.
5. Those joining by telephone need to dial in using the phone number provided on the agenda. When prompted, enter the meeting number and the password also located on the agenda. Dial *9 to be heard under Public Comment.

6. The published agenda invites participants from the community to provide written questions, comments, and concerns in advance of the meeting to any Elected Official or the City Clerk regarding relevant City business and may be read under Public Comment. Emails may be sent to:

Mayor Robert E. Novitke	mayornovitke@comcast.net	586 899-2082
Art Bryant, Council Member	arthurwbryant@gmail.com	313 885-2174
Ken Gafa, Council Member	kgafa@comcast.net	313 580-0027
Vicki Granger, Council Member	grangergpw@aol.com	313 460-5250
Mike Koester, Council Member	koester.gpw@gmail.com	313 655-4190
Todd McConaghy, Council Member	todd.mcconaghygpw@yahoo.com	248 765-0628
George McMullen, Council Member	george@grmcmullen.net	313 549-6363
Lisa Hathaway, City Clerk	lhathaway@gpwm.us	313 343-2447

You may contact Lisa Hathaway, City Clerk, at lhathaway@gpwm.us should you have any questions prior to the meeting starting.

NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

RECEIVED

SEP 16 2020

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

8/17/2020

Robert Novitke
Mayor
City of Grosse Pointe Woods, Michigan

Dear Mayor Novitke:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2019 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine".

Michele Mark Levine
Director, Technical Services



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

8/17/2020

Cathrene Behrens
Treasurer / Comptroller
City of Grosse Pointe Woods, Michigan

Dear Ms. Behrens:

Congratulations!

We are pleased to notify you that your CAFR for the fiscal year ended June 30, 2019 has met the requirements to be awarded GFOA's Certificate of Achievement for Excellence in Financial Reporting. The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (CAFR Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting. Congratulations, again, for having satisfied the high standards of the program.

Your electronic award packet contains the following:

- **A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements.** We strongly encourage you to implement the recommended improvements in your next report. Certificate of Achievement Program policy requires that written responses to these comments and suggestions for improvement be included with your 2020 fiscal year end submission. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.
- **Certificate of Achievement.** A Certificate of Achievement is valid for a period of one year. A current holder of a Certificate of Achievement may reproduce the Certificate in its immediately subsequent CAFR. Please refer to the instructions for reproducing your Certificate in your next report.
- **Award of Financial Reporting Achievement.** When GFOA awards a government the Certificate of Achievement for Excellence in Financial Reporting, we also present an Award of Financial Reporting Achievement (AFRA) to the department identified in the application as primarily responsible for achievement of the Certificate.
- **Sample press release.** Attaining this award is a significant accomplishment. Attached is a sample news release that you may use to give appropriate publicity to this notable achievement.

In addition, award recipients will receive via mail either a plaque (if first-time recipients or if the government has received the Certificate ten times since it received its last plaque) or a brass medallion to affix to the plaque (if the government currently has a plaque with space to affix the medallion). If receiving a plaque, it should arrive in approximately ten weeks; if receiving a medallion, it should arrive in approximately two weeks.

As an award-winning government, we would like to invite one or more appropriate members of your CAFR team to apply to join the Special Review Committee. As members of the Special Review Committee, peer reviewers get exposure to a variety of reports from around the country; gain insight into how to improve their own comprehensive annual financial reports; achieve professional recognition; and provide valuable input that helps other local

governments improve their reports. Please see our website for [eligibility requirements](#) and [information on completing an application](#).

Thank you for participating in and supporting the Certificate of Achievement Program. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**City of Grosse Pointe Woods
Michigan**

For its Comprehensive Annual
Financial Report
For the Fiscal Year Ended

June 30, 2019

Christopher P. Morill

Executive Director/CEO



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

8/17/2020

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
Email: mlevine@gfoa.org

(Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to **City of Grosse Pointe Woods** for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2019. The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 members and the communities they serve.

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD REMOTELY ON MONDAY, SEPTEMBER 14, 2020.

The Facilitator's statement was provided.

The meeting was called to order at 7:02 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council Members: Bryant, Gafa, Granger, Koester, McMullen
Absent: McConaghy

Also Present: City Administrator Smith
City Attorney Berschback
City Clerk Hathaway
Director of Public Services Schulte
Building Official Tutag
Deputy City Clerk/Facilitator Antolin

Motion by Bryant, seconded by Gafa, to excuse Council Member McConaghy as he is attending to a personal matter.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by Bryant, seconded by Gafa, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by Gafa, seconded by Bryant, that the following minutes be approved as submitted:

1. City Council Minutes dated August 17, 2020;

2. City Council Minutes dated August 31, 2020.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke

No: None

Absent: McConaghy

The City Council recessed the City Council Meeting and convened as a Zoning Board of Appeals at 7:05 p.m. Upon conclusion of the Zoning Board of Appeals meeting, the City Council reconvened at 7:34 p.m.

THE MEETING WAS THEREUPON OPENED AT 7:35 P.M. FOR A PUBLIC HEARING TO HEAR THE APPLICATION OF **MATTHEW AND LEAH MANNINO, 1100 CANTERBURY**, GROSSE POINTE WOODS, WHO ARE REQUESTING TO INSTALL A PERMANENT GENERATOR IN THE SIDE YARD AND 2' FROM THE PROPERTY LINE, WHICH IS NONCOMPLIANT WITH SECTION 8-463 OF THE CITY CODE. A VARIANCE IS THEREFORE REQUIRED.

The Building Official provided an overview of the petitioner's request in accordance with his memo dated August 28, 2020.

Motion by Granger, seconded by Bryant, that for purposes of the public hearing the following items be received and placed on file:

1. Memo 08/28/20 – Building Official
2. Generator Application 06/18/20
3. Letter 07/15/20 – Matthew Mannino
4. Letter Rec'd 06/19/20 – Flame Furnace Company
5. Letter Rec'd 06/19/20 – Matthew Mannino
6. Photos (10)
7. Electrical Permit Rec'd 06/19/20
8. Mechanical Permit Rec'd 06/19/20
9. Affidavit of Property Owners Notified
10. Aerial Views (2)

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by Granger, seconded by Gafa, that the following item be received and placed on file:

1. Letter 09/14/20 – Gabriel LaSala, 1110 Canterbury

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individual was heard:

Matt Mannino
1110 Canterbury

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. Nobody wished to be heard.

Motion by Bryant, seconded by Koester, that the public hearing be closed at 7:41 p.m. PASSED UNANIMOUSLY.

Motion by Granger, seconded by Koester, regarding Public Hearing regarding generator variance – Matthew and Leah Mannino, 1100 Canterbury, that the City Council approve the variance as requested allowing a 12kw Briggs & Stratton generator to be installed in the west side yard within 15 feet of the west property line at 1100 Canterbury as shown on the attached drawing based upon the following facts:

1. Upon review of the property, and meeting with the homeowner locating the generator in the rear yard behind the residence in compliance with the code would be difficult due to the location of existing doors and windows on the residence. The Petitioner's rear yard is attractively landscaped and trenching the area to install a generator would interfere with a buried DTE line.
2. The proposed location will have no adverse impact on surrounding residences as the proposed generator will be screened and not be visible from the street.
3. Conditioned upon the generator install be completed within 6 months from today.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke

No: None

Absent: McConaghy

THE MEETING WAS THEREUPON OPENED AT 7:45 P.M. FOR A PUBLIC HEARING TO HEAR THE APPLICATION OF **NANCY SATMARY, 1061 N. OXFORD**, GROSSE POINTE WOODS, WHO IS REQUESTING TO INSTALL A PERMANENT GENERATOR IN THE SIDE YARD AND 13'7" FROM THE PROPERTY LINE, WHICH IS NONCOMPLIANT WITH SECTION 8-463 OF THE CITY CODE. A VARIANCE IS THEREFORE REQUIRED.

The Building Official provided an overview of the petitioner's request in accordance with his memo dated August 28, 2020.

Motion by Granger, seconded by Gafa, that for purposes of the public hearing the following items be received and placed on file:

1. Memo 08/28/20 – Building Official
2. Generator Application 07/15/20
3. Letter 07/14/20 – Michael and Nancy Satmary
4. Letter 07/14/20 – Carolyn Ball, 1041 N. Oxford
5. Photos (4)
6. Home Standby Generators Specifications
7. Site Plan Renderings (2)
8. Mortgage Survey 11/06/90
9. Affidavit of Property Owners Notified
10. Aerial Views (2)

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke

No: None

Absent: McConaghy

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. Nobody wished to be heard.

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. Nobody wished to be heard.

Motion by Granger, seconded by Bryant, that the public hearing be closed at 7:48 p.m. PASSED UNANIMOUSLY.

Motion Granger, seconded by Bryant, regarding Public Hearing - generator variance: Nancy Satmary, 1061 N. Oxford, that the Council approve the variance as requested allowing a 22kw Protector Series generator to be installed in the side yard within 15 feet of the east property line at 1061 N. Oxford as shown on the attached drawing based upon the following facts:

1. Upon review of the property and meeting with the homeowner, locating the generator in the rear yard behind the residence in compliance with the code would be difficult due to the location of existing doors and windows on the residence. The petitioner's rear yard is attractively landscaped and an installation in compliance with the code would require extensive reworking of the area.
2. The proposed location will have no adverse impact on surrounding residences as the proposed generator will be screened and not be visible from the street or adjoining property. The affected property owner to the east has submitted a letter indicating their consent of the generator placement in the side yard.
3. Conditioned upon the generator install be completed within 6 months.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke

No: None

Absent: McConaghy

THE MEETING WAS THEREUPON OPENED AT 7:49 P.M. FOR A PUBLIC HEARING TO HEAR THE APPLICATION OF **WILLIAM RENNOLDS, 1050 N. OXFORD**, GROSSE POINTE WOODS, WHO IS REQUESTING TO INSTALL A PERMANENT GENERATOR IN THE SIDE YARD AND 1.5' FROM THE PROPERTY LINE, WHICH IS NONCOMPLIANT WITH SECTION 8-463 OF THE CITY CODE. A VARIANCE IS THEREFORE REQUIRED.

The Building Official provided an overview of the petitioner's request in accordance with his memo dated August 28, 2020.

Motion by Granger, seconded by Gafa, that for purposes of the public hearing the following items be received and placed on file:

1. Memo 08/28/20 – Building Official
2. Generator Application 07/09/20
3. Letter 07/09/20 – William & Mary Jo Rennolds
4. Letter 07/09/20 – Kevin and Marie McCarthy, 1060 N. Oxford
5. Photos (5)
6. Site Plan 02/15/10
7. Generator Specifications
8. Mechanical Permit
9. Electrical Permit
10. Affidavit of Property Owners Notified
11. Aerial Views (2)

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. Nobody wished to be heard.

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. Nobody wished to be heard.

Motion by Granger, seconded by Koester, that the public hearing be closed at 7:52 p.m. PASSED UNANIMOUSLY.

Motion by Koester, seconded by Bryant, regarding Public Hearing - generator variance: William Rennolds, 1050 N. Oxford, that the Council approve the variance as requested allowing a 22kw Generac generator to be installed in the west side yard within 15 feet of the west property line at 1050 N. Oxford as shown on the attached drawing based upon the following facts:

1. Upon review of the property and meeting with the homeowner, locating the generator in the rear yard behind the residence in compliance with the code would be difficult due to the location of existing doors and windows on the residence. The petitioner's rear yard is attractively landscaped with a koi pond, a small in ground pool and an outdoor cooking area that prevent an installation in compliance with the code.
2. The proposed location will have no adverse impact on surrounding residences as the proposed generator will be screened and not be visible from the street. The affected property owner to the west has submitted a letter indicating their consent of the generator placement in the side yard.

3. Conditioned upon the generator install be completed within 6 months.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

THE MEETING WAS THEREUPON OPENED AT 7:53 P.M. FOR A PUBLIC HEARING TO HEAR THE APPLICATION OF **DETROIT RESTAURANT SOLUTIONS CORP D/B/A GARRIDO'S BISTRO**, 19605 MACK, GROSSE POINTE WOODS, WHICH IS REQUESTING A SPECIAL LAND USE TO ACTIVATE SDM LICENSE.

The Building Official provided an overview of the petitioner's request in accordance with his memo dated August 28, 2020.

Motion by Granger, seconded by Bryant, that for purposes of the public hearing the following items be received and placed on file:

1. Letter 08/28/20 – City Attorney
2. Proposed Resolutions Granting/Denying Approval of Garrido's Bistro & Pastry Special Land Use Application
3. Planning Commission Excerpt 07/28/20
4. Planning Commission Resolution Recommending Approval of Garrido's Bistro & Pastry Special Land Use Application
5. Letter of Request – 05/19/20 – V. Gonzalez
6. Application for Special Land Use – 06/30/20 (V. Gonzalez)
7. Letter – 06/12/20 – City Atty. Berschback
 - a) Letter – 07/14/20 City Atty. Berschback
 - b) Council Excerpt – 08/19/19
 - c) Proposed PC Resolution – Approval
 - d) Proposed PC Resolution – Disapproval
8. Planning Commission Excerpt 06/23/20
9. Memo 07/20/20 - Building Official
10. Affidavit of Legal Publication – 07/09/20
11. Affidavit of Property Owners Notified 07/09/20
12. Affidavit of Legal Publication – 08/27/20
13. Affidavit of Property Owners Notified 08/27/20
14. Aerial Views (2)

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke

No: None

Absent: McConaghy

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individual was heard:

Vanessa Gonzalez, owner
19605 Mack

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. Nobody wished to be heard.

Motion by Bryant, seconded by Koester, that the public hearing be closed at 7:58 p.m. PASSED UNANIMOUSLY.

Motion by Bryant, seconded by Granger, regarding Public Hearing regarding Detroit Restaurant Solutions Corp d/b/a Garrido's Bistro, 19605 Mack, which is requesting a Special Land Use to activate an SDM license, that the Council concur with the Planning Commission's recommendation at their meeting held July 28, 2020, and adopt the Resolution to approve the Special Land Use request of Detroit Restaurant Solutions Group d/b/a Garrido's Bistro, 19605 Mack, based on the following:

1. That the use will not have an adverse effect on the immediate neighborhood or the City of Grosse Pointe Woods;
2. That the applicant has already been utilizing its Class C license without incident;
3. It has previously received site plan review and approval as part of its initial opening.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke

No: None

Absent: McConaghy

Motion by Gafa, seconded by Bryant, regarding **2020 Community Development Block Grant (CDBG) Subrecipient Agreement**, that the City Council approve the 2020 CDBG Subrecipient Agreement and authorize the Mayor to sign said Agreement.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by McMullen, seconded by Bryant, regarding **Administration Office Furniture Replacement/Budget Transfer**, that the City Council approve the purchase of the additional furniture from Interior Environments in the amount of \$8,215.53; and to approve a budget transfer in the amount of \$8,215.53 from Account No. 101-000-699.000, Prior Year Reserve Fund Balance, into Account No. 401-902-977.105, Improvements-City Hall.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by Gafa, seconded by Bryant, regarding **COVID-19 Stipend – November Election Workers**, that the City Council approve a budget amendment in the amount of \$5,550.00 from Prior Year Fund Balance Account No. 101-000-699.000 into the City Clerk's Election Account No. 101-215-731.000 to cover the cost of COVID-19 \$75.00 stipend payments to November 3, 2020, election workers.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by Gafa, seconded by Bryant, regarding **Absent Voter Counting Board 09/Budget Amendment**, that the City Council approve a budget amendment in the amount of \$1,100.00 from Prior Year Fund Balance Account No. 101-000-699.000 into the City Clerk's Election Account No. 101-215-731.000 to cover the cost of seven Election Inspectors in Absent Voter Counting Board -09.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by Gafa, seconded by Granger, regarding **PPE/COVID-19 Supplies for Elections and Administration/Budget Amendment**, that the City Council approve the payment of the following Government Forms & Supplies invoices:

1. Invoice No. 0321221 05/20/20 - \$5,067.03;
2. Invoice No. 0321353 05/28/20 - \$54.54;

and, to approve a budget amendment in the amount of \$5,121.57 from Prior Year Fund Balance Account No. 101-000-699.000 into City Clerk's Election Supplies Account No. 101-215-731.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, Novitke
No: McMullen
Absent: McConaghy

The Mayor accepted the resignations of the following members from the Beautification Commission with regret, and directed that appropriate thanks and recognition be sent:

1. Kelly Martin Marshall;
2. Carol Sauter.

Motion by Bryant, seconded by Gafa, regarding **Liability Insurance**, that the City Council concur with the recommendations of the Treasurer/Comptroller, City Attorney, and City Administrator and retain the Stevenson Group as the city's General Liability & Property Insurance provider from October 1, 2020 – September 30, 2021, at a cost of \$159,944.00.

Motion by Bryant, seconded by Gafa, to amend the previous motion by adding, "and authorize the City Administrator to sign the contract."

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by Koester, seconded by Bryant, regarding **Resolution - Milk River/Grosse Gratiot Drain Millage Request**, that the City Council adopt the resolution approving the Milk River/Grosse Gratiot Drain millage of 3.9550 mills be placed on the 2020 winter tax bill and allow the appropriate

budget amendments to the Milk River/Grosse Gratiot Drain Budget to account for the overrun bond issuance and associated expenses.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by McMullen, seconded by Koester, regarding **claims/accounts**, that the City Council approve payment of Item 10A as listed on the Council agenda and as identified in the pink sheet as follows:

- A. State of Michigan – MDOT
 - 1. Invoice 08/04/20 - \$5,690.58; Account No. 202-451-974.300.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by McMullen, seconded by Bryant, regarding **claims/accounts**, that the City Council approve payment of Items 10B – 10G as listed on the Council agenda and as identified in the pink sheet on the respective amounts and accounts listed, as follows:

- B. City Engineers – Anderson, Eckstein & Westrick
 - 1. 2019 Sewer Structure Rehabilitation Invoice No. 0127449
08/10/20 - \$2,030.25; Account Nos.:
 - a) 202-451-974.201 - \$18.29;
 - b) 203-451-974.201 - \$384.10;
 - c) 592-537-975.401 - \$260.46;
 - d) 592-537-976.001 - \$1,367.40.
 - 2. 2019 Sewer Open Cut Repair Program Invoice No. 0127450
08/10/20 - \$1,756.75; Account No. 592-537-976.002.

3. Beaufait Road Reconstruction-Mack to WCL Invoice No. 0127451 08/10/20 - \$1,093.00; Account Nos.:
 - a) 202-451-974.201 - \$91.08;
 - b) 203-451-977.803 - \$728.67;
 - c) 203-451-974.201 - \$78.94;
 - d) 592-537-975.401 - \$194.31.
4. Robert E. Novitke Municipal Center Invoice No. 0127452 08/10/20 - \$4,002.60; Account No. 420-451-974.201.
5. Vernier Rd Resurfacing – Fairway to ECL Invoice No. 0127454 08/10/20 - \$1,727.50; Account No. 202-451-974.803.
6. Vernier Road Resurfacing – Fairway to ECL Invoice No. 0127455 08/07/20 - \$1,496.00; Account No. 202-451-974.803.
7. 2019 Sewer Structure Rehabilitation Invoice No. 0127456 08/07/20 - \$3,167.25; Account Nos.:
 - a) 202-451-974.201 - \$28.53;
 - b) 203-451-974.201 - \$599.21;
 - c) 592-537-975.401 - \$406.32;
 - d) 592-537-976.001 - \$2,133.19.
8. 2019 Sewer Open Cut Repair Program Invoice No. 0127457 08/07/20 - \$374.50; Account No. 592-537-976.002.
9. Beaufait Road Reconstruction-Mack to WCL Invoice No. 0127458 08/07/20 - \$772.70; Account Nos.:
 - a) 202-451-974.201 - \$64.39;
 - b) 203-451-977.803 - \$515.13;
 - c) 203-451-974.201 - \$55.81;
 - d) 592-537-975.401 - \$137.37.
10. Bournemouth Wm Replacement Invoice No. 0127459 08/07/20 - \$1,967.10; Account No. 592-537-977.310.
11. Robert E. Novitke Municipal Center Generator Invoice No. 0127461 08/10/20 - \$1,761.20; Account No. 420-451-974.201.
- C. Professional Services – McGraw Morris
 1. General - Invoice No. 7031 08/05/20 - \$227.50; Account No. 101-210-801.000;
 2. FOIA - Invoice No. 7030 08/05/20 - \$822.50; Account No. 101-210-801.000;
 3. FOIA – Invoice No. 7119 09/02/20 - \$1,977.50; Account No. 101-210-801.000.
- D. Tax Attorney
 1. Hallahan & Associates PC Invoice No. 17660 09/01/20 - \$32.14; Account No. 101-210-801.300.

- E. Professional Services
 - 1. Rosati, Schultz, Joppich & Amtsbuechler PC Invoice No. 1074263 08/13/20 - \$1,387.40; Account No. 101-210-801.300.
- F. Labor Attorney
 - 1. Keller Thoma Invoice No. 119008 08/01/20 - \$1,061.80; Account No. 101-210-810.000;
 - 2. Keller Thoma Invoice No. 119114 09/01/20 - \$1,620.75; Account No. 101-210-810.000.
- G. City Attorney
 - 1. Charles T. Berschback 08/31/20 - \$6,975.00; Account No. 101-210-801.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Nobody wished to be heard under New Business.

Nobody wished to be heard under Public Comment.

Motion by Koester, seconded by Bryant, to adjourn tonight's meeting at 8:26 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor



ZONING BOARD OF APPEALS
09-14-20 - 4

MINUTES OF THE ZONING BOARD OF APPEALS MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD REMOTELY (ZOOM) ON MONDAY, SEPTEMBER 14, 2020.

The meeting was called to order at 7:05 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council members: Bryant, Gafa, Granger, Koester, McMullen
Absent: McConaghy

Also Present: City Administrator Smith
City Attorney Berschback
City Clerk Hathaway
Director of Public Safety Kosanke
Director of Public Services Schulte
Building Official Tutag
Deputy City Clerk/Facilitator Antolin

The Facilitator’s statement was read.

Motion by Bryant, seconded by Gafa, to excuse Council Member McConaghy from tonight’s meeting as he is attending to a personal matter.

Motion carried by the following vote:
Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

THE MEETING WAS THEREUPON OPENED AT 7:05 P.M. FOR A **ZONING BOARD OF APPEAL** HEARING UNDER THE PROVISIONS OF CHAPTER 50, SECTION 50-209(f) OF THE 2017 CITY CODE TO HEAR THE APPEAL OF **TIMOTHY AND ALYSSA MADISON, 898 S. BRYN DR**, GROSSE POINTE WOODS, WHICH REQUEST EXCEEDS PERMITTED LOT COVERAGE; 35% IS PERMITTED, 39.8% IS REQUESTED. A VARIANCE IS THEREFORE REQUIRED.

Motion by McMullen, seconded by Bryant, that for purposes of the Zoning Board of Appeal hearing, the following items be received and placed on file:

1. Memo 09/09/20 - Building Official
2. Application to the ZBA Rec'd 08/21/20
3. Neighbors Consent to Proposed Variance (3)
4. Building Permit Application Zoning Compliance and Plan Review
5. Letter 08/04/20 – Timothy and Alyssa Madison
6. Letter 07/20/20 – Timothy and Alyssa Madison
7. Site Plans (2)
8. Subdivision Plat Map
9. Affidavit of Legal Publication
10. Affidavit of Property Owners Notified
11. Aerial Views (2)

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

The Building Official provided an overview of the Petitioner's request in his memo dated September 9, 2020.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individuals were heard:

Joe Surmont
886 S. Brys Dr.

Tim and Alyssa Madison, Petitioners
898 S. Brys Dr.

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. Nobody wished to be heard.

Motion by Bryant, seconded by Koester, that the public hearing be closed at 7:18 p.m.
PASSED UNANIMOUSLY.

Motion by Bryant, seconded by Gafa, regarding Zoning Board of Appeal: Lot Coverage – Timothy and Alyssa Madison, 898 S. Brys Dr., that the Zoning Board of Appeals approve the variance.

Motion by Bryant, seconded by Gafa, to amend the previous motion by adding, "... based on information and facts contained in the Petitioner's application."

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke

No: None

Absent: McConaghy

Motion by Gafa, seconded by McMullen, that tonight's meeting minutes be immediately certified.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke

No: None

Absent: McConaghy

Motion by Granger, seconded by Koester, to adjourn tonight's meeting at 7:34 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk



MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF
GROSSE POINTE WOODS HELD REMOTELY ON MONDAY, SEPTEMBER 14, 2020.

PRESENT: Mayor Novitke
Council Members Bryant, Gafa, Granger, Koester, McMullen
ABSENT: McConaghy

ALSO PRESENT: City Administrator Smith
City Attorney Berschback
Director of Public Services Schulte
Director of Public Safety Kosanke
City Clerk Hathaway
Deputy City Clerk/Facilitator Antolin

The Facilitator's statement was read

Mayor Novitke called the meeting to order at 8:36 p.m.

Motion by Bryant, seconded by Gafa, to excuse Council Member McConaghy from tonight's meeting as he is attending to a personal matter.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by Bryant, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

The first item discussed was regarding **pending full tax tribunal cases**. The City Attorney provided an overview regarding tax appeal services provided by Wayne County Assessing (WCA). He recommended the City utilize WCA to process tax appeals, with City Attorney oversight. There was a consensus of the Committee to authorize the City Attorney to work with WCA on tax appeals processing, document filings, etc.

The next item was regarding **City Attorney replacement**. The Chair stated that York, Dolan & Tomlinson from Clinton Township, have shown interest in serving as the City Attorney. An additional suggestion was to look at Rosati, Schultz, Joppich & Amtsbuechler PC from Farmington Hills. The Chair stated that we need to find out whether the Rosati firm is interested in serving as City Attorney. Resumes need to be obtained and

interview(s) need to be set for a meeting in October. There was a consensus of the Committee that the Mayor coordinate City Attorney interviews through the Clerk's office, and to set both interviews for the same evening.

Next, **Act 51 – Grosse Pointe Public School System walkability program** was discussed. Rebecca Fannon provided an overview of the documentation submitted with the agenda. The school system is asking Grosse Pointe Woods to serve as the Act 51 Administrator/Agency because they are not permitted. There will be a first and second round and they require approval from the City to submit the grant applications.

The Chair stated additional information is needed such as short/long-term cost to the City, hold harmless, maintenance cost, cost of Crossing Guards, and a review is needed of the grant to determine obligations.

Ms. Fannon stated the goal is to not add cost now or in the future. There will be no new cost to the City. The grant provides for \$220,000.00 per school, which funds would mostly be for a light at Mack/Beaufait to improve crossing for Mason. Although they are awaiting engineering studies to obtain final costs, she stated that first the plan is to install a traffic light at Beaufait that is expected to exceed \$350,000.00. Secondly, the plan is to improve crossing for Parcels by adding a light at Sunningdale/Vernier.

The Director of Public Safety stated:

- Mack/Beaufait: Need to address the timing of the lights and studies need to show a need for that light. It is a good idea but requires Wayne County's approval. There should not be a crossing at Vernier.
- Parcels: He likes the education piece. There is too much traffic at the school due to small lots causing congestion.

The Chair stated the City Attorney and Administrator need to review the grant, identify costs, provide assurances there are no added costs down the line, and identify what obligations the grant imposes.

The City Attorney stated October 14, 2020, is the due date for applications to be submitted. The City would act as the fiduciary. If the City denies moving forward with the project, the City cannot accept the funds.

Ms. Fannon clarified that the grant does not cover the City's Crossing Guard costs but it does cover Cross Captains, which are not employees of the City.

There was a consensus of the Committee to authorize the City Attorney and Administrator to review the grant and be prepared to address it next week. The Chair stated a stand-alone Committee-of-the-Whole meeting is to be scheduled following City Council on September 21, 2020. Ms. Fannon was asked to provide exactly what will happen in the City. This item is to remain on the Committee-of-the-Whole agenda.

Nobody wished to be heard under New Business.

Nobody wished to be heard under Public Comment.

Motion by Bryant, seconded by Koester, that the meeting of the Committee-of-the-Whole be adjourned at 9:33 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor

Commission agreed
8/12/20

5D

RECEIVED

FEB 18 2020

CITY OF GROSSE POINTE WOODS

**Beautification Advisory Commission
Grosse Pointe Woods Cook School House
20025 Mack Plaza Dr., Grosse Pointe Woods
Meeting – February 12, 2020 – 7:00 p.m.**

Present: Arslanian, Casinelli, Hage, R. Koester, McCarthy, Martin-Marshall, Miller, Ragland, Reiter, Spreder, Stephens, Stewart

Excused: Medura, Sauter

Not Excused: Hess

Also Present: Gafa, M. Koester, McMullen

Call to Order: The meeting was called to order by Chairperson, McCarthy at 7:00 p.m.

Minutes: The January 8, 2020 minutes were distributed and reviewed.

Motion by Casinelli, seconded by Stephens, to approve the January 8, 2020 minutes as presented.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Hage, R. Koester, McCarthy, Martin-Marshall, Miller, Ragland, Reiter, Spreder, Stephens, Stewart

No: none

Excused: Medura, Sauter

Not Excused: Hess

Treasurer's Report: Stewart presented the treasurers report and advised the Commission of the status quo budget.

Motion by Stephens, seconded by Martin-Marshall to approve the report as presented.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Hage, R. Koester, McCarthy, Martin-Marshall, Miller, Ragland, Reiter, Spreder, Stephens, Stewart

No: none

Excused: Medura, Sauter

Not Excused: Hess

Motion by Stephens, seconded by Hage for City Council to approve the Beautification Advisory Commissions 2020 budget for \$3,300.00 as submitted (reference attached FY 2020 budget).

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Hage, R. Koester, McCarthy, Martin-Marshall, Miller, Ragland, Reiter, Spreder, Stephens, Stewart

No: none

Excused: Medura, Sauter

Not Excused: Hess

Chairperson's Report: McCarthy presented chairperson report. Discussed with committee volunteering with Avenue in the Woods and membership with Southeastern Michigan Beautification Council. Casinelli volunteered to be SEMBC representative.

Awards Program: Stephens update committee on 2020 Awards Program. Lochmoor Club has been reserved for 2020 awards night.

Flower Sale: Martin-Marshall updated the committee on the 2020 Flower Sale. 2020 Flower Sale to be held May 8 & 9, 2020. Delivery May 6, 2020.

Council Report: M. Koester presented council report.

Old Business: None

New Business: Motion by Casinelli, seconded by Stewart to approve the following officers for the 2020 term:

Chair: D. McCarthy

Vice Chair: L. Stephens

Recording Secretary: R. Koester

Corresponding Secretary: C. Sauter

Treasurer: M. Stewart

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Hage, R. Koester, McCarthy, Martin-Marshall, Miller, Ragland, Reiter, Spreder, Stephens, Stewart

No: none

Excused: Medura, Sauter

Not Excused: Hess

Motion by Casinelli, seconded by Martin-Marshall to adjourn the Beautification Advisory Commission meeting at 7:45 pm.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Hage, R. Koester, McCarthy, Martin-Marshall, Miller, Ragland, Reiter, Spreder, Stephens, Stewart

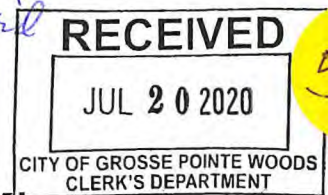
No: none

Excused: Medura, Sauter

Not Excused: Hess

Respectfully submitted,
Rachelle Koester

Commission April 9/15/20



Citizen's Recreation Commission Meeting Minutes

Meeting of the Citizen's Recreation Commission was held on July 14, 2020 at Grosse Pointe Woods, Michigan.

CALLED TO ORDER: 7:03

PRESENT:

Angela Brown
Lindsey Fratarolli
Gib Heim
Barb Janutol
Tom Jerger
Mark Miller
Tony Rennpage
Sarah Seger
Amanda York

ABSENT:

ALSO PRESENT:

Art Bryant and Nicole Gerhart

Adjustment to the Agenda:

Change acceptance of minutes from "February 2020 Minutes" to the "March 2020 minutes".

Acceptance of the corrected July 2020 Agenda:

Yes: Brown, Heim, Fratarolli, Janutol, Jerger, Miller, Rennpage, Seger, and York.
No: None
Absent: None

Motion to accept the minutes from March 10, 2020 by Mark Miller and seconded by Gib Heim.

Yes: Brown, Heim, Fratarolli, Janutol, Jerger, Miller, Rennpage, Seger, and York.
No: None
Absent: None

SUPERVISOR'S REPORT:

- The Recreation Department was shut down from approximately the middle of March until the middle of June.
- Use of park passes from 2019 has been extended. 2020 passes are again being processed. Temporary passes good through Labor Day, were issued if no picture was on file.
- The Community Center is not open for events. Hopefully booking can start up again after the first of the year.
- Pool entry can be booked on line. Pre-screening is also done on line prior to entry. Residents can book 3 sessions per week. So far, this procedure has worked out fine.
- A half hour between sessions is reserved for cleaning.

COUNCIL MEETING REPORT:

- Councilman Art Bryant reported on the status of the DIA Inside Out program. The delay for set up is due to the lack of paperwork regarding insurance and contracts.
- He also reminded members that he is not a voting member of the Commission and thus remains quiet during vote taking.

OLD BUSINESS:

- Since our April meeting was cancelled, our request for additional funds during the March meeting was not addressed in the 20/21 City budget. Our minutes from March were not accepted until today.
- Our budget for Winter Fest must be met with the allotted dollars in the new budget. Per our discussion, we feel we can still run the same components at Winterfest activities. Hopefully, the corona virus shutdown will be lifted for this event.
- Planning for the Winter Fest will continue at the September meeting.
 - Barb will contact the petting zoo folks to discuss the viability of their participation. They were already booked this past January for the 2021 Winter Fest.
 - Amanda will contact the Princess group.
 - Angela will contact the DJ and Photo Booth folks. She will also research a new magician that she experienced at a library program.

NEW BUSINESS

- A discussion ensued as to possible activities that residents could participate in as a family on a given day/week.
- Some examples discussed were fishing, scavenger hunts, coloring books, painting rocks, decorating bikes, decorating sidewalks and window contests.
- More discussion will take place at the September meeting.

- Amanda will touch base with the DIA to discuss the likelihood of the Inside Out program actually happening this year or if it can be postponed until next year.

ADJOURNMENT:

Motion was made to adjourn the meeting by Mark Miller and seconded by Gib Heim.

Yes: Brown, Heim, Fratarolli, Janutol, Jerger, Miller, Rennpage, Seger, and York.

No: None

Absent: None

Meeting Adjourned at 8:12 pm.

Respectfully submitted by: Barb Janutol, Secretary of the Grosse Pointe Woods Citizen's Recreation Commission.

Commission Approved
9/2/20 JH

5F

Minutes of the Grosse Pointe Woods Tree Commission Meeting March 4, 2020.

The meeting was called to order by Chairman Chan at 7:30 p.m.

The following members were present:

Tim Butler
Stephen Chan
Maria Galbo
Robert Greening
Peter Groschner
George Hathaway
Paul Lechner
Mary Ellen Meyering
Jeff Profeta
Randy Rennpage

RECEIVED

SEP 16 2020

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

The following members were excused:

Laura Gaskin

The following were also in attendance:

Kenn Gafa, Council Representative

Motion by Lechner, seconded by Groeschner to approve the agenda for the meeting March 4, 2020 passed by the following vote.

Yes: 10 No: 0 Excused: 1

Motion by Rennpage, seconded by Galbo to approve the minutes for the meeting December 4, 2019 as corrected, passed by the following vote.

Yes: 10 No: 0 Excused: 1

Motion by Groeschner, seconded by Butler to approve the minutes for the meeting February 5, 2019, passed by the following vote.

Yes: 10 No: 0 Excused: 1

Treasurer's Report:

Tim Butler presented a draft of the 2020-2021 budget. Changes were made to reflect some higher anticipated costs. The budget now shows expenses of \$2200. A motion was made by Lechner and seconded by Groeschner to submit the budget to the City Treasurer. It passed by the following vote:

Yes: 10 No: 0 Excused: 1

Old Business:

Letters have gone to school Principals and teachers and Commissions members may now contact the teachers to arrange our visits.

Tree bagging will take place at the DPW on Thursday April 16 at 4:00p.m.

The Memorial Tree Ceremony will take place on Wednesday, April 1 at 7:30 p.m. in the Council Chambers. Maria will handle the refreshments and Tim Butler will read the prayer if Mr. McMullen is unable to.

The City was approved as a Tree City USA.

New Business:

George McMullen has resigned from the City Council for health reasons. We will be assigned a new Council Representative. We all wish George the best.

Council representative Kenn Gafa provided an update of current city business.

Motion to adjourn at 8:23 p.m. moved by Galbo, and seconded by Butler, was unanimous.

Submitted by: Mary Ellen Meyering Office Held: Secretary Cell: 313 505 2352




CITY OF GROSSE POINTE WOODS

MEMORANDUM

6A

Date: September 14, 2020

To: Mayor and City Council

From: Cathrene Behrens, Treasurer/Comptroller 

Re: FY 2020 – 21 Liability Insurance Budget Amendment

RECEIVED
SEP 15 2020
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Pursuant to action taken at the City Council meeting held electronically on Monday, September 14, 2020 naming Stevenson Company as the City's provider of liability and property insurance for fiscal year 2020 – 2021, I am requesting the following budget amendments. You may note that some funds have decreased and others have increased and this is the direct result of my analysis of the fund allocation historically used for insurance expense. I have implemented budgeted allocation percentages based upon annual budgeted expenditures in the funds represented in the below table, which I believe to be a fair and equitable representation of potential liability the city could potentially incur during the fiscal year.

FUND	FY 2020 - 21	FY 2020 - 21	FY 2020 - 21	BUDGET LINE	FUND BALANCE
	BUDGET AMOUNT	ALLOCATION	AMENDMENT	NUMBER	TRANSFER ACCOUNT
General Fund - Gen Gov't	\$ 19,250.00	\$ 19,585.07	\$ 19,585.07	101-299-914.000	101-000-699.000
General Fund - Pub Safety	\$ 29,565.00	\$ 26,707.84	\$ 28,207.84	101-349-914.000	DECREASE
General Fund - Pub Works	\$ 5,140.00	\$ 13,225.36	\$ 13,225.36	101-599-914.000	101-000-699.000
General Fund - Parks	\$ 8,879.00	\$ 6,053.08	\$ 6,053.08	101-799-914.000	DECREASE
Major Road Fund	\$ 7,710.00	\$ 3,840.93	\$ 3,840.93	202-482-914.000	DECREASE
Local Road Fund	\$ 6,731.00	\$ 6,493.69	\$ 6,493.69	203-482-914.000	DECREASE
Solid Waste Fund	\$ 4,895.00	\$ 7,786.79	\$ 7,786.79	226-528-914.000	226-000-395.000
911 Emergency Fund	\$ 6,425.00	\$ 522.98	\$ 522.98	261-650-914.000	DECREASE
Grosse Gratiot Drain Fund	\$ 10,256.00	\$ 15,977.15	\$ 15,977.15	365-993-914.000	365-000-395.000
Parking Fund	\$ 1,620.00	\$ 4,847.17	\$ 4,847.17	585-569-914.000	585-000-395.000
Water/Sewer Fund	\$ 10,280.00	\$ 48,108.72	\$ 48,108.72	592-536-914.000	592-000-395.000
Boat Dock Fund	\$ 5,128.00	\$ 659.14	\$ 659.14	594-785-914.000	DECREASE
Motor Vehicle Fund	\$ 6,425.00	\$ 6,136.08	\$ 6,136.08	640-851-914.000	DECREASE
TOTALS	\$ 122,304.00	\$ 159,944.00			

It is my recommendation to approve the budget amendments as presented for fiscal year 2020 – 2021 for the city's annual liability insurance premium.

Thank you.

RECEIVED

SEP 15 2020

7A

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



43422 West Oaks Drive, Suite 300
Novi, MI 48377

248.650.2736 / MAIN

248.650.2740 / TAX

800.761.8895 / TOLL FREE

Stevenson Company

Account Statement

September 14, 2020

Named Insured: City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Coverage Document	Policy Number	Policy Dates	Contract Cost
U.S. Specialty Insurance	PKG-81510016	10-01-2020/2021	\$ 143,030.00
Michigan Catastrophic Claims Administration			6,000.00
Cyber Liability			10,914.00
Total Contract Cost:			\$ 159,944.00

The charges listed above have been provided to clarify the services provided and charges by the Stevenson Company. As you know, we have been an active partner with Branch County Fair working in many ways to help evaluate and manage potential risks, as well as arranging for comprehensive cost-effective coverage. In the past, we have sent an invoice for a single fee that included our program's charge for risk management services and other services including insurance premiums. The breakdown above is provided to keep you fully informed.

Contract Due Date: **October 1, 2020**

248-832-5730

Please make check payable to

Stevenson Company
Attn: Bob Bucko
43422 West Oaks Drive, # 300
Novi, Michigan 48377

City of Grosse Pointe Woods

Premium Summary

- I. Comprehensive General Liability - Included
- II. Wrongful Acts Liability (E&O) – Included
- III. Employment Practices Liability (EPLI) – Included
- IV. Law Enforcement Liability - Included
- V. Vehicle Liability & Physical Damage – Included
- VI. Cyber Liability Coverage - Included
- VII. Real and Personal Property Coverage – Included
- VIII. Scheduled and Unscheduled Property - Included
- IX. Crime and Bond Coverage – Included

Total Annual Contract Cost..... \$ 159,944.00

Acceptance: Bruce Smith
Bruce Smith, City Administrator

9/15/2020
Date



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS

51301 Schoenherr Road
Shelby Township, MI 48315

586.726.1234
www.aewinc.com

7B

RECEIVED

September 8, 2020

SEP 15 2020

PO #19-45741

AEW PROJECT #0160-0417

Cathy Behrens

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

592-537-977.300

\$ 381,613.05

City of Grosse Pointe Woods

\$ 381,613.05

20025 Mack Avenue

9/8/2020

Grosse Pointe Woods, Michigan 48236-2397

C. Behrens

Reference: Bournemouth Water Main Replacement

City of Grosse Pointe Woods

AEW Project No. 0160-0417

B. Smith 9/15/2020

Dear Ms. Behrens:

Enclosed please find Construction Pay Estimate No. 1 for the above referenced project. For work performed through August 30, 2020 we recommend issuing payment for the **Net Earnings this Period (see Page 3)** in the amount of **\$381,613.05** to Fontana Construction Services, 6340 Sims Drive, Sterling Heights, MI 48313

If you have questions or require additional information, please contact our office.

Sincerely,

[Signature]
Ross T. Wilberding, PE
Project Manager

cc: Bruce Smith, City Administrator
Frank Schulte, Director of Public Services
Jeanne Duffy
Susan Como
Fontana Construction Services



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

9/8/2020 10:40 AM

FieldManager 5.3c

Contract: .0160-0417, Bournemouth Water Main Replacement

Estimate No.	Estimate Date	Entered By	Estimate Type	Managing Office
1	8/30/2020	Michelle Ankawi	Semi-Monthly	Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed		Construction Started Date	Prime Contractor Fontana Construction, Inc. 6340 Sims Drive Sterling Heights MI 48313	

Comments

Current Contract Amount: \$850,658.10

% Completed: 50%

Item Usage Summary

Project: Bournemouth, Bournemouth, Raymond & Linville

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Driveway, Rem	Syd	2047011	0040	0040	00	000	0.660	9.00	\$5.94
_ Fire Hydrant Assembly	Ea	8237050	0270	0270	00	000	5.000	5,100.00	\$25,500.00
_ Gate Box, Rem	Ea	8237050	0275	0275	00	000	1.000	500.00	\$500.00
_ Gate Well Cover, GPW	Ea	8237050	0280	0280	00	000	4.000	488.00	\$1,952.00
_ Temporary Water Service	LS	8237051	0315	0315	00	000	1.000	20,000.00	\$20,000.00
_ Traffic Control, Bournemouth, Linville, Raymond	LS	8127051	0175	0175	00	000	1.000	2,500.00	\$2,500.00
_ Water Main Connection, 12 inch	Ea	8237050	0295	0295	00	000	1.000	2,300.00	\$2,300.00
_ Water Main Connection, 8 inch	Ea	8237050	0300	0300	00	000	2.000	2,100.00	\$4,200.00
_ Water Main, HDPE, DR11, 8 inch, Pipe Bur st	Ft	8237001	0260	0260	00	000	2,880.000	95.00	\$273,600.00
_ Water Serv, Modified	Ea	8237050	0305	0305	00	000	58.000	580.00	\$33,640.00
Driveway, Nonreinf Conc, 6 inch	Syd	8010005	0130	0130	00	000	1.500	50.00	\$75.00
Gate Valve, 8 inch	Ea	8230062	0200	0200	00	000	5.000	2,000.00	\$10,000.00
Gate Well, 60 inch dia	Ea	8230360	0240	0240	00	000	5.000	2,900.00	\$14,500.00
Gate Well, Rem	Ea	8230076	0210	0210	00	000	5.000	475.00	\$2,375.00
Hydrant, Rem	Ea	8230091	0215	0215	00	000	2.000	475.00	\$950.00
Mobilization, Max 3%	LS	1500001	0010	0010	00	000	1.000	24,000.00	\$24,000.00
Pavt Repr, Nonreinf Conc, 7 inch	Syd	6030042	0120	0120	00	000	13.300	55.00	\$731.50
Pavt Repr, Rem	Syd	6030080	0125	0125	00	000	7.100	10.00	\$71.00
Sidewalk, Rem	Syd	2040055	0035	0035	00	000	19.340	9.00	\$174.06
Tree, Rem, 37 inch or Larger	Ea	2020003	0020	0020	00	000	3.000	2,000.00	\$6,000.00
Tree, Rem, 6 inch to 18 inch	Ea	2020004	0025	0025	00	000	1.000	500.00	\$500.00



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

9/8/2020 10:40 AM

FieldManager 5.3c

Item Usage Summary

Project: Bournemouth, Bournemouth, Raymond & Linville

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Water Main, 12 inch, Cut and Plug	Ea	8230134	0225	0225	00	000	1.000	440.00	\$440.00
Subtotal for Category 0000:									\$424,014.50
Subtotal for Project Bournemouth:									\$424,014.50
Total Estimated Item Payment:									\$424,014.50

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
Bournemouth, Bournemouth, Raymond & Linville	0001	\$424,014.50	\$0.00	\$424,014.50
Voucher Total:				\$424,014.50

Summary

Current Voucher Total:	\$424,014.50	Earnings to date:	\$424,014.50
-Current Retainage:	\$42,401.45	- Retainage to date:	\$42,401.45
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$381,613.05	Net Earnings to date:	\$381,613.05
		- Payments to date:	\$0.00
		Net Earnings this period:	\$381,613.05

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Resse T. Wilberding, PE

9/8/2020

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 1

9/8/2020 10:40 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Contract: .0160-0417, Bournemouth Water Main Replacement

Project: Bournemouth, Bournemouth, Raymond & Linville

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Audio Visual Record of the Construction Influence Area	1027051		1.000 LS		0.000			3,750.00000	
0010	Mobilization, Max 3%	1500001		1.000 LS	1.000	1.000	1.000	100%	24,000.00000	\$24,000.00
0015	Tree, Rem, 19 inch to 36 inch	2020002		23.000 Ea		0.000			1,200.00000	
0020	Tree, Rem, 37 inch or Larger	2020003		2.000 Ea	3.000	3.000	3.000	150%	2,000.00000	\$6,000.00
0025	Tree, Rem, 6 inch to 18 inch	2020004		9.000 Ea	1.000	1.000	1.000	11%	500.00000	\$500.00
0030	Curb and Gutter, Rem	2040020		75.000 Ft		0.000			20.00000	
0035	Sidewalk, Rem	2040055		300.000 Syd	19.340	19.340	19.340	6%	9.00000	\$174.06
0040	_ Driveway, Rem	2047011		400.000 Syd	0.660	0.660	0.660	0%	9.00000	\$5.94
0045	_ Subgrade Undercutting, Modified	2057021		50.000 Cyd		0.000			40.00000	
0050	_ Subgrade Undercutting, Special	2057021		50.000 Cyd		0.000			30.00000	
0055	Ero Con, Inlet Protection, Fabric Drop	2080020		16.000 Ea		0.000			90.00000	
0060	Aggregate Base, 6 inch	3020016		250.000 Syd		0.000			9.00000	
0065	Maintenance Gravel	3060020		350.000 Ton		0.000			20.00000	
0070	_ External Structure Wrap, 18 inch	4027050		2.000 Ea		0.000			600.00000	
0075	Dr Structure Cover, Adj, Case 2	4030006		4.000 Ea		0.000			350.00000	
0080	Dr Structure, Adj, Add Depth	4030280		12.000 Ft		0.000			1.00000	
0085	_ Catch Basin Cover, Restricted, GPW	4037050		4.000 Ea		0.000			501.00000	
0090	_ Combined Manhole Cover, GPW	4037050		1.000 Ea		0.000			488.00000	
0095	_ Storm Manhole Cover, GPW	4037050		1.000 Ea		0.000			488.00000	
0100	Hand Patching	5010025		20.000 Ton		0.000			170.00000	
0105	Joint, Expansion, E2	6020207		50.000 Ft		0.000			20.00000	
0110	Joint, Expansion, Erg	6030021		50.000 Ft		0.000			20.00000	
0115	Lane Tie, Epoxy Anchored	6030030		800.000 Ea		0.000			5.00000	
0120	Pavt Repr, Nonreinf Conc, 7 inch	6030042		295.000 Syd	13.300	13.300	13.300	5%	55.00000	\$731.50
0125	Pavt Repr, Rem	6030080		295.000 Syd	7.100	7.100	7.100	2%	10.00000	\$71.00
0130	Driveway, Nonreinf Conc, 6 inch	8010005		400.000 Syd	1.500	1.500	1.500	0%	50.00000	\$75.00
0135	Driveway, Nonreinf Conc, 8 inch	8010007		25.000 Syd		0.000			58.00000	
0140	Curb and Gutter, Conc, Det F1	8020035		75.000 Ft		0.000			25.00000	

Contract: .0160-0417

Estimate: 1

Page 1 of 6



Construction Pay Estimate Amount Balance Report

Estimate: 1

9/8/2020 10:40 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: Bournemouth, Bournemouth, Raymond & Linville

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0145	Detectable Warning Surface	8030010		25.000 Ft		0.000			40.00000	
0150	Curb Ramp Opening, Conc	8030030		35.000 Ft		0.000			25.00000	
0155	Sidewalk Ramp, Conc, 4 inch	8030034		250.000 Sft		0.000			5.00000	
0160	Sidewalk Ramp, Conc, 6 inch	8030036		400.000 Sft		0.000			6.00000	
0165	Sidewalk, Conc, 4 inch	8030044		1,800.000 Sft		0.000			4.50000	
0170	Sidewalk, Conc, 6 inch	8030046		250.000 Sft		0.000			4.75000	
0175	_ Traffic Control, Bournemouth, Linville, Raymond	8127051		1.000 LS	1.000	1.000	1.000	100%	2,500.00000	\$2,500.00
0180	_ Proposed Trees	8157050		42.000 Ea		0.000			500.00000	
0185	Sodding	8160055		3,250.000 Syd		0.000			5.00000	
0190	Topsoil Surface, Furn, 3 inch	8160061		3,250.000 Syd		0.000			4.00000	
0195	Water Sodding/Seeding	8160090		79.000 Unit		0.000			75.00000	
0200	Gate Valve, 8 inch	8230062		5.000 Ea	5.000	5.000	5.000	100%	2,000.00000	\$10,000.00
0205	Gate Valve, 12 inch	8230064		1.000 Ea		0.000			2,950.00000	
0210	Gate Well, Rem	8230076		6.000 Ea	5.000	5.000	5.000	83%	475.00000	\$2,375.00
0215	Hydrant, Rem	8230091		7.000 Ea	2.000	2.000	2.000	29%	475.00000	\$950.00
0220	Water Main, 8 inch, Cut and Plug	8230132		2.000 Ea		0.000			327.00000	
0225	Water Main, 12 inch, Cut and Plug	8230134		1.000 Ea	1.000	1.000	1.000	100%	440.00000	\$440.00
0230	Water Serv	8230240		5.000 Ea		0.000			800.00000	
0235	Water Serv, Long	8230245		5.000 Ea		0.000			1,500.00000	
0240	Gate Well, 60 inch dia	8230360		6.000 Ea	5.000	5.000	5.000	83%	2,900.00000	\$14,500.00
0245	Water Shutoff, Adj, Case 2	8230422		4.000 Ea		0.000			100.00000	
0250	Gate Box, Adj, Case 2	8230432		1.000 Ea		0.000			200.00000	
0255	_ Irrigation Pipe, Furn and Install	8237001		650.000 Ft		0.000			0.01000	
0260	_ Water Main, HDPE, DR11, 8 inch, Pipe Bur st	8237001		3,200.000 Ft	2,880.000	2,880.000	2,880.000	90%	95.00000	\$273,600.00
0265	_ Water Main, Remove	8237001		20.000 Ft		0.000			10.00000	
0270	_ Fire Hydrant Assembly	8237050		7.000 Ea	5.000	5.000	5.000	71%	5,100.00000	\$25,500.00
0275	_ Gate Box, Rem	8237050		1.000 Ea	1.000	1.000	1.000	100%	500.00000	\$500.00
0280	_ Gate Well Cover, GPW	8237050		6.000 Ea	4.000	4.000	4.000	67%	488.00000	\$1,952.00

Contract: .0160-0417

Estimate: 1

Page 2 of 6



Construction Pay Estimate Amount Balance Report

Estimate: 1

9/8/2020 10:40 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: Bournemouth, Bournemouth, Raymond & Linville

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0285	_ Sprinkler Head	8237050	100.000	Ea		0.000			0.01000	
0290	_ Sprinkler Head, Adj	8237050	10.000	Ea		0.000			0.01000	
0295	_ Water Main Connection, 12 inch	8237050	1.000	Ea	1.000	1.000	1.000	100%	2,300.00000	\$2,300.00
0300	_ Water Main Connection, 8 inch	8237050	2.000	Ea	2.000	2.000	2.000	100%	2,100.00000	\$4,200.00
0305	_ Water Serv. Modified	8237050	105.000	Ea	58.000	58.000	58.000	55%	580.00000	\$33,640.00
0310	_ Water Serv. Special	8237050	5.000	Ea		0.000			2,980.00000	
0315	_ Temporary Water Service	8237051	1.000	LS	1.000	1.000	1.000	100%	20,000.00000	\$20,000.00
0320	_ Rubbish Pickup	8507051	1.000	LS		0.000			1.00000	

Subtotal for Category 0000: 424014.50

Subtotal for Project Bournemouth: 424014.50

Project: Easement WMs,

Category: 0001, Saddle Ln-Cook

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0325	Sidewalk, Rem	2040055	20.000	Syd		0.000			9.00000	
0330	Ero Con, Inlet Protection, Fabric Drop	2080020	2.000	Ea		0.000			90.00000	
0335	Lane Tie, Epoxy Anchored	6030030	25.000	Ea		0.000			5.00000	
0340	Pavt Repr, Nonreinf Conc, 7 inch	6030042	75.000	Syd		0.000			55.00000	
0345	Pavt Repr, Rem	6030080	75.000	Syd		0.000			10.00000	
0350	Sidewalk, Conc, 4 inch	8030044	150.000	Sft		0.000			4.50000	
0355	_ Traffic Control, Saddle Ln	8127051	1.000	LS		0.000			2,500.00000	
0360	Sodding	8160055	250.000	Syd		0.000			5.00000	
0365	Topsoil Surface, Furn, 3 inch	8160061	250.000	Syd		0.000			4.00000	
0370	Water, Sodding/Seeding	8160090	7.000	Unit		0.000			75.00000	
0375	Gate Valve, 8 inch	8230062	1.000	Ea		0.000			2,000.00000	
0380	Gate Well, Rem	8230076	1.000	Ea		0.000			475.00000	

Contract: .0160-0417

Estimate: 1

Page 3 of 6



Construction Pay Estimate Amount Balance Report

Estimate: 1

9/8/2020 10:40 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: Easement WMs,

Category: 0001, Saddle Ln-Cook

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0385	Water Main, 8 inch, Cut and Plug	8230132		2.000 Ea		0.000			327.00000	
0390	Gate Well, 60 inch dia	8230360		1.000 Ea		0.000			2,900.00000	
0395	Water Main, HDPE, DR11, 8 inch, Pipe Bur st	8237001		230.000 Ft		0.000			95.00000	
0400	Gate Well Cover, GPW	8237050		1.000 Ea		0.000			488.00000	
0405	Water Main Connection, 8 inch	8237050		2.000 Ea		0.000			2,100.00000	
0410	Water Serv, Modified	8237050		2.000 Ea		0.000			580.00000	

Subtotal for Category 0001: 0

Category: 0002, Lakeshore-Shoreham

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0415	Ero Con, Inlet Protection, Fabric Drop	2080020		4.000 Ea		0.000			90.00000	
0420	Lane Tie, Epoxy Anchored	6030030		50.000 Ea		0.000			5.00000	
0425	Pavt Repr, Nonreinf Conc, 7 inch	6030042		40.000 Syd		0.000			55.00000	
0430	Pavt Repr, Rem	6030080		40.000 Syd		0.000			10.00000	
0435	Traffic Control, Lakeshore	8127051		1.000 LS		0.000			2,500.00000	
0440	Sodding	8160055		250.000 Syd		0.000			5.00000	
0445	Topsoil Surface, Furn, 3 inch	8160061		250.000 Syd		0.000			4.00000	
0450	Water, Sodding/Seeding	8160090		7.000 Unit		0.000			75.00000	
0455	Water Main, 6 inch, Cut and Plug	8230131		2.000 Ea		0.000			287.00000	
0460	Water Main, HDPE, DR11, 6 inch, Pipe Bur st	8237001		295.000 Ft		0.000			90.00000	
0465	Water Main Connection, 6 inch	8237050		2.000 Ea		0.000			2,100.00000	

Subtotal for Category 0002: 0

Contract: .0160-0417

Estimate: 1

Page 4 of 6



Construction Pay Estimate Amount Balance Report

Estimate: 1

9/8/2020 10:40 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: Easement WMs,

Category: 0003, S. Renaud

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0470	Sidewalk, Rem	2040055	15.000	Syd		0.000			9.00000	
0475	Exploratory Investigation, Vertical	2040080	7.000	Ft		0.000			125.00000	
0480	_ Driveway, Rem	2047011	25.000	Syd		0.000			9.00000	
0485	Ero Con, Inlet Protection, Fabric Drop	2080020	6.000	Ea		0.000			90.00000	
0490	Lane Tie, Epoxy Anchored	6030030	50.000	Ea		0.000			5.00000	
0495	Pavt Repr, Nonreinf Conc, 7 inch	6030042	40.000	Syd		0.000			55.00000	
0500	Pavt Repr, Rem	6030080	40.000	Syd		0.000			10.00000	
0505	Driveway, Nonreinf Conc, 6 inch	8010005	25.000	Syd		0.000			50.00000	
0510	Sidewalk, Conc, 4 inch	8030044	150.000	Sft		0.000			4.50000	
0515	Sidewalk, Conc, 6 inch	8030046	100.000	Sft		0.000			4.75000	
0520	_ Traffic Control, S. Renaud	8127051	1.000	LS		0.000			2,500.00000	
0525	Sodding	8160055	250.000	Syd		0.000			5.00000	
0530	Topsoil Surface, Furn, 3 inch	8160061	250.000	Syd		0.000			4.00000	
0535	Water, Sodding/Seeding	8160090	7.000	Unit		0.000			75.00000	
0540	Gate Valve, 6 inch	8230061	1.000	Ea		0.000			1,610.00000	
0545	Gate Well, Rem	8230076	1.000	Ea		0.000			475.00000	
0550	Water Main, 6 inch, Cut and Plug	8230131	1.000	Ea		0.000			287.00000	
0555	Water Main, 8 inch, Cut and Plug	8230132	1.000	Ea		0.000			327.00000	
0560	Gate Well, 60 inch dia	8230360	1.000	Ea		0.000			2,900.00000	
0565	_ Water Main, HDPE, DR11, 6 inch, Pipe Bur st	8237001	345.000	Ft		0.000			90.00000	
0570	_ Gate Well Cover, GPW	8237050	1.000	Ea		0.000			488.00000	
0575	_ Water Main Connection, 6 inch	8237050	1.000	Ea		0.000			2,100.00000	



Construction Pay Estimate Amount Balance Report

Estimate: 1

Anderson, Eckstein and Westrick, Inc.

9/8/2020 10:40 AM

FieldManager 5.3c

Project: Easement WMs,

Category: 0003, S. Renaud

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0580	_ Water Main Connection, 8 inch	8237050		1.000 Ea		0.000			2,100.00000	

Subtotal for Category 0003: 0

ubtotal for Project Easement WMs: 0

Percentage of Contract Completed(curr): 50%

(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$424,014.50

Total Amount Earned To Date: \$424,014.50



MCKENNA

RECEIVED

SEP 15 2020

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

7C

Mr. Bruce Smith
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

September 9, 2020

Invoice No: 21849 - 28

PO #20-45837
101-180-818.000
09-09-2020

Project 21849 Grosse Pointe Woods Building Services

Professional Services from August 1, 2020 to August 31, 2020

Monthly Retainer

Conduct Plumbing and Mechanical Inspections as directed by the City.

C. Behrens
Bruce Smith 9/9/2020

Total

1,500.00

\$1,500.00

INSPECTIONS OVER 30 PER MONTH

Inspection Services - Per Inspection

27.0 inspection @ 55.00

1,485.00

Subtotal

\$1,485.00

Invoice Total

\$2,985.00

THANK YOU. Please remit to above address and indicate project number on voucher.

Email: cbehrens@gpwmi.us

Here Int 9-10-20



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

RECEIVED

CITY OF GROSSE POINTE WOODS **SEP 15 2020**
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2819
**CITY OF GROSSE POINTE WOODS
 CLERKS DEPARTMENT**

September 8, 2020
 Project No: 0160-0408-0
 Invoice No: 0127735

PO 19-45443
202-451-974.803
09-08-2020
\$11,770.75

Project 0160-0408-0 VERNIER RD RESURFACING - FAIRWAY TO ECL
 P.O. 18-45021 (78,000.00)
 P.O. 19-45443 (179,903.66)

Professional Services from July 20, 2020 to August 16, 2020

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
TEAM LEADER			
SMITH, BRADLEY	3.50	83.50	292.25
Material review for negative quantities to P1 and S2			
ENGINEERING AIDE III			
MILLER, THOMAS	.50	70.00	35.00
File plans and specs.			
SWITZER, BRIDGET	.10	70.00	7.00
2124s			
SWITZER, BRIDGET	.70	70.00	49.00
CPE notice to contractor / Needs List Prep / concrete Review Planning / Rev IDRs / 2124s			
SWITZER, BRIDGET	.10	70.00	7.00
Document Filing in Paper File			
SWITZER, BRIDGET	1.70	70.00	119.00
File review request to TSC / CM 006 Processing / Draft Pay Estimate 014 / Payroll review / Follow-up on CPEs			
SWITZER, BRIDGET	2.20	70.00	154.00
Internal File Review			
SWITZER, BRIDGET	.50	70.00	35.00
Pay Estimate Processing / Document Processing			
SWITZER, BRIDGET	.90	70.00	63.00
Prep for Pay Estimate & Revised Draft / CPE review / Cipparrone WRI review & processing / LCP Tracker processing			
SWITZER, BRIDGET	.10	70.00	7.00
Processing 1120			
SWITZER, BRIDGET	.60	70.00	42.00
WRI Signature verification / Pay Estimate Processing			
SENIOR PROJECT ENGINEER			
VIGNERON, MICHAEL	1.00	103.00	103.00
Contract Administration			
VIGNERON, MICHAEL	.50	103.00	51.50
Contract Administration / Final Close Out			
VIGNERON, MICHAEL	.50	103.00	51.50
Contract Administration / Pay Estimate / WRIs / Project Closeout			
VIGNERON, MICHAEL	1.50	103.00	154.50

C. Bickel
[Signature]
 9/15/2020

Project	0160-0408-0	VERNIER RD RESURFACING - FAIRWAY TO ECL	Invoice	0127735
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Contract Administration / Project Closeout				
Totals	14.40		1,170.75	
Total Labor				1,170.75

Reimbursable Expenses

REIMB. MISC. EXPENSE				
7/28/2020	OLSSON	Invoice #354260	10,600.00	
	Total Reimbursables		10,600.00	10,600.00

Billing Limits	Current	Prior	To-Date	
Total Billings	11,770.75	230,383.40	242,154.15	
Limit			257,903.00	
Remaining			15,748.85	
		Total this Invoice		\$11,770.75

Outstanding Invoices

Number	Date	Balance
0127454	8/10/2020	1,727.50
0127455	8/7/2020	1,496.00
Total		3,223.50

Invoice

601 P St Suite 200
PO Box 84608
Lincoln, NE 68501-4608
Tel 402.474.6311, Fax 402.474.5063

Anderson Eckstein and Westrick Inc
51301 Schoenherr Rd
Shelby Township, MI 48315-2733

olsson

April 03, 2020

Invoice No: 354260

Invoice Total \$10,600.00

Olsson Project # 020-0314 AEW Inc. 2020 CWI Inspections
Professional services rendered through March 7, 2020.

Phase 101 Vernier Rd./Grosse Pointe Woods - CWI Inspections

Unit Billing

Trip Charge

1 Trip @ \$2650/Trip	2,650.00	
1 Trip @ \$2650/Trip	2,650.00	
1 Trip @ \$2650/Trip	2,650.00	
1 Trip @ \$2650/Trip	2,650.00	
Total Units	10,600.00	10,600.00

Total this Phase \$10,600.00

AMOUNT DUE THIS INVOICE \$10,600.00

Authorized By: Scott Finke

INVOICE PAYMENT IS REQUESTED WITHIN 30 DAYS



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

RECEIVED
 SEP 15 2020
 CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

September 8, 2020

Project No: 0160-0411-0

Invoice No: 0127736

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0411-0 2019 SEWER STRUCTURE REHABILITATION
 P.O. 19-45216 - (43,000)
 P.O. 19-45445 - (111,000)

Professional Services from July 20, 2020 to August 16, 2020

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
GRADUATE ENG/SUR/ARC	1.50	83.50	125.25
TEAM LEADER	2.00	83.50	167.00
ENGINEERING AIDE III	3.10	70.00	217.00
ENGINEERING AIDE II	2.10	62.00	130.20
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE II	2.00	62.00	124.00
Totals	10.70		763.45
Total Labor			763.45

Billing Limits	Current	Prior	To-Date
Total Billings	763.45	151,573.68	152,337.13
Limit			154,000.00
Remaining			1,662.87

Total this Invoice \$763.45

Outstanding Invoices

Number	Date	Balance
0127449	8/10/2020	2,030.25
0127456	8/7/2020	3,167.25
Total		5,197.50

PO #19-45445
 202-451-974.201 \$6.88
 203-451-974.201 \$144.44
 592-537-975.401 \$97.94
 592-537-976.001 \$514.19
\$763.45

9/8/2020

C. Behrens
FS *Sam Smith* 9/15/2020

Please include the project number and invoice number on your check.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

September 8, 2020

Project No: 0160-0413-0

Invoice No: 0127737

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

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CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Project 0160-0413-0 2019 SEWER MAIN CUT REPAIR PROGRAM
 P.O. 19-45637 - (106,000)

Professional Services from July 20, 2020 to August 16, 2020

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
GRADUATE ENG/SUR/ARC	3.50	83.50	292.25
TEAM LEADER	3.00	83.50	250.50
ENGINEERING AIDE III	1.00	70.00	70.00
ENGINEERING AIDE II	2.10	62.00	130.20
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE II	14.00	62.00	868.00
DATABASE			
ENGINEERING AIDE III	19.00	70.00	1,330.00
BASE MAPS			
GRADUATE ENG/SUR/ARC	13.50	83.50	1,127.25
Totals	56.10		4,068.20
Total Labor			4,068.20

Billing Limits	Current	Prior	To-Date
Total Billings	4,068.20	79,026.85	83,095.05
Limit			106,000.00
Remaining			22,904.95

Total this Invoice \$4,068.20

Outstanding Invoices

Number	Date	Balance
0127450	8/10/2020	1,756.75
0127457	8/7/2020	374.50
Total		2,131.25

PO #19-45637
592-537-976.00 **\$4,068.20**
9/8/2020

Adrian
FS

Bruce Smith **9/15/2020**

Please include the project number and invoice number on your check.



ANDERSON, ECKSTEIN & WESTRICK, INC.
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INVOICE

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SEP 15 2020

September 8, 2020

Project No: 0160-0418-0

Invoice No: 0127740

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0418-0 2020-2021 GENERAL ENGINEERING

Professional Services from July 20, 2020 to August 16, 2020

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER	3.00	103.00	309.00
SENIOR PROJECT ENGINEER	11.60	103.00	1,194.80
CONSTRUCTION PLAN DRAFT			
TEAM LEADER	14.00	83.50	1,169.00
PRELIMINARY ENGINEERING			
TEAM LEADER	1.50	83.50	125.25
STRUCTURAL			
SENIOR PROJECT ENGINEER	1.50	103.00	154.50
GENERAL			
LICENSED ENG/SUR/ARC	1.50	103.00	154.50
SENIOR PROJECT ENGINEER	.50	103.00	51.50
Totals	33.60		3,158.55
Total Labor			3,158.55

Billing Limits	Current	Prior	To-Date
Total Billings	3,158.55	0.00	3,158.55
Limit			15,000.00
Remaining			11,841.45

Total this Invoice \$3,158.55

PO #20-45845

GENERAL ENGINEERING

101-441-818.000	\$ 1,052.85
101-444-818.000	\$ 1,052.85
592-537-818.000	\$ 1,052.85
	\$ 3,158.55
	\$ 3,158.55

9/8/2020

C. B. H. S.
FB

B. W. S.
9/15/2020

Please include the project number and invoice number on your check.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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SEP 15 2020

September 8, 2020

Project No: 0160-0425-0

Invoice No: 0127741

CITY OF GROSSE POINTE WOODS

ACCOUNTS PAYABLE

20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0425-0 LFP VEHICULAR BRIDGE REPLACEMENT

PURCHASE ORDER #20-46060

Professional Services from July 20, 2020 to August 16, 2020

Fee

Construction Cost	542,000.00
Fee Percentage	6.90
Total Fee	37,398.00

Percent Complete

30.00 Total Earned

11,219.40

Previous Fee Billing

0.00

Current Fee Billing

11,219.40

Total Fee

11,219.40

Total this Invoice

\$11,219.40

PO #20-46060

401-903-977.109

09-08-2020

Behrens

ES
Bruce Smith
9/17/2020

LFP Vehicular Bridge Replacement
 AEW Project No. 0160-0425
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
DE OLIVEIRA, ROSANA	4	CADD
GAYESKI JR., JOSEPH	4	Survey
GAZAWAY, NATHANIEL	39.5	Design, Engineering
LEIDEKER, RONDA	0.2	Admin
LEONARD, MICHAEL	16.5	Survey
LOCKWOOD, SCOTT	22	Project Oversight, coordination
SCHWARTZ, JOSEPH	14.5	Survey
TRUAX, MICHAEL	4	Survey Oversight
ZAUEL, KEVIN	8.5	Engineering, Oversight
	113.2	

SUBCONSULTANTS

Amount	Description
0	
0	



ANDERSON, ECKSTEIN & WESTRICK, INC.
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SEP 15 2020

September 8, 2020

Project No: 0160-0426-0

Invoice No: 0127742

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0426-0 2020-2021 WATER MAIN REPLACEMENT PROGRA
PURCHASE ORDER #20-46057

Professional Services from July 20, 2020 to August 16, 2020

Fee

Construction Cost	1,898,000.00
Fee Percentage	5.70
Total Fee	108,186.00

Percent Complete	20.00	Total Earned	21,637.20
		Previous Fee Billing	0.00
		Current Fee Billing	21,637.20
		Total Fee	21,637.20

Total this Invoice \$21,637.20

PO #20-46057
592-537-977.310
09-08-2020

C. Beckers
[Signature]
9/15/2020

2020-2021 Water Main Replacement Program
 AEW Project No. 0160-0426
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
BIGELOW, JUSTICE	34	Survey
BIRKETT, CHRISTOPHER	4	Survey
CARPENTER, AARON	20.5	Survey
GAYESKI JR., JOSEPH	10.5	Survey Oversight, project setup
LAGODNA, CARL	41.5	Survey
LOCKWOOD, SCOTT	24.5	Project Oversight, coordination
RIBERAS, JOSEPH	14	Survey
TRUAX, MICHAEL	15.5	Survey Oversight
	164.5	

SUBCONSULTANTS

Amount	Description
0	
0	



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
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CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

September 8, 2020

Project No: 0160-0427-0

Invoice No: 0127743

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0427-0 ROBERT E. NOVITKE COMPLEX GENERATOR
P.O. 20-45809

Professional Services from July 20, 2020 to August 16, 2020

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER	1.00	103.00	103.00
SECRETARIAL			
SECRETARIAL	1.00	33.00	33.00
PRINTS			
ENGINEERING AIDE II	.80	62.00	49.60
SPECIFICATIONS			
LICENSED ENG/SUR/ARC	3.00	103.00	309.00
CONTRACT ADMINISTRATION			
LICENSED ENG/SUR/ARC	8.00	103.00	824.00
MECHANICAL/ELECTRICAL DESIGN			
SENIOR PROJECT ENGINEER	.40	103.00	41.20
GENERAL			
LICENSED ENG/SUR/ARC	1.50	103.00	154.50
Totals	15.70		1,514.30
Total Labor			1,514.30

Billing Limits	Current	Prior	To-Date
Total Billings	1,514.30	16,000.00	17,514.30
Limit			20,000.00
Remaining			2,485.70
Total this Invoice			\$1,514.30

Outstanding Invoices

Number	Date	Balance
0127452	8/10/2020	4,002.60
0127461	8/10/2020	1,761.20
Total		5,763.80

PO #20-45809
420-451-974.201
09-08-2020

C. Behrens

Brian Smith 9/15/2020

Please include the project number and invoice number on your check.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHER ROAD SHELBY TOWNSHIP, MI 48315
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SEP 17 2020

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

September 8, 2020

Project No: 0160-0428-0

Invoice No: 0127744

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0428-0 2020 CONCRETE PAVEMENT REPAIR PROGRAM

PURCHASE ORDER #20-46055

Professional Services from July 20, 2020 to August 16, 2020

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER	10.00	103.00	1,030.00
SECRETARIAL			
SECRETARIAL	5.50	33.00	181.50
PRELIMINARY ENGINEERING			
TEAM LEADER	15.00	83.50	1,252.50
SPECIFICATIONS			
GRADUATE ENG/SUR/ARC	5.00	83.50	417.50
CONTRACT ADMINISTRATION			
GRADUATE ENG/SUR/ARC	5.00	83.50	417.50
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE II	11.00	62.00	682.00
Totals	51.50		3,981.00
Total Labor			3,981.00

Billing Limits	Current	Prior	To-Date
Total Billings	3,981.00	0.00	3,981.00
Limit			134,000.00
Remaining			130,019.00

Total this Invoice \$3,981.00

PO #20-46055

202-451-974.201	\$742.72
203-451-974.201	\$505.05
585-561-978.300	\$1,990.51
592-537-975.401	\$742.72
	\$3,981.00

9/8/2020

C. Behr

James Smith 9/15/2020

Please include the project number and invoice number on your check.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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SEP 15 2020

September 8, 2020

Project No: 0160-0429-0

Invoice No: 0127745

CITY OF GROSSE POINTE WOODS

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

ACCOUNTS PAYABLE

20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0429-0

SEWER REHABILITATION - LINING

PURCHASE ORDER #20-46058

Professional Services from July 20, 2020 to August 16, 2020

Fee

Construction Cost 500,000.00

Fee Percentage 3.00 (Reduced)

Total Fee 15,000.00

Percent Complete

25.00 Total Earned

3,750.00

Previous Fee Billing

0.00

Current Fee Billing

3,750.00

Total Fee

3,750.00

Total this Invoice

\$3,750.00

PO #20-46058

592-537-976.001

09-08-2020

Cyberus

ES
Emm
9/15/2020

Sewer Rehabilitation- Lining
 AEW Project No. 0160-0429
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
BICKHAM, BRENDA	4.5	Administration
LOCKWOOD, SCOTT	7	Project Oversight, Coordination
MARCUS, PATRICK	10.5	Design, Construct Documents
VARICALLI, FRANK	11	Project Oversight, Design
	33	

SUBCONSULTANTS

Amount	Description
0	
0	



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERBERG RD, SHELBY TOWNSHIP, MI 48315
www.aewinc.com (586) 726-1234

INVOICE

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CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

September 8, 2020

Project No: 0160-0430-0

Invoice No: 0127746

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0430-0 SEWER REHABILITATION - OPEN CUT

PURCHASE ORDER #20-46059

Professional Services from July 20, 2020 to August 16, 2020

Fee

Construction Cost	750,000.00
Fee Percentage	6.90
Total Fee	51,750.00

Percent Complete	5.00	Total Earned	2,587.50
		Previous Fee Billing	0.00
		Current Fee Billing	2,587.50
		Total Fee	2,587.50

Total this Invoice \$2,587.50

PO #20-46059
592-537-976.001
09-08-2020

C. Behrens

F.S.

Paul Smith 9/15/2020

Sewer Rehabilitation- Open Cut
 AEW Project No. 0160-0430
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
BICKHAM, BRENDA	2.5	Administration
LOCKWOOD, SCOTT	7.5	Project Oversight, Coordination
MARCUS, PATRICK	5	Design, Construct Documents
VARICALLI, FRANK	9	Project Oversight, Design
	24	

SUBCONSULTANTS

Amount	Description
0	
0	



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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INVOICE

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SEP 15 2020

September 8, 2020

Project No: 0160-0423-0

Invoice No: 0127750

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 0160-0423-0 OXFORD ROAD RECON. - MACK TO HOLIDAY
PURCHASE ORDER #20-46056

Professional Services from July 20, 2020 to August 16, 2020

Fee

Construction Cost	570,000.00
Fee Percentage	5.80
Total Fee	33,060.00

Percent Complete	60.00	Total Earned	19,836.00
		Previous Fee Billing	0.00
		Current Fee Billing	19,836.00
		Total Fee	19,836.00

Total this Invoice \$19,836.00

PO #20-46056
203-451-977.803
09-08-2020

C. Becker
[Signature]
9/15/2020

Oxford Road Reconstruction - Mack to Holiday
 AEW Project No. 0160-0423
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
ALLEGOET, JEFFREY	0.5	CADD oversight and coordination
ANGER, SCOTT	18	Survey
ANKAWI, MICHELLE	0.5	Admin
BICKHAM, BRENDA	2	Admin
BIGELOW, JUSTICE	5	Admin
CAMPBELL, RANDY	8	Survey
CARPENTER, AARON	2.5	Survey
DE OLIVEIRA, ROSANA	24.5	CADD
GAYESKI JR., JOSEPH	15	Survey Oversight, project setup
LAGODNA, CARL	8.5	Survey
LOCKWOOD, SCOTT	28	Project Oversight, coordination
MARCUS, PATRICK	0.5	Research/Review
MILLER, JEFFREY	0.5	GIS
PIOTROWSKI, KEVIN	36.2	CADD
SMITH, BRADLEY	1	Admin
TRUAX, MICHAEL	2	Survey Oversight
VARICALLI, FRANK	1	Research/Review
WILBERDING, ROSS	38.5	Design
	192.2	

SUBCONSULTANTS

Amount	Description
2850	G2 CONSULTING GROUP, LLC
2850	

7E

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331
(248) 489-4100 Tax ID# 38-3107356

RECEIVED

SEP 16 2020

September 14, 2020

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

City of Grosse Pointe Woods
Attn: Bruce Smith, City Administrator
20025 Mack Plaza
Grosse Pointe Woods MI 48236

Invoice # 1074374

Payment Due \$10,552.40
101-210-801.300
09-15-2020

In Reference To: Jana Brownell, et al vs. City of Grosse Pointe Woods

Professional Services Rendered Through August 31, 2020

C. Bakress
Bruce Smith

			<u>Hrs/Rate</u>	<u>Amount</u>
8/4/2020	LAA	Begin preparation of Reply in Support of Application for Leave to Appeal	3.50 250.00/hr	875.00
8/6/2020	LAA	Continued preparation of Reply Brief in Support of Application for Leave to Appeal	2.10 250.00/hr	525.00
8/7/2020	LAA	Continued preparation of Reply Brief in Support of Application for Leave to Appeal	2.20 250.00/hr	550.00
8/10/2020	TRS	Work on Reply Brief with L. Anderson	1.00 250.00/hr	250.00
8/11/2020	LAA	Continued preparation of Reply Brief in support of Application for Leave to Appeal	2.80 250.00/hr	700.00
8/12/2020	LAA	Preparation of Status Report on Reply Brief in support of Application for Leave to Appeal	0.90 250.00/hr	225.00
8/26/2020	SPJ	Legal Opinion: Legal research, analysis, and work on drafting legal opinion	5.40 250.00/hr	1,350.00

Rosati, Schultz, Joppich & Amtsbuechler, P.C.

		<u>Hrs/Rate</u>	<u>Amount</u>
8/27/2020	SPJ Continue legal research and analysis regarding issues presented; work on draft legal opinion and advice correspondence	5.70 250.00/hr	1,425.00
	SPJ Telephone conference with C. Behrens to review all potential debts and liabilities, gather additional information regarding each, and gain history and narrative	1.20 250.00/hr	300.00
	SPJ Telephone conference with Bond Counsel, P. McGow	0.40 250.00/hr	100.00
	SPJ Receipt/review correspondence from C. Behrens; reply with request for additional information	0.40 250.00/hr	100.00
	SPJ Legal Opinion: Receive and review correspondence from C. Behrens with additional information and documentation requested	0.50 250.00/hr	125.00
	SPJ Legal Opinion: Legal research, analysis, and continue work on drafting legal opinion	7.30 250.00/hr	1,825.00
	SPJ Legal Opinion: Telephone conference with C. Berschback	0.20 250.00/hr	50.00
8/28/2020	SPJ Legal Opinion: Legal research and continue work on drafting legal opinion	7.20 250.00/hr	1,800.00
8/29/2020	SPJ Legal Opinion: Continue work on drafting legal opinion	1.40 250.00/hr	350.00
	For professional services rendered	42.20	\$10,550.00

Additional Charges :

	<u>Qty/Price</u>	
8/12/2020 Photocopies - Appellant City of Grosse Pointe Woods' Reply in Support of Application for Leave to Appeal	12 0.20	2.40

Rosati, Schultz, Joppich & Amtsbuechler, P.C.

	<u>Amount</u>
Total additional charges	<u>\$2.40</u>
Total amount of this bill	\$10,552.40
Previous balance	\$1,387.40
Balance due	<u><u>\$11,939.80</u></u>

Please include your Invoice Number on your payment. Thank you.

KITCH DRUTCHAS WAGNER VALITUTTI & SHERBROOK

A PROFESSIONAL CORPORATION

Attorneys at Law

ONE WOODWARD AVENUE, SUITE 2400
DETROIT, MICHIGAN 48226-5135

313-965-7900

IRS # 38-1896224



RECEIVED
SEP 15 2020

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

CITY OF GROSSE POINTE WOODS
ATTN: BRUCE J SMITH
CITY ADMINISTRATOR
20025 MACK PLAZA
GROSSE POINTE WOODS, MI 48236

JULY 31, 2020

FILE # 2371.002582

INVOICE # 476237

REGARDING: CITY OF GROSSE POINTE WOODS

FOR PROFESSIONAL SERVICES RENDERED

06/05/20 MJW RECEIPT OF AND REVIEW EMAIL STRING FROM CLIENT RE VERIZON ROW CELLS; REQUEST CLIENT CLARIFICATION OF ISSUES	.20
06/08/20 MJW RESPOND TO CLIENT QUERY ON SELF INSURANCE OFFERED BY VERIZON	.80
06/12/20 MJW REVIEW AND MAKE MINOR EDIT TO CITY ATTY LETTER TO COUNCIL	.30
06/16/20 MJW RECEIPT OF EMAIL FROM CLIENT RE COUNCIL AGENDA ITEMS FOR JULY MEETING	.30
06/19/20 MJW PHONE CALL FROM CITY ATTY RE ATT CELL TOWER LEASE ISSUES	.20

TOTAL HOURLY CHARGES \$540.00

-----RECAP-----			
TIMEKEEPER	RATE	HOURS	AMOUNT
MICHAEL J WATZA	300.00	1.80	540.00
TOTALS		1.80	540.00

CURRENT AMOUNT DUE

101. 210. 812 000

\$540.00

RECEIVED

SEP 14 2020

B. Behrens 9/15/2020
[Signature] 9/14/2020

YOUR FILE WILL BE DESTROYED 2 YEARS AFTER CLOSING
UNLESS YOU NOTIFY US IN ADVANCE