

CITY OF GROSSE POINTE WOODS
Electronic Regular City Council Meeting Agenda
Monday, June 15, 2020
7:00 p.m.

The City Council will be conducting a meeting of the Grosse Pointe Woods City Council by video (Zoom) and telephone conference in accordance with the City of Grosse Pointe Woods City Council resolution adopted May 4, 2020. This notice is being provided to ensure that those wishing to participate in the meeting have an opportunity to do so. Additional instructions are listed below.

Join Zoom Meeting

<https://zoom.us/j/99925863132?pwd=MHMxSGxjTWI2dHg5T3kxZnRXQ2gxUT09>

Meeting ID: 999 2586 3132

Password: 740904

Join by phone:

Dial by your location

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 999 2586 3132

Password: 740904

Facilitator's Statement

1. CALL TO ORDER
2. ROLL CALL
3. ACCEPTANCE OF AGENDA
4. APPOINTMENT
 - A. Library Board Trustee (Council)
 1. Thomas G. Peck
 - i. Letter 05/29/20 – Thomas G. Peck
 - ii. Grosse Pointe Public Library Trustee Application
 2. Judy Masserang
 - i. Letter 06/09/20 – Judy Masserang
 - ii. Grosse Pointe Public Library Trustee Application
5. MINUTES
 - A. Council 06/01/20, Special Council 06/08/20
 - B. Committee-of-the-Whole 06/08/20
 - C. Compensation & Evaluation Committee Minutes 05/20/20, w/recommendation:
 1. Contract/Compensation City Administrator, Treasurer/Comptroller, and City Clerk
 - D. Compensation & Evaluation Committee Minutes 06/01/20, w/recommendation:

1. City Attorney
 - E. Compensation & Evaluation Committee Minutes 06/08/20
6. COMMUNICATION
 - A. Pool Closure
 1. Memo 06/11/20 – City Administrator
 2. Phase 4 Opening Plans
 - B. PA 302 Fund/Budget Transfers
 1. Memo 06/04/20 – Treasurer/Comptroller
 - C. Budget Amendment FY 2019/20 and FY 2020/21
 1. Memo 06/01/20 – Treasurer/Comptroller
 - D. Contributions To Retiree Health Care Trust Fund
 1. Memo 06/09/20 – Treasurer/Comptroller
 - E. Fire Truck Financing
 1. Memo 06/06/20 - Treasurer/Comptroller
 2. Proposed Contract – Comerica
 - F. Commit Fund Balance – Repairs/Equipment
 1. Memo 06/08/20 – Treasurer/Comptroller
 - G. Request for Sidewalk Sale – Avenue in the Woods
 1. Email 06/08/20 – Donna O’Keefe
 - H. Verizon Small Cell Permit Request – Metro Act
 1. Letter 06/04/20 – City Attorney
 2. Small Wireless Facilities Permit Pursuan to MCL Section 460.1301 Et. Seq – Verizon/Terms and Conditions
 3. Photos/Project Summary/Aerial View
 4. Certificate of Liability Insurance
 5. List of Addresses
 6. 2-Insurance Certificates
 7. Memo 06/03/20 – Building Official
 8. Building Permit Application – Zoning Compliance and Plan Review
 9. Scope of Work (11 Sheets)
 - I. Public Safety Annual Report
 - J. Monthly Financial Report – May 2020
7. BIDS/PROPOSALS/
CONTRACTS
 - A. Janitorial Services – Municipal Building
 1. Memo 05/08/20 – Director of Public Services
 2. Letter 05/08/20 – Triple F Services
 - B. Trucking Services

1. Memo 04/16/20 – Director of Public Services
2. Letter 04/16/20 – Grosso Trucking & Supply Co.

C. 2020/21 Tree Removal Contract

1. Memo 05/11/20 – Director of Public Services
2. Letter 05/11/20 – Arbor Pro

8. RESOLUTIONS

A. FY 2020/21 Industrial Waste Control (IWC) Charges

1. Memo 05/01/20 – Treasurer/Comptroller
2. Proposed Resolution Adopting The Industrial Waste Control Charge for FY 2020/21

B. Wayne County Annual Permit Community Resolutions

1. Memo 06/02/20 – Director of Public Services
2. Notice
3. Letter 02/26/20 – Warren C. Evans County Executive
4. Permit Nos. A-20054, A-20109, A-20142
5. Scope of Work and Conditions Attachment for Annual Municipal Maintenance Permits
6. Annual Special Events for Municipalities Road Closure/Detour Guidelines
7. Banner Attachment for Municipalities Guidelines
8. Conditions and Limitations of Permits
9. Indemnity and Insurance Attachment
10. Model Community Resolution Authorizing Execution of Wayne County Permits

C. FY 2019/20 Year-End Budget Amendments

1. Proposed Resolution
2. FY 2019/20 Year-End Budget Amendments

9. CLAIMS/ACCOUNTS

A. 2019 Sewer Open Cut Repair Program

1. Fontana Pay Estimate No. 2 05/03/20 - \$53,866.71.

B. 2019 Road Program

1. Florence Cement Co Pay Estimate No. 5 05/03/20 - \$17,026.59.

C. 2019 Sewer Structure Rehabilitation

1. L. Anthony Construction Inc. Pay Estimate No. 9 05/03/20 - \$26,825.28.

D. Professional Services

1. McKenna Invoice No. 21849-25 06/03/20 - \$1,500.00.

E. Professional Services

1. Hallahan & Associates PC Invoice No. 17358
May1-31, 2020 \$64.28.

F. Labor Attorney

1. Keller Thoma Invoice No. 118547 06/01/20 -
\$608.75.

10. NEW BUSINESS/PUBLIC COMMENT

11. ADJOURNMENT

**Lisa Kay Hathaway, MiPMC/MMC
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services to individuals with disabilities. Closed captioning and audio will be provided for all electronic meetings. All additional requests must be made in advance of a meeting.

Instructions for meeting participation

1. To join through Zoom: The meeting may be joined by clicking on the link provided on the agenda at the start time posted on the agenda, enter the meeting identification number, and password. Zoom may provide a couple of additional instructions for first time use. As an alternative to using the link, accessibility to the meeting may be obtained by using the browser at join.zoom.us. If having trouble logging in, try a different browser e.g. Chrome.

Join Zoom Meeting

<https://zoom.us/j/99925863132?pwd=MHMxSGxjTWI2dHg5T3kxZnRXQ2gxUT09>

Meeting ID: 999 2586 3132

Password: 740904

2. Join by telephone: Dial the toll-free conferencing number provided and enter the meeting identification number, and password. Dial *9 to be heard under Public Comment.

Dial by your location

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 999 2586 3132

Password: 740904

In an effort to alleviate feedback and disruption of the meeting, choose one of the media options, either phone or Zoom, not both.

Meeting notices are posted on the City of Grosse Pointe Woods website home page at www.gpwmi.us and the on-line calendar, both containing a link to the agenda. The agenda contains all pertinent information including business to be conducted at the meeting, a hyperlink to participate using Zoom, and call-in

telephone number with necessary meeting identification, and a password. Agendas will also be posted on six (6) City bulletin boards along Mack Avenue.

The following are procedures by which persons may contact members of the public body to provide input or ask questions:

1. To assist with meeting flow and organization, all public comment will be taken at the end of the meeting unless it is moved to a different location on the agenda upon a consensus of the City Council;
2. The phone-in audience, when making public comment please state your name (optional) when called upon;
3. Audience participants will be muted upon entry and will have a chance to speak during the public comment portion of the meeting at the end of the agenda, at which time the microphones will be unmuted.
4. Those joining by Zoom will also be muted and may use the virtual raised “hand” to request to be heard under Public Comment.
5. Those joining by telephone need to dial in using the phone number provided on the agenda. When prompted, enter the meeting number and the password also located on the agenda. Dial *9 to be heard under Public Comment.
6. The published agenda invites participants from the community to provide written questions, comments, and concerns in advance of the meeting to any Elected Official or the City Clerk regarding relevant City business and may be read under Public Comment. Emails may be sent to:

Mayor Robert E. Novitke	mayornovitke@comcast.net	586 899-2082
Art Bryant, Council Member	arthurwbryant@gmail.com	313 885-2174
Ken Gafa, Council Member	kgafa@comcast.net	313 580-0027
Vicki Granger, Council Member	grangergpw@aol.com	313 882-9878
Mike Koester, Council Member	koester.gpw@gmail.com	313 655-4190
Todd McConaghy, Council Member	todd.mcconaghygpw@yahoo.com	248 765-0628
Lisa Hathaway, City Clerk	lhathaway@gpwmi.us	313 343-2447

You may contact Lisa Hathaway, City Clerk, at lhathaway@gpwmi.us should you have any questions prior to the meeting starting.

NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST

LAW OFFICE OF THOMAS G. PECK
21500 HARPER AVENUE, SUITE 4
ST. CLAIR SHORES, MI 48080
(586) 944-2411

May 29, 2020

Central Library
10 Kercheval
Grosse Pointe Farms, MI 48236
Attention: Secretary, Library Board of Trustees

Re: Grosse Pointe Public Library Trustee

Dear Mr. Lapastora:

Enclosed is my application for a position on the Library Board of Trustees.

My interest in serving on the Board stems from a desire to become more closely involved with the operations of the public library-an institution that is a vital resource for the many constituencies that it serves in this region.

I have a lifelong love of reading, and I have spent many pleasurable hours at public libraries in Dearborn Heights and Dearborn, where I grew up, and in the Grosse Pointes, where I have resided for more than 25 years.

From the time our children were in pre-school, my wife and I encouraged them to take advantage of the opportunities to read, learn and socialize that were afforded to them by our excellent library and school systems. I would like to see those opportunities preserved and expanded for our citizens, both now, and in the future.

In the event that I am selected to fill a position on the Board, I would work diligently to maintain and improve upon those aspects of the library administration and management that the trustees are responsible for monitoring and guiding.

For the past five years, I have been a member of the Board of Directors of the Friends of the Grosse Pointe Public Library. In that capacity, I have learned more about the operations of the library, its relationship with the Grosse Pointe communities, the services it provides to its constituents and the wide respect and support it enjoys from citizens in this region.

As a director of The Friends, I have also served on several of its committees, including those of Finance, Events and Bylaws/Policies/ Nominating.

I am convinced that this experience, combined with my background as a civil litigation attorney for almost 40 years, has allowed me to further hone my skills of debating and public speaking, negotiating, working as a team member, and studying and researching a given issue. I firmly believe that this skill set would prove to be of great benefit should I be chosen to serve on the Board.

In my opinion, the most important issue that faces the Grosse Pointe Public Library is that which confronts most, if not all, of the public libraries in America today; namely, remaining relevant, and indeed, essential, to the community at large. This especially pertains to students in primary, middle and high school, whose leisure time and attention is so often monopolized by many cultural and sports activities, not to mention electronic devices.

It is critical for the long term survival and prosperity of the public library that this demographic group be motivated to become today's patrons, in order to increase the likelihood of their becoming future supporters and inspired voters.

Thank you very much for your consideration, and please do not hesitate to contact me if you have any questions concerning my application.

Sincerely,

A handwritten signature in blue ink, appearing to read "Thomas G. Peck".

Thomas G. Peck



GROSSE POINTE PUBLIC LIBRARY TRUSTEE APPLICATION

The Grosse Pointe municipalities and the city of Harper Woods each appoint a representative to the Library board for four-year terms. Board members hire and evaluate the Director of the Library, oversee the fiscal management of the library and determine library policies. In addition, board members serve as ambassadors to their respective cities and the community. Board members advocate for a strong, fiscally sound and progressive library. The Library board meets once a month with additional meetings required occasionally. Applicants must be qualified electors of the library district.

Please complete the application below if you are a resident of Grosse Pointe Park, Grosse Pointe Shores, or Grosse Pointe Woods.

You may include a resume, if available. In addition to the application, please prepare a brief letter covering the following topics:

- Why do you want to serve on the Library Board?
- What talents would you bring to the Library Board?
- Have you had experience working with or in a library? If yes, where?
- What do you feel is the most important issue facing the Grosse Pointe Public Library?

Return by Monday, April 6, 2020 5:00 p.m. to:

Central Library

10 Kercheval

Grosse Pointe Farms, Michigan 48236

Attention: Secretary, Library Board of Trustees

NAME: Thomas Gerard Peck

ADDRESS: 1306 Blairmoor Court, Grosse Pointe Woods, MI 48236

TELEPHONE: Home: (313) 884-3659 Work: (586) 944-2411

Cell: (313) 717-3509 E-mail: tompeck102@yahoo.com

OCCUPATION: Attorney and Counselor at Law

LIST YOUR COMMUNITY SERVICE AND ORGANIZATIONS OF WHICH YOU ARE A MEMBER.

Please indicate any leadership roles and note the dates of involvement.

Faith Formation Instructor, St. Joan of Arc Faith Formation Program, September, 2007-Present
Member, Board of Directors, Friends of the Grosse Pointe Public Library, March, 2015-Present
Member, Board of Directors, Notre Dame Club of Detroit, June, 2019-Present

PLEASE NAME TWO REFERENCES:

NAME	RELATIONSHIP	TELEPHONE
1. <u>Vicki Granger</u>	<u>Fellow member, Friends of GPPL</u>	<u>(313) 882-9878</u>
2. <u>Charles Loehner</u>	<u>Neighbor (25 years)</u>	<u>(313) 886-7848</u>

Judy Howe Masserang
20104 E. Ballantyne Ct
Grosse Pointe Woods, MI 48236
judymasserang@gmail.com
313-886-6945

June 9, 2020

Central Library
10 Kercheval
Grosse Pointe Farms, Michigan 48236

ATTN: Secretary, Library Board of Trustees

Enclosed is my Grosse Pointe Public Library Trustee Application and, as suggested, a copy of my shortened resume.

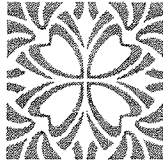
I am interested in serving on the Library Board for three reasons: (1) I have been a lover of libraries since elementary school when my girlfriend and I would walk every single Saturday, no matter what the weather, to the Redford Branch of the Detroit Public Library. Our mission: to read every book in that library; (2) I am friends with Jessica Keyser through GP Rotary and respect and admire her; and (3) I have heard from other friends on the Board of the wonderful work you do.

I'm not certain what talents I would bring to the Library Board, honestly, other than my experiences as a project and people manager at General Motors and as a soon-to-be past president of Grosse Pointe Rotary. I have no experience working with or in a library.

The most important issue facing any public library, it seems to me, is in remaining relevant. That is exactly what the GP Public Library has been doing, from my perspective, but it is a constantly moving target. I would be proud to lend my voice in support of that effort.

Sincerely,

Judy Masserang



GROSSE POINTE PUBLIC LIBRARY TRUSTEE APPLICATION

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- What talents would you bring to the Library Board?
- Have you had experience working with or in a library? If yes, where?
- What do you feel is the most important issue facing the Grosse Pointe Public Library?

Return by Monday, April 6, 2020 5:00 p.m. to:

Central Library

10 Kercheval

Grosse Pointe Farms, Michigan 48236

Attention: Secretary, Library Board of Trustees

NAME: Judy Masserang

ADDRESS: 20104 E. Ballantyne Ct., Grosse Pointe Woods, MI 48236

TELEPHONE: Home_313.886.6945 Work: _____

Cell: 313.319.6030 _____ E-mail_judymasserang@gmail.com

OCCUPATION: _____retired General Motors

LIST YOUR COMMUNITY SERVICE AND ORGANIZATIONS OF WHICH YOU ARE A MEMBER.

Please indicate any leadership roles and note the dates of involvement.

President, Rotary Club of Grosse Pointe 2019-20

Chair, Membership Council, GP Memorial Church, 2012-19

Chair, Music at Memorial Concert Series, GP Memorial Church, 2014-20

Board of Directors, Matric Human Services 2018-19

PLEASE NAME TWO REFERENCES:

NAME	RELATIONSHIP	TELEPHONE
1. Ted Everingham	Colleague	313.822.1111
2. Elizabeth Vogel	Colleague	313.516.7970

Judy Howe Masserang
20104 E. Ballantyne Ct
Grosse Pointe Woods, MI 48236
313.886.6945 Home 313.319.6030 Cell

Experience

Manager, General Motors

General Motors Interactive Distance Learning Network
General Motors Video Network
November 1998 – 1 January 2010

Manager, Video Services

EDS (a GM-owned company)

Service provider of GM Video Satellite Network
March 1985 – October 1998

Account Manager, Private Satellite Network (based in New York City)

April 1984 – March 1985

Manager, Vision Communications, WTVS/Channel 56

For-profit subsidiary of Detroit Public Television
August 1982 – April 1984

- Coordinated ad hoc satellite network arrangements for and produced Chrysler Corporation live video satellite broadcasts held three times monthly

Education

B.S. in Communications and Instructional Technology, Wayne State University, 1980

Volunteer

Rotary of Grosse Pointe: President, July 2019 – June 2020

Grosse Pointe Memorial Church: Membership Council Chair 2015-19; Music at Memorial Committee member, 2014-15, and Chair, 2015-19; Board of Session 2016-present

Matrix Human Services: Board of Directors 2018; Program Committee Member 2015-19

Tutor, Dominican Literacy Center 2011-13

5A

COUNCIL
06-01-20 - 57

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD REMOTELY ON MONDAY, JUNE 1, 2020.

The Facilitator's Statement was provided.

The meeting was called to order at 7:01 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council Members: Bryant, Gafa, Granger, Koester, McConaghy
Absent: None

Also Present: City Administrator Smith
City Attorney Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway
Director of Public Services Schulte
Building Official Tutag
Information Technology Manager Capps
Deputy City Clerk/Facilitator Antolin

Motion by Bryant, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Granger, seconded by Gafa, that the following minutes be approved as submitted:

1. City Council Minutes dated Council 05-18-20.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Granger, seconded by Bryant, that the following minutes be approved as submitted:

1. Committee-of-the-Whole Minutes dated Council 05-14-20.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

THE MEETING WAS THEREUPON OPENED AT 7:03 P.M. FOR A **PUBLIC HEARING** TO HEAR THE APPLICATION OF SPECIAL LAND USE/SITE PLAN REVIEW: **CROSSPOINTE CHRISTIAN CHURCH, 21336 MACK AVENUE**, GROSSE POINTE WOODS, WHICH INVOLVES CONSTRUCTION OF AN ADDITION OF APPROXIMATELY 1,900 SQ. FT. FOR AN ELEVATOR, ELEVATOR EQUIPMENT ROOM, AND OFFICE.

Motion by Granger, seconded by Bryant, that for purposes of the public hearing the following items be received and placed on file:

1. PC Excerpts 01/28/20, 02/25/20 w/recommendation:
 - a. Resolution recommending Approval
2. Affidavit of Legal Publication 05/14/20
3. Affidavit of Property Owners Notified 05/14/20
4. Affidavit of Legal Publication 02/06/20
5. Affidavit of Property Owners Notified w/list 02/06/20
6. GIS Maps (2 pgs)
7. Memo w/photos (5) 02/19/20 - Building Official
8. Proposed Resolutions - Approving & Denying - City Attorney (Berschback)
9. Memo 02/01/20 – Director of Public Services
10. Memo 02/12/20 – Director of Public Safety
11. Memo 01/31/20 - Fire Inspector
12. Letter of Request 01/24/20 - Merritt Ceislak Design (S. Schneeman)
 - a. Site Plan Review & Special Land Use Permit Application 11/26/19
 - b. Site Plan Review Meeting Checklist (3 pgs)
 - i. Sheet G-000 11/25/19
 - ii. Boundary, Topographic, and Tree Survey Sheet 1 of 2
 - iii. Boundary, Topographic, and Tree Survey Sheet 2 of 2
 - iv. Sheet AS-100 - Partial Site and Site Demolition Plans
 - v. Sheet AS-101 - Enlarged Partial Site and Landscape Plan & Details
 - vi. Sheet AS-301 - Floor Plans

vii. Sheet A-601 Exterior Elevations

Motion by Granger, seconded by Bryant, to amend the previous motion by adding, “13. Sample City Council Resolutions (Approve/Deny) 06/01/20.”

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

The Building Official provided an overview on his memo dated February 19, 2020.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individual was heard:

Mat Swietech, Sr. Pastor
Crosspointe Christian Church

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. Nobody wished to be heard.

Motion by Bryant, seconded by Granger, that the public hearing be closed at 7:11 p.m. PASSED UNANIMOUSLY.

Motion by McConaghy, seconded by Gafa, regarding Public Hearing regarding a Public Hearing for Site Plan Review and Special Land use, that the Council concur with the Planning Commission and Building Official and approve the special land use as requested contingent upon construction commencing within six months and be completed within one year.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **Military Leave Extension – Sgt. Brian Conigliaro**, that the City Council concur with the Director of Public Safety and approve the extension of supplemental pay to Sgt. Brian Conigliaro less the amount of military pay, to continue health benefits for his family, and to authorize the City Administrator to sign the Supplemental Agreement as revised.

Motion by Granger, seconded by Bryant, to amend the previous motion by inserting, “for a period of up to six months or when Sgt. Conigliaro returns from service, whichever comes first.”

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Gafa, seconded by Bryant, regarding **Budget Amendment – City Hall Generator**, that the City Council approve a budget amendment for the purchase of the new generator at the Robert E. Novitke Municipal Complex in the amount of \$250,000.00 from Bond Proceeds Account No. 420-000-678.000 with \$20,000.00 going into Engineering-Oversight Account No. 420-451-974.201 and \$230,000.00 going into Capital Improvement-General Account No. 420-902-977.101.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Koester, seconded by Bryant, regarding **Deficit Elimination Plans**, that the City Council authorize the City Administrator to sign the letter dated May 18, 2020, addressed to Harlan Goodrich at the Michigan Department of Treasury that provides detail for the City’s plan to eliminate the deficit in the Boat Dock Fund.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Motion by McConaghy, seconded by Granger, regarding **Contracts: Telephone, Internet, and WAN**, that the City Council approve a renewal contract with Wide Open West Business to provide fiber internet service, WAN, and phones to City Hall, Lake Front Park, and the Department of Public Works for a three-year period to, funds to be taken from various accounts, and authorize the City Administrator to sign said contract.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **Claims/Accounts**, that City Council approve payment of Items 8A – 8F as listed on the Council agenda and as identified in the pink sheet in the respective amounts and accounts listed, as follows:

- A. Vernier Road Fairway Lane to Morningside
 - 1. MDOT 05/04/20 - \$25,953.04; Account No. 202-451-974.300.
- B. 2018 Concrete Pavement Repair Program
 - 1. L. Anthony Construction Pay Estimate No. 5 05/06/20 - \$10,936.30:
 - a. Account No. 202-451-974.200 - \$1,968.53;
 - b. Account No. 203-451-974.200 - \$4,265.16;
 - c. Account No. 592-537-975.400 - \$4,702.61.
- C. City Engineer-Anderson, Eckstein & Westrick, Inc.
 - 1. DPW Water/Sewer Barn Invoice No. 0125833 04/07/20 - \$4,500.00:
Account No. 592-537-978.300;
 - 2. Vernier Road Resurfacing Invoice No. 0125945 04/08/20 - \$6,427.70:
Account No. 202-451-974.803;
 - 3. 2019 Sewer Structure Rehab Invoice No. 0125946 04/08/20 - \$4,582.75:
 - a. Account No. 202-451-974.201 - \$41.29;
 - b. Account No. 203-451-974.201 - \$867.01;
 - c. Account No. 592-537-975.401 - \$587.91;
 - d. Account No. 592-537-976.001 - \$3,086.54.
 - 4. Beaufait Road Reconstruction Invoice No. 0125948 04/08/20 - \$494.50:
 - a. Account No. 202-451-974.201 - \$40.53;
 - b. Account No. 203-451-977.803 - \$324.26;
 - c. Account No. 203-451-974.201 - \$35.13;
 - d. Account No. 592-537-975.401 - \$86.47;
 - e. Account No. 203-451-977.803 - \$8.11.
 - 5. Bournemouth WM Replacement Invoice No. 0125949 04/08/20 - \$2,370.30; Account No. 592-537-977.310.
 - 6. 2019/20 GIS Maintenance Invoice No. 0125950 04/08/20 - \$2,976.25; Account No. 592-537-977.000.

7. 2020/21 Rate Study Invoice No. 0125951 04/08/20 - \$257.50;
Account No. 592-537-818.000.
 8. DPW Water/Sewer Barn Invoice No. 0126181 05/05/20 - \$3,350.00;
Account No. 592-537-978.300.
 9. Vernier Road Resurfacing Invoice No. 0126329 05/13/20 - \$3,257.75;
Account No. 202-451-974.803.
 10. 2019 Sewer Structure Rehab Invoice No. 0126330 05/13/20 -
\$4,150.65:
 - a. Account No. 202-451-974.201 - \$37.39;
 - b. Account No. 203-451-974.201 - \$785.26;
 - c. Account No. 592-537-975.401 - \$532.48;
 - d. Account No. 592-537-976.001 - \$2,795.52.
 11. 2019 Sewer Open Cut Repair Program Invoice No. 0126331 05/13/20
- \$9,326.75; Account No. 592-537-976.001.
 12. Beaufait Road Reconstruction Invoice No. 0126332 05/13/20 -
\$257.50:
 - a. Account No. 202-451-974.201 - \$21.11;
 - b. Account No. 203-451-977.803 - \$168.85;
 - c. Account No. 203-451-974.201 - \$18.29;
 - d. Account No. 592-537-975.401 - \$45.03;
 - e. Account No. 203-451-977.803 - \$4.22.
 13. Bournemouth WM Replacement Invoice No. 0126333 05/13/20 -
\$3,328.00; Account No. 592-537-977.310.
 14. 2020/21 Rate Study Invoice No. 0126334 05/13/20 - \$813.70;
Account No. 592-37-818.000.
- D. WCA Assessing
1. Invoice No. 05192020 05/19/20 - \$6,017.58; Account No. 101-224-
818.000.
- E. Labor Attorney – Keller Thoma
1. Invoice No. 118483 05/01/20 - \$2,450.50; Account No. 101-210-
810.000.
- F. City Attorney – Charles T. Berschback
1. Invoice 05/22/20 - \$8,253.75:
 - a. Account No. 101-210-801.000 - \$6,316.25;
 - b. Account No. 101-210-801.100 - \$1,356.25;
 - c. Account No. 101-210-801.200 - \$232.50;
 - d. Account No. 101-210-801.300 - \$348.75.

Hearing no objections, the following item was heard under New Business:

- Grosse Pointe North Senior Parade. Director Kosanke provided an overview regarding a vehicle parade request on Wednesday, June 3, 2020, from 1 p.m. to 4 p.m., with approximately 280 vehicles partaking and will be separated into three groups.

Motion by Granger, seconded by Bryant, regarding Parade Permit – Grosse Pointe North Seniors, that the City Council approve the parade as outlined by Director Kosanke.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

The following individuals were heard under Public Comment:

- Melinda Billingsly
- Unknown female

Motion by Bryant, seconded by Koester, that the Council recess the regularly scheduled Council meeting at 7:23 p.m. and convene in Closed Executive Session for the purpose of discussing pending litigation at which time the City Council may or may not reconvene in regular session to address additional items as necessary, in accordance with the Open Meetings Act 1976 PA 267.

Motion carried by the following roll call vote:

Gafa Yes
Granger Yes
Koester Yes
McConaghy Yes
Novitke Yes
Bryant Yes

The City Council reconvened in regular session at 8:23 p.m.

The City Attorney provided an overview regarding the Closed Executive Session pertaining to the State Boundary Commission and homes on Provencal, whereby the City's appeal to permitting homes on Provencal to be annexed to Grosse Pointe Farms was denied. He stated the options regarding this case are to either not file an appeal, or to file an appeal with the court of appeals by June 16, 2020.

Motion by McConaghy, seconded by Granger, that the City Council direct to the City Attorney to file a Claim of Appeal regarding the Provencal annexation to Grosse Pointe Farms, and to also authorize him to consult with outside counsel with regard to the appeal.

The Mayor set a Special City Council meeting with a closed executive session on June 8, 2020, at 7 p.m. and a Committee-of-the-Whole Meeting on June 8, 2020, at 7:15 p.m.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke

No: None

Absent: None

Motion by Granger, seconded by McConaghy, to adjourn tonight's meeting at 8:27 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor

MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD REMOTELY ON MONDAY, JUNE 8, 2020.

The Facilitator's statement was provided.

The meeting was called to order at 7:48 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council Members: Bryant, Gafa, Granger, Koester, McConaghy
Absent: None

Also Present: City Administrator Smith
City Attorney Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway
Director of Public Safety Kosanke
Director of Public Services Schulte
Deputy City Clerk/Facilitator Antolin

Motion by Granger, seconded by Bryant, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Gafa, seconded by McConaghy, regarding **Temporary Emergency Relocation of Precincts for the August 4, 2020, Primary Election**, that the City Council concur with the recommendation of the Election Commission at their meeting held June 3, 2020, and approve the temporary relocation of the following precincts caused by construction in the schools for the August 4, 2020, Primary Election:

- Precinct 3 - Parcels to be relocated to the Community Center;
- Precinct 5 – Monteith to be relocated to Barnes;
- Precinct 1 – Ferry to be relocated to Mason.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Motion by Gafa, seconded by Koester, regarding **stipend – Election Inspectors**, that the City Council concur with the recommendation of the Election Commission at their meeting held June 3, 2020, and approve a \$75.00 stipend payment to Election Inspectors working the August 4, 2020, election due to the COVID-19 pandemic, funds to be taken from the City Clerk's Election Account No. 101-215-731.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

Nobody wished to be heard under New Business or Public Comment.

Motion by Bryant, seconded by Gafa, that the Council recess the Special Council meeting at 7:53 p.m. and convene in Closed Executive Session for the purpose of discussing pending litigation at which time the City Council may or may not reconvene in regular session to address additional items as necessary, in accordance with the Open Meetings Act 1976 PA 267.

Motion carried by the following roll call vote:

Granger Yes
Koester Yes
McConaghy Yes
Novitke Yes
Bryant Yes
Gafa Yes

The meeting reconvened in open session at 8:05 p.m.

COUNCIL
06-08-20 - 67

Motion by Bryant, seconded by Koester, to adjourn tonight's meeting at 8:05 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor

5B

COMMITTEE-OF-THE-WHOLE

06-08-20 - 18

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD REMOTELY (ZOOM) ON MONDAY, JUNE 8, 2020.

PRESENT: Mayor Novitke
Council Members Bryant, Gafa, Granger, Koester, McConaghy
ABSENT: None

ALSO PRESENT: City Administrator Smith
City Attorney Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway
Director of Public Services
Recreation Supervisor Gerhart
Deputy City Clerk/Facilitator Antolin

The Facilitator's Statement was presented.

Mayor Novitke called the meeting to order at 7:01 p.m.

Motion by Bryant, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

The first item discussed was regarding **Non-Union Increases**. The Mayor reviewed documents provided and the unpaid five (5) furlough days as identified in the TPOAM contract.

Motion by Bryant, seconded by Gafa, regarding non-union increases, that the Committee-of-the-Whole recommend that City Council, effective July 1, 2020, approve a 2.5% wage increase, excluding appointed officials, for full-time and permanent part-time non-union employees who have been in their positions for twelve (12) or more months with a continuation of five (5) unpaid furlough days.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke
No: None
Absent: None

The next item discussed was regarding **fire truck financing**. The Mayor asked if action for financing can be rescinded if the fire truck is not delivered or delayed, and to identify

the risk. The Treasurer/Comptroller stated the only interest would be to pay interest and there would be no penalty for pre-payment. She also stated the interest rates have changed since the information was provided with the agenda. The interest rate from REV Financial Services was originally at 2.514% but she was notified today that it is down to 2.33%; there is a penalty for early payoff. Comerica offered an interest rate of 1.93% today with no penalty for early payoff. The City Administrator stated the anticipated delivery date of the truck is the end of August. This item is to be on the Council agenda for June 15, 2020.

The topic of the **pool closure** was then discussed. The Mayor placed this item on tonight's agenda due to a number of emails received and Council concerns. Although administration does not recommend opening of the pool, the Mayor asked that administration provide measures and restrictions that should be implemented if Council directs the pool to be opened. The City Administrator reviewed a list of measures and restrictions, including signage and risk warnings. Following discussion, there was a majority consensus of the Council to open the pool.

This item is to be placed on the June 15, 2020, Council agenda for review and adoption of the measures and restrictions to be employed for the opening of the pool. The Mayor stated that the website and posted signage should advise that by the restricted opening of the pool, Grosse Pointe Woods is not representing that it is safe or that there is not a risk of contracting COVID-19 by the use of the Lake Front Park pool, the showers or adjacent areas. Discussion included risk, time needed to employ and certify lifeguards, preparing and opening the pool, safety of the lifeguards in the event of a rescue, sanitization, social distancing, and wearing of masks. The Director of Public Services stated most saves happen in the diving well and water slide; the water slide will be closed.

The Mayor reminded the Committee that action was taken on March 16, 2020, when the City Council authorized the opening of the pool, and for the City Administrator to sign the contract. The Governor could issue new rules, there could be a spike in those contracting the virus, and many things could happen. The City would do what needs to be done to accomplish the objective.

Discussion ensued regarding the timeline to open the pool, and the Recreation Supervisor stated that it should be able to open by July 1, 2020.

Nobody wished to be heard under New Business or Public Comment.

Motion by Bryant, seconded by Koester, that the meeting of the Committee-of-the-Whole be adjourned at 7:45 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor

COMPENSATION AND EVALUATION COMMITTEE

May 20, 2020

MINUTES OF THE MEETING OF THE COMPENSATION AND EVALUATION COMMITTEE OF THE CITY OF GROSSE POINTE WOODS HELD REMOTELY ON WEDNESDAY, MAY 20, 2020.

PRESENT: Chair: Council Member Arthur Bryant
Members: Mayor Robert E. Novitke, Council Member Todd A. McConaghy
ABSENT: None

Corrected by Committee 06/01/20. /lkh

ALSO PRESENT: City Administrator Bruce Smith, City Clerk Lisa Hathaway, Treasurer/Comptroller Cathrene Behrens and Facilitator Deputy City Clerk Paul Antolin

The meeting was called to order by Chair Bryant at 7:06 p.m.

Motion by Novitke, second by McConaghy, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke
No: None
Absent: None

Motion by Novitke, second by McConaghy, that the committee recess the regularly scheduled Compensation and Evaluation meeting at 7:16 p.m. and convene in Closed Executive Session as requested by the City Administrator, The City Clerk and the Treasurer/ Comptroller for their individual Compensation and Evaluation discussions, in accordance with the Open Meetings Act 1976 PA 267.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke
No: None
Absent: None

The committee reconvened in open session at 8:41 p.m.

Motion by Novitke, second by Bryant, to recommend to the Grosse Pointe Woods City Council to extend the contracts of the City Administrator, the City Clerk and the City Treasurer/Comptroller from July 1, 2020 through June 30, 2021 with a 2.5 percent increase in compensation.

During discussion McConaghy stated that he was in favor of recommending to the Grosse Pointe Woods City Council to extend the contracts of the City Administrator and the Treasurer/Comptroller from July 1, 2020 through June 30, 2021 with a 2.5 percent increase in compensation, but that he felt the City Clerk should be placed on probation with no increase in compensation and be reviewed again in December 2020.

The motion carried by the following vote:

Yes: Bryant, Novitke

No: McConaghy

Absent: None

Motion by Novitke, seconded by McConaghy, that the meeting be adjourned at 9:05 p.m.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke

No: None

Absent: None

Respectfully submitted,

Arthur Bryant

COMPENSATION AND EVALUATION COMMITTEE

JUNE 1, 2020

MINUTES OF THE MEETING OF THE COMPENSATION AND EVALUATION COMMITTEE OF THE CITY OF GROSSE POINTE WOODS HELD REMOTELY ON MONDAY JUNE 1, 2020.

PRESENT: Chair: Council Member Arthur Bryant
Members: Mayor Robert E. Novitke, Council Member Todd A. McConaghy
ABSENT: None

ALSO PRESENT: Facilitator Deputy City Clerk Paul Antolin

The meeting was called to order by Chair Bryant at 8:32 p.m.

Motion by Novitke, second by McConaghy, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke
No: None
Absent: None

Motion by McConaghy second by Novitke to approve the minutes of the meeting of 5-20-20 with the correction that the date of the meeting mentioned in the 1st paragraph be corrected from 5-1-20 to 5-20-20.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke
No: None
Absent: None

Motion by Novitke, second by McConaghy, that the committee recess the regularly scheduled Compensation and Evaluation meeting at 8:34 p.m. and convene in Closed Executive Session as requested by the City Attorney for his

individual Compensation and Evaluation discussion, in accordance with the Open Meetings Act 1976 PA 267.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke

No: None

Absent: None

The committee reconvened in open session at 8:47 p.m.

Motion by McConaghy, second by Novitke, to recommend to the Grosse Pointe Woods City Council that the hourly rate of the City Attorney remain at \$155 with no written contract.

The motion carried by the following vote:

Yes: Bryant, Novitke, McConaghy

No: None

Absent: None

Motion by Novitke, seconded by McConaghy, that the meeting be adjourned at 9:02 p.m.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke

No: None

Absent: None

Respectfully submitted,

Arthur Bryant



COMPENSATION AND EVALUATION COMMITTEE
JUNE 8, 2020

MINUTES OF THE MEETING OF THE COMPENSATION AND EVALUATION COMMITTEE OF
THE CITY OF GROSSE POINTE WOODS HELD REMOTELY ON MONDAY JUNE 8, 2020.

PRESENT: Chair: Council Member Arthur Bryant
Members: Mayor Robert E. Novitke, Council Member Todd A.
McConaghy
ABSENT: None

ALSO PRESENT: Facilitator Deputy City Clerk Paul Antolin

The meeting was called to order by Chair Bryant at 8:11 p.m.

Motion by McConaghy, second by Novitke, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke
No: None
Absent: None

Motion by McConaghy, second by Novitke to approve the minutes of the meeting of June 8, 2020, with the correction to add the City Attorney Berschback as attending.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke
No: None
Absent: None

Motion by Novitke, second by McConaghy, to approve tonight's meeting minutes.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke
No: None
Absent: None

Motion by Novitke, seconded by McConaghy, that the meeting be adjourned at 8:16 p.m.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke

No: None

Absent: None

Respectfully submitted,

Arthur Bryant



CITY OF GROSSE POINTE WOODS
MEMORANDUM

6A

DATE: June 11, 2020

TO: Mayor and City Council

FROM: Bruce J. Smith, City Administrator

A handwritten signature in black ink, appearing to be "BS", is written over the name "Bruce J. Smith" in the "FROM" line.

SUBJECT: Draft Lake Front Park Reopening Plan

Attached is the Draft Lake Front Park Reopening Plan presented at the June 8, 2020, Committee-of-the-Whole meeting. Discussion was held amongst the committee members and the determination was made to place the Reopening Plan on the June 15, 2020, City Council meeting for further discussion.

Attachment

City Of Grosse Pointe Woods

Phase 4 opening plans:

In order to properly social distance, residents are requested to sign for specific times.

Timeline for opening:

June 9- June 19

Install and run pumps on pool deck to remove the ground water surrounding the pool shell to ensure the pool the integrity of the pool

June 19 – June 20

Cleaning of the pool and opening of the pool by Aquatic Source

June 21 – 23

Filling of the pool

June 24

Start up of pumps and filtration system

Begin balancing the pool water chemistry (takes about 1 week to properly balance)

June 25

Turn on pool boilers

June 29/30

Pool inspection by Macomb County Health Department

July 1

Opening day for residents

Number of Guards:

3	management 6 am - 2 pm
2	guards 6 am - 2 pm
3	management 1 pm - 9 pm
15	9:30 am - 3:00 pm
15	3:30 pm - 9:00 pm
38	Total

Amenities to open:

Main pool

2 baby pools

Main pool lap lanes

Swim team lap lanes

Diving well (contingent on staffing)

Amenity to remain closed:

Waterslide

Time Slots and number of residents: Daily total at max 517 - 917

6:30 am - 7:30 am Lap lanes only 19

7:30 am - 8:30 am Lap lanes only 19

7:30 am - 9:30 am open swim- seniors/high risk category 60

8:30 am - 9:30 am Lap lanes only 19

On Sundays - no morning lap swim or seniors/high risk swim

City Of Grosse Pointe Woods

10 am - 12:00 pm	100 - 200 19 lap lanes 181 open swim (includes baby pool with 30 capacity)
12:30 pm - 2:30 pm	100 - 200 19 lap lanes 181 open swim (includes baby pool with 30 capacity)
3 pm - 5:00 pm	100 - 200 19 lap lanes 181 open swim (includes baby pool with 30 capacity)
5:30 pm - 7:30 pm	100 - 200 19 lap lanes 181 open swim (includes baby pool with 30 capacity)

Lifeguard training requirements

There are 88 lifeguards in good standing to return for the 2020 summer season. Out of 88 guards, 24 lifeguard certifications expire in September 2020 and 64 lifeguard certifications expire in 2021. Though the certifications are still valid, returning staff will need to complete the following:

- One 4 hour session review of skills and staff orientation
- One hour session of American Red Cross- Returning to Work During COVID-19: Safe Work Practices

Safe work practices:

- Employees will be required to maintain 6 feet social distancing from all employees and residents except during a rescue when social distancing cannot be maintained.
- If a rescue is made which violates the 6 foot social distancing, patron information will be required and the patron will be required to sign a form waiver stating if they show symptoms of COVID in the 2 weeks following the rescue they will notify the parks and recreation department. Proper protocols regarding COVID tracing will then take place.
- All employees and residents will be required to wear a mask while inside the bathhouse facility, unless medical reasons restrict the wearing of a mask.
- Proper PPE will be available at all given times in the event of an emergency.

Items on pool deck:

Limited number of benches and deck furniture

Residents need to bring their own swim equipment (googles, kickboards, pull buoys, etc.)

Sign-up:

Residents would be required to sign-up ahead of time for time slots. Sign-up would be offered online or by phone during office hours. Residents will be allowed to sign-up up to one week in

City Of Grosse Pointe Woods

advance and allowed 2 time slots per week. Staff will monitor the number of time slots residents sign-up for.

Check-in:

Staff members will be stationed in front of the bathhouse for residents to check-in ahead of time. Once residents check-in, they will be handed a card with their time slot and number of approved pool patrons.

Residents will be required to hand in their time card upon entrance of the bathhouse.

Crowd flow and exiting:

In order to maintain social distancing, those entering the bathhouse will be asked to follow a one way flow. Signs will be posted to state the flow.

When there is 15 minutes remaining during the swim time, an announcement will be made to prepare the swimmers for exiting.

Disinfecting and cleaning practices:

- Locker rooms will be cleaned throughout the day by Triple F cleaning services.
- Handrails, ladder posts, door handles, and gate handles will be cleaned regularly throughout the day.
- Cleaning stations will be on the pool deck for residents to use to wipe down deck chairs and lounges.

Preparing to utilize the facilities:

Residents are encouraged to:

- Bring a full water bottle to avoid touching the tap or water fountain.
- Come dressed in bathing suits to utilize the pool.
- Bring a minimum amount of personal belongings to the pool.
- Should not share personal belongs such as sunscreen or swim equipment. Make sure to bring your swim items from home.

When swimming:

- All swimmers must remain 6 feet apart from others not from the same household at all times.
- Avoid touching your face while in and out of the water.
- Wash your hands or use hand sanitizer promptly after swimming.

While on pool deck:

- Residents will be required to maintain social distancing of 6 feet from anyone not from their household.
- In order to properly social distance, residents are asked to leave one square of concrete decking between households.

Signage throughout facility:

- .

City Of Grosse Pointe Woods

- By the restrictive opening of the pool, the City of Grosse Pointe Woods does not represent that it is safe, or that there is not a risk of contracting COVID-19 by use of the Aquatic Facility.
- All users of the Aquatic Facility assume all potential health risks associated with COVID-19.
- Stay home if you or a family member are experiencing a cough, fever, or shortness of breath or do not feel well.
- Follow CDC guidelines regarding practicing good hygiene.
- Clean and wipe down any chairs or lounges before and after use utilizing the cleaning stations on the pool deck.

Aquatic Programming:

Swim lessons, swim team, synchronized swimming, and water aerobics will all be canceled for the 2020 season. This is consistent with the other Pointes.

The City of Grosse Pointe Woods reserves the right to close the aquatics facilities if rules and guidelines are not followed or if overcrowding occurs.

This is a living document and is subject to change.



CITY OF GROSSE POINTE WOODS
Office of the Treasurer/Comptroller

6B

Memorandum

DATE: June 4, 2020
TO: Mayor and City Council
FROM: Cathrene Behrens, Treasurer/Comptroller
SUBJECT: PA 302 Fund

The City currently has in a P.A. 302 fund, which is funded through State of Michigan grant funding based upon the number of full-time equivalent officers in police and fire departments. In reviewing this fund, it was found that a fund balance of \$47,406 was reported at fiscal year end June 30, 2019. This is higher than anticipated fund balance so an analysis of the history of the fund was conducted by finance staff.

The grant requires that the funds be expensed and are then reimbursed by the State after an annual report is completed and sent to the state by public safety staff. Upon completion of this analysis, it was determined that the appropriate dollars were spent on public safety training pursuant to the requirements of funding received and the general fund has been historically used to expense these funds but, since 2010 but no transfers have taken place to reimburse the general fund, for these expenses, since that time. Our analysis shows that \$42,633.49 in general fund dollars were expensed and that the P.A. 302 fund owes the general fund for these dollars.

I am requesting council authorize the expense of \$42,633.49 from the P.A. 302 fund budget line #211-320-960.000, Training-PA 302, and to credit general fund expense budget line 101-310-961.000, Training – PA 302.

In addition, I am requesting a budget transfer of \$4,172 from the P.A. 302 budget line 211-000-694.000, Other Income, into the general fund budget line 101-000-694.400, Public Safety Misc. Receipts to correct warrant fees which were posted to the P.A. 302 fund under the direction of previous administrative personnel. It is my opinion that these revenues should be directly posted to the general fund to offset the expense of public safety personnel.

These two transfers will result in fund balance in the P.A. 302 fund at fiscal year-end 2019 – 2020 of \$600.63.

Thank you for your consideration.


Treasurer/Comptroller Signature



CITY OF GROSSE POINTE WOODS

Office of the Treasurer/Comptroller

Memorandum

DATE: June 1, 2020

TO: Mayor and City Council

FROM: Cathrene Behrens, Treasurer/Comptroller

SUBJECT: Budget Amendment FY 2019 - 2020 & FY 2020 - 2021

The City has a commodities fund which is the fund dedicated to the lawn and leaf bag and trash bag sales for the City of Grosse Pointe Woods. This fund currently has not allocation budgeted to the general fund to pay for the staff services, office and storage space, and audit services which are required in order to provide this service to our residents and businesses.

The table below is what I am proposing the commodities fund be responsible to reimburse the general fund annually for the above listed services. I believe that the analysis provided is a fair representation of what services and time is spent by staff members on the operation and management of the fund.

COMMODITY SALES ADMINISTRATIVE FEE BREAKDOWN					
Commodity Sales Budget			50,500	0.1144%	Percentage of
Total City Budget			44,157,793		Total Budget
MISCELLANEOUS EXPENSES					
Annual Audit	68,500.00	\$ 78.34			
Office Space w/ Utilities		\$ 384.00	8 SF		\$4.00 / SF
Storage Space (Bags)		\$ 331.20	30 SF		\$0.92 / SF
Total Misc Expenses		\$ 793.54			
STAFF TIME					
Cashier/Clerk		\$ 1,012.06	1 Staff	1 Hour / Week	
Operator II		\$ 1,089.59	2 Staff	1 Hour Bi-Weekly Each	
DPW Asst Director		\$ 240.39	1 Staff	1/2 Hour Bi-Weekly	
DPW Director		\$ 235.33	1 Staff	1 Hour / Month	
DPW Admin Secretary		\$ 276.91	1 Staff	1 Hour / Month	
Deputy Treasurer/Comptroller		\$ 194.51	1 Staff	1 Hour / Month	
Treasurer/Comptroller		\$ 266.37	1 Staff	1 Hour / Month	
City Administrator		\$ 369.29	1 Staff	1/2 Hour / Month	
Public Safety Dispatcher		\$ 521.02	1 Staff	2 Hrs / Month	
Total Staff Expense		\$ 4,205.47			
TOTAL					
		\$ 4,999.01			

I am recommending a budget amendment in of \$5,000 in fiscal year 2019 – 2020 from budget line 598-000-999.101, Transfer to General Fund into general fund budget line 101-000-699-598, Transfer from Commodity Sales. I am requesting a budget amendment in fiscal year 2020 – 2021 from budget line 598-000-999-101, Transfer to General Fund into general fund budget line 101-



CITY OF GROSSE POINTE WOODS

Office of the Treasurer/Comptroller

Memorandum

DATE: June 9, 2020

TO: Mayor Novitke and City Council

SUBJECT: Contribution to Retiree Healthcare Trust Fund

I am requesting approval to transfer \$50,000 to the Retiree Health Care Trust Fund held at Charles Schwab for payment toward Other Post-Employment Benefits (OPEB). This is a budgeted item in fiscal year 2019 - 2020, account No. 101-299-999.736. These funds will be restricted for the payment of retiree healthcare expenses.

Thank you.

Cathrene A. Behrens
Treasurer/Comptroller Signature

6E



CITY OF GROSSE POINTE WOODS
Office of the Treasurer/Comptroller

Memorandum

DATE: June 9, 2020

TO: Mayor and City Council

FROM: Cathrene Behrens, Treasurer/Comptroller

SUBJECT: Fire Apparatus Financing

Pursuant to discussion which took place at the Committee-of-the Whole meeting held on June 8, 2020, I have attached a "draft" copy of the proposed lease agreement and amortization schedule for the \$500,000 financing option to be used for the purchase of the 2020 E-One fire apparatus. Comerica has authorized a 1.93% interest rate for a period of five years with the first payment due at the closing of the loan, scheduled for June 30, 2020. Adequate funds have been budgeted in fiscal year 2020-2021 to make this first payment. The funds will be held in escrow until the City takes delivery of the truck, currently scheduled for August 2020.

I am requesting City Council authorize the agreement between the City of Grosse Pointe Woods and Comerica Bank to secure funding for the fire apparatus purchase at an interest rate of 1.93% for a period of five years and authorize the City Administrator to sign the loan documents. A copy of this lease agreement has been forwarded to the City Attorney for review and approval.

I would request the Committee-of-the-Whole recommend to Council to authorize City Administration to move forward with securing the financing prior to delivery of the equipment in order to maximize interest savings and authorize the pre-payment of the first principal payment on the closing date of the loan.

Thank you for your consideration.

Treasurer/Comptroller Signature

EXHIBIT A

**Comerica Leasing, a Division of Comerica Bank
Lease Schedule**

MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT NO.: 006-1420

DATE OF MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT: JANUARY 31, 2015

LEASE SCHEDULE NO.: 009

DATE OF LEASE SCHEDULE: JULY 1, 2020

LESSEE: CITY OF GROSSE POINTE WOODS

1. DESCRIPTION OF THE EQUIPMENT:

<u>SUPPLIER</u>	<u>QUANTITY</u>	<u>DESCRIPTION OF UNITS OF EQUIPMENT</u>	<u>SERIAL NUMBERS¹ (IF AVAILABLE)</u>
West Shore Fire	1	E-One Metro 100' Aerial Apparatus	

together with all accessories, attachments, substitutions and accessions.

2. EQUIPMENT LOCATION: _____
GROSSE POINTE WOODS, MI 48236

3. The Rental Payments shall be made for the Equipment as follows:

<u>DUE DATE</u>	<u>PRINCIPAL COMPONENT</u>	<u>INTEREST COMPONENT</u>	<u>TOTAL RENTAL PAYMENT DUE</u>	<u>PREPAYMENT OPTION AMOUNT²</u>
07/01/2020	\$103,859.29	\$0.00	\$103,859.29	\$396,140.71
07/01/2021	\$96,213.78	\$7,645.52	\$103,859.29	\$299,926.93
07/01/2022	\$98,070.70	\$5,788.59	\$103,859.29	\$201,856.23
07/01/2023	\$99,963.47	\$3,895.83	\$103,859.29	\$101,892.76
07/01/2024	\$101,892.76	\$1,966.53	\$103,859.29	

4. For purposes of this Lease, "State" means the State of Michigan.

5. Lessee's current Fiscal Period extends from June 30, 2020 to July 1, 2021.

6. Section 265(b)(3) Designation. Lessee hereby designates the Lease as a "qualified tax-exempt obligation" for purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

¹ Lessee authorizes Lessor to insert serial numbers and additional description details of Equipment when determined by Lessor as provided in Paragraph 31 of the Agreement.

² Assumes all Rental Payments and Additional Payments due on and prior to that date have been paid.

7. The Terms and provisions of the Master Equipment Lease-Purchase Agreement described above (other than to the extent that they relate solely to other Schedules or to Equipment listed on other Schedules) are hereby incorporated into this Schedule by reference and made a part hereof.

8. Lessee hereby represents, warrants and covenants that its representations, warranties and covenants set forth in such Master Equipment Lease-Purchase Agreement (particularly Paragraph 23 thereof) are true and correct as though made on the date of execution of this Lease Schedule.

Lessee: CITY OF GROSSE POINTE WOODS

Lessor: COMERICA LEASING, A DIVISION OF
COMERICA BANK

By: _____

Printed Name: Bruce J. Smith

Title: City Administrator

By: _____

Printed Name: Gary Baughman

Title: Vice President

Counterpart No. 1 of 1 manually executed and serially numbered counterparts. To the extent that this Agreement constitutes chattel paper (as defined in the Uniform Commercial Code), no security interest herein may be created through the transfer or possession of any Counterpart other than Counterpart No. 1.

EXHIBIT A-1

**COMERICA LEASING, A DIVISION OF COMERICA BANK
ACCEPTANCE CERTIFICATE**

LESSEE: CITY OF GROSSE POINTE WOODS

MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT NO.:

006-1420

LEASE SCHEDULE NO:

009

THE UNDERSIGNED ACKNOWLEDGES AND REPRESENTS THAT:

1. The Equipment identified in the above-referenced Lease Schedule is delivered, installed, available for use and is placed in service as of the Acceptance Date indicated below.
2. Such Equipment is in good operating condition and repair and is accepted as satisfactory in all respects for purposes of the applicable Lease.

ACCEPTANCE DATE: JULY 1, 2020

AUTHORIZED SIGNATURE: _____

PRINTED NAME: **BRUCE J. SMITH**

TITLE: City Administrator

EXHIBIT A-2

(TO LEASE SCHEDULE NO. 009)

[ATTACH I.R.S. FORM 8038-G OR 8038-GC, AS APPROPRIATE]

EXHIBIT A-3

INSURANCE COVERAGE REQUIREMENTS

To Lessor: Comerica Leasing, a Division of Comerica Bank ("Lessor")
411 W. Lafayette Blvd., MC3540
Detroit, Michigan 48226

From Lessee: City of Grosse Pointe Woods (the "Lessee")

In accordance with Paragraph 16 of the Master Equipment Lease-Purchase Agreement No. 006-1420 dated January 31, 2015 and Lease Schedule No. 009, dated July 1, 2020 (collectively, the "Lease"), by and between Lessor and Lessee, Lessee:

INSTRUCTIONS: Please circle number(s) regarding applicable insurance coverage. Proof of insurance coverage will be provided to Lessor and its Successors and Assigns prior to the time the Equipment is delivered to Lessee.

1. maintains All Risk Physical Damage Insurance on the Equipment (as defined in the Lease) evidenced by a Certificate of Insurance ("Certificate") and Long Form Loss Payable Clause naming the Lessor and its Successors and Assigns as Loss Payee. Coverage required: Full Replacement Value. Lessee has instructed the insurance agent named below to issue a Certificate to Lessor:

Company: _____
Address: _____

Phone No.: _____
Contact: _____
Insurance Carrier: _____
Policy No.: _____
Expiration: _____

2. maintains Public Liability Insurance evidenced by a Certificate of Insurance, naming the Lessor and its Successors and Assigns as Additional Insured, with the following minimum coverages:

\$250,000 per person
\$500,000 aggregate bodily injury liability
\$250,000 property damage liability

Lessee has instructed the insurance agent named below to issue a Certificate to Lessor:

Company: _____
Address: _____

Phone No.: _____
Contact: _____

3. Is self-insured for all risk, physical damage and will provide Lessor with such supporting documentation as Lessor may request.

4. is self-insured for public liability and will provide Lessor with such supporting documentation as Lessor may request.

LESSEE: CITY OF GROSSE POINTE WOODS

By: _____
Printed Name: Bruce J. Smith
Title: City Administrator
Date: July 1, 2020

EXHIBIT A-4
(TO LEASE SCHEDULE NO. 009)

FORM OF AUTHORIZING RESOLUTION

[Please attach approved Resolution or Board Minutes]

EXHIBIT A-5
(TO LEASE SCHEDULE NO. 009)

INCUMBENCY CERTIFICATE OF LESSEE

The undersigned, the duly authorized representative of the named Lessee under that certain Master Equipment Lease-Purchase Agreement dated January 31, 2015 (the "*Agreement*"), with Comerica Leasing, a Division of Comerica Bank, as Lessor, hereby certifies as follows in accordance with the requirements of the Agreement, which is incorporated by reference into the above-referenced Lease Schedule. Capitalized terms used herein have the same meaning as in the Agreement.

I hold the position noted under my signature, and I have all authority necessary to execute and deliver this Certificate. The following officers of the Lessee are duly elected or appointed, and the signatures above the respective name and title are true and correct and, where required, have been filed with the appropriate officials of the State.

Signature: _____

Signature: _____

Printed Name: Bruce J. Smith

Printed Name: _____

Title: City Administrator

Title: _____

IN WITNESS WHEREOF, I have executed and delivered this certificate as of this 1st day of July, 2020.

LESSEE: CITY OF GROSSE POINTE WOODS

By: _____

Printed Name: Bruce J. Smith

Title: City Administrator

EXHIBIT A-6

OPINION OF LESSEE'S COUNSEL

(PLEASE FURNISH ON ATTORNEY'S LETTERHEAD)

Exhibit A-7
(To Lease Schedule No. ____)

-NOT APPLICABLE-

EXHIBIT A-3

INSURANCE COVERAGE REQUIREMENTS

To Lessor: Comerica Leasing, a Division of Comerica Bank ("Lessor")
411 W. Lafayette Blvd., MC3540
Detroit, Michigan 48226

From Lessee: City of Grosse Pointe Woods (the "Lessee")

In accordance with Paragraph 16 of the Master Equipment Lease-Purchase Agreement No. 006-1420 dated January 31, 2015 and Lease Schedule No. 009, dated July 1, 2020 (collectively, the "Lease"), by and between Lessor and Lessee, Lessee:

INSTRUCTIONS: Please circle number(s) regarding applicable insurance coverage. Proof of insurance coverage will be provided to Lessor and its Successors and Assigns prior to the time the Equipment is delivered to Lessee.

1. maintains All Risk Physical Damage Insurance on the Equipment (as defined in the Lease) evidenced by a Certificate of Insurance ("Certificate") and Long Form Loss Payable Clause naming the Lessor and its Successors and Assigns as Loss Payee. Coverage required: Full Replacement Value. Lessee has instructed the insurance agent named below to issue a Certificate to Lessor:

Company: American Fraternal Agency
Address: 43423 West Oaks Drive
Novi, MI 48377
Phone No.: 248-650-2736
Contact: Robert Bucko
Insurance Carrier: US Specialty Insurance Company
Policy No.: PKG81030016
Expiration: _____

2. maintains Public Liability Insurance evidenced by a Certificate of Insurance, naming the Lessor and its Successors and Assigns as Additional Insured, with the following minimum coverages:

\$250,000 per person
\$500,000 aggregate bodily injury liability
\$250,000 property damage liability

Lessee has instructed the insurance agent named below to issue a Certificate to Lessor:

Company: American Fraternal Agency
Address: 43423 West Oaks Drive
Novi, MI 48377
Phone No.: 248-650-2736
Contact: Robert Bucko

3. is self-insured for all risk, physical damage and will provide Lessor with such supporting documentation as Lessor may request.

4. is self-insured for public liability and will provide Lessor with such supporting documentation as Lessor may request.

LESSEE: CITY OF GROSSE POINTE WOODS

By: _____
Printed Name: Bruce J. Smith
Title: City Administrator
Date: July 1, 2020

Information Return for Tax-Exempt Governmental Obligations

► Under Internal Revenue Code section 149(e)

► See separate instructions.

Caution: If the issue price is under \$100,000, use Form 8038-GC.

OMB No. 1545-0720

Part I Reporting Authority

If Amended Return, check here ☐

1 Issuer's name CITY OF GROSSE POINTE WOODS		2 Issuer's employer identification number (EIN) 38-6007179
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a
4 Number and street (or P.O. box if mail is not delivered to street address) 20025 MACK PLAZA	Room/suite	5 Report number (For IRS Use Only) 3
6 City, town, or post office, state, and ZIP code GROSSE POINTE WOODS, MI 48236		7 Date of issue 07/01/2020
8 Name of issue LEASE SCHEDULE 009 TO MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT 1420		9 CUSIP number
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions)		10b Telephone number of officer or other employee shown on 10a

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11 Education	11		
12 Health and hospital	12		
13 Transportation	13		
14 Public safety	14	500,000	00
15 Environment (including sewage bonds)	15		
16 Housing	16		
17 Utilities	17		
18 Other. Describe ►	18		
19 If obligations are TANS or RANs, check only box 19a <input type="checkbox"/>			
If obligations are BANs, check only box 19b <input type="checkbox"/>			
20 If obligations are in the form of a lease or installment sale, check box <input checked="" type="checkbox"/>			

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	07/01/2025	\$ 500,000.00	\$ N/A	3 years	1.93 %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22 Proceeds used for accrued interest	22		
23 Issue price of entire issue (enter amount from line 21, column (b))	23		
24 Proceeds used for bond issuance costs (including underwriters' discount)	24		
25 Proceeds used for credit enhancement	25		
26 Proceeds allocated to reasonably required reserve or replacement fund	26		
27 Proceeds used to currently refund prior issues	27		
28 Proceeds used to advance refund prior issues	28		
29 Total (add lines 24 through 28)	29		
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30		

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31 Enter the remaining weighted average maturity of the bonds to be currently refunded	years
32 Enter the remaining weighted average maturity of the bonds to be advance refunded	years
33 Enter the last date on which the refunded bonds will be called (MM/DD/YYYY)	
34 Enter the date(s) the refunded bonds were issued (MM/DD/YYYY)	

Part VI Miscellaneous

35	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	N/A
36a	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions)	36a	N/A
b	Enter the final maturity date of the GIC ▶ <u>N/A</u>		
c	Enter the name of the GIC provider ▶ <u>N/A</u>		
37	Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units	37	N/A
38a	If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the following information:		
b	Enter the date of the master pool obligation ▶ <u>N/A</u>		
c	Enter the EIN of the issuer of the master pool obligation ▶ <u>N/A</u>		
d	Enter the name of the issuer of the master pool obligation ▶ <u>N/A</u>		
39	If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box		<input type="checkbox"/>
40	If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box		<input type="checkbox"/>
41a	If the issuer has identified a hedge, check here <input type="checkbox"/> and enter the following information:		
b	Name of hedge provider ▶ <u>N/A</u>		
c	Type of hedge ▶ <u>N/A</u>		
d	Term of hedge ▶ <u>N/A</u>		
42	If the issuer has superintegrated the hedge, check box		<input type="checkbox"/>
43	If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box		<input type="checkbox"/>
44	If the issuer has established written procedures to monitor the requirements of section 148, check box		<input type="checkbox"/>
45a	If some portion of the proceeds was used to reimburse expenditures, check here <input type="checkbox"/> and enter the amount of reimbursement ▶		
b	Enter the date the official intent was adopted ▶ <u></u>		

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.



Signature of issuer's authorized representative

Date

Cathrene A. Behrens, Treasurer/Comptroller

Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name

Preparer's signature

Date

Check ☐ if self-employed

PTIN

Firm's name ▶

Firm's EIN ▶

Firm's address ▶

Phone no.



Leasing Corporation

611 Anton Blvd., Suite 360
Costa Mesa, CA 92626

INVOICE

LESSEE:

City of Grosse Pointe Woods
Attn: Accounts Payable
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Invoice Number: 1420009CM
Lease Number: 006-1420-009
Equipment: One (1) E-One Metro 100' Aerial Apparatus

Invoice Date:	June 9, 2020
Date Payment Due:	July 1, 2020
Total Due:	<u>\$103,859.29</u>

Remit to:
Comerica Leasing, a Division of Comerica Bank

Dept. 4201
P.O. Box 67000
Detroit, MI 48267-0042

Overnight Mail:
411 W. Lafayette Blvd.
MC3540
Detroit, MI 48226
(313) 222-7878

Lease Number: 006-1420-009
Invoice Number: 1420009CM
Lessee: City of Grosse Pointe Woods

COMERICA LEASING, A DIVISION OF COMERICA BANK
PAYMENT ACKNOWLEDGEMENT FORM

Date: July 1, 2020

The undersigned, as Lessee, is financing certain equipment to be leased under a Master Equipment Lease-Purchase Agreement dated January 31, 2015, and Lease Schedule 006-1420-009 dated July 1, 2020, with **COMERICA LEASING, A DIVISION OF COMERICA BANK**, as Lessor (the "Lease").

The undersigned further acknowledges that \$500,000.00 will be funded by **COMERICA LEASING, A DIVISION OF COMERICA BANK** to pay the proceeds of the Lease of \$500,000.00 to West Shore Fire, Inc., the Vendor of the Equipment.

CITY OF GROSSE POINTE WOODS

By: _____

Bruce J. Smith

Its: City Administrator



CITY OF GROSSE POINTE WOODS
Office of the City Treasurer/Comptroller

6F

Memorandum

DATE: June 8, 2020

TO: Mayor and City Council

FROM: Cathrene Behrens, Treasurer/Comptroller

SUBJECT: Commit Fund Balance for Repairs and Equipment Purchases

The Governmental Accounting Standards Board (GASB 54) requires City Council action to "commit" or carry forward any budgeted expenses that are paid in the next fiscal year.

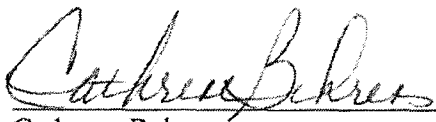
The 2019-2020 budget included expenses for the following:

General Fund Balance #101	Fund Balance Carry Forward
Repair Lime Shore Stone Slab @ Municipal Complex (DSA Contractors)	\$3,460.00
Super 1040 Sq. Premium Park Grill – LFP (Highland Products Group, LLC)	\$748.00
Bathhouse Steam Clean & Stain Floor (Valente Construction, Inc.)	\$1,774.00
Glass Window for Building Dept. Counter (Henderson Glass)	\$3,954.97
LFP Tree Trim & Removal (Phase 2) – I (Phase 2) – (Arbor Pro)	\$4,900.00
TOTAL	\$14,836.97
Major Road Fund Balance #202	Carry Forward
2018 Misc. Concrete Pavement Repair Program (L. Anthony)	\$3,712.50
Vernier Road Program (AEW)	\$36,293.26
Vernier Road Project (MDOT)	\$65,113.85
Sewer Structure Misc. Concrete Repair (AEW)	\$260.95
Sewer Structure Misc. Concrete Repair (L. Anthony)	\$1,388.19
2019 Road Project (Beaufait / Oxford) (AEW)	\$6,541.58
2019 Road Project (Beaufait / Oxford) (Florence Cement)	\$6,876.59
TOTAL	\$120,186.92
Local Road Fund Balance #203	Carry Forward
2018 Misc. Concrete Pavement Repair Program (L. Anthony)	\$7,858.79

Sewer Structure Misc. Concrete Repair (AEW)	\$5,888.74
Sewer Structure Misc. Concrete Repair (L. Anthony)	\$30,904.99
2019 Road Project (Beaufait / Oxford) (AEW)	\$64,660.09
2019 Road Project (Beaufait / Oxford) (Florence Cement)	\$134,494.83
TOTAL	\$243,807.44
Municipal Improvement Fund Balance #401	Carry Forward
Administrative Office Renovation (ABCOR)	\$258,022.01
Administrative Office Furniture (Interior Environments)	\$48,875.80
TOTAL	\$306,897.81
Capital Improvement Fund Balance #420	Carry Forward
City Hall Generator Replacement (AEW)	\$20,000.00
City Hall Generator Purchase	\$230,000.00
9-1-1 Service Changeover (Carousel Industries)	\$11,269.20
TOTAL	\$261,269.20
Commodities Fund #598	Carry Forward
Rubbish Bags (DYNA Pak Corp)	\$39,000.00
TOTAL	\$39,000.00
Parking Fund #585	Carry Forward
Robert E. Novitke Municipal Ctr Lighting Upgrade (DTE)	\$12,940.00
TOTAL	\$12,940.00
Water/Sewer Fund Balance #592	Carry Forward
Beacon Meter Read Software Update (EyeOnWater) (Badger Meter)	\$15,035.96
SCADA Upgrade Water Reservoir (KEI Controls)	\$4,310.00
Utility Billing Third Party Meter Reading (BSA)	\$1,000.00
2018 Misc. Concrete Pavement Repair Program (L. Anthony)	\$2,889.01
Sewer Structure Misc. Concrete Repair (AEW)	\$26,014.33
Sewer Structure Misc. Concrete Repair (L. Anthony)	\$76,659.30
2019 Road Project (Beaufait / Oxford) (AEW)	\$13,564.63
2019 Road Project (Beaufait / Oxford) (Florence Cement)	\$13,562.72
DPW Pole Barn Engineering (AEW)	\$1,800.00
2019 Water Main Project Design & Engineering-Bournemouth/Linville (AEW)	\$134,025.33
2019 Open Cut Sewer Repair Project (AEW)	\$42,318.30
2019 Open Cut Sewer Repair Project (Fontana Construction)	\$308,540.02
UCMR4 Drinking Water Testing (Microbac Lab)	\$7,580.00
2019 Water Main Project Design & Engineering (Fontana Construction)	\$950,658.10
TOTAL	\$1,597,957.70

<u>Motor Vehicle Fund Balance #640</u>	<u>Carry Forward</u>
Groundwater & Environmental SE UST Leak Musta Fund	\$159,606.40
2020 E-One Fire Apparatus (Quint) (E-One)	\$550,000.00
<u>TOTAL</u>	<u>\$709,606.40</u>
<u>GRAND TOTAL ALL FUNDS</u>	<u>\$3,306,502.18</u>

I respectfully request City Council to commit Fund Balance in the following funds: \$14,836.97 in the General Fund, \$120,186.92 in the Major Road Fund, \$243,807.44 in the Local Road Fund, \$306,897.81 in the Municipal Improvement Fund, \$261,269.20 in the Capital Improvement Fund, \$39,000.00 in the Commodities Fund, \$12,940.00 in the Parking Fund Balance, \$1,597,957.70 in the Water/Sewer Fund, and \$709,606.40 in the Motor vehicle fund for a total of \$3,306,502.18 for year ending June 30, 2020.


 Cathrene Behrens
 Treasurer/Comptroller



Paul Antolin

From: Donna O'Keefe <donnarokeefe@gmail.com>
Sent: Monday, June 8, 2020 11:56 AM
To: Lisa Hathaway
Subject: Re: The Avenue in the Woods

The sidewalk sale is being requested for Saturday, July 18 from 9:00am to 5:00 pm.
The merchants will adhere to all the same Covid 19 restrictions that they are using in their business currently.
The merchandise will not block pedestrian walking traffic. It will be displayed on the grass area or directly adjacent to their building.
Request the use of balloons to signify which businesses are having the sidewalk sale.
All merchandise will be removed by 5:00
Please let us know if there are further questions.
Thank you,

On Fri, Jun 5, 2020 at 1:19 PM Lisa Hathaway <LHathaway@gpwmj.us> wrote:

Hi Donna,

Please provide as many details as possible, such as times and any other information you can supply. If any additional information you can provide no later than Monday, June 8, 2020, at noon.

Thank you and take care,

Lisa

From: Donna O'Keefe <donnarokeefe@gmail.com>
Sent: Thursday, June 4, 2020 10:57 AM
To: Lisa Hathaway <LHathaway@gpwmj.us>
Subject: The Avenue in the Woods

The Avenue in the Woods would like their request to hold a sidewalk sale on Saturday, July 18 be put on the agenda for the next City Council meeting.

Thank you

--

Donna O'Keefe

Johnstone & Johnstone

82 Kercheval

Grosse Pointe Farms, Mi 48236

313-884-0600

313-949-1589 Cell

Property of the City of Grosse Pointe Woods. If you have received this transmission in error, please delete immediately.

--

Donna O'Keefe

Johnstone & Johnstone

82 Kercheval

Grosse Pointe Farms, Mi 48236

313-884-0600

313-949-1589 Cell

6H

CHARLES T. BERSCHBACK

Attorney and Counselor at Law
24053 JEFFERSON AVENUE
ST. CLAIR SHORES, MICHIGAN 48080
blbwlaw@yahoo.com

(586) 777-0400
FAX (586) 777-0430

June 4, 2020

The Honorable Mayor and City Council
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE: Verizon Small Cell Permit Request
Agenda Item June 15, 2020

Dear Mayor and Council:

Verizon has filed an application to install a total of 39 "small cell" boxes for their 5G network. The installation would utilize 23 existing poles and 16 new poles. This request is regulated by MCL 460.1301, the "Small Wireless Communications Facilities Deployment Act". In the event this permit is approved, Verizon would submit a standard METRO Act Permit for their cable connecting the poles at a later date.

City Administrator Bruce Smith and I have discussed this permit with Mike Watza, and I utilized a form permit from Mike Watza's office which contains standard language required by the Act. Mr. Tutag has reviewed the application and the location of the new poles. Mr. Tutag indicates that a \$200.00 fee for existing poles and a \$300.00 fee for new poles has been submitted for a total application fee of \$9400.00. These are the only fees allowed by the Act.

Verizon has submitted a proposed permit with all necessary exhibits attached for the Council's review. It would be the prerogative of Council to approve the Verizon Small Cell Application and authorize the City Administrator to sign the Small Wireless Facilities Permit.

Very truly yours,

/s/ Charles T. Berschback

CHIP BERSCHBACK

CTB:gmw

cc: Bruce Smith
Lisa Hathaway
Cathy Behrens
Gene Tutag

**CITY OF GROSSE POINTE WOODS
SMALL WIRELESS FACILITIES PERMIT PURSUANT TO MCL
SECTION 460.1301 ET. SEQ**

**Verizon
Name of Permit Holder**

TERMS AND CONDITIONS

1 Definitions

- 1.1 Company shall mean Celco Partnership d/b/a Verizon Wireless whose address is One Verizon Way, Mail Stop 4AW100, Basking Ridge, NJ 07920.
- 1.2 Effective Date shall mean the date set forth in Part 13.
- 1.3 Manager shall mean Municipality's City Administrator or his or her designee.
- 1.4 Small Wireless Facilities Act shall mean the Small Wireless Communications Facilities Deployment Act, Act 365 of 2018 or any revisions or amendments thereto (the "Act").
- 1.5 Municipality shall mean the City of Grosse Pointe Woods, a Michigan municipal corporation.
- 1.6 Permit shall mean this document.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public right-of-way does not include a federal, state, or private right-of-way or RR ROW.
- 1.8 Small Cell Wireless Facility or Facilities shall have the meaning as provided in the Act. This Permit does not cover the Company's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are installed in the right-of-way and separately permitted under the Metropolitan Extension Telecommunications Rights-of Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.9 Term shall have the meaning set forth in Part 7.

2 Grant

- 2.1 Municipality hereby grants a permit under the Act to Company for access to and ongoing use of the Public Right-of-Way to construct, install and maintain Small Wireless Facilities in those portions of the Public Right-of-Way and as further identified in Exhibit A on the terms set forth herein.

2.1.1 Exhibit A may be modified by written request by Company and approval by Manager or, if the modification is in accordance with Section 15(5) of the Act, then the Exhibit A will be modified upon notice to Manager by Company.

2.1.2 Manager shall not unreasonably condition or deny any request for a modification of the Facilities described in Exhibit A, except as in those circumstances specifically enumerated in the Act. Manager shall not require a permit or any other approval or require fees or rates to the extent prohibited by the Act.

2.2 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

3.1 Company Contacts. The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:

Company's Local Representative

Address

Phone

Email

Company's Location of Engineering Records:

Address

Phone

Email

Company's Engineering and Design Representative:

See Exhibit A Drawings attached thereto.

Company's Construction Vendor(s):

Address

Phone

Email

Company's 24 hour access:

Address

Phone

Email

The preceding information is accurate as of the Effective Date. Company shall notify Municipality in writing as set forth in Part 12 of any changes in the preceding information.

- 3.2 Permit Application. Company shall submit applications for permits in accordance with this Agreement and the Act. Municipality will receive and process all applications in accordance with the requirements of the Act.

4 Use of Public Right-of-Way

No Burden on Public Right-of-Way. Company and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way and Company shall require its contractors and subcontractors to do the same. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an unsafe burden or interference to Municipality, due to (i) changed circumstances that impact usual travel, (ii) public safety on the ROW, or (iii) obstruct the legal use of the Municipality's ROW, Company, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine in good faith is in the public safety interest to remove or alleviate the burden, and Company shall do so within a reasonable time period. Municipality shall attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 4.1 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Company over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.2 Restoration of Property. Company, its contractors and subcontractors shall as soon as reasonably practical (subject to seasonal work restrictions) restore, at Company's sole expense, in a manner reasonably approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Company's option, better) condition as that which existed prior to the disturbance. In the event that Company, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Company shall pay the costs Municipality incurred for such repair.
- 4.3 Marking. Company shall mark the Small Wireless Facilities with a sign not to exceed one square foot on each utility pole subject of this Permit providing the Company's name and provide a toll-free number for assistance.

- 4.4 Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Small Wireless Facilities, consistent with any standards adopted by Municipality. Company shall dispose of all trimmed materials. Company shall minimize the trimming of trees to that essential to maintain the integrity of the Small Wireless Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.
- 4.5 Installation and Maintenance. The construction and installation of the Small Wireless Facilities shall be performed pursuant to plans approved by Municipality. Company shall install and maintain the Small Wireless Facilities in a reasonably safe condition. Company may perform repair, maintenance, or replacement of the Small Wireless Facilities without prior approval of Municipality in accordance with 15(5) of the Act, provided that Company shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or as otherwise required by Municipality.
- 4.6 Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Small Wireless Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Company shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Municipality shall not unreasonably delay or deny issuance of any such permits, licenses or approvals. Company shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Company's or Municipality's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future.
- 4.7 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Company's Facilities in the vacated Public Right-of-Way, Company shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Municipality shall give Company 90 days advance written notice of such a vacation and Company shall relocate its Facilities to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards.
- 4.8 Relocation. If Municipality requests Company to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Company shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate

route as Municipality and Company mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.

- 4.9 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Company if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality shall attempt to provide notice to Company. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Municipality shall not be responsible to Company for the cost of repair of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.10 Miss Dig. If eligible to join, Company shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 174 of the Public Acts of 2013, as amended, MCL § 460.721 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.11 Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all times. Every service vehicle of Company and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Company's name and telephone number.

5 Indemnification

- 5.1 Indemnity. Company shall defend, indemnify, and hold harmless the municipality and its governing body and its officers, agents, and employees against any claims, demands, damages, lawsuits, judgments, costs, liens, losses, expenses, and attorney fees resulting from the Company's negligence during the installation, construction, repair, replacement, operation, or maintenance of any Facilities, wireless support structures, or utility poles to the extent caused by the Company, its contractors, its subcontractors, and the officers, employees, or agents of any of these. Company has no obligation to defend, indemnify, or hold harmless an authority or the governing body of a municipally owned electric utility, or the officers, agents, or employees of the authority or governing body against any liabilities or losses due to or caused by the sole negligence of the authority or the governing body of a municipally owned electric utility or its officers, agents, or employees.
- 5.2 Notice, Cooperation. Municipality shall notify Company promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality shall cooperate with Company in every reasonable way to facilitate the defense of any such claim. Municipality shall consult with Company respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.

- 5.3 Settlement. Municipality shall not settle any claim subject to indemnification under this Part 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or settle, at its own expense, any claim against Municipality for which Company is responsible hereunder.

6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Small Wireless Facilities in the Public Right-of-Way, Company shall obtain insurance as set forth below and file certificates evidencing same with Municipality. See Exh B. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Company may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.
- 6.1.1 Commercial general liability insurance, including Products/Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount of Five Million Dollars (\$5,000,000).
- 6.1.2 Contractor's Pollution Liability insurance for sudden and accidental environmental contamination with limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
- 6.1.3 Commercial Automobile liability insurance in an amount of One Million Dollars (\$1,000,000) combined single limit each accident for bodily injury and property damage.
- 6.1.4 Workers' compensation insurance in compliance with the statutory requirements of the state(s) of operation and employer's liability insurance with limits of \$1,000,000 each accident/disease/policy limit.
- 6.2 Additional Insured. Municipality shall be included as an additional insured as their interest may appear under this Agreement on all policies (other than worker's compensation and employer's liability). Upon receipt of notice from its insurer(s) Company shall provide the Municipality with thirty (30) days prior written notice of cancellation of any required coverage. Company shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.

- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed, authorized, or permitted to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated VII or better by A.M. Best Company.
- 6.5 Contractors. Company shall require contractors and subcontractors working in the Public Right-of-Way to obtain and maintain substantially the same coverage with substantially the same limits as required of Company.
- 6.6 Insurance Primary. Company's insurance coverage shall be primary insurance with respect to Municipality, its officers, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Company's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:
- 7.1.1 Fifteen years (15) from the Effective Date; provided, however, that following such initial term there shall be three subsequent renewal terms of five (5) years. Each renewal term shall be automatic unless Municipality notifies Company in writing, at least twelve (12) months prior to the end of any term then in effect, that due to changed circumstances a need exists to negotiate the subsequent renewal with Company. Municipality shall not unreasonably deny a renewal term; or
- 7.1.2 When the Small Wireless Facilities have not been used to provide telecommunications services for a period of one hundred and eighty (180) days by the Company or a successor of an assign of the Company (this shall not apply to the period immediately following the issuance of the permit in accordance with Section 7.1.5 below); or
- 7.1.3 When Company, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
- 7.1.4 Upon either Company or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or

such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or

- 7.1.5 Unless Manager grants a written extension, one year from the Effective Date if prior thereto Company has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Effective Date if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

- 8.1 **Municipal Requirement.** Municipality will require Company to post a bond pursuant to the Act in the amount of one thousand and no/100 dollars (\$1,000.00) per Facility, prior to start of construction. See Bond attached as Exh C.

9 Fees

- 9.1 Establishment; Reservation. The Act shall control the establishment of application and any annual right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way. The Parties currently acknowledge and agree that pursuant to Section 13(3)(a) of the Act, Company shall pay \$20.00 per year for each utility pole or wireless support structure in the ROW, unless subdivision (b) applies. Section 13(3)(b) currently provides for an annual rate of \$125.00 if the utility pole or wireless support structure was erected on behalf of Company. In accordance with the Act, every 5 years from the effective date of the Act, the rates provided in subsections 13(3)(a) and (b) are increased by 10% and rounded to the nearest dollar.

10 Removal

- 10.1 Removal; Underground. As soon as practicable after the Term, Company or its successors and assigns shall remove any Small Wireless Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Company shall not remove any underground cable or other portions of the Small Wireless Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Company's sole cost and expense.
- 10.2 Removal; Above Ground. As soon as practicable after the expiration of the Term, provided that the Parties are not negotiating in good faith for a renewal of the Term, with such hold over not exceeding 60 days, Company, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Small Wireless Facilities, including but not limited to poles, pedestal mounted terminal boxes and any and all other support or other small wireless related equipment.

- 10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager in accordance with all other users of the Public Right-of-Way. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Small Wireless Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Company as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.
- 11 Assignment. Company may assign or transfer its rights under this Permit, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:
- 11.1 No such transfer or assignment or change in the control of Company shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Effective Date until the completion of the construction of the Small Wireless Facilities in those portions of the Public Right-of-Way identified on Exhibit A. This prohibition shall not apply to an assignment of this Agreement to an affiliated entity of Company or in the event of a purchase of substantially all of Company's assets.
- 11.2 After the completion of such construction, Company must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,
- 11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and
- 11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Company's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Company shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.
- 11.3 Company may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.
- 12 Notices
- 12.1 Notices. All notices under this Permit shall be given as follows:

If to Municipality, to

Bruce J. Smith, City Administrator and Lisa K. Hathaway, City Clerk

Address

Phone

Email

with a copy to

City Attorney

Charles T. Berschback

24053 Jefferson Avenue

St. Clair Shores, MI 48080

586.777.0400

blbwlaw@yahoo.com

If to Company, to:

Cellco Partnership

d/b/a Verizon Wireless

180 Washington Valley Road

Bedminster, New Jersey 07921

Attention: Network Real Estate

With a copy to

Cellco Partnership

d/b/a Verizon Wireless

205 N. Michigan Avenue, 7th floor

Chicago, IL 60601

Attention: Network Legal

- 12.2 Change of Address. Company and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

- 13.1 No Cable, OVS. This Permit does not authorize Company to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

- 13.2 Duties. Company shall faithfully perform all duties required by this Permit.

- 13.3 Effective Date. This Permit shall become effective when issued by Municipality and Company has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acceptance of the Permit.

- 13.4 Authority. This Permit satisfies the requirement for a permit under the Act.
- 13.5 Amendment. Except as set forth in Section 2.1 this Permit may be amended by the written agreement of Municipality and Company.
- 13.6 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Company and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.
- 13.7 Governing Law. This Permit shall be governed by the laws of the State of Michigan and of the United States.
- 13.8 Reservation of Rights. Each party to this Permit expressly reserves all their rights with respect to the applicable law or changes in the law and specifically reserves the right to amend and or terminate this Permit and all related agreements, policies and procedures undertaken in furtherance hereof.

City of Grosse Pointe Woods

By: _____
Bruce J. Smith
Its: City Administrator
Date: _____

“Company accepts the Permit granted by Municipality upon the terms and conditions contained therein.”

Cellco Partnership d/b/a Verizon Wireless

By: _____
Its: Title _____
Date: _____

Exhibit A

Node Name	Type of Installation	Application Fee	Annual Fee
41653-I94_I_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41661_HARPER_WOODS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41658-GRATIOT_MCNICHOLS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41674_HARPER_WOODS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41681-GRATIOT_MCNICHOLS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
41687-GRATIOT_MCNICHOLS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41670_HARPER_WOODS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
41666_HARPER_WOODS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41696-GRATIOT_MCNICHOLS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41654_HARPER_WOODS_5G	Colocation on ATT Pole	\$ 200.00	\$ 20.00
41660_HARPER_WOODS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41680-GRATIOT_MCNICHOLS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
41688-GRATIOT_MCNICHOLS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
41671_HARPER_WOODS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41693-GRATIOT_MCNICHOLS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41676_HARPER_WOODS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41657-GRATIOT_MCNICHOLS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41694-GRATIOT_MCNICHOLS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
41673-GRATIOT_MCNICHOLS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41685-GRATIOT_MCNICHOLS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41659_HARPER_WOODS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41664-GRATIOT_MCNICHOLS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41650-GRATIOT_MCNICHOLS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
41656-GRATIOT_MCNICHOLS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41677_HARPER_WOODS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
41652-GRATIOT_MCNICHOLS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
41667_HARPER_WOODS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41699-GRATIOT_MCNICHOLS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
41684-GRATIOT_MCNICHOLS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41651-GRATIOT_MCNICHOLS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41669_HARPER_WOODS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
41682-GRATIOT_MCNICHOLS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
41668_HARPER_WOODS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
41675-GRATIOT_MCNICHOLS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
41672-GRATIOT_MCNICHOLS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
41679-GRATIOT_MCNICHOLS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
39471-GRATIOT_MCNICHOLS_5G	Colocation on DTE Pole	\$ 200.00	\$ 20.00
39482_HARPER_WOODS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00
41662-GRATIOT_MCNICHOLS_5G	Verizon Owned Pole	\$ 300.00	\$ 125.00

See attached for drawings for each individual node.

<https://www.dropbox.com/sh/qdmldu12palkahl/AACwO2U61kxtxEHST2tdHfFua?dl=0>

Exhibit B

Proof of Insurance/Dec sheet



1 PHOTOSIM - BEFORE



2 PHOTOSIM - AFTER

PREPARED FOR:

verizon✓

PREPARED BY:

TeleCAD
Wireless

1501 NORTHPOINT BLVD, SUITE 130
HIXSON, TN 37343
PH: 423-843-9500
FAX: 423-843-9509

SITE NAME:

44562

PROJECT SUMMARY

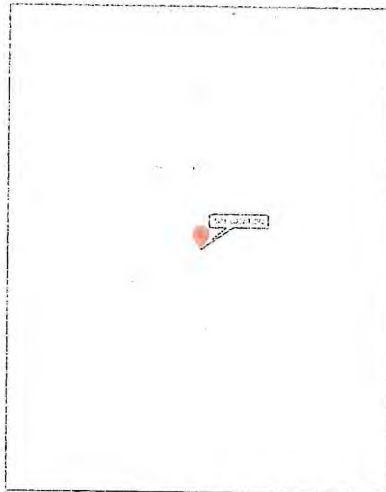
SITE NAME	41699
CLIENT ADDRESS	673 PLEASANT PL
CLIENT NAME	GREESSE FORKIE WOODS JR 48256
CITY	WAYNE
COORDINATES	42° 26' 57" N 82° 52' 52" W
PROPOSED EQUIPMENT	41699
PROPOSED POLE	41699
PROPOSED ANTENNA	41699
PROPOSED CABLE	41699
PROPOSED DISCONNECT	41699
PROPOSED JUNCTION BOX	41699

verizon

SITE NAME: 41699

PROPOSED SMALL CELL EQUIPMENT
ON A NEW VERIZON POLE

VICINITY MAP



NOT TO SCALE

LOCATION MAP



NOT TO SCALE

SHEET INDEX

NO.	DESCRIPTION
T1	TITLE SHEET
GNT	GENERAL NOTES
C1	SITE LAYOUT'S
C1A	SITE LAYOUT - AERIAL IMAGERY
C2	POLE ELEVATION
C2	SITE DETAILS
C4	SITE DETAILS
C5	EQUIPMENT DETAILS
E1	UTILITY SITE PLAN
E2	ELECTRICAL DETAILS
E3	SINGLE LINE DIAGRAM

SCOPE OF WORK

- INSTALLING NEW WOOD UTILITY POLE (CLASS TED)
- INSTALLING EQUIPMENT
- (2) ERICSSON 8701 ANTENNAS
- CRT BOX
- (1) FIBER & (1) POWER CABLE PER ANTENNA DISCONNECT
- RUN CONDUITS FOR POWER AND FIBER

STATE COUNTY MAP



VERIZON

verizon

C D

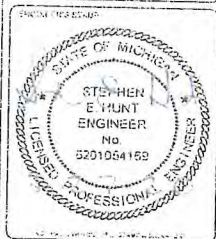
1501 NUR-ROCKY BLVD. SUITE 100
HUNTSVILLE, TN 37434
PH: 423-943-5600
FAX: 423-943-5605

DRAWING NOTES
THE INFORMATION CONTAINED IN THIS DRAWING IS THE PROPERTY OF VERIZON. ANY USE OR REPRODUCTION OF THIS DRAWING WITHOUT THE WRITTEN PERMISSION OF VERIZON IS PROHIBITED.

DATE: 01/11/11
CHECKED BY: C.D.

REVISIONS

NO.	DESCRIPTION	DATE
1	ISSUED FOR PERMIT	01/11/11
2	ISSUED FOR CONSTRUCTION	01/11/11



SITE NAME	41699
ADDRESS	673 PLEASANT PL GREESSE FORKIE WOODS JR 48256
COUNTY	WAYNE
CITY	WAYNE
COORDINATES	42° 26' 57" N 82° 52' 52" W
RAWLAND	RAWLAND
SHEET TITLE	TITLE SHEET
DATE	T1
NO.	0

STRUCTURAL REVIEW

STRUCTURAL REVIEW REQUIRED BY OTHERS

SHEET SCALE FACTOR
1" = 17' TO SCALE



1 (800) 482-7171
www.mississipp.com
CONTRACTOR TO CALL MICHIGAN
ONE-CALL SYSTEMS AT LEAST 12 HOURS
PRIOR TO DIGGING

GENERAL NOTES

1. THESE NOTES SHALL BE CONSIDERED A PART OF THE WRITTEN SPECIFICATIONS.
2. THIS WORK SHALL INCLUDE FURNISHING MATERIALS, EQUIPMENT, APPURTENANCES AND LABOR NECESSARY TO COMPLETE ALL INSTALLATIONS AS INDICATED IN THE CONTRACT DOCUMENTS.
3. PRIOR TO THE SUBMISSION OF BIDS, THE CONTRACTOR(S) SHALL VISIT THE JOB SITE(S) AND BE RESPONSIBLE FOR ALL CONTRACT DOCUMENTS, RECOMMENDATIONS AND DIMENSIONS AND CONFIRMING THAT THE WORK MAY BE ACCOMPLISHED PER THE CONTRACT DOCUMENTS. ANY DISCREPANCIES ARE TO BE BROUGHT TO THE ATTENTION OF THE IMPLEMENTATION ENGINEER AND ARCHITECT/ENGINEER.
4. THE CONTRACTOR SHALL RECEIVE WRITTEN AUTHORIZATION TO PROCEED ON ANY WORK NOT CLEARLY DEFINED OR IDENTIFIED IN THE CONTRACT DOCUMENTS BEFORE STARTING ANY WORK.
5. ALL WORK PERFORMED AND MATERIALS INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS AND ORDINANCES INCLUDING APPLICABLE ARCHITECTURAL AND UTILITY COMPANY SPECIFICATIONS.
6. THE CONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS IN ACCORDANCE WITH THE MANUFACTURER RECOMMENDATIONS. IF THESE RECOMMENDATIONS ARE IN CONFLICT WITH THE CONTRACT DOCUMENTS AND/OR APPLICABLE CODES OR REGULATIONS, NOTIFY THE CONTRACTOR FOR PROTECTION WITH THE IMPLEMENTATION ENGINEER AND ARCHITECT/ENGINEER PRIOR TO PROCEEDING.
7. THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ALL CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES, PROGRESS AND FOR COORDINATION OF ALL PORTIONS OF THE WORK UNDER THE CONTRACT INCLUDING CONTACT AND COORDINATION WITH THE IMPLEMENTATION TEAM, AND WITH THE AUTHORIZED REPRESENTATIVE OF ANY OUTSIDE POLE OR TOWER COMPANY, POLE OWNER OR AUTHORIZED AGENT.
8. THE CONTRACTOR SHALL MAKE NECESSARY PROVISIONS TO PROTECT EXISTING IMPROVEMENTS, PAVING, CURBS, VEGETATION, EXISTING SURFACE AND OTHER EXISTING ELEMENTS AND UPON COMPLETION OF THE WORK, REPAIR ANY DAMAGE THAT OCCURRED DURING CONSTRUCTION TO THE SATISFACTION OF AGENCY.
9. KEEP THE GENERAL AREA CLEAN, PAVED FREE AND DISPOSE OF ALL DIRT, DEBRIS, RUBBISH AND REMOVE EQUIPMENT NOT SPECIFIED AS REQUIRED ON THE PROJECT. LEAVE PREMISES IN CLEAN CONDITION DAILY.
10. PLANS ARE INTENDED TO BE DIAGNOSTIC ONLY AND SHOULD NOT BE SCALED UNLESS OTHERWISE NOTED. RELY ONLY ON DIMENSIONED DIMENSIONS AND RECORD INFORMATION IF ADDITIONAL DIMENSIONS ARE REQUIRED.
11. THE EXISTENCE AND LOCATION OF UTILITIES AND OTHER AGENCY FACILITIES ARE OBTAINED BY A SEARCH OF AVAILABLE RECORDS. CONTRACTOR MAY NOT BEYOND WHAT IS SHOWN. CONTRACTOR SHALL VERIFY LOCATIONS PRIOR TO START OF CONSTRUCTION AND USE ALL PROTECTIVE MEASURES TO PREVENT DAMAGE TO THESE FACILITIES. CONTRACTOR IS RESPONSIBLE FOR THE PROTECTION OF UTILITIES OR OTHER AGENCY FACILITIES WITHIN THE LIMITS OF THE WORK, WHETHER THEY ARE IDENTIFIED IN THE CONTRACT DOCUMENTS OR NOT.
12. ALL WORKING HARDWARE SUCH AS BOLT NUTS, WASHERS, CABLE, CONDUIT STRAPS, STAPLES, ANYTHING EXPOSED AND CLIMBERS ARE EQUIPMENT TO THE POLE SHALL BE 1" DIAPHRAGMIZED UNLESS OTHERWISE STATED.

DEFINITIONS

1. "VIRTUALLY IDENTICAL" MEANS THAT THE ITEM IS VIRTUALLY IDENTICAL ACROSS SIMILAR CONDITIONS. "TYP" SHALL BE UNDERSTOOD TO MEAN "TYPICAL WHERE OCCURS" AND SHALL NOT BE CONSIDERED AS WITHOUT EXCEPTION OR CONSIDERATION OF SPECIFIC CASES OR CASES.
2. "SIZE OF ITEMS" MEANS AS REQUIRED TO CONFIRM DIMENSIONS FOR CONDITION NOTED. VERIFY DIMENSIONS AND ORIENTATION ON PLAN. THE REQUIRED MEANS AS REQUIRED BY REGULATORY REQUIREMENTS BY REFERENCED STANDARDS, BY EXISTING CONDITIONS, BY THE EQUIPMENT, OR BY THE CONTRACT DOCUMENTS.
3. "CUTTING PLANE" MEANS ACCURATELY LOCATE POSITIONS OF MATERIALS IN THE SAME PLANE.
4. "THE VERIFICATION OF THE FIELD" SHALL BE UNDERSTOOD TO MEAN VERIFY IN FIELD WITH ARCHITECT AND REQUIRES THAT THE CONTRACTOR CONSIDER INTERIOR PROVIDED NOTED CONDITION AND PROCEED ONLY AFTER RECEIVING DIRECTION.
5. WHERE THE WORDS "OR EQUAL" OR "WORKS OF SIMILAR INTENT" FOLLOW A MATERIAL SPECIFICATION, THEY SHALL BE UNDERSTOOD TO REQUIRE AGENCY APPROVAL OF ANY DEVIATION TO SAID SPECIFICATION PRIOR TO CONTRACTOR'S ORDERING OR INSTALLATION OF SUCH APPROVED EQUIPMENT.
6. FURNISH, SUPPLY OR, OTHERS TO INSTALL, INSTALL, INSTALL ITEMS FURNISHED BY OTHERS. PROVIDE, FURNISH AND INSTALL.

PROJECT SPECIFIC NOTES

1. THIS SET IS PROVIDED TO ILLUSTRATE THE EXPECTED SCOPE OF DRAWINGS, QUALITY OF DRAWINGS AND EXTENT GRAPHIC DIMENSIONS NOTES ARE FOR THE CONTRACTOR REFERENCE TO HELP CLARIFY THE SCOPE. ADDITIONAL DRAWINGS MAY BE REQUIRED TO MEET THE REQUIREMENTS OF A GIVEN CASE. ALL EXAMPLES SHOWN ARE FOR REFERENCE ONLY AND ANY NOTES ON THIS, CALCULATIONS OR OTHER WORK, NEEDS TO BE COMPLETED OR CONFIRMED BY THE CONTRACTOR GENERATING THE DOCUMENT IN CONSTRUCTION DOCUMENTS.
2. THIS SET IS TO BE PRINTED AT 11" X 17". IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO CONFIRM THIS SIZE IS ACCEPTABLE BY THE AGENCY AND TO PROVIDE A LARGER STANDARD SIZE IF REQUIRED.
3. IT IS THE RESPONSIBILITY OF THE ENGINEER TO CONFIRM ALL WORK SHOWN IS IN COMPLIANCE WITH BASE AND FEDERAL CODES. DIMENSIONS SHOWN WITHIN THIS SET ARE EXAMPLES AND MAY NOT REFLECT ALL OF THE REQUIRED ELEMENTS, CLEARANCES OR OTHER MEANS OF ASSEMBLY NEEDED TO BE CODE COMPLIANT IN THE PARTICULAR MUNICIPALITY THE NODE IS LOCATED WITHIN.

GROUND CONSTRUCTION NOTES:

1. 120/240V POWER REQUIRED FOR 3-WIRE SERVICE.
2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH FEDERAL STANDARDS AND REGULATIONS AS WELL AS NEC.
3. CALL MICHIGAN ONE CALL 72 HOURS PRIOR TO EXCAVATING AT (800) 482-7171
4. ALL LANDSCAPING TO BE RESTORED TO ORIGINAL CONDITION OR BETTER.
5. ALL EQUIPMENT TO BE BONDED.
6. METERING CABINET (IF INSTALLED) REQUIRES 3" CLEARANCE AT DOOR OPENING.

STANDARD GROUNDING NOTES:

1. GROUND TESTED AT 25 OHMS OR LESS.
2. 50"x 5" RODS, CAD WELD OR UL LISTED DIRECT BURY CLAMP BELOW GRADE.
3. #6 GROUND AND BOND WIRE.
4. MOLDING, STAPLED EVERY 1' AND AT EACH END.
5. GROUND RODS 12" FROM POLE.

STANDARD CONDUIT NOTES:

1. FOR UNDERGROUND CONDUIT AND ABOVE GRADE RISERS USE SCHEDULE 40.
2. IF DIRECTIONAL BORING PLACE 1-1/2" SDR-11 GRAY CONDUIT FOR UNDERGROUND POWER APPLICATIONS.
3. IF TRENCHING PLACE PVC SCH 40 CONDUIT PER TABLE ON SHEET E1 FOR UNDERGROUND POWER APPLICATIONS.
4. RISERS TO BE ATTACHED TO POLE WITH STANDARD STRAPS AND LAG SCREWS.
5. RISER STRAPS TO BE INSTALLED EVERY 5'.
6. CONDUIT UNDER 1" MAY BE ATTACHED WITH GROUND WIRE MOLDING STAPLES.
7. ALL CONDUIT WILL BE PROOFED WITH A MANDREL AND EQUIPPED WITH PULL ROPE OR MULE TAPE.

STANDARD TRENCHING NOTES:


1. MAINTAIN 42" MINIMUM COVER FOR ELECTRICAL CONDUIT.
2. MAINTAIN 42" MINIMUM COVER FOR COMMUNICATION CONDUIT.
3. IN STREET SLURRY TO GRADE AND FILL WITH 1-1/2" FOR AC CAP.
4. IN DIRT SLURRY 18" FROM GRADE AND FILL WITH 85% COMPACTION NATIVE SOIL FOR BALANCE.
5. PLACE WARNING TAPE IN TRENCH 18" ABOVE ALL CONDUITS AND #6 WARNING TAPE ABOVE GROUND EQUIPMENT.

UTILITY POLE CONSTRUCTION NOTES:

1. NO BOLT THREADS TO PROTRUDE MORE THAN 1/2".
2. FILL ALL HOLES LEFT IN POLE FROM REARRANGEMENT OF CLIMBERS.
3. ALL CLIMB STEPS NEXT TO CONDUIT SHALL HAVE EXTENDED STEPS.
4. CABLE NOT TO IMPEDE 18" CLEAR SPACE OFF POLE FACE.
5. 30" SHORT SWEEP UNDER ANTENNA ARM. ALL CABLES MUST ONLY TRANSITION ON THE INSIDE OR BOTTOM OF ARMS (NO CABLE ON TOP OF ARMS).
6. USE CABLE CLAMPS TO SECURE CABLE TO ARMS. PLACE 2" CARRIER ID TAGS ON BOTH SIDE OF ARMS.
7. USE 90° CONNECTOR AT CABLE CONNECTION TO ANTENNAS.
8. USE 1/2" CABLE ON ANTENNAS UNLESS OTHERWISE SPECIFIED.
9. FILL VOID AROUND CABLES AT CONDUIT OPENING WITH FOAM SEALANT TO PREVENT WATER INTRUSION.

VERIZON WIRELESS CONSTRUCTION NOTES:

1. CONTRACTOR IS TO FOLLOW THE MOST CURRENT VZW STANDARDS DOCUMENTS PROVIDED TO COMPLETE THIS INSTALLATION.
2. CONTRACTOR SHALL COMPLETE VZW PROVIDED "SMALL CELL SWEEP REPORT" WITH ALL INFORMATION FILLED IN ACCURATELY AND COMPLETELY.
3. CONTRACTOR TO REFER TO THE MOST CURRENT VZW STANDARDS FOR APPROVED "PIM" TEST EQUIPMENT AND GUIDELINES.
4. CONTRACTOR IS TO USE BATTERY POWERED "PIM" EQUIPMENT TO VALIDATE THE FINAL LOCATION OF THE JUMPER AND ANTENNA ARE FREE OF INTERNAL AND EXTERNAL "PIM" SOURCES.
5. CONTRACTOR SHALL PROVIDE AT LEAST ONE TECHNICAL LEAD THAT IS CERTIFIED AND PROFICIENT IN EXECUTING, INTERPRETING AND RECORDING "PIM" MEASUREMENTS.

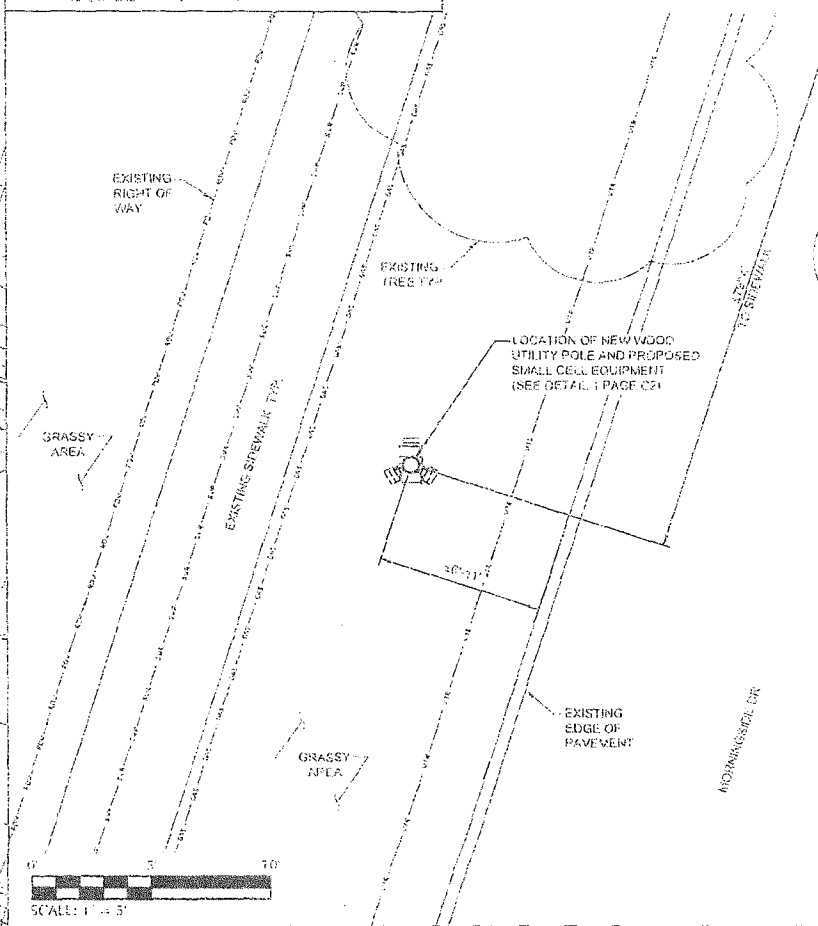
																			
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<p>PROJECT NO. CD</p> <p>50' NORTHPOINT DRIVE, ROBEY, MI 48065-3403 TEL: (248) 445-3403 FAX: (248) 445-3404</p>																			
<p>ISSUED FOR THE PROJECT</p> <p>FOR INFORMATION ON THE PROJECT, THE CLIENT SHALL BE NOTIFIED BY THE PROJECT MANAGER. THE CLIENT SHALL BE NOTIFIED BY THE PROJECT MANAGER.</p>																			
<p>DATE: 01/11/2024</p>	<p>BY: [Signature]</p>																		
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</																			

THIS DRAWING IS BASED ON AERIAL PHOTOGRAPHS AND FIELD OBSERVATIONS. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION.

1. THE PROPOSED USE DOES NOT REQUIRE FULL OR PART TIME EMPLOYEES AT THE SITE
2. FOR GENERAL SITE INFORMATION SEE SHEET C01
3. ALL NORTH ARROWS ON SITE PLANS ARE TRUE NORTH UNLESS OTHERWISE SPECIFIED.
4. ALL CURB CONSTRUCTION THROUGH EXISTING PAVEMENT, I.E. ROADWAYS PARKING AREAS DRIVEWAYS, ETC., SHALL BE CONSTRUCTED OVER EXISTING PAVEMENTS. EXISTING PAVEMENTS WILL BE REPAIRED TO BE INSTALLED WITH DIRECTIONAL BURIED JOINTS.
5. ROADWAY LANE INFORMATION IS INDICATED BY THESE LINES

[illegible]

THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES HAVE NOT BEEN VERIFIED. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MAY OCCUR BY THE CONTRACTOR'S FAILURE TO EXCAVATE, LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.



2	ENLARGED SITE LAYOUT
---	----------------------



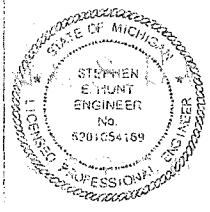
C D

1060 NORTH CENT BLVD SUITE 402
NIXON TN 37050
PH 423-645-6912
FAX 423-645-3636

NOTICE
The following information is being furnished to you for your information only. It is not intended to be used for any other purpose. It is not to be used for any other purpose. It is not to be used for any other purpose.

DATE	10/10/1964
TIME	10:00 AM

REVISIONS

[illegible][illegible]

© 2000 Blackwell Science Ltd, *Journal of Internal Medicine* 247: 111–117

51525

572 PERSONAL
GROUNTS - 1972-1973 24 6236

CITY
WAYNE

42° 26' 57" 05" N

42° 52' 52.82" W

5-11-76

SITE LAYOUTS

$\frac{1}{2} \left(\frac{1}{\sqrt{2}} + \frac{1}{\sqrt{2}} \right) = \frac{1}{2}$

CH 6



1. OVERALL SITE LAYOUT - AERIAL IMAGERY

PREPARED FOR 																												
PROJECT NO. <div style="font-size: 2em; font-weight: bold; color: blue;">C D</div>																												
1001 NORTHPOINT BLVD, SUITE 100 IRVING, IN 46343 PH 423-843-6803 FAX 423-843-6805																												
DRAWING NO. 01 THE INFORMATION CONTAINED HEREIN IS THE PROPERTY OF VERIZON. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED.																												
DRAWN BY	CDC																											
CHECKED BY	CDC																											
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FIELD OFFICE STAMP 																												
SITE NAME: 41689																												
ADDRESS: 893 PERKINS PL CHICAGO, ILLINOIS, IL 60630																												
COUNTY: WAYNE																												
COORDINATES: 42° 26' 57.705" N 82° 52' 52.152" W																												
TOWNSHIP: RAWLAND																												
PROJECT: SITE LAYOUT - AERIAL IMAGERY																												
DRAWING NO.	REVISION																											
C1A	0																											

Exhibit C

Bond

Bond Provided POST Permit Approval



PREPARED FOR:

verizon

PREPARED BY:

TeleCAD
wilmington

1001 NORTHPOINT BLVD, SUITE 130
HIXSON, TN 37343
PH: 423-643-9500
FAX: 423-643-9509

SITE NAME:

44562



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
06/24/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. New York NY Office One Liberty Plaza 165 Broadway, Suite 3201 New York NY 10006 USA		CONTACT NAME: PHONE (A/C, No. Ext): (866) 283-7122 FAX (A/C, No.): (800) 363-0105 E-MAIL ADDRESS:															
INSURED Verizon Communications Inc. 1095 Avenue of the Americas New York NY 10036 USA		INSURER(S) AFFORDING COVERAGE <table border="1"><thead><tr><th>INSURER</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: National Union Fire Ins Co of Pittsburgh</td><td>19445</td></tr><tr><td>INSURER B: New Hampshire Insurance Company</td><td>23841</td></tr><tr><td>INSURER C: AIU Insurance Company</td><td>19399</td></tr><tr><td>INSURER D: American Home Assurance Co.</td><td>19380</td></tr><tr><td>INSURER E: Illinois National Insurance Co</td><td>23817</td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>		INSURER	NAIC #	INSURER A: National Union Fire Ins Co of Pittsburgh	19445	INSURER B: New Hampshire Insurance Company	23841	INSURER C: AIU Insurance Company	19399	INSURER D: American Home Assurance Co.	19380	INSURER E: Illinois National Insurance Co	23817	INSURER F:	
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INSURER E: Illinois National Insurance Co	23817																
INSURER F:																	

COVERAGES**CERTIFICATE NUMBER:** 570076984173**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS												
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Standard Contractual Liability <input checked="" type="checkbox"/> XCU Coverage is Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GL6412251	06/30/2019	06/30/2020	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$2,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$2,000,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$10,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$2,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$2,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$2,000,000</td></tr></table>	EACH OCCURRENCE	\$2,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$2,000,000	MED EXP (Any one person)	\$10,000	PERSONAL & ADV INJURY	\$2,000,000	GENERAL AGGREGATE	\$2,000,000	PRODUCTS - COMP/OP AGG	\$2,000,000
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GENERAL AGGREGATE	\$2,000,000																		
PRODUCTS - COMP/OP AGG	\$2,000,000																		
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY			CA 299-19-14 AOS CA 299-19-18 MA CA 299-19-15 VA See Next Page	06/30/2019	06/30/2020	<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$2,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td></td></tr><tr><td>BODILY INJURY (Per accident)</td><td></td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td></td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$2,000,000	BODILY INJURY (Per person)		BODILY INJURY (Per accident)		PROPERTY DAMAGE (Per accident)					
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	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION						<table border="1"><tr><td>EACH OCCURRENCE</td><td></td></tr><tr><td>AGGREGATE</td><td></td></tr></table>	EACH OCCURRENCE		AGGREGATE									
EACH OCCURRENCE																			
AGGREGATE																			
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC014649148 AOS WC014649146 CA	06/30/2019	06/30/2020	<table border="1"><tr><td><input checked="" type="checkbox"/> PER STATUTE</td><td>OTH-ER</td><td></td></tr><tr><td>E.L. EACH ACCIDENT</td><td></td><td>\$1,000,000</td></tr><tr><td>E.L. DISEASE-EA EMPLOYEE</td><td></td><td>\$1,000,000</td></tr><tr><td>E.L. DISEASE-POLICY LIMIT</td><td></td><td>\$1,000,000</td></tr></table>	<input checked="" type="checkbox"/> PER STATUTE	OTH-ER		E.L. EACH ACCIDENT		\$1,000,000	E.L. DISEASE-EA EMPLOYEE		\$1,000,000	E.L. DISEASE-POLICY LIMIT		\$1,000,000
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E.L. DISEASE-POLICY LIMIT		\$1,000,000																	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance.

CERTIFICATE HOLDER**CANCELLATION**

Verizon Communications Inc. 1095 Avenue of the Americas New York NY 10036 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Northeast Inc.</i>
---	---

Holder Identifier :

Certificate No : 570076984173



ADDITIONAL REMARKS SCHEDULE

Page _ of _

AGENCY Aon Risk Services Northeast, Inc.		NAMED INSURED Verizon Communications Inc.	
POLICY NUMBER See Certificate Number: 570076984173			
CARRIER See Certificate Number: 570076984173	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER	
INSURER	
INSURER	
INSURER	

ADDITIONAL POLICIES

If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
	AUTOMOBILE LIABILITY						
A				CA 299-19-16 NH - Primary	06/30/2019	06/30/2020	
A				CA 299-19-17 NH - Excess	06/30/2019	06/30/2020	
	WORKERS COMPENSATION						
C		N/A		WC014649149 NY	06/30/2019	06/30/2020	
E		N/A		WC014649144 FL	06/30/2019	06/30/2020	
B		N/A		WC014649145 MA, ND, OH, WI, WY	06/30/2019	06/30/2020	
B		N/A		WC014649147 NJ, TX, VA	06/30/2019	06/30/2020	

VERIZON CELL EQUIPMENT FOR 5G

EQUIPMENT	SITE	HT AT TOP OF POLE	ADDRESS	CROSSROADS	EXISTING POLE	NEW POLE
EXISTING	41696	56' 6"	580 LOCHMOOR	CENTER MEDIAN OF LOCHMOOR AND MORNINGSIDE	\$ 200.00	
EXISTING	39471	52' 0"	2231 ALLARD	ALLARD AND ARTHUR	\$ 200.00	
EXISTING	41653	43' 0"	2081 COUNTRY CLUB DR	BETWEEN 2080 & 2081 HELEN NEAR COUNTRY CLUB DR	\$ 200.00	
EXISTING	41654	43' 0"	2081 BEAUFAIT DR	BEAUFAIT AND HELEN	\$ 200.00	
EXISTING	41657	43' 0"	1843 MANCHESTER BLVD	REAR OF 1843 BRAMCASTER NEAR MANCHESTER	\$ 200.00	
EXISTING	41656	43' 0"	1745 STANHOPE ST	BETWEEN 1745 & 1766 EASTBORNE NEAR STANHOPE	\$ 200.00	
EXISTING	41658	43' 0"	1931 HUNT CLUB DR	JACKSON AND HUNT CLUB	\$ 200.00	
EXISTING	41659	43' 0"	1931 LANCASTER ST	JACKSON AND LANCASTER	\$ 200.00	
EXISTING	41660	43' 0"	2081 VAN ANTWERP ST	ON HELEN BETWEEN LENNON AND VAN ANTWERP	\$ 200.00	
EXISTING	41661	43' 0"	2087 RIDGEMONT RD	HELEN AND RIDGEMONT	\$ 200.00	
EXISTING	41664	52' 0"	19749 KINGS CT W	COOK RD AND KINGS CT W	\$ 200.00	
EXISTING	41666	43' 0"	20327 MACK AVE	BETWEEN LOCHMOOR BLVD AND COUNTRY CLUB DR	\$ 200.00	
EXISTING	41651	43' 0"	1901 LITTLESTONE RD	LITTLESTONE AND BRAMCASTER	\$ 200.00	
EXISTING	41667	43' 0"	1930 LENNON	ON JACKSON AVE BETWEEN LENNON AND VAN ANTWERP	\$ 200.00	
EXISTING	41676	43' 0"	1462 EDMUNDTON DR	NEAR CHARLEVOIX AND EDMUNTON	\$ 200.00	
EXISTING	41669	43' 0"	1891 BRYs DR	BRYs DR AND MACK	\$ 200.00	
EXISTING	41671	43' 0"	1657 HAMPTON RD	HAMPTON AND GOETHE	\$ 200.00	
EXISTING	41673	43' 0"	1470 ANITA	ANITA AND CHARLEVOIX	\$ 200.00	
EXISTING	41674	47' 6"	1467 BRYs DR	BRYs AND CHARLEVOIX	\$ 200.00	
EXISTING	41693	52' 0"	600 HIDDEN LN	NEAR MORNINGSIDE DR AND HIDDEN LANE	\$ 200.00	
EXISTING	41685	43' 0"	856 HAMPTON RD	WEDGEWOOD AND HAMPTON	\$ 200.00	
EXISTING	41684	43' 0"	601 N HIGBIE PL	ON MORNINGSIDE BETWEEN N HIGBIE PL AND S HIGBIE	\$ 200.00	
EXISTING	41687	43' 0"	656 HAWTHORNE RD	MORNINGSIDE AND HAWTHORNE	\$ 200.00	
NEW	41699	40' 0"	673 PERRIEN PLACE	PERRIEN AND MORNINGSIDE		\$ 300.00
NEW	41652	40' 0"	1781 BROADSTONE RD	REAR OF 1781 EASTBORNE NEAR BROADSTONE		\$ 300.00
NEW	39482	40' 0"	2110 VERNIER RD	ON HELEN BETWEEN VERNIER AND ANITA		\$ 300.00
NEW	41662	40' 0"	19231 MACK AVE	NEAR 1583 BOURNEMOUTH		\$ 300.00
NEW	41650	40' 0"	2071 STANHOPE ST	2071 CHESTER BETWEEN LITTLESTONE AND STANHOPE		\$ 300.00
NEW	41668	40' 0"	1937 HAWTHORNE RD	BEHIND TELLYS		\$ 300.00
NEW	41677	40' 0"	1262 EDMUNDTON DR	MARTER AND PARKWAY		\$ 300.00
NEW	41679	40' 0"	1268 BRYs DR S	ON MARTER BETWEEN BRYs DR AND ALINE DR		\$ 300.00
NEW	41670	40' 0"	1678 ANITA AVE	NEAR 1678 GOETHE		\$ 300.00
NEW	41672	40' 0"	1269 ANITA AVE	NEAR MARTER AND ANITA		\$ 300.00
NEW	41675	40' 0"	1268 HAMPTON RD	NEAR HAMPTON AND MARTER		\$ 300.00
NEW	41680	40' 0"	843 BLAIRMoor CT	NEAR WEDGEWOOD DR AND BLAIRMoor CT		\$ 300.00
NEW	41681	40' 0"	844 VERNIER RD	VERNIER AND WEDGEWOOD		\$ 300.00
NEW	41682	40' 0"	959 WOODS LN	WOODS LN CT AND WOODS LN		\$ 300.00
NEW	41688	40' 0"	837 MOORLAND DR	ON WEDGEWOOD DR BETWEEN MOORLAND AND WOODS		\$ 300.00
NEW	41694	40' 0"	676 CANTERBURY RD	MORNINGSIDE AND CANTERBURY		\$ 300.00

TOTALS

\$ 4,600.00 \$ 4,800.00



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
06/08/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. New York NY Office One Liberty Plaza 165 Broadway, Suite 3201 New York NY 10006 USA		CONTACT NAME: PHONE (A/C. No. Ext.): (866) 283-7122 FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS:															
INSURED Verizon Wireless, LLC 1095 Avenue of the Americas New York NY 10036 USA 6/11/20 PA.		INSURER(S) AFFORDING COVERAGE <table border="1"><thead><tr><th>INSURER</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: National Union Fire Ins Co of Pittsburgh</td><td>19445 ✓</td></tr><tr><td>INSURER B: New Hampshire Insurance Company</td><td>23841 ✓</td></tr><tr><td>INSURER C: AIU Insurance Company</td><td>19399 ✓</td></tr><tr><td>INSURER D: American Home Assurance Co.</td><td>19380 ✓</td></tr><tr><td>INSURER E: Illinois National Insurance Co</td><td>23817 ✓</td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>		INSURER	NAIC #	INSURER A: National Union Fire Ins Co of Pittsburgh	19445 ✓	INSURER B: New Hampshire Insurance Company	23841 ✓	INSURER C: AIU Insurance Company	19399 ✓	INSURER D: American Home Assurance Co.	19380 ✓	INSURER E: Illinois National Insurance Co	23817 ✓	INSURER F:	
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INSURER F:																	

Holder Identifier :

A
A
A
A
A
A**COVERAGES****CERTIFICATE NUMBER:** 570082073469**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XCU Coverage is Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			GL6412251	06/30/2019	06/30/2020	EACH OCCURRENCE \$5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$5,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$5,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$5,000,000
A	AUTOMOBILE LIABILITY			CA 299-19-14 AOS	06/30/2019	06/30/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000
A	<input checked="" type="checkbox"/> ANY AUTO			CA 299-19-18 MA	06/30/2019	06/30/2020	BODILY INJURY (Per person)
A	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS			CA 299-19-15 VA	06/30/2019	06/30/2020	BODILY INJURY (Per accident)
A	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			See Next Page	06/30/2019	06/30/2020	PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE
	DED <input type="checkbox"/> RETENTION						
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC014649148 AOS	06/30/2019	06/30/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
D	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC014649146 CA	06/30/2019	06/30/2020	E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

570082073469
Certificate No :

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Installation of the Small wireless Facilities in the Public Right-of-Way. City of Grosse Pointe Woods is included as Additional Insured with respect to the General Liability and Automobile Liability policies. The above-referenced General Liability policy shall cover the tort liability of the Certificate Holder assumed under the underlying agreement between parties for which the certificate has been issued.

CERTIFICATE HOLDER**CANCELLATION**City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods MI 48236 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast Inc.



ADDITIONAL REMARKS SCHEDULE

Page __ of __

AGENCY Aon Risk Services Northeast, Inc.		NAMED INSURED verizon wireless, LLC	
POLICY NUMBER See Certificate Numbe 570082073469			
CARRIER See Certificate Numbe 570082073469	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER	
INSURER	
INSURER	
INSURER	

ADDITIONAL POLICIES

If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
	AUTOMOBILE LIABILITY						
A				CA 299-19-16 NH - Primary	06/30/2019	06/30/2020	
A				CA 299-19-17 NH - Excess	06/30/2019	06/30/2020	
	WORKERS COMPENSATION						
C		N/A		WC014649149 NY	06/30/2019	06/30/2020	
E		N/A		WC014649144 FL	06/30/2019	06/30/2020	
B		N/A		WC014649145 MA,ND,OH,WI,WY	06/30/2019	06/30/2020	
B		N/A		WC014649147 NJ,TX,VA	06/30/2019	06/30/2020	



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
06/08/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. New York NY Office One Liberty Plaza 165 Broadway, Suite 3201 New York NY 10006 USA	CONTACT NAME:	
	PHONE (A/C, No. Ext): (866) 283-7122	FAX (A/C, No.): (800) 363-0105
INSURED Verizon Communications Inc. 1095 Avenue of the Americas New York NY 10036 USA 6/11/20 PA	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
	INSURER A: AIG Specialty Insurance Company 26883 ✓	
	INSURER B:	
	INSURER C:	
INSURER D:		
INSURER E:		
INSURER F:		

Holder Identifier :

COVERAGES **CERTIFICATE NUMBER:** 570082073524 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COM/OP AGG	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION <input type="checkbox"/>						EACH OCCURRENCE AGGREGATE	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT	
A	Env Contr Pol1			CP012742503	12/01/2015	12/01/2020	Each Loss Aggregate	\$1,000,000 \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Installation of the Small Wireless Facilities in the Public Right-of-Way. City of Grosse Pointe Woods is included as Additional Insured with respect to the Pollution Liability policy.

Certificate No : 570082073524

CERTIFICATE HOLDER

CANCELLATION

City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods MI 48236 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast, Inc.

CITY OF GROSSE POINTE WOODS
Building Department
MEMORANDUM

DATE: June 3, 2020
TO: Mayor Robert E. Novitke & City Council *GT*
FROM: Gene Tutag, Building Inspector
SUBJECT: Metro Act, Verizon Wireless – Proposed Small Cell Equipment

DPW Director Frank Schulte and I reviewed the proposed small cell equipment installations throughout the City.

We have also met with City Administrator Bruce Smith, City Attorney Charles Berschback, and Verizon representatives to discuss the new proposed poles and additions to existing poles, throughout the City (39 total).

We have no objection to the approval for the proposed work as long as electrical permits with proper inspections are included for each project.

Encls
39 Permit Applications
w/Site Plans (11 sheets each)

Approved for Council consideration.



Bruce Smith, City Administrator

6/3/2020

Date

cc:
Chip Berschback

CITY OF GROSSE POINTE WOODS
Building Department
20025 Mack Plaza, Grosse Pointe Woods, MI 48236
Ph 313.343.2426/Fax 313.343.2439

BUILDING PERMIT APPLICATION
ZONING COMPLIANCE AND PLAN REVIEW
COMMERCIAL AND RESIDENTIAL

VZW-41671

ZONING COMPLIANCE INCLUDES: *Drives, Fences, Accessory Structures/Sheds (less than 200 sq ft), Awning, Garage Floors, Patios (non-elevated), Play Structures* (NOTE: This list is not all inclusive. If you have any questions, please call the Building Department @ 313-343-2426.

Property Owner Name: Grosse Pointe Woods ROW Date: 03/30/2020

GP Woods Address: 1657 Hampton Rd. e-mail: _____

Work#: _____ Home/Cell#: _____

Contractor/Applicant Name: Verizon Wireless/Jim Hart

Telephone # 734-447-4118 Fax # _____ Mobile/Cell # 734-709-5307

Contractor Address: 24242 Northwestern Hwy, Southfield, MI 48075

MI Builder's License # : _____ MI Driver's License # : _____

e-mail address: james.hart@verizonwireless.com

SPECIFY NATURE OF PROPOSED WORK:

Installing small cell equipment on an existing utility pole.

Value of Construction \$ 2,500.00

Section 23a of State Construction Code Act of 1972, No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of the State relating to persons who are to perform work on a residential building or a residential structure. Violations of Section 23a are subject to civil fines.

Applicant Signature: _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction.

FOR OFFICE USE ONLY

Approved: _____ Denied: _____ Zoning Board of Approval Required # _____
(S250)

Inspector: _____ Date: _____

PROJECT SUMMARY	
SITE NAME:	41671
SITE ADDRESS: (ESTIMATED)	1657 HAMPTON RD GROSSE POINTE WOODS, MI 48236
COUNTY:	WAYNE
JURISDICTION:	CITY OF GROSSE POINTE WOODS
<u>SITE COORDINATES:</u>	
LATITUDE:	42° 26' 47.519" N
LATITUDE:	42.44653°
LONGITUDE:	82° 54' 6.286" W
LONGITUDE:	-82.90175°
ELEVATION:	±580'-1"
PROPERTY DEFINITION:	R.O.W.
FUZE PROJECT ID:	15917111
PSLC CODE:	582329
EXISTING POLE HEIGHT:	43'-0"

[illegible][illegible]

0

GENERAL NOTES

1. THESE NOTES SHALL BE CONSIDERED A PART OF THE WRITTEN SPECIFICATIONS.
2. THE WORK SHALL INCLUDE FURNISHING MATERIALS, EQUIPMENT, APPURTENANCES AND LABOR NECESSARY TO COMPLETE ALL INSTALLATIONS AS INDICATED IN THE CONTRACT DOCUMENTS.
3. PRIOR TO THE SUBMISSION OF BIDS, THE CONTRACTOR(S) SHALL VISIT THE JOB SITE(S) AND BE RESPONSIBLE FOR ALL CONTRACT DOCUMENTS, FIELD CONDITIONS AND DIMENSIONS AND CONFIRMING THAT THE WORK MAY BE ACCOMPLISHED PER THE CONTRACT DOCUMENTS. ANY DISCREPANCIES ARE TO BE BROUGHT TO THE ATTENTION OF THE IMPLEMENTATION ENGINEER AND ARCHITECT/ENGINEER.
4. THE CONTRACTOR SHALL RECEIVE WRITTEN AUTHORIZATION TO PROCEED ON ANY WORK NOT CLEARLY DEFINED OR IDENTIFIED IN THE CONSTRUCTION DOCUMENTS BEFORE STARTING ANY WORK.
5. ALL WORK PERFORMED AND MATERIALS INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS AND ORDINANCES INCLUDING APPLICABLE MUNICIPAL AND UTILITY COMPANY SPECIFICATIONS.
6. THE CONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS IN ACCORDANCE WITH THE MANUFACTURER RECOMMENDATIONS. IF THESE RECOMMENDATIONS ARE IN CONFLICT WITH THE CONTRACT DOCUMENTS AND/OR APPLICABLE CODES OR REGULATIONS, REVIEW THE CONFLICT FOR DIRECTION WITH THE IMPLEMENTATION ENGINEER AND ARCHITECT/ENGINEER PRIOR TO PROCEEDING.
7. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ALL CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES, PROCEDURES AND FOR COORDINATION OF ALL PORTIONS OF THE WORK UNDER THE CONTRACT INCLUDING CONTACT AND COORDINATION WITH THE IMPLEMENTATION TEAM AND WITH THE AUTHORIZED REPRESENTATIVE OF ANY OUTSIDE POLE OR PROPERTY OWNER. (BASE COMMANDER OR AUTHORIZED AGENT)
8. THE CONTRACTOR SHALL MAKE NECESSARY PROVISIONS TO PROTECT EXISTING IMPROVEMENTS, PAVING, CURBS, VEGETATION, GALVANIZED SURFACE OR OTHER EXISTING ELEMENTS AND UPON COMPLETION OF THE WORK, REPAIR ANY DAMAGE THAT OCCURRED DURING CONSTRUCTION TO THE SATISFACTION OF EXTENT.
9. KEEP THE GENERAL AREA CLEAN, HAZARD FREE AND DISPOSE OF ALL DIRT, DEBRIS, RUBBISH AND REMOVE EQUIPMENT NOT SPECIFIED AS REMAINING ON THE PROPERTY. LEAVE PREMISES IN CLEAN CONDITION DAILY.
10. PLANS ARE INTENDED TO BE DIAGRAMMATIC ONLY AND SHOULD NOT BE SCALED UNLESS OTHERWISE NOTED. RELY ONLY ON ANNOTATED DIMENSIONS AND REQUEST INFORMATION IF ADDITIONAL DIMENSIONS ARE REQUIRED.
11. THE EXISTENCE AND LOCATION OF UTILITIES AND OTHER AGENCY'S FACILITIES ARE OBTAINED BY A SEARCH OF AVAILABLE RECORDS. OTHER FACILITIES MAY EXIST BEYOND WHAT IS NOTED. CONTRACTOR SHALL VERIFY LOCATIONS PRIOR TO START OF CONSTRUCTION AND USE EXTREME CARE AND PROTECTIVE MEASURES TO PREVENT DAMAGE TO THESE FACILITIES. CONTRACTOR IS RESPONSIBLE FOR THE PROTECTION OF UTILITIES OR OTHER AGENCY'S FACILITIES WITHIN THE LIMITS OF THE WORK, WHETHER THEY ARE IDENTIFIED IN THE CONTRACT DOCUMENTS OR NOT.
12. ALL MOUNTING HARDWARE SUCH AS BOLTS, NUTS, LAG SCREWS, CLEVIS, CONDUIT STRAPS, STAPLES, (ANYTHING EXPOSED AND CONNECTING EQUIPMENT TO THE POLE SHALL BE HOT DIPPED GALVANIZED, UNLESS OTHERWISE STATED)

DEFINITIONS

1. "TYPICAL" OR "TYP." MEANS THAT THIS ITEM IS VIRTUALLY IDENTICAL ACROSS SIMILAR CONDITIONS. "TYP." SHALL BE UNDERSTOOD TO MEAN "TYPICAL WHERE OCCURS" AND SHALL NOT BE CONSIDERED AS WITHOUT EXCEPTION OR CONSIDERATION OF SPECIFIC CONDITIONS.
2. "SIMILAR" MEANS COMPARABLE TO CHARACTERISTICS FOR CONDITION NOTED. VERIFY DIMENSIONS AND ORIENTATION ON PLAN.
3. "AS REQUIRED" MEANS AS REQUIRED BY REGULATORY REQUIREMENTS BY REFERENCED STANDARDS, BY EXISTING CONDITIONS, BY GENERALLY ACCEPTED CONSTRUCTION PRACTICE OR BY THE CONTRACT DOCUMENTS.
4. "ALIGN" MEANS ACCURATELY LOCATE FINISH FACES OF MATERIALS IN THE SAME PLANE.
5. THE TERM "VERIFY" OR "V.I.F" SHALL BE UNDERSTOOD TO MEAN VERIFY IN FIELD WITH ARCHITECT AND REQUIRES THAT THE CONTRACTOR CONFIRM INTENTION REGARDING NOTED CONDITION AND PROCEED ONLY AFTER RECEIVING DIRECTION.
6. WHERE THE WORDS "OR EQUAL" OR WORDS OF SIMILAR INTENT FOLLOW A MATERIAL SPECIFICATION, THEY SHALL BE UNDERSTOOD TO REQUIRE SIGNED APPROVAL OF ANY DEVIATION TO SAID SPECIFICATION PRIOR TO CONTRACTOR'S ORDERING OR INSTALLATION OF SUCH PROPOSED EQUAL PRODUCT.
7. FURNISH: SUPPLY ONLY, OTHERS TO INSTALL. INSTALL: INSTALL ITEMS FURNISHED BY OTHERS. PROVIDE: FURNISH AND INSTALL.

PROJECT SPECIFIC NOTES

1. THIS SET IS PROVIDED TO ILLUSTRATE THE EXPECTED SCOPE OF DRAWINGS, QUALITY OF DRAWINGS AND EXTENT GRAPHIC STANDARDS. NOTES ARE FOR A&E CONTRACTOR REFERENCE TO HELP CLARIFY THE SCOPE. ADDITIONAL DRAWINGS MAY BE REQUIRED TO MEET THE REQUIREMENTS OF A GIVEN BASE. ALL EXAMPLES SHOWN ARE FOR REFERENCE ONLY AND ANY NOTES, DETAILS, CALCULATIONS OR OTHER WORK NEEDS TO BE COMPLETED OR CONFIRMED BY THE CONTRACTOR GENERATING THE DRAWINGS IN CONSTRUCTION DOCUMENTS.
2. THIS SET IS TO BE PRINTED AT 11" x 17". IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO CONFIRM THIS SIZE IS ACCEPTABLE BY THE BASE AND TO PROVIDE A LARGER STANDARD SIZE IF REQUIRED.
3. IT IS THE RESPONSIBILITY OF THE ENGINEER TO CONFIRM ALL WORK SHOWN IS IN COMPLIANCE WITH BASE AND FEDERAL CODES. DRAWINGS SHOWN WITHIN THIS SET ARE SAMPLES AND MAY NOT REFLECT ALL OF THE REQUIRED ELEMENTS, CLEARANCES OR OTHER ITEMS OF ASSEMBLIES NEEDED TO BE CODE COMPLIANT IN THE PARTICULAR MUNICIPALITY THE NODE IS LOCATED WITHIN.

GROUND CONSTRUCTION NOTES:

1. 120/240V POWER REQUIRED FOR 3-WIRE SERVICE.
2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH FEDERAL STANDARDS AND REGULATIONS AS WELL AS NEC.
3. CALL MICHIGAN ONE CALL 72 HOURS PRIOR TO EXCAVATING AT (800) 482-7171.
4. ALL LANDSCAPING TO BE RESTORED TO ORIGINAL CONDITION OR BETTER.
5. ALL EQUIPMENT TO BE BONDED.
6. METERING CABINET (IF INSTALLED) REQUIRES 3' CLEARANCE AT DOOR OPENING.

STANDARD GROUNDING NOTES:

1. GROUND TESTED AT 25 OHMS OR LESS.
2. 5/8" x 8' RODS, CAD WELD OR UL LISTED DIRECT BURY CLAMP BELOW GRADE.
3. #6 GROUND AND BOND WIRE.
4. MOLDING, STAPLED EVERY 1' AND AT EACH END.
5. GROUND RODS 18" FROM POLE.

STANDARD CONDUIT NOTES:

1. FOR UNDERGROUND CONDUIT AND ABOVE GRADE RISERS USE SCHEDULE 40.
2. IF DIRECTIONAL BORING PLACE 1-1/4" SDR-11 GRAY CONDUIT FOR UNDERGROUND POWER APPLICATIONS.
3. IF TRENCHING, PLACE PVC SCH 40 CONDUIT PER TABLE ON SHEET E1 FOR UNDERGROUND POWER APPLICATIONS.
4. RISERS TO BE ATTACHED TO POLE WITH STANDARD STRAPS AND LAG SCREWS.
5. RISER STRAPS TO BE INSTALLED EVERY 5'.
6. CONDUIT UNDER 1" MAY BE ATTACHED WITH GROUND WIRE MOLDING STAPLES.
7. ALL CONDUIT WILL BE PROOFED WITH A MANDREL AND EQUIPPED WITH PULL ROPE OR MULE TAPE.

STANDARD TRENCHING NOTES:

1. MAINTAIN 42" MINIMUM COVER FOR ELECTRICAL CONDUIT.
2. MAINTAIN 42" MINIMUM COVER FOR COMMUNICATION CONDUIT.
3. IN STREET SLURRY TO GRADE AND MILL DOWN 1-1/2" FOR AC CAP.
4. IN DIRT SLURRY 18" FROM GRADE AND FILL WITH 95% COMPACTION NATIVE SOIL FOR BALANCE.
5. PLACE WARNING TAPE IN TRENCH 18" ABOVE ALL CONDUITS AND #18 WARNING TAPE ABOVE GROUND EQUIPMENT.

UTILITY POLE CONSTRUCTION NOTES:

1. NO BOLT THREADS TO PROTRUDE MORE THAN 1/2".
2. FILL ALL HOLES LEFT IN POLE FROM REARRANGEMENT OF CLIMBERS.
3. ALL CLIMB STEPS NEXT TO CONDUIT SHALL HAVE EXTENDED STEPS.
4. CABLE NOT TO IMPEDE 15" CLEAR SPACE OFF POLE FACE.
5. 90° SHORT SWEEP UNDER ANTENNA ARM. ALL CABLES MUST ONLY TRANSITION ON THE INSIDE OR BOTTOM OF ARMS (NO CABLE ON TOP OF ARMS).
6. USE CABLE CLAMPS TO SECURE CABLE TO ARMS; PLACE 2" CARRIER ID TAGS ON BOTH SIDE OF ARMS.
7. USE 90° CONNECTOR AT CABLE CONNECTION TO ANTENNAS.
8. USE 1/2" CABLE ON ANTENNAS UNLESS OTHERWISE SPECIFIED.
9. FILL VOID AROUND CABLES AT CONDUIT OPENING WITH FOAM SEALANT TO PREVENT WATER INTRUSION.

VERIZON WIRELESS CONSTRUCTION NOTES:

1. CONTRACTOR IS TO FOLLOW THE MOST CURRENT VZW STANDARDS DOCUMENTS PROVIDED TO COMPLETE THIS INSTALLATION.
2. CONTRACTOR SHALL COMPLETE VZW PROVIDED "SMALL CELL SWEEP REPORT" WITH ALL INFORMATION FILLED IN ACCURATELY AND COMPLETELY.
3. CONTRACTOR TO REFER TO THE MOST CURRENT VZW STANDARDS FOR APPROVED "PIM" TEST EQUIPMENT AND GUIDELINES.
4. CONTRACTOR IS TO USE BATTERY POWERED "PIM" EQUIPMENT TO VALIDATE THE FINAL LOCATION OF THE JUMPER AND ANTENNA ARE FREE OF INTERNAL AND EXTERNAL "PIM" SOURCES.
5. CONTRACTOR SHALL PROVIDE AT LEAST ONE TECHNICAL LEAD THAT IS CERTIFIED AND PROFICIENT IN EXECUTING, INTERPRETING AND RECORDING "PIM" MEASUREMENTS.

PREPARED FOR:

verizon

PREPARED BY:

TeleCAD
Wireless

1961 NORTHPOINT BLVD, SUITE 130
HIXSON, TN 37343
PH: 423-843-9500
FAX: 423-843-9509

DRAWING NOTICE:
THE INFORMATION CONTAINED IN THIS SET OF DOCUMENTS IS PROPRIETARY BY NATURE. ANY USE OR DISCLOSURE OTHER THAN THAT WHICH RELATES TO THE CLIENT IS STRICTLY PROHIBITED.

DRAWN BY: CBC

CHECKED BY: CTD

REVISIONS

D	03/27/20	JSK	CONSTRUCTION ISSUE
A	03/26/20	CBC	PRELIMINARY REVIEW
NO.	DATE	BY	DESCRIPTION

ENGINEER'S STAMP



NOT VALID WITHOUT P.E. STAMP & SIGNATURE

SITE NAME: 41671

ADDRESS: 1657 HAMPTON RD
GROSSE POINTE WOODS, MI 48236

COUNTY: WAYNE

LATITUDE: 42° 26' 47.519" N

LONGITUDE: 82° 54' 6.286" W

DESIGN TYPE: COLOCATION

SHEET TITLE: GENERAL NOTES

DRAWING NO.

GN1

REVISION:

0

NOTES:

- 1. THIS DRAWING IS BASED ON AERIAL IMAGERY AND FIELD OBSERVATIONS. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION.
- 2. THE PROPOSED USE DOES NOT REQUIRE FULL OR PART TIME EMPLOYEES AT THE SITE.
- 3. FOR GENERAL SITE WORK NOTES, SEE SHEET GN1.
- 4. ALL NORTH ARROWS ON SITE PLANS ARE TRUE NORTH, UNLESS OTHERWISE SPECIFIED.
- 5. OPEN CUT CONSTRUCTION THROUGH EXISTING PAVEMENT, I.E. ROADWAYS, PARKING AREAS, SIDEWALKS WILL NOT BE ALLOWED. CONSTRUCTION UNDER EXISTING PAVEMENTS WILL BE REQUIRED TO BE INSTALLED WITH DIRECTIONAL BORING TECHNIQUE.
- 6. RIGHT OF WAY INFORMATION ACQUIRED FROM GIS.

LEGEND

OVERHEAD UTILITIES	DHU	CATCH BASIN	
UNDERGROUND POWER	UGP	STREET SIGN	
OVERHEAD POWER	DHP	4 WAY STREET SIGN	
UNDERGROUND TELCO	UGT	UTILITY POLE	
OVERHEAD TELCO	DHT	LIGHT POLE	
GAS LINE	GAS	WATER VALVE	
FENCE		MANHOLE	
WOOD FENCE		GAS VALVE	
SEWER LINE	SWR	FIRE HYDRANT	
WATER LINE	WTR	TELCO PEDESTAL	
HYBRID CABLE	HYB	ELECTRICAL BOX	
HIGH VOLTAGE POWER	HVP		
FIBER	FBR		
RIGHT-OF-WAY	RDW		
PROPERTY LINE	PL		

UTILITY NOTE:

THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES HAVE NOT BEEN VERIFIED. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT OCCUR BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

PREPARED FOR:

verizon

PREPARED BY:

TeleCAD
Wireless

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HIXSON, TN 37343
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FAX: 423-843-9509

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A	03/26/20	CBC	PRELIMINARY REVIEW
NO.	DATE	BY	DESCRIPTION

ENGINEER'S STAMP:



SITE NAME: 41671

ADDRESS: 1657 HAMPTON RD
GROSSE POINTE WOODS, MI 48236

COUNTY: WAYNE

LATITUDE: 42° 26' 47.519" N

LONGITUDE: 82° 54' 6.286" W

DESIGN TYPE: COLOCATION

SHEET TITLE: SITE LAYOUTS

DRAWING NO. C1

REVISION 0



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Wireless

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D	03/27/20	JSK	CONSTRUCTION ISSUE	
A	03/26/20	CBC	PRELIMINARY REVIEW	
NO.	DATE	BY	DESCRIPTION	

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SITE NAME:	41671
ADDRESS:	1657 HAMPTON RD GROSSE POINTE WOODS, MI 48236
COUNTY:	WAYNE
LATITUDE:	42° 26' 47.519" N
LONGITUDE:	82° 54' 6.286" W
DESIGN TYPE:	COLOCATION

SHEET TITLE:
SITE LAYOUT -
AERIAL IMAGERY

DRAWING NO.	REVISION
C1A	0

CONTRACTOR TO OBTAIN
LATEST RFDS FROM VERIZON
PRIOR TO CONSTRUCTION.

MAINTAIN A MIN. OF 3'-0"
CLEARANCE BETWEEN
DISCONNECT BOX AND ANY
COMM LINES

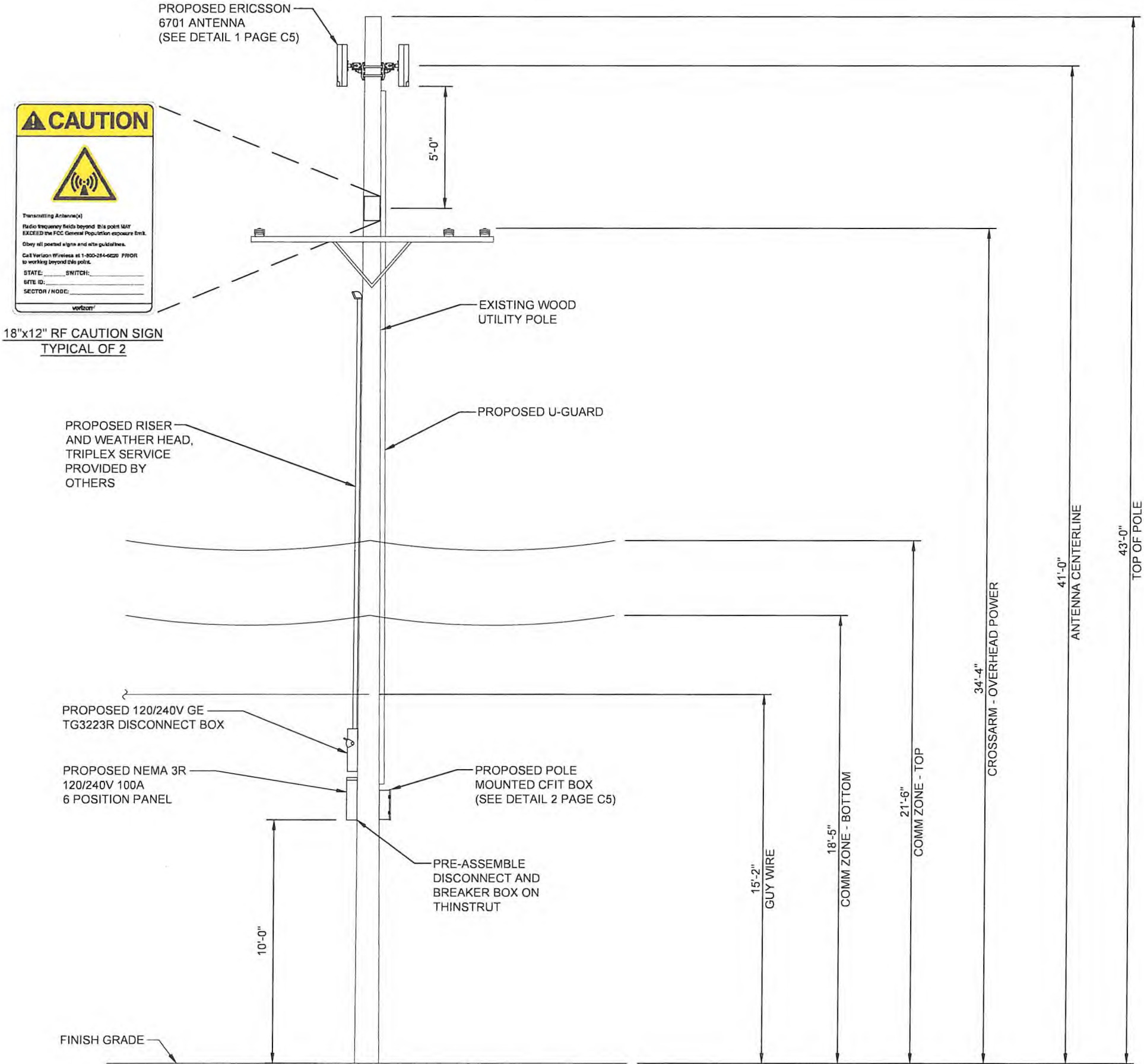
40" MIN. CLEARANCE
BELOW NEW TRIPLEX
SERVICE

5'-0" MIN. CLEARANCE ABOVE
ANY DTE EQUIPMENT TO
BOTTOM OF ANTENNA

REFER TO RFDS FOR SMALL
CELL AZIMUTHS



INSTALL ON BREAKER PANEL



PREPARED FOR:



PREPARED BY:



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SITE NAME: 41671

ADDRESS:
1657 HAMPTON RD
GROSSE POINTE WOODS, MI 48236

COUNTY:
WAYNE

LATITUDE:
42° 26' 47.519" N

LONGITUDE:
82° 54' 6.286" W

DESIGN TYPE:
COLOCATION

SHEET TITLE:
POLE ELEVATION

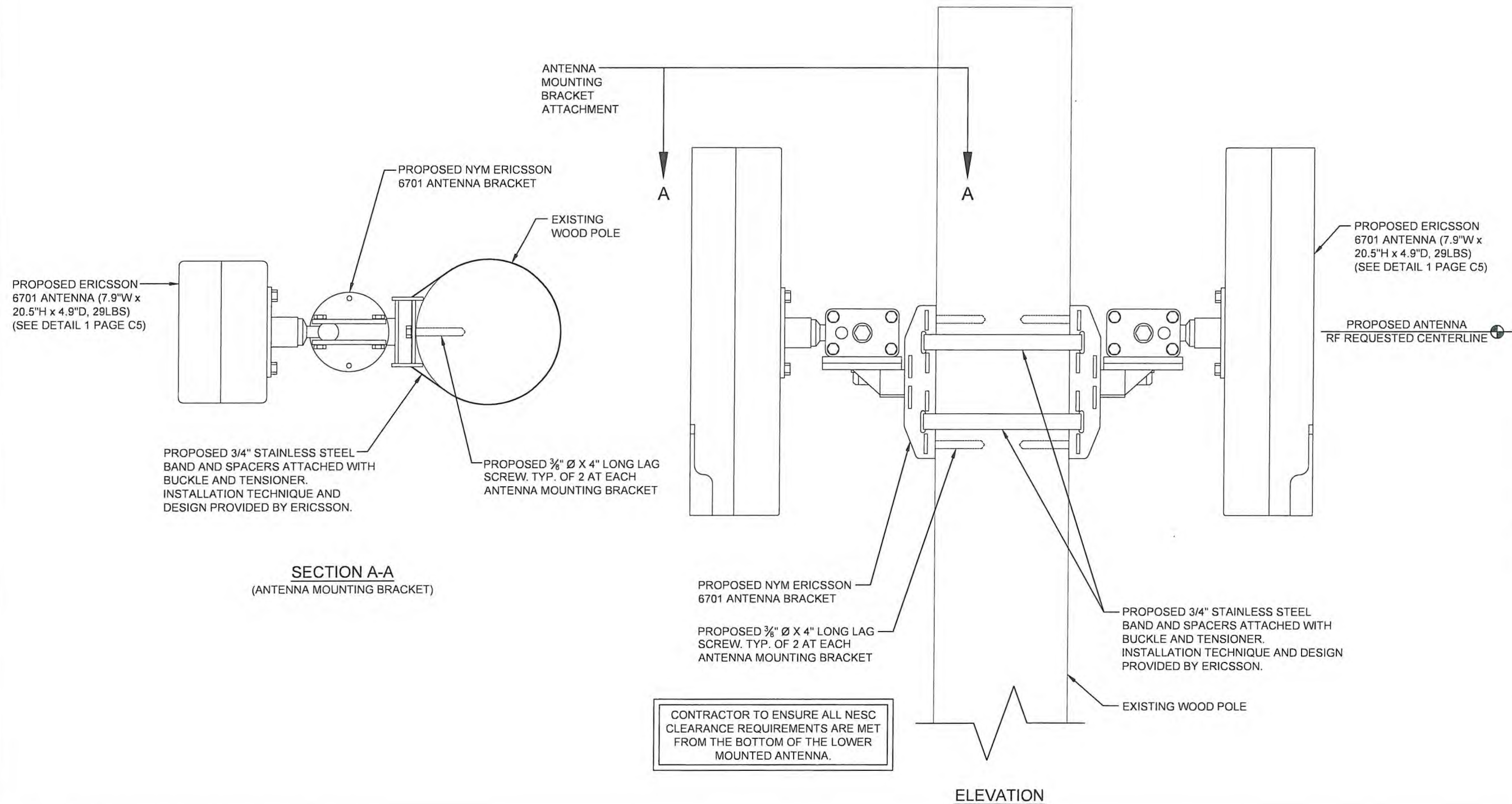
DRAWING NO.

C2

REVISION:

0

N.T.S.



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NO.	DATE	BY	DESCRIPTION	

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SITE NAME:	41671
ADDRESS:	1657 HAMPTON RD GROSSE POINTE WOODS, MI 48236
COUNTY:	WAYNE
LATITUDE:	42° 26' 47.519" N
LONGITUDE:	82° 54' 6.286" W
DESIGN TYPE:	COLOCATION

SHEET TITLE:
SITE DETAILS

DRAWING NO.	REVISION:
C4	0

Description	Value
Frequency	N261 (27.5–28.35 GHz)
Number of carriers	Config mode 2: Up to 8 Config mode 1: Up to 16
Operating bandwidth	Config mode 2: 800 MHz Config mode 1: 1600 MHz
Component carrier bandwidth	50MHz, 100 MHz
EIRP ⁽¹⁾	Config mode 2: 53 dBm per RF beam in boresight , 56 dBm per radio Config mode 1: 47 dBm per RF beam in boresight , 53 dBm per radio
EIS _{REFSENS_50M}	Config mode 2: -109 dBm Config mode 1: -106 dBm

Dimensions	
Height (A)	511 mm
Width (B)	200 mm
Depth (C)	125 mm
Weight	14 kg
Color	Gray Reference number: NCS S 1002-B

TECHNICAL SPECIFICATIONS

TECHNICAL SPECIFICATIONS	
HEIGHT (PANEL ONLY)	15 in.
DEPTH, BASE (FRONT TO BACK)	5.5 in.
WIDTH	12 in.
WEIGHT	4 lbs.
CONSTRUCTION	RUGGED UL94-5VA GRAY POLYCARBONATE
SUPPORTED FIBER CONNECTOR TYPES	SC, LC or MPO
COMPLIANCE	DESIGNED TO MEET GR-950, GR2898, NEMA 4, IP66
SPlicing CAPACITY	UP TO THREE (3) 4"x6" HINGED SPLICE TRAYS ON FEED FIBER SIDE.
BULKHEAD CAPACITY	24 SC ADAPTERS

C

ELECTRICAL NOTES:

1. PROVIDE AND INSTALL WARNING TAPE FOR ELECTRIC SERVICE CONDUIT 18" ABOVE CONDUITS.
2. CONTRACTOR TO PAY FOR THE SERVICE AS DIRECTED BY THE MUNICIPALITY.
3. CONTRACTOR TO USE PVC SCH 80 CONDUIT WHERE CONDUITS CROSS ACCESS ROADS.
4. CONTRACTOR SHALL COORDINATE WITH ELECTRIC COMPANY FOR SERVICES.
5. CONTRACTOR TO PAY ALL FEES FOR SERVICES REQUIRED.
6. CONTRACTOR TO BE ADVISED THAT EXISTING UNDERGROUND CONDUITS, GROUND CABLES EXIST. DIG WITH CAUTION.
7. CONTRACTOR TO VERIFY POWER AND TELCO LB LOCATIONS AND FLEX CONDUIT SIZE AND ROUTING TO THE EQUIPMENT WITH MANUFACTURER'S DRAWINGS.
8. OPEN CUT CONSTRUCTION THROUGH EXISTING PAVEMENT, I.E. ROADWAYS, PARKING AREAS, SIDEWALKS WILL NOT BE ALLOWED. CONSTRUCTION UNDER EXISTING PAVEMENTS WILL BE REQUIRED TO BE INSTALLED WITH DIRECTIONAL BORING TECHNIQUE.

UTILITY NOTES:

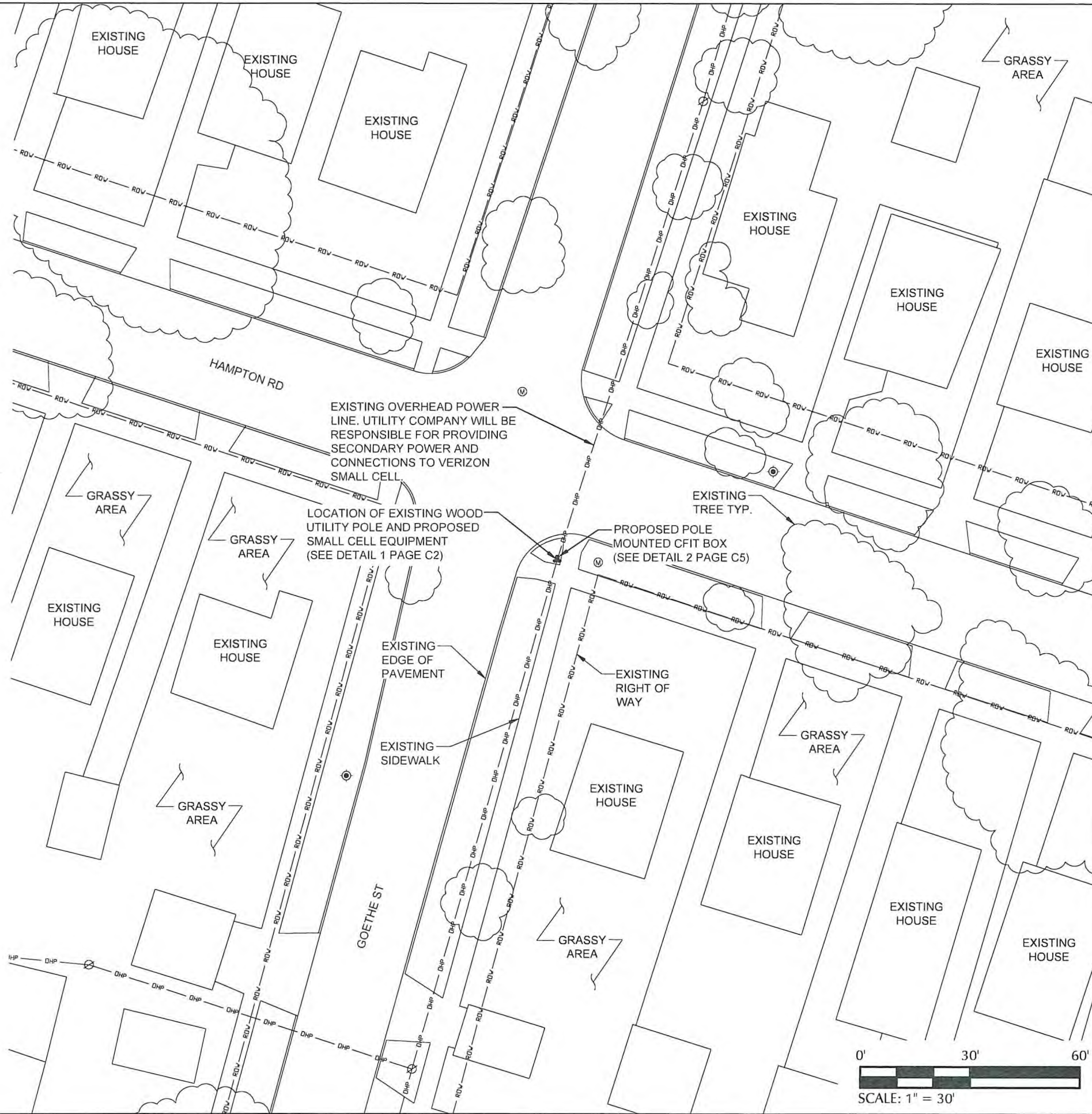
1. ALL POWER CONDUITS ABOVE GRADE, SWEEPS, & ELBOWS TO BE PVC SCH 40.

STANDARD POWER SUPPLY FOR THE SMALL CELL NODES IS A 100 AMP 120/240 VOLT SINGLE PHASE SERVICE

SERVICE CONDUCTOR MAXIMUM DISTANCE CHART (BASED ON 80 AMP MAX. CONTINUOUS LOAD)			
WIRE SIZE	ALUMINUM 120V	COPPER 120V	CONDUIT SIZE
3 AWG	55'	90'	1" MIN
2 AWG	70'	115'	1 1/4" MIN
1 AWG	85'	145'	1 1/4" MIN
1/0 AWG	110'	180'	1 1/2" MIN
2/0 AWG	140'	230'	1 1/2" MIN
3/0 AWG	175'	290'	2" MIN
4/0 AWG	220'	365'	2" MIN
250 KCMIL	265'	435'	2" MIN
300 KCMIL	315'	520'	2 1/2" MIN
350 KCMIL	370'	610'	2 1/2" MIN
400 KCMIL	420'	695'	2 1/2" MIN
500 KCMIL	530'	870'	3" MIN

LEGEND

OVERHEAD UTILITIES	DHU	CATCH BASIN	▣
UNDERGROUND POWER	UGP	STREET SIGN	—
OVERHEAD POWER	DHP	4 WAY STREET SIGN	+
UNDERGROUND TELCO	UGT	UTILITY POLE	⊗
OVERHEAD TELCO	DHT	LIGHT POLE	⊙
GAS LINE	GAS	WATER VALVE	⌵
FENCE	— x — x — x —	MANHOLE	Ⓜ
WOOD FENCE	— o — o — o —	GAS VALVE	⌵
SEWER LINE	SWR	FIRE HYDRANT	⊙
WATER LINE	WTR	TELCO PEDESTAL	Ⓣ
HYBRID CABLE	HYB	ELECTRICAL BOX	ⓔ
HIGH VOLTAGE POWER	HVP		
FIBER	FBR		
RIGHT-OF-WAY	RDW		
PROPERTY LINE	PL		



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ENGINEER'S STAMP:

STATE OF MICHIGAN

STEPHEN E. HUNT
ENGINEER
No. 6201054169

LICENSED PROFESSIONAL ENGINEER

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SITE NAME: 41671

ADDRESS:
1657 HAMPTON RD
GROSSE POINTE WOODS, MI 48236

COUNTY: WAYNE

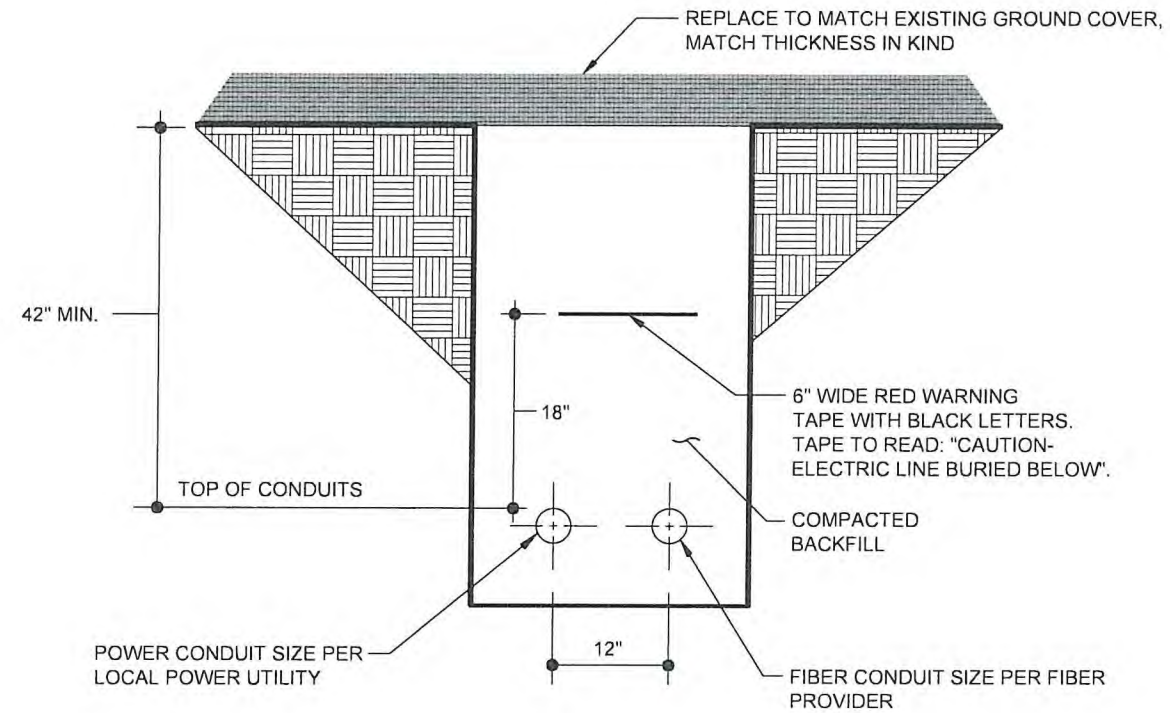
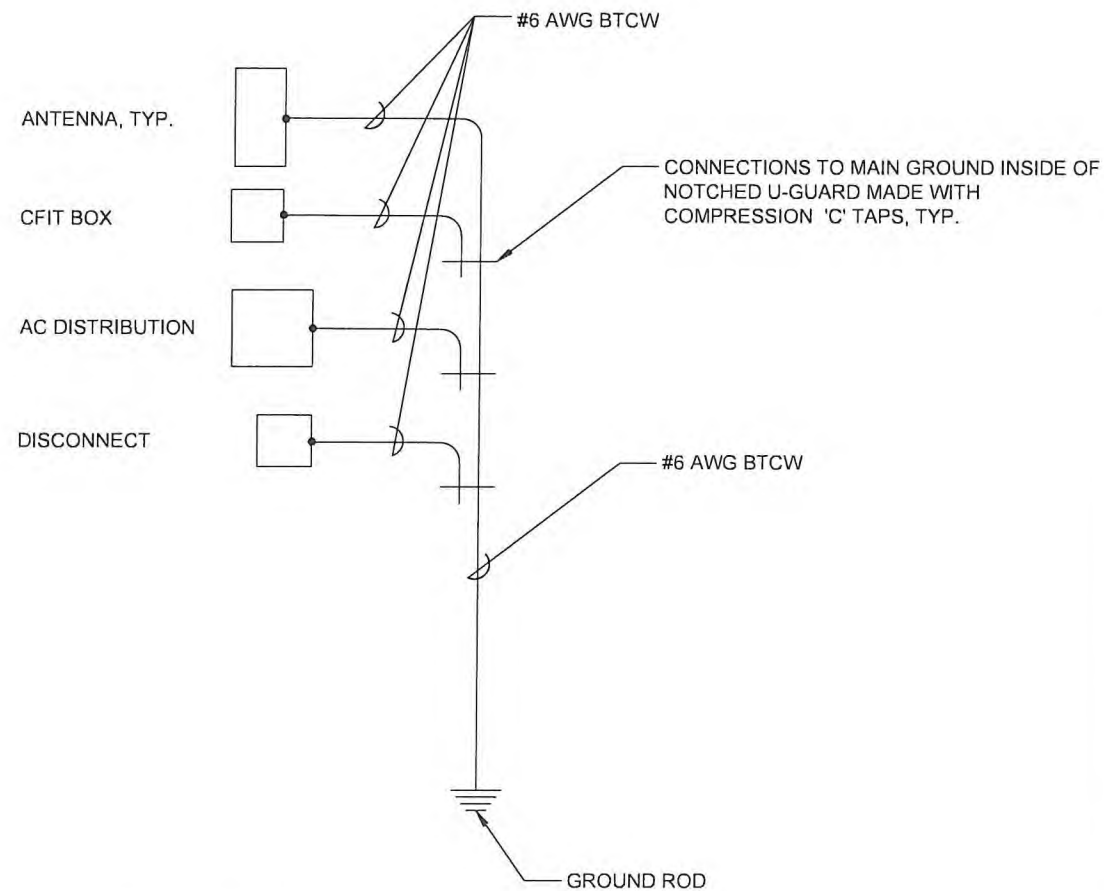
LATITUDE:
42° 26' 47.519" N

LONGITUDE:
82° 54' 6.286" W

DESIGN TYPE:
COLOCATION

SHEET TITLE:
UTILITY SITE PLAN

DRAWING NO.	REVISION:
E1	0



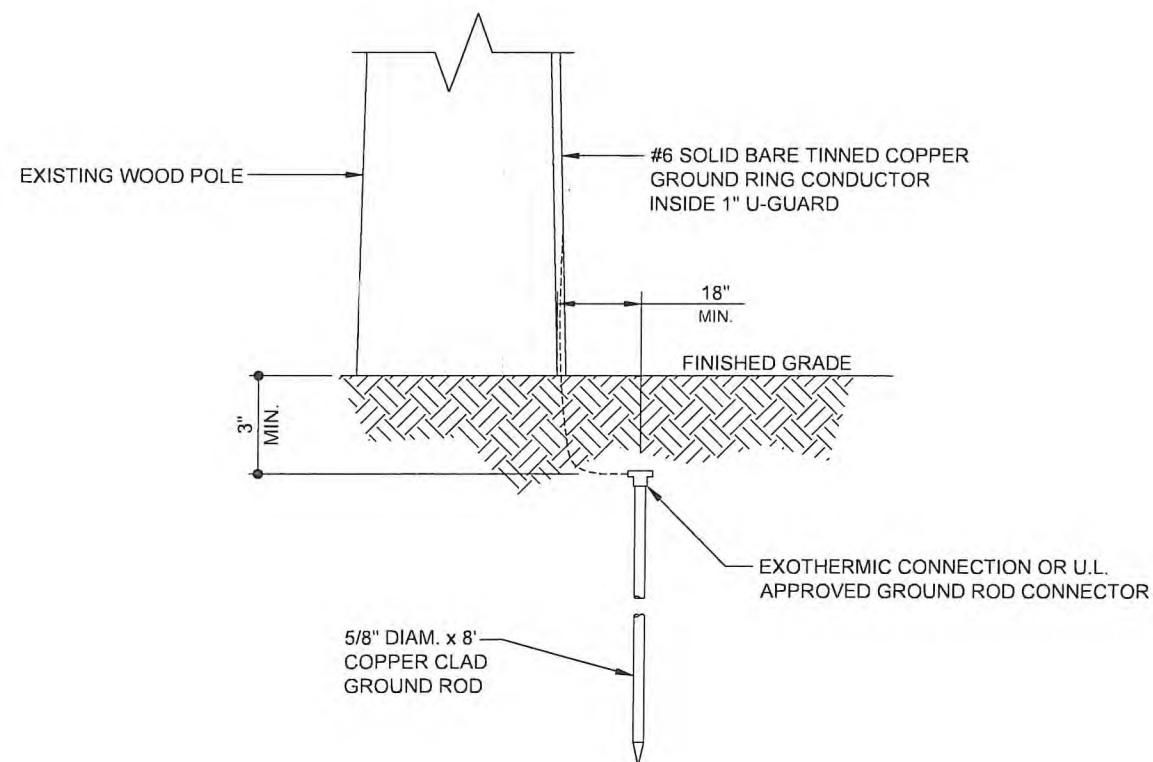
NOTE: TYPICAL SPACING FOR ALL UNDERGROUND CONDUITS.

1 SINGLE POINT RADIAL GROUND DETAIL

N.T.S.

2 TRENCH DETAIL (IF REQUIRED)

N.T.S.



3 GROUND ROD DETAIL

N.T.S.

4 DETAIL NOT IN USE

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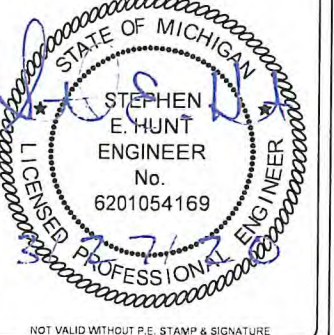
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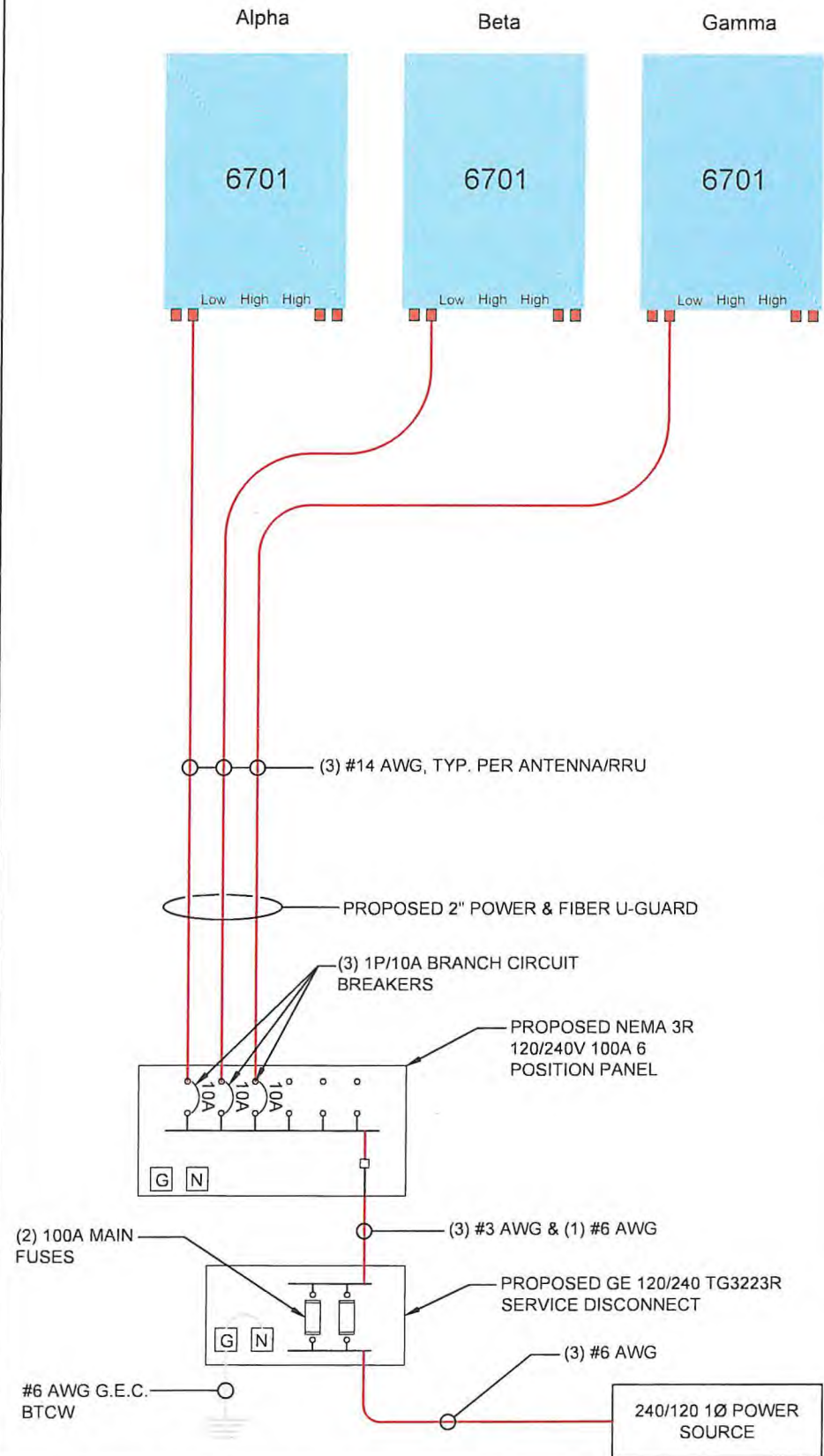


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ADDRESS: 1657 HAMPTON RD
GROSSE POINTE WOODS, MI 48236
COUNTY: WAYNE
LATITUDE: 42° 26' 47.519" N
LONGITUDE: 82° 54' 6.286" W
DESIGN TYPE: COLOCATION

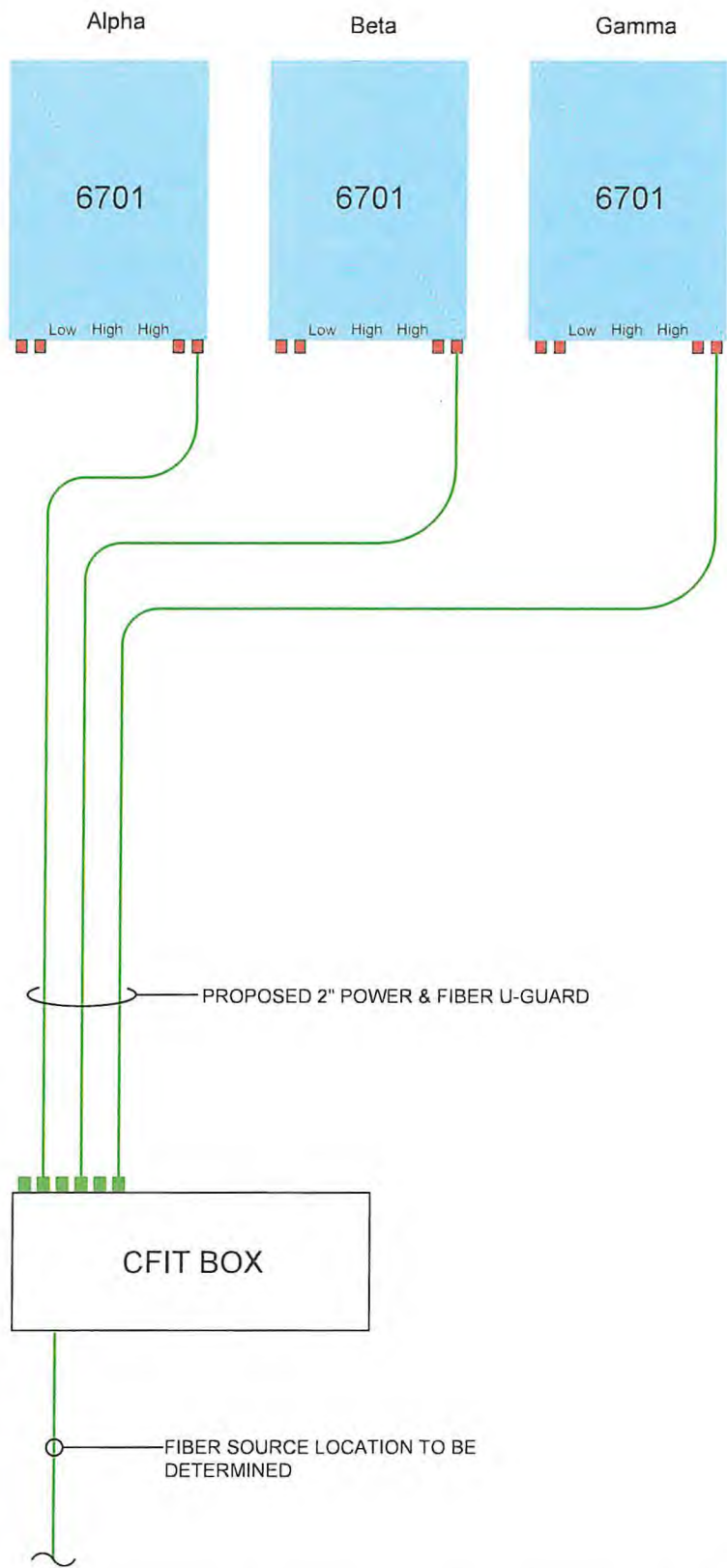
SHEET TITLE:
ELECTRICAL DETAILS

DRAWING NO. E2	REVISION: 0
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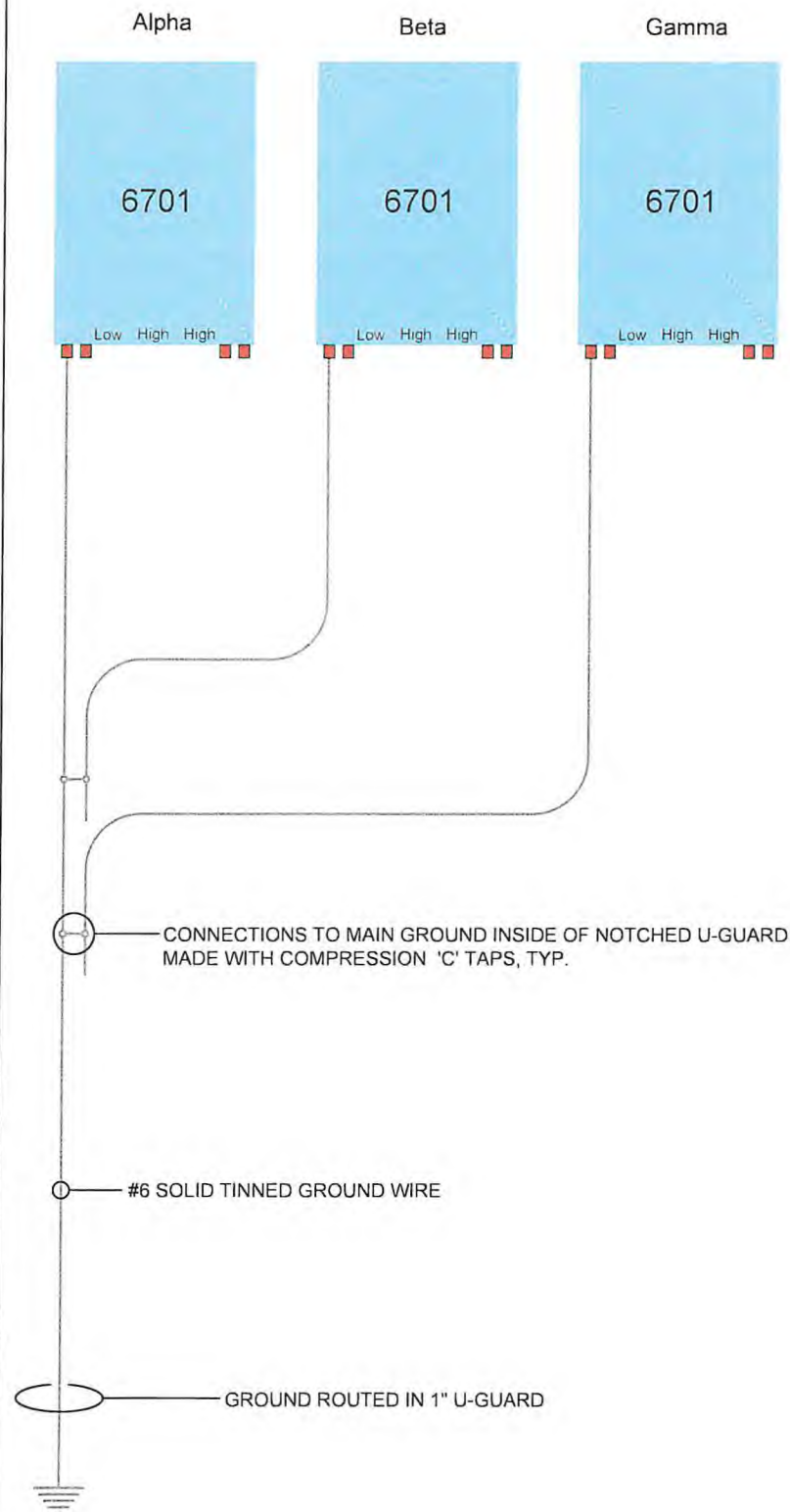
POWER ROUTING



FIBER ROUTING



GROUND ROUTING



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NO.	DATE	BY	DESCRIPTION	



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ADDRESS: 1657 HAMPTON RD
GROSSE POINTE WOODS, MI 48236
COUNTY: WAYNE
LATITUDE: 42° 26' 47.519" N
LONGITUDE: 82° 54' 6.286" W
DESIGN TYPE: COLOCATION

SHEET TITLE:
SINGLE LINE DIAGRAM

DRAWING NO. E3
REVISION: 0

City of Grosse Pointe Woods
Department of Public Safety
Annual Report
2019



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CITY OF GROSSE POINTE WOODS DEPARTMENT OF PUBLIC SAFETY

John G. Kosanke, Director
20025 Mack Plaza
Grosse Pointe Woods, MI 48236-2397



May 01, 2020

Mayor Robert Novitke
Grosse Pointe Woods, MI 48236

Dear Mayor and City Council,

On behalf of the members of the Department of Public Safety, I am proud to present the Annual Report for 2019 showing the crime statistics of the Grosse Pointe Woods Department of Public Safety. The information contained in this report reflects the combined efforts of all department members who have worked together to make the City of Grosse Pointe Woods a safe and welcoming community.

I am pleased to report that there was a seven percent overall reduction in both Index and Non-Index crimes in 2019 with a total of 586 crimes reported compared to 633 in 2018. Although larceny continued to be the highest crime reported in the community, the total of 145 incidents is the lowest total in this category since 2015. There was also a significant 76 percent reduction in the number of burglaries since 2018. The number of robberies was consistent with the previous year with six incidents.

Although fraud continued to be the highest Non-Index crime reported, it decreased by 23%. Decreases were also seen in the crimes of damage to property, narcotics, and weapons laws.

Crimes with increased totals since the previous year included aggravated assault cases which rose from four to 12 and auto theft incidents which increased from 12 to 29. D.U.I arrests rose by 18%, intimidation/stalking rose by 31% and other assaults rose by 35%.

In addition to fighting crime, our officers continued to do double-duty by responding to 243 fire runs within the city in 2019, an 11% increase over the previous year. The number of actual fires decreased by 11% and the amount of fire damage decreased from \$827,500 in 2018 to \$73,600 in 2019. The certification of a second fire inspector in early 2019 has already doubled the amount of fire inspections that the department has done since 2018.

Ambulance runs have steadily increased during the last five years with a 42% increase since 2015. Of these runs, the number of advanced life support runs has increased by 48% from the 601 incidents in 2015 to 888 incidents in 2019.

The major transformation of the department into an area suitable for the anticipated Dispatch and Lock-Up center consolidation with the Village of Grosse Pointe Shores continued to progress throughout the year in 2019.

The department replaced its aging 30-year-old SCBA (self-contained breathing apparatus) cascade system with an updated model capable of filling a large volume of bottles at a faster rate. The cost for the joint purchase was split between Grosse Pointe Woods, the City of Grosse Pointe Farms, and the Village of Grosse Pointe Shores. The new unit is housed in the department's apparatus bay and is available for use by members of the two other Grosse Pointe departments who will also be sharing in future maintenance expenses. The decision to consolidate the purchase was made by directors of the three cities who agreed that the combined purchase would be the best way to share services and reduce duplicating costs within the Grosse Pointe communities.

Area communities joined forces once more in 2019 when the unexpected failure of the computer that runs the storm siren which activates all sirens in the Grosse Pointe communities and Harper Woods created the need for an expensive repair in August. Per our mutual aid agreement, the cost was split between the five Grosse Pointe cities and Harper Woods.

Fifteen new Tasers were purchased to replace 13-year-old Tasers which were no longer capable of being repaired due to their age. Tasers are an essential tool for law enforcement officers as an option for use in situations to subdue potentially dangerous people which would otherwise require more lethal force weapons such as firearms. Police surveys have shown not only that many lives are saved with the use of Tasers but that there is also a significant reduction in officer injuries.

Although the department had to work with one less sergeant for more than half the year in 2019, it was proud to be able to support the country with the deployment of Sergeant Brian Conigliaro to an Al Qaeda mission in Djibouti, Africa where he is serving as Senior Chief Master of Arms for the United States Naval Reserve. Sergeant Conigliaro has been a member of the Command Staff for five of his nineteen years with the department.

Officers Steven Calabro and Michael Verbruggen joined the staff in December, 2019 after their successful completion of the Macomb Police Academy, sponsored by the department, and are now working on their FTO (Field Training Officer) program. Two experienced dispatchers, Erin Bremer and Amber McNeil, were also hired on a part-time basis in 2019.

The annual Public Safety Open House event held on October 06, 2019 attracted a crowd of 300-400 people with popular attractions including the Harper Woods K-9 Unit and a special appearance by an animated robot from the United States Coast Guard Auxiliary Team.

The year ended with the department's 1990 Sutphen Tower 5 fire truck being taken out of service due to numerous problems found in the annual telescopic platform inspection. The need for a functioning fire truck is essential until the arrival of a new truck expected in the late summer of 2020 so the complicated repair continues to be a priority.

In closing, I would like to express my sincere appreciation to the Mayor and members of Council for their continued support in helping to turn the department's aspirations for improvement into a reality. In addition, I would like to thank City Administrator/Police Commissioner Bruce Smith for sharing the wisdom and knowledge he has gained throughout his career in Law Enforcement and continuing to provide support and guidance.

I would also like to thank the members of our Public Safety Department for their hard work and dedication and to Chaplain Matthew Swiatek for providing his guidance to them. The assistance and help provided by members of other departments within the city is also appreciated.

As we move into the future in 2020, my top priority will continue to be the safety and well-being of members of the community. I welcome suggestions from residents and business owners for improvements that can be made or for alerting us about problems which need resolutions. I will continue to work to the best of my ability to make this department the best that it can be.

Respectfully yours,

A handwritten signature in cursive script that reads "John G. Kosanke".

John G. Kosanke, Director of Public Safety

MISSION STATEMENT



The Mission of the Grosse Pointe Woods Department of Public Safety is to continually strive to improve the safety and quality of life within our community. This will be accomplished through a broad based combination of traditional and innovative police, fire and emergency medical services while always protecting constitutional and basic human rights. All members of the Department will at all times stand accountable for their conduct.



INTRODUCTION



Director of Public Safety John G. Kosanke

Each year, the Grosse Pointe Woods Department of Public Safety prepares an annual report of crime statistics for the City of Grosse Pointe Woods, the Michigan Incident Crime Reporting (MICR), and the Federal Bureau of Investigation Uniform Crime Report (UCR). This data is compiled from offenses reported to the Department of Public Safety, monthly police reports, and individual crime incident reports.

The primary objective of this annual report is to provide a reliable set of criminal justice statistics for police administration, operations, and management. The localized study of crime data enables personnel to assess the influence of crime in areas, neighborhoods, and with people. Similarly, crime statistics permit analysis among neighboring jurisdictions and with those of similar populations and other characteristics. A broad examination of the crime data allows individuals to view the nature and movement of crime, underlying changes, and fluctuations throughout the City of Grosse Pointe Woods, the State of Michigan, and the United States.

The Department of Public Safety is committed to improving the reliability and validity of our crime reporting data. We are attempting to achieve this goal by study and analysis of major crime indexes and understanding the impact of classification revisions mandated by the State. As a result, some offense categories have decreased, while others have increased. Our efforts are to provide a reporting system that will be more accurate, valid, reliable, and compatible with State and Federal standards.

DEPARTMENT PERSONNEL

Director of Public Safety

John G. Kosanke

Police Commissioner

Bruce Smith

Chaplain

Matthew Swiatek

Lieutenants

David Gardzella

James Lefurgey

Lieutenant/DB Commander

Keith Waszak

Sergeants

Brian Conigliaro

Darrell Fisher

Walter Galat

Joseph Provost, Jr.

Brian Urban

Public Safety Officers

Miles Adams

Mark Agnetti

James Arthur

Steven Calabro

David Empson

Eugene Gunnery

Joseph Hazuka

Anthony Hojnacki

Neal Kapoor

Timothy Livingston

Jeffry Martel

Martin Mitchell

Matthew Muzia

Scott Nota

Kyle Seidel

Jarod Smith

Michael Verbruggen

Dennis Walker

Detectives

Kevin Bonk

Anthony Chalut

Detective/Traffic Safety Officer

Ryan Schroerlucke

Communications Dispatchers - Full-Time

Agnes Burcar

Patricia Czech

Gregory Tourville

Communications Dispatchers - Part-Time

Erin Bremer

Erin Leggett

Amber McNeil

Code Enforcement

Debbie Reed

Parking Enforcement - Part-Time

Debra Fox

Carolyn Schefke

Confidential Administrative Assistant

Claudette Darga

Records Department - Full-Time

Darlene Jepson

Records Department - Part-Time

Diana Cormier

Tina Verbeke

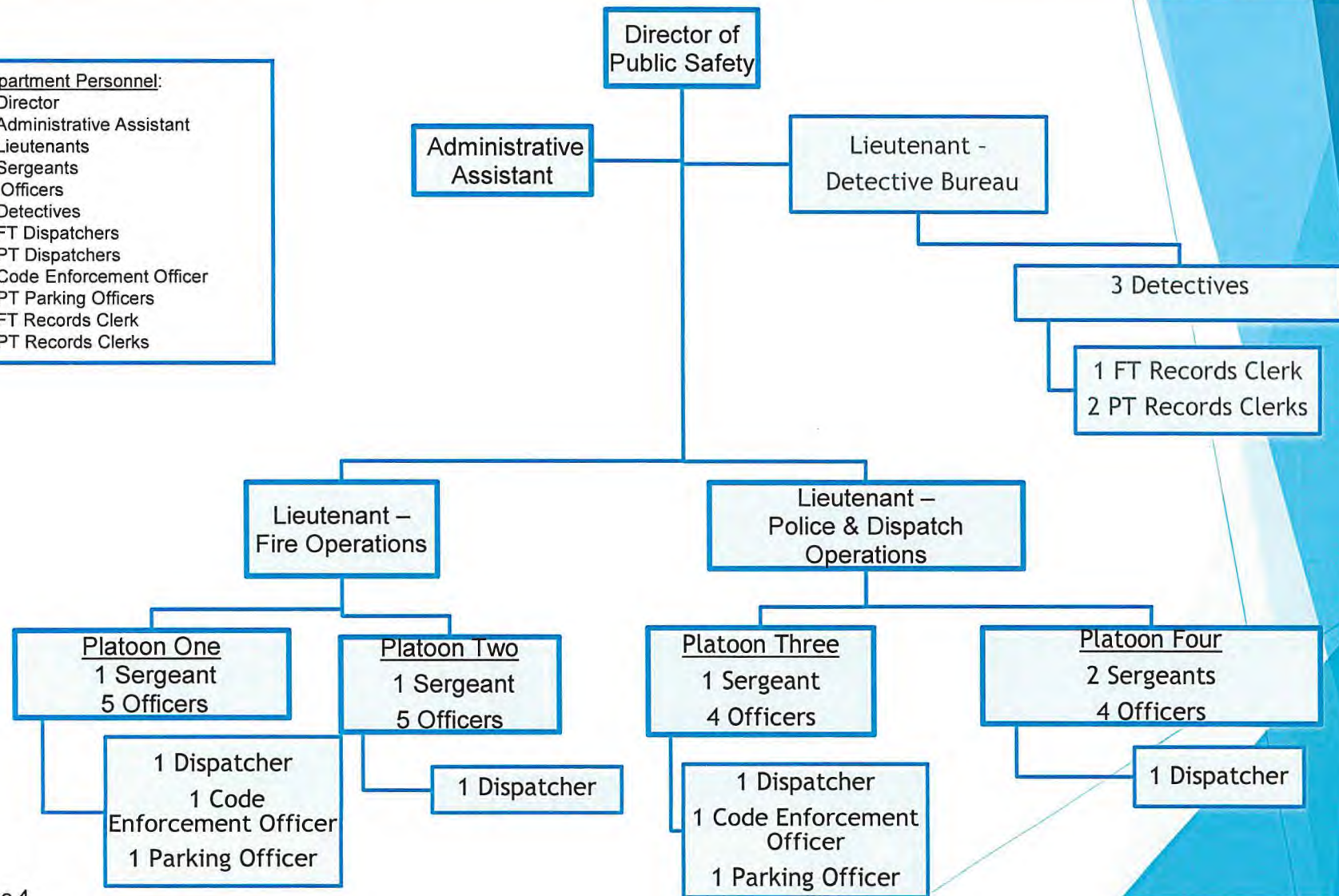
City of Grosse Pointe Woods

Department of Public Safety Organization Chart

2019

Department Personnel:

1 Director
 1 Administrative Assistant
 3 Lieutenants
 5 Sergeants
 18 Officers
 3 Detectives
 3 FT Dispatchers
 3 PT Dispatchers
 1 Code Enforcement Officer
 2 PT Parking Officers
 1 FT Records Clerk
 2 PT Records Clerks

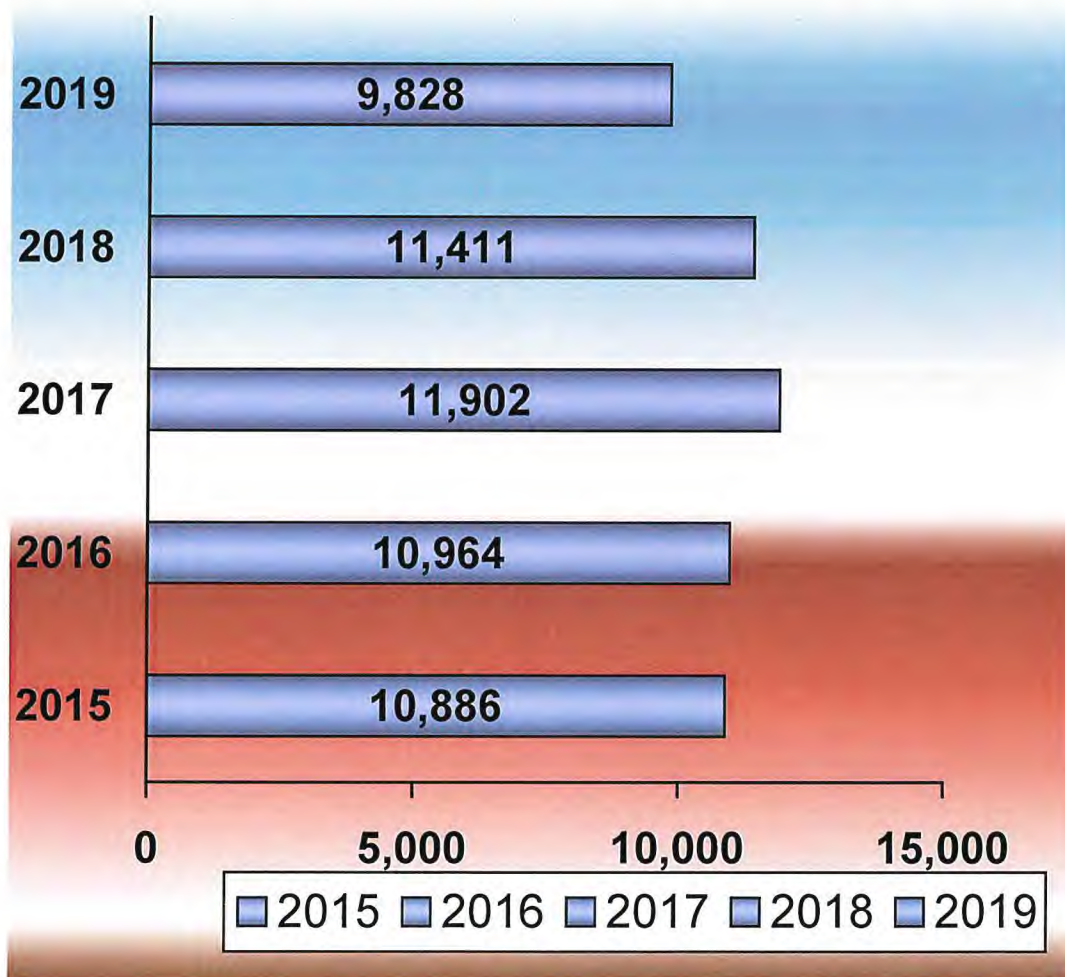


TOTAL INCIDENTS 2015 - 2019

Since the utilization of CLEMIS, the department has been able to successfully capture a wide magnitude of crime statistics. This valuable resource continues to enhance department operations with its ease of use and impressive capabilities.

The department responded to 9,828 calls for service in 2019.

The five-year average is 10,998 calls for service.



INDEX CRIMES BREAKDOWN

The National Crime Index is composed of selected offenses used to gauge fluctuations in the overall volume and rate of crime reported to law enforcement. Index Crimes are considered to be the most serious of all crimes reported.

These include the violent crimes of:

- **Aggravated Assault**
- **Arson**
- **Auto Theft**
- **Burglary**
- **Criminal Homicide**
- **Criminal Sexual Conduct**
- **Larceny - Theft**
- **Robbery**

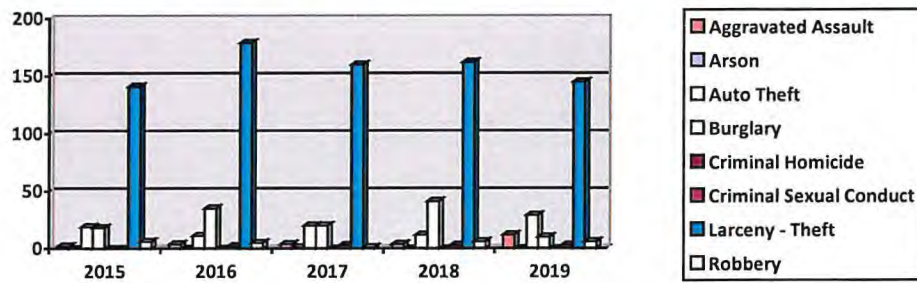
NON-INDEX CRIMES BREAKDOWN

Non-Index offenses encompass all other reportable classifications outside those defined as Index Offenses. Only arrest data involving the Non-Index offenses are reported to the FBI.

These include the crimes of:

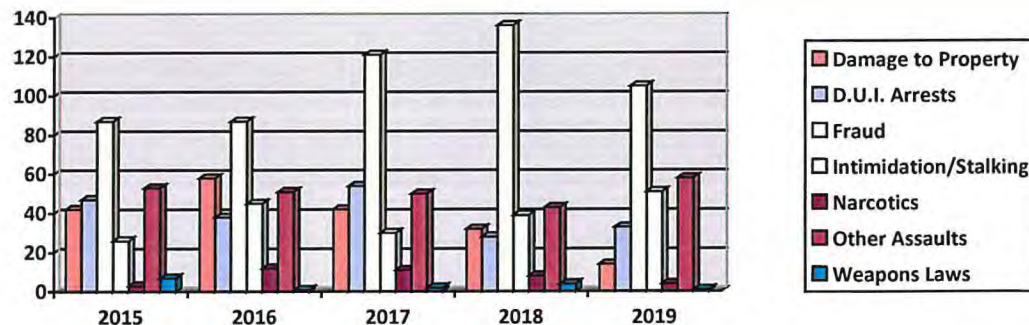
- **Curfew and Loitering Laws (persons under 18)**
- **Damage to Property**
- **Disorderly Conduct**
- **Driving Under the Influence of Alcohol**
- **Drug Abuse Violations**
- **Drunkenness**
- **Embezzlement**
- **Forgery and Counterfeiting**
- **Fraud**
- **Gambling**
- **Liquor Laws**
- **Offenses Against the Family and Children**
- **Other Assaults**
- **Prostitution and Commercialized Vice**
- **Runaways (persons under 18)**
- **Sex Offenses**
- **Stolen Property: Buying, Receiving, Possessing**
- **Weapons: Carrying, Possessing, etc...**
- **All Other Offenses**

INDEX CRIMES TOTALS



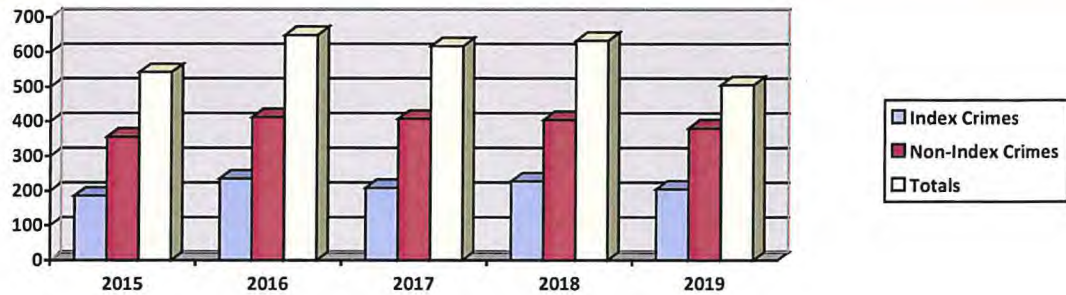
	2015	2016	2017	2018	2019
Aggravated Assault.	2	4	4	4	12
Arson	0	0	1	0	0
Auto Theft	19	11	20	12	29
Burglary	18	35	20	41	10
Criminal Homicide	0	0	0	0	0
Criminal Sexual Conduct	0	2	3	3	3
Larceny - Theft	141	179	160	162	145
Robbery	6	5	1	6	6

NON - INDEX CRIMES TOTALS



	2015	2016	2017	2018	2019
Damage to Property	42	58	42	32	14
D.U.I. Arrests	47	38	54	28	33
Fraud	87	87	121	136	105
Intimidation/Stalking	26	45	30	39	51
Narcotics	3	12	11	8	4
Other Assaults	53	51	50	43	58
Weapons Laws	7	1	2	4	1

CRIME TOTALS



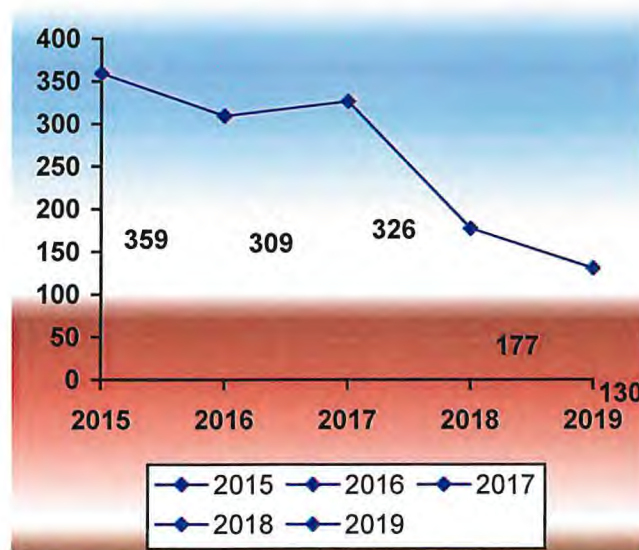
	2015	2016	2017	2018	2019
Index Crimes	186	236	209	228	205
Non-Index Crimes	356	413	408	405	381
Totals	542	649	617	633	586

The 586 Index and Non-Index crimes reported in 2019 represents a 7 percent decrease from the 633 crimes reported in 2018. The five-year average is 605 Index and Non-Index crimes.

ARREST TOTALS 2015 - 2019

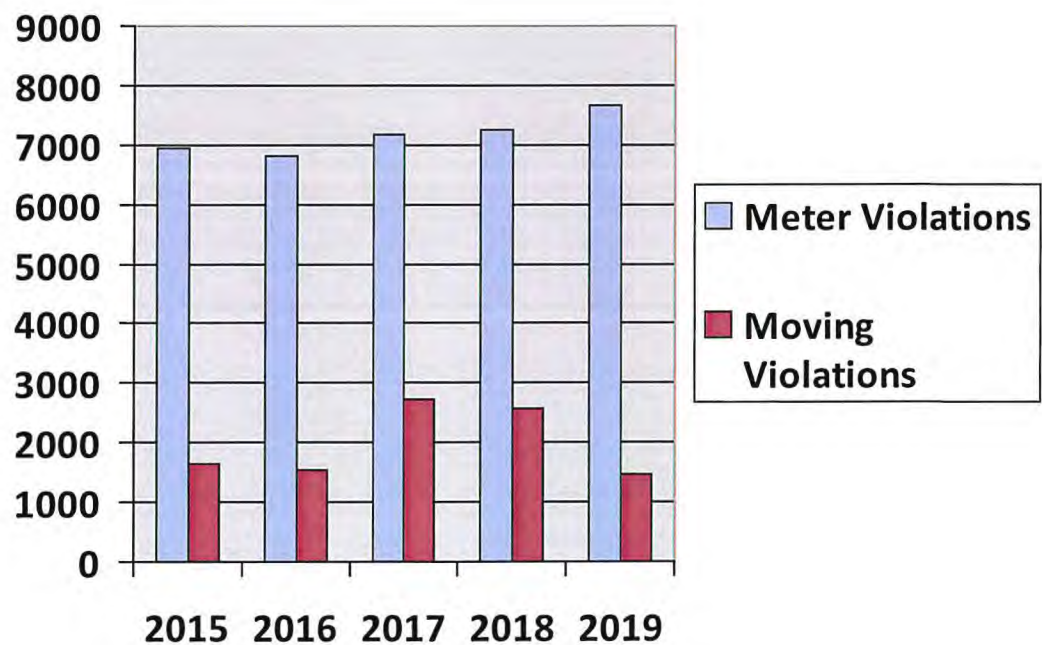
The five-year average is 260 arrests per year.

Arrests decreased from last year by 27 percent.



MOVING AND METER VIOLATIONS

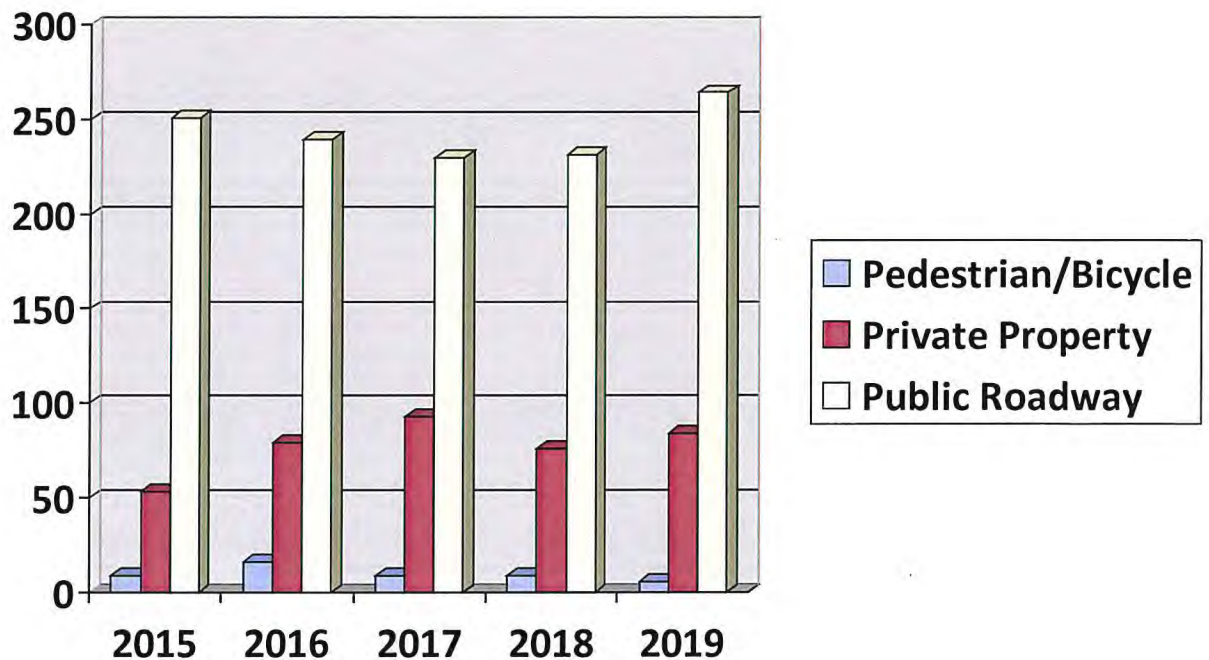
Using computers, updated radars, preliminary breath instruments, and mobile fingerprint readers in the patrol vehicles, the Public Safety Department continues to enforce traffic violations in the most effective manner possible.



	2015	2016	2017	2018	2019
Meter Violations	6938	6821	7164	7263	7674
Moving Violations	1652	1541	2724	2569	1461

TRAFFIC AND PEDESTRIAN ACCIDENTS

The statistics below include figures for private property accidents. The State of Michigan, for reporting purposes, does not include or record private property accidents. These types of accident reports are taken as a courtesy to citizens.



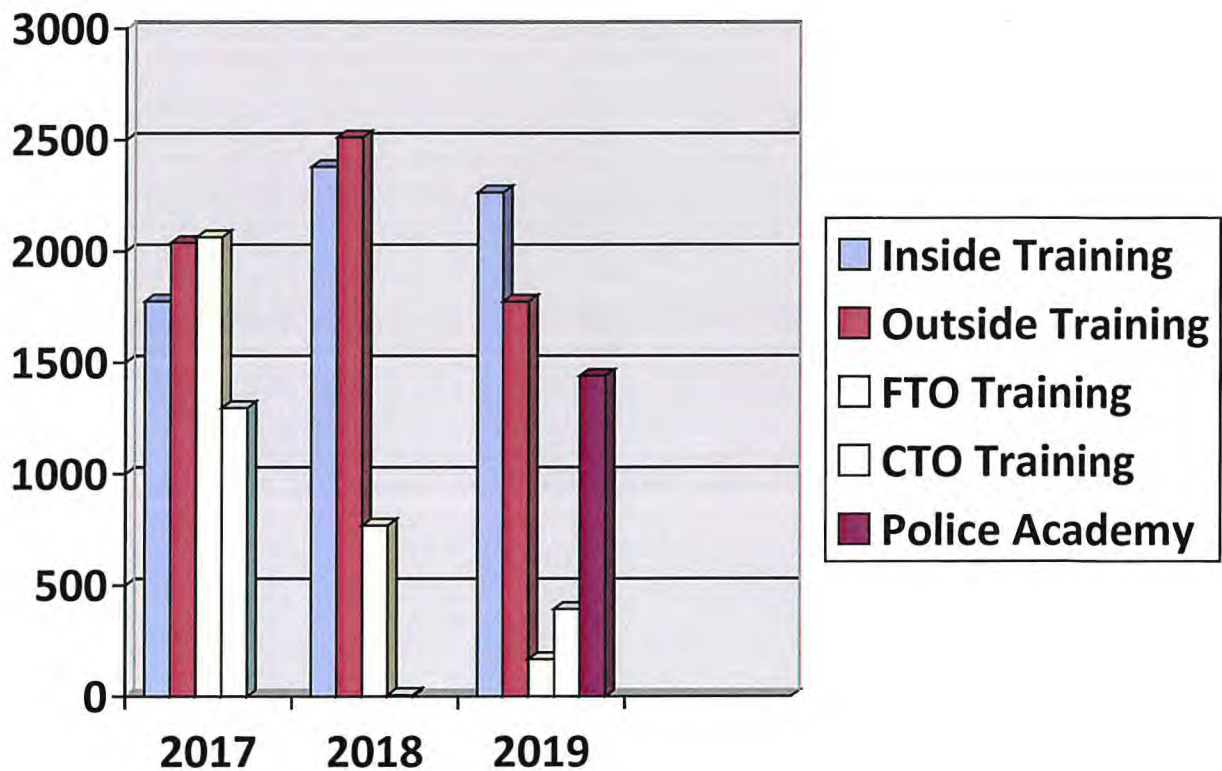
	2015	2016	2017	2018	2019
Pedestrian/Bicycle	9	16	9	9	6
Private Property	53	79	93	76	84
Public Roadway	251	239	230	231	264

There were no fatalities in 2019.

DEPARTMENT TRAINING

Members of the department work diligently with specialized rescue tools and fire equipment to train in preparation of any impending emergency. Members of the department attended 1,774 hours of Police and Fire training courses at local colleges and other training facilities in 2019 and participated in 2,265 hours of in-house training. The department received a total of 4,039 hours of training in 2019.

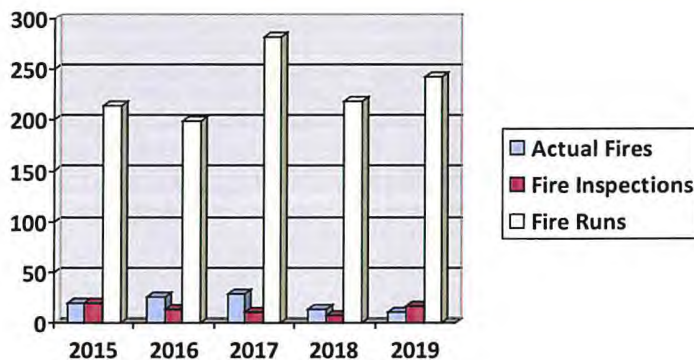
In addition, 168 hours were spent training new officers (Field Training Officer training known as FTO training) and 392 hours were spent training new dispatchers (Communications Training Officer training known as CTO training). Two new hires were sponsored by the department to attend the Macomb Police Academy which entailed 1,440 hours of training for both. The grand total of all department training in 2019 was 6,039 hours, a 6.50 percent increase from the 5,668 total hours in 2018.



FIRE OPERATIONS

Our officers perform dual duties involving both police and fire and are quick to respond in either type of emergency situation. In addition to four residential dwelling fires in Grosse Pointe Woods, our firemen also responded to six dumpster fires and seventy-nine electrical related/power lines down incidents in 2019. Although there were no vehicle fires within the city in 2019, there was one vehicle extrication. We also provided mutual aid assistance for six residential fires and one vehicle fire in Harper Woods, and one residential fire in each of the following cities: Grosse Pointe, Grosse Pointe Farms, Grosse Pointe Park, Grosse Pointe Shores, and St. Clair Shores.

The reduction of fire inspections, which began in 2014, continued in 2019 due to the continued assignment to road patrol of the Sergeant who also serves as our Fire Inspector, allowing minimal time for inspections. An officer within the department has been trained to serve as a second certified Fire Inspector.



	2015	2016	2017	2018	2019
Actual Fires	20	25	29	14	11
Fire Inspections	19	14	11	8	17
Fire Loss	\$388,500	\$330,787	\$45,500	\$827,500	\$73,600
Fire Runs	214	199	282	219	243

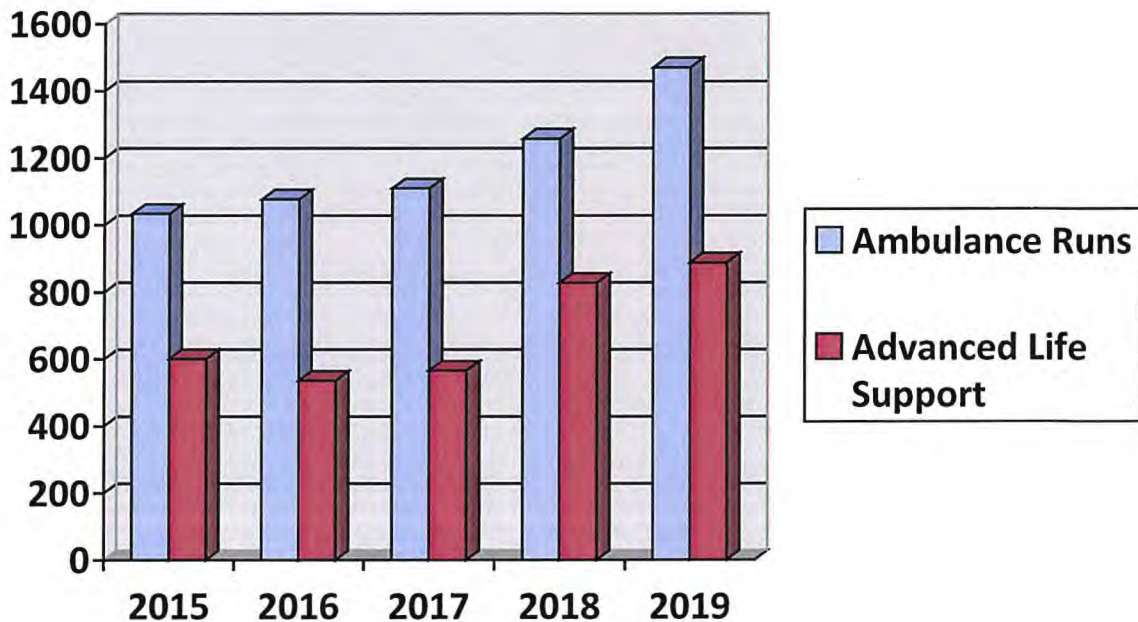
There were no fatalities or serious injuries resulting from the 11 actual fires in 2019 although there was a serious injury in the vehicle extrication incident.

EMERGENCY MEDICAL SERVICES

Public Safety officers respond to every ambulance run. All of our patrol vehicles are equipped with Automatic External Defibrillators (AED's).

With enhanced technology and equipment, the paramedics from Medstar can begin advanced lifesaving procedures and transmit reports to area hospitals before the patient arrives.

The 1,470 ambulance runs in 2019 represents a 17% increase from the 1,258 runs in 2018 and the 888 runs involving advanced life support represents a 7% increase from the 828 advanced life support runs in 2018.



	2015	2016	2017	2018	2019
Ambulance Runs	1034	1077	1110	1258	1470
Adv. Life Support	601	536	566	828	888
% Adv. Life Support	58%	50%	51%	66%	60%

DETECTIVE BUREAU

The Detective Bureau is the Criminal Investigation Unit for the Department. The detectives assigned to this unit are responsible for investigating all crimes committed against persons or property in the community. They are on-call 24-hours a day to respond to a crime scene. All detectives receive specialized training to develop and enhance their investigative skills including attending legal update training and meetings with detective bureaus from neighboring jurisdictions. The Detective Bureau is also responsible for monitoring businesses that possess a Michigan liquor license to ensure compliance with Michigan liquor laws.

The Grosse Pointe Woods Detective Bureau, which operates under the supervision of Lieutenant Keith Waszak, consists of Detective Kevin Bonk, Detective Anthony Chalut, and Detective Ryan Schroerlucke. The detectives are responsible for investigating crimes, collecting and preserving evidence, identifying perpetrators, interviewing witnesses, interrogating suspects, and preparing cases for successful prosecution.

In addition to criminal investigations, Detective Ryan Schroerlucke also serves as the department's Youth Officer by overseeing crimes and violations by persons under the age of 17. Detective Schroerlucke is a direct liaison with school administrators, teachers, and students and maintains an additional office in Grosse Pointe North High School.

Detective Schroerlucke is also responsible for the Community Crime Prevention Program and Traffic Safety, overseeing crossing guards, conducting traffic and speed studies, and investigating traffic-related incidents.



93% of the 763 Criminal Cases assigned to the Detective Bureau in 2019 are closed.

SPECIAL RESPONSE TEAM (SRT)



The Special Response Team (SRT) is a specially trained law enforcement team comprised of 13 members of the five Grosse Pointe area departments and Harper Woods and one K-9, which responds to potentially dangerous situations. The SRT executes search and arrest warrants, intervenes in hostage situations, works on counter-terrorism missions, provides perimeter security for high-profile events, and provides assistance in other high-risk situations.

In 2019, SRT members participated in 215 hours of training outside of their normal departmental training to keep their tactical skills at a high level. SRT members received monthly sniper qualifications, and training in the areas of firearms, active shooter refresher, building entry tactics, hostage rescue tactics, search tactics, tactical medical aid, risk management, and K-9 integration. In addition to the specialty training, monthly training days were conducted throughout available sites in the six cities as well as in the metropolitan Detroit area.

An annual week-long training session was held at a military training facility located near Grayling, Michigan. The facility includes a mock city, multiple firearm ranges and a 360-degree shoot house. New this year was the opportunity to utilize the 1,000 yard range in the Marksmanship Training Center in Lake City for firearms training. The SRT Team also attended the Ohio Tactical Officers Association Conference in Sandusky, Ohio for the first time and received five days of invaluable training from nationally renowned trainers. The two Grosse Pointe Woods officers who are members of the SRT have the ability to pass on the valuable techniques they learn through their extensive training to other members of the department.

The SRT team training totals for 2019 were 176 hours, an amount which SRT Team Leader, Grosse Pointe Farms Sergeant Frank Zielinski, hopes to increase in 2020.

A barricaded gunman situation in mid-December gave the SRT members the opportunity to utilize many of the innovative tactics they had learned throughout the year when they were called out to provide relief to the Detroit Police Department Metro Division. SRT members provided tactical support for 13 hours during extremely cold temperatures and utilized their armored vehicle and transport/equipment truck.

Only two other call-outs were received but both were cancelled while members were assembling. Regardless of how many activations occur in a year, the SRT is invaluable to the safety and well-being of our community. We are grateful for their hard work and wish them safety in future endeavors.

AUXILIARY UNIT

The Police Auxiliary Unit is a vital resource for the department. Not only do they assist officers at community events such as the Public Safety Open House, but they also provide assistance at fire scenes, perform fire hose testing protocols, and perform other essential duties. The role of an auxiliary officer is to assist and supplement our officers in the prevention of crime, protection of life and property, disaster operations, suppression of criminal activity, and preservation of peace. The auxiliary officers are an indispensable part of our community and their help is greatly appreciated.

The Auxiliary Unit underwent 6 hours of training and devoted 532 hours of service to the City of Grosse Pointe Woods in 2019.

Our current Police Auxiliary Unit includes Captain Charles Thomas, Squad Leaders David Podeszwik and Evan Allemon, and Auxiliary Officers Ryan Allemon, Douglas Alexander, Jose Carrion, Allen Herfi, Mark Higgins, Keith Kurtz, Patrick Kyc, John Mowatt, John Sabol and Anthony Wimbush. Detective Kevin Bonk has been the department liaison for the past six years.

CROSSING GUARDS

The parents of our community depend upon our Crossing Guard team for the safety of their children when walking or riding a bicycle on their route to school or home. No matter what the weather is, our team of dedicated guards is ready to guide and protect our children. We are deeply appreciative of their efforts.



Our crossing guard team operates under the guidance and supervision of Detective Ryan Schroerlucke. The crossing guard team consists of: Amy Biange, Kenneth Carter, Maureen Carter, Theodore Colborn, Frank and Renee Dicristofaro, Patrick Forton, Kathleen Guertin, Sharon Harden-Bullock, Karen Kaled, Dana Linsdeau, Debra Miller, Charlotte Monaghan, Mary Moore, Jean Segodnia, Marjorie Warhurst, and William Westwood.

OFFICER OF THE YEAR

The recipient of the 2019 Officer of the Year Award is Officer Jarod Smith.



With only two years of experience under his belt, Officer Jarod Smith has already shown what an asset he is to the department. Officer Smith started out the year in February with a memorable foot pursuit during which he exited the vehicle and chased a suspected robber, jumping several fences along the way. As a result of Officer Smith's efforts, the arrested suspect was charged with three felony counts and one misdemeanor. Less than a month later, Officer Smith helped to save the life of a female resident who became unresponsive in the Medstar ambulance by assisting the medics, along with Officer Timothy Livingston, with conducting CPR and taking turns with compressions and bagging the patient. In addition, Officer Smith has continuously shown initiative in his daily routine and has represented the department well in his dealings with the public and his fellow employees.

HONORS & AWARDS

Two members of the department were recognized for their outstanding efforts at the 38th annual Respect for Law Program sponsored by the Lakeshore Optimist Club. The event, which was attended by law enforcement officials from surrounding communities, was held on May 1, 2019 at the Lochmoor Club in Grosse Pointe Woods.

Darrell Fisher was presented with an award for the strong leadership skills he displayed only one month after his promotion to the rank of Sergeant when he helped to rescue a man trapped inside of a burning residence on New Year's Eve 2018. The man had just arrived from Florida a few days prior to the incident to manage contractors during the renovation of the house while the owner was out of town. Sergeant Fisher worked diligently to raise and scale a ladder so that Officer David Empson could climb up the ladder and assist the man safely down and out of harm's way.

Officer Empson was also recognized by the Optimist Club for his role in pulling the man out of the window as smoke billowed into the sky. The man, who was later treated for smoke inhalation at a local hospital, would not have been able to get out on his own.



Officer David Empson and Sergeant Darrell Fisher are pictured above from left to right with their awards at the Lakeshore Optimist Club's Respect for Law ceremony on May 1, 2019. Both are dedicated members who have served the department for 8.5 and 12 years, respectively.

NEW HIRES

Two new officers joined the department at the end of 2019 after successfully completing the Macomb Police Academy.

Two new part-time dispatchers were also hired.



New officers Steven Calabro (top left) and Michael Verbruggen (top right) are pictured above in the Municipal Courtroom shortly after taking their Oath of Office. Although both just graduated from the Macomb Police Academy in December 2019, Calabro has experience as a paramedic with Medstar and Verbruggen has experience as a motor carrier with the Michigan State Police.

Also joining the department in 2019 were part-time dispatchers Erin Bremer and Amber McNeil. Both have previous Dispatch experience from the cities of Grosse Pointe Farms and Royal Oak, respectively. In addition, Dispatcher McNeil was also previously employed with the City of Detroit as a uniformed patrol officer for four years.

PUBLIC SAFETY OPEN HOUSE



The Public Safety Open House held on Sunday, October 6, 2019 proved to be a popular event once again, attracting a crowd of 300 – 400 people. Children and adults had the opportunity to interact with Police, Fire, and EMS personnel. The attendees learned how to escape from a burning house, how to extinguish fires from personal clothing, and tips on electrical safety.

A special appearance by “Coastie the Tugboat”, the animated robotic cartoon character accompanied by members of the United States Coast Guard Auxiliary Team, showed children how to be safe around boats and water. Coastie teaches children how to throw or reach something to a person in distress in the water rather than trying to go in to help them. The brightly colored robot, with the ability to talk, play music, and interact with the public, was a main attraction at the event.

Another highlight was the presentation made by the Harper Woods K-9 team of Officer Steven Johnson and his partner Kaiser.

Other special guests included members of the Michigan State Bomb Squad, and retired Monroe Police Department Sergeant Tom Jenkins from the non-profit group LEEP (Law Enforcement Education Program) who provided children’s fingerprinting services.



PUBLIC SAFETY OPEN HOUSE

The annual Open House Event would not have been possible without the careful coordination of Detective Kevin Bonk. Several department members, along with five members of the Auxiliary team, were also invaluable in making this a memorable community event. Car seat safety inspections were provided for the fourth consecutive year by Officer Scott Nota.



POLICE OFFICER'S PRAYER

The lives of far too many law enforcement officers have been cut short in recent times. We would like to take a moment to pray that such violence will never touch the members of our department.



*Lord I ask for courage -
Courage to face and conquer my own fears...
Courage to take me where others will not go...*

*I ask for strength -
Strength of body to protect others,
And strength of spirit to lead others...*

*I ask for dedication -
Dedication to my job, to do it well,
Dedication to my community, to keep it safe...
Give me, Lord, concern for those who trust me,
And compassion for those who need me...
And please, Lord, through it all,
Be at my side...*

Author Unknown

City of Grosse Pointe Woods
CITY ADMINISTRATOR'S
FINANCIAL REPORT

(Section 4.7, City Charter)

MAY 2020



City Treasurer/Comptroller
Utility Billing/Accounting
Municipal Court/Violations
Building Department
DPW
Parks & Recreation

**City of Grosse Pointe Woods
CITY COMPTROLLER
Monthly Financial Report May 2020**

Purchase orders issued	37
Payrolls checks prepared	268
General/other checks prepared	194

**ACCOUNTING DEPARTMENT
Monthly Financial Report May 2020**

FOLLOWING REPORTS SUBMITTED HEREWITH:

- * ACCOUNTS PAYABLE CHECK REGISTER
- * INVESTMENTS BY FINANCIAL INSTITUTIONS ORDER
- * GENERAL FUND – DETAILED REVENUE COMPARED TO BUDGET

**CITY TREASURER
Monthly Financial Report May 2020**

INVESTMENTS:

- * There was one (1) investment that matured and was reinvested, three (3) investments called and redeemed, and two (2) investments matured and redeemed.

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CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 05/01/2020 - 05/31/2020

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
05/05/2020	1	44(E) #	APR 2020	SAM'S CLUB MC/SYNCB	OPERATING SUPPLIES	757.000	172	93.85
			APR 2020		DISPUTED CHARGE	728.000	299	54.99
			APR 2020		OPERATING SUPPLIES	757.000	310	50.88
			APR 2020		OPERATING SUPPLIES	757.000	441	131.76
			APR 2020		LIFEGUARD, SWIM TEAM, SENIORS & COM	757.103	774	299.44
			APR 2020		LIFEGUARD, SWIM TEAM, SENIORS & COM	757.000	780	624.51
			APR 2020		CREDIT CARD PURCHASES	880.000	780	84.99
			APR 2020		OPERATING SUPPLIES	757.000	855	670.48
CHECK 1 44(E) TOTAL FOR FUND								2,010.90
05/06/2020	1	56930	85488	3PLAY MEDIA, INC.	OPERATING SUPPLIES	757.000	215	140.59
05/06/2020	1	56933*#	0125679	ANDERSON ECKSTEIN	GENERAL FEES FOR MEETINGS - DPW	818.000	441	111.23
			0125679		GENERAL FEES FOR MEETINGS - CITY HA	818.000	444	321.77
			0125686		GENERAL FEES FOR MEETINGS - LFP	818.110	774	2,000.00
CHECK 1 56933 TOTAL FOR FUND								2,433.00
05/06/2020	1	56935	MAR 2020	CHARLES BERSCHBACK	LEGAL COUNSEL-GEN'L CITY	801.000	210	8,408.75
			APR 2020		LEGAL FEES-GEN'L CITY	801.000	210	7,130.00
			MAR 2020		LEGAL COUNSEL-COURT	801.100	210	1,937.50
			APR 2020		LEGAL COUNSEL-COURT	801.100	210	193.75
CHECK 1 56935 TOTAL FOR FUND								17,670.00
05/06/2020	1	56937	XPL5833	CDW GOVERNMENT INC	ZEBRA 7 CARD PRINTER	818.000	780	3,172.67
05/06/2020	1	56938	5/5/20	SHANESSE DENISE CHAPMAN	ACCRUED LIAB-COURT FEES	205.000	000	234.00
05/06/2020	1	56939*#	4045900921	CINTAS CORP LOC #31	MATS FOR CITY HALL	818.000	444	72.01
05/06/2020	1	56940	4/29/20	CITY OF GROSSE POINTE WOODS	ACCRUED LIAB-COURT FEES	205.000	000	145.00
05/06/2020	1	56942	115706	COLMAN-WOLF SUPPLY CO.	OPERATING SUPPLIES	757.000	441	168.88
			115610		OPERATING SUPPLIES	757.000	441	148.50
CHECK 1 56942 TOTAL FOR FUND								317.38
05/06/2020	1	56943	503126	COMSOURCE INC	RELOCATE RADIO EQUIPMENT 2018	818.000	855	540.00
05/06/2020	1	56944	23000 #3 MAR 2020	CONSUMERS ENERGY	UTILITIES	921.000	774	757.26
05/06/2020	1	56945	10391059975	DELL MARKETING LP	FY 2019-20 SERVER & COMPUTER COMPON	757.000	855	1,799.98

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
05/06/2020	1	56948	55387	GREAT LAKES PEST CONTROL CO.,	PEST CONTROL SERVICES DPW	818.000	441	80.00
05/06/2020	1	56953	5/4/20	IIMC	MEMBERSHIP & DUES	958.000	172	135.00
05/06/2020	1	56954	4/29/20	MICHAEL JO JONES	ACCRUED LIAB-COURT FEES	205.000	000	70.00
05/06/2020	1	56956	118242	KELLER THOMA	LABOR CONSULTANT	810.000	210	1,262.27
05/06/2020	1	56957	466935	KITCH DRUTCHAS WAGNER VALITUT	CLAIMS/OUTSIDE COUNSEL	812.000	210	90.00
05/06/2020	1	56958	47366	LAUNDRY IN THE D, INC.	MONTHLY PRISONER LAUNDRY SERVICES	808.000	310	31.29
05/06/2020	1	56960	26891909	MARCO	CONTRACTUAL SERVICES	818.000	855	308.11
			26891908		CONTRACTUAL SERVICES	818.000	855	208.74
			26891909		EQUIPMENT MAINT & REPAIR	850.000	855	10.00
			26891908		EQUIPMENT MAINT & REPAIR	850.000	855	5.00
CHECK 1 56960 TOTAL FOR FUND								531.85
05/06/2020	1	56961	INV7569461	MARCO TECHNOLOGIES, LLC	EQUIPMENT MAINT & REPAIR	850.000	855	746.66
			INV7569462		EQUIPMENT MAINT & REPAIR	850.000	855	208.01
CHECK 1 56961 TOTAL FOR FUND								954.67
05/06/2020	1	56962	279228	MARSHALL LANDSCAPE INC	FY 2019-20 LAWN CARE PROGRAM	818.000	775	3,309.39
05/06/2020	1	56963	4/28/20	MEDSTAR INC	CONTRACTUAL SERVICES	818.000	349	56,250.00
05/06/2020	1	56964	27394	MEDSTAR INC	FY 2019-20 MEDSTAR EMS BILLINGS	818.000	349	100.00
05/06/2020	1	56966	9008366360	MOBILE MINI	FLOOD REPAIRS	815.000	299	131.67
			9008366359		FLOOD REPAIRS	815.000	299	131.67
			9008366361		FLOOD REPAIRS	815.000	299	131.67
CHECK 1 56966 TOTAL FOR FUND								395.01
05/06/2020	1	56967#	486978379001	OFFICE DEPOT, INC.	OPERATING SUPPLIES	757.000	223	167.31
			486182246001		OPEN PO OFFICE SUPPLIES	728.000	299	23.85
			486800023001		OPEN PO OFFICE SUPPLIES	728.000	299	27.54
CHECK 1 56967 TOTAL FOR FUND								218.70
05/06/2020	1	56970#	SO-003540-1	UNITED FACILITY SUPPLIES, INC	BATTERY OPERATED TOWEL DISPENSER	757.000	441	1,795.20
			SO-003519-1		NO TOUCH SOAP DISPENSER -AUTOMATIC	757.000	444	922.89
			SO-003528-1		JANITORIAL CLEANING & MAINT SUPPLIE	757.000	774	12.60

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CHECK DATE FROM 05/01/2020 - 05/31/2020

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
			SO-003562		JANITORIAL CLEANING & MAINT SUPPLIE	757.000	774	595.60
			SO-003528-1		JANITORIAL CLEANING & MAINT SUPPLIE	757.106	774	207.69
			SO-003528-1		JANITORIAL CLEANING & MAINT SUPPLIE	757.000	775	155.65
			SO-003528-1		JANITORIAL CLEANING & MAINT SUPPLIE	757.000	780	62.08
CHECK 1 56970 TOTAL FOR FUND								3,751.71
05/06/2020	1	56972	03172020	WAYNE COUNTY APPRAISAL, LLC	CONTRACTUAL SERVICES	818.000	224	6,017.58
05/06/2020	1	56973#	014888568 APR 2020	WOW BUSINESS	UTILITIES	921.000	349	42.89
			015022485 APR 2020		UTILITIES	921.000	780	57.40
CHECK 1 56973 TOTAL FOR FUND								100.29
05/13/2020	1	56974	0331205	ABEL ELECTRONICS INC.	MONTHLY MONITORING OF CAMERAS	850.000	310	310.00
05/13/2020	1	56975	58043631	ABSOPURE WATER COMPANY	OFFICE SUPPLIES	728.000	299	12.00
05/13/2020	1	56976	5/4/20	MARK AGNETTI	PRE-EMPLOYMENT TESTING	831.000	305	25.00
05/13/2020	1	56977	2398	LINDA ALMANZA	CC PROGRAMS - TRIPS	655.350	000	12.00
05/13/2020	1	56978	446960393	AMAZON WEB SERVICES, INC.	OFFSITE BACKUP AND EC2 WEB SERVER-A	818.000	855	619.26
05/13/2020	1	56979#	388363	ASCENSION MICHIGAN AT WORK	OPERATING SUPPLIES	757.000	223	75.00
			388363		PHYSICAL EXAMS	831.000	441	120.00
CHECK 1 56979 TOTAL FOR FUND								195.00
05/13/2020	1	56980*#	51518 601 JUN 2020	BLUE CROSS BLUE SHIELD OF MI	RETIREE HEALTH CARE	717.000	295	4,142.14
			51518 601 JUN 2020			717.000	345	11,530.89
			51518 601 JUN 2020			717.000	595	375.70
			51518 601 JUN 2020			717.000	795	1,001.86
			51518 601 JUN 2020			717.000	860	37.81
CHECK 1 56980 TOTAL FOR FUND								17,088.40
05/13/2020	1	56982	2399	SHIRLEY CARTWRIGHT	CC PROGRAMS - TRIPS	655.350	000	14.00
05/13/2020	1	56983	APR 2020	CITY OF GROSSE POINTE WOODS	OPERATING SUPPLIES	757.000	310	136.68
			APR 2020		JAIL FEES	808.000	310	14.02
CHECK 1 56983 TOTAL FOR FUND								150.70
05/13/2020	1	56985	23000 #1 APR 2020	CONSUMERS ENERGY	UTILITIES	921.000	774	170.60
			23000 #2 APR 2020		UTILITIES	921.000	774	291.87

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Fund: 101 GENERAL FUND								
			23000 #4 APR 2020		UTILITIES	921.000	774	640.37
			23000 #5 APR 2020		UTILITIES	921.000	774	14.00
			CHECK 1 56985 TOTAL FOR FUND					1,116.84
05/13/2020	1	56986	7141810	CONTRACTORS CONNECTION	OPERATING SUPPLIES	757.000	780	237.60
05/13/2020	1	56987	13309	COOL THREADS EMBROIDERY	CLOTHING - CITY SHARE	725.100	345	301.00
05/13/2020	1	56988	2400	MARY DAGUANNO	CC PROGRAMS - TRIPS	655.350	000	8.00
05/13/2020	1	56989	2401	CLAUDETTE DARGA	CC PROGRAMS - TRIPS	655.350	000	6.00
05/13/2020	1	56990	2402	SYLVIA DE BOEVER	CC PROGRAMS - TRIPS	655.350	000	6.00
05/13/2020	1	56991*#	ADM0000024229	DELTA DENTAL	RETIREE DENTAL	717.000	295	3.53
			ADM0000024229			717.000	345	9.81
			ADM0000024229			717.000	595	0.32
			ADM0000024229			717.000	795	0.85
			ADM0000024229			717.000	860	0.03
			CHECK 1 56991 TOTAL FOR FUND					14.54
05/13/2020	1	56992*#	ASO0000350499	DELTA DENTAL	RETIREE DENTAL	717.000	295	25.11
			ASO0000350499			717.000	345	69.90
			ASO0000350499			717.000	595	2.28
			ASO0000350499			717.000	795	6.07
			ASO0000350499			717.000	860	0.23
			CHECK 1 56992 TOTAL FOR FUND					103.59
05/13/2020	1	56993*#	ADM0000024228	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	136	2.81
			ADM0000024228		HOSP/DENTAL/OPTICAL	719.000	172	2.81
			ADM0000024228		HOSP/DENTAL/OPTICAL	719.000	180	4.23
			ADM0000024228		HOSP/DENTAL/OPTICAL	719.000	210	1.41
			ADM0000024228		HOSP/DENTAL/OPTICAL	719.000	215	4.23
			ADM0000024228		HOSP/DENTAL/OPTICAL	719.000	223	3.53
			ADM0000024228		HOSP/DENTAL/OPTICAL	719.000	345	49.36
			ADM0000024228		HOSP/DENTAL/OPTICAL	719.000	595	9.86
			ADM0000024228		HOSP/DENTAL/OPTICAL	719.000	795	1.41
			ADM0000024228		HOSP/DENTAL/OPTICAL	719.000	860	2.81
			CHECK 1 56993 TOTAL FOR FUND					82.46

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Fund: 101 GENERAL FUND								
05/13/2020	1	56995*#	ASO0000350498	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	136	20.04
			ASO0000350498		HOSP/DENTAL/OPTICAL	719.000	172	20.04
			ASO0000350498		HOSP/DENTAL/OPTICAL	719.000	180	30.15
			ASO0000350498		HOSP/DENTAL/OPTICAL	719.000	210	10.02
			ASO0000350498		HOSP/DENTAL/OPTICAL	719.000	215	30.15
			ASO0000350498		HOSP/DENTAL/OPTICAL	719.000	223	25.13
			ASO0000350498		HOSP/DENTAL/OPTICAL	719.000	345	351.49
			ASO0000350498		HOSP/DENTAL/OPTICAL	719.000	595	70.23
			ASO0000350498		HOSP/DENTAL/OPTICAL	719.000	795	10.02
			ASO0000350498		HOSP/DENTAL/OPTICAL	719.000	860	20.04
CHECK 1 56995 TOTAL FOR FUND								587.31
05/13/2020	1	56997#	21750 APR 2020	DTE ENERGY	UTILITIES	921.000	599	806.63
			1200 APR 2020		UTILITIES	921.000	599	1,074.12
			19879 APR 2020		UTILITIES	921.000	775	91.91
CHECK 1 56997 TOTAL FOR FUND								1,972.66
05/13/2020	1	56998#	20025R APR 2020	DTE ENERGY	UTILITIES	921.000	349	203.17
			1200 APR 2020		UTILITIES	921.000	599	196.24
			1200 #2 APR 2020		UTILITIES	921.000	599	256.60
			1266 APR 2020		UTILITIES	921.000	599	235.37
			19951 APR 2020		UTILITIES	921.000	775	66.08
			20025 #2 APR 2020		UTILITIES	921.000	780	37.48
CHECK 1 56998 TOTAL FOR FUND								994.94
05/13/2020	1	57000	4011538	EXWAY ELECTRIC	OPER SUPPLY- LANDSCAPE	757.102	774	15.15
05/13/2020	1	57002	2403	PAULINE GRACE	CC PROGRAMS - TRIPS	655.350	000	8.00
05/13/2020	1	57003	26917823	GREAT AMERICA FINANCIAL SERVICE	CONTRACTUAL SERVICES	818.000	855	308.86
05/13/2020	1	57006	44076	ICMA RETIREMENT CORPORATION	RETIREMENT	722.000	172	125.00
05/13/2020	1	57007	161899-P	IDS.COM/DOXIM	POSTAGE-SUMMER/WINTER TAX BILLS	757.000	223	3,500.00
05/13/2020	1	57010	377974	JAY'S SEPTIC TANK SERVICE	PORTA JOHN CLEAN OUT PER MONTH	818.102	774	226.00
05/13/2020	1	57011	57864	JEM INDUSTRIES INC	CLOTHING/UNIFORM ALLOWANCE	725.000	595	156.07
05/13/2020	1	57013	5/6/20	JAMES LEFURGEY	PRE-EMPLOYMENT TESTING	831.000	305	25.00
05/13/2020	1	57014#	0077562	LEONARD BROS	CONTRACTUAL SERVICES	818.000	223	92.45
			0077542		OFF-SITE RECORDS AND STORAGE RETRIE	818.000	310	174.02

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Fund: 101 GENERAL FUND								
CHECK 1 57014 TOTAL FOR FUND								266.47
05/13/2020	1	57015	5/12/20	JEFFREY MALINOWSKI	CLOTHING/UNIFORM ALLOWANCE	725.000	595	300.00
05/13/2020	1	57016	INV7579743	MARCO TECHNOLOGIES, LLC	EQUIPMENT MAINT & REPAIR	850.000	855	23.45
05/13/2020	1	57018	28308	MCCOY MAINTENANCE	JAIL CELL & BIOHAZARD CLEANUP	808.000	310	125.00
CHECK 1 57020 TOTAL FOR FUND								965.37
05/13/2020	1	57020*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	136	33.61
			001081050533		LIFE & LTD INSURANCE	720.000	172	33.61
			001081050533		LIFE & LTD INSURANCE	720.000	180	50.42
			001081050533		LIFE & LTD INSURANCE	720.000	215	50.42
			001081050533		LIFE & LTD INSURANCE	720.000	223	42.02
			001081050533		LIFE & LTD INSURANCE	720.000	345	587.35
			001081050533		LIFE & LTD INSURANCE	720.000	595	117.52
			001081050533		LIFE & LTD INSURANCE	720.000	795	16.81
			001081050533		LIFE & LTD INSURANCE	720.000	860	33.61
CHECK 1 57022 TOTAL FOR FUND								17.25
05/13/2020	1	57022*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	295	13.44
			001081050533		RETIREE LIFE INSURANCE	717.000	345	1.57
			001081050533		RETIREE LIFE INSURANCE	717.000	595	1.12
			001081050533		RETIREE LIFE INSURANCE	717.000	795	1.12
CHECK 1 57024 TOTAL FOR FUND								7,758.83
05/13/2020	1	57023	2405	GERRI MYTNIK	CC PROGRAMS - TRIPS	655.350	000	12.00
05/13/2020	1	57024	CLM0011160	OAKLAND COUNTY	FY 2019-20 CLEMIS FEES & LEADS ONLI	818.000	305	3,160.83
			CLM0011159		FY 2019-20 CLEMIS FEES & LEADS ONLI	818.000	305	4,598.00
CHECK 1 57025 TOTAL FOR FUND								16.00
05/13/2020	1	57025	2406	JOYCE PINCHUM	CC PROGRAMS - TRIPS	655.350	000	16.00
05/13/2020	1	57027	20489704	ROSE PEST SOLUTIONS	MONTHLY PEST CONTROL AT CITY HALL	818.000	444	145.00
05/13/2020	1	57028	2404	PAT SCHULTZ	CC PROGRAMS - TRIPS	655.350	000	12.00
05/13/2020	1	57029	2397	EDWARD SCHWARTZ	CC PROGRAMS - TRIPS	655.350	000	16.00
05/13/2020	1	57030	128092	SHARE CORPORATION	OPERATING SUPPLIES	757.000	780	205.72
			127346		HAND SANITIZER AND DISINFECTANT FOR	757.000	780	390.60
			127346		FREIGHT	757.000	780	14.83

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Fund: 101 GENERAL FUND								
			127345		HAND SANITIZER AND DISINFECTANT FOR	757.000	780	384.00
			127345		FREIGHT	757.000	780	13.72
			128981		OPERATING SUPPLIES	757.000	780	444.42
CHECK 1 57030 TOTAL FOR FUND								1,453.29
05/13/2020	1	57031	2407	LYNN SIGURDSON	CC PROGRAMS - TRIPS	655.350	000	6.00
05/13/2020	1	57033	5/11/20	CHARLISSE SMITH	EDUCATION-TRAINING	960.000	136	1,500.00
05/13/2020	1	57037	APR 2020	STATE OF MICHIGAN	JUSTICE TRAINING FEES	806.000	136	2,790.03
05/13/2020	1	57038*#	9853148112	VERIZON WIRELESS	OPERATING SUPPLIES	757.000	180	99.39
			9853036883		BUILDING	757.000	180	133.00
			9853036883		ADMIN	921.000	299	302.28
			9853036883		OFFICE SUPPLIES	728.000	349	22.49
			9853148112		UTILITIES	921.000	349	11.52
			9853036883		PUBLIC SAFETY	921.000	349	399.01
			9853036883		UTILITIES	921.000	599	145.10
			9853036883		LFP	921.000	774	181.37
			9853148112		OPERATING SUPPLIES	757.000	855	33.13
CHECK 1 57038 TOTAL FOR FUND								1,327.29
05/13/2020	1	57040	APR 2020	WAYNE COUNTY	COURT FINES & COSTS	660.000	000	25.00
05/13/2020	1	57041*#	014661056 MAY 2020	WOW BUSINESS	UTILITIES	921.000	299	52.45
			014021576 APR 2020		UTILITIES	921.000	299	578.59
			014233549 MAY 2020		UTILITIES	921.000	349	277.21
			014661056 MAY 2020		UTILITIES	921.000	349	34.96
			014021576 APR 2020		UTILITIES	921.000	349	771.45
			014232966 MAY 2020		UTILITIES	921.000	599	51.66
			014233617 MAY 2020		UTILITIES	921.000	599	51.66
			014660889 MAY 2020		UTILITIES	921.000	599	43.71
			014021576 APR 2020		UTILITIES	921.000	599	289.29
			014232692 MAY 2020		UTILITIES	921.000	774	68.84
			014028242 MAY 2020		UTILITIES	921.000	774	318.00
			014021576 APR 2020		UTILITIES	921.000	774	192.86
			014021576 APR 2020		UTILITIES	921.000	780	96.43
CHECK 1 57041 TOTAL FOR FUND								2,827.11
05/20/2020	1	57042	5/19/20	RYAN ADAMSKI	CLOTHING/UNIFORM ALLOWANCE	725.000	595	300.00

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Fund: 101 GENERAL FUND								
05/20/2020	1	57043	0203593-IN	AIRE, INC.	WATER PROTECTION TUBES ACTIVITIES	B757.102	774	3,299.20
			0203593-IN		FREIGHT	757.102	774	300.00
			CHECK 1 57043 TOTAL FOR FUND					3,599.20
05/20/2020	1	57045	65952	BERESFORD COMPANY	NETBADGE CREDITS FOR ID CARDS	757.000	310	450.00
			65952		ACCOUNT SET-UP & DESIGN FEE	818.000	310	95.00
			CHECK 1 57045 TOTAL FOR FUND					545.00
05/20/2020	1	57046	6991	BIO-CARE, INC.	RESPIRATORY HEALTH QUESTIONNAIRE	850.000	339	390.00
			6991		PULMONARY FUNCTION TESTING	850.000	339	900.00
			6991		N95 MASK FIT TESTING	850.000	339	750.00
			6991		MSA G1 FULL FACE MASK FIT TESTING	850.000	339	980.00
			6991		MILEAGE	850.000	339	290.00
			CHECK 1 57046 TOTAL FOR FUND					3,310.00
05/20/2020	1	57047	129778	BS&A SOFTWARE	CONTRACTUAL SERVICES	818.000	855	250.00
05/20/2020	1	57048	152869	BSB COMMUNICATIONS INC.	OPERATING SUPPLIES	757.000	855	155.02
05/20/2020	1	57049	XSN8907	CDW GOVERNMENT INC	FY 2019-20 IT SUPPLIES	757.000	855	199.00
			XSV6962		FY 2019-20 IT SUPPLIES	757.000	855	199.00
			CHECK 1 57049 TOTAL FOR FUND					398.00
05/20/2020	1	57050*#	MAY 2020	CHARLES SCHWAB & CO., INC.	MEDICARE REIMBURSEMENT	722.100	136	143.98
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	172	185.98
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	180	210.73
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	215	175.48
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	223	215.23
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	224	99.74
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	305	734.92
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	310	3,599.60
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	441	28.50
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	444	35.25
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	595	86.99
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	752	22.50
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	774	202.48
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	775	20.25
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	855	128.24
			CHECK 1 57050 TOTAL FOR FUND					5,889.87

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Fund: 101 GENERAL FUND								
05/20/2020	1	57052*#	4050188347	CINTAS CORP LOC #31	OFFICE RUGS	818.000	441	13.52
05/20/2020	1	57053#	3/3-5/2/20	CITY OF GROSSE POINTE WOODS	UTILITIES	921.000	299	255.25
			3/3-5/2/20		UTILITIES	921.000	349	351.84
			3/3-5/2/20		UTILITIES	921.000	599	501.05
			3/3-5/2/20		UTILITIES	921.000	599	148.51
			3/3-5/2/20		UTILITIES	921.000	599	82.78
			3/3-5/2/20		UTILITIES	921.000	780	359.14
			CHECK 1 57053 TOTAL FOR FUND					1,698.57
05/20/2020	1	57054	19-0946	COLVILLE ELECTRIC CO., LLC	LABOR TO INSTALL AMP TO COMPRESSOR	850.000	339	2,560.00
			19-0946		MATERIALS TO INSTALL AMP TO COMPRES	850.000	339	1,820.45
			CHECK 1 57054 TOTAL FOR FUND					4,380.45
05/20/2020	1	57056#	13321	COOL THREADS EMBROIDERY	SMITH & WARREN LIFE-SAVING AWARD PI	757.000	310	323.00
			13321		SMITH & WARREN M.A.D.D. AWARD PINS	757.000	310	216.60
			13321		SMITH & WARREN DEPARTMENT COMMENDAT	757.000	310	139.65
			13321		SMITH & WARREN OFFICE OF THE YEAR A	757.000	310	26.60
			13327		CLOTHING - CITY SHARE	725.100	345	95.99
			13328		CLOTHING - CITY SHARE	725.100	345	133.98
			CHECK 1 57056 TOTAL FOR FUND					935.82
05/20/2020	1	57057	5/5/20	D WEISS' PLUMBING, INC.	PUBLIC SAFETY MEN'S BATHROOM URINAL	818.000	444	360.00
			4/29/20		PUBLIC SAFETY MEN'S BATHROOM URINAL	818.000	444	250.00
			CHECK 1 57057 TOTAL FOR FUND					610.00
05/20/2020	1	57058	406	DELTA PRESSURE WASHING INC.	CITY HALL BRICK PAVER CLEANING AND	818.000	444	2,980.00
05/20/2020	1	57059	37418844476	DIRECTV	UTILITIES	921.000	774	103.99
05/20/2020	1	57060	DEC2019 - APR2020	DTE ENERGY	MUN. STREET LGHT	926.000	599	3,708.49
05/20/2020	1	57061*#	APR 2020	GILBERTS PRO HARDWARE	OPERATING SUPPLIES - POLICE	757.000	310	29.68
			APR 2020		OPERATING SUPPLIES-DPW	757.000	441	35.94
			APR 2020		OPERATING SUPPLIES-GROUNDS MAINT LF	757.102	774	375.16
			CHECK 1 57061 TOTAL FOR FUND					440.78
05/20/2020	1	57062	27024222	GREAT AMERICA FINANCIAL SERV	CONTRACTUAL SERVICES	818.000	855	211.11

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Fund: 101 GENERAL FUND								
05/20/2020	1	57069*	22693	K & S VENTURES INC	HEATING & COOLING-MUNICIPAL COMPLEX	818.000	444	255.00
05/20/2020	1	57070	118524	KELLER THOMA	LABOR CONSULTANT	810.000	210	2,027.50
05/20/2020	1	57073	INV7435830	MARCO TECHNOLOGIES, LLC	EQUIPMENT MAINT & REPAIR	850.000	855	81.56
			INV7606989		EQUIPMENT MAINT & REPAIR	850.000	855	44.12
				CHECK 1 57073 TOTAL FOR FUND				125.68
05/20/2020	1	57075	28562	MCCOY MAINTENANCE	JAIL CELL & BIOHAZARD CLEANUP	808.000	310	125.00
05/20/2020	1	57076	6714	MCGRW MORRIS P.C.	LEGAL FEES-GEN'L CITY	801.000	210	542.50
05/20/2020	1	57078#	491464594001	OFFICE DEPOT, INC.	OPERATING SUPPLIES	757.000	215	40.30
			493195681001		OPEN PO OFFICE SUPPLIES	728.000	299	52.72
			493334394001		OPEN PO OFFICE SUPPLIES	728.000	299	92.88
				CHECK 1 57078 TOTAL FOR FUND				185.90
05/20/2020	1	57079	31458	OVERHEAD DOOR WEST COMMERCIAL	REPAIRS TO REAR DPW GARAGE DOOR #3	818.000	441	692.12
05/20/2020	1	57080	35899	PRINT XPRESS	OFFICE SUPPLIES	728.000	349	210.80
05/20/2020	1	57081	213232	PRINTING SYSTEMS INC	OFFICE SUPPLIES	728.000	299	380.27
			213352		OFFICE SUPPLIES	728.000	299	488.88
				CHECK 1 57081 TOTAL FOR FUND				869.15
05/20/2020	1	57083#	127344	SHARE CORPORATION	GOGGLES FOR CITY EMPLOYEES	757.102	774	211.15
			129456		HAND SANITIZER FOR CITY EMPLOYEES	757.000	780	313.44
				CHECK 1 57083 TOTAL FOR FUND				524.59
05/20/2020	1	57086#	35380	SUPERIOR GROUND COVER	LAKEFRONT PARK	818.102	774	960.00
			35378		OTHER PARKS	757.000	775	840.00
			35379		OTHER PARKS	757.000	775	980.00
			35380		OTHER PARKS	757.000	775	20.00
			35381		OTHER PARKS	757.000	775	560.00
				CHECK 1 57086 TOTAL FOR FUND				3,360.00
05/20/2020	1	57087	4/30/20	JAMES THOMPSON	MFR TRAINING	961.000	339	400.00
			4/30/20		EMT TRAINING	961.000	339	1,000.00

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Fund: 101 GENERAL FUND								
CHECK 1 57087 TOTAL FOR FUND								1,400.00
05/20/2020	1	57088#	2764	TRIPLE F FACILITY SERVICES	VACUUM AT COMM CTR	818.000	444	200.00
			2768		CLEANING PUBLIC SAFETY JAIL CELL AR	818.000	444	200.00
			2776		FY 2019-20 JANITORIAL SERVICES - MU	818.000	444	1,083.00
			2748		CLEAN KITCHEN AT COMM CENTER EVERY	818.000	780	140.00
			2772		CLEAN COOK SCHOOL HOUSE	822.000	780	140.00
CHECK 1 57088 TOTAL FOR FUND								1,763.00
05/20/2020	1	57089#	SO-003552	UNITED FACILITY SUPPLIES, INC	NO TOUCH SOAP DISPENSER -AUTOMATIC	757.000	444	411.91
			SO-003540-2		BATTERY OPERATED TOWEL DISPENSER	757.000	780	844.80
			SO-003552		OPERATING SUPPLIES	757.000	780	188.75
CHECK 1 57089 TOTAL FOR FUND								1,445.46
05/20/2020	1	57090	5/14/20	UNITED STATES POSTAL SERVICE	ELECTIONS SUPPLIES	731.000	215	2,000.00
05/20/2020	1	57092	2255	VILLAGE LOCK	CONTRACTUAL SERVICES	818.000	444	10.00
05/20/2020	1	57093	5/19/20	TIM WOFFORD	CLOTHING/UNIFORM ALLOWANCE	725.000	595	194.01
05/20/2020	1	57094#	013979344 MAY 2020	WOW BUSINESS	UTILITIES	921.000	599	335.51
			015022485 MAY 2020		UTILITIES	921.000	780	67.40
CHECK 1 57094 TOTAL FOR FUND								402.91
05/20/2020	1	57096	17153	HALLAHAN & ASSOCIATES PC	MTT-APPRAISALS & OTHER CONSULTANTS	801.301	210	14,078.24
			17217		MTT-APPRAISALS & OTHER CONSULTANTS	801.301	210	337.49
CHECK 1 57096 TOTAL FOR FUND								14,415.73
05/20/2020	1	57097	2304	JANE BERGER	ACTIVITY FEES - P&R	655.100	000	30.00
05/27/2020	1	57098	257387	ALL SEASONS OUTDOOR EQUIPMENT	OPER SUPPLY- LANDSCAPE	757.102	774	220.78
05/27/2020	1	57100	Z1345409UE	AMERICAN MESSAGING	UTILITIES	921.000	349	110.57
05/27/2020	1	57101	XTH9481	CDW GOVERNMENT INC	FY 2019-20 IT SUPPLIES	757.000	855	199.00
			XTL9347		FY 2019-20 IT SUPPLIES	757.000	855	341.12
			XTR8345		FY 2019-20 IT SUPPLIES	757.000	855	176.25
			XVB5661		FY 2019-20 IT SUPPLIES	757.000	855	70.75
			XVF6669		FY 2019-20 IT SUPPLIES	757.000	855	118.40
			XWH1539		WIRELESS ACCESS POINTS FOR CITY WIF	757.000	855	1,439.43

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Fund: 101 GENERAL FUND								
CHECK 1 57101 TOTAL FOR FUND								2,344.95
05/27/2020	1	57102*#	200145	COLVILLE ELECTRIC CO., LLC	CONTRACT SVCS-POOL MAINT	818.103	774	165.00
05/27/2020	1	57104	DVS133365	DOMINION VOTING SYSTEMS, INC.	FY 2019-20 ELECTION CODING	731.000	215	1,060.00
05/27/2020	1	57105	MAY 2020	DTE ENERGY	MUN. STREET LGHT	926.000	599	930.52
05/27/2020	1	57106#	20025 APR 2020	DTE ENERGY		921.000	299	1,895.19
			20025 APR 2020			921.000	349	2,612.28
			20998 MAR-APR 2020		UTILITIES	921.000	599	44.40
			22900 APR 2020		UTILITIES	921.000	774	983.59
			22950 APR 2020		UTILITIES	921.000	774	304.27
			23020 APR 2020		UTILITIES	921.000	774	1,006.69
			20025 APR 2020			921.000	780	614.65
CHECK 1 57106 TOTAL FOR FUND								7,461.07
05/27/2020	1	57107#	20025 APR 2020	DTE ENERGY		921.000	299	403.80
			20025 APR 2020			921.000	349	556.59
			20025 APR 2020			921.000	780	130.96
CHECK 1 57107 TOTAL FOR FUND								1,091.35
05/27/2020	1	57110	APR 2020	GROSSE POINTE ANIMAL ADOPTION	ANIMAL COLLECTION FEES	840.000	326	30.00
05/27/2020	1	57111	300097400	GROSSE POINTE NEWS	LEGAL NOTICES	903.000	215	603.75
			300097401		LEGAL NOTICES	903.000	215	122.50
CHECK 1 57111 TOTAL FOR FUND								726.25
05/27/2020	1	57112*#	081275025	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	295	3,920.64
			081275025		RETIREE HEALTH CARE & LIFE INS	717.000	345	10,912.04
			081275025		RETIREE HEALTH CARE & LIFE INS	717.000	595	355.61
			081275025		RETIREE HEALTH CARE & LIFE INS	717.000	795	950.53
			081275025		RETIREE HEALTH CARE & LIFE INS	717.000	860	35.78
CHECK 1 57112 TOTAL FOR FUND								16,174.60
05/27/2020	1	57114	21712-2	K & S VENTURES INC	HEATING & COOLING-MUNICIPAL COMPLEX	818.000	444	772.15
			22472		HEATING & COOLING-MUNICIPAL COMPLEX	818.000	444	212.50
			22461		HEATING & COOLING-MUNICIPAL COMPLEX	818.000	444	603.53
CHECK 1 57114 TOTAL FOR FUND								1,588.18

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Fund: 101 GENERAL FUND								
CHECK 1 57114 TOTAL FOR FUND								1,588.18
05/27/2020	1	57115	1308091-20200430	LEXISNEXIS RISK DATA MGMT INC	MONTHLY SEARCH & CONTRACT FEES	818.000	310	75.00
05/27/2020	1	57116	5/21/20	REONA C. LYTE	ACCRUED LIAB-COURT FEES	205.000	000	30.00
05/27/2020	1	57117	18142974	MATTHEW BENDER & CO., INC.	PREPAID EXPENSE	110.000	000	47.07
05/27/2020	1	57118	27953	MEDSTAR INC	FY 2019-20 MEDSTAR EMS BILLINGS	818.000	349	100.00
05/27/2020	1	57119*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	136	33.61
			001088871795		LIFE & LTD INSURANCE	720.000	172	33.61
			001088871795		LIFE & LTD INSURANCE	720.000	180	50.42
			001088871795		LIFE & LTD INSURANCE	720.000	215	50.42
			001088871795		LIFE & LTD INSURANCE	720.000	223	42.02
			001088871795		LIFE & LTD INSURANCE	720.000	345	587.35
			001088871795		LIFE & LTD INSURANCE	720.000	595	117.52
			001088871795		LIFE & LTD INSURANCE	720.000	795	16.81
			001088871795		LIFE & LTD INSURANCE	720.000	860	33.61
CHECK 1 57119 TOTAL FOR FUND								965.37
05/27/2020	1	57121*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	295	13.44
			001088871795		RETIREE LIFE INSURANCE	717.000	345	1.57
			001088871795		RETIREE LIFE INSURANCE	717.000	595	1.12
			001088871795		RETIREE LIFE INSURANCE	717.000	795	1.12
CHECK 1 57121 TOTAL FOR FUND								17.25
05/27/2020	1	57122	31573	OVERHEAD DOOR WEST COMMERCIAL	CONTRACTUAL SERVICES	818.000	441	465.73
05/27/2020	1	57123	213351	PRINTING SYSTEMS INC	OPERATING SUPPLIES	757.000	780	400.27
05/27/2020	1	57125	5/21/20	TAYLOR SMITH	ACCRUED LIAB-COURT FEES	205.000	000	50.00
05/27/2020	1	57126	0841829645	THOMSON REUTERS-WEST	CONTRACTUAL	818.000	136	316.00
			0841991455		CONTRACTUAL	818.000	136	225.00
CHECK 1 57126 TOTAL FOR FUND								541.00
05/27/2020	1	57127	21941	WEST SHORE FIRE, INC.	EQUIPMENT MAINT & REPAIR	850.000	339	391.48
Total for fund 101 GENERAL FUND								245,493.63

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Fund: 202 MAJOR STREET FUND								
05/06/2020	1	56933*#	0125681	ANDERSON ECKSTEIN	AEW FEES FOR STRUCTURE AND MISC CON	974.201	451	79.72
			0125683		AEW FEES FOR 2019 ROAD PROGRAM	974.201	451	42.08
				CHECK 1 56933 TOTAL FOR FUND				121.80
05/06/2020	1	56934*#	0125680	ANDERSON ECKSTEIN	AEW FEES FOR 2019 VERNIER ROAD PROG	974.803	451	718.15
05/06/2020	1	56968*	98650991-001	SITEONE LANDSCAPE SUPPLY, LLC	MAJOR STREETS GROUNDS MAINTENANCE -	757.000	463	100.00
05/13/2020	1	56980*#	51518 601 JUN 2020	BLUE CROSS BLUE SHIELD OF MI		717.000	483	1,415.37
05/13/2020	1	56991*#	ADM0000024229	DELTA DENTAL		717.000	483	1.21
05/13/2020	1	56992*#	ASO0000350499	DELTA DENTAL		717.000	483	8.58
05/13/2020	1	56993*#	ADM0000024228	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	483	7.05
05/13/2020	1	56995*#	ASO0000350498	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	483	50.19
05/13/2020	1	57017	279229	MARSHALL LANDSCAPE INC	FY 2019-20 LAWN CARE PROGRAM	818.000	463	484.50
			278436		FY 2019-20 LAWN CARE PROGRAM	818.000	463	1,000.00
			278437		FY 2019-20 LAWN CARE PROGRAM	818.000	463	558.87
				CHECK 1 57017 TOTAL FOR FUND				2,043.37
05/13/2020	1	57020*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	483	83.91
05/13/2020	1	57022*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	483	1.12
05/13/2020	1	57039	302769	WAYNE COUNTY	CONTRACTUAL SERVICES	818.000	474	324.10
05/20/2020	1	57050*#	MAY 2020	CHARLES SCHWAB & CO., INC.	MEDICARE REIMBURSEMENT	722.100	463	327.71
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	482	24.75
				CHECK 1 57050 TOTAL FOR FUND				352.46
05/20/2020	1	57066*#	57965	JEM INDUSTRIES INC	RAIN GEAR-UNION EMPLOYEES	725.000	483	300.00

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Fund: 202 MAJOR STREET FUND								
05/20/2020	1	57084*	9157-0	SHERWIN-WILLIAMS CO	PAINT & SUPPLIES	757.000	463	600.00
05/27/2020	1	57112*#	081275025	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	483	1,339.68
05/27/2020	1	57119*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	483	83.91
05/27/2020	1	57121*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	483	1.12
Total for fund 202 MAJOR STREET FUND								7,552.02

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Fund: 203 LOCAL STREET FUND								
05/06/2020	1	56933*#	0125681	ANDERSON ECKSTEIN	AEW FEES FOR STRUCTURE AND MISC CON	974.201	451	1,674.14
			0125683		AEW FEES FOR 2019 ROAD PROGRAM	974.201	451	36.47
			0125683		AEW FEES FOR 2019 ROAD PROGRAM	977.803	451	336.60
			CHECK 1 56933 TOTAL FOR FUND					<u>2,047.21</u>
05/06/2020	1	56968*	98650991-001	SITEONE LANDSCAPE SUPPLY, LLC	GROUNDS MAINTENANCE - LOCAL STREETS	757.000	463	219.00
05/13/2020	1	56980*#	51518 601 JUN 2020	BLUE CROSS BLUE SHIELD OF MI		717.000	483	1,604.40
05/13/2020	1	56991*#	ADM0000024229	DELTA DENTAL		717.000	483	1.37
05/13/2020	1	56992*#	ASO0000350499	DELTA DENTAL		717.000	483	9.73
05/13/2020	1	56993*#	ADM0000024228	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	483	4.23
05/13/2020	1	56995*#	ASO0000350498	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	483	30.15
05/13/2020	1	57019	50698	MICHIGAN GREEN INDUSTRY ASSO	TRAINING & SEMINARS	958.001	482	250.00
05/13/2020	1	57020*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	483	50.42
05/13/2020	1	57022*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	483	1.12
05/20/2020	1	57050*#	MAY 2020	CHARLES SCHWAB & CO., INC.	MEDICARE REIMBURSEMENT	722.100	463	314.97
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	482	71.99
			CHECK 1 57050 TOTAL FOR FUND					<u>386.96</u>
05/20/2020	1	57055*#	7142241	CONTRACTORS CONNECTION	TRAFFIC CONES FOR WATER MAIN BREAKS	757.000	463	1,195.00
			7142242		SUPPLIES FOR LOCAL STREET OPERATION	757.000	463	129.50
			CHECK 1 57055 TOTAL FOR FUND					<u>1,324.50</u>
05/20/2020	1	57064*#	2097	GROSSO TRUCKING & SUPPLY CO	DELIVER COLD PATCH	757.000	463	1,105.00
05/20/2020	1	57066*#	57965	JEM INDUSTRIES INC	RAIN GEAR-UNION EMPLOYEES	725.000	483	300.00

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND								
05/20/2020	1	57084*	9157-0	SHERWIN-WILLIAMS CO	PAINT & SUPPLIES	757.000	463	1,590.21
05/27/2020	1	57112*#	081275025	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	483	1,518.61
05/27/2020	1	57119*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	483	50.42
05/27/2020	1	57121*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	483	1.12
Total for fund 203 LOCAL STREET FUND								10,494.45

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Fund: 226 SOLID WASTE/DISPOSAL								
05/06/2020	1	56950	2008	GROSSO TRUCKING & SUPPLY CO	FY 2019-20 TRUCKING SERVICES-SOLID	818.000	528	1,000.00
			2009		FY 2019-20 TRUCKING SERVICES-SOLID	818.000	528	2,400.00
				CHECK 1 56950 TOTAL FOR FUND				3,400.00
05/13/2020	1	56980*#	51518 601 JUN 2020	BLUE CROSS BLUE SHIELD OF MI		717.000	529	602.54
05/13/2020	1	56991*#	ADM0000024229	DELTA DENTAL		717.000	529	0.51
05/13/2020	1	56992*#	ASO0000350499	DELTA DENTAL		717.000	529	3.65
05/13/2020	1	56993*#	ADM0000024228	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529	2.81
05/13/2020	1	56995*#	ASO0000350498	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529	20.04
05/13/2020	1	57004	9374	GROSSE POINTES-CLINTON	FY 2019-20 MONTHLY REFUSE DISPOSAL	818.000	528	18,023.21
05/13/2020	1	57005	2096	GROSSO TRUCKING & SUPPLY CO	FY 2019-20 TRUCKING SERVICES-SOLID	818.000	528	800.00
05/13/2020	1	57020*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	529	33.61
05/13/2020	1	57022*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	529	0.45
05/20/2020	1	57050*#	MAY 2020	CHARLES SCHWAB & CO., INC.	MEDICARE REIMBURSEMENT	722.100	529	273.72
05/20/2020	1	57064*#	2097	GROSSO TRUCKING & SUPPLY CO	FY 2019-20 TRUCKING SERVICES-SOLID	818.000	528	3,890.00
05/27/2020	1	57112*#	081275025	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	529	570.32
05/27/2020	1	57119*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	529	33.61
05/27/2020	1	57121*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	529	0.45
Total for fund 226 SOLID WASTE/DISPOSAL								27,654.92

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Fund: 261 911 EMERGENCY SERVICE								
05/13/2020	1	56980*#	51518 601 JUN 2020	BLUE CROSS BLUE SHIELD OF MI		717.000	655	174.85
05/13/2020	1	56991*#	ADM0000024229	DELTA DENTAL		717.000	655	0.15
05/13/2020	1	56992*#	ASO0000350499	DELTA DENTAL		717.000	655	1.06
05/13/2020	1	56993*#	ADM0000024228	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	655	1.41
05/13/2020	1	56995*#	ASO0000350498	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	655	10.02
05/13/2020	1	57020*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	655	16.81
05/13/2020	1	57022*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	655	0.45
05/20/2020	1	57050*#	MAY 2020	CHARLES SCHWAB & CO., INC.	MEDICARE REIMBURSEMENT	722.100	650	37.50
05/27/2020	1	57112*#	081275025	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	655	165.50
05/27/2020	1	57119*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	655	16.81
05/27/2020	1	57121*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	655	0.45
Total for fund 261 911 EMERGENCY SERVICE								425.01

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Fund: 275 SOM MIDC GRANT								
05/06/2020	1	56955	5/2/20	KRISTINA JOSEPH	COURT APPOINTED ATTORNEY	801.400	286	135.00
05/20/2020	1	57068	5/13/20	KRISTINA JOSEPH	COURT APPOINTED ATTORNEY	801.400	286	220.00
Total for fund 275 SOM MIDC GRANT								355.00

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Fund: 401 MUNICIPAL IMPRV FUND								
05/20/2020	1	57095	MI.04.19064	APCOR CONSTRUCTION AND	ADMINISTRATION OFFICE RECONSTRUCTIO	977.105	902	245,409.99
Total for fund 401 MUNICIPAL IMPRV FUND								245,409.99

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Fund: 406 ROAD BOND CONSTRUCTION								
05/06/2020	1	56951	22303	HUNTINGTON NATIONAL BANK	ROAD BONDING COSTS	977.199	451	500.00
Total for fund 406 ROAD BOND CONSTRUCTION								500.00

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Fund: 585 PARKING FUND								
05/13/2020	1	56980*#	51518 601 JUN 2020	BLUE CROSS BLUE SHIELD OF MI		717.000	565	413.51
05/13/2020	1	56991*#	ADM0000024229	DELTA DENTAL		717.000	565	0.35
05/13/2020	1	56992*#	ASO0000350499	DELTA DENTAL		717.000	565	2.51
05/13/2020	1	56993*#	ADM0000024228	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	565	1.41
05/13/2020	1	56995*#	ASO0000350498	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	565	10.02
05/13/2020	1	57020*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	565	16.81
05/13/2020	1	57022*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	565	0.45
05/20/2020	1	57050*#	MAY 2020	CHARLES SCHWAB & CO., INC.	MEDICARE REIMBURSEMENT	722.100	561	64.49
05/27/2020	1	57112*#	081275025	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	565	391.39
05/27/2020	1	57119*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	565	16.81
05/27/2020	1	57121*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	565	0.45
Total for fund 585 PARKING FUND								918.20

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 592 WATER / SEWER FUND								
05/06/2020	1	56933*#	0125679	ANDERSON ECKSTEIN	GENERAL FEES FOR MEETINGS - WATER/S	818.000	537	217.00
			0125681		AEW FEES FOR STRUCTURE AND MISC CON	975.401	537	1,135.22
			0125683		AEW FEES FOR 2019 ROAD PROGRAM	975.401	537	89.75
			0125681		AEW FEES FOR STRUCTURE AND MISC CON	976.001	537	5,959.92
			0125682		AEW FEES FOR 2019 SEWER OPEN CUT RE	976.001	537	4,178.40
			0125685		FY 2019-20 GIS MAINTENANCE FEES	977.000	537	3,882.00
			0125415		AEW FEES FOR 2019 WATER/SEWER POLE	978.300	537	5,050.00
			CHECK 1 56933 TOTAL FOR FUND					20,512.29
05/06/2020	1	56934*#	0125746	ANDERSON ECKSTEIN	AEW FEES FOR 2019 WATER MAIN IMPROV	977.310	537	3,334.25
05/06/2020	1	56946	0160-0413 EST #1	FONTANA CONSTRUCTION INC	2019 SEWER OPEN CUT REPAIR PROGRAM	976.002	537	177,372.27
05/06/2020	1	56949	MAR 2020	GREAT LAKES WATER AUTHORITY	WATER SERVICE	815.000	537	41,071.54
			MAR 2020		DWSD WATER FIXED CHARGES	815.100	537	71,700.00
			CHECK 1 56949 TOTAL FOR FUND					112,771.54
05/06/2020	1	56952	0057017-IN	HYDROCOP	FY 2019-20 CROSS CONNECTION PROGRAM	975.395	537	717.00
05/06/2020	1	56965	MU0D00013	MICROBAC LABORATORIES, INC.	DRINKING WATER TESTING UCMR 4	818.000	537	400.00
05/06/2020	1	56971	0000902YE8180	UPS	CONTRACTUAL SERVICES	818.000	537	66.42
05/13/2020	1	56980*#	51518 601 JUN 2020	BLUE CROSS BLUE SHIELD OF MI		717.000	545	1,703.64
05/13/2020	1	56991*#	ADM0000024229	DELTA DENTAL		717.000	545	1.45
05/13/2020	1	56992*#	ASO0000350499	DELTA DENTAL		717.000	545	10.33
05/13/2020	1	56993*#	ADM0000024228	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	545	7.75
05/13/2020	1	56995*#	ASO0000350498	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	545	55.20
05/13/2020	1	57008	122695	IDS.COM/DOXIM	POSTAGE-WATER BILLS MONTHLY	757.000	538	(73.38)
			122695		PRINT/CUT/SORT/MAIL MONTHLY BILLS	818.000	538	327.40
			CHECK 1 57008 TOTAL FOR FUND					254.02
05/13/2020	1	57012	617692	KENNEDY INDUSTRIES, INC.	TRPS FIELD SERVICE - PREVENTATIVE M	818.000	542	4,000.00

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 592 WATER / SEWER FUND								
05/13/2020	1	57020*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	545	92.31
05/13/2020	1	57022*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	545	1.12
05/13/2020	1	57026	201877	PRO-SEAL SERVICE GROUP	LFP - INSPECTED DRAINAGE PUMP #4 TH	818.000	537	1,245.00
			201877		PULLED LFP DRAINAGE PUMP #4 THAT FA	818.000	537	1,032.96
				CHECK 1 57026 TOTAL FOR FUND				2,277.96
05/13/2020	1	57032	99307310-001	SITEONE LANDSCAPE SUPPLY, LLC	WATER SUPPLIES AND PARTS	757.000	537	583.06
05/13/2020	1	57034	MAY 2020	SOUTHEAST MACOMB SANITARY DISWC	SEWER EXCESS FIXED CHARGES	816.100	537	155,150.54
05/13/2020	1	57038*#	9853036883	VERIZON WIRELESS	WATER/SEWER	921.000	542	48.36
05/13/2020	1	57041*#	014660889 MAY 2020	WOW BUSINESS	UTILITIES	921.000	542	43.70
05/20/2020	1	57044	8515	ARBOR PRO TREE SERVICE	TREE REMOVAL - SEWER REPAIR 1434 AL	818.000	537	1,140.00
05/20/2020	1	57050*#	MAY 2020	CHARLES SCHWAB & CO., INC.	MEDICARE REIMBURSEMENT	722.100	536	104.99
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	537	135.74
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	538	76.49
			MAY 2020		MEDICARE REIMBURSEMENT	722.100	542	36.75
				CHECK 1 57050 TOTAL FOR FUND				353.97
05/20/2020	1	57055*#	7142241	CONTRACTORS CONNECTION	TRAFFIC CONES FOR WATER MAIN BREAKS	757.000	537	1,195.00
05/20/2020	1	57061*#	APR 2020	GILBERTS PRO HARDWARE	OPERATING SUPPLIES-WATER/SEWER	757.000	537	57.76
05/20/2020	1	57063	APR 2020	GREAT LAKES WATER AUTHORITY	DWSD IWC CHARGES	816.200	537	2,458.95
05/20/2020	1	57064*#	2097	GROSSO TRUCKING & SUPPLY CO	DELIVER COLD PATCH	757.000	537	1,105.00
05/20/2020	1	57066*#	57965	JEM INDUSTRIES INC	RAIN GEAR-UNION EMPLOYEES	725.000	545	290.23
05/20/2020	1	57069*#	22673	K & S VENTURES INC	TORREY ROAD PUMP STATION EXHAUST FA	818.000	542	1,182.19
05/20/2020	1	57072	66104	KOGELMANN'S CREEKSIDE SOD FAR	SOD-DAMAGE FROM WATER MAIN BREAKS	757.000	537	612.00

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 592 WATER / SEWER FUND								
05/20/2020	1	57091	0000902YE8200	UPS	OPERATING SUPPLIES	757.000	537	9.44
05/27/2020	1	57102*#	200177	COLVILLE ELECTRIC CO., LLC	CONTRACTUAL SERVICES	818.000	542	270.00
05/27/2020	1	57103*#	7142695	CONTRACTORS CONNECTION	OPERATING SUPPLIES	757.000	537	67.85
			7142748		OPERATING SUPPLIES	757.000	537	58.85
				CHECK 1 57103 TOTAL FOR FUND				<u>126.70</u>
05/27/2020	1	57109	9529143886	GRAINGER	PELICAN REMOTE AREA LIGHTS	757.000	537	2,292.00
			9530300806		HONDA PORTABLE GENERATOR	757.000	537	1,205.65
				CHECK 1 57109 TOTAL FOR FUND				<u>3,497.65</u>
05/27/2020	1	57112*#	081275025	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	545	1,612.54
05/27/2020	1	57113	P062020	IDS.COM/DOXIM	POSTAGE-WATER BILLS MONTHLY	757.000	538	1,500.00
05/27/2020	1	57119*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	545	92.31
05/27/2020	1	57121*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	545	1.12
				Total for fund 592 WATER / SEWER FUND				494,908.07

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 594 BOAT DOCK FUND								
05/06/2020	1	56931	2586	DONALD ADZIGIAN	DOCKING FEES	654.000	000	297.00
05/06/2020	1	56941	2589	ANNE MARIE CIUPEK	DOCKING FEES	654.000	000	257.00
05/06/2020	1	56959	2587	MARY MAKOWSKI	DOCKING FEES	654.000	000	194.00
05/06/2020	1	56969	2588	MICHAEL THOITS	DOCKING FEES	654.000	000	297.00
05/13/2020	1	56984	APR 2020	JOSEPH CONDINO	CONTRACTUAL SERVICES	818.000	785	200.00
05/20/2020	1	57061*#	APR 2020	GILBERTS PRO HARDWARE	OPERATING SUPPLIES-BOAT DOCK	757.000	785	140.29
05/20/2020	1	57071	2590	ERNEST KIRK	DOCKING FEES	654.000	000	892.00
05/20/2020	1	57074	2591	TIMOTHY MATYN	DOCKING FEES	654.000	000	234.00
05/20/2020	1	57077	2593	JOHN MECONI	DOCKING FEES	654.000	000	595.00
			2594		DOCKING FEES	654.000	000	297.00
				CHECK 1 57077 TOTAL FOR FUND				<u>892.00</u>
05/20/2020	1	57085	2592	JEFFREY STIEBER	DOCKING FEES	654.000	000	297.00
05/27/2020	1	57099	2595	RICHARD ALLOR	DOCKING FEES	654.000	000	297.00
			2596		DOCKING FEES	654.000	000	595.00
				CHECK 1 57099 TOTAL FOR FUND				<u>892.00</u>
				Total for fund 594 BOAT DOCK FUND				4,592.29

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 632 WORKERS COMP FUND								
05/13/2020	1	57035	86857	STATE OF MI - SECOND INJURY F	CONTRACTUAL SERVICES	818.000	854	59.40
05/13/2020	1	57036	87899	STATE OF MI SILICOSIS, DUST D	CONTRACTUAL SERVICES	818.000	854	7.23
Total for fund 632 WORKERS COMP FUND								66.63

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 640 MTR VEH & EQUIPMENT FUND								
05/06/2020	1	56932	505068	ALLEMONS LANDSCAPE CENTER	VEHICLE SUPPLIES	939.100	851	120.76
05/06/2020	1	56936	00730575	BLUE WATER INDUSTRIAL PRODUCT	OXYGEN, ACETYLENE & PROPANE MECHANI	939.100	851	113.32
05/06/2020	1	56939*#	1901185128	CINTAS CORP LOC #31	VEHICLE MAINTENANCE - P&R	939.300	851	230.00
05/06/2020	1	56947	5/5/20	ROBERT FOURNIER	OPERATING SUPPLIES	757.000	851	20.00
05/13/2020	1	56980*#	51518 601 JUN 2020	BLUE CROSS BLUE SHIELD OF MI		717.000	860	626.17
05/13/2020	1	56981	00730951	BLUE WATER INDUSTRIAL PRODUCT	OXYGEN, ACETYLENE & PROPANE MECHANI	939.100	851	120.00
05/13/2020	1	56991*#	ADM0000024229	DELTA DENTAL		717.000	860	0.53
05/13/2020	1	56992*#	ASO0000350499	DELTA DENTAL		717.000	860	3.80
05/13/2020	1	56993*#	ADM0000024228	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	860	2.81
05/13/2020	1	56995*#	ASO0000350498	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	860	20.04
05/13/2020	1	56999	116118	ED RINKE CHEVROLET	GRASS VAN VACUUM PUMP	939.300	851	878.15
05/13/2020	1	57001	APR 2020	GEORGE'S DISCOUNT AUTO	AUTO PARTS-DPW	939.100	851	422.82
			APR 2020		AUTO PARTS-PUBLIC SAFETY	939.200	851	156.04
			APR 2020		AUTO PARTS-PARKS & REC	939.300	851	156.30
			APR 2020		AUTO PARTS-ADMIN	939.400	851	254.80
				CHECK 1 57001 TOTAL FOR FUND				989.96
05/13/2020	1	57009	33154	INDUSTRIAL BROOM SERVICE	FY 2019-20 BROOM SWEEPERS & PARTS	939.100	851	355.00
			33175		FY 2019-20 BROOM SWEEPERS & PARTS	939.100	851	286.20
				CHECK 1 57009 TOTAL FOR FUND				641.20
05/13/2020	1	57020*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	860	33.61
05/13/2020	1	57022*#	001081050533	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	860	0.45
05/20/2020	1	57050*#	MAY 2020	CHARLES SCHWAB & CO., INC.	MEDICARE REIMBURSEMENT	722.100	851	140.23

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 640 MTR VEH & EQUIPMENT FUND								
05/20/2020	1	57052*#	4050188347	CINTAS CORP LOC #31	MECHANIC UNIFORMS	725.000	860	38.51
05/20/2020	1	57061*#	APR 2020	GILBERTS PRO HARDWARE	OPERATING SUPPLIES-MOTOR POOL	939.100	851	70.64
05/20/2020	1	57065	P55350	INTERSTATE BILLING SERVICE	FY 2019-20 EQUIPMENT PARTS - DPW	939.100	851	147.25
05/20/2020	1	57067	468297	JIM RIEHL'S FRIENDLY JEEP	VEHICLE MAINTENANCE - DPW	939.100	851	286.50
05/20/2020	1	57082	0210229	RKA PETROLEUM COMPANIES	2020 FUEL PURCHASE	939.500	851	1,750.53
05/27/2020	1	57103*#	7142493	CONTRACTORS CONNECTION	VEHICLE MAINTENANCE - PS	939.200	851	152.00
05/27/2020	1	57108	008497	FALCON ASPHALT REPAIR EQUIPME	VEHICLE MAINTENANCE - P&R	939.300	851	184.70
05/27/2020	1	57112*#	081275025	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	860	592.68
05/27/2020	1	57119*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	LIFE & LTD INSURANCE	720.000	860	33.61
05/27/2020	1	57121*#	001088871795	MUTUAL OF OMAHA INSURANCE CO	RETIREE LIFE INSURANCE	717.000	860	0.45
05/27/2020	1	57124	591866	ROY O'BRIEN INC	VEHICLE MAINTENANCE - PS	939.200	851	102.84
					Total for fund 640 MTR VEH & EQUIPMENT FUND			7,300.74
					TOTAL - ALL FUNDS			1,045,670.95

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

City of Grosse Pointe Woods
Investments as of May 31, 2020

Investment	General Fund #101	Cable Fund #206	Grosse Gratiot Drain #365	Parking Fund #585	Water/Sewer #592	Workers Comp #632	Motor Vehicle Fund #640	Total	% of Total
Beal Bk USA Las Vegas CTF		\$245,000						\$245,000	2.77%
Citizens BK NA Providence RI CTF								\$0	0.00%
Federal Home Loan Mortgage					\$200,000			\$200,000	2.26%
Federal Home Loan Bank					\$250,000			\$250,000	2.83%
Federal Farm CR BKS	\$1,000,000				\$750,000			\$1,750,000	19.79%
FNMA Medium Term					\$250,000			\$250,000	2.83%
JP Morgan Chase Cbus OH								\$0	0.00%
Wells Fargo BK NA Sioux Falls	\$245,000							\$245,000	2.77%
CIBC/Private Bank*	\$265,680			\$484,046	\$1,070,387	\$112,864	\$371,255	\$2,304,232	26.06%
Chemical Bank*					\$848,985			\$848,985	9.60%
<i>Federal Home Ln. Mtg.-Comerica</i>							\$250,000	\$250,000	2.83%
<i>Federal Farm CR BK-Comerica</i>								\$0	0.00%
<i>JP Morgan Chase Cbus OH Comerica</i>	\$750,000		\$250,000	\$250,000	\$250,000		\$250,000	\$1,750,000	19.79%
<i>Wells Fargo - Comerica</i>			\$249,000		\$250,000			\$499,000	5.64%
<i>Wixom Mich LTD Tax Pension</i>					\$250,000			\$250,000	2.83%
TOTAL	\$2,260,680	\$245,000	\$499,000	\$734,046	\$4,119,372	\$112,864	\$871,255	\$8,842,217	

PERIOD ENDING 05/31/2020

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	YTD BALANCE 05/31/2019 NORM (ABNORM)	% BDGT USED	PREV YEAR % BDGT USED
<hr/>								
Fund 101 - GENERAL FUND								
000		16,111,259.02	13,102,815.06	119,541.66	3,008,443.96	12,674,633.51	81.33	77.14
TOTAL REVENUES		16,111,259.02	13,102,815.06	119,541.66	3,008,443.96	12,674,633.51	81.33	77.14
101 - CITY COUNCIL		63,710.00	38,306.03	1,220.30	25,403.97	52,799.38	60.13	83.90
105 - COMMISSIONS		21,417.00	9,961.64	0.00	11,455.36	12,030.95	46.51	65.33
136 - MUNICIPAL COURT		433,652.00	322,371.36	16,170.13	111,280.64	324,750.96	74.34	75.80
172 - ADMINISTRATION		261,072.00	231,984.53	18,247.71	29,087.47	223,360.92	88.86	88.33
180 - BUILDING INSPECTIONS		561,205.74	431,919.73	34,795.06	129,286.01	431,799.52	76.96	84.13
210 - CITY ATTORNEY		243,250.00	148,355.36	36,019.43	94,894.64	145,227.83	60.99	59.64
215 - CITY CLERK/ELECTIONS		404,128.96	353,154.52	30,479.89	50,974.44	367,710.83	87.39	81.67
223 - CITY COMPTROLLER		420,735.00	341,210.15	25,366.10	79,524.85	344,724.20	81.10	84.56
224 - CITY ASSESSOR		139,539.00	79,833.75	6,241.32	59,705.25	70,865.30	57.21	52.09
295 - ADMIN-FRIDGE		303,000.00	209,016.16	16,166.76	93,983.84	222,829.96	68.98	70.44
299 - TRANSFERS & OVERHEAD		430,213.00	340,696.71	5,117.06	89,516.29	439,484.32	79.19	108.67
305 - PUB SAF-ADMIN		386,767.72	260,249.90	21,542.39	126,517.82	273,158.18	67.29	81.49
310 - POLICE SERVICES		3,486,542.00	2,921,301.36	236,350.41	565,240.64	2,879,692.80	83.79	83.36
326 - SUPPORT SERVICES		145,744.00	124,831.97	30.00	20,912.03	102,596.13	85.65	69.75
339 - FIRE SERV/SAFETY INS		93,635.00	69,969.21	9,481.93	23,665.79	35,619.11	74.73	70.67
345 - PUB-SAF FRINGES		1,696,530.00	1,300,201.14	201,919.71	396,328.86	1,328,902.84	76.64	87.18
349 - TRANSFERS & OVERHEAD		427,209.00	388,201.64	62,054.78	39,007.36	440,108.91	90.87	82.19
441 - PUBLIC WORKS-ADMIN		151,747.49	96,437.05	6,588.19	55,310.44	82,391.40	63.55	88.97
444 - CITY HALL & GROUNDS		200,127.00	168,084.21	13,315.26	32,042.79	193,883.56	83.99	101.18
463 - ROUTINE MAINTENANCE		221,933.00	353,730.32	28,518.18	(131,797.32)	334,715.17	159.39	161.70
465 - FORESTRY SERVICES		264,619.00	227,392.64	13,923.45	37,226.36	139,745.73	85.93	58.57
595 - PUB WKS-FRIDGE		229,426.00	190,291.89	12,189.13	39,134.11	172,021.26	82.94	80.84
599 - TRANSFERS & OVERHEAD		2,882,887.56	2,682,304.41	8,901.64	200,583.15	3,558,430.29	93.04	95.58
752 - PARKS & REC-ADMIN		14,355.00	12,889.25	740.14	1,465.75	12,420.60	89.79	96.95
774 - LAKE FRONT PARK		1,540,100.55	947,547.30	38,816.25	592,553.25	971,690.88	61.53	69.80
775 - CITY PARKS		58,163.00	38,559.33	7,189.71	19,603.67	85,352.16	66.30	138.55
780 - COMMUNITY CENTER		332,768.00	202,988.35	11,108.53	129,779.65	205,814.15	61.00	64.07
795 - PARKS & REC FRIDGE		118,744.00	91,385.71	4,612.44	27,358.29	98,178.30	76.96	83.13
799 - TRANSFERS & OVERHEAD		48,879.00	48,342.78	0.00	536.22	118,920.44	98.90	99.80
855 - MIS		495,044.00	319,925.68	17,994.20	175,118.32	290,325.05	64.63	65.77
860 - TRANSFERS AND OVERHEADS		34,115.00	16,007.65	1,037.38	18,107.35	32,380.41	46.92	196.78
TOTAL EXPENDITURES		16,111,259.02	12,967,451.73	886,137.48	3,143,807.29	13,991,931.54	80.49	85.16
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Fund 101 - GENERAL FUND:								
TOTAL REVENUES		16,111,259.02	13,102,815.06	119,541.66	3,008,443.96	12,674,633.51	81.33	77.14
TOTAL EXPENDITURES		16,111,259.02	12,967,451.73	886,137.48	3,143,807.29	13,991,931.54	80.49	85.16
NET OF REVENUES & EXPENDITURES		0.00	135,363.33	(766,595.82)	(135,363.33)	(1,317,298.03)	100.00	100.00

PERIOD ENDING 05/31/2020

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
000		16,111,259.02	13,102,815.06	119,541.66	3,008,443.96	81.33
TOTAL REVENUES		16,111,259.02	13,102,815.06	119,541.66	3,008,443.96	81.33
101 - CITY COUNCIL		63,710.00	38,306.03	1,220.30	25,403.97	60.13
105 - COMMISSIONS		21,417.00	9,961.64	0.00	11,455.36	46.51
136 - MUNICIPAL COURT		433,652.00	322,371.36	16,170.13	111,280.64	74.34
172 - ADMINISTRATION		261,072.00	231,984.53	18,247.71	29,087.47	88.86
180 - BUILDING INSPECTIONS		561,205.74	431,919.73	34,795.06	129,286.01	76.96
210 - CITY ATTORNEY		243,250.00	148,355.36	36,019.43	94,894.64	60.99
215 - CITY CLERK/ELECTIONS		404,128.96	353,154.52	30,479.89	50,974.44	87.39
223 - CITY COMPTROLLER		420,735.00	341,210.15	25,366.10	79,524.85	81.10
224 - CITY ASSESSOR		139,539.00	79,833.75	6,241.32	59,705.25	57.21
295 - ADMIN-FRIDGE		303,000.00	209,016.16	16,166.76	93,983.84	68.98
299 - TRANSFERS & OVERHEAD		430,213.00	340,696.71	5,117.06	89,516.29	79.19
305 - PUB SAF-ADMIN		386,767.72	260,249.90	21,542.39	126,517.82	67.29
310 - POLICE SERVICES		3,486,542.00	2,921,301.36	236,350.41	565,240.64	83.79
326 - SUPPORT SERVICES		145,744.00	124,831.97	30.00	20,912.03	85.65
339 - FIRE SERV/SAFETY INS		93,635.00	69,969.21	9,481.93	23,665.79	74.73
345 - PUB-SAF FRINGES		1,696,530.00	1,300,201.14	201,919.71	396,328.86	76.64
349 - TRANSFERS & OVERHEAD		427,209.00	388,201.64	62,054.78	39,007.36	90.87
441 - PUBLIC WORKS-ADMIN		151,747.49	96,437.05	6,588.19	55,310.44	63.55
444 - CITY HALL & GROUNDS		200,127.00	168,084.21	13,315.26	32,042.79	83.99
463 - ROUTINE MAINTENANCE		221,933.00	353,730.32	28,518.18	(131,797.32)	159.39
465 - FORESTRY SERVICES		264,619.00	227,392.64	13,923.45	37,226.36	85.93
595 - PUB WKS-FRIDGE		229,426.00	190,291.89	12,189.13	39,134.11	82.94
599 - TRANSFERS & OVERHEAD		2,882,887.56	2,682,304.41	8,901.64	200,583.15	93.04
752 - PARKS & REC-ADMIN		14,355.00	12,889.25	740.14	1,465.75	89.79
774 - LAKE FRONT PARK		1,540,100.55	947,547.30	38,816.25	592,553.25	61.53
775 - CITY PARKS		58,163.00	38,559.33	7,189.71	19,603.67	66.30
780 - COMMUNITY CENTER		332,768.00	202,988.35	11,108.53	129,779.65	61.00
795 - PARKS & REC FRIDGE		118,744.00	91,385.71	4,612.44	27,358.29	76.96
799 - TRANSFERS & OVERHEAD		48,879.00	48,342.78	0.00	536.22	98.90
855 - MIS		495,044.00	319,925.68	17,994.20	175,118.32	64.63
860 - TRANSFERS AND OVERHEADS		34,115.00	16,007.65	1,037.38	18,107.35	46.92
TOTAL EXPENDITURES		16,111,259.02	12,967,451.73	886,137.48	3,143,807.29	80.49
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		16,111,259.02	13,102,815.06	119,541.66	3,008,443.96	81.33
TOTAL EXPENDITURES		16,111,259.02	12,967,451.73	886,137.48	3,143,807.29	80.49
NET OF REVENUES & EXPENDITURES		0.00	135,363.33	(766,595.82)	(135,363.33)	100.00

User: smurphy

DB: Gpw

PERIOD ENDING 05/31/2020

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	OPERATING LEVY	9,716,296.00	9,508,737.25	0.00	207,558.75	97.86
101-000-402.001	MTT PROPERTY TAX REFUND	0.00	(7,362.41)	0.00	7,362.41	100.00
101-000-402.002	PPT LOSS DISTRIBUTION	63,564.00	0.00	0.00	63,564.00	0.00
101-000-402.050	PILOT	28,000.00	22,943.42	7,744.06	5,056.58	81.94
101-000-402.100	DELQ TAXES	20,000.00	18,102.70	1,453.37	1,897.30	90.51
101-000-409.000	ACT 359 - PR	49,920.00	48,832.68	1.32	1,087.32	97.82
101-000-445.000	INTEREST & PENALTY	65,000.00	44,411.97	0.00	20,588.03	68.33
101-000-446.000	SUMMER ADMIN FEE	220,000.00	245,950.15	6.63	(25,950.15)	111.80
101-000-447.000	WINTER ADMIN FEE	150,000.00	174,710.87	5.48	(24,710.87)	116.47
101-000-475.000	CABLE FRANCHISE FEE	310,000.00	288,654.36	67,028.98	21,345.64	93.11
101-000-476.000	BUILDERS LIC/PERM	165,000.00	132,697.75	8,925.00	32,302.25	80.42
101-000-477.000	PLUMBERS LIC/PERM	20,000.00	27,302.00	3,673.00	(7,302.00)	136.51
101-000-478.000	ELECTRICAL LIC/PERM	35,000.00	45,907.50	1,727.00	(10,907.50)	131.16
101-000-479.000	PROPERTY MAINTENANCE PERMIT	60,000.00	57,975.00	5,100.00	2,025.00	96.63
101-000-479.100	PROPERTY MAINTENANCE FEE	3,000.00	39,027.75	0.00	(36,027.75)	1,300.93
101-000-480.000	FORECLOSURE ORDINANCE FEES	1,000.00	1,200.00	0.00	(200.00)	120.00
101-000-481.000	TREE TRIM LICENSES	250.00	110.00	0.00	140.00	44.00
101-000-482.000	MECHANICAL PERMIT	37,000.00	37,135.50	905.00	(135.50)	100.37
101-000-485.000	ANIMAL LICENSES	2,500.00	4,258.00	40.00	(1,758.00)	170.32
101-000-486.000	BICYCLE LICENSES	20.00	27.00	0.00	(7.00)	135.00
101-000-500.100	MISC PERMIT REVENUE	2,500.00	100.00	0.00	2,400.00	4.00
101-000-542.000	TREE GRANT	0.00	0.00	0.00	0.00	0.00
101-000-569.900	ST OF MI-ELECTION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-000-573.000	SOM-LOCAL COMMUNITY STABILIZATION AUTH	66,818.00	45,676.62	0.00	21,141.38	68.36
101-000-575.000	STATE SHARE REV-CONS	1,443,843.00	986,185.00	0.00	457,658.00	68.30
101-000-576.000	STATE SHARE REV-EVIP	209,312.00	141,780.00	0.00	67,532.00	67.74
101-000-577.000	STATE OF MI - PS RECEIPTS	0.00	0.00	0.00	0.00	0.00
101-000-579.000	STATE LIQUOR LIC	7,500.00	9,050.80	0.00	(1,550.80)	120.68
101-000-585.000	SCHOOL ELECTIONS	0.00	0.00	0.00	0.00	0.00
101-000-629.000	GPS DISPATCH SERVICES	82,508.00	0.00	0.00	82,508.00	0.00
101-000-652.000	COMMUNITY CENTER REVENUE	31,200.00	2,945.00	0.00	28,255.00	9.44
101-000-653.000	FIRE GRANT	0.00	0.00	0.00	0.00	0.00
101-000-653.100	PS CONSOLIDATION GRANT	0.00	0.00	0.00	0.00	0.00
101-000-654.000	SMART GRANTS	20,000.00	0.00	0.00	20,000.00	0.00
101-000-655.000	ACTIVITY FEES	150.00	290.00	0.00	(140.00)	193.33
101-000-655.100	ACTIVITY FEES - P&R	13,650.00	13,922.00	0.00	(272.00)	101.99
101-000-655.105	ACTIVITY FEES - MINI GOLF	12,432.00	5,094.00	0.00	7,338.00	40.97
101-000-655.110	ACTIVITY FEES - GPW SENIORS	4,200.00	6,885.00	0.00	(2,685.00)	163.93
101-000-655.120	ACTIVITY FEES - COMM CENTER	0.00	243.00	0.00	(243.00)	100.00
101-000-655.130	ACTIVITY FEES - MISC	0.00	0.00	0.00	0.00	0.00
101-000-655.200	SWIM LESSONS	33,000.00	21,012.00	0.00	11,988.00	63.67
101-000-655.210	TEAMS - SWIM	20,750.00	5,850.67	0.00	14,899.33	28.20
101-000-655.211	LFSA SPONSORS	2,000.00	0.00	0.00	2,000.00	0.00
101-000-655.220	ARC - MISC	8,000.00	2,000.00	0.00	6,000.00	25.00
101-000-655.230	ADULT CLASSES	0.00	0.00	0.00	0.00	0.00
101-000-655.240	CHILD CLASSES	1,000.00	510.00	0.00	490.00	51.00
101-000-655.260	HOB NOBBIN EVENT	0.00	0.00	0.00	0.00	0.00
101-000-655.270	TENNIS	11,400.00	3,800.00	0.00	7,600.00	33.33
101-000-655.310	CC PROGRAM - ADULT	26,000.00	11,459.00	0.00	14,541.00	44.07
101-000-655.320	CC PROGRAMS - CHILD	5,500.00	(313.52)	0.00	5,813.52	(5.70)
101-000-655.340	CC PROGRAMS - SENIOR	6,396.00	327.00	0.00	6,069.00	5.11
101-000-655.350	CC PROGRAMS - TRIPS	10,000.00	5,653.00	580.00	4,347.00	56.53
101-000-655.400	ACTIVITY FEES - GAZEBO RENTAL	1,250.00	450.00	0.00	800.00	36.00

PERIOD ENDING 05/31/2020

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
			05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND							
Revenues							
101-000-655.410	ACTIVITY FEES- PAVILION RENTAL	6,250.00	1,650.00	0.00		4,600.00	26.40
101-000-655.420	ACTIVITY FEES - TENT RENTAL	1,400.00	200.00	0.00		1,200.00	14.29
101-000-656.000	LFP VENDING SALES	1,000.00	263.29	0.00		736.71	26.33
101-000-657.000	LAKE FRONT PARK MERCHANDISE	650.00	323.00	0.00		327.00	49.69
101-000-660.000	COURT FINES & COSTS	295,000.00	161,511.03	12,423.86		133,488.97	54.75
101-000-660.100	REIMBURSE COURT APPTD ATTY FEES	7,500.00	8,802.42	125.00		(1,302.42)	117.37
101-000-661.000	PROBATION FEES	20,000.00	15,540.00	903.00		4,460.00	77.70
101-000-662.000	VIOLATIONS	60,000.00	32,503.84	3,387.00		27,496.16	54.17
101-000-663.000	O.U.I.L. REIMBURSEMT	25,000.00	22,233.32	1,867.33		2,766.68	88.93
101-000-665.000	INTEREST INCOME	60,000.00	148,103.65	(1,315.76)		(88,103.65)	246.84
101-000-668.400	GAIN ON MKT VALUE	0.00	0.00	0.00		0.00	0.00
101-000-670.000	WORKERS COMP - REIMBURSEMENT	0.00	0.00	0.00		0.00	0.00
101-000-670.100	NAVITUS REIMBURSEMENT	0.00	0.00	0.00		0.00	0.00
101-000-694.000	OTHER INCOME	35,000.00	52,186.26	0.30		(17,186.26)	149.10
101-000-694.010	REIMBURSE PENSION ADMIN FEE	10,000.00	10,000.00	0.00		0.00	100.00
101-000-694.020	PROCEEDS-CMC TELECOM	0.00	0.00	0.00		0.00	0.00
101-000-694.030	INSURANCE PROCEEDS	0.00	439,119.24	0.00		(439,119.24)	100.00
101-000-694.040	CODE VIOLATIONS -BLDG DEPT	3,000.00	944.50	0.00		2,055.50	31.48
101-000-694.050	REIMB PARKING LOT SERVICES	6,000.00	10,575.25	3,569.45		(4,575.25)	176.25
101-000-694.100	OVER/UNDER	10.00	3,389.15	273.96		(3,379.15)	3,891.50
101-000-694.200	SALE OF ASSETS	1,000.00	0.00	0.00		1,000.00	0.00
101-000-694.400	MISC PUBLIC SAFETY RECEIPTS	20,000.00	39,522.86	1,042.68		(19,522.86)	197.61
101-000-694.405	MEDSTAR LEASE	0.00	0.00	0.00		0.00	0.00
101-000-694.410	AWARE-PS	0.00	0.00	0.00		0.00	0.00
101-000-694.420	VEHICLE SALVAGE TITLE FEES	500.00	0.00	0.00		500.00	0.00
101-000-694.430	POLICE IMPOUND FEES	5,000.00	3,710.00	0.00		1,290.00	74.20
101-000-694.450	CITY CLERK MISC. RECEIPTS	3,000.00	4,613.00	75.00		(1,613.00)	153.77
101-000-694.460	ASSESSING MISC RECEIPTS	100.00	0.00	0.00		100.00	0.00
101-000-694.500	REIMBURSEMENT - COBRA	1,000.00	1,376.27	0.00		(376.27)	137.63
101-000-694.550	RETIREE DRUG SUBSIDY	45,000.00	77,122.92	0.00		(32,122.92)	171.38
101-000-694.551	INSURANCE HARD CAP	0.00	0.00	0.00		0.00	0.00
101-000-694.900	CONSESSION STAND REVENUE	2,900.00	1,820.00	0.00		1,080.00	62.76
101-000-699.000	TRF F/PRIOR YR RES	2,422,261.02	0.00	0.00		2,422,261.02	0.00
101-000-699.100	OTHER INCOME - ADMIN	0.00	35.00	0.00		(35.00)	100.00
101-000-699.203	TRF F/LOCAL STREETS	0.00	0.00	0.00		0.00	0.00
101-000-699.205	TRANSFER FROM PARKWAY BEAUT.	0.00	0.00	0.00		0.00	0.00
101-000-699.210	TRF F/AMBULANCE	0.00	0.00	0.00		0.00	0.00
101-000-699.226	TRANSFER FROM SOLID WASTE	50,000.00	50,000.00	0.00		0.00	100.00
101-000-699.245	TRF F/BLOCK GRANT	0.00	0.00	0.00		0.00	0.00
101-000-699.401	TRF F/MUNICIPAL IMPROVEMENTS	0.00	0.00	0.00		0.00	0.00
101-000-699.420	TRANS F/ CAPITAL IMPROVEMENT	0.00	0.00	0.00		0.00	0.00
101-000-699.585	TRANSFER F/PARKING	33,729.00	33,729.00	0.00		0.00	100.00
101-000-699.592	TRF WATER/SEWER	25,000.00	25,000.00	0.00		0.00	100.00
101-000-699.594	TRF F/BOAT DOCKS	5,000.00	5,000.00	0.00		0.00	100.00
101-000-699.640	TRANSF F/MOTOR VEHICLE	0.00	0.00	0.00		0.00	0.00
Total Dept 000		16,111,259.02	13,102,815.06	119,541.66		3,008,443.96	81.33
TOTAL REVENUES		16,111,259.02	13,102,815.06	119,541.66		3,008,443.96	81.33

Expenditures
 Dept 101 - CITY COUNCIL

User: smurphy

DB: Gpw

PERIOD ENDING 05/31/2020

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-702.000	SALARIES & WAGES	28,500.00	25,343.75	2,062.50	3,156.25	88.93
101-101-715.000	SOCIAL SECURITY	2,180.00	1,938.85	157.80	241.15	88.94
101-101-721.000	WORKERS COMP	0.00	0.00	0.00	0.00	0.00
101-101-757.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-101-880.000	COMMUNITY RELATIONS	3,050.00	1,586.08	0.00	1,463.92	52.00
101-101-881.000	EMPLOYEE RELATIONS	13,000.00	39.35	0.00	12,960.65	0.30
101-101-957.000	SPECIAL PROJECTS	5,000.00	(1,000.00)	(1,000.00)	6,000.00	(20.00)
101-101-958.000	MEMBERSHIP & DUES	11,480.00	10,398.00	0.00	1,082.00	90.57
101-101-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - CITY COUNCIL		63,710.00	38,306.03	1,220.30	25,403.97	60.13
Dept 105 - COMMISSIONS						
101-105-880.100	BEAUTIFICATION COMM	3,300.00	236.67	0.00	3,063.33	7.17
101-105-880.200	CIT RECREATION COMM	8,000.00	5,896.72	0.00	2,103.28	73.71
101-105-880.300	HISTORICAL COMM	1,732.00	78.18	0.00	1,653.82	4.51
101-105-880.500	PLANNING COMM	3,000.00	753.00	0.00	2,247.00	25.10
101-105-880.600	SENIOR CIT COMM	3,500.00	1,955.44	0.00	1,544.56	55.87
101-105-880.700	TREE ADV. COMM	1,885.00	1,041.63	0.00	843.37	55.26
Total Dept 105 - COMMISSIONS		21,417.00	9,961.64	0.00	11,455.36	46.51
Dept 136 - MUNICIPAL COURT						
101-136-702.000	SALARIES & WAGES	153,100.00	129,144.59	8,080.08	23,955.41	84.35
101-136-705.000	PSO COURT OVERTIME	15,000.00	5,990.71	0.00	9,009.29	39.94
101-136-710.000	OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
101-136-710.999	SICK/VAC PAY	9,315.00	14,884.28	0.00	(5,569.28)	159.79
101-136-715.000	SOCIAL SECURITY	13,649.00	11,100.96	548.15	2,548.04	81.33
101-136-717.000	RETIREE HEALTH CARE & LIFE INS	3,100.00	2,325.13	75.01	774.87	75.00
101-136-718.000	H.S.A.	3,400.00	3,400.00	0.00	0.00	100.00
101-136-719.000	HOSP/DENTAL/OPTICAL	19,853.00	19,419.12	1,337.02	433.88	97.81
101-136-720.000	LIFE & LTD INSURANCE	650.00	606.74	67.22	43.26	93.34
101-136-721.000	WORKERS COMP	2,700.00	2,753.00	0.00	(53.00)	101.96
101-136-722.000	RETIREMENT	25,996.00	23,108.66	1,262.64	2,887.34	88.89
101-136-722.100	MEDICARE REIMBURSEMENT	1,800.00	1,590.34	143.98	209.66	88.35
101-136-723.000	SUPPLEMENTAL ANNUITY	13,689.00	13,689.00	0.00	0.00	100.00
101-136-725.000	CLOTHING/UNIFORM ALLOWANCE	100.00	0.00	0.00	100.00	0.00
101-136-726.000	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-136-757.000	OPERATING SUPPLIES	28,500.00	19,352.81	0.00	9,147.19	67.90
101-136-801.400	COURT APPOINTED ATTORNEY	2,500.00	475.00	0.00	2,025.00	19.00
101-136-805.000	PROBATION FEES	0.00	0.00	0.00	0.00	0.00
101-136-806.000	JUSTICE TRAINING FEES	72,000.00	39,762.26	2,790.03	32,237.74	55.23
101-136-807.000	WITNESS FEES	500.00	0.00	0.00	500.00	0.00
101-136-808.000	JAIL FEES	20,500.00	5,847.78	0.00	14,652.22	28.53
101-136-818.000	CONTRACTUAL	34,150.00	21,027.89	541.00	13,122.11	61.58
101-136-850.000	EQUIPMENT MAINT & REPAIR	4,000.00	3,865.00	0.00	135.00	96.63
101-136-958.000	MEMBERSHIP & DUES	2,350.00	419.50	0.00	1,930.50	17.85
101-136-958.001	TRAINING & SEMINARS	4,300.00	2,108.59	(175.00)	2,191.41	49.04
101-136-960.000	EDUCATION-TRAINING	1,500.00	1,500.00	1,500.00	0.00	100.00
101-136-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 05/31/2020

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GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 136 - MUNICIPAL COURT		433,652.00	322,371.36	16,170.13	111,280.64	74.34
Dept 172 - ADMINISTRATION						
101-172-702.000	SALARIES & WAGES	174,385.00	156,263.51	13,523.93	18,121.49	89.61
101-172-710.999	SICK/VAC PAY	2,000.00	0.00	0.00	2,000.00	0.00
101-172-715.000	SOCIAL SECURITY	13,766.00	12,513.58	1,065.29	1,252.42	90.90
101-172-717.000	RETIREE HEALTH CARE & LIFE INS	1,800.00	1,650.00	150.00	150.00	91.67
101-172-718.000	H.S.A.	2,000.00	2,000.00	0.00	0.00	100.00
101-172-719.000	HOSP/DENTAL/OPTICAL	15,235.00	15,924.54	1,028.16	(689.54)	104.53
101-172-720.000	LIFE & LTD INSURANCE	650.00	1,633.27	67.22	(983.27)	251.27
101-172-721.000	WORKERS COMP	1,200.00	1,223.56	0.00	(23.56)	101.96
101-172-722.000	RETIREMENT	24,680.00	22,054.28	1,998.28	2,625.72	89.36
101-172-722.100	MEDICARE REIMBURSEMENT	2,000.00	2,054.21	185.98	(54.21)	102.71
101-172-723.000	SUPPLEMENTAL ANNUITY	8,064.00	8,064.00	0.00	0.00	100.00
101-172-726.000	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-172-757.000	OPERATING SUPPLIES	2,760.00	584.68	93.85	2,175.32	21.18
101-172-818.000	CONTRACTUAL SERVICES	3,282.00	3,206.75	0.00	75.25	97.71
101-172-850.000	EQUIPMENT MAINT & REPAIR	200.00	0.00	0.00	200.00	0.00
101-172-958.000	MEMBERSHIP & DUES	2,850.00	1,476.86	135.00	1,373.14	51.82
101-172-958.001	TRAINING & SEMINARS	4,700.00	2,048.29	0.00	2,651.71	43.58
101-172-960.000	EDUCATION-TRAINING	1,500.00	1,287.00	0.00	213.00	85.80
101-172-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 172 - ADMINISTRATION		261,072.00	231,984.53	18,247.71	29,087.47	88.86
Dept 180 - BUILDING INSPECTIONS						
101-180-702.000	SALARIES & WAGES	309,362.00	228,968.45	16,633.87	80,393.55	74.01
101-180-710.000	OVERTIME-BLDG DEPT	1,000.00	224.24	0.00	775.76	22.42
101-180-710.999	SICK/VAC PAY	14,000.00	12,500.81	9,406.80	1,499.19	89.29
101-180-711.000	LONGEVITY/COLA	0.00	0.00	0.00	0.00	0.00
101-180-715.000	SOCIAL SECURITY	25,183.00	17,884.81	1,860.44	7,298.19	71.02
101-180-717.000	RETIREE HEALTH CARE & LIFE INS	3,600.00	3,150.00	150.00	450.00	87.50
101-180-718.000	H.S.A.	5,700.00	3,700.00	0.00	2,000.00	64.91
101-180-719.000	HOSP/DENTAL/OPTICAL	39,705.00	36,967.46	2,656.67	2,737.54	93.11
101-180-720.000	LIFE & LTD INSURANCE	1,300.00	1,574.59	100.84	(274.59)	121.12
101-180-721.000	WORKERS COMP	4,200.00	4,282.45	0.00	(82.45)	101.96
101-180-722.000	RETIREMENT	58,162.00	47,643.75	3,498.37	10,518.25	81.92
101-180-722.100	MEDICARE REIMBURSEMENT	2,500.00	2,327.54	210.73	172.46	93.10
101-180-723.000	SUPPLEMENTAL ANNUITY	30,687.00	30,687.00	0.00	0.00	100.00
101-180-725.000	CLOTHING/UNIFORM ALLOWANCE	600.00	0.00	0.00	600.00	0.00
101-180-726.000	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-180-757.000	OPERATING SUPPLIES	3,200.00	3,644.88	277.34	(444.88)	113.90
101-180-818.000	CONTRACTUAL	41,351.74	24,297.00	0.00	17,054.74	58.76
101-180-818.001	CODE VIOLATIONS	15,000.00	13,219.75	0.00	1,780.25	88.13
101-180-958.000	MEMBERSHIP & DUES	1,255.00	549.00	0.00	706.00	43.75
101-180-958.001	TRAINING & SEMINARS	4,400.00	298.00	0.00	4,102.00	6.77
101-180-960.000	EDUCATION-TRAINING	0.00	0.00	0.00	0.00	0.00
101-180-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 180 - BUILDING INSPECTIONS		561,205.74	431,919.73	34,795.06	129,286.01	76.96

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PERIOD ENDING 05/31/2020

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 210 - CITY ATTORNEY						
101-210-719.000	HOSP/DENTAL/OPTICAL	1,250.00	808.74	11.43	441.26	64.70
101-210-801.000	LEGAL FEES-GEN'L CITY	80,000.00	64,338.00	16,081.25	15,662.00	80.42
101-210-801.100	LEGAL COUNSEL-COURT	29,000.00	20,984.25	2,131.25	8,015.75	72.36
101-210-801.200	LEGAL COUNSEL-BLDG & PLANNING	3,000.00	1,705.00	0.00	1,295.00	56.83
101-210-801.300	LEGAL/OUTSIDE CONSULTANTS- MTT	40,000.00	6,613.91	0.00	33,386.09	16.53
101-210-801.301	MTT-APPRAISALS & OTHER CONSULTANTS	30,000.00	16,550.30	14,415.73	13,449.70	55.17
101-210-810.000	LABOR CONSULTANT	40,000.00	31,917.66	3,289.77	8,082.34	79.79
101-210-812.000	CLAIMS/OUTSIDE COUNSEL	20,000.00	5,437.50	90.00	14,562.50	27.19
101-210-820.000	EXPENSES	0.00	0.00	0.00	0.00	0.00
101-210-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-210-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00
Total Dept 210 - CITY ATTORNEY		243,250.00	148,355.36	36,019.43	94,894.64	60.99
Dept 215 - CITY CLERK/ELECTIONS						
101-215-702.000	SALARIES & WAGES	167,527.00	143,359.39	12,890.66	24,167.61	85.57
101-215-702.809	WAGES- SEASONAL OFFICE	18,000.00	21,747.00	0.00	(3,747.00)	120.82
101-215-710.000	OVERTIME-CLERK STAFF	5,159.00	3,276.82	72.91	1,882.18	63.52
101-215-710.999	SICK/VAC PAY	3,500.00	6,475.10	5,827.28	(2,975.10)	185.00
101-215-711.000	LONGEVITY/COLA	0.00	0.00	0.00	0.00	0.00
101-215-715.000	SOCIAL SECURITY	14,193.00	12,871.99	1,397.31	1,321.01	90.69
101-215-717.000	RETIREE HEALTH CARE & LIFE INS	3,600.00	2,850.00	300.00	750.00	79.17
101-215-718.000	H.S.A.	6,000.00	3,700.00	0.00	2,300.00	61.67
101-215-719.000	HOSP/DENTAL/OPTICAL	36,705.00	29,716.52	2,456.82	6,988.48	80.96
101-215-720.000	LIFE & LTD INSURANCE	975.00	1,535.70	100.84	(560.70)	157.51
101-215-721.000	WORKERS COMP	1,800.00	1,835.33	0.00	(35.33)	101.96
101-215-722.000	RETIREMENT	43,678.00	36,516.29	3,291.45	7,161.71	83.60
101-215-722.100	MEDICARE REIMBURSEMENT	2,100.00	1,938.24	175.48	161.76	92.30
101-215-723.000	SUPPLEMENTAL ANNUITY	22,999.00	22,999.00	0.00	0.00	100.00
101-215-725.000	CLOTHING/UNIFORM ALLOWANCE	100.00	0.00	0.00	100.00	0.00
101-215-726.000	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-215-731.000	ELECTIONS SUPPLIES	44,529.96	50,165.13	3,060.00	(5,635.17)	112.65
101-215-757.000	OPERATING SUPPLIES	4,868.00	3,910.75	180.89	957.25	80.34
101-215-818.000	CONTRACTUAL SERVICES	11,500.00	5,230.69	0.00	6,269.31	45.48
101-215-850.000	EQUIPMENT MAINT & REPAIR	150.00	0.00	0.00	150.00	0.00
101-215-903.000	LEGAL NOTICES	5,000.00	2,846.16	726.25	2,153.84	56.92
101-215-958.000	MEMBERSHIP & DUES	885.00	774.26	0.00	110.74	87.49
101-215-958.001	TRAINING & SEMINARS	4,860.00	1,406.15	0.00	3,453.85	28.93
101-215-960.000	EDUCATION-TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
101-215-970.000	MINOR EQUIPMENT	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 215 - CITY CLERK/ELECTIONS		404,128.96	353,154.52	30,479.89	50,974.44	87.39
Dept 223 - CITY COMPTROLLER						
101-223-702.000	SALARIES & WAGES	212,303.00	165,816.36	14,517.84	46,486.64	78.10
101-223-710.000	OVERTIME FINANCE STAFF	750.00	23.73	0.00	726.27	3.16
101-223-710.999	SICK/VAC PAY	4,004.00	6,533.53	0.00	(2,529.53)	163.18
101-223-715.000	SOCIAL SECURITY	17,245.00	11,951.05	1,043.01	5,293.95	69.30
101-223-717.000	RETIREE HEALTH CARE & LIFE INS	4,500.00	4,050.01	375.01	449.99	90.00
101-223-718.000	H.S.A.	5,700.00	4,700.00	0.00	1,000.00	82.46

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GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-223-719.000	HOSP/DENTAL/OPTICAL	30,588.00	24,930.83	2,063.51	5,657.17	81.51
101-223-720.000	LIFE & LTD INSURANCE	813.00	1,529.11	84.04	(716.11)	188.08
101-223-721.000	WORKERS COMP	2,250.00	2,294.17	0.00	(44.17)	101.96
101-223-722.000	RETIREMENT	42,769.00	36,504.29	3,232.70	6,264.71	85.35
101-223-722.100	MEDICARE REIMBURSEMENT	3,100.00	2,377.24	215.23	722.76	76.69
101-223-723.000	SUPPLEMENTAL ANNUITY	22,732.00	22,732.00	0.00	0.00	100.00
101-223-725.000	CLOTHING/UNIFORM ALLOWANCE	150.00	0.00	0.00	150.00	0.00
101-223-726.000	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-223-757.000	OPERATING SUPPLIES	14,750.00	15,323.45	3,742.31	(573.45)	103.89
101-223-757.101	OPER SUPP-TAX PREP REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-223-818.000	CONTRACTUAL SERVICES	49,096.00	39,719.38	92.45	9,376.62	80.90
101-223-850.000	EQUIPMENT MAINT & REPAIR	1,500.00	0.00	0.00	1,500.00	0.00
101-223-958.000	MEMBERSHIP & DUES	985.00	825.00	0.00	160.00	83.76
101-223-958.001	TRAINING & SEMINARS	3,750.00	700.00	0.00	3,050.00	18.67
101-223-960.000	EDUCATION-TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
101-223-970.000	MINOR EQUIP	1,750.00	1,200.00	0.00	550.00	68.57
Total Dept 223 - CITY COMPTROLLER		420,735.00	341,210.15	25,366.10	79,524.85	81.10
Dept 224 - CITY ASSESSOR						
101-224-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
101-224-710.999	SICK/VAC PAY	0.00	0.00	0.00	0.00	0.00
101-224-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-224-717.000	RETIREE HEALTH CARE & LIFE INS	0.00	0.00	0.00	0.00	0.00
101-224-718.000	H.S.A.	0.00	0.00	0.00	0.00	0.00
101-224-719.000	HOSP/DENTAL/OPTICAL	0.00	15.82	0.00	(15.82)	100.00
101-224-720.000	LIFE & LTD INSURANCE	0.00	0.00	0.00	0.00	0.00
101-224-721.000	WORKERS COMP	0.00	0.00	0.00	0.00	0.00
101-224-722.000	RETIREMENT	0.00	0.00	0.00	0.00	0.00
101-224-722.100	MEDICARE REIMBURSEMENT	1,350.00	1,101.64	99.74	248.36	81.60
101-224-723.000	SUPPLEMENTAL ANNUITY	0.00	0.00	0.00	0.00	0.00
101-224-726.000	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-224-757.000	OPERATING SUPPLIES	1,000.00	208.35	124.00	791.65	20.84
101-224-818.000	CONTRACTUAL SERVICES	71,100.00	59,481.54	6,017.58	11,618.46	83.66
101-224-833.000	ASSESSMENT/TAX ROLL PREP	25,139.00	5,701.15	0.00	19,437.85	22.68
101-224-840.000	PRIOR YR TAX REFUNDS	40,000.00	13,183.00	0.00	26,817.00	32.96
101-224-958.000	MEMBERSHIP & DUES	350.00	92.25	0.00	257.75	26.36
101-224-958.001	TRAINING & SEMINARS	600.00	50.00	0.00	550.00	8.33
Total Dept 224 - CITY ASSESSOR		139,539.00	79,833.75	6,241.32	59,705.25	57.21
Dept 295 - ADMIN-FRINGER						
101-295-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
101-295-717.000	RETIREE HEALTH CARE & LIFE INS	300,000.00	209,016.16	16,166.76	90,983.84	69.67
101-295-726.000	MESC INSURANCE	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 295 - ADMIN-FRINGER		303,000.00	209,016.16	16,166.76	93,983.84	68.98
Dept 299 - TRANSFERS & OVERHEAD						
101-299-728.000	OFFICE SUPPLIES	17,000.00	8,827.30	1,197.27	8,172.70	51.93

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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-299-756.000	LOSS ON MKT VALUE	0.00	0.00	0.00	0.00	0.00
101-299-815.000	FLOOD REPAIRS	0.00	14,940.97	395.01	(14,940.97)	100.00
101-299-818.000	CONTRACTUAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
101-299-914.000	INSURANCE	16,666.00	16,593.96	0.00	72.04	99.57
101-299-921.000	UTILITIES	55,000.00	34,072.48	3,487.56	20,927.52	61.95
101-299-980.000	COBRA-EMPLOYEE HEALTHCARE	0.00	(7,101.48)	(466.92)	7,101.48	100.00
101-299-998.000	FEES & CHARGES	25,000.00	11,816.48	504.14	13,183.52	47.27
101-299-999.203	TRANSFER TO LOCAL ROAD	0.00	0.00	0.00	0.00	0.00
101-299-999.226	TRANSFER TO SOLID WASTE	0.00	0.00	0.00	0.00	0.00
101-299-999.245	TRANSFER TO GRANT FUND	20,000.00	20,000.00	0.00	0.00	100.00
101-299-999.275	TRF TO SOM MIDC GRANT	5,684.00	5,684.00	0.00	0.00	100.00
101-299-999.304	TRF TO ROAD BOND FUND FUND	0.00	0.00	0.00	0.00	0.00
101-299-999.307	TRANSFER TO CAP IMPROVEMENT DEBT	225,863.00	225,863.00	0.00	0.00	100.00
101-299-999.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-299-999.632	TRANSFER TO WORKER'S COMP	0.00	0.00	0.00	0.00	0.00
101-299-999.640	TRF TO MOTOR VEHICLE	10,000.00	10,000.00	0.00	0.00	100.00
101-299-999.736	TRANSFER TO OPEB	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 299 - TRANSFERS & OVERHEAD		430,213.00	340,696.71	5,117.06	89,516.29	79.19
Dept 305 - PUB SAF-ADMIN						
101-305-702.000	SALARIES & WAGES	162,324.00	144,736.44	10,939.10	17,587.56	89.17
101-305-710.000	OVERTIME	300.00	37.08	0.00	262.92	12.36
101-305-715.000	SOCIAL SECURITY	12,441.00	10,916.87	824.64	1,524.13	87.75
101-305-717.000	RETIREE HEALTH CARE & LIFE INS	3,600.00	3,300.00	300.00	300.00	91.67
101-305-722.000	RETIREMENT	18,674.00	10,770.39	934.90	7,903.61	57.68
101-305-722.100	MEDICARE REIMBURSEMENT	10,500.00	8,117.35	734.92	2,382.65	77.31
101-305-818.000	CONTRACTUAL SERVICES	41,123.00	27,090.52	7,758.83	14,032.48	65.88
101-305-831.000	PRE-EMPLOYMENT TESTING	19,600.00	10,874.62	50.00	8,725.38	55.48
101-305-850.000	EQUIPMENT MAINT & REPAIR	3,800.00	2,077.90	0.00	1,722.10	54.68
101-305-851.000	RADIO MAINTENANCE	98,295.72	34,682.78	0.00	63,612.94	35.28
101-305-958.000	MEMBERSHIP & DUES	6,910.00	2,795.00	0.00	4,115.00	40.45
101-305-958.001	TRAINING & SEMINARS	9,200.00	4,850.95	0.00	4,349.05	52.73
Total Dept 305 - PUB SAF-ADMIN		386,767.72	260,249.90	21,542.39	126,517.82	67.29
Dept 310 - POLICE SERVICES						
101-310-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
101-310-702.100	SAL & WAGES - LT	275,962.00	247,092.07	20,480.22	28,869.93	89.54
101-310-702.200	SAL & WAGES - SGT	454,755.00	390,131.91	39,190.50	64,623.09	85.79
101-310-702.400	SAL & WAGES - PSO	1,440,832.00	1,224,915.58	99,696.63	215,916.42	85.01
101-310-702.500	SAL & WAGES DISPATCH	164,543.00	119,784.78	8,669.84	44,758.22	72.80
101-310-702.600	SAL & WAGES-SECRETARY/CLERICAL	66,140.00	50,605.26	1,847.07	15,534.74	76.51
101-310-710.100	OVERTIME - LT	10,000.00	15,589.41	2,624.02	(5,589.41)	155.89
101-310-710.200	OVERTIME - SGT	50,000.00	29,088.46	1,237.59	20,911.54	58.18
101-310-710.400	OVERTIME - PSO	95,000.00	66,561.29	1,718.14	28,438.71	70.06
101-310-710.500	OVERTIME - DISPATCH	9,000.00	6,345.78	280.35	2,654.22	70.51
101-310-710.600	OVERTIME-SECRETARY/CLERICAL	300.00	0.00	0.00	300.00	0.00
101-310-715.000	SOCIAL SECURITY	52,094.00	42,434.69	2,951.41	9,659.31	81.46
101-310-717.000	RETIREE HEALTH CARE & LIFE INS	16,200.00	15,150.00	1,500.00	1,050.00	93.52
101-310-722.000	RETIREMENT	703,547.00	599,908.45	49,776.39	103,638.55	85.27

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-310-722.100	MEDICARE REIMBURSEMENT	52,500.00	39,758.31	3,599.60	12,741.69	75.73
101-310-757.000	OPERATING SUPPLIES	37,849.00	35,741.50	1,829.32	2,107.50	94.43
101-310-808.000	JAIL FEES	10,200.00	1,876.90	295.31	8,323.10	18.40
101-310-818.000	CONTRACTUAL SERVICES	13,700.00	10,694.63	344.02	3,005.37	78.06
101-310-850.000	EQUIPMENT MAINT & REPAIR	27,320.00	19,686.55	310.00	7,633.45	72.06
101-310-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-310-960.000	EDUCATION-TRAINING	0.00	0.00	0.00	0.00	0.00
101-310-961.000	TRAINING-ACT 302	3,100.00	3,306.59	0.00	(206.59)	106.66
101-310-970.000	MINOR EQUIPMENT	3,500.00	2,629.20	0.00	870.80	75.12
Total Dept 310 - POLICE SERVICES		3,486,542.00	2,921,301.36	236,350.41	565,240.64	83.79
Dept 326 - SUPPORT SERVICES						
101-326-702.000	SALARIES & WAGES	121,592.00	107,495.99	0.00	14,096.01	88.41
101-326-715.000	SOCIAL SECURITY	9,302.00	8,223.31	0.00	1,078.69	88.40
101-326-757.000	OPERATING SUPPLIES	12,850.00	7,739.42	0.00	5,110.58	60.23
101-326-840.000	ANIMAL COLLECTION	2,000.00	1,373.25	30.00	626.75	68.66
101-326-840.900	K-9 DIVISION	0.00	0.00	0.00	0.00	0.00
101-326-970.000	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 326 - SUPPORT SERVICES		145,744.00	124,831.97	30.00	20,912.03	85.65
Dept 339 - FIRE SERV/SAFETY INS						
101-339-757.000	OPERATING SUPPLIES	22,230.00	17,490.16	0.00	4,739.84	78.68
101-339-818.000	CONTRACTUAL SERVICES	9,105.00	1,891.52	0.00	7,213.48	20.77
101-339-850.000	EQUIPMENT MAINT & REPAIR	49,600.00	48,438.78	8,081.93	1,161.22	97.66
101-339-961.000	TRAINING-ACT 302	12,700.00	2,148.75	1,400.00	10,551.25	16.92
Total Dept 339 - FIRE SERV/SAFETY INS		93,635.00	69,969.21	9,481.93	23,665.79	74.73
Dept 345 - PUB-SAF FRINGES						
101-345-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
101-345-710.999	SICK/VAC PAY	100,000.00	75,130.07	21,708.92	24,869.93	75.13
101-345-711.000	LONGEVITY/COLA	17,500.00	18,700.00	0.00	(1,200.00)	106.86
101-345-713.000	HOLIDAY PAY	84,291.00	81,824.12	81,824.12	2,466.88	97.07
101-345-715.000	SOCIAL SECURITY	2,672.00	3,650.93	1,537.36	(978.93)	136.64
101-345-717.000	RETIREE HEALTH CARE & LIFE INS	873,310.00	573,993.05	44,208.18	299,316.95	65.73
101-345-718.000	H.S.A.	63,100.00	64,056.04	0.00	(956.04)	101.52
101-345-719.000	HOSP/DENTAL/OPTICAL	433,215.00	341,500.19	27,411.05	91,714.81	78.83
101-345-720.000	LIFE & LTD INSURANCE	11,266.00	7,887.95	1,174.70	3,378.05	70.02
101-345-721.000	WORKERS COMP	57,112.00	58,233.11	0.00	(1,121.11)	101.96
101-345-722.000	RETIREMENT	0.00	29,504.28	23,524.41	(29,504.28)	100.00
101-345-723.000	SUPPLEMENTAL ANNUITY	11,764.00	11,764.00	0.00	0.00	100.00
101-345-725.000	CLOTHING/UNIFORM ALLOWANCE	31,500.00	28,306.60	0.00	3,193.40	89.86
101-345-725.100	CLOTHING - CITY SHARE	5,800.00	5,650.90	530.97	149.20	97.43
101-345-726.000	MESC INSURANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-345-960.000	EDUCATION-TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 345 - PUB-SAF FRINGES		1,696,530.00	1,300,201.14	201,919.71	396,328.86	76.64

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PERIOD ENDING 05/31/2020

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 349 - TRANSFERS & OVERHEAD						
101-349-728.000	OFFICE SUPPLIES	11,500.00	7,583.36	233.29	3,916.64	65.94
101-349-818.000	CONTRACTUAL SERVICES	100,322.00	77,570.72	56,450.00	22,751.28	77.32
101-349-914.000	INSURANCE	29,565.00	29,729.75	0.00	(164.75)	100.56
101-349-921.000	UTILITIES	65,000.00	52,495.81	5,371.49	12,504.19	80.76
101-349-999.261	TRF TO 911 FUND	0.00	0.00	0.00	0.00	0.00
101-349-999.401	TRF TO MUNICIPAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-349-999.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-349-999.640	TRF TO MOTOR VEHICLE	220,822.00	220,822.00	0.00	0.00	100.00
Total Dept 349 - TRANSFERS & OVERHEAD		427,209.00	388,201.64	62,054.78	39,007.36	90.87
Dept 441 - PUBLIC WORKS-ADMIN						
101-441-702.000	SALARIES & WAGES	31,148.00	28,452.81	2,254.52	2,695.19	91.35
101-441-715.000	SOCIAL SECURITY	2,440.00	2,055.14	137.52	384.86	84.23
101-441-717.000	RETIREE HEALTH CARE & LIFE INS	720.00	779.94	59.99	(59.94)	108.33
101-441-722.000	RETIREMENT	4,511.00	4,643.98	344.78	(132.98)	102.95
101-441-722.100	MEDICARE REIMBURSEMENT	450.00	314.79	28.50	135.21	69.95
101-441-757.000	OPERATING SUPPLIES	11,000.00	9,059.56	2,280.28	1,940.44	82.36
101-441-818.000	CONTRACTUAL SERVICES	38,740.00	20,724.66	1,362.60	18,015.34	53.50
101-441-831.000	PRE-EMPLOYMENT TESTING	3,500.00	2,194.10	120.00	1,305.90	62.69
101-441-850.000	EQUIPMENT MAINT & REPAIR	28,000.00	21,973.58	0.00	6,026.42	78.48
101-441-851.000	RADIO MAINTENANCE	30,238.49	5,238.49	0.00	25,000.00	17.32
101-441-958.000	MEMBERSHIP & DUES	1,000.00	1,000.00	0.00	0.00	100.00
Total Dept 441 - PUBLIC WORKS-ADMIN		151,747.49	96,437.05	6,588.19	55,310.44	63.55
Dept 444 - CITY HALL & GROUNDS						
101-444-702.000	SALARIES & WAGES	64,805.00	64,105.97	3,237.55	699.03	98.92
101-444-702.801	P & R WAGES PART-TIME UNION	0.00	0.00	0.00	0.00	0.00
101-444-710.000	OVERTIME-CH & GROUNDS	16,125.00	9,850.60	86.10	6,274.40	61.09
101-444-715.000	SOCIAL SECURITY	6,268.00	5,268.10	238.54	999.90	84.05
101-444-717.000	RETIREE HEALTH CARE & LIFE INS	0.00	874.51	74.20	(874.51)	100.00
101-444-722.000	RETIREMENT	17,134.00	18,642.83	843.86	(1,508.83)	108.81
101-444-722.100	MEDICARE REIMBURSEMENT	500.00	389.30	35.25	110.70	77.86
101-444-757.000	OPERATING SUPPLIES	15,000.00	12,605.03	1,334.80	2,394.97	84.03
101-444-818.000	CONTRACTUAL SERVICES	78,885.00	56,305.15	7,464.96	22,579.85	71.38
101-444-850.000	EQUIPMENT MAINT & REPAIR	1,410.00	42.72	0.00	1,367.28	3.03
Total Dept 444 - CITY HALL & GROUNDS		200,127.00	168,084.21	13,315.26	32,042.79	83.99
Dept 463 - ROUTINE MAINTENANCE						
101-463-702.000	SALARIES & WAGES	143,559.00	241,336.86	20,961.64	(97,777.86)	168.11
101-463-710.000	OVERTIME	21,067.00	21,158.42	153.04	(91.42)	100.43
101-463-715.000	SOCIAL SECURITY	12,709.00	18,926.04	1,516.49	(6,217.04)	148.92
101-463-717.000	RETIREE HEALTH CARE & LIFE INS	7,200.00	5,889.91	526.00	1,310.09	81.80
101-463-722.000	RETIREMENT	37,398.00	66,419.09	5,361.01	(29,021.09)	177.60
Total Dept 463 - ROUTINE MAINTENANCE		221,933.00	353,730.32	28,518.18	(131,797.32)	159.39

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PERIOD ENDING 05/31/2020

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GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 465 - FORESTRY SERVICES						
101-465-702.000	SALARIES & WAGES	130,648.00	110,617.47	10,200.10	20,030.53	84.67
101-465-710.000	OVERTIME	1,000.00	4,107.61	38.26	(3,107.61)	410.76
101-465-715.000	SOCIAL SECURITY	10,071.00	8,268.72	740.08	1,802.28	82.10
101-465-717.000	RETIREE HEALTH CARE & LIFE INS	3,600.00	3,273.55	345.49	326.45	90.93
101-465-722.000	RETIREMENT	34,400.00	28,900.10	2,599.52	5,499.90	84.01
101-465-757.000	OPERATING SUPPLIES	6,500.00	715.19	0.00	5,784.81	11.00
101-465-818.000	CONTRACTUAL SERVICES	78,400.00	71,510.00	0.00	6,890.00	91.21
Total Dept 465 - FORESTRY SERVICES		264,619.00	227,392.64	13,923.45	37,226.36	85.93
Dept 595 - PUB WKS-FRIDGE						
101-595-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
101-595-710.999	SICK/VAC PAY	9,500.00	12,030.13	2,997.94	(2,530.13)	126.63
101-595-711.000	LONGEVITY/COLA	3,900.00	3,900.00	0.00	0.00	100.00
101-595-715.000	SOCIAL SECURITY	654.00	1,385.99	229.33	(731.99)	211.93
101-595-717.000	RETIREE HEALTH CARE & LIFE INS	26,500.00	18,574.59	1,426.38	7,925.41	70.09
101-595-718.000	H.S.A.	15,000.00	14,204.20	0.00	795.80	94.69
101-595-719.000	HOSP/DENTAL/OPTICAL	96,598.00	77,497.51	6,263.37	19,100.49	80.23
101-595-720.000	LIFE & LTD INSURANCE	2,518.00	1,696.22	235.04	821.78	67.36
101-595-721.000	WORKERS COMP	5,250.00	5,353.06	0.00	(103.06)	101.96
101-595-722.000	RETIREMENT	0.00	990.21	0.00	(990.21)	100.00
101-595-722.100	MEDICARE REIMBURSEMENT	1,200.00	960.80	86.99	239.20	80.07
101-595-723.000	SUPPLEMENTAL ANNUITY	49,206.00	49,206.00	0.00	0.00	100.00
101-595-725.000	CLOTHING/UNIFORM ALLOWANCE	10,500.00	4,493.18	950.08	6,006.82	42.79
101-595-726.000	MESC INSURANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-595-960.000	EDUCATION-TRAINING	6,600.00	0.00	0.00	6,600.00	0.00
Total Dept 595 - PUB WKS-FRIDGE		229,426.00	190,291.89	12,189.13	39,134.11	82.94
Dept 599 - TRANSFERS & OVERHEAD						
101-599-728.000	OFFICE SUPPLIES	2,500.00	663.80	0.00	1,836.20	26.55
101-599-818.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-599-914.000	INSURANCE	4,895.00	4,873.84	0.00	21.16	99.57
101-599-921.000	UTILITIES	65,000.00	59,681.86	4,262.63	5,318.14	91.82
101-599-926.000	MUN. STREET LGHT	610,000.00	416,592.35	4,639.01	193,407.65	68.29
101-599-999.202	TRANSF TO MAJ ST FD	0.00	0.00	0.00	0.00	0.00
101-599-999.203	TRANSF TO LOC ST FD	884,154.00	884,154.00	0.00	0.00	100.00
101-599-999.261	TRF TO 911 FUND	0.00	0.00	0.00	0.00	0.00
101-599-999.401	TRF TO MUNICIPAL IMPROVEMENT	1,089,001.56	1,089,001.56	0.00	0.00	100.00
101-599-999.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-599-999.585	TRANS TO PARKING	0.00	0.00	0.00	0.00	0.00
101-599-999.640	TRF TO MOTOR VEHICLE	227,337.00	227,337.00	0.00	0.00	100.00
Total Dept 599 - TRANSFERS & OVERHEAD		2,882,887.56	2,682,304.41	8,901.64	200,583.15	93.04
Dept 752 - PARKS & REC-ADMIN						
101-752-702.000	SALARIES & WAGES	7,972.00	7,847.62	653.15	124.38	98.44
101-752-715.000	SOCIAL SECURITY	610.00	594.64	49.48	15.36	97.48
101-752-717.000	RETIREE HEALTH CARE & LIFE INS	0.00	165.03	15.01	(165.03)	100.00

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GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-752-722.000	RETIREMENT	48.00	0.00	0.00	48.00	0.00
101-752-722.100	MEDICARE REIMBURSEMENT	265.00	248.52	22.50	16.48	93.78
101-752-757.000	OPERATING SUPPLIES	1,000.00	446.78	0.00	553.22	44.68
101-752-958.000	MEMBERSHIP & DUES	4,460.00	3,586.66	0.00	873.34	80.42
Total Dept 752 - PARKS & REC-ADMIN		14,355.00	12,889.25	740.14	1,465.75	89.79
Dept 774 - LAKE FRONT PARK						
101-774-702.000	SALARIES & WAGES	118,767.00	101,591.33	6,285.53	17,175.67	85.54
101-774-702.801	P & R WAGES PART-TIME UNION	115,092.00	97,092.31	9,244.65	17,999.69	84.36
101-774-702.802	P & R WAGES P/T GATE & OFFICE	86,911.00	74,226.45	2,932.29	12,684.55	85.41
101-774-702.803	P & R P/T - ACTIVITIES BLDG	75,807.00	32,465.53	173.70	43,341.47	42.83
101-774-702.804	P & R WAGES SEASON -MGT	56,776.00	28,919.61	0.00	27,856.39	50.94
101-774-702.805	P & R WAGES SEASON - LIFEGUARD	180,391.00	130,217.74	0.00	50,173.26	72.19
101-774-702.806	P & R WAGES SEASON INSTRUCT-CO	65,611.00	21,873.75	0.00	43,737.25	33.34
101-774-702.807	P & R WAGES SEASON BH & BRIDGE	0.00	0.00	0.00	0.00	0.00
101-774-702.808	WAGES- SEASONAL MAINTENANCE	68,832.00	23,790.49	3,024.00	45,041.51	34.56
101-774-702.809	WAGES- SEASONAL OFFICE	6,034.00	3,040.90	0.00	2,993.10	50.40
101-774-702.811	P & R WAGES SPECIAL EVENT ASST	7,350.00	3,112.05	0.00	4,237.95	42.34
101-774-702.812	P & R WAGES- MINI GOLF	9,542.00	0.00	0.00	9,542.00	0.00
101-774-710.000	OVERTIME-LFP-DPW	2,460.00	4,612.46	126.27	(2,152.46)	187.50
101-774-715.000	SOCIAL SECURITY	54,713.00	39,403.96	1,373.93	15,309.04	72.02
101-774-717.000	RETIREE HEALTH CARE & LIFE INS	1,800.00	1,872.60	150.00	(72.60)	104.03
101-774-722.000	RETIREMENT	20,603.00	20,540.50	1,602.21	62.50	99.70
101-774-722.100	MEDICARE REIMBURSEMENT	2,612.00	2,236.39	202.48	375.61	85.62
101-774-757.000	OPERATING SUPPLY-ACTIVITY BLDG	11,000.00	8,928.13	595.60	2,071.87	81.16
101-774-757.101	OPER SUPP-CONCESSION STAND	7,100.00	825.18	0.00	6,274.82	11.62
101-774-757.102	OPER SUPPLY- LANDSCAPE	48,300.00	33,584.27	4,421.44	14,715.73	69.53
101-774-757.103	OPER SUPPLY - LIFEGUARD	9,750.00	3,036.75	299.44	6,713.25	31.15
101-774-757.104	OPER SUPPLY - POOL MAINT	36,010.00	4,146.80	0.00	31,863.20	11.52
101-774-757.105	OPER SUPPLY-POOL CHEMICAL	47,625.00	32,016.55	0.00	15,608.45	67.23
101-774-757.106	OPER SUPPLY-JANITOR SUPPLIES	5,973.00	5,973.00	0.00	0.00	100.00
101-774-757.107	OPER SUPPLY-MISC	8,600.00	2,577.02	0.00	6,022.98	29.97
101-774-757.108	OPER SUPPLY - MINI GOLF	0.00	0.00	0.00	0.00	0.00
101-774-818.000	CONTRACTUAL SERVICES-ACT BLDG	6,155.00	3,725.04	0.00	2,429.96	60.52
101-774-818.101	CONTRACT SVCS-CONSESIONS	1,500.00	1,385.00	0.00	115.00	92.33
101-774-818.102	CONTRACT SVSC-PK MAINT	45,585.00	28,675.55	1,186.00	16,909.45	62.91
101-774-818.103	CONTRACT SVCS-POOL MAINT	26,500.00	8,813.69	165.00	17,686.31	33.26
101-774-818.104	CONTRACT SVCS-BATH HOUSE	29,905.00	15,831.41	0.00	14,073.59	52.94
101-774-818.105	CONTRACT SVCS-SWIM TEAM	13,025.00	7,551.59	0.00	5,473.41	57.98
101-774-818.106	CONTRACT SVCS-RED CROSS	5,400.00	2,033.88	0.00	3,366.12	37.66
101-774-818.107	CONTRACT SVCS-TENNIS	8,800.00	0.00	0.00	8,800.00	0.00
101-774-818.108	CONTRACT SVC-ENRICHMENT	0.00	0.00	0.00	0.00	0.00
101-774-818.109	CONTRACT SVCS-ADULT CLASSES	800.00	0.00	0.00	800.00	0.00
101-774-818.110	CONTRACT SVCS-MISC	9,272.55	5,372.55	2,000.00	3,900.00	57.94
101-774-819.000	SWIM TEAM MERCHANDISE	8,000.00	1,453.58	0.00	6,546.42	18.17
101-774-820.000	LFP VENDING EXPENSES	0.00	0.00	0.00	0.00	0.00
101-774-850.000	EQUIPMENT MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00
101-774-921.000	UTILITIES	175,000.00	88,444.31	5,033.71	86,555.69	50.54
101-774-938.000	PROPERTY TAXES	82,499.00	82,195.52	0.00	303.48	99.63
101-774-970.000	MINOR EQUIPMENT	30,000.00	9,803.00	0.00	20,197.00	32.68
101-774-977.000	EQUIPMENT	20,000.00	13,789.16	0.00	6,210.84	68.95
101-774-977.100	RADIO SYSTEM	0.00	0.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-774-980.000	MISC PARK/POOL REPAIR	30,000.00	2,389.25	0.00	27,610.75	7.96
Total Dept 774 - LAKE FRONT PARK		1,540,100.55	947,547.30	38,816.25	592,553.25	61.53
Dept 775 - CITY PARKS						
101-775-702.000	SALARIES & WAGES	15,761.00	16,375.25	972.08	(614.25)	103.90
101-775-710.000	OVERTIME - LFP	2,986.00	2,804.29	0.00	181.71	93.91
101-775-710.200	OVERTIME - DPW @ P&R	0.00	0.00	0.00	0.00	0.00
101-775-715.000	SOCIAL SECURITY	1,434.00	1,383.21	67.91	50.79	96.46
101-775-717.000	RETIREE HEALTH CARE & LIFE INS	500.00	437.54	15.29	62.46	87.51
101-775-722.000	RETIREMENT	4,052.00	4,859.14	246.80	(787.14)	119.43
101-775-722.100	MEDICARE REIMBURSEMENT	260.00	223.64	20.25	36.36	86.02
101-775-757.000	OPERATING SUPPLIES	21,335.00	5,987.58	2,400.00	15,347.42	28.06
101-775-818.000	CONTRACTUAL SERVICES	8,835.00	4,411.59	3,309.39	4,423.41	49.93
101-775-921.000	UTILITIES	3,000.00	2,097.09	157.99	902.91	69.90
Total Dept 775 - CITY PARKS		58,163.00	38,559.33	7,189.71	19,603.67	66.30
Dept 780 - COMMUNITY CENTER						
101-780-702.000	SALARIES & WAGES	109,882.00	63,139.80	1,992.34	46,742.20	57.46
101-780-715.000	SOCIAL SECURITY	8,540.00	4,830.19	152.41	3,709.81	56.56
101-780-721.000	WORKERS COMP	4,200.00	4,282.45	0.00	(82.45)	101.96
101-780-757.000	OPERATING SUPPLIES	13,750.00	10,981.30	4,062.66	2,768.70	79.86
101-780-818.000	CONTRACTUAL SERVICES	37,592.00	18,714.67	3,312.67	18,877.33	49.78
101-780-822.000	SENIOR PROGRAMS	68,684.00	24,940.46	140.00	43,743.54	36.31
101-780-850.000	EQUIPMENT MAINT & REPAIR	4,000.00	17,871.09	0.00	(13,871.09)	446.78
101-780-880.000	COMMUNITY RELATIONS	63,870.00	44,742.71	84.99	19,127.29	70.05
101-780-921.000	UTILITIES	17,000.00	11,750.55	1,363.46	5,249.45	69.12
101-780-958.000	MEMBERSHIP & DUES	1,050.00	1,057.89	0.00	(7.89)	100.75
101-780-958.001	TRAINING & SEMINARS	700.00	677.24	0.00	22.76	96.75
101-780-970.000	MINOR EQUIPMENT	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 780 - COMMUNITY CENTER		332,768.00	202,988.35	11,108.53	129,779.65	61.00
Dept 795 - PARKS & REC FRINGE						
101-795-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
101-795-710.999	SICK/VAC PAY	2,500.00	4,462.76	0.00	(1,962.76)	178.51
101-795-715.000	SOCIAL SECURITY	191.00	570.90	0.00	(379.90)	298.90
101-795-717.000	RETIREE HEALTH CARE & LIFE INS	73,239.00	49,906.87	3,846.71	23,332.13	68.14
101-795-718.000	H.S.A.	2,800.00	1,064.58	0.00	1,735.42	38.02
101-795-719.000	HOSP/DENTAL/OPTICAL	14,898.00	11,925.78	752.11	2,972.22	80.05
101-795-720.000	LIFE & LTD INSURANCE	810.00	986.87	33.62	(176.87)	121.84
101-795-721.000	WORKERS COMP	8,250.00	8,411.95	0.00	(161.95)	101.96
101-795-723.000	SUPPLEMENTAL ANNUITY	14,056.00	14,056.00	0.00	0.00	100.00
101-795-726.000	MESC INSURANCE	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 795 - PARKS & REC FRINGE		118,744.00	91,385.71	4,612.44	27,358.29	76.96
Dept 799 - TRANSFERS & OVERHEAD						

User: smurphy

DB: Gpw

PERIOD ENDING 05/31/2020

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-799-914.000	INSURANCE	8,879.00	8,342.78	0.00	536.22	93.96
101-799-999.401	TRF TO MUNICIPAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-799-999.640	TRF TO MOTOR VEHICLE	40,000.00	40,000.00	0.00	0.00	100.00
Total Dept 799 - TRANSFERS & OVERHEAD		48,879.00	48,342.78	0.00	536.22	98.90
Dept 855 - MIS						
101-855-702.000	SALARIES & WAGES	137,917.00	77,490.57	6,706.28	60,426.43	56.19
101-855-710.999	SICK/VAC PAY	4,600.00	0.00	0.00	4,600.00	0.00
101-855-715.000	SOCIAL SECURITY	8,991.00	5,672.22	490.52	3,318.78	63.09
101-855-717.000	RETIREE HEALTH CARE & LIFE INS	0.00	0.00	0.00	0.00	0.00
101-855-722.000	RETIREMENT	37,866.00	19,598.67	1,702.72	18,267.33	51.76
101-855-722.100	MEDICARE REIMBURSEMENT	1,575.00	1,416.44	128.24	158.56	89.93
101-855-723.000	SUPPLEMENTAL ANNUITY	19,055.00	12,370.00	0.00	6,685.00	64.92
101-855-757.000	OPERATING SUPPLIES	62,550.00	46,805.13	5,401.56	15,744.87	74.83
101-855-818.000	CONTRACTUAL SERVICES	103,790.00	74,015.33	2,446.08	29,774.67	71.31
101-855-850.000	EQUIPMENT MAINT & REPAIR	34,900.00	19,740.92	1,118.80	15,159.08	56.56
101-855-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-855-958.001	TRAINING & SEMINARS	4,000.00	0.00	0.00	4,000.00	0.00
101-855-970.000	MINOR EQUIPMENT	1,400.00	1,193.81	0.00	206.19	85.27
101-855-970.349	MINOR EQUIP PUB SAF	1,400.00	1,342.90	0.00	57.10	95.92
101-855-970.599	MINOR EQUIP PUB WKS	0.00	0.00	0.00	0.00	0.00
101-855-970.799	MINOR EQUIP PARKS	0.00	0.00	0.00	0.00	0.00
101-855-977.000	EQUIPMENT	72,000.00	54,959.72	0.00	17,040.28	76.33
101-855-977.299	EQUIPMENT - GENL GOVERNMENT	5,000.00	5,319.97	0.00	(319.97)	106.40
Total Dept 855 - MIS		495,044.00	319,925.68	17,994.20	175,118.32	64.63
Dept 860 - FRINGE BENEFITS						
101-860-717.000	RETIREE HEALTH CARE & LIFE INS	4,376.00	1,849.72	141.85	2,526.28	42.27
101-860-718.000	H.S.A.	4,000.00	2,000.00	0.00	2,000.00	50.00
101-860-719.000	HOSP/DENTAL/OPTICAL	23,358.00	10,689.43	828.31	12,668.57	45.76
101-860-720.000	LIFE & LTD INSURANCE	1,031.00	1,009.67	67.22	21.33	97.93
101-860-721.000	WORKERS COMP	1,350.00	458.83	0.00	891.17	33.99
101-860-726.000	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 860 - TRANSFERS AND OVERHEADS		34,115.00	16,007.65	1,037.38	18,107.35	46.92
TOTAL EXPENDITURES		16,111,259.02	12,967,451.73	886,137.48	3,143,807.29	80.49
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		16,111,259.02	13,102,815.06	119,541.66	3,008,443.96	81.33
TOTAL EXPENDITURES		16,111,259.02	12,967,451.73	886,137.48	3,143,807.29	80.49
NET OF REVENUES & EXPENDITURES		0.00	135,363.33	(766,595.82)	(135,363.33)	100.00

**MONTHLY FINANCIAL REPORT
GROSSE POINTE WOODS MUNICIPAL COURT**

TO: City Administrator Bruce Smith
Municipal Judge Theodore A. Metry

FROM: Court Clerk Beth Miro

RE: Court Revenue and activity for May 2020

COURT REVENUES:	May-19	May-20	Monthly Variance	Fiscal Year to Date 18/19	Fiscal Year to Date 19/20	Fiscal Year to Date Variance
Total Parking	\$17,388.00	\$2,766.00	-\$14,622.00	\$171,505.00	\$131,197.67	-\$40,307.33
Overpayment	\$1,222.57	\$441.00	-\$781.57	\$2,121.12	\$2,477.50	\$356.38
OUIL Reimbursement	\$43.00		-\$43.00	\$5,845.47	\$7,795.28	\$1,949.81
Cost To Comple	\$2,497.00	\$1,461.00	-\$1,036.00	\$14,370.99	\$14,553.04	\$182.05
Total Court Costs	\$3,170.29	\$2,487.00	-\$683.29	\$34,687.04	\$30,959.84	-\$3,727.20
Penal Fine-Library Fund	\$308.43	\$650.00	\$341.57	\$3,157.50	\$2,170.00	-\$987.50
Total Moving	\$18,069.71	\$10,958.86	-\$7,110.85	\$185,447.84	\$159,499.53	-\$25,948.31
Court Appt Atty Reimbursement	\$625.00	\$125.00	-\$500.00	\$6,397.66	\$2,740.92	-\$3,656.74
Miscellaneous	\$1,938.05	\$197.00	-\$1,741.05	\$10,442.55	\$8,136.50	-\$2,306.05
Total Probation	\$668.00	\$598.00	-\$70.00	\$22,065.00	\$16,014.00	-\$6,051.00
						\$0.00
TOTAL	\$45,930.05	\$19,683.86	-\$26,246.19	\$456,040.17	\$375,544.28	-\$80,495.89

**City of Grosse Pointe Woods
BUILDING DEPARTMENT
Monthly Financial Report – MAY 2020**

Permits Issued:

Rental Certificates:

Total: \$

Abandoned/Foreclosure Compl. Notices Issued:	n/a
# of Complaints Investigated by Building Inspector:	
Closed Due to Compliance:	
Open for Longer Compliance Time:	
Citations Issued:	
Early Trash Notices:	
Code Violation Notices to Residents:	
Tall Grass Notices Issued:	
Stop Work notices to Contractors (working w/o permit):	
Outside Storage:	
Fence Notices:	

NEW BUSINESS

TORREY ROAD PUMP STATION
MONTHLY REPORT

DATE	PRECIPITATION	GALLONS PUMPED SANITATION	GALLONS PUMPED STORM
MAY 2020			
1	NP	312,000	
2	NP	364,000	
3	NP	416,000	
4	NP	468,000	
5	NP	312,000	
6	NP	208,000	
7	NP	286,000	
8	NP	182,000	
9	NP	312,000	
10	NP	468,000	
11	NP	208,000	
12	NP	286,000	
13	NP	338,000	
14	1.50	296,400	30,390
15	0.8	195,000	16,200
16	0.05	572,000	10,125
17	NP	338,000	
18	0.35	312,000	70,875
19	0.20	780,000	4,050
20	0.20	546,000	4,050
21	NP	286,000	
22	NP	312,000	
23	NP	468,000	
24	NP	364,000	
25	NP	390,000	
26	NP	416,000	
27	NP	312,000	
28	NP	390,000	
29	NP	819,000	
30	NP	650,000	
31	NP	520,000	
TOTAL	3.10	12,126,400	135,690

**LANDFILL-COMPOSTING-RECYCLING MONTHLY REPORT
MAY, 2020**

SCHEDULED WEEKLY PICK UPS (4)	6,836	27,344	
	TOTAL	27,344	
RECYCLING MONTHLY TOTAL	13,183	48%	

*Average household puts recycling bin out twice a month

TONNAGE COLLECTED FOR MONTH	TOTAL TONS	162
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YEAR TO YEAR TONNAGE--LANDFILL-COMPOSTING-RECYCLING						
	TO LANDFILL		COMPOSTING		RECYCLABLE MATERIALS	
MONTH	2018/2019	2019/2020	TONS	%	TONS	%
JULY	508	524	122	16%	125	16%
AUGUST	529	463	111	16%	118	17%
SEPTEMBER	468	448	153	22%	106	15%
OCTOBER	523	479	182	23%	126	16%
NOVEMBER	509	459	132	17%	115	16%
DECEMBER	399	576	38	5%	124	17%
JANUARY	492	372	0	0%	104	22%
FEBRUARY	377	346	0	0%	87	20%
MARCH	369	521	20	2%	135	20%
APRIL	508	532	159	19%	166	19%
MAY	603	537	285	29%	162	16%
JUNE	534					
TOTAL	5819	5257	1202	16%	1368	17.0%

DEPARTMENT OF PUBLIC WORKS

MAY, 2020

MAINTENANCE REPORT

SUBJECT	TASK	TOTAL HOURS
Building & Grounds	Torrey Rd Pump Station	68
	Bags to City Hall	
	City Hall/Public Safety/Community Center/Court	40
	Cook School	
	Electrical	
	DPW	
	Miscellaneous	64
Equipment & Garage	Service Equipment	152
	Parts Chaser	40
	Clean/Paint	
	Miscellaneous	
Forestry	Trimmed/Elevated/Removed	
	Stumps/Clean Up	
	Wind Storm Damage Clean Up	
	Trees Planted	
	Miscellaneous	24
Street Maintenance	Cut Grass	280
	Flowers/Flower Beds/Shrubs	56
	Mulch	
	Leaf Loads: Hrs.	
	Clean Islands/Parking Lots	
	Asphalt Patch - Cold and Hot	48
	Street Sweeping Miles: 95 Hrs.	16
	Street Paint	
	Repair Sod Damage/Square for Sod	
	Spray Weeds	
	Wood Chipping	248
	Edging	
	Concrete	
	Christmas Lights	
	Snow Plowing: Miles: Hrs.	
	Sidewalk Plow Hours	
	Street Salting - Loads: Miles: Hrs.	
	City Hall/ School Crossings	
	Clear Parking Meter/Hydrants	
	Miscellaneous	24
Elections	Set Up/Tear Down	
Signs	New Signs- New Posts-Repairs	
Wtr/Wtr Transmission	Meters: Service/Sprinkler System/Shut Offs	
	Fire Hydrant Service/Repair	
	Water Main Break	77
	Water Service Line	
	Stop Box	
	Reservoir	
	Miscellaneous / Miss Dig	200
Sewers/Catch Basins	Sewer Repairs/Sinkholes/Drain Tap/Catch Basins	
	Manholes: Locate/Expose/Raise	
	Sewer Jetting	32
	Vac-All Basins	
	Miscellaneous	
Parking Meters	Collect Coins	
	Repairs	
	Miscellaneous	
Parks & Recreation	Lake Front Park	8
	Lake Front Park - Docks	
	Other City Parks	8
	Grass	
	Miscellaneous	
	Total Hours for	1,385

Balance Register

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Receipt #	Head Of Household	Receipt Total	Cash	Check	Credit Card	ACH	Acct Credit	Other	Check#	CC#	Registrar	Note
171042	Delisi, Kelly	\$595.00			\$595.00						WEB	
171043	DeLoach, Marc	\$771.00			\$771.00						WEB	
171044	Burley, Michael	\$595.00			\$595.00						WEB	
171045	Lackner, Adam	\$595.00			\$595.00						WEB	
171046	Milbocker, Michael	\$595.00		\$595.00					3379		NG	
171047	Wenz, Christopher	\$595.00		\$595.00					23441		NG	
171048	Asaro, Amy	\$595.00		\$595.00					7371		NG	
171049	Carron, Richard	\$514.00		\$514.00					2935		NG	
171050	Richardson, Scott	\$595.00		\$595.00					287		NG	
171051	Vogel, Jacqueline	\$595.00		\$595.00					710		NG	
171052	Colborn, Theodore	\$129.00		\$129.00					5720		NG	
171053	Remus, Todd	\$595.00		\$595.00					1005		NG	
171054	Angott, Joseph	\$514.00		\$514.00					111		NG	
171055	Tropp, Edmund	\$595.00		\$595.00					7676		NG	
171056	Koch, George	\$595.00		\$595.00					5277		NG	
171057	Kreuter, Michael	\$332.00		\$332.00					8302		NG	
171058	Brys, Dan	\$368.00		\$368.00					3108		NG	
171059	Messina, James Jr.	\$892.00		\$892.00					1709		NG	
171060	Adzigian, Donald	\$595.00		\$595.00					3650		NG	
171061	Crawford, Keith	\$595.00		\$595.00					310		NG	
171062	Hinz, Jason	\$724.00		\$724.00					7358		NG	
171063	Lindeman, Ann	\$595.00		\$595.00					8837		NG	
171064	Rennpage, Randall	\$595.00		\$595.00					1095		NG	
171065	Keelan, Tim	\$595.00		\$595.00					1012		NG	
171066	Ricci, Elizabeth	\$129.00		\$129.00					2400		NG	
171067	Puscas, James	\$892.00		\$892.00					4600		NG	
171068	Rentenbach, Matthew	\$595.00		\$595.00					176		NG	
171069	Clute, Brian	\$595.00		\$595.00					2600		NG	
171070	Turnbull, Scott	\$368.00		\$368.00					7411		NG	
171071	Wagner, Stephen	\$514.00		\$514.00					2128		NG	
171072	Smith, Rodger	\$368.00		\$368.00					19-04551388		NG	
171074	Adzigian, Donald	\$297.00		\$297.00					3650		NG	
171076	Makowski, Mary	\$194.00		\$194.00					6186		NG	
171077	Connor, Joseph	\$300.00			\$300.00						WEB	
171081	Mackey, Joshua	\$129.00		\$129.00					129		NG	
171082	Jozefczyk, Matthew	\$469.00		\$469.00					298		NG	
171083	Tibaud, Alan	\$595.00		\$595.00					2649		NG	

Balance Register

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Receipt #	Head Of Household	Receipt Total	Cash	Check	Credit Card	ACH	Acct Credit	Other	Check#	CC#	Registrar	Note
171084	Garant, Catherine	\$771.00		\$771.00					1022		NG	
171085	Sutton, Terry	\$592.00		\$592.00					1534		NG	
171086	Fox, Mark	\$595.00		\$595.00					3334		NG	
171087	Nowacki, Rebecca	\$129.00		\$129.00					1656		NG	
171088	Derringer, Alan	\$595.00		\$595.00					2228		NG	
171090	Ciupek, Anne Marie	\$1,103.00		\$1,103.00					5083, 5082		NG	
171091	Karam, Hanaa	\$469.00		\$469.00					1006		NG	
171092	Lyons, Kurt	\$595.00		\$595.00					179		NG	
171093	Puckett, Gary	\$129.00		\$129.00					535		NG	
171094	Rogers, Christopher	\$595.00		\$595.00					15912		NG	
171095	Blenman, James	\$595.00		\$595.00					215		NG	
171096	Bill, Mike	\$595.00		\$595.00					1065		NG	
171097	Haddad, Mike	\$771.00		\$771.00					6728		NG	
171098	Miotke, Richard	\$368.00	\$368.00								NG	
171099	Gimpert, Joe	\$595.00		\$595.00					7605		NG	
171100	Burchett, Kevin Roger	\$129.00		\$129.00					3136		NG	
171146	Kohler, Michael	\$129.00			\$129.00						WEB	
171189	Londo, Stephen	\$595.00		\$595.00					6778		NG	
171190	Londo, Stephen	\$80.00		\$80.00					6777		NG	
171191	Staperfenne, John	\$129.00		\$129.00					6931		NG	
171192	Briski, Larry	\$368.00		\$368.00					2460		NG	
171193	Kubitz, Sylvia	\$892.00		\$892.00					4173		NG	
171194	Gallagher, John	\$595.00		\$595.00					2869		NG	
171195	Henze, Jeffry	\$194.00		\$194.00					1934		NG	
171250	Korkmaz, Walid	\$194.00		\$194.00					2227		NG	
171251	Mullens, Dawn	\$514.00		\$514.00					4648		NG	
171252	Sheffield, Drew	\$80.00		\$80.00					2695		NG	
171253	Foster, Hunter	\$80.00		\$80.00					2144		NG	
171254	Lanyon, Roger	\$595.00		\$595.00					1073		NG	
171255	Wilhelm, Lynda	\$80.00		\$80.00					4563		NG	
171256	Molitor, Arthur	\$129.00		\$129.00					4346		NG	
171261	Banaszewski, Cindy	\$664.00			\$664.00						WEB	
171262	Vishey, Susan	\$129.00		\$129.00					1932		NG	
171263	McMahon, Sarah	\$194.00		\$194.00					3267		NG	
171264	Monforton, Toby	\$595.00		\$595.00					2009		NG	
171265	Foster, Cathy	\$129.00		\$129.00					577		NG	
171266	Hicks, Jeffry	\$892.00		\$892.00					243		NG	

Balance Register

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Receipt #	Head Of Household	Receipt Total	Cash	Check	Credit Card	ACH	Acct Credit	Other	Check#	CC#	Registrar	Note
171267	Sexton, Filomena	\$595.00		\$595.00					6811		NG	
171268	Bogges, Michelle	\$771.00		\$771.00					97		NG	
171269	Garant, Catherine	\$121.00		\$121.00					1023		NG	
171270	Doolittle, Danielle	\$595.00			\$595.00						WEB	
171271	Moody, Susan	\$25.00		\$25.00					2150		NG	
171272	Lorenz, Stephen	\$771.00		\$771.00					5545		NG	
171273	Mach, Glenn	\$129.00		\$129.00					925		NG	
171274	Artley, Michael	\$595.00		\$595.00					173		NG	
171275	Andary, Frederick	\$595.00		\$595.00					5545		NG	
171276	Garland, Derrick	\$595.00			\$595.00						WEB	
171300	Bronk, Christian	\$892.00		\$892.00					1042		NG	
171301	Gemmete, Michael	\$703.00		\$703.00					3367		NG	
171302	Azar-Lucia, Sandra	\$846.00		\$846.00					1052		NG	
171355	Winowiecki, James	\$703.00		\$703.00					8202		NG	
171357	Russell, Sarah	\$703.00		\$703.00					152		NG	
171358	Abbey, Tara	\$892.00		\$892.00					1383		NG	
171376	Crillo, John	\$892.00		\$892.00					5283		NG	
Grand Totals		\$45,515.00	\$368.00	\$40,308.00	\$4,839.00	\$0.00	\$0.00	\$0.00				

Refunds - Check Request

Receipt ID	Head Of Household	Refund Total	Registrar	Note
171073	Adzigian, Donald	(\$297.00)	NG	
171312	Allor, Richard	(\$297.00)	NG	
171313	Allor, Richard	(\$595.00)	NG	
171089	Ciupek, Anne Marie	(\$257.00)	NG	
171247	Kirk, Ernest	(\$892.00)	NG	
171075	Makowski, Mary	(\$194.00)	NG	
171248	Matyn, Tim	(\$234.00)	NG	
171257	Meconi, John	(\$595.00)	NG	
171258	Meconi, John	(\$297.00)	NG	
171249	Stieber, Jeffrey	(\$297.00)	NG	
171078	Thoits, Michael	(\$297.00)	NG	
Grand Total		(\$4,252.00)		

Balance Register

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Revenue Account Summary

Revenue Account#	Revenue	Void / CC Refund	Receipt Total	Cash	Check	Cash & Check Total	Credit Card	ACH	Acct Credit	Other
594-000-653.000	\$320.00	\$0.00	\$320.00	\$0.00	\$320.00	\$320.00	\$0.00	\$0.00	\$0.00	\$0.00
594-000-654.000	\$45,195.00	\$0.00	\$45,195.00	\$368.00	\$39,988.00	\$40,356.00	\$4,839.00	\$0.00	\$0.00	\$0.00
Grand Totals	\$45,515.00	\$0.00	\$45,515.00	\$368.00	\$40,308.00	\$40,676.00	\$4,839.00	\$0.00	\$0.00	\$0.00

Refunds - Check Request

Revenue Account#	Refund Total
594-000-654.000	(\$4,252.00)
Grand Total	(\$4,252.00)

7A

MEMO 20 - 29

TO: Bruce Smith, City Administrator
FROM: Frank Schulte, Director of Public Services *FS*
DATE: May 8, 2020
SUBJECT: Recommendation -- Janitorial Services for Municipal Building

Triple F Commercial Cleaning Services has the current contract to provide janitorial services for the municipal building through June 30, 2020. They are fully insured and bonded and their work is satisfactory. The bid specifications from 2011/12 included a provision that the city could extend the contract for additional periods as long as service requirements and the contract price remain the same. Triple F's offer to extend current pricing for the upcoming fiscal year July 1, 2020 through June 30, 2021 is attached. We received nine bids in 2011/12 and all were higher than Triple F, ranging from \$17,340.00 to \$35,000.00 per year. I believe they would be significantly higher now. I do not believe any benefit would accrue to the city by seeking additional bids.

Therefore, I recommend a contract in an amount not to exceed \$13,000.00 be awarded to Triple F Facility Services, Inc., 1250 Souter Dr., Troy, MI 48083 to supply janitorial services for the municipal building from July 1, 2020 through June 30, 2021. This is a budgeted item included in the 2020/2021 budget in account 101-444-818.000 in the amount of \$13,000.00.

Please contact me if you have any questions concerning this matter.

Recommend approval of the above stated and do not believe any benefit will accrue to the City by seeking further competitive bids. Approved for Council consideration.


Bruce Smith, City Administrator

6/2/2020
Date

Fund Certification:

Account numbers and amounts have been verified as presented.


Cathrene Behrens, Treasurer/Comptroller

6/2/20
Date



May 8, 2020

Grosse Pointe Woods

To whom it may concern,

This letter is to inform you there will be no price increase of regular monthly cleaning services currently contracted by Triple F Facilities for The City of Grosse Pointe Woods for the 2020 – 2021 contract year.

Should you have any questions or need any further assistance please contact Triple F Facility Services at 248-397-8079 and we will be happy to assist you.

Thank you and we look forward to our continued partnership.

Tony Jucja

Triple F Services
248-397-8079 P
248-786-3373 F

7B

MEMO 20-26

TO: Bruce Smith, City Administrator
FROM: Frank Schulte, Director of Public Services *FS*
DATE: April 16, 2020
SUBJECT: Recommendation – Trucking Services

Grosso Trucking & Supply Co. has the current contract to provide trucking services for the City through June 30, 2020. Owner Steve Grosso has offered to extend the 2019/2020 trucking pricing for the 2020/2021 fiscal year. The company is fully insured and bonded and has provided very good and reliable trucking services for the city since 2015. Grosso Trucking again requests an annual fee of \$2,500.00/year for leaving his loader in the DPW yard. His drivers load their trucks themselves at no additional cost to the city allowing DPW employees to work on other tasks. Only one other bid for trucking services was received the last time a bid was mailed in 2011 and the prices not only exceeded Grosso Trucking's current prices but also included \$52,000/year for a loader plus \$45.00/hour for labor plus fuel with a 3% fuel surcharge. Grosso Trucking's employees also assist with clean up in the DPW yard. I do not believe any benefit would accrue to the city by seeking additional bids.

I recommend the city enter into a contract with Grosso Trucking & Supply Co., 10015 Marine City Hwy., Fair Haven, MI 48023 to continue to provide trucking and hauling services from July 1, 2020 through June 30, 2021. This is a budgeted item included in the 2020/21 budget in the amount of \$84,000.00 in account 226-528-818.000. Attached is a copy of the proposed contract created by the city attorney and used in prior years that will be effective from July 1, 2020 through June 30, 2021, as well as a current certificate of insurance.

Please contact me if you have any questions concerning this matter.

Recommend approval of the above stated and do not believe any benefit will accrue to the City by seeking further competitive bids. Approved for Council consideration.



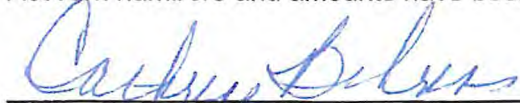
Bruce Smith, City Administrator

6/2/2020

Date

Fund Certification:

Account numbers and amounts have been verified as presented.



Cathrene Behrens, Treasurer/Comptroller

6/2/20

Date

Grosso Trucking & Supply Co.
10035 Marine City Hwy.
Fair Haven, MI 48023
(586) 725-2935 • Fax: (586) 725-4153
Website www.grosso trucks.com

4/05/20

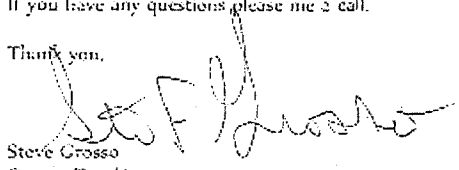
City of Grasse Pointe Woods

Attn: Frank

The prices for 2020 will be the same as 2019.

If you have any questions please me 2 call.

Thank you,


Steve Grosso
Grosso Trucking

MEMO 20-30

7C

TO: Bruce Smith, City Administrator

FROM: Frank Schulte, Director of Public Services *F.S.*

DATE: May 11, 2020

SUBJECT: Recommendation – Tree Removal Contract for 2020/2021

Arbor Pro Tree Service, Inc. has offered to extend the 2019/2020 contract pricing shown below for fiscal year 2020/2021. Their work is satisfactory. I do not believe any benefit will accrue to the City to seek further competitive bids.

COMPANY	12" to 19"	20" to 27"	28" to 35"	36" to 43"	Over 44"	Charge For Emergency Call-Out
Arbor Pro Tree Service, Inc.	\$210.00	\$425.00	\$580.00	\$1,140.00	\$1,410.00	\$65.00 per man hour

I recommend a contract for city tree removal from July 1, 2020 through June 30, 2021, be awarded to Arbor Pro Tree Service, Inc., 425 Barclay, Grosse Pointe Farms, MI 48236. Attached is a copy of an updated contract, approved by city attorney Charles Berschback, as well as a current certificate of insurance. This is a budgeted item included in the 2020/2021 budget in the amount of \$40,000.00 in account 101-465-818.000.

Please contact me if you have any questions concerning this matter.


Recommend approval of the above stated and do not believe any benefit will accrue to the City by seeking further competitive bids. Approved for Council consideration.


Bruce Smith, City Administrator

6/4/20
Date

Fund Certification:

Account numbers and amounts have been verified as presented.


Cathrene Behrens, Treasurer/Comptroller

6/4/20
Date



...for Safe, Healthy
and Beautiful Trees

May 11, 2020

Frank Schulte

City of Grosse Pointe Woods

Dear Frank

This correspondence is to advise yourself, (and any others interested), of our (my) intentions to continue our contract (and hold to current pricing) for as long as a period of time as is agreeable and amicable to the City of Grosse Pointe Woods.

Warm regards,

James G. Bonahoom, Pres.

Arbor Pro Tree Service, Inc.



CITY OF GROSSE POINTE WOODS
MEMORANDUM

8A

Date: May 1, 2020

To: Mayor and City Council

From: Cathrene Behrens, Treasurer/Comptroller

Re: FY 2020 – 21 Industrial Waste Control (IWC) Charges

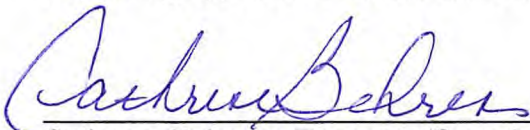
RECEIVED
MAY 13 2020
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Industrial Waste Control charges are assessed to all commercial and industrial end users that send wastewater to the GLWA wastewater treatment plant. The IWC charges are to offset the costs incurred in administering regulatory activities under the Sewer Use Ordinance/Industrial Waste Control Ordinance as required in the National Pollutant Discharge Elimination System (NPDES) Permit Program and the Clean Water Act (CWA). There is a delegation Agreement with each community to collect the industrial waste control charges from the end-users even though most communities are contracting agency customers to the wholesale sewer contract customer.

The billing process for IWC charges involves the following two steps:

1. The City bills all non-residential users IWC charges based upon the user's meter size. GLWA establishes its IWC charges in the sewer service charge development process. Certain facilities are exempted which include: fire-protection, multi-family dwellings, public and private elementary schools which are part of a governmental school district, colleges, universities and professional schools, junior colleges and technical institutes, and local and state governments.
2. The City reports to GLWA the quantity and size of the non-residential meters to GLWA bills each community the IWC charge accordingly.

There is no cost to the City for these charges; this fee is strictly a pass through of charges and is represented this way in the water/sewer operating budget for fiscal year 2020 – 21. I am requesting approval of the attached fee resolution for implementation effective July 1, 2020.


Cathrene Behrens, Treasurer/Comptroller

**THE CITY OF GROSSE POINTE WOODS
CITY COUNCIL RESOLUTION
ADOPTING THE INDUSTRIAL WASTE CONTROL CHARGE
FOR FISCAL YEAR 2020-2021**

A regular meeting of the City Council of the City of Grosse Pointe Woods, County of Wayne, State of Michigan (the "City"), was held on June 15, 2020 at 7:00 p.m., Eastern Standard Time.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____:

WHEREAS, the City Council of the City of Grosse Pointe Woods, pursuant to Section 44-144 of the City of Grosse Pointe Woods City Code, as amended, is authorized to establish and revise water and sewer rates and other fixed charges to ensure sufficiency of revenues in meeting operation, maintenance and replacement costs, as well as debt service, for the water and sewer systems, and

WHEREAS, the City Council of the City of Grosse Pointe Woods has received and evaluated the attached Schedule of Rates from the Great Lakes Water Authority for the commercial Industrial Waste Control Charges attached as Exhibit A, and

WHEREAS, The City Council of the City of Grosse Pointe Woods finds that the operation and maintenance of the water and sewer systems of the City will be better served and maintained by adopting the schedule attached hereto.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Grosse Pointe Woods hereby adopts the Schedule of Rates for the Industrial Waste Control Charges attached hereto, for all commercial users within the service area of the City and that these rates and charges shall take effect July 1, 2020.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

City Clerk

CERTIFICATION

I, Lisa K. Hathaway Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council on June 15, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and will be, or have been, made available as required by said Act.

Lisa K. Hathaway, City Clerk

EXHIBIT A

Meter Size / Inches	Charge	Bi-Monthly Charge
5/8	\$3.45	\$6.90
3/4	\$5.18	\$10.36
1	\$8.63	\$17.26
1-1/2	\$18.98	\$37.96
2	\$27.60	\$55.20
3	\$50.03	\$100.06
4	\$69.00	\$138.00
6	\$103.50	\$207.00
8	\$172.50	\$345.00
10	\$241.50	\$483.00

8B

MEMO 20 - 32

TO: Bruce Smith, City Administrator
FROM: Frank Schulte, Director of Public Services *FS*
DATE: June 2, 2020
SUBJECT: Wayne County Annual Permit Community Resolutions


Each year Wayne County issues the City of Grosse Pointe Woods an Annual Maintenance Permit to Construct, Operate, Use and/or Maintain – To Occupy the Right-of-Way of County Roads. The County also requires an Annual Pavement Restoration Permit and an Annual Permit for Special Events. As in prior years, the Model Community Resolutions and copies of the city's certificate of insurance must accompany the approved permits. The cover letter indicates updates in insurance requirements; however, we confirmed with the Wayne County Division Permit Engineer there are no changes from 2019 to 2020. City Attorney Charles Berschback has reviewed the Annual Permits and has approved them for Council's review.

I recommend the City Council adopt the Model Community Resolutions authorizing execution of the annual maintenance permit, the annual pavement restoration permit, and the annual permit for special events, authorize the Director of Public Services to sign the permits, and authorize the City Clerk to forward said documents to Wayne County.

If you have any questions concerning this matter please contact me.

Attachments

Recommended for Approval as Submitted:



Bruce Smith, City Administrator

6/2/2020

Date

NOTICE

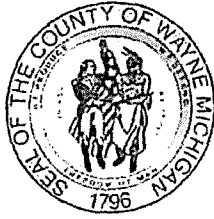
**This notice is to inform you of the changes
That will take place regarding the 2020 Annual
Permits.**

**There will be one Package for all Annual Permits
to include all or Part of Maintenance, Pavement
Restoration and *Special Events.**

**When returning the Permit with signatures, please
return the Certificate of Insurance, if applies, the
Resolutions, if applies (*checks* if applies) all
together and not separate) so as not to delay the
return of your permits.**

***Checks*: Consult with your financial institution
and have checks sent to your company than send
the check, signed permits, in Blue ink and E-Mail
them back , resolutions, certificate of insurance to
Wayne County DPS all at once and not separate as
in the past so as not to delay the return of the
permits.**

***Special Events: All necessary documents must be
Sent 2 weeks prior to the event.**



Warren C. Evans
County Executive

Page 1 of 3

February 26, 2020

City Of Grosse Pointe Woods
Maintenance, Pavement Restoration, Special Events
20025 Mack Plaza Dr
Grosse Pointe Woods, MI 48236-2343

RE: A-20054, A-20109, A-20142
2020 Annual Permit Package
Wayne County Department of Public Services
Engineering Division – Permit Office

Attention: Frank Schulte

Enclosed is your Wayne County Annual Permit package. In an effort to expedite the process Wayne County DPS Engineering Division Permit Office is combining the Annual Maintenance Permit, Annual Pavement Restoration Permit, and Annual Special Events Permit into on single application.

1. **Annual Maintenance Permit:** The annual permit authorizes the permit holder to occupy Wayne County road right-of-way for the purpose of inspection, repair and routine maintenance of the following facilities which are under its jurisdiction:
 - a. Sanitary sewer inspection, repair and routine maintenance;
 - b. Water main inspection, repair, routine maintenance and installation of residential and commercial water service connections (two-inch maximum diameter);
 - c. Other utilities (i.e. natural gas, electric or fiber optic;
 - d. Application of dust palliatives; and
 - e. Repair and replacement of existing sidewalks.
2. **Annual Pavement Restoration Permit:** The annual permit authorizes the permit holder to occupy Wayne County road right-of-way for the purpose of pavement repair and restoration.
3. **Annual Permit for Special Events:** The annual permit grants preliminary authorization to a municipality to perform the following:
 - a. Temporarily close a county road for a reasonable length of time for a parade, marathon, festival or similar activity;
 - b. To use a county road as a detour for traffic around such activity taking place on a non-county road; and/or
 - c. Place a temporary banner within the County right-of-way.



In addition to the Annual Permit, this package also includes the applicable following attachments, which are incorporated by reference into the permit:

- A. Scope of Work and Conditions for Municipal Maintenance Permits, if applicable
- B. Annual Special Events Attachment for Municipalities, if applicable
- C. Banner Attachment for Municipalities, if applicable
- D. General Conditions and Limitations of Permits, if applicable
- E. Indemnity and Insurance Attachment, if applicable
- F. Model Community Resolution, if applicable

As a condition of the municipal annual permit, the County requires that the governing body pass a blanket resolution (sample with suggested language is included as an attachment) of approval which accomplishes the following:

- A. Agrees to fulfill all permit obligations and conditions
- B. To the extent allowed by law, hold harmless and defend Wayne County and its officials and employees against any and all damage claims, suits or judgments of any kind or nature arising as a result of the permitted activity
- C. Designates and authorizes an appropriate official of the requesting municipality to sign the permit on its behalf.

Additionally, the Permit Office requires that each municipality provide a written request on municipal letterhead at least (10) ten business days prior to the commencement of a road closure and/or banner placement. The written request should include all required information as specified in the appropriate attachments, "Annual Special Events for Municipalities" or "Annual Attachment for Banners". Upon approval, the permit office shall issue a permit authorizing the special event activities.

*****For all Annual Permits please review the insurance attachment carefully, since the insurance requirements have been recently updated.**

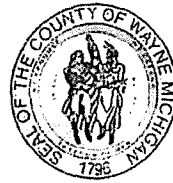
The WCDPS Permit Office has published its manual, *Rules, Specifications and Procedures for Permit Construction*. The manual is also incorporated by reference into this annual permit and is available online at:

http://www.waynecounty.com/dps/construction_permits.htm

Please return the original permit, signed and dated by the person authorized and designated by the resolution, along with a certified copy of the resolution and a copy of your certificate of insurance, consistent with the requirements transmitted in this package.

Type the name of the designated signer below the signature line and submit these documents to:

Wayne County Department of Public Services
Permit Office
Attn: Ms. Randa Saghîr
33809 Michigan Avenue
Wayne, MI 48184



Once received, the Permit Coordinator will validate your permit and return an executed copy to you for your files.

The *Scope of Work and Conditions for Municipal Maintenance Permits* requires that the Permit Holder submit monthly reports of all work performed under this permit. These reports should be faxed to (734) 595-6356.

Once received, an executed copy will be returned to you for your files. If you have any questions regarding this Annual Permit, please contact me at (734) 858-2774

Respectfully Submitted,

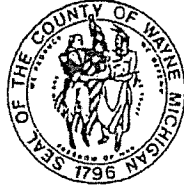
Randa Saghir
Administration Management

C: file

Attachments: Annual Permit
Scope of Work and Conditions for Municipal Maintenance Permits
Annual Special Events Attachment for Municipalities
Banner Attachment for Municipalities
General Conditions and Limitations of Permits
Indemnity and Insurance Attachment
Model Community Resolution

PERMIT OFFICE
33809 MICHIGAN AVE
WAYNE, MI 48184
PHONE (734) 595-6504
FAX (734) 595-6356

72 HOURS BEFORE ANY
CONSTRUCTION. CALL
Various Staff
(734) 595-6504, Ext: 2009
FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No

A-20054

ISSUE DATE

1/1/2020

EXPIRES

12/31/2020

REVIEW No.

WORK ORDER

79636

PROJECT NAME
GROSSE POINTE WOODS - MAINTENANCE

LOCATION
VARIOUS ROADS ()

CITY/TWP
GROSSE POINTE WOODS

PERMIT HOLDER
CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA DR
GROSSE POINTE WOODS, MI 48236-2343

CONTRACTOR

CONTACT
FRANK SCHULTE
(313) 343-2460

CONTACT
<BLANK>

DESCRIPTION OF PERMITTED ACTIVITY (72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

TO OCCUPY THE RIGHT-OF-WAY OF COUNTY ROADS FOR THE BELOW ACTIVITIES:

1. SANITARY SEWER INSPECTION, REPAIR AND ROUTINE MAINTENANCE.
2. WATERMAIN INSPECTION, REPAIR AND ROUTINE MAINTENANCE.
3. DUST PALLATIVE, CALCIUM & SALT APPLICATIONS.
4. SIDEWALK REPAIR AND REPLACEMENT.
5. TO PERFORM STREET SWEEPING OPERATIONS DURING DAYLIGHT HOURS ONLY.

ALL ACTUAL INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIALS AND EMERGENCY WORK, IF REQUIRED, SHALL BE BILLED TO THE PERMIT HOLDER.

REFER TO ATTACHMENTS REFERENCED BELOW FOR ANNUAL PERMIT REQUIREMENTS AND CONDITIONS.
ALL ATTACHMENTS ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT.

PAVEMENT REPAIRS REQUIRE A SEPARATE PERMIT AND ARE NOT TO BE COMPLETED UNDER THE TERMS OF THIS ANNUAL PERMIT.

PERMIT HOLDER AGREES TO SUBMIT MONTHLY REPORTS OF WORK PERFORMED UNDER THIS PERMIT.

FINANCIAL SUMMARY		DEPOSITOR	APPROVED PLANS PREPARED BY
PERMIT FEE	\$0.00		
PLAN REVIEW FEE	\$0.00		
PARK FEE	\$0.00		
OTHER FEE	\$0.00		
BOND	\$0.00		
INSPECTION DEPOSIT	\$0.00		
OTHER BOND	\$0.00		
TOTAL COSTS	\$0.00		
TOTAL CHECK AMOUNT	\$0.00		
CASHIER	DATE	LETTER OF CREDIT DEPOSITOR	PLANS APPROVED BY DATE PLANS APPROVED
	1/1/2020		1/1/2020

REQUIRED ATTACHMENTS
GENERAL CONDITIONS
SCOPE OF WORK AND CONDITIONS FOR MUNICIPAL MAINTENANCE PERMITS
INDEMNITY AND INSURANCE ATTACHMENT
SAMPLE COMMUNITY RESOLUTION
RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT

www.waynecounty.com/dps_engineering_cpoffice.htm

(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

FRANK SCHULTE
PERMIT HOLDER / AUTHORIZED AGENT

DATE

PREPARED BY

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CONTRACTOR / AUTHORIZED AGENT

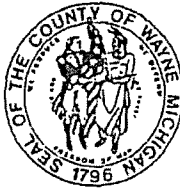
DATE

VALIDATED BY

DATE

PERMIT OFFICE
33809 MICHIGAN AVE
WAYNE, MI 48184,
PHONE (734) 595-6504
FAX (734) 595-6356

72 HOURS BEFORE ANY
CONSTRUCTION, CALL
Various Staff
(734) 595-6504, Ext: 2009
FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No.

A-20109

ISSUE DATE

EXPIRES

1/1/2020

12/31/2020

REVIEW No

WORK ORDER

79349

PROJECT NAME
GROSSE POINTE WOODS - PAVEMENT RESTORATION

LOCATION

VARIOUS

CITY/TWP

GROSSE POINTE WOODS

PERMIT HOLDER

CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA DR
GROSSE POINTE WOODS, MI 48236-2343

CONTRACTOR

CONTACT

FRANK SCHULTE (313) 343-2460

CONTACT

<BLANK>

DESCRIPTION OF PERMITTED ACTIVITY

(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

TO REPLACE AND REPAIR PAVEMENT CUTS DUE TO UTILITY REPAIRS WITHIN THE RIGHT-OF-WAY OF VARIOUS ROADS IN WAYNE COUNTY IN ACCORDANCE WITH THE WAYNE COUNTY RULES, SPECIFICATIONS AND PROCEDURES MANUAL & WAYNE COUNTY STANDARD PLANS FOR PERMIT CONSTRUCTION.

AT LEAST 72 HOURS PRIOR TO CONSTRUCTION, THE PERMIT HOLDER SHALL SUBMIT WRITTEN NOTICE OF CONSTRUCTION, INCLUDING THE LOCATION AND DATE OF THE WORK ALONG WITH CONSTRUCTION PLANS TO THE PERMIT OFFICE FOR APPROVAL.

THE FINAL AREA OF ANY PAVEMENT TO BE REPLACED AND/OR OVERLAID SHALL BE DETERMINED AND MARKED OUT BY THE COUNTY.

FOR EACH PROJECT, ALL ACTUAL PLAN REVIEW AND INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIALS AND EMERGENCY WORK, IF REQUIRED, SHALL BE BILLED TO THE PERMIT HOLDER ON A MONTHLY BASIS.

ANY ROAD CLOSURE SHALL BE IN COMPLIANCE WITH THE MICHIGAN MANUAL OF TRAFFIC CONTROL DEVICES.
[HTTP://MUTCD.FHWA.DOT.GOV](http://mutcd.fhwa.dot.gov)

THE ATTACHMENTS LISTED BELOW ARE INCORPORATED BY REFERENCE AS PART OF THE CONDITIONS OF THIS PERMIT.

FINANCIAL SUMMARY		DEPOSITOR	APPROVED PLANS PREPARED BY
PERMIT FEE	\$0.00		
PLAN REVIEW FEE	\$0.00		
PARK FEE	\$0.00		
OTHER FEE	\$0.00		
BOND	\$0.00		
INSPECTION DEPOSIT	\$0.00		
OTHER BOND	\$0.00		
TOTAL COSTS	\$0.00		
TOTAL CHECK AMOUNT		LETTER OF CREDIT DEPOSITOR	PLANS APPROVED BY DATE PLANS APPROVED
CASHIER	DATE		1/1/2020
	1/1/2020		

REQUIRED ATTACHMENTS
GENERAL CONDITIONS
INDEMNITY AND INSURANCE ATTACHMENT
RULES, SPECIFICATIONS AND PROCEDURES
FOR PERMIT CONSTRUCTION - AVAILABLE
ONLINE AT
www.waynecounty.com/dps_engineering_cpoffice.htm

(PERMIT VALID ONLY IF ACCOMPANIED
BY ABOVE ATTACHMENTS)

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

FRANK SCHULTE
PERMIT HOLDER / AUTHORIZED AGENT

DATE

PREPARED BY

<BLANK>
CONTRACTOR / AUTHORIZED AGENT

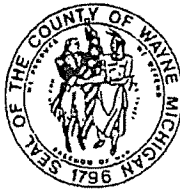
DATE

VALIDATED BY

DATE

PERMIT OFFICE
33809 MICHIGAN AVE
WAYNE, MI 48184,
PHONE (734) 595-6504
FAX (734) 595-6356

72 HOURS BEFORE ANY
CONSTRUCTION. CALL
Various Staff
(734) 595-6504, Ext: 2009
FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No.

A-20142

ISSUE DATE

1/1/2020

EXPIRES

12/31/2020

REVIEW No

WORK ORDER

PROJECT NAME
GROSSE POINTE WOODS - SPECIAL EVENTS

LOCATION
VARIOUS

CITY/TWP
GROSSE POINTE WOODS

PERMIT HOLDER
CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA OR
GROSSE POINTE WOODS, MI 48236-2343

CONTRACTOR

CONTACT

FRANK SCHULTE

(313) 343-2460

CONTACT

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DESCRIPTION OF PERMITTED ACTIVITY (72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

TO ALLOW TEMPORARY CLOSURE OF CERTAIN LOCAL AND COUNTY ROADS FOR A SPECIFIED PERIOD OF TIME IN ACCORDANCE WITH ALL GENERAL AND SPECIAL CONDITIONS OF THIS PERMIT.

REFER TO ATTACHMENT: ANNUAL SPECIAL EVENTS PERMIT FOR MUNICIPALITIES TO CONDUCT PARADES, BLOCK PARTIES, MARATHONS, CELEBRATIONS AND FESTIVALS.

PERMIT TO INSTALL BANNERS WITHIN THE COUNTY ROAD RIGHT-OF-WAY. EACH REQUEST FOR A BANNER SHOULD BE SUBMITTED ONE MONTH PRIOR TO INSTALLMENT FOR APPROVAL.
PLEASE REFER TO ATTACHMENT: ANNUAL PERMIT FOR MUNICIPAL BANNERS

PERMIT HOLDER SHOULD CONTACT/INFORM THE LOCAL POLICE, HOSPITAL, FIRE MARSHAL, SCHOOL AND ANY OTHER LOCAL AGENCIES ARE/MAY BE AFFECTED BY THIS ROAD CLOSURE THREE (3) BUSINESS DAYS PRIOR TO SCHEDULED CLOSURE.

THE PERMIT HOLDER SHOULD CONTACT THE WAYNE COUNTY TRAFFIC OFFICE AT (734) 955-2154 THREE (3) WORKING DAYS PRIOR TO ANY CLOSURE.

THE CONTRACTOR/PERMIT HOLDER WILL SET UP AND MAINTAIN ALL BARRICADE AND SIGNS IN ACCORDANCE WITH THE MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES ([HTTP://MUTCO.FHWA.DOT.GOV](http://mutco.fhwa.dot.gov)) AND WILL BE THE RESPONSIBILITY OF THE PERMIT HOLDER.

ALL ATTACHMENTS ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT.

FINANCIAL SUMMARY		DEPOSITOR	APPROVED PLANS PREPARED BY
PERMIT FEE	\$0.00		
PLAN REVIEW FEE	\$0.00		
PARK FEE	\$0.00		
OTHER FEE	\$0.00		
BOND	\$0.00		
INSPECTION DEPOSIT	\$0.00		
OTHER BOND	\$0.00		
TOTAL COSTS	\$0.00		
TOTAL CHECK AMOUNT	\$0.00		
CASHIER	DATE	LETTER OF CREDIT DEPOSITOR	PLANS APPROVED BY
	1/1/2020		DATE PLANS APPROVED
			1/1/2020
			REQUIRED ATTACHMENTS
			GENERAL CONDITIONS
			ANNUAL ROAD SPECIAL EVENTS FOR MUNICIPALITIES
			ANNUAL BANNER PERMIT ATTACHMENT FOR MUNICIPALITIES
			SAMPLE COMMUNITY RESOLUTION
			RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT
			www.waynecounty.com/dps_engineering_cpoffice.htm

(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

FRANK SCHULTE
PERMIT HOLDER / AUTHORIZED AGENT

DATE

PREPARED BY

<BLANK>
CONTRACTOR / AUTHORIZED AGENT

DATE

VALIDATED BY

DATE



**Wayne County Department of Public Services
Engineering Division – Permit Office
Scope of Work and Conditions Attachment
For Annual Municipal Maintenance Permits**

The Annual Permit authorizes the municipality to occupy Wayne County road rights-of-way for the purpose of inspection, repair and routine maintenance of the facilities listed below that are under its jurisdiction.

Scope of Work - The following work is authorized under the Annual Maintenance Permit:

Sanitary Sewers

1. Inspection, repair and routine maintenance of the facilities under its jurisdiction

Water Main and installation of 2" pipe

1. Inspection, repair and routine maintenance of the facilities under its jurisdiction
2. Water service connection with 2" diameter pipe or less, serving single customer

A separate permit will be required for any operations performed under the following conditions for Water and/or Sanitary related work:

- a. For all water service connections larger than a two inch (2") diameter.
- b. For any water service connection that serves more than one customer.
- c. Whenever work is to be performed in a new subdivision.
- d. For any sanitary sewer service connection.

Dust Palliative Applications

1. Dust palliative treatment shall be with calcium magnesium chloride in accordance with Wayne County specifications.
2. The municipality shall designate each road to be treated with dust palliative and pay the Contractor for all materials and service.
3. Prior to the application of Dust Palliative Materials, the Permit Holder shall provide at least seven (7) days notice to the Wayne County Roads Division (313-955-9920) to allow for preparation and inspection of the roads to be treated.

Sidewalk

1. Existing sidewalks may be repaired or replaced at existing alignment on existing grade.

A separate permit will be required for the construction of a new sidewalk, for the replacement of an existing sidewalk on a new alignment or grade or for the construction of new sidewalk ramps to the County road.

Street Sweeping

1. Street sweeping shall be performed during daylight hours only.
2. All traffic control devices shall conform to the provisions of the current MMUTCD.

Permit Conditions

1. **A separate permit will be required for final pavement repairs when pavement is broken while making either emergency or non-emergency repairs.**
2. Reports indicating all work performed or that no work was performed under the permit shall be provided to the Permit Office at the end of each month.
3. Any work not covered under the annual scope of work and conditions above shall require a separate permit. Refer to the *Wayne County Rules, Specifications and Procedures Construction Permits*.
4. All inspection costs, including overtime, supervision, testing of materials and emergency work, if required, shall be billed to the Permit Holder.



**Wayne County Department of Public Services
Engineering Division – Permit Office**

**Annual Special Events for Municipalities
Road Closure/Detour Guidelines**

An Annual Permit granting permission to temporarily close a County road for a reasonable length of time for a parade, marathon, celebration, festival or similar activity, or to use a County road as a detour for traffic around such activity taking place on a non-County road may be issued by the Permit Office to a governing body of a city, incorporated village or township.

A permit, granting authorization to close County roads and to set detours over County roads may be issued if an annual Special Events Permit was previously executed with an associated blanket resolution. For each event, the Permit Holder shall submit a written request at least ten (10) business days prior to the commencement of a road closure. Each request shall be submitted on municipal letterhead and include the following information:

- a) The nature of the activity for which the permit is requested;
- b) The dates and times it is proposed to close and reopen the County road to traffic;
- c) The roads and/or portions of roads to be closed;
- d) The proposed detour route or routes, including a map if necessary to clearly describe the proposed detour.

The written request shall be sent to the following offices:

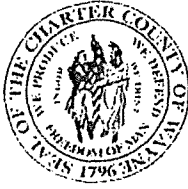
Wayne County Permit Office
33809 Michigan Ave
Wayne MI 48184

Wayne County Division of Roads
Traffic Operations Office
29900 Goddard Road
Romulus MI 48242

Upon approval of the request, a permit will be issue authorizing the special event activities.

Permit Conditions:

1. All roads temporarily closed under the permit shall be County local roads, as certified under Act 51, P.A. 1951, with residential frontage exclusive of section line (mile roads), quarter section line (collector roads) and border line roads.
2. Road closures authorized under the permit shall not be for the purpose of allowing private commercial activities such as advertising or the sale of goods, wares or produce.
3. The Permit Holder, at no expense to the County, shall provide any necessary police supervision.
4. Road closures authorized under the permit shall not have the effect of depriving property which is not adjacent to the section of road being closed from continuous uninterrupted access to the main public road system.
5. The closure or partial closure of the road and any detour route selected shall allow alternative routes for the reasonably safe and convenient movement of traffic.
6. Road closures authorized by the permit shall not exceed the approved duration, generally between 24 and 72 hours.
7. The Permit Holder shall, at no expense to the County, install, maintain and remove all traffic control devices required for the temporary road closure and detour routes.
8. All traffic control devices installed in conjunction with the road closure or partial closure and any detour route shall conform to the provisions of the current MMUTCD.
9. The Permit Holder shall, at its sole expense, immediately following conclusion of the permitted activity clean up and remove any litter, debris, refuse, etc., placed or left in the right-of-way as a result of the permitted activity. In the event that the Permit Holder fails to clean up as required, causing Wayne County to do the cleanup work, the Permit Holder shall reimburse Wayne County any costs incurred to restore the right-of-way.
10. The Permit Holder acknowledges that the County may, at its sole discretion, deny any road closure proposed under the permit.



**Wayne County Department of Public Services
Engineering Division – Permit Office
Banner Attachment for Municipalities
Guidelines**

Pursuant to MCL §247.323, a permit for installation of any banner to be placed within or over County road right-of-way may be issued to a governing body of a city, incorporated village or township. Commercial signs shall not be permitted within the right-of-way of any road under the jurisdiction of the Wayne County.

A permit, authorizing the placement of banners within the County right-of-way may be issued if an annual Special Events Permit was previously executed with an associated blanket resolution. For each event, the Permit Holder shall submit a written request at least ten (10) business days prior to the placement of banner(s). Each request shall be submitted on municipal letterhead and include the following information:

- a) The activity in connection with which the banner is to be placed;
- b) The location of the proposed installation, including distance to overhead traffic control devices;
- c) A description of the banner, including any legend or symbol thereon;
- d) The height of any overhead banner from the road surface to its lowest point;
- e) The dates the banner will be erected and removed. This period shall not exceed a time specified by the Permit Office. An acceptable period of time for banners to be in place is a total of three (3) weeks, except for Holiday decorations which may be in place for eight (8) weeks;
- f) Such other information as the Permit Office may deem necessary.

Upon approval of the request, a permit will be issued authorizing the special event activities.

Design & Placement Requirements

- a) Any banner shall be designed, installed and located so as to avoid danger to those using the road or undue interference with the free movement of traffic or maintenance operations.
- b) Any banner shall be securely fastened so as to have a minimum bottom height of 18 feet above the surface of the traveled way, shall be placed no closer than 100 feet in advance of flashing beacons or traffic control signals and shall be placed so as to not obstruct a clear view of traffic lights, signals or other traffic control devices.
- c) Banners shall not be attached to trees.
- d) No banner shall have displayed thereon any legend or symbol which may in any way be construed to advertise or otherwise promote the sale of or publicize any merchandise or commodity, or which may be construed to be political in nature.
- e) No banner shall have displayed thereon any device that is or purports to be an imitation of, resembles or may be mistaken for a traffic control device or which attempts to direct the movement of traffic.
- f) No banner shall be above ground figures, signs or other structures, objects or devices whether lit or unlit.
- g) Decorations shall not include flashing lights, reflective materials or other devices that may distract motorists.

Permit Conditions

- a) Any authorization may be revoked by the Permit Office if the banner placement becomes dangerous to those using the road or unduly interferes with the free movement of traffic or maintenance operations.
- b) The city, village or township making application shall faithfully fulfill all permit requirements.

An addendum authorization may be revoked by the Permit Office upon failure to comply with any permit conditions.



Wayne County Department of Public Services Engineering Division – Permit Office

Conditions & Limitations of Permits

Plan Approval and Specifications: All work performed under the permit shall be done in accordance with the approved plans, specifications, maps, statements and special conditions filed with the County and shall comply with Wayne County Specifications, as defined in the current *Wayne County Rules, Specifications and Procedures for Permit Construction*, included as an attachment to this permit, the *Wayne County Standard Plans for Permit Construction*, and the *MDOT Standard Specifications For Construction*, as modified by WCDPS Special Provisions, and other WCDPS specifications. Any situation or problem which occurs as a result of the construction, operation, use and/or maintenance of the facility in the right-of-way and is not covered by the approved plans nor by the County's current Standards and Specifications shall be resolved by the Permit Holder as directed and approved by the Permit Office. Any significant change to the plans must be approved by the Permit Office and is authorized only when an approved addendum is obtained from the Permit Office.

Fees: The Permit Holder shall be responsible for all fees and costs incurred by the County in connection with the permit and shall deposit payment for fees and costs as determined by the County at the time the permit is issued.

Bond: The Permit Holder shall furnish a bond in cash or Certified check in an amount acceptable to the County to guarantee performance under the conditions of the permit. The County may use all or any portion of the bond which shall be necessary to cover any expense, including inspection costs or damage incurred by the County through the granting of the permit. Should the bond be insufficient to cover the expenses and damages incurred by the County, the Permit Holder shall pay such deficiency upon billing by the County. If the bond amount exceeds the expenses and damages incurred by the County, the excess portion will be returned to the Depositor. The excess performance bond provided for herein, when it cannot be returned, shall be deposited into the County Road Fund and become a part thereof, unless claimed by the Depositor within one year of the date of satisfactory completion of the construction authorized by the permit.

Insurance: The Permit Holder shall furnish proof of liability and property damage insurance in the form and amounts acceptable to the County with Wayne County named as an insured party. The Permit Holder shall maintain this insurance until the permit is released, revoked or cancelled by the County.

Indemnification / Hold Harmless: Sub-Section 1 herein applies to all Permit Holders except Municipalities, Sub-Section 2 herein applies to Municipalities only.

1 To the extent allowed by law, the Permit Holder shall indemnify, hold harmless and defend Wayne County, its Department of Public Services, its officials and employees against any and all claims, suits and judgments to which the County, the Department, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the County, whether due to negligence of the Permit Holder or to the joint negligence of the Permit Holder and the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of the work product that is the subject of the permit. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County.

2 To the extent allowed by law, the Municipality as Permit Holder shall hold harmless and defend Wayne County, its Department of Public Services, its officials and employees, for the Municipality's own negligence, injuries, acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, on account of injury to persons or damage to property, including property of the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of work product that is the subject of the permit. Sub-section 1 above applies to contractors, subcontractors, consultants, or agents of the Municipality. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or the Municipality's, as provided by statute or modified by court decisions.

Permit on Site: The Permit Holder shall keep available a copy of the permit and any associated approved plans on site during permitted activities.

Notification for Start and Completion of Work: The permit shall not become operative until it has been fully executed by the County. The Permit Holder shall notify the County before starting construction and shall notify the County when work is completed. The Permit Holder or their representative shall have copies of the executed permit and approved plans in their possession on the job site at all times.

1 The Permit Holder shall provide at least three (3) days advanced notice, excluding Saturdays, Sundays and holidays, to the Permit Office prior to the commencement of any permitted activities by submitting a START OF WORK NOTIFICATION form by mail, fax or e-mail. In certain instances, additional notice may be required by the Permit Office. In the event that construction work ceases for a period of time, then the Permit Holder shall notify the Wayne County Inspector at least 24 hours prior to resuming work.

2 The Permit Holder shall comply with all requirements of the Miss Dig Statute, MCL §460.701 et seq., as amended. The Permit Holder shall call "MISS DIG", at (800) 482-7161, at least 72 hours, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.

3 The Permit Holder shall call Wayne County Department of Public Services' Traffic Operations Office at (734) 955-2154, at least 72 hours prior, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work in the vicinity of any traffic signal equipment owned, operated or maintained by Wayne County.

Safety: The Permit Holder agrees that all work under the permit shall be performed in a safe manner and to keep the area affected by the permit in a safe condition until the work is completed and accepted by the County. The Permit Holder shall furnish, install and maintain all necessary traffic controls and protection which are in accordance with the current Manual on Uniform Traffic Control Devices (MUTCD). The Permit Holder shall conduct all activities and maintain all facilities as set forth in the permit in a manner so as not to damage, impair, interfere with, or obstruct a public road or create a foreseeable risk of harm to the traveling public. The Permit Holder shall comply with all applicable OSHA and MIOSHA requirements.

Underground Utilities: The Permit Holder shall contact all utility owners regarding their facilities prior to starting work and shall comply with all applicable provisions of Act 53, Public Acts of 1974, as amended. Wayne County makes no warranty either expressed or implied as to the condition or suitability of subsurface conditions or any existing facility which may be encountered during an excavation. The presence or absence of utilities is based on the best information available and the County is not responsible for the accuracy of this information. The Permit Holder assumes all responsibility for the interruption and damage to underground utilities. The Permit Holder is responsible for proper disposal, in accordance with current regulations, of any material excavated from within the right-of-way. Such materials include, without limitation, soils or groundwater contaminated by petroleum products or other pollutants associated with sites identified by the MDEQ or reported on appropriate release forms for underground storage tanks.

Assignability: The permit is neither transferable nor assignable without the written consent of the County.

Limitation of Permit: The Applicant and the Permit Holder shall be responsible for obtaining and shall secure any permits or permission necessary or required by law from State, federal or other local governmental agencies and jurisdictions, corporations or individuals. These include, without limitation, those pertaining to drains, inland lakes and streams, wetlands, woodlands, flood plains, filling, noise regulation and hours of operation. Issuance of a Wayne County permit does not authorize activities otherwise regulated by State, federal or local agencies.

Access of Other Vehicles: The Permit Holder shall, at all times possible, maintain a minimum of one acceptable access to all abutting occupied properties, driveways and side streets unless otherwise specified on the approved plans. The Permit Holder shall notify all owners or occupants of properties whose access may be temporarily disrupted during the permitted work. The local police, fire or emergency service agencies shall define acceptable access. The Permit Holder shall provide signing and other improvements necessary to ensure adequate access until the roadway, driveway or side street is restored. The Permit Holder shall conduct all operations so as to minimize inconvenience to abutting property owners. Wayne County reserves the right to reasonably restrict the progress of work by the Permit Holder based on the rate of roadway and right-of-way restoration, including permanent or temporary pavement. Wayne County may require that work be suspended until satisfactory backfilling of open trenches or excavations has been completed and driveways, side streets and drainage restored.

Restoration: The Permit Holder agrees to restore the County road and road right-of-way, County drain easement or County park property to a condition equal to or better than its condition before work under the permit began. If the Permit Holder fails to satisfactorily restore the permitted work area, Wayne County may take all practical actions necessary to provide reasonably safe and convenient public travel, preservation of the roadway and drainage, prevention of soil erosion and sedimentation, and elimination of nuisance to abutting property owners caused by the permitted activity. Security in the form of cash, a certified check or surety bond shall be required to secure the cost of restoring the disturbed portion of the right-of-way to an acceptable safe condition. The amount of the security shall be determined by the Permit Office. In the event that a suspension of work will be protracted or that the work will not be completed by the Permit Holder, the Permit Holder shall restore the right-of-way to a condition similar to the condition that existed prior to issuance of the permit.

Acceptance: Acceptance by the County of work performed does not relieve the Permit Holder of full responsibility for work performed or the presence of the permitted facility. The Permit Holder acknowledges that the County has no liability for the presence of the Permit Holder's facility located within the County road right-of-way, County drain easement or County park property.

Permit Expiration and Extension of Time: All work authorized by the permit shall be completed to the satisfaction of the Permit Office on or before the expiration date specified in the permit. Any request for an extension of time for completion shall be on a completed County form and shall demonstrate good cause for granting the request. Additional requirements may be imposed as a condition of an extension of time due to seasonal limitations or other considerations. These additional requirements may include, without limitation, changes in materials or construction methods, reestablishment of fees, bonds, deposits and insurance requirements.

Responsibility: The design, construction, operation and maintenance of all work covered by the permit shall be at the Permit Holder's expense with the exception that the Permit Holder will not be responsible for maintaining road widening or similar facilities which become part of the County roadway.

Revocation: The permit may be suspended or revoked at the will of the County. Upon order of the County, the Permit Holder shall surrender the permit, cease operations and remove, alter or relocate, at their expense, the facilities for which the permit was granted. The Permit Holder expressly waives any right to claim damages for compensation resulting from the revocation of the permit.

Violation: The County may declare the permit null and void if the Permit Holder violates the terms of the permit. The County may require immediate removal of the Permit Holder's facilities and restoration of the County property, or the County may remove the facilities and restore the County property at the Permit Holder's expense. The Permit Holder agrees that in the event of a violation of the terms of the permit or in the event the work authorized by the permit is not satisfactorily completed by the permit expiration date, the County may use all or any portion of the performance bond to restore the County road right-of-way, drain easement, wastewater facility or park property as necessary for reasonably safe and efficient operations and maintenance, or to establish extraordinary maintenance procedures as required to assure reasonably safe and efficient operation of the County facility.

Inspection and Testing of Materials: Wayne County reserves the right of inspection and the testing of materials by its authorized representatives of all permitted activities and/or activities within the road right-of-way, County owned property or within a County drain easement. All items identified by the final inspection shall be resolved prior to release of the permit. All materials and methods utilized during the course of the authorized permit work shall meet the requirements of the current MDOT Standard Specifications for Construction as modified by Wayne County Special Provisions, Standard Plans for Permit Construction and this manual. The Permit Holder shall reimburse Wayne County for all required inspections and testing of materials.

Design: The Permit Holder is fully responsible for the design of the permitted facility, such that the design shall be consistent with all applicable County standards, specifications, guidelines, requirements and with good engineering practice. Any errors in the plans that become evident after the issuance of a permit, and which change the scope of permitted work, are subject to review and may be grounds for revocation of the permit. The Permit Office will not relieve the Permit Holder of the responsibility of correcting errors, deficiencies, or omissions due to oversight or unforeseen contingencies such as faulty drainage, poor subsurface conditions or the failure of the Permit Holder's engineer to show all the related or pertinent conditions inside or outside the plan area.

Drainage: Drainage shall not be altered to flow into the road right-of-way or road drainage system unless approved by Wayne County.

Permit Holder Compliance: The Permit Holder shall abide by the conditions and limitations contained on the permit and all other conditions listed within the WCDPS Rules, Specifications and Procedures for Construction Permits. The application of any work undertaken under the permit shall constitute the Permit Holder's agreement to the Provision.



**Wayne County Department of Public Services
Engineering Division – Permit Office
Indemnity and Insurance Attachment**

To the extent allowed by law, the Permit Holder shall defend and hold harmless Wayne County, the Department of Public Services, its officials and employees against any and all claims, suits and judgments to which Wayne County, the Departments, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including County property. The Permit Holder shall provide this indemnity for any incident arising out of any and all activities performed under the permit or in connection with work not authorized by the permit, or resulting from the failure to comply with the terms of the permit, or arising out of the continued existence of the work product that is subject to the permit.

Certificates of insurance shall be required for all construction permits, excluding residential driveway permits. Each certificate of insurance and any associated correspondence shall reference the plan review number of the project. General liability and automotive liability insurance coverage shall be in amounts detailed below:

The general liability insurance coverage shall be in amounts not less than \$1,000,000 each occurrence and \$2,000,000 general aggregate. Proof of automobile liability shall be in amounts not less than \$1,000,000 combined single limit for each accident, bodily injury per accident, and property damage per accident, and in an amount not less than \$1,000,000 for bodily injury each person, each occurrence and property damage liability \$1,000,000 each occurrence.

The certificate of insurance must be provided by a person, the corporation, or by authorized representatives who signed personally either the application or permit. Insurance shall remain in force until the permit is released by Wayne County.

The Wayne County Department of Public Services shall be a Certificate Holder on the policy of insurance. Wayne County, drainage district, and its officers, agents and employees shall be named as additional insured parties. It is also required that the annual permit numbers are included on each certificate of insurance.

The insurance shall cover a period not less than the term of the permit and shall provide that it cannot be cancelled or reduced without thirty (30) days advance written notice to Wayne County, by certified mail, first-class, return receipt requested. The thirty (30) days shall begin on the date when the County received the notice, as evidenced by the return receipt.

Such insurance shall provide by endorsement therein for the thirty (30) day notice by the insurer to the Permit Office prior to termination, cancellation or material alteration of the policy.

Licensee agrees to make application for renewal thereof at least sixty (60) days before the expiration date of the policy then in force and to file a certified copy of such renewed policy with the Permit Office.

The policy shall also provide by endorsement for the removal of the contractual exclusion.

Should insurance coverage be cancelled or reduced below acceptable limits, or allowed to expire, the authorization to continue work under the permit shall be suspended or revoked and shall not resume until new insurance is in force and accepted by Wayne County. Wayne County may, in such cases, take appropriate action to restore or protect the road and appurtenances. All costs incurred by this action shall be deducted from any remaining inspection deposit, bond and/or Letter of Credit and, if necessary, the Permit Holder may be billed to defray actual expenses.

**MODEL COMMUNITY RESOLUTION
AUTHORIZING EXECUTION OF
WAYNE COUNTY PERMITS**

Resolution No. _____

At a Regular Meeting of the _____ (Name of
Community Governing Board) on _____ (date), the following
resolution was offered:

WHEREAS, the _____ (hereinafter the "Community")
periodically applies to the County of Wayne Department of Public Services, Engineering
Division Permit Office (hereinafter the "County") for permits to conduct emergency
repairs, annual maintenance work, and for other purposes on local and County roads
located entirely within the boundaries of the Community, as needed from time to time to
maintain the roads in a condition reasonably safe and convenient for public travel;

WHEREAS, pursuant to Act 51 of 1951, being MCL 247.651 *et seq.*, the County permits
and regulates such activities noted above and related temporary road closures;

NOW THEREFORE, BE IT RESOLVED, in consideration of the County granting such
permit (hereinafter the "Permit"), the Community agrees and resolves that:

Any work performed for the Community by a contractor or subcontractor will be solely as
a contractor for the Community and not as a contractor or agent of the County. Any
claims by any contractor or subcontractor will be the sole responsibility of the
Community. The County shall not be subject to any obligations or liabilities by vendors
and contractors of the Community, or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or
indirectly out of its obligations, responsibilities, and duties under the Permit which results
in claims being asserted against or judgment being imposed against the County, and all
officers, agents and employees thereof pursuant to a maintenance contract. In the event
that same occurs, for the purposes of the Permit, it will be considered a breach of the
Permit thereby giving the County a right to seek and obtain any necessary relief or
remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires
insurance on its own or its contractor's behalf, it shall also require that such policy
include as named insured the County of Wayne and all officers, agents and employees
thereof.

The incorporation by the County of this Resolution as part of a permit does not prevent
the County from requiring additional performance security or insurance before issuance
of a Permit.

This Resolution stipulates that the requesting Community shall, at no expense to Wayne
County, provide necessary police supervision, establish detours and post all necessary

signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

This Resolution stipulates that the requesting Community shall assume full responsibility for the cost of repairing damage done to the County road during the period of road closure or partial closure.

This Resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community's authorized representative.

BE IT FURTHER RESOLVED, that the following individual(s) is/are authorized in their official capacity as the Community's authorized representative to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for necessary permits from time to time to work within County road right-of-way or local roads on behalf of the Community.

Name	Title
_____	_____
_____	_____

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution adopted by the [Board of Trustees/City Council] of the _____
(name of Community), County of Wayne, Michigan, on _____.

CITY OF GROSSE POINTE WOODS



CERTIFIED RESOLUTION

FY 2019-2020 Budget Amendment

At a regular meeting of the City Council of the City of Grosse Pointe Woods, Wayne County, Michigan, held electronically on the 15^h day of June, 2020 at 7:00 p.m.

Motion by Council Member _____, seconded by Council Member _____, to approve the following resolution:

WHEREAS, the City adopted the General Appropriations Act for Fiscal Year 2019-2020 on May 20, 2019, which approved a general appropriations act for the 2019 fiscal year; and

WHEREAS, pursuant to Public Act 2 of 1968, as amended, through Public Act 493 of 2000 (MCL 141.421, et seq.) the legislative body must amend the budget as soon as a deviation is apparent; and

WHEREAS, amendments to the approved budget (General Appropriations Act) must not cause estimated total expenditures to exceed total estimated revenues, including all available surplus;

WHEREAS, the City Council has determined that additional appropriations are required due to unanticipated revenues and expenditures;

NOW, THEREFORE, the City Council of the City of Grosse Pointe Woods, Wayne County, Michigan resolves as follows:

1. The General Appropriations Act for the 2020 fiscal year is hereby amended in the manner set forth in the attached Exhibit A, which is incorporated by reference.

	2019-2020 Adopted/Amended Budget	2019-2020 Year-End Budget Estimate	Surplus/Deficit
Revenues – Surplus	\$13,688,998	\$14,408,793	\$719,795
Expenditures by Department			
City Council	\$63,710	\$40,526	\$23,184
Commissions	\$21,417	\$9,962	\$11,455
Municipal Court	\$433,652	\$345,114	\$88,538
Administration	\$261,072	\$257,395	\$3,677
Building Inspections	\$561,206	\$479,450	\$81,756
City Attorney	\$243,250	\$166,691	\$76,559
City Clerk/Elections	\$404,129	\$386,207	\$17,922
City Comptroller	\$420,735	\$374,682	\$46,053
City Assessor	\$139,539	\$95,468	\$44,071
Admin-Fringe	\$303,000	\$225,369	\$77,631
Transfers & Overhead	\$430,213	\$407,229	\$22,984
Public Safety	\$6,236,428	\$5,671,799	\$564,629
Public Works	\$3,950,740	\$3,901,842	\$48,898

Community Center	\$332,768	\$236,127	\$96,641
Parks & Recreation	\$1,780,242	\$1,296,195	\$484,047
Mgt. Info Systems	\$529,159	\$346,578	\$182,581
Anticipated Expenditures	\$16,111,259	\$14,240,634	\$1,870,625
Anticipated 2019-2020 Budget Surplus			\$2,590,420

Motion carried by the following vote:

Yes:

No:

Absent:

CERTIFICATION

I, Lisa Kay Hathaway, City Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council on June 15, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be, or have been, made available as required by said Act.

Lisa Kay Hathaway
City Clerk
June 15, 2020

CITY OF GROSSE POINTE WOODS
FISCAL YEAR 2019 - 2020 BUDGET AMENDMENTS
FINAL YEAR-END

		2019-20	2019-20
GL NUMBER	DESCRIPTION	AMENDED BUDGET	FINAL AMENDED BUDGET

REVENUES

101-000-402.000	OPERATING LEVY	9,716,296	9,702,881
101-000-402.001	MTT PROPERTY TAX REFUND	-	(7,362)
101-000-402.002	PPT LOSS DISTRIBUTION	63,564	-
101-000-402.050	PILOT	28,000	38,141
101-000-402.100	DELQ TAXES	20,000	8,000
101-000-409.000	ACT 359 - PR	49,920	48,833
101-000-445.000	INTEREST & PENALTY	65,000	75,046
101-000-446.000	SUMMER ADMIN FEE	220,000	256,184
101-000-447.000	WINTER ADMIN FEE	150,000	180,328
101-000-475.000	CABLE FRANCHISE FEE	310,000	335,000
101-000-476.000	BUILDERS LIC/PERM	165,000	145,000
101-000-477.000	PLUMBERS LIC/PERM	20,000	28,500
101-000-478.000	ELECTRICAL LIC/PERM	35,000	53,000
101-000-479.000	PROPERTY MAINTENANCE PERMIT	60,000	61,000
101-000-479.100	PROPERTY MAINTENANCE FEE	3,000	42,000
101-000-480.000	FORECLOSURE ORDINANCE FEES	1,000	1,200
101-000-481.000	TREE TRIM LICENSES	250	110
101-000-482.000	MECHANICAL PERMIT	37,000	41,000
101-000-485.000	ANIMAL LICENSES	2,500	4,500
101-000-486.000	BICYCLE LICENSES	20	27
101-000-500.100	MISC PERMIT REVENUE	2,500	100
101-000-573.000	SOM-LOCAL COMMUNITY STABILIZATION AUTH	66,818	45,677
101-000-575.000	STATE SHARE REV-CONS	1,443,843	1,599,119
101-000-576.000	STATE SHARE REV-EVIP	209,312	248,115
101-000-579.000	STATE LIQUOR LIC	7,500	9,051
101-000-629.000	GPS DISPATCH SERVICES	82,508	17,500
101-000-652.000	COMMUNITY CENTER REVENUE	31,200	3,000
101-000-654.000	SMART GRANTS	20,000	20,000
101-000-655.000	ACTIVITY FEES	150	290
101-000-655.100	ACTIVITY FEES - P&R	13,650	13,922
101-000-655.105	ACTIVITY FEES - MINI GOLF	12,432	5,094
101-000-655.110	ACTIVITY FEES - GPW SENIORS	4,200	6,885
101-000-655.120	ACTIVITY FEES - COMM CENTER	-	243
101-000-655.200	SWIM LESSONS	33,000	21,012
101-000-655.210	TEAMS - SWIM	20,750	5,851
101-000-655.211	LFSA SPONSORS	2,000	-
101-000-655.220	ARC - MISC	8,000	2,000
101-000-655.240	CHILD CLASSES	1,000	510

		2019-20	2019-20
GL NUMBER	DESCRIPTION	AMENDED BUDGET	FINAL AMENDED BUDGET
101-000-655.270	TENNIS	11,400	3,800
101-000-655.310	CC PROGRAM - ADULT	26,000	11,459
101-000-655.320	CC PROGRAMS - CHILD	5,500	(314)
101-000-655.340	CC PROGRAMS - SENIOR	6,396	327
101-000-655.350	CC PROGRAMS - TRIPS	10,000	5,073
101-000-655.400	ACTIVITY FEES - GAZEBO RENTAL	1,250	450
101-000-655.410	ACTIVITY FEES- PAVILION RENTAL	6,250	1,650
101-000-655.420	ACTIVITY FEES - TENT RENTAL	1,400	200
101-000-656.000	LFP VENDING SALES	1,000	200
101-000-657.000	LAKE FRONT PARK MERCHANDISE	650	323
101-000-660.000	COURT FINES & COSTS	295,000	167,000
101-000-660.100	REIMBURSE COURT APPTD ATTY FEES	7,500	9,000
101-000-661.000	PROBATION FEES	20,000	18,000
101-000-662.000	VIOLATIONS	60,000	40,000
101-000-663.000	O.U.I.L. REIMBURSEMT	25,000	23,500
101-000-665.000	INTEREST INCOME	60,000	162,000
101-000-694.000	OTHER INCOME	35,000	55,000
101-000-694.010	REIMBURSE PENSION ADMIN FEE	10,000	10,000
101-000-694.030	INSURANCE PROCEEDS	-	625,528
101-000-694.040	CODE VIOLATIONS -BLDG DEPT	3,000	1,250
101-000-694.050	REIMB PARKING LOT SERVICES	6,000	14,077
101-000-694.100	OVER/UNDER	10	3,500
101-000-694.200	SALE OF ASSETS	1,000	-
101-000-694.400	MISC PUBLIC SAFETY RECEIPTS	20,000	41,000
101-000-694.420	VEHICLE SALVAGE TITLE FEES	500	-
101-000-694.430	POLICE IMPOUND FEES	5,000	5,000
101-000-694.450	CITY CLERK MISC. RECEIPTS	3,000	4,750
101-000-694.460	ASSESSING MISC RECEIPTS	100	-
101-000-694.500	REIMBURSEMENT - COBRA	1,000	1,376
101-000-694.550	RETIREE DRUG SUBSIDY	45,000	77,123
101-000-694.900	CONSESSION STAND REVENUE	2,900	2,000
101-000-699.000	TRF F/PRIOR YR RES	-	-
101-000-699.100	OTHER INCOME - ADMIN	-	35
101-000-699.226	TRANSFER FROM SOLID WASTE	50,000	50,000
101-000-699.585	TRANSFER F/PARKING	33,729	33,729
101-000-699.592	TRF WATER/SEWER	25,000	25,000
101-000-699.594	TRF F/BOAT DOCKS	5,000	5,000
Total Dept 000		13,688,998	14,408,793

EXPENDITURES

Dept 101 - CITY COUNCIL

101-101-702.000	SALARIES & WAGES	28,500	27,406
101-101-715.000	SOCIAL SECURITY	2,180	2,097

		2019-20	2019-20
GL NUMBER	DESCRIPTION	AMENDED BUDGET	FINAL AMENDED BUDGET
101-101-757.000	OPERATING SUPPLIES	500	-
101-101-880.000	COMMUNITY RELATIONS	3,050	1,586
101-101-881.000	EMPLOYEE RELATIONS	13,000	39
101-101-957.000	SPECIAL PROJECTS	5,000	(1,000)
101-101-958.000	MEMBERSHIP & DUES	11,480	10,398
Total Dept 101 - CITY COUNCIL		63,710	40,526

Dept 105 - COMMISSIONS

101-105-880.100	BEAUTIFICATION COMM	3,300	237
101-105-880.200	CIT RECREATION COMM	8,000	5,897
101-105-880.300	HISTORICAL COMM	1,732	78
101-105-880.500	PLANNING COMM	3,000	753
101-105-880.600	SENIOR CIT COMM	3,500	1,955
101-105-880.700	TREE ADV. COMM	1,885	1,042
Total Dept 105 - COMMISSIONS		21,417	9,962

Dept 136 - MUNICIPAL COURT

101-136-702.000	SALARIES & WAGES	153,100	143,875
101-136-705.000	PSO COURT OVERTIME	15,000	6,500
101-136-710.000	OVERTIME	1,000	-
101-136-710.999	SICK/VAC PAY	9,315	14,884
101-136-715.000	SOCIAL SECURITY	13,649	13,645
101-136-717.000	RETIREE HEALTH CARE & LIFE INS	3,100	2,550
101-136-718.000	H.S.A.	3,400	3,400
101-136-719.000	HOSP/DENTAL/OPTICAL	19,853	20,756
101-136-720.000	LIFE & LTD INSURANCE	650	607
101-136-721.000	WORKERS COMP	2,700	2,753
101-136-722.000	RETIREMENT	25,996	25,846
101-136-722.100	MEDICARE REIMBURSEMENT	1,800	1,446
101-136-723.000	SUPPLEMENTAL ANNUITY	13,689	13,689
101-136-725.000	CLOTHING/UNIFORM ALLOWANCE	100	-
101-136-757.000	OPERATING SUPPLIES	28,500	19,353
101-136-801.400	COURT APPOINTED ATTORNEY	2,500	475
101-136-806.000	JUSTICE TRAINING FEES	72,000	39,762
101-136-807.000	WITNESS FEES	500	-
101-136-808.000	JAIL FEES	20,500	6,098
101-136-818.000	CONTRACTUAL	34,150	21,050
101-136-850.000	EQUIPMENT MAINT & REPAIR	4,000	3,865
101-136-958.000	MEMBERSHIP & DUES	2,350	950
101-136-958.001	TRAINING & SEMINARS	4,300	2,109
101-136-960.000	EDUCATION-TRAINING	1,500	1,500
Total Dept 136 - MUNICIPAL COURT		433,652	345,114

Dept 172 - ADMINISTRATION

		2019-20	2019-20
GL NUMBER	DESCRIPTION	AMENDED BUDGET	FINAL AMENDED BUDGET
101-172-702.000	SALARIES & WAGES	174,385	176,548
101-172-710.999	SICK/VAC PAY	2,000	-
101-172-715.000	SOCIAL SECURITY	13,766	13,506
101-172-717.000	RETIREE HEALTH CARE & LIFE INS	1,800	1,800
101-172-718.000	H.S.A.	2,000	2,000
101-172-719.000	HOSP/DENTAL/OPTICAL	15,235	16,953
101-172-720.000	LIFE & LTD INSURANCE	650	1,700
101-172-721.000	WORKERS COMP	1,200	1,224
101-172-722.000	RETIREMENT	24,680	24,591
101-172-722.100	MEDICARE REIMBURSEMENT	2,000	2,240
101-172-723.000	SUPPLEMENTAL ANNUITY	8,064	8,064
101-172-757.000	OPERATING SUPPLIES	2,760	750
101-172-818.000	CONTRACTUAL SERVICES	3,282	3,207
101-172-850.000	EQUIPMENT MAINT & REPAIR	200	-
101-172-958.000	MEMBERSHIP & DUES	2,850	1,477
101-172-958.001	TRAINING & SEMINARS	4,700	2,048
101-172-960.000	EDUCATION-TRAINING	1,500	1,287
Total Dept 172 - ADMINISTRATION		261,072	257,395

Dept 180 - BUILDING INSPECTIONS

101-180-702.000	SALARIES & WAGES	309,362	257,875
101-180-710.000	OVERTIME-BLDG DEPT	1,000	253
101-180-710.999	SICK/VAC PAY	14,000	15,000
101-180-715.000	SOCIAL SECURITY	25,183	20,894
101-180-717.000	RETIREE HEALTH CARE & LIFE INS	3,600	3,450
101-180-718.000	H.S.A.	5,700	3,700
101-180-719.000	HOSP/DENTAL/OPTICAL	39,705	39,623
101-180-720.000	LIFE & LTD INSURANCE	1,300	1,625
101-180-721.000	WORKERS COMP	4,200	4,282
101-180-722.000	RETIREMENT	58,162	53,850
101-180-722.100	MEDICARE REIMBURSEMENT	2,500	2,538
101-180-723.000	SUPPLEMENTAL ANNUITY	30,687	30,687
101-180-725.000	CLOTHING/UNIFORM ALLOWANCE	600	-
101-180-757.000	OPERATING SUPPLIES	3,200	3,968
101-180-818.000	CONTRACTUAL	41,352	25,987
101-180-818.001	CODE VIOLATIONS	15,000	14,720
101-180-958.000	MEMBERSHIP & DUES	1,255	700
101-180-958.001	TRAINING & SEMINARS	4,400	298
Total Dept 180 - BUILDING INSPECTIONS		561,206	479,450

Dept 210 - CITY ATTORNEY

101-210-719.000	HOSP/DENTAL/OPTICAL	1,250	809
101-210-801.000	LEGAL FEES-GEN'L CITY	80,000	77,654
101-210-801.100	LEGAL COUNSEL-COURT	29,000	22,341

		2019-20	2019-20
GL NUMBER	DESCRIPTION	AMENDED BUDGET	FINAL AMENDED BUDGET
101-210-801.200	LEGAL COUNSEL-BLDG & PLANNING	3,000	1,938
101-210-801.300	LEGAL/OUTSIDE CONSULTANTS- MTT	40,000	6,963
101-210-801.301	MTT-APPRAISALS & OTHER CONSULTANTS	30,000	16,550
101-210-810.000	LABOR CONSULTANT	40,000	35,000
101-210-812.000	CLAIMS/OUTSIDE COUNSEL	20,000	5,438
Total Dept 210 - CITY ATTORNEY		243,250	166,691

Dept 215 - CITY CLERK/ELECTIONS

101-215-702.000	SALARIES & WAGES	167,527	160,805
101-215-702.809	WAGES- SEASONAL OFFICE	18,000	21,747
101-215-710.000	OVERTIME-CLERK STAFF	5,159	3,472
101-215-710.999	SICK/VAC PAY	3,500	6,475
101-215-715.000	SOCIAL SECURITY	14,193	14,726
101-215-717.000	RETIREE HEALTH CARE & LIFE INS	3,600	3,150
101-215-718.000	H.S.A.	6,000	3,700
101-215-719.000	HOSP/DENTAL/OPTICAL	36,705	32,217
101-215-720.000	LIFE & LTD INSURANCE	975	1,587
101-215-721.000	WORKERS COMP	1,800	1,835
101-215-722.000	RETIREMENT	43,678	41,202
101-215-722.100	MEDICARE REIMBURSEMENT	2,100	2,113
101-215-723.000	SUPPLEMENTAL ANNUITY	22,999	22,999
101-215-725.000	CLOTHING/UNIFORM ALLOWANCE	100	-
101-215-731.000	ELECTIONS SUPPLIES	44,530	55,165
101-215-757.000	OPERATING SUPPLIES	4,868	4,256
101-215-818.000	CONTRACTUAL SERVICES	11,500	5,231
101-215-850.000	EQUIPMENT MAINT & REPAIR	150	-
101-215-903.000	LEGAL NOTICES	5,000	3,346
101-215-958.000	MEMBERSHIP & DUES	885	774
101-215-958.001	TRAINING & SEMINARS	4,860	1,406
101-215-960.000	EDUCATION-TRAINING	3,000	-
101-215-970.000	MINOR EQUIPMENT	3,000	-
Total Dept 215 - CITY CLERK/ELECTIONS		404,129	386,207

Dept 223 - CITY COMPTROLLER

101-223-702.000	SALARIES & WAGES	212,303	185,594
101-223-710.000	OVERTIME FINANCE STAFF	750	24
101-223-710.999	SICK/VAC PAY	4,004	10,534
101-223-715.000	SOCIAL SECURITY	17,245	15,006
101-223-717.000	RETIREE HEALTH CARE & LIFE INS	4,500	4,050
101-223-718.000	H.S.A.	5,700	4,700
101-223-719.000	HOSP/DENTAL/OPTICAL	30,588	26,994
101-223-720.000	LIFE & LTD INSURANCE	813	1,571
101-223-721.000	WORKERS COMP	2,250	2,294
101-223-722.000	RETIREMENT	42,769	41,398

		2019-20	2019-20
GL NUMBER	DESCRIPTION	AMENDED BUDGET	FINAL AMENDED BUDGET
101-223-722.100	MEDICARE REIMBURSEMENT	3,100	2,592
101-223-723.000	SUPPLEMENTAL ANNUITY	22,732	22,732
101-223-725.000	CLOTHING/UNIFORM ALLOWANCE	150	-
101-223-757.000	OPERATING SUPPLIES	14,750	14,750
101-223-818.000	CONTRACTUAL SERVICES	49,096	39,719
101-223-850.000	EQUIPMENT MAINT & REPAIR	1,500	-
101-223-958.000	MEMBERSHIP & DUES	985	825
101-223-958.001	TRAINING & SEMINARS	3,750	700
101-223-960.000	EDUCATION-TRAINING	2,000	-
101-223-970.000	MINOR EQUIP	1,750	1,200
Total Dept 223 - CITY COMPTROLLER		420,735	374,682

Dept 224 - CITY ASSESSOR

101-224-719.000	HOSP/DENTAL/OPTICAL	-	16
101-224-722.100	MEDICARE REIMBURSEMENT	1,350	1,201
101-224-757.000	OPERATING SUPPLIES	1,000	208
101-224-818.000	CONTRACTUAL SERVICES	71,100	71,517
101-224-833.000	ASSESSMENT/TAX ROLL PREP	25,139	9,201
101-224-840.000	PRIOR YR TAX REFUNDS	40,000	13,183
101-224-958.000	MEMBERSHIP & DUES	350	92
101-224-958.001	TRAINING & SEMINARS	600	50
Total Dept 224 - CITY ASSESSOR		139,539	95,468

Dept 295 - ADMIN-FRIDGE

101-295-717.000	RETIREE HEALTH CARE & LIFE INS	300,000	225,369
101-295-726.000	MESC INSURANCE	3,000	-
Total Dept 295 - ADMIN-FRIDGE		303,000	225,369

Dept 299 - TRANSFERS & OVERHEAD

101-299-728.000	OFFICE SUPPLIES	17,000	15,000
101-299-815.000	FLOOD REPAIRS	-	15,336
101-299-818.000	CONTRACTUAL SERVICES	5,000	-
101-299-914.000	INSURANCE	16,666	16,594
101-299-921.000	UTILITIES	55,000	43,541
101-299-980.000	COBRA-EMPLOYEE HEALTHCARE	-	(7,101)
101-299-998.000	FEES & CHARGES	25,000	12,312
101-299-999.245	TRANSFER TO GRANT FUND	20,000	20,000
101-299-999.275	TRF TO SOM MIDC GRANT	5,684	5,684
101-299-999.307	TRANSFER TO CAP IMPROVEMENT DEBT	225,863	225,863
101-299-999.640	TRF TO MOTOR VEHICLE	10,000	10,000
101-299-999.736	TRANSFER TO OPEB	50,000	50,000
Total Dept 299 - TRANSFERS & OVERHEAD		430,213	407,229

Dept 305 - PUB SAF-ADMIN

		2019-20	2019-20
GL NUMBER	DESCRIPTION	AMENDED BUDGET	FINAL AMENDED BUDGET
101-305-702.000	SALARIES & WAGES	162,324	162,206
101-305-710.000	OVERTIME	300	37
101-305-715.000	SOCIAL SECURITY	12,441	12,412
101-305-717.000	RETIREE HEALTH CARE & LIFE INS	3,600	3,600
101-305-722.000	RETIREMENT	18,674	12,238
101-305-722.100	MEDICARE REIMBURSEMENT	10,500	8,851
101-305-818.000	CONTRACTUAL SERVICES	41,123	41,123
101-305-831.000	PRE-EMPLOYMENT TESTING	19,600	10,875
101-305-850.000	EQUIPMENT MAINT & REPAIR	3,800	2,078
101-305-851.000	RADIO MAINTENANCE	98,296	50,683
101-305-958.000	MEMBERSHIP & DUES	6,910	5,295
101-305-958.001	TRAINING & SEMINARS	9,200	4,851
Total Dept 305 - PUB SAF-ADMIN		386,768	314,248

Dept 310 - POLICE SERVICES

101-310-702.100	SAL & WAGES - LT	275,962	280,186
101-310-702.200	SAL & WAGES - SGT	454,755	441,201
101-310-702.400	SAL & WAGES - PSO	1,440,832	1,380,642
101-310-702.500	SAL & WAGES DISPATCH	164,543	135,745
101-310-702.600	SAL & WAGES-SECRETARY/CLERICAL	66,140	58,758
101-310-710.100	OVERTIME - LT	10,000	19,997
101-310-710.200	OVERTIME - SGT	50,000	39,088
101-310-710.400	OVERTIME - PSO	95,000	86,843
101-310-710.500	OVERTIME - DISPATCH	9,000	11,779
101-310-710.600	OVERTIME-SECRETARY/CLERICAL	300	-
101-310-715.000	SOCIAL SECURITY	52,094	49,000
101-310-717.000	RETIREE HEALTH CARE & LIFE INS	16,200	16,650
101-310-722.000	RETIREMENT	703,547	693,126
101-310-722.100	MEDICARE REIMBURSEMENT	52,500	40,559
101-310-757.000	OPERATING SUPPLIES	37,849	37,849
101-310-808.000	JAIL FEES	10,200	2,485
101-310-818.000	CONTRACTUAL SERVICES	13,700	11,195
101-310-850.000	EQUIPMENT MAINT & REPAIR	27,320	19,997
101-310-961.000	TRAINING-ACT 302	3,100	3,307
101-310-970.000	MINOR EQUIPMENT	3,500	2,629
Total Dept 310 - POLICE SERVICES		3,486,542	3,331,036

Dept 326 - SUPPORT SERVICES

101-326-702.000	SALARIES & WAGES	121,592	107,496
101-326-715.000	SOCIAL SECURITY	9,302	8,223
101-326-757.000	OPERATING SUPPLIES	12,850	7,739
101-326-840.000	ANIMAL COLLECTION	2,000	1,500
Total Dept 326 - SUPPORT SERVICES		145,744	124,959

		2019-20	2019-20
GL NUMBER	DESCRIPTION	AMENDED BUDGET	FINAL AMENDED BUDGET

Dept 339 - FIRE SERV/SAFETY INS

101-339-757.000	OPERATING SUPPLIES	22,230	22,230
101-339-818.000	CONTRACTUAL SERVICES	9,105	1,892
101-339-850.000	EQUIPMENT MAINT & REPAIR	49,600	48,439
101-339-961.000	TRAINING-ACT 302	12,700	2,149
Total Dept 339 - FIRE SERV/SAFETY INS		93,635	74,709

Dept 345 - PUB-SAF FRINGES

101-345-710.999	SICK/VAC PAY	100,000	110,000
101-345-711.000	LONGEVITY/COLA	17,500	18,700
101-345-713.000	HOLIDAY PAY	84,291	81,824
101-345-715.000	SOCIAL SECURITY	2,672	3,860
101-345-717.000	RETIREE HEALTH CARE & LIFE INS	873,310	620,975
101-345-718.000	H.S.A.	63,100	64,056
101-345-719.000	HOSP/DENTAL/OPTICAL	433,215	371,363
101-345-720.000	LIFE & LTD INSURANCE	11,266	8,488
101-345-721.000	WORKERS COMP	57,112	58,233
101-345-722.000	RETIREMENT	-	36,504
101-345-723.000	SUPPLEMENTAL ANNUITY	11,764	11,764
101-345-725.000	CLOTHING/UNIFORM ALLOWANCE	31,500	28,307
101-345-725.100	CLOTHING - CITY SHARE	5,800	5,651
101-345-726.000	MESC INSURANCE	2,000	-
101-345-960.000	EDUCATION-TRAINING	3,000	-
Total Dept 345 - PUB-SAF FRINGES		1,696,530	1,419,725

Dept 349 - TRANSFERS & OVERHEAD

101-349-728.000	OFFICE SUPPLIES	11,500	9,000
101-349-818.000	CONTRACTUAL SERVICES	100,322	77,571
101-349-914.000	INSURANCE	29,565	29,730
101-349-921.000	UTILITIES	65,000	70,000
101-349-999.640	TRF TO MOTOR VEHICLE	220,822	220,822
Total Dept 349 - TRANSFERS & OVERHEAD		427,209	407,122

Dept 441 - PUBLIC WORKS-ADMIN

101-441-702.000	SALARIES & WAGES	31,148	32,090
101-441-715.000	SOCIAL SECURITY	2,440	2,455
101-441-717.000	RETIREE HEALTH CARE & LIFE INS	720	840
101-441-722.000	RETIREMENT	4,511	5,216
101-441-722.100	MEDICARE REIMBURSEMENT	450	343
101-441-757.000	OPERATING SUPPLIES	11,000	10,000
101-441-818.000	CONTRACTUAL SERVICES	38,740	22,265
101-441-831.000	PRE-EMPLOYMENT TESTING	3,500	2,194
101-441-850.000	EQUIPMENT MAINT & REPAIR	28,000	23,030
101-441-851.000	RADIO MAINTENANCE	30,238	10,738

		2019-20	2019-20
GL NUMBER	DESCRIPTION	AMENDED BUDGET	FINAL AMENDED BUDGET
101-441-958.000	MEMBERSHIP & DUES	1,000	1,000
Total Dept 441 - PUBLIC WORKS-ADMIN		151,747	110,172
Dept 444 - CITY HALL & GROUNDS			
101-444-702.000	SALARIES & WAGES	64,805	72,757
101-444-710.000	OVERTIME-CH & GROUNDS	16,125	12,265
101-444-715.000	SOCIAL SECURITY	6,268	6,504
101-444-717.000	RETIREE HEALTH CARE & LIFE INS	-	1,025
101-444-722.000	RETIREMENT	17,134	23,000
101-444-722.100	MEDICARE REIMBURSEMENT	500	429
101-444-757.000	OPERATING SUPPLIES	15,000	13,682
101-444-818.000	CONTRACTUAL SERVICES	78,885	65,532
101-444-850.000	EQUIPMENT MAINT & REPAIR	1,410	43
Total Dept 444 - CITY HALL & GROUNDS		200,127	195,236
Dept 463 - ROUTINE MAINTENANCE			
101-463-702.000	SALARIES & WAGES	143,559	272,199
101-463-710.000	OVERTIME	21,067	24,145
101-463-715.000	SOCIAL SECURITY	12,709	22,670
101-463-717.000	RETIREE HEALTH CARE & LIFE INS	7,200	6,500
101-463-722.000	RETIREMENT	37,398	75,000
Total Dept 463 - ROUTINE MAINTENANCE		221,933	400,514
Dept 465 - FORESTRY SERVICES			
101-465-702.000	SALARIES & WAGES	130,648	120,417
101-465-710.000	OVERTIME	1,000	5,000
101-465-715.000	SOCIAL SECURITY	10,071	9,594
101-465-717.000	RETIREE HEALTH CARE & LIFE INS	3,600	3,274
101-465-722.000	RETIREMENT	34,400	32,301
101-465-757.000	OPERATING SUPPLIES	6,500	1,500
101-465-818.000	CONTRACTUAL SERVICES	78,400	86,510
Total Dept 465 - FORESTRY SERVICES		264,619	258,596
Dept 595 - PUB WKS-FRIDGE			
101-595-710.999	SICK/VAC PAY	9,500	17,030
101-595-711.000	LONGEVITY/COLA	3,900	3,900
101-595-715.000	SOCIAL SECURITY	654	1,786
101-595-717.000	RETIREE HEALTH CARE & LIFE INS	26,500	20,417
101-595-718.000	H.S.A.	15,000	14,204
101-595-719.000	HOSP/DENTAL/OPTICAL	96,598	84,250
101-595-720.000	LIFE & LTD INSURANCE	2,518	1,825
101-595-721.000	WORKERS COMP	5,250	5,353
101-595-722.000	RETIREMENT	-	990
101-595-722.100	MEDICARE REIMBURSEMENT	1,200	1,051

		2019-20	2019-20
GL NUMBER	DESCRIPTION	AMENDED BUDGET	FINAL AMENDED BUDGET
101-595-723.000	SUPPLEMENTAL ANNUITY	49,206	49,206
101-595-725.000	CLOTHING/UNIFORM ALLOWANCE	10,500	6,493
101-595-726.000	MESC INSURANCE	2,000	-
101-595-960.000	EDUCATION-TRAINING	6,600	-
Total Dept 595 - PUB WKS-FRIDGE		229,426	206,505
Dept 599 - TRANSFERS & OVERHEAD			
101-599-728.000	OFFICE SUPPLIES	2,500	700
101-599-914.000	INSURANCE	4,895	4,874
101-599-921.000	UTILITIES	65,000	63,159
101-599-926.000	MUN. STREET LGHT	610,000	461,592
101-599-999.203	TRANSF TO LOC ST FD	884,154	884,154
101-599-999.401	TRF TO MUNICIPAL IMPROVEMENT	1,089,002	1,089,002
101-599-999.640	TRF TO MOTOR VEHICLE	227,337	227,337
Total Dept 599 - TRANSFERS & OVERHEAD		2,882,888	2,730,818
Dept 752 - PARKS & REC-ADMIN			
101-752-702.000	SALARIES & WAGES	7,972	8,174
101-752-715.000	SOCIAL SECURITY	610	619
101-752-717.000	RETIREE HEALTH CARE & LIFE INS	-	165
101-752-722.000	RETIREMENT	48	-
101-752-722.100	MEDICARE REIMBURSEMENT	265	249
101-752-757.000	OPERATING SUPPLIES	1,000	447
101-752-958.000	MEMBERSHIP & DUES	4,460	3,587
Total Dept 752 - PARKS & REC-ADMIN		14,355	13,241
Dept 774 - LAKE FRONT PARK			
101-774-702.000	SALARIES & WAGES	118,767	145,000
101-774-702.801	P & R WAGES PART-TIME UNION	115,092	101,923
101-774-702.802	P & R WAGES P/T GATE & OFFICE	86,911	76,179
101-774-702.803	P & R P/T - ACTIVITIES BLDG	75,807	32,466
101-774-702.804	P & R WAGES SEASON -MGT	56,776	28,920
101-774-702.805	P & R WAGES SEASON - LIFEGUARD	180,391	130,218
101-774-702.806	P & R WAGES SEASON INSTRUCT-CO	65,611	21,874
101-774-702.808	WAGES- SEASONAL MAINTENANCE	68,832	26,526
101-774-702.809	WAGES- SEASONAL OFFICE	6,034	3,041
101-774-702.811	P & R WAGES SPECIAL EVENT ASST	7,350	3,112
101-774-702.812	P & R WAGES- MINI GOLF	9,542	-
101-774-710.000	OVERTIME-LFP-DPW	2,460	4,612
101-774-715.000	SOCIAL SECURITY	54,713	46,667
101-774-717.000	RETIREE HEALTH CARE & LIFE INS	1,800	1,873
101-774-722.000	RETIREMENT	20,603	24,000
101-774-722.100	MEDICARE REIMBURSEMENT	2,612	2,236
101-774-757.000	OPERATING SUPPLY-ACTIVITY BLDG	11,000	8,928

		2019-20	2019-20
GL NUMBER	DESCRIPTION	AMENDED BUDGET	FINAL AMENDED BUDGET
101-774-757.101	OPER SUPP-CONCESSION STAND	7,100	825
101-774-757.102	OPER SUPPLY- LANDSCAPE	48,300	35,259
101-774-757.103	OPER SUPPLY - LIFEGUARD	9,750	3,037
101-774-757.104	OPER SUPPLY - POOL MAINT	36,010	4,147
101-774-757.105	OPER SUPPLY-POOL CHEMICAL	47,625	32,017
101-774-757.106	OPER SUPPLY-JANITOR SUPPLIES	5,973	5,973
101-774-757.107	OPER SUPPLY-MISC	8,600	2,577
101-774-818.000	CONTRACTUAL SERVICES-ACT BLDG	6,155	3,725
101-774-818.101	CONTRACT SVCS-CONSESSIONS	1,500	1,385
101-774-818.102	CONTRACT SVSC-PK MAINT	45,585	28,676
101-774-818.103	CONTRACT SVCS-POOL MAINT	26,500	26,500
101-774-818.104	CONTRACT SVCS-BATH HOUSE	29,905	17,337
101-774-818.105	CONTRACT SVCS-SWIM TEAM	13,025	7,552
101-774-818.106	CONTRACT SVCS-RED CROSS	5,400	2,034
101-774-818.107	CONTRACT SVCS-TENNIS	8,800	-
101-774-818.109	CONTRACT SVCS-ADULT CLASSES	800	-
101-774-818.110	CONTRACT SVCS-MISC	9,273	5,373
101-774-819.000	SWIM TEAM MERCHANDISE	8,000	1,454
101-774-921.000	UTILITIES	175,000	100,000
101-774-938.000	PROPERTY TAXES	82,499	82,196
101-774-970.000	MINOR EQUIPMENT	30,000	9,803
101-774-977.000	EQUIPMENT	20,000	20,000
101-774-980.000	MISC PARK/POOL REPAIR	30,000	40,000
Total Dept 774 - LAKE FRONT PARK		1,540,101	1,087,442

Dept 775 - CITY PARKS

101-775-702.000	SALARIES & WAGES	15,761	23,403
101-775-710.000	OVERTIME - LFP	2,986	3,000
101-775-715.000	SOCIAL SECURITY	1,434	1,500
101-775-717.000	RETIREE HEALTH CARE & LIFE INS	500	500
101-775-722.000	RETIREMENT	4,052	5,200
101-775-722.100	MEDICARE REIMBURSEMENT	260	260
101-775-757.000	OPERATING SUPPLIES	21,335	10,000
101-775-818.000	CONTRACTUAL SERVICES	8,835	8,835
101-775-921.000	UTILITIES	3,000	3,000
Total Dept 775 - CITY PARKS		58,163	55,698

Dept 780 - COMMUNITY CENTER

101-780-702.000	SALARIES & WAGES	109,882	71,147
101-780-715.000	SOCIAL SECURITY	8,540	5,443
101-780-721.000	WORKERS COMP	4,200	4,282
101-780-757.000	OPERATING SUPPLIES	13,750	13,750
101-780-818.000	CONTRACTUAL SERVICES	37,592	18,575
101-780-822.000	SENIOR PROGRAMS	68,684	24,800

		2019-20	2019-20
GL NUMBER	DESCRIPTION	AMENDED BUDGET	FINAL AMENDED BUDGET
101-780-850.000	EQUIPMENT MAINT & REPAIR	4,000	17,871
101-780-880.000	COMMUNITY RELATIONS	63,870	63,870
101-780-921.000	UTILITIES	17,000	14,654
101-780-958.000	MEMBERSHIP & DUES	1,050	1,058
101-780-958.001	TRAINING & SEMINARS	700	677
101-780-970.000	MINOR EQUIPMENT	3,500	-
Total Dept 780 - COMMUNITY CENTER		332,768	236,127
Dept 795 - PARKS & REC FRINGE			
101-795-710.999	SICK/VAC PAY	2,500	4,463
101-795-715.000	SOCIAL SECURITY	191	571
101-795-717.000	RETIREE HEALTH CARE & LIFE INS	73,239	49,992
101-795-718.000	H.S.A.	2,800	1,065
101-795-719.000	HOSP/DENTAL/OPTICAL	14,898	11,926
101-795-720.000	LIFE & LTD INSURANCE	810	987
101-795-721.000	WORKERS COMP	8,250	8,412
101-795-723.000	SUPPLEMENTAL ANNUITY	14,056	14,056
101-795-726.000	MESC INSURANCE	2,000	-
Total Dept 795 - PARKS & REC FRINGE		118,744	91,471
Dept 799 - TRANSFERS & OVERHEAD			
101-799-914.000	INSURANCE	8,879	8,343
101-799-999.640	TRF TO MOTOR VEHICLE	40,000	40,000
Total Dept 799 - TRANSFERS & OVERHEAD		48,879	48,343
Dept 855 - MIS			
101-855-702.000	SALARIES & WAGES	137,917	80,844
101-855-710.999	SICK/VAC PAY	4,600	-
101-855-715.000	SOCIAL SECURITY	8,991	5,917
101-855-722.000	RETIREMENT	37,866	20,450
101-855-722.100	MEDICARE REIMBURSEMENT	1,575	1,416
101-855-723.000	SUPPLEMENTAL ANNUITY	19,055	12,370
101-855-757.000	OPERATING SUPPLIES	62,550	47,051
101-855-818.000	CONTRACTUAL SERVICES	103,790	79,946
101-855-850.000	EQUIPMENT MAINT & REPAIR	34,900	19,756
101-855-958.001	TRAINING & SEMINARS	4,000	-
101-855-970.000	MINOR EQUIPMENT	1,400	1,194
101-855-970.349	MINOR EQUIP PUB SAF	1,400	1,343
101-855-977.000	EQUIPMENT	72,000	54,960
101-855-977.299	EQUIPMENT - GENL GOVERNMENT	5,000	5,320
Total Dept 855 - MIS		495,044	330,567
Dept 860 - FRINGE BENEFITS			
101-860-717.000	RETIREE HEALTH CARE & LIFE INS	4,376	1,853

		2019-20	2019-20
GL NUMBER	DESCRIPTION	AMENDED BUDGET	FINAL AMENDED BUDGET
101-860-718.000	H.S.A.	4,000	2,000
101-860-719.000	HOSP/DENTAL/OPTICAL	23,358	10,689
101-860-720.000	LIFE & LTD INSURANCE	1,031	1,010
101-860-721.000	WORKERS COMP	1,350	459
Total Dept 860 - FRINGE BENEFITS		34,115	16,011
TOTAL EXPENDITURES		16,111,259	14,240,634
TOTAL ESTIMATED REVENUES		13,688,998	14,408,793
TOTAL ESTIMATED EXPENDITURES		16,111,259	14,240,634
NET ESTIMATED REVENUES TO EXPENDITURES		(2,422,261)	168,159



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS

51001 Steubenville Road
Shelby Township, MI 48315

586.736.1134
www.aewinc.com

9A

May 7, 2020

Cathy Behrens
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

PO # 19-45638
592-537-976.002 \$ 53,866.71

5/7/2020

Behrens

F.S.

Bruce Smith 6/3/2020

Reference: 2019 Sewer Open Cut Repair Program
City of Grosse Pointe Woods
AEW Project No. 0160-0413

Dear Ms. Behrens:

Enclosed please find Construction Pay Estimate No. 2 for the above referenced project. For work performed through May 3, 2020 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$53,866.71** to Fontana Construction Services, 6340 Sims Drive, Sterling Heights, MI 48313

If you have questions or require additional information, please contact our office.

Sincerely,

Frank D. Varicalli
Project Manager

cc: Bruce Smith, City Administrator
Frank Schulte, Director of Public Services
Jeanne Duffy
Susan Como
Fontana Construction Services



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

5/7/2020 2:52 PM

FieldManager 5.3c

Contract: .0160-0413, 2019 Sewer Open Cut Repair Program

Estimate No. 2	Estimate Date 5/3/2020	Entered By Michelle Ankawi	Estimate Type SM	Managing Office Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed	Construction Started Date	Prime Contractor Fontana Construction, Inc. 6340 Sims Drive Sterling Heights MI 48313		
Comments Current Contract Amount: \$519,779.00 % Completed: 48%				

Item Usage Summary

Project: 0160-0413, 2019 Sewer Open Cut Repair Program

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Dr Structure, Rem	Ea	2030011	0020	0020	00	000	6.000	300.00	\$1,800.00
Sewer, Rem, Less than 24 inch	Fl	2030015	0025	0025	00	000	152.000	15.00	\$2,280.00
Sidewalk, Rem	Syd	2040055	0040	0040	00	000	6.500	5.00	\$32.50
Maintenance Gravel, LM	Cyd	3060021	0055	0055	00	000	34.000	15.00	\$510.00
_ Sewer, SDR 23.5 PVC, 10 inch, Tr Det B	Fl	4027001	0070	0070	00	000	116.000	191.50	\$22,214.00
_ Sewer, SDR 23.5 PVC, 12 inch, Tr Det B	Fl	4027001	0075	0075	00	000	36.000	135.00	\$4,860.00
_ Dr Structure, Tap, 4 inch - 12 inch	Ea	4027050	0080	0080	00	000	2.000	500.00	\$1,000.00
Dr Structure Cover, Adj, Case 1, Modifie	Ea	4030004	0095	0095	00	000	1.000	200.00	\$200.00
_ Dr Structure Cover, Catch Basin	Ea	4037050	0110	0110	00	000	6.000	551.00	\$3,306.00
_ Dr Structure Cover, Manhole	Ea	4037050	0115	0115	00	000	1.000	510.00	\$510.00
_ Dr Structure Trap, 10 inch	Ea	4037050	0120	0120	00	000	4.000	330.00	\$1,320.00
_ Dr Structure Trap, 12 inch	Ea	4037050	0125	0125	00	000	3.000	361.00	\$1,083.00
_ Dr Structure, 24 inch dia w/ Sump	Ea	4037050	0130	0130	00	000	1.000	1,840.00	\$1,840.00
_ Dr Structure, 36 inch dia w/ Sump	Ea	4037050	0135	0135	00	000	5.000	2,600.00	\$13,000.00
_ Dr Structure, Manhole, 48 inch dia	Ea	4037050	0140	0140	00	000	1.000	2,953.00	\$2,953.00
Underdrain, Subgrade, 4 inch	Fl	4040071	0145	0145	00	000	57.000	10.00	\$570.00
Lane Tie, Epoxy Anchored	Ea	6030030	0175	0175	00	000	14.000	5.00	\$70.00
Pavt Repr, Nonreinf Conc, 8 inch	Syd	6030044	0180	0180	00	000	22.000	75.00	\$1,650.00
Pavt Repr, Rem	Syd	6030080	0185	0185	00	000	22.000	10.00	\$220.00
_ Full Depth Sawcutting	Fl	6037001	0190	0190	00	000	41.200	2.00	\$82.40



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

5/7/2020 2:52 PM

FieldManager 5.3c

Item Usage Summary

Project: 0160-0413, 2019 Sewer Open Cut Repair Program

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Sidewalk, Conc. 4 inch	Sft	8030044	0225	0225	00	000	58.500	6.00	\$351.00
Subtotal for Category 0000:									\$59,851.90
Subtotal for Project 0160-0413:									\$59,851.90
Total Estimated Item Payment:									\$59,851.90

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date	34	\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0413, 2019 Sewer Open Cut Repair Program	0002	\$59,851.90	\$0.00	\$59,851.90
Voucher Total:				\$59,851.90

Summary

Current Voucher Total:	\$59,851.90	Earnings to date:	\$256,932.20
-Current Retainage:	\$5,985.19	- Retainage to date:	\$25,693.22
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$53,866.71	Net Earnings to date:	\$231,238.98
		- Payments to date:	\$177,372.27
		Net Earnings this period:	\$53,866.71

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Frank D. Vercelli AEW

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 2

5/7/2020 2:52 PM

FieldManager 5.3c

Anderson, Eckstein and Westrick, Inc.

Contract: .0160-0413, 2019 Sewer Open Cut Repair Program

Project: 0160-0413, 2019 Sewer Open Cut Repair Program

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Audio Visual Record of all Construction Influence Areas	1027051	1.000	LS		1.000	1.000	100%	3,245.00000	\$3,245.00
0010	_ Bonds, Insurance & Mobilization Expense- (3% Max)	1027061	1.000	LS		1.000	1.000	100%	14,500.00000	\$14,500.00
0015	_ Tree, Rem	2027050	2.000	Ea		5.000	5.000	250%	500.00000	\$2,500.00
0020	_ Dr Structure, Rem	2030011	23.000	Ea	6.000	22.000	22.000	96%	300.00000	\$6,600.00
0025	Sewer, Rem, Less than 24 inch	2030015	600.000	Fl	152.000	714.000	714.000	119%	15.00000	\$10,710.00
0030	Sewer, Rem, 24 inch to 48 inch	2030016	60.000	Fl		116.000	116.000	193%	20.00000	\$2,320.00
0035	Curb and Gutter, Rem	2040020	100.000	Fl		0.000			5.00000	
0040	Sidewalk, Rem	2040055	325.000	Syd	6.500	6.500	6.500	2%	5.00000	\$32.50
0045	_ Driveway, Cont, Rem	2047011	275.000	Syd		0.000			9.00000	
0050	_ Subgrade Undercutting, Modified	2057021	100.000	Cyd		20.700	20.700	21%	9.00000	\$186.30
0055	Maintenance Gravel, LM	3080021	250.000	Cyd	34.000	122.200	122.200	49%	15.00000	\$1,833.00
0060	Sewer, CIV, 36 inch, Tr Det B	4020996	60.000	Fl		58.000	58.000	97%	190.00000	\$11,020.00
0065	_ Sewer, Post-Construction, CCTV	4027001	1,350.000	Fl		0.000			10.00000	
0070	_ Sewer, SDR 23.5 PVC, 10 inch, Tr Det B	4027001	466.000	Fl	116.000	466.000	466.000	117%	191.50000	\$89,239.00
0075	_ Sewer, SDR 23.5 PVC, 12 inch, Tr Det B	4027001	175.000	Fl	38.000	220.000	220.000	126%	136.00000	\$29,700.00
0080	_ Dr Structure, Tap, 4 inch - 12 inch	4027050	5.000	Ea	2.000	5.000	5.000	100%	500.00000	\$2,500.00
0085	_ External Structure Wrap, 18 inch	4027060	36.000	Ea		0.000			520.00000	
0090	_ Sewer Bulkhead, 8 inch - 12 inch	4027050	10.000	Ea		4.000	4.000	40%	200.00000	\$800.00
0095	_ Dr Structure Cover, Adj, Case 1, Modified	4030004	11.000	Ea	1.000	1.000	1.000	9%	200.00000	\$200.00
0100	_ Dr Structure Cover, Adj, Case 2	4030006	1.000	Ea		0.000			500.00000	
0105	_ Dr Structure, Adj, Add Depth	4030260	40.000	Fl		0.000			1.00000	
0110	_ Dr Structure Cover, Catch Basin	4037050	27.000	Ea	6.000	22.000	22.000	81%	551.00000	\$12,122.00
0115	_ Dr Structure Cover, Manhole	4037050	7.000	Ea	1.000	1.000	1.000	14%	\$10.00000	\$510.00
0120	_ Dr Structure Trap, 10 inch	4037050	16.000	Ea	4.000	12.000	12.000	75%	330.00000	\$3,960.00
0125	_ Dr Structure Trap, 12 inch	4037050	8.000	Ea	3.000	8.000	8.000	193%	361.00000	\$2,888.00
0130	_ Dr Structure, 24 inch dia w/ Sump	4037050	5.000	Ea	1.000	4.000	4.000	80%	1,840.00000	\$7,360.00
0135	_ Dr Structure, 36 inch dia w/ Sump	4037050	16.000	Ea	5.000	17.000	17.000	94%	2,600.00000	\$44,200.00

Contract: .0160-0413

Estimate: 2

Page 1 of 3



Construction Pay Estimate Amount Balance Report

Estimate: 2

Anderson, Eckstein and Westrick, Inc.

5/7/2020 2:52 PM

FieldManager 5.3c

Project: 0160-0413, 2019 Sewer Open Cut Repair Program

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0140	_ Dr Structure, Manhole, 48 inch dia	4037050	2.000	Ea	1.000	1.000	1.000	50%	2,953.00000	\$2,953.00
0145	Underdrain, Subgrade, 4 inch	4040071	875.000	Fl	57.000	218.000	218.000	52%	10.00000	\$2,180.00
0150	HMA, 13A	5010033	30.000	Ton		0.000			270.00000	
0155	_ Cold Patch	5017031	100.000	Ton		0.000			200.00000	
0160	_ Joint, Expansion, E2	8027001	50.000	Fl		0.000			25.00000	
0165	_ Joint, Expansion, ERG, Modified	8027001	50.000	Fl		0.000			25.00000	
0170	Cement	6030005	1.000	Ton		0.000			50.00000	
0176	Lane Tie, Epoxy Anchored	6030030	600.000	Ea	14.000	14.000	14.000	2%	5.00000	\$70.00
0180	Pave Repr, Nonreinf Conc, 8 inch	6030044	1,450.000	Syd	22.000	22.000	22.000	2%	75.00000	\$1,650.00
0186	Pave Repr, Rem	6030080	1,600.000	Syd	22.000	22.000	22.000	1%	10.00000	\$220.00
0190	_ Full Depth Sawcutting	8037001	1,200.000	Fl	41.200	41.200	41.200	3%	2.00000	\$82.40
0196	_ Curb Casting	7177050	1.000	Ea		0.000			150.00000	
0200	Driveway, Nonreinf Conc, 8 inch	8010005	275.000	Syd		0.000			80.00000	
0205	Driveway, Nonreinf Conc, 8 inch	8010007	100.000	Syd		0.000			70.00000	
0210	Curb and Gutter, Conc, Def F4	8020038	100.000	Ft		0.000			25.00000	
0215	Detectable Warning Surface	8030010	25.000	Ft		0.000			40.00000	
0220	Sidewalk Ramp, Conc, 4 inch	8030034	200.000	Sf		0.000			7.00000	
0225	Sidewalk, Conc, 4 inch	8030044	2,050.000	Sf	58.500	58.500	58.500	3%	6.00000	\$351.00
0230	Sidewalk, Conc, 8 inch	8030046	600.000	Sf		0.000			6.00000	
0235	Sidewalk, Conc, 8 inch	8030048	100.000	Sf		0.000			8.00000	
0240	_ Sidewalk Ramp, Conc, 8 inch	8037010	250.000	Sf		0.000			9.00000	
0245	_ Traffic Control and Maintenance	8127051	1.000	LS		0.300	0.300	30%	10,000.00000	\$3,000.00
0250	_ Surface Restoration, Seeding	8167011	750.000	Syd		0.000			9.00000	
0255	_ Surface Restoration, Sodding	8167011	250.000	Syd		0.000			10.00000	
0260	_ Deliverables - Post CCTV	8267051	1.000	LS		0.000			500.00000	

Contract: 0160-0413

Estimate: 2

Page 2 of 3



Construction Pay Estimate Amount Balance Report

Estimate: 2

Anderson, Eckstein and Westrick, Inc.

5/7/2020 2:52 PM

FieldManager 5.3c

Project: 0160-0413, 2019 Sewer Open Cut Repair Program

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0265	_ Fencing, Remove and Reinstall	8507050		2,000 Ea		0.000			\$00.00000	

Subtotal for Category 0000: 255932.20

Subtotal for Project 0160-0413: 255932.20

Percentage of Contract Completed(curr): 48%
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$59,851.90

Total Amount Earned To Date: \$255,932.20

9B



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS

51301 Scarborough Road
 Shelby Township, MI 48015

586.726.1734
 www.aewinc.com

May 8, 2020

PO# 19-45496

Cathy Behrens
 City of Grosse Pointe Woods
 20025 Mack Avenue
 Grosse Pointe Woods, Michigan 48236-2397

202-451-974.200	\$ 823.72
203-451-977.804	\$ 13,731.73
592-537-975.400	\$ 1,757.26
203-451-974.200	\$ 713.89
	\$ 17,026.59

Reference: 2019 Road Program
 Beaufait Reconstruction and Oxford Resurfacing
 City of Grosse Pointe Woods
 AEW Project No. 0160-0414

5/7/2020
 [Signature]
 F.S.
 [Signature]
 6/5/2020

Dear Ms. Behrens:

Enclosed please find Construction Pay Estimate No. 5 for the above referenced project. For work performed through May 3, 2020 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$17,026.59** to Florence Cement Company 51515 Corridor, Shelby Township, MI., 48315

If you have questions or require additional information, please contact our office.

Sincerely,

[Signature]
 Ross-T. Wilberding, PE
 Project Manager

cc: Bruce Smith, City Administrator
 Frank Schulte, Director of Public Services
 Jeanne Duffy
 Susan Como
 Florence Cement Company



Construction Pay Estimate Report

Anderson Eckstein and Westrick, Inc.

5/8/2020 10:33 AM

FieldManager 5.3c

Contract: .0160-0414, Beaufait Rd Reconstruction & Oxford Rd Resurfacing

Estimate No. 5	Estimate Date 5/4/2020	Entered By Michelle Ankawi	Estimate Type Semi-Monthly	Managing Office Anderson Eckstein and Westrick, Inc.
All Contract Work Completed	Construction Started Date 8/2/2019	Prime Contractor Florence Cement Company 51515 Corridor Shelby Township MI 48315		
Comments Current Contract Amount: \$1,225,228.00 % Completed: 92%				

Item Usage Summary

Project: Beaufait, Reconstruction (West City Limit to Mack)

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Sodding	Syd	8160055	0280	0280	00	000	99.220	5.50	\$545.71
Topsoil Surface, Fum, 3 inch	Syd	8160061	0285	0285	00	000	2,094.120	6.50	\$13,611.78
Subtotal for Category 0000:									\$14,157.49
Subtotal for Project Beaufait:									\$14,157.49

Project: Oxford, Resurfacing (WCL to Jackson)

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Topsoil Surface, Fum, 3 inch	Syd	8160061	0610	0610	00	000	441.400	6.50	\$2,869.10
Subtotal for Category 0000:									\$2,869.10
Subtotal for Project Oxford:									\$2,869.10
Total Estimated Item Payment:									\$17,026.59

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
Beaufait, Reconstruction (West City Limit to Mack)	0005	\$14,157.49	\$0.00	\$14,157.49



Construction Pay Estimate Report

Anderson Eckstein and Westrick, Inc.

5/8/2020 10:33 AM

FieldManager 5.3c

Pre-Voucher Summary

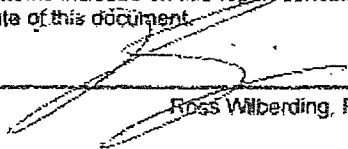
Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
Oxford, Resurfacing (WCL to Jackson)	0005	\$2,869.10	\$0.00	\$2,869.10
Voucher Total:				\$17,026.59

Summary

Current Voucher Total:	\$17,026.59	Earnings to date:	\$1,122,320.45
-Current Retainage:	\$0.00	- Retainage to date:	\$20,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$17,026.59	Net Earnings to date:	\$1,102,320.45
		- Payments to date:	\$1,085,293.86
		Net Earnings this period:	\$17,026.59

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.



Ross Wilberding, P.E.

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 5

5/8/2026 10:33 AM

FieldManager 6.3c

Anderson Eckstein and Westrick, Inc.

Contract: .0160-0414, Beaufait Rd Reconstruction & Oxford Rd Resurfacing

Project: Beaufait, Reconstruction (West City Limit to Mack)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	Tres, Rem, 18 inch to 36 inch	2020002	1,000	Ea		6,000	6,000	600%	1,200.00000	\$7,200.00
0010	Tres, Rem, 37 inch or Larger	2020003	1,000	Ea		1,000	1,000	100%	3,000.00000	\$3,000.00
0015	Dr Structure, Rem	2030011	8,000	Ea		8,000	8,000	100%	400.00000	\$3,200.00
0020	Sewer, Rem, Less than 24 inch	2030016	275,000	Ft		96,000	96,000	35%	30.00000	\$2,880.00
0025	Pavt, Rem	2040050	5,500,000	Syd		5,176,220	5,176,220	94%	8.00000	\$41,409.76
0030	Sidewalk, Rem	2040056	300,000	Syd		378,440	378,440	126%	13.00000	\$4,919.72
0035	_ Driveway, Rem	2047011	625,000	Syd		593,360	593,360	93%	16.00000	\$9,333.76
0040	_ Station Grading	2057002	17,600	Sta		15,810	15,810	89%	5,000.00000	\$79,050.00
0045	_ Subgrade Undercutting, Modified	2057021	122,500	Cyd		83,080	83,080	68%	80.00000	\$4,883.60
0050	_ Subgrade Undercutting, Special	2057021	0,000	Cyd		0,000			70.00000	
0055	Ero Con, Inlet Protection, Fabric Drop	2080020	11,000	Ea		0,000			100.00000	
0060	Aggregate Base, 8 inch	3020016	5,800,000	Syd		5,281,480	5,281,480	90%	8.00000	\$42,251.84
0065	Maintenance Gravel	3060020	50,000	Ton		26,970	26,970	54%	33.00000	\$890.01
0070	Geotextile, Separator	3090006	5,800,000	Syd		5,281,480	5,281,480	90%	1.00000	\$5,281.48
0075	_ Geogrid	3097011	500,000	Syd		0,000			4.00000	
0080	Sewer, CI IV, 12 inch, Tr Det B	4020987	250,000	Ft		224,000	224,000	90%	80.00000	\$17,920.00
0085	_ External Structure Wrap, 18 inch	4027050	2,000	Ea		1,000	1,000	50%	450.00000	\$450.00
0090	Dr Structure Cover, Adj, Case 1	4030006	2,000	Ea		2,000	2,000	100%	500.00000	\$1,000.00
0095	Dr Structure Cover, Adj, Case 2	4030008	1,000	Ea		0,000			600.00000	
0100	Dr Structure, 24 inch dia	4030200	4,000	Ea		4,000	4,000	100%	1,800.00000	\$7,200.00
0105	Dr Structure, 48 inch dia	4030210	4,000	Ea		4,000	4,000	100%	2,400.00000	\$9,600.00
0110	Dr Structure, Adj, Add Depth	4030280	8,000	Ft		0,000			250.00000	
0115	Dr Structure, Tap, 12 inch	4030312	4,000	Ea		4,000	4,000	100%	450.00000	\$1,800.00
0120	_ Catch Basin Cover, Restricted, GPW	4037050	8,000	Ea		4,000	4,000	50%	500.00000	\$2,000.00
0125	_ Combined Manhole Cover, GPW	4037050	1,000	Ea		2,000	2,000	200%	500.00000	\$1,000.00
0130	_ Dr Structure Trap, 12 inch	4037050	4,000	Ea		3,000	3,000	75%	450.00000	\$1,350.00
0135	_ Gate Well Cover, Adj, Case 1	4037050	2,000	Ea		3,000	3,000	150%	500.00000	\$1,500.00
0140	_ Gate Well Cover, GPW	4037050	2,000	Ea		1,000	1,000	50%	500.00000	\$500.00
0145	Underdrain, Subgrade, 4 inch	4040071	3,600,000	Ft		3,301,500	3,301,500	92%	12.00000	\$39,618.00

Contract: .0160-0414

Estimate: 5

Page 1 of 6



Construction Pay Estimate Amount Balance Report

Estimate: 5

Anderson Eckstein and Westrick, Inc.

5/8/2020 10:33 AM

FieldManager 6.3c

Project: Beaufort, Reconstruction (West City Limit to Meck)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0150	HMA Surface, Rem	5010005	3,900.000	Syd		3,495.100	3,495.100	90%	4.00000	\$13,980.40
0155	Conc Pavt w/ Int Curb, Nonreinf, 7 inch	6020182	5,220.000	Syd		5,051.580	5,051.580	97%	60.00000	\$252,578.00
0160	Joint, Expansion, E2	6020207	175.000	Fi		140.200	140.200	80%	30.00000	\$4,206.00
0165	Joint, Expansion, E3	6020208	25.000	Fi		25.000	25.000	100%	25.00000	\$625.00
0170	Joint, Plane-of-Weakness, W	6020211	5,000.000	Fi		3,314.000	3,314.000	66%	2.50000	\$8,285.00
0175	Pavt Gapping	6020215	240.000	Fi		0.000			20.00000	
0180	Joint, Expansion, Erg	6030021	50.000	Fi		50.400	50.400	101%	25.00000	\$1,260.00
0185	Lane Tie, Epoxy Anchored	6030030	200.000	Ea		12.000	12.000	6%	9.00000	\$108.00
0190	Driveway, Nonreinf Conc, 6 inch	6010005	775.000	Syd		763.380	763.380	99%	65.00000	\$49,619.70
0195	Driveway Opening, Conc, Det M, Modified	6027001	320.000	Fi		287.500	287.500	90%	4.00000	\$1,150.00
0200	Detectable Warning Surface	6030010	88.000	Fi		81.900	81.900	104%	40.00000	\$3,276.00
0205	Sidewalk Ramp, Conc, 4 inch	6030034	1,000.000	Sh		112.600	112.600	11%	9.00000	\$1,013.40
0210	Sidewalk, Conc, 4 inch	6030044	750.000	Sh		2,241.000	2,241.000	299%	8.00000	\$17,928.00
0215	Sidewalk, Conc, 6 inch	6030046	200.000	Sh		0.000			9.00000	
0220	Sidewalk, Clay Brick Pavers, Rem	6030061	40.000	Sh		18.000	18.000	45%	10.00000	\$180.00
0225	Sidewalk Ramp, Conc, 6 inch	6037010	1,050.000	Sh		1,055.870	1,055.870	101%	12.00000	\$12,670.44
0230	Sidewalk, Clay Brick Pavers, Salv	6037010	40.000	Sh		0.000			10.00000	
0235	Rem Curbing Compound, for Spec Mrlg	6110321	200.000	Sh		0.000			8.00000	
0240	Pavt Mrlg, (binder), For On-Street Parkng, 4 inch, White	6117001	30.000	Fi		0.000			10.00000	
0245	Part Width Intersection Construction	6120190	2.000	Ea		0.000			1,000.00000	
0250	Sign, Type B, Temp, Prismatic, Furn, Modified	6127010	75.000	Sh		75.000	75.000	100%	6.00000	\$450.00
0255	Sign, Type B, Temp, Prismatic, Oper, Modified	6127010	75.000	Sh		75.000	75.000	100%	0.01000	\$0.75
0260	Sign, Type B, Temp, Prismatic, Special, Furn, Modified	6127010	75.000	Sh		0.000			12.00000	
0265	Sign, Type B, Temp, Prismatic, Special, Oper, Modified	6127010	75.000	Sh		0.000			0.01000	
0270	Traffic Control, Minor Street	6127050	1.000	Ea		1.000	1.000	100%	5,000.00000	\$5,000.00
0275	Proposed Trees	6157050	2.000	Ea		0.000			600.00000	

Contract: 0160-0414

Estimate: 5

Page 2 of 6



Construction Pay Estimate Amount Balance Report

Estimate: 5

Anderson Eckstein and Westrick, Inc.

B/8/2020 10:33 AM

FieldManager 5.3c

Project: Beaufort, Reconstruction (West City Limit to Mack)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0280	Sodding	8160055	4,200,000	Syd	99.220	99.220	99.220	2%	3.50000	\$345.71
0285	Topsoil Surface, Fum, 3 inch	8160061	4,200,000	Syd	2,094.120	2,094.120	2,094.120	50%	8.50000	\$13,611.78
0290	Water, Sodding/Seeding	8160090	225,000	Unit		0.000			30.00000	
0295	Gate Box, Adj, Case 1	8230431	2,000	Ea		0.000			300.00000	
0300	_ Irrigation Pipe	8237001	1,250,000	Fl		0.000			4.00000	
0305	_ Sprinkler Head	8237050	60,000	Ea		0.000			100.00000	
0310	_ Sprinkler Head, Adj	8237050	60,000	Ea		0.000			75.00000	
0670	_ Payment for Additional Work by Florence	1027051	1,000	LS		1.000	1,000	100%	40,000.00000	\$40,000.00
0675	Pavt Repr, Nonreinf Conc, 8 inch	8030044	0,000	Syd		0.000			0.00000	

Subtotal for Category 0000: 718267.35

Subtotal for Project Beaufort: 718267.35

Project: Holiday, Joint Repairs (Holiday & Fairway)

Category: 0000, Joint Repairs

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0656	_ Pavt Joint and Crack Repr, Det 7, Specia	5017001	100,000	Fl		4,154.000	4,154.000	4154%	10.80000	\$44,863.20
0650	_ Hand Patching, Joint Repr	5017031	10,000	Ton		139.190	139.190	1392%	77.00000	\$10,717.63
0655	_ Mobilization for Joint Repr	1027051	1,000	LS		1.000	1,000	100%	10,000.00000	\$10,000.00

Subtotal for Category 0000: 65580.83

Subtotal for Project Holiday: 65580.83



Construction Pay Estimate Amount Balance Report

Estimate: 5

Anderson Eckstein and Westrick, Inc.

5/8/2020 10:33 AM

FieldManager 5.3c

Project: Oxford, Resurfacing (WCL to Jackson)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0315	Mobilization, Max 3%	1500001	1.000	LS	1.000	1.000	1.000	100%	\$8,000.00000	\$8,000.00
0320	Tree, Rem, 18 inch to 36 inch	2020002	1.000	Ea	1.000	5.000	5.000	500%	1,200.00000	\$5,000.00
0325	Dr Structure, Abandon	2030010	1.000	Ea	1.000	0.000	0.000		200.00000	
0330	Dr Structure, Rem	2030011	4.000	Ea	4.000	4.000	4.000	100%	400.00000	\$1,600.00
0335	Sewer, Rem, Less than 24 inch	2030015	90.000	Fl	88.000	88.000	88.000	76%	30.00000	\$2,040.00
0340	Curb and Gutter, Rem	2040020	500.000	Fl	0.000				20.00000	
0345	Pavt, Rem	2040050	415.000	Syd	482.070	482.070	482.070	116%	8.00000	\$3,856.56
0350	Sidewalk, Rem	2040055	115.000	Syd	94.210	94.210	94.210	82%	13.00000	\$1,224.73
0355	_ Driveway, Rem	2047011	175.000	Syd	158.150	158.150	158.150	89%	18.00000	\$2,448.40
0360	_ Station Grading	2057002	1.000	Sta	1.000	1.000	1.000	100%	5,000.00000	\$5,000.00
0365	_ Subgrade Undercutting, Modified	2057021	150.000	Cyd	1.030	1.030	1.030	1%	60.00000	\$61.80
0370	_ Subgrade Undercutting, Special	2057021	75.000	Cyd	0.000				70.00000	
0375	Ero Con, Intel Protection, Fabric Drop	2080020	6.000	Ea	0.000				100.00000	
0380	Aggregate Base, 8 inch	3020018	500.000	Syd	513.680	513.680	513.680	103%	8.00000	\$4,109.44
0385	Maintenance Gravel	3080020	150.000	Ton	310.390	310.390	310.390	207%	33.00000	\$10,242.87
0390	Geotextile, Separator	3090005	500.000	Syd	513.680	513.680	513.680	103%	1.00000	\$513.68
0395	_ Geogrid	3087011	250.000	Syd	0.000				4.00000	
0400	Sewer, Cl IV, 12 inch, Tr Det B	4020087	90.000	Fl	69.000	69.000	69.000	76%	80.00000	\$5,440.00
0405	_ External Structure Wrap, 18 inch	4027050	7.000	Ea	0.000				450.00000	
0410	Dr Structure Cover, Adj, Case 1	4030005	2.000	Ea	2.000	2.000	2.000	100%	500.00000	\$1,000.00
0415	Dr Structure, 24 inch dia	4030200	2.000	Ea	2.000	2.000	2.000	100%	1,800.00000	\$3,600.00
0420	Dr Structure, 48 inch dia	4030210	2.000	Ea	2.000	2.000	2.000	100%	2,400.00000	\$4,800.00
0425	Dr Structure, Adj, Add Depth	4030280	8.000	Fl	0.000				250.00000	
0430	Dr Structure, Tap, 12 inch	4030312	2.000	Ea	2.000	2.000	2.000	100%	450.00000	\$900.00
0435	_ Catch Basin Cover, Restricted, GPW	4037060	4.000	Ea	2.000	2.000	2.000	50%	500.00000	\$1,000.00
0440	_ Combined Manhole Cover, GPW	4037060	1.000	Ea	0.000				500.00000	
0445	_ Dr Structure Trap, 12 inch	4037050	2.000	Ea	2.000	2.000	2.000	100%	450.00000	\$900.00
0450	_ Storm Manhole Cover, GPW	4037050	1.000	Ea	1.000	1.000	1.000	100%	500.00000	\$500.00
0455	Undersdrain, Subgrade, 4 inch	4040071	300.000	Fl	114.000	114.000	114.000	38%	12.00000	\$1,368.00

Contract: .0180-0414

Estimate: 5

Page 4 of 6



Construction Pay Estimate Amount Balance Report

Estimate: 5

5/8/2020 10:33 AM

FieldManager 5.3c

Anderson Eckstein and Westrick, Inc.

Project: Oxford, Resurfacing (WCL to Jackson)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt Paid To Date
0460	Pavt. Cleaning	5010001	1,000	LS		0.000			\$,000.00000	
0465	Joint and Crack, Cleanout	5010015	5,000,000	Fl		0.000			1.00000	
0470	Pavt Joint and Crack Repr, Det 7	5010020	1,200,000	Fl		0.000			12.00000	
0475	Hand Patching	5010025	25,000	Ton		0.000			135.00000	
0480	HMA, 6E1	5010058	440,000	Ton		0.000			130.00000	
0485	_ Cold Milling Pavt	5017011	1,550,000	Syd		1,555.000	1,555.000	84%	10.00000	\$15,550.00
0490	_ Geosynthetic Paving Fabric	5017011	0.000	Syd		0.000			5.00000	
0495	Conc Pavt w/ Int Curb, Nonrein. 7 inch	6020182	450,000	Syd		488.000	488.000	108%	50.00000	\$24,300.00
0500	Joint, Expansion, E2	6020207	25,000	Fl		25.300	25.300	101%	30.00000	\$759.00
0505	Joint, Expansion, E3	6020208	25,000	Fl		12.530	12.550	50%	25.00000	\$313.75
0510	Joint, Plane-of-Weakness, W	6020211	700,000	Fl		1,561.200	1,561.200	223%	2.50000	\$3,903.00
0515	Joint, Expansion, Eng	6030021	75,000	Fl		88.000	88.000	117%	25.00000	\$2,200.00
0520	Lane Tie, Epoxy Anchored	6030030	500,000	Ea		12.000	12.000	2%	9.00000	\$108.00
0525	_ Pavt Repr, Nonrein Conc, 7 inch, Modified	6037011	500,000	Syd		1,765.270	1,765.270	353%	60.00000	\$105,916.20
0530	_ Pavt Repr, Rem, Modified	6037011	500,000	Syd		1,688.880	1,688.880	338%	30.00000	\$50,666.40
0535	Driveway, Nonrein Conc, 6 inch	6010005	200,000	Syd		181.870	181.870	91%	65.00000	\$11,809.55
0540	_ Curb and Gutter, Conc, Det F1, Modified	6027001	600,000	Fl		0.000			30.00000	
0545	Detectable Warning Surface	6030010	44,000	Fl		44.000	44.000	100%	40.00000	\$1,760.00
0550	Sidewalk Ramp, Conc, 4 inch	6030034	700,000	Sh		38.800	38.800	6%	9.00000	\$349.20
0555	Sidewalk, Conc, 4 inch	6030044	250,000	Sh		441.600	441.600	177%	8.00000	\$3,532.80
0560	Sidewalk, Conc, 8 inch	6030048	250,000	Sh		0.000			9.00000	
0565	_ Sidewalk Ramp, Conc, 8 inch	6037010	500,000	Sh		520.420	520.420	104%	12.00000	\$6,245.04
0570	Part Width Intersection Construction	8120190	1,000	Ea		0.000			1,000.00000	
0575	_ Sign, Type B, Temp, Prismatic, Furn, Modified	8127010	75,000	Sh		75.000	75.000	100%	6.80000	\$450.00
0580	_ Sign, Type B, Temp, Prismatic, Oper, Modified	8127010	75,000	Sh		75.000	75.000	100%	0.01000	\$0.75
0585	_ Sign, Type B, Temp, Prismatic, Special, Furn, Modified	8127010	75,000	Sh		0.000			12.00000	

Contract: 0160-0414

Estimate: 5

Page 5 of 6



Construction Pay Estimate Amount Balance Report

Estimate: 5

Anderson Eckstein and Westrick, Inc.

6/8/2020 10:33 AM

FieldManager 5.3c

Project: Oxford, Resurfacing (WCI, to Jackson)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0590	_ Sign, Type B, Temp. Prismatic, Special. Oper. Modified	8127010	75.000	SN		0.000			0.01000	
0595	_ Traffic Control, Minor Street	8127050	1.000	Ea		1.000	1.000	100%	8,000.00000	\$8,000.00
0600	_ Proposed Trees	8157050	1.000	Ea		0.000			600.00000	
0605	Sodding	8160055	550.000	Syd		0.000			5.50000	
0610	Topsoil Surface, Fum, 3 Inch	8160061	650.000	Syd	441.400	441.400	441.400	80%	6.50000	\$2,869.10
0615	Water, Sodding/Seeding	8160090	40.000	Uan		0.000			30.00000	
0820	_ Irrigation Pipe	8237001	400.000	Ft		0.000			4.00000	
0825	_ Sprinkler Head	8237050	30.000	Ea		0.000			100.00000	
0830	_ Sprinkler Head, Adj	8237050	30.000	Ea		0.000			75.00000	
0835	_ Audio Visual Record of Construction Area	8507051	1.000	LS		1.000	1.000	100%	1,075.00000	\$1,075.00
0640	_ Rubbish Pickup	8507051	1.000	LS		1.000	1.000	100%	4,000.00000	\$4,000.00

Subtotal for Category 0000: 338472.27

Subtotal for Project Oxford: 338472.27

Percentage of Contract Completed(curr): 92%

(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$17,026.59

Total Amount Earned To Date: \$1,122,320.45

9C



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS

51301 Schomberg Road
Grosse Pointe Woods, MI 48236

586.733.1234
www.aewinc.com

May 7, 2020

PO #19-45446

Cathy Behrens
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

202-451-974.200	\$ 176.84
203-451-974.200	\$ 3,713.64
592-537-975.400	\$ 4,543.46
592-537-976.002	\$ 18,391.35
	<u>\$ 26,825.28</u>

Reference: 2019 Sewer Structure Rehabilitation
Repair Program, City of Grosse Pointe Woods
AEW Project No. 0160-0411

5/7/2020
C. Behrens
FIS
B. Varicalli 4/8/2020

Dear Ms. Behrens:

Enclosed please find Construction Pay Estimate No. 9 for the above referenced project. For work performed through May 3, 2020, we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$26,825.28** be made to L. Anthony Construction Inc., 11085 Lisa Ln., Shelby Twp., MI, 48316

If you have questions or require additional information, please contact our office.

Sincerely,

Frank D. Varicalli
Project Manager

cc: Bruce Smith, City Administrator
Frank Schulte, Director of Public Services
Jeanne Duffy
Susan Como
L. Anthony Construction Inc.



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

5/7/2020 2:49 PM

FieldManager 5.3c

Contract: 0160-0411, 2019 Sewer Structure Rehabilitation

Estimate No. 9	Estimate Date 5/3/2020	Entered By Michelle Ankawi	Estimate Type SM	Managing Office Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed	Construction Started Date	Prime Contractor L Anthony Construction 11085 Lisa Lane Shelby Township MI 48316		
Comments Current Contract Amount: \$606,770.00 % Completed: 63%				

Item Usage Summary

Project: 0160-0411, 2019 Sewer Structure Rehabilitation

Category: 0000

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Sidewalk, Rem	Syd	2040055	0020	0020	00	000	17.200	5.00	\$86.00
_ Driveway, Conc, Rem	Syd	2047011	0025	0025	00	000	16.600	7.00	\$116.20
Dr Structure Cover, Adj, Case 1	Ea	4030005	0060	0060	00	000	6.000	200.00	\$1,200.00
Dr Structure, Adj, Add Depth	Ft	4030280	0075	0075	00	000	4.000	150.00	\$600.00
_ Catch Basin Trap	Ea	4037050	0085	0085	00	000	4.000	500.00	\$2,000.00
_ Dr Structure Cover, Catch Basin	Ea	4037050	0090	0090	00	000	2.000	500.00	\$1,000.00
_ Dr Structure Cover, Storm Manhole	Ea	4037050	0095	0095	00	000	1.000	500.00	\$500.00
Joint, Expansion, E2	Ft	6020207	0115	0115	00	000	12.300	15.00	\$184.50
_ Joint, Expansion, Erg. Modified	Ft	6027001	0120	0120	00	000	37.600	20.00	\$752.00
Lane Tie, Epoxy Anchored	Ea	6030030	0130	0130	00	000	121.000	5.00	\$605.00
Pavt Repr, Nonreinf Conc, 8 inch	Syd	6030044	0135	0135	00	000	263.500	56.00	\$14,756.00
_ Full Depth Sawcutting through Existing P avement, Driveway, or Curb	Ft	6037001	0145	0145	00	000	493.600	1.30	\$641.68
_ Pavt Repr, Rem, Modified	Syd	6037011	0150	0150	00	000	263.500	10.00	\$2,635.00
Driveway, Nonreinf Conc, 6 inch	Syd	6010005	0160	0160	00	000	16.600	54.00	\$896.40
Sidewalk, Conc, 4 inch	Sft	6030044	0175	0175	00	000	155.000	5.50	\$852.50

Subtotal for Category 0000: \$26,825.28

Subtotal for Project 0160-0411: \$26,825.28

Total Estimated Item Payment: \$26,825.28



Anderson, Eckstein and Westrick, Inc.

Construction Pay Estimate Report

5/7/2020 2:49 PM

FieldManager 5.3c

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date	27	\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0411, 2019 Sewer Structure Rehabilitation	0009	\$26,825.28	\$0.00	\$26,825.28
Voucher Total:				\$26,825.28

Summary

Current Voucher Total:	\$26,825.28	Earnings to date:	\$384,156.01
-Current Retainage:	\$0.00	- Retainage to date:	\$30,338.50
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$26,825.28	Net Earnings to date:	\$353,817.51
		- Payments to date:	\$326,992.23
		Net Earnings this period:	\$26,825.28

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.


Frank Varicalli

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 9

5/7/2020 2:49 PM

FieldManager 5.3c

Anderson, Eckstein and Westrick, Inc.

Contract: .0160-0411, 2019 Sewer Structure Rehabilitation

Project: 0160-0411, 2019 Sewer Structure Rehabilitation

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Picked	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	Dr Structure, Rem	2030011	58.000	Ea		54.000	54.000	93%	300.00000	\$16,200.00
0010	Sewer, Rem, Less than 24 inch	2030015	475.000	Fl		605.000	605.000	127%	10.00000	\$6,050.00
0015	Curb and Gutter, Rem	2040020	125.000	Fl		0.000			8.00000	
0020	Sidewalk, Rem	2040055	660.000	Syd	17.200	182.400	182.400	28%	5.00000	\$912.00
0025	_ Driveway, Conc, Rem	2047011	375.000	Syd	16.600	62.700	62.700	17%	7.00000	\$438.90
0030	_ Subgrade Undercutting, Modified	2057021	50.000	Cyd		0.000			20.00000	
0035	Maintenance Gravel, LM	3060021	500.000	Cyd		175.900	175.900	35%	1.00000	\$175.90
0040	_ Sewer, SDR 23.5 PVC, 10 inch, Tr Det	4027001	75.000	Fl		244.000	244.000	325%	50.00000	\$12,200.00
0045	_ Sewer, SDR 23.5 PVC, 12 inch, Tr Det	4027001	400.000	Fl		381.000	381.000	95%	50.00000	\$19,050.00
0050	_ External Structure Wrap, 12 inch	4027050	2.000	Ea		3.000	3.000	150%	350.00000	\$1,050.00
0055	_ External Structure Wrap, 18 inch	4027050	61.000	Ea		0.000			425.00000	
0060	Dr Structure Cover, Adj. Case 1	4030005	1.000	Ea	0.000	16.000	16.000	1600%	200.00000	\$3,200.00
0065	Dr Structure Cover, Adj. Case 2	4030006	1.000	Ea		0.000			200.00000	
0070	Dr Structure, 24 inch dia	4030200	21.000	Ea		24.000	24.000	114%	1,750.00000	\$42,000.00
0075	Dr Structure, Adj. Add Depth	4030280	8.000	Fl	4.000	57.000	57.000	713%	150.00000	\$8,550.00
0080	Dr Structure, Tap, 12 inch	4030312	3.000	Ea		0.000			500.00000	
0085	_ Catch Basin Trap	4037050	38.000	Ea	4.000	15.000	15.000	39%	500.00000	\$7,500.00
0090	_ Dr Structure Cover, Catch Basin	4037050	55.000	Ea	2.000	61.000	61.000	111%	500.00000	\$30,500.00
0095	_ Dr Structure Cover, Storm Manhole	4037050	1.000	Ea	1.000	9.000	9.000	900%	500.00000	\$4,500.00
0100	_ Dr Structure, 36 inch dia	4037050	37.000	Ea		28.000	28.000	76%	2,500.00000	\$70,000.00
0105	Underdrain, Subgrade, 4 inch	4040071	550.000	Fl		515.000	515.000	94%	13.00000	\$6,695.00
0110	HMA, 13A	6010033	50.000	Ton		0.000			200.00000	
0115	Joint, Expansion, E2	6020207	50.000	Fl	12.300	100.600	100.600	201%	15.00000	\$1,509.00
0120	_ Joint, Expansion, Erg. Modified	6027001	300.000	Fl	37.800	37.800	37.800	13%	20.00000	\$752.00
0125	Cement	6030005	5.000	Ton		0.000			100.00000	
0130	Lane Tie, Epoxy Anchored	6030030	2,300.000	Ea	121.000	980.000	980.000	43%	5.00000	\$4,900.00
0135	Pavt Repr, Nonreinf Conc, 8 inch	6030044	3,300.000	Syd	263.500	1,925.320	1,925.320	58%	58.00000	\$107,817.92
0140	Pavt Repr, Nonreinf Conc, 9 inch	6030048	100.000	Syd		0.000			60.00000	

Contract: .0160-0411

Estimate: 9

Page 1 of 2

90



MCKENNA

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Mr. Bruce Smith
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

June 3, 2020

Invoice No: 21849 - 25

101-180-818.000

06-04-2020

Project 21849 Grosse Pointe Woods Building Services

C. Behrens

Professional Services from May 1, 2020 to May 31, 2020

Bruce Smith

Monthly Retainer

Conduct Plumbing and Mechanical Inspections as directed by the City.

1,500.00

Total

\$1,500.00

Invoice Total

\$1,500.00

Outstanding Invoices

Number	Date	Balance
24	4/5/2020	1,775.00
Total		\$1,775.00

THANK YOU. Please remit to above address and indicate project number on voucher.

Email: cbehrens@gpwwmi.us

CITY OF GROSSE POINTE WOODS
BLDG & SAFETY DIVISION
APPROVED *[Signature]*
DATE 6-5-20



MCKENNA

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Mr. Bruce Smith
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

June 3, 2020

Invoice No: 21849 - 25

101-180-818.000

06-04-2020

Project 21849 Grosse Pointe Woods Building Services

C. Behrens

Bruce Smith *PC*

Professional Services from May 1, 2020 to May 31, 2020

Monthly Retainer

Conduct Plumbing and Mechanical Inspections as directed by the City.

1,500.00

Total

\$1,500.00

Invoice Total \$1,500.00

Outstanding Invoices

Number	Date	Balance
24	4/5/2020	1,775.00
Total		\$1,775.00

THANK YOU. Please remit to above address and indicate project number on voucher.

Email: cbehrens@gpwmil.us

CITY OF GROSSE POINTE WOODS
BLDG & SAFETY DIVISION
APPROVED *[Signature]*
DATE 6-5-20

9E

Hallahan & Associates, P.C.
Attorneys at Law
1750 S. Telegraph Road, Suite 202
Bloomfield Hills, Michigan 48302-0179
(248) 731-3089

City of Grosse Pointe Woods
c/o WCA Assessing
38110 Executive Drive
Westland, MI 48185\

101-210-801.300
06-04-2020

B. Smith

Bruce J. Smith 6/5/20-sc

SUMMARY OF PROFESSIONAL SERVICES

Dates Involved: May 1-31, 2020

Invoice Number: 17358

Timekeeper Summary:

Name	Hours	Rate	Fees
Laura M. Hallahan	0.0	\$160.71	\$0.00
Seth A. O'Loughlin	0.4	\$160.71	\$64.28
Total	0.4		\$64.28

Expenses: \$0.00

Amount of This Invoice: \$64.28

Previous Balance \$0.00

Amount Due: \$64.28

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 1240
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Attention: Bruce Smith, City Manager

June 01, 2020

Client: 000896

Matter: 000000

Invoice #: 118547

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative
to the above matter:

TOTAL

\$608.75

Bruce Smith 6/8/2020

101-201-810.000

JUNE 8, 2020

Q. Behr

RECEIVED
JUN 08 2020
CITY OF GROSSE POINTE WOODS

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 1240
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Attention: Bruce Smith, City Manager

June 01, 2020
Client: 000896
Matter: 000000
Invoice #: 118547

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through May 31, 2020

DATE	ATTY	DESCRIPTION	HOURS
5/1/2020	GPK	Attention to review of correspondence regarding employee matter.	0.25
5/6/2020	GPK	Attention to preparation of correspondence regarding employee matter.	0.25
5/11/2020	KEJ	Attention to telephone conversation with Bruce Smith regarding designation of essential workers in accordance with Governor's Stay Home Executive Order.	0.25
5/14/2020	GPK	Attention to review of documents and preparation of Letter of Understanding regarding sick time issues.	1.00
5/27/2020	GPK	Telephone call from Mr. Smith regarding time off request from essential workers.	0.25
5/28/2020	GPK	Attention to review of documents regarding vacation accruals.	0.25
5/29/2020	GPK	Attention to review of documents and telephone call from Mr. Smith regarding vacation accruals.	1.25

Total Services \$608.75

ATTORNEY		HOURS	RATE	AMOUNT
KEJ	KATHRYN E. JONES	0.25	\$160.00	\$40.00
GPK	GARY P. KING	3.25	\$175.00	\$568.75

KELLER THOMA
A PROFESSIONAL CORPORATION

CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

Attention: Bruce Smith, City Manager

June 01, 2020

Client: 000896

Matter: 000000

Invoice #: 118547

Page: 2

RE: GENERAL MATTERS

Total Amount Due

\$608.75