

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD REMOTELY ON MONDAY, MAY 18, 2020.

The Facilitator's Statement was provided.

The meeting was called to order at 7:01 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke  
Council Members: Bryant, Gafa, Granger, Koester, McConaghy  
Absent: None

Also Present: City Administrator Smith  
City Attorney Berschback  
Treasurer/Comptroller Behrens  
City Clerk Hathaway  
Director of Public Safety Kosanke  
Director of Public Services Schulte

Motion by Bryant, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by Gafa, seconded by Granger, that the following minutes be approved as submitted:

1. City Council Minutes dated May 4, 2020;
2. City Council Minutes dated May 11, 2020.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by Bryant, seconded by McConaghy, regarding **Workers' Compensation Excess Coverage**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting held May 11, 2020, and approve entering into a two-year contract with Midwest Employers Casualty Company with retention to be maintained at \$450,000.00 with an annual premium of \$59,450.00, funds to be taken from Account No. 632-854-914.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by Bryant, seconded by Koester, regarding **Lake Front Park Pool**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting held May 11, 2020, that Grosse Pointe Woods' aquatic facility shall remain closed.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, that the following minutes be approved as submitted:

1. Committee-of-the-Whole Minutes dated May 11, 2020.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

THE MEETING WAS THEREUPON OPENED AT 7:06 P.M. FOR A PUBLIC HEARING ON THE PROPOSED 2020/21 BUDGET.

Motion by Bryant, seconded by McConaghy, that the following items be received, placed on file, and listed as follows:

1. Committee-of-the-Whole Excerpt 05/14/20
2. Memo 05/15/20 – City Administrator - Treasurer/Comptroller

3. Fund Budget Summary 05/14/20
4. Budget and Appropriation Resolution
5. 2020 Tax Rate Request L-4029
6. Affidavit of Legal Publication

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

The Chair asked if anyone from the audience wished to speak in favor of the proposed request.  
The following individual was heard:

Catherine (Guest)

George McMullen  
1382 Hollywood

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request.  
No one wished to be heard.

Motion by McConaghy, seconded by Gafa, that the public hearing be closed at 7:08 p.m. PASSED  
UNANIMOUSLY.

Motion by McConaghy, seconded by Gafa, that the City Council concur with the recommendation of the Committee-of-the-Whole sitting as a Finance Committee at their meeting held on May 14, 2020, and adopt the FY 2020/21 Budget as presented, adopt the Appropriation Resolution; and, authorize the Mayor and the City Clerk to sign the 2020 Tax Rate Request Form L-4029, as follows:

## **CITY OF GROSSE POINTE WOODS**

### **CERTIFIED RESOLUTION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Council adopts the following resolution:

### **CITY OF GROSSE POINTE WOODS BUDGET AND APPROPRIATION RESOLUTION**

WHEREAS, a public notice has been previously given, as required by City Charter and State of Michigan Public Act 5 of 1982, that a public hearing will be held electronically at 7:00 p.m. on Monday, May 18, 2020, for the purpose of receiving comments on the proposed 2020-21

City budget and the intent to levy Property Tax Revenues within the said City of Grosse Pointe Woods; and;

WHEREAS, a full and final public hearing has been held on proposed 2019-20 City Budget, and the proposed Increase in Property Taxes, it is therefore the opinion and judgment of Council that the aforesaid proposed 2020-21 City Budget, is in all things appropriate, correct and should be approved and that the property Tax Levy to finance the 2020-21 City Council should be approved accordingly.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grosse Pointe Woods, Michigan that the proposed 2020-21 City Budget and the proposed property Tax Levy for the fiscal year 2020-21 as finally reviewed (and/or changed by) the Council at this public hearing be adopted and the amounts as contained in the aforesaid budget should be appropriated as designated and property tax levied accordingly.

BE IT RESOLVED that there are those sums of revenue which are deemed necessary to be raised by ad valorem tax levies on all real and personal property within the City of Grosse Pointe Woods, and that the City Clerk be and is hereby directed to certify such amounts to the City Assessor for the spread on the 2020 City Tax Roll at the rate of 13.2930 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for general operations; 1.5000 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for Road Bond Debt; at the rate of 0.0665 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for Act 359 Public Relations; at the rate of 2.5406 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for Solid Waste.

Motion carried by the following vote:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

---

Lisa Kay Hathaway, City Clerk

### **CERTIFICATION**

*I, Lisa K. Hathaway Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council on May 18, 2020, and that said meeting was conducted electronically and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act being Act 267, Public*

*Acts of Michigan, 1976, and that the minutes of said meeting have been kept and will be, or have been, made available as required by said Act.*

---

Lisa Kay Hathaway, City Clerk

Motion carried by the following:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by Koester, seconded by Granger, regarding **PY 2020 Community Development Block Grant (CDBG) Program**, that the City Council adopt the following Resolution Approving PY 2020 CDBG Application, authorize the City Administrator to submit the proposal allocating \$6,000.00 (30%) of the \$20,000.00 CDBG funds to PAATS and the remaining \$14,000.00 (70%) to the Helm Life Center for senior center operations as part of the PY 2020 joint application, and to execute all necessary documents, agreements or contracts, upon review and approval of the City Attorney:

**City of Grosse Pointe Woods  
County of Wayne**

**Resolution Approving PY 2020 CDBG Application**

WHEREAS, Wayne County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and

WHEREAS, Wayne County has allocated \$20,000.00 to each of the 34 participating communities and requested CDBG-eligible projects for inclusion in the Action Plan, and

WHEREAS, the City of Grosse Pointe Woods found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.

Activity	Amount
Senior Services (The Helm Life Center)	\$14,000.00
Transportation Services (PAATS)	\$6,000.00

WHEREAS, Wayne County has requested separate proposals for CDBG-eligible projects with a minimum cost of \$100,000.00 from participating communities for inclusion in the Action Plan, and

WHEREAS, Grosse Pointe, Grosse Pointe Farms, Grosse Pointe Park, Grosse Pointe Shores and Grosse Pointe Woods found that the following project meets the objective of the CDBG Request for Proposal Program and is prioritized by the communities as a high priority need.

Joint-RFP Project	Amount
The Helm Life Center Renovation	\$400,000.00

NOW, THEREFORE, BE IT RESOLVED THAT: the City of Grosse Pointe Woods CDBG application is hereby authorized to be submitted to Wayne County for inclusion in Wayne County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that Bruce J. Smith, City Administrator, is hereby authorized to execute all documents, agreements, or contracts which result from this application to Wayne County.

Made and passed this 18th day of May, 2020.

I, Lisa Kay Hathaway, the duly authorized Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City of Grosse Pointe Woods City Council on May 18, 2020.

---

Lisa Kay Hathaway, City Clerk  
City of Grosse Pointe Woods

Motion carried by the following:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by Granger, seconded by McConaghy, regarding **Generator – City Hall (Design Engineering)**, that the City Council approve payment in the amount of \$16,000.00 to Anderson, Eckstein & Westrick to perform design engineering and seek bids for replacing the generator at City Hall, funds to be taken from Capital Improvement Construction Engineering Account No. 420-451-974.201.

Motion carried by the following:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by Gafa, seconded by Granger, regarding **State of Michigan Subgrant – 911 Call Processing Equipment/Budget Amendment**, that the City Council approve an amount of \$11,269.20 for Carousel Industries to provide engineering and hardware installation services to connect the 911 fiber optic system to the Peninsula Fiber Network, authorize a budget amendment in the amount of \$11,269.20 from the Capital Improvement Fund Balance into Improvements-Public Safety Account No. 420-902-977.102, and to authorize the City Administrator to sign the Carousel Industries Proposal and 911 Grant application, and to send a letter to the grant administrator committing the City to the 911 grant requirements.

Motion carried by the following:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, regarding **purchase – road salt**, that the City Council approve the purchase from The Detroit Salt Company to provide 2020/2021 road salt supplies at a price of \$52.89 per ton in a total amount not to exceed \$89,400.00, funds to be taken from FY 2020/21 Accounts Nos. 202-478-757.000 - \$22,350.00 and 203-478-757.000 - \$67,050.00.

Motion carried by the following:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by McConaghy, seconded by Gafa, regarding **Monthly Financial Report**, that the City Council refer this report to the Finance Committee.

Motion carried by the following:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by Gafa, seconded by Koester, regarding **Claims/Accounts**, that City Council approve payment of Item 7A as follows:

City Hall Reconstruction

1. APCOR Construction & Development Invoice  
Application No. 1 05/12/20 - \$245,409.99; Account  
No. 401-902-977.105.

Motion carried by the following:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **Claims/Accounts**, that City Council approve payment of Item 7B as follows:

Professional Services – Hallahan & Associates PC

1. Invoice No. 17217 05/05/20 - \$14,415.73; Account  
No. 101-210-801.301.

Motion carried by the following:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, regarding **Claims/Accounts**, that City Council approve payment of Item 7C as follows:

Professional Services

1. McGraw Morris 05/05/20 - \$542.50; Account No.  
101-210-801.000.

Motion carried by the following:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **Claims/Accounts**, that City Council approve payment of Item 7D as revised, as follows:



Professional Services

1. Keller Thoma (Revised) Invoice #118524 05/01/20 – \$2,027.50; Account No. 101-210-810.000.

Motion carried by the following:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, Novitke  
No: None  
Absent: None

Nobody wished to be heard under New Business.

The following individuals were heard under Public Comment:

- Grant Gilezan
- George McMullen

Motion by Bryant, seconded by Granger, to adjourn tonight's meeting at 7:21 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

---

Lisa Kay Hathaway  
City Clerk

---

Robert E. Novitke  
Mayor