

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, FEBRUARY 3, 2020, IN THE COUNCIL-COURT
ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS,
MICHIGAN.

The meeting was called to order at 7:07 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council Members: Bryant, Gafa, Granger, Koester, McMullen
Absent: McConaghy

Also Present: City Administrator Smith
City Attorney Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway
Director of Public Services Schulte
Building Official Tutag

Motion by Granger, seconded by Koester, to excuse Council Member McConaghy from tonight's meeting as he is attending to a personal matter.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission Member was in attendance:

John Vitale, Planning Commission

Motion by Bryant, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by Granger, seconded by Gafa, that the following minutes be approved as submitted:

1. City Council Minutes dated January 27, 2020.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

The next item was regarding **Legacy Oaks Update**. John LaQuiere, the developer, provided a verbal report on the status of the construction project and stated that the equipment has been removed or placed inside. He stated approximately 75% of the inside construction is complete, but that they are awaiting receipt of some doors and windows that are being custom made. He stated that paving and some landscaping will take a few weeks, however much of the landscaping is complete. He anticipates the doors and windows to be installed in the spring, and the inside to be completely done this year. The Building Official agreed. A question was raised regarding the assessment and percentage of completion.

Motion by Bryant, seconded by Granger, regarding **purchase: high speed letter opener replacement**, that the City Council approve the purchase of a Pitney Bowes Model DL 400 High Speed Letter Opener at a cost of \$4,204.13, including one-year warranty, funds to be taken from the Water/Sewer Fund Operating Supplies Account No. 592-537-757.000 (\$2,004.13), the Treasurer/Comptroller's Minor Equipment Account No. 101-223-970.000 (\$1,200.00), and the City Clerk's Operating Supplies Account No. 101-215-757.000 (\$1,000.00).

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by Gafa, seconded by Granger, regarding **budget amendment/Public Defender Services for Indigent Persons**, that the City Council approve a budget amendment to meet the requirements of the City's Michigan Indigent Defense Commission grant's 10% fund match in the amount of \$2,533.00 from the General Fund fund balance Prior Year Reserves Account No. 101-000-699.000 into the MIDC Fund Local Match Account No. 275-000-548.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by Bryant, seconded by Granger, regarding **Boundary Validation Program Boundary and Annexation Survey (BAS), U.S. Census Bureau**, that the City Council not complete the 2020 Initial Boundary Validation Program (BVP) form because it is voluntary.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Motion by Granger, seconded by Gafa, regarding **City Attorney**, that Item 8A be approved as listed on the Council agenda and as identified in the pink sheet in the respective amounts and accounts listed:

1. Charles T. Berschback 01/29/20 - \$8,215.00; Account Nos.:
 - a. 101-210-801.000 - \$4,843.75;
 - b. 101-210-801.100 - \$3,216.25;
 - c. 101-21-801.300 - \$155.00.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

Hearing no objections, the following items were heard under New Business:

- The City Administrator stated **Grosse Pointe City** is applying to be designated a Main Street Michigan community and has requested a letter of support for their application, which must be received by Friday. He provided an overview stating he does not believe there would be a negative impact to Grosse Pointe Woods by providing the letter, and that he sees positive spin-offs from providing one.

Motion by Bryant, seconded by Gafa, regarding Grosse Pointe City's request for a letter in support for their application to be designated a Main Street Michigan community, that the City Council authorize the Mayor to sign the letter in support as requested by the Grosse Pointe City.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: None
Absent: McConaghy

- Council Member Koester inquired regarding the schedule relating to the Provencal appeal. The City Attorney responded with a timeline.

The following individual was heard under Public Comment:

- Dave DeWitt, 624 Hampton Rd.

Motion by Granger, seconded by Koester, to adjourn tonight's meeting at 7:36 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor