CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Rescheduled City Council Meeting Agenda Monday, January 27, 2020 7:00 p.m.

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PLEDGE OF ALLEGIANCE
- 4. RECOGNITION OF COMMISSION MEMBERS
- 5. ACCEPTANCE OF AGENDA
- 6. APPOINTMENT
- A. Acting City Administrator
 - 1. Memo 01/08/20 City Administrator

7. MINUTES

- A. City Council 01/06/20, w/amendments
- B. Committee-of-the-Whole 01/06/20, 01/13/20 w/recommendation:
 - 1. Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2019; and, Municipal Court Financial Report ended June 30, 2019
- C. Zoning Board of Appeals 01/06/20
- D. Planning Commission Excerpt 11/26/19 w/recommendation:
 - 1. Ordinance Amendment: Zoning Section 50-373 Design Standards
- E. Beautification Commission 10/09/19
- F. Citizen's Recreation Commission 12/10/19
- G. Historical Commission 11/14/19, 12/12/19
- 8. COMMUNICATIONS
- A. METRO Act Permit Rocket Fiber
 - 1. Letter 01/09/20 City Attorney
 - 2. Memo 01/13/20 Building Official
 - 3. Memo 01/08/20 Director of Public Services
 - 4. Application for Access to and Ongoing Use of Public Ways by Telecommunications Providers 12/04/19
 - 5. Application for Access to and Ongoing Use of Public Ways by Telecommunications Providers 12/04/19
 - 6. Annual Statement 2019
 - 7. Grosse Pointe Public Schools Construction Timeline 11/05/19
 - 8. Certificate of Liability Insurance
 - 9. METRO Act Unilateral Form Right-of-Way Telecommunications Permit
 - 10. Final Route Recd 01/14/20 (15 Pages)

- B. 2020 Beautification Commission Flower Sale
 - 1. Letter 02/12/20 Kelly Martin-Rahaim
 - 2. Estimated 2020 BAC Flower Sale Budget
- C. Geographic Information System (GIS) Technician
 - 1. Memo 01/02/20 Director of Public Services
- D. Purchase/Budget Amendment: Replacement Election Laptops
 - 1. Memo 01/22/20 City Clerk
 - 2. Dell Quote 01/15/20
- E. Popular Annual Financial Report FY Ended June 30, 2019
- F. Monthly Financial Report December 2019
- 9. BIDS/PROPOSALS/ CONTRACTS
- A. Addendum to Independent Contractor Agreement (McKenna)/Budget Amendment
 - 1. Memo 01/13/20 Building Inspector
 - 2. Memo 01/16/20 Building Official
 - 3. Council Excerpt 07/02/18
 - 4. Letter 11/05/19 (Addendum to Building Department Services Agreement) McKenna
 - 5. Professional Services Agreement Between Grosse Pointe Woods, Michigan and SAFEbuilt Michigan, LLC
 - 6. Letter 01/15/20 City Attorney
 - 7. Draft Independent Contractor Agreement
- 10. CLAIMS/ACCOUNTS
- A. 2019 Sewer Structure Rehabilitation Repair Program
 - 1. L. Anthony Construction Pay Estimate No. 5 01/05/20 \$11,572.38.
- B. 2019 Road Program Beaufait Reconstruction and Oxford Resurfacing
 - 1. Florence Cement Co Pay Estimate No. 4 01/05/20 \$17,803.76.
- C. Bond Improvements Roofs & HVAC
 - 1. Cross Renovation, Inc Final Payment No. 11 \$304,521.36.
- D. 2017 SAW Grant Sewer Cleaning and CCTV Investigation
 - 1. Doetsch Industrial Services 11/30/19 Final Pay Estimate No. 13 \$70,451.95.
- E. City Engineers AEW

- 1. Capital Improvements/Roofs Invoice No. 0124868 01/14/20 \$6,785.00;
- 2. General Engineering Invoice No. 0125057 01/21/20 \$2,089.40;
- 3. SAW Grant-Wastewater Asset Mgt Plan Invoice No. 0125058 01/21/20 \$9,184.05;
- 4. 2018 Road Program Invoice No. 0125059 01/21/20 \$206.00;
- 5. Vernier Rd Resurfacing-Fairway to ECL Invoice No. 0125060 01/21/20 \$294.50;
- 6. 2019 Sewer Structure Rehab Invoice No. 0125061 01/21/20 \$5,741.50;
- 7. 2019 Sewer Open Cut Repair Program Invoice No. 0125062 01/21/20 \$795.40;
- 8. Beaufait Rd Reconstruction Mack to WCL Invoice No. 0125063 01/21/20 \$7,147.75;
- 9. Bournemouth WM Replacement Invoice No. 0125064 01/21/20 \$8,140.80;
- 10. 2019/20 GIS Maintenance Invoice No. 0125065 01/21/20 \$167.00.
- F. Professional Services Plante & Moran
 - 1. Invoice No. 176988 12/17/19 \$20,450.00; taken from 9 various .818 accounts as identified.
- G. Building Services Monthly Retainer McKenna
 - 1. Invoice No. 21849-20 12/23/19 \$1,500.00;
 - 2. Invoice No. 21849-21 01/05/20 \$1,500.00.
- H. Assessing Services WCA Assessing
 - 1. Invoice No. 1202020 01/20/20 \$6,017.58.
- I. Arbitrator E.R. Scales
 - 1. File 111219 11/12/19 \$1,800.00.
- J. Legal Services Tax Tribunal
 - Hallahan & Associates, P.C. Invoice No. 16905 01/02/20 - \$723.19.
- K. Legal Services FCC
 - 1. Kitch Drutchas Wagner Valitutti & Sherbrook 12/31/19 \$630.00.

- L. Labor Attorney Keller Thoma1. Invoice No. 117772 01/01/20 \$262.50.
- 11. NEW BUSINESS/PUBLIC COMMENT
- 12. ADJOURNMENT

Lisa Kay Hathaway, CMMC/MMC City Clerk

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT) POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST



CITY OF GROSSE POINTE WOODS MEMORANDUM



RECEIVED

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

DATE: January 8, 2020

TO: Mayor and City Council

FROM: Bruce Smith, City Administrator

Town)

SUBJECT: Acting City Administrator Appointment

The Director of Public Services, Frank Schulte, has been in his position with the city for four years. Prior to his employment with the city he worked for Grosse Pointe City for 35 years.

During his tenure with the city he has gained the time and experience to become comfortable in his position as the Director of Public Services as well as with the working of the city. In addition, he is very familiar with the geographical layout of the city, and has had the experience of working with City Council, Appointed Officials, and Department Heads. Lastly, Director Schulte has displayed outstanding leadership skills as well as the ability to manage multiple projects at one time.

It is my opinion that Director Schulte is the best person to serve as the Acting City Administrator in my absence. He has the leadership experience the city requires as well as the administrative skills to keep things running smoothly in my absence.

I feel it is my responsibility to the city, its residents, and the employees to recommend the person best suited for this position. Therefore, it is my recommendation that Mayor and City Council concur with the appointment and pass a motion consenting to such of Director of Public Works, Frank Schulte, as the Acting City Administrator during a period of vacancy in the office of Administration as well as in my absence from the city.

COUNCIL 01-06-20 - 1

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JANUARY 6, 2020, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Mayor Novitke.

Roll Call:

Mayor Novitke

Council Members:

Bryant, Gafa, Granger, Koester, McConaghy, McMullen

Absent:

None

Also Present:

City Administrator Smith
City Attorney Berschback

Treasurer/Comptroller Behrens

City Clerk Hathaway

Director of Public Safety Kosanke Director of Public Services Schulte

Building Official Tutag

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission Member was in attendance:

Jim Profeta, Planning Commission

Motion by Bryant, seconded by Gafa, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes:

Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke

No:

None

Absent:

None

The Mayor issued and presented a Proclamation to George Koueiter Jewelers in recognition of George Koueiter's retirement following 65 years of doing business in the community.

Motion by McConaghy, seconded by Granger, regarding **appointment – Building Authority**, that the City Council appoint the following individuals to fill two vacancies:

- Tom Vaughn;
- Grant Gilezan.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke

No: None Absent: None

Motion by Bryant, seconded by Gafa, that the following minutes be approved as submitted:

1. City Council Minutes dated December 16, 2019.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke

No: None Absent: None

The City Council recessed the Regular City Council Meeting and convened as a Zoning Board of Appeals at 7:11 p.m. Upon conclusion of the Zoning Board of Appeals meeting, the City Council reconvened at 7:35 p.m.

Motion by Granger, seconded by McConaghy, regarding **Green For Life/Tipping/Budget Amendment**, that the City Council approve a budget amendment and transfer for Fiscal Year 2018-2019 from the Solid Waste Fund Balance Account No. 226-000-395.000 into the Solid Waste Contractual Services Account No. 226-528-818.000 in the amount of \$113,184.68 to cover the increased cost for tipping fees payable to Grosse Pointe-Clinton Refuse Disposal Authority and the outstanding invoices from GFL that were not billed in fiscal year 2018/2019; and to approve the settlement to split 50/50 the \$34,267.64 in fees, at a cost to the city totaling \$17,133.82, subject to the approval by the City Attorney of a contract to be prepared; and to authorize the City Administrator to sign said contract.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke

No: None Absent: None

Motion by Bryant, seconded by Koester, regarding **Annual Fuel Purchase Contract**, that the City Council approve the purchase of fuel from RKA Petroleum Companies based upon the MITN cooperative fuel bid for tank wagon deliveries of gasoline and diesel fuel from February 1, 2020, through January 31, 2022, in a total amount not to exceed \$115,000.00 annually, funds to be taken from the Vehicle Maintenance Account No. 640-851-939.500.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke

No: None Absent: None

Motion by McConaghy, seconded by Koester, regarding **claims/accounts**, that the City Council approve Items 12A-12H as listed on the Council agenda and as identified in the pink sheet in the respected amounts and charged to those accounts identified, as follows:

- A. Waste Collection, that the City Council approve the following invoice:
 - 1. Green for Life (GFL) Environmental Invoice No. 12818411 10/16/19 \$26.492.10; Account No. 226-528-818.000.
- B. Hazardous Waste Day, that the City Council approve the following invoice:
 - 1. Green for Life (GFL) Environmental Invoice No. 12928710 11/11/19 \$19,655.60; Account No. 226-528-818.000.
- C. 2019 Sewer Structure Rehabilitation, that the City Council approve the following invoice:
 - 1. Pay Estimate No. 4 through 12/16/19 \$12,865.00:
 - a. Account No. 202-451-974.200 \$84.81;
 - b. Account No. 203-451-974.200 \$1.781.01;
 - c. Account No. 592-539-975.400 \$2,178.97;
 - d. Account No. 592-537-976.002 \$8,820.21.
- D. **Professional Services**, that the City Council approve the following invoice:
 - 1. Frohm & Widmer, Inc. Invoice No. 19-71C 12/13/19 \$4,000.00; Account No. 101-210-801.310.
- E. **Assessing Services**, that the City Council approve the following invoice:
 - 1. WCA Assessing Invoice No. 121019 12/10/19 \$6,017.58; Account No. 101-224-818.000.

- F. City Engineers Anderson, Eckstein & Westrick, that the City Council approve the following invoices:
 - 1. General Engineering Invoice No. 0124716 12/17/19 \$1,145.50; Account No. 101-441-818.000 \$1,145.50;
 - 2. SAW Grant-Wastewater Asset Mgmt Plan Invoice No. 0124717 12/17/19 \$7,829.95; Account No. 592-537-975.004.
 - 3. 2018 Road Program Invoice No. 0124718 12/17/19 \$2,452.00:
 - a. Account No. 203-451-977.803 \$1,740.92;
 - b. Account No. 592-537-975.401 \$711.08.
 - 4. Vernier Rd Resurfacing Fairway to ECL Invoice No. 0124719 12/17/19 \$533.00; Account No. 202-451-974.803.
 - 5. 2019 Sewer Structure Rehab Invoice No. 0124720 12/17/19 \$2,699.75:
 - a. Account No. 202-451-974.201 (PO#19-45445) \$19.26;
 - b. Account No. 203-451-974.201 (PO#19-45445) \$404.56;
 - c. Account No. 592-537-975.401 (PO#19-45445) \$274.33;
 - d. Account No. 592-537-976.001 (PO#19-45445) \$1,440.23;
 - e. Account No. 592-537-975.401 (PO#19-45216) \$179.64:
 - f. Account No. 592-537-976.001 (PO#19-45216) \$381.73.
 - 6. 2019 Sewer Open Cut Repair Program Invoice No. 0124721 12/17/19 \$7,172.95; Account No. 592-537-976.001.
 - 7. Beaufait Rd Reconstruction-Mack to WCL Invoice No. 0124722 12/17/19 \$25,368.35:
 - a. Account No. 202-451-974.201 \$2,114.03;
 - b. Account No. 203-451-977.803 \$16,912.23;
 - c. Account No. 203-451-974.201 \$1,832.16;
 - d. Account No. 592-537-975.401 \$4,509.93;
 - 8. 2019-2020 GIS Maintenance Invoice No. 0124723 12/17/19 \$125.25; Account No. 592-537-977.000.
- G. City Attorney, that the City Council approve the following invoice:
 - 1. Construction Pay Estimate No. 11 11/26/19 \$175,259.75:
 - a. Account No. 203-451-977.804 \$126,187.02;
 - b. Account No. 592-537-975.400 \$49,072.73.
- H. **2018 Road Program Florence Cement Co.**, that the City Council approve the following invoice:
 - 1. Construction Pay Estimate No. 11 11/26/19 \$175,259.75:
 - a. Account No. 203-451-977.804 \$126,187.02;
 - b. Account No. 592-537-975.400 \$49,072.73.

Motion carried Yes: No: Absent:	d by the following vote: Bryant, Gafa, Granger, Koester, Mc None None	Conaghy, McMullen, Novitke	
• The Ci		ard under New Business: ng assigning terms for the appointed Bu terms are required according to Bond Cou	_
•	5.	c Comment: nd Colleen Dyer, President of Avenue in	the
Motion by Mo UNANIMOUS		ourn tonight's meeting at 7:42 p.m. PAS	SSED
Respectfully su	ubmitted,		
Lisa Kay Hath City Clerk	away Robe Mayo	rt E. Novitke	

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JANUARY 6, 2020, IN THE CITY COUNCIL/COURT ROOM IN THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke

Council Members Bryant, Gafa, Granger, Koester, McConaghy,

McMullen

ABSENT: None

ALSO PRESENT: City Administrator Smith

City Attorney Berschback Treasurer/Comptroller Behrens

City Clerk Hathaway

Director of Public Services Schulte

Mayor Novitke called the meeting to order at 6:37 p.m.

Motion by Bryant, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke

No: None Absent: None

Respectfully submitted

Discussion ensued regarding **Green For Life/Tipping Fees/Budget Amendment**. The Director of Public Services provided a brief overview in accordance with his memo dated December 13, 2019. The Treasurer/Comptroller stated there is \$124,000.00 in the fund balance effective June 30, 2019, following the audit, and there is ample funding to cover this in Solid Waste. The City Attorney stated that GFL was considerably lower than other bids received previously. Questions and answers ensued. He stated there are no closer, less cost landfills.

Motion by McConaghy, seconded by Granger, that the meeting of the Committee-of-the-Whole be adjourned at 6:53 p.m. PASSED UNANIMOUSLY.

respectivity submitted,		
Lisa Kay Hathaway	Robert E. Novitke	
City Clerk	Mayor	

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JANUARY 13, 2020, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Pro-Tem Bryant

Council Members Gafa, Granger, Koester, McConaghy, McMullen

ABSENT: Mayor Novitke

ALSO PRESENT: City Administrator Smith

Treasurer/Comptroller Behrens

City Clerk Hathaway

Also in attendance were Bill Brickey and Josh Yde, from Plante & Moran.

Mayor Pro-Tem Bryant called the meeting to order at 7:02 p.m.

Motion by McMullen, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen

No: None Absent: Novitke

Motion by Granger, seconded by Koester, to excuse Mayor Novitke from tonight's meeting as he is attending to a personal matter.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen

No: None Absent: Novitke

Discussion ensued regarding **FY June 30, 2019, audit presentation**. Chair of the Finance Committee McConaghy requested emphasis be placed on discussion pertaining to the material weaknesses. Mr. Brickey stated the City prepares the Comprehensive Annual Financial Report (CAFR), submits it to the Government Financial Officer's Association, and the City receives the financial award annually. Mr. Yde provided an overview of the financial statements and responded to questions.

Mr. Brickey reviewed the letter dated November 27, 2019, and stated the Financial Statements identify an unmodified rating. He also reviewed the four material weakness bullet points identified on Page 3 of the letter and responded to questions.

- He discussed year-end journal entries stating they do not affect cash balances. A
 decision may need to be made whether the City has the staff to assist with journal
 entries, or do you need more resources. Plante & Moran cannot assist with these due
 to being the assigned auditor. Preparation for year-end journal entries takes
 approximately 3-4 weeks.
- Next he discussed material journal entries to Milk River, regarding bonds and payments. He stated the City is making payments while the County is holding onto the funds, and the reporting needs to be reviewed.
- An Information Technology controls review revealed the Treasurer/Comptroller having administrative access to certain accounting modules. He stated a best practice would be to segregate administrative accesses.
- Errors were found when testing pension reporting. A good practice is to have one person prepare census data, and then have another person review it. This work would take a few days to complete.

Mr. Brickey stated going into next year, three of the material weakness bullets could be eliminated with Milk River reporting taking more time. He stated GASB 88 is a new regulation implemented this year.

He suggested the City look into how the funding valuation is calculated compared to the report used to place retirement funding into the audit; there is a disconnect. The City is using a blended rate that drives up the liability. Most systems do not use a blended rate. Different assumptions are being used. It will be important to find out what the City needs to do to not have a blended rate by working with the actuary and the attorney. The accuracy of the employee census data needs to be verified prior to sending to the actuary.

New GASB regulations are forthcoming in the future and are identified in the letter as GASB 84 – Fiduciary Activities, GASB 87 - Leases, and GASB 90 – Majority Equity Interest.

Mr. Brickey moved onto providing an overview of the Municipal Court Audit and stated there were no findings. The City Clerk was asked to schedule a Judicial Liaison Committee Meeting by Committee Chair McConaghy.

Council Member Koester asked that the water/sewer fund be addressed at the next Finance Meeting for the level of funds in the account. The City Administrator stated that there are projects the City needs to address and are slated for discussion with the Construction Committee including lead service lines. He stated the City will be conducting an audit on each house, replacing lead water services, and replacing aging water mains which will use some funds in the water/sewer account.

Motion by McConaghy, seconded by Granger, regarding the **audit presentation for Year Ended June 30, 2019**, that the Committee-of-the-Whole recommend that the City Council accept the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2019, and the City of Grosse Pointe Woods Municipal Court Financial Report Ended June 30, 2019.



COMMITTEE-OF-THE-WHOLE 01-13-20 - 4

Motion carried Yes: No: Absent:	d by the following vote: Bryant, Gafa, Granger, Koest None Novitke	er, McConaghy, McMullen
•	anger, seconded by Gafa, that at 7:55 p.m. PASSED UNANI	the meeting of the Committee-of-the-Whole MOUSLY.
Respectfully s	ubmitted,	
Lisa Kay Hatha	away	Arthur W. Bryant Mayor Pro-Tem

MINUTES OF THE ZONING BOARD OF APPEALS MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JANUARY 6, 2020, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:11 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke

Council members: Bryant, Gafa, Granger, Koester, McConaghy, McMullen

Absent: None

Also Present: City Administrator Smith

City Attorney Berschback City Clerk Hathaway

Director of Public Safety Kosanke

Building Official Tutag

Motion by Gafa, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke

No: None Absent: None

THE MEETING WAS THEREUPON OPENED AT 7:12 P.M. FOR A ZONING BOARD OF APPEAL HEARING UNDER THE PROVISIONS OF CHAPTER 50, SECTION 50-181 OF THE 2017 CITY CODE TO HEAR THE APPEAL OF **PAMELA HARTMANN, 509 ROBERT JOHN**, WHO IS APPEALING THE DENIAL OF THE BUILDING INSPECTOR TO ISSUE A BUILDING PERMIT TO INSTALL SOLAR PANELS DUE TO NON COMPLIANCE WITH SEC. 50-539(5) SOLAR ENERGY SYSTEMS, ASSESSIBILITY. A VARIANCE IS THEREFORE REQUIRED.

Motion by Bryant, seconded by Granger, that for purposes of the Zoning Board of Appeal hearing, the following items be received and placed on file:

- 1. Building Permit Application-Zoning Compliance and Plan Review 10/28/19
- 2. Memo 12/04/19 Building Official
- 3. Memo 12/19/19 Director of Public Safety
- 4. Affidavit of Legal Publication
- 5. Affidavit of Property Owners Notified
- 6. Aerial Views (2)

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke

No: None Absent: None

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individuals were heard:

Pam Hartmann 509 Robert John

Jeremy Papuga 508 Robert John

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. Nobody wished to be heard.

Motion by Granger, seconded by Bryant, that the public hearing be closed at 7:23 p.m. PASSED UNANIMOUSLY.

Motion by McConaghy, seconded by Bryant, regarding Zoning Board of Appeal regarding Pamela Hartmann, 509 Robert John, who is seeking a variance to install Solar Panels, that the Board of Appeals grant a variance from Sec. 50-539(5) to permit the installation of 17 solar panels on the south roof of 509 Robert John based upon the facts and recommendation as contained in the memos from the Building Official dated December 4, 2019, and the Director of Public Safety dated December 19, 2019, and the comments made at the Public Hearing, as follows:

- 1. Alternative energy systems are permitted in the zoning district the property is located in. A functional solar array cannot be installed on the roof without relief from the ordinance;
- 2. No reasonable alternative to the petition installing a solar array on the property exists with the exception of a ground mounted array which is not permitted;
- 3. The Petitioner's home is a rather small ranch with a number of hips and valleys which would preclude the installation of the solar panels without relief;
- 4. Neither the orientation of the roof, nor the size of the roof or dwelling were explicitly established by the homeowner;
- 5. The granting of the proposed variance will not in any way impair health, safety, comfort or morals, or in any other respect be contrary to the intent of this chapter, is in accordance with the intent of the zoning code;
- 6. That work commence within 90 days and be completed within 6 months;
- 7. The Board's decision is not precedent setting for future variances and future requests will require a review from the Director of Public Safety based upon the dwelling's architecture and solar panel design plan;
- 8. That the solar panels not be placed right up to the ridge line of the house leaving space to allow firefighters to position a roof ladder on the north side of the residence; and
- 9. The Contractor stated the panels will not be placed at the ridge line leaving space to position a roof ladder on the north side; and, he's agreed to submit a modified plan moving the panels as far up as possible in the southwest area of the roof. The contractor will provide training to officers on how to safely disconnect the power and work around the panels.

ZONING BOARD OF APPEALS 01-06-20 - 3

Motion carried by the following vote:

Yes:

Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke

No:

None

Absent:

None

Motion by Granger, seconded by Koester, to immediately certify tonight's meeting minutes.

Motion carried by the following vote:

Yes:

Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke

No:

None

Absent:

None

Motion by Granger, seconded by Bryant, to adjourn tonight's meeting at 7:42 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway City Clerk The first item was regarding **Discussion: Colonial Theme.** The Commission addressed the possibility of amending the Zoning Ordinance to eliminate specific reference to Colonial Themes.

The City Attorney summarized the previous discussion on this topic from the September 24, 2019, Planning Commission Meeting including the following comments:

- We have moved away from specific Colonial Theme. We are focusing on high quality material and products;
- The focus is more on scale, proportion and depth...etc.
- One specific design theme should not be required, but to eliminate the references to Colonial Theme, Williamsburg, and to create a restrictive updated material list to encourage good material and new products on the market.

Motion by Ketels, seconded by Vaughn, regarding **Discussion: Colonial Theme**, to recommend that the City Council authorize the City Attorney to draft an ordinance for City Council's consideration eliminating specific references to the Colonial Theme and updating redesign standards ordinance, Section 50-373.

Motion carried by the following vote:

YES:

Bailey, Fuller, Gilezan, Hamborsky, Ketels, Profeta, Vaughn, Vitale

NO:

None

ABSENT:

Rozycki

Motion by Gilezan, seconded by Fuller to immediately certify the previous motion.

Motion carried by the following vote:

YES:

Bailey, Fuller, Gilezan, Hamborsky, Ketels, Profeta, Vaughn, Vitale

NO:

None

ABSENT:

Rozycki

RECEIVED

OCT 1 1 2019

CITY OF GROSSE POINTE WOODS

Beautification Advisory Commission Cook School House

20025 Mack Plaza Dr., Grosse Pointe Woods Meeting – October 9, 2019– 7:00 p.m.

Present: Arslanian, Casinelli, Koester, McCarthy, Medura, Reiter, Ragland, Sauter, Spreder,

Stephens, Stewart

Excused: Hage, Hess, Martin-Marshall, Miller

Also Present: McConaghy

Call to Order: The meeting was called to order by Vice-Chair, Stephens at 7:03 p.m.

Minutes: The September 11, 2019 minutes were distributed and reviewed.

Motion by Casinelli, seconded by Stewart, to approve the September 11, 2019 minutes as

presented.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Koester, McCarthy, Medura, Reiter, Ragland, Sauter, Spreder,

Stephens, Stewart

No: None

Excused: Hage, Hess, Martin-Marshall, Miller

Treasurer's Report: Stewart presented treasurers report.

Motion by Casinelli, seconded by Stephens, to approve the treasurers report as presented.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Koester, McCarthy, Medura, Reiter, Ragland, Sauter, Spreder,

Stephens, Stewart

No: None

Excused: Hage, Hess, Martin-Marshall, Miller

Chairperson's Report: McCarthy presented Chairpersons report.

Awards Program: Stephens and Spreder updated the Commission on the November 13, 2019

Awards Program. Circulated volunteer sign-up sheet.

Flower Sale: Arslanian updated the Commission on the 2020 Flower Sale.

Council Report: McConaghy presented council report.

Old Business: None.

New Business: none

Motion by Casinelli, seconded by Stephens to adjourn the Beautification Advisory Commission meeting at 7:52 pm.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Koester, McCarthy, Medura, Reiter, Ragland, Sauter, Spreder,

Stephens, Stewart

No: None

Excused: Hage, Hess, Martin-Marshall, Miller

Respectfully submitted, Rachelle Koester

Commission Approved
1/14/25
7F

Citizen's Recreation Commission Meeting Minutes

Meeting of the Citizen's Recreation Commission held on December 10, 2019 at Grosse Pointe Woods, Michigan

CALLED TO ORDER: 7:09

PRESENT:

ABSENT:

Lindsay Frattaroli

Angela Brown

Gib Heim Barb Janutol

Tom Jerger

Mark Miller

Tony Rennpage Sarah Seger

Amanda York

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CITY OF GROSSE POINTE WOODS

ALSO PRESENT:

Margaret Potter, Mike Koester and Kenn Gafa

Motion to accept the minutes from November 12, 2019 by Mark Miller and seconded by Gib Heim.

Yes:

Brown, Heim, Janutol, Jerger, Miller, Rennpage, Seger, and York.

No:

None

Absent:

Frattaroli

SUPERVISOR'S REPORT: (per Amanda York)

- Polar Express: Going well.
- The new 3year park passes are being renewed and so far, the reaction has been good.

COUNCIL MEETING REPORT:

- · Ongoing business reported.
- The budget for Winterfest 2020 has been approved.
- An asbestos check is currently being done/ or will be done on all city buildings.

WINTERFEST 2020 updates:

 Chamberlain Pony Rides/Zoo discounted their bill by \$50.00 due to their late appearance last year.

- The Winterfest banner will need to go up after the New Year. Barb will order the new "date" number for it. A price of \$135.00 for a smaller version of this sign was okayed. The smaller version will be placed on the Parcells fence line facing Mack.
- The donut truck did not respond to inquiries. Cookies may be added to the event.
- Saucy's Pizza confirmed the date and will bring their own tent and heaters.

OLD BUSINESS:

- Park Evaluation discussion:
 - An Ad Hoc committee of Recreation Commission members will meet before the February meeting. The Commission will review their findings at the February meeting and formulate a "focus" for presentation to the Council.

NEW BUSINESS:

The DIA Inside Out Project application was submitted. The DIA will be making their decision shortly for next year's placement.

ADJOURNMENT:

Motion was made to adjourn the meeting by Tom Jerger and seconded by Mark Miller.

Yes: I

Brown, Heim, Janutol, Jerger, Miller, Rennpage, Seger, and York.

No:

None

Absent:

Frattaroli

Meeting Adjourned at 7:55 pm.

Respectfully submitted by: Barb Janutol, Secretary of the Grosse Pointe Woods Citizen's Recreation Commission.

approved by Commission 12/12/9 (4m)

City of Grosse Pointe Woods Historical Commission Minutes 20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236 Cook Schoolhouse November 14th, 2019



1. Call to Order

The regular meeting of the Grosse Pointe Woods Historical Commission was called to order at 7:34 p.m. by Chairperson Lynne Millies.

2. Roll Call

Present: Mary Kaye Ferry, Del Harkenrider, Shirley Hartert, Suzanne Kent, Lynne Millies,

Frank Romano, Becky Veitengruber, Giles Wilborn

Excused: Jim Motschall Unexcused: Sean Murphy

Also Present: Councilman Kenn Gafa, GPW resident George Bailey (1155 Hampton Rd.),

GPW resident Stephanie Listman (979 Briarcliff Dr.)

3. Approval of Minutes

Motion by Ferry, seconded by Romano, to approve the October 10th, 2019 minutes as presented. Ayes: all. Motion carried.

4. Items

- A. Report of Treasurer: Millies reported on behalf of Motschall that the Cook Schoolhouse balance is \$30,523.11 and the balance of the Historical Commission is \$1,702.91.
- B. Cook Schoolhouse Report: Veitengruber reported that the October open house was a success with 13 visitors and \$30 received in donations. Ferry did report that DPW did replace lightbulbs in city hall basement where commission files are stored and also a light bulb in schoolhouse.
- C. Commission Files Report: Wilborn shared with commission original photos of Lakefront Park.

5. Old Business

- A. *Member Vacancy:* prospective member, who has filled out and submitted biographical sketch to city, attended this meeting as a guest.
- **B.** Bath House Photos, Lakefront Park: Commission discussed repair/replacement of those to be rehung at Lakefront Park. Ferry will work with Councilman McMullen Jr. for reprinting and framing.
- C. Items for Cook School:
 - 1. A set of slates, a set of McGuffey readers, and a spelling book were gifted by a GPW resident for use and display at the Cook Schoolhouse.

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CITY OF GROSSE PTE. WOODS

- 2. *Motion* by Kent, seconded by Harkenrider, to purchase from Amazon: 5 school slates, 1 copy of 1908 Sears & Roebuck catalogue, and 1 copy of 1897 Sears & Roebuck catalogue, not to exceed \$70.00. Account # 101-1-5-880.300. Ayes: all. Motion carried.
- **D.** Legends of the Fall: Romano reported on this event. Over 40 people attended and enjoyed his storytelling, while seeing the Cook Schoolhouse.
- **E.** *Chronology:* Kent shared update on city's chronology. Kent is retyping previous chronology. City sources such as *The Update, The Grosse Pointe News* will be used to create an updated digital chronology. Ferry, Kent, Motschall, and Veitengruber will work on this.

6. New Business

- **A.** *October* **2020** *Open House:* Commission will host the 2020 October open house during the city's Fire Safety Open House.
- **B. Donation:** Millies reported to commission that the Cook Family Estate donated a monetary gift of \$25,000 to the Cook Schoolhouse.
- **C.** George Bailey shared tentative plan for schoolhouse basement with consideration for housing commission files.

7. Public and Commissioner Comments

- **A.** Kent shared information about Herb Holiday Boutique Sale in Cook Schoolhouse on Saturday, November 16th.
- **B.** George Bailey invited commission members to the Parcells Middle School Holiday Bazaar on Saturday, December 1st.
- **C.** Millies announced change in location for December's meeting. Location will be council chamber.

8. Adjournment

The meeting was adjourned at 8:36 p.m. by Chairperson Millies.

Respectfully submitted:

Becky Veitengruber, Secretary

The next meeting of the Grosse Pointe Woods Historical Commission will take place on December 12th, 2019 at 7:30 p.m. in the Council Chamber, 20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236

Commission Opproved 1/9/20

City of Grosse Pointe Woods Historical Commission Minutes 20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236 Court Chamber December 12th, 2019

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JAN 1 5 2020

1. Call to Order

CITY OF GROSSE POINTE WOODS

The regular meeting of the Grosse Pointe Woods Historical Commission was called to order at 7:36 p.m. by Chairperson Lynne Millies.

2. Roll Call

Present: Mary Kaye Ferry, Shirley Hartert, Suzanne Kent, Lynne Millies, Jim Motschall, Sean

Murphy, Becky Veitengruber, Giles Wilborn *Excused:* Del Harkenrider, Frank Romano

Also Present: Council Representative George McMullen Jr., Councilmember Kenn Gafa,

GPW resident Stephanie Listman (979 Briarcliff Dr.)

3. Approval of Minutes

Motion by Ferry, seconded by Hartert, to approve the November 14th, 2019 minutes as presented. Ayes: all. Motion carried.

4. Items

- A. Report of Treasurer: Motschall reported that the Cook Schoolhouse balance is \$1,702.91.11 and the balance of the Historical Commission is \$30,523.11.
- **B.** Cook Schoolhouse: Ferry reported that she and Millies covered the antique teacher desk and desks for protection.
- C. Commission Files Report: Wilborn shared that there are numerous photographs to be tagged and filed. Wilborn shared original photos of Lakefront Park from 1940s -1950s.
 Ferry and McMullen Jr. will work on getting photos matted and framed.

5. Old Business

A. Member Vacancy: Discussion among commission to fill vacancy.

Motion: by Hartert, seconded by Motschall, to recommend for immediate certification to our mayor, that Stephanie Listman be accepted as a member of the Grosse Pointe Woods Historical Commission. Ayes: all. Motion carried.

Motion: by Hartert, seconded by Ferry, to immediately certify part of the motion that we filled the vacancy. Ayes: all. Motion carried.

- B. Bath House Photos, Lakefront Park: See 4. Items C. Commission Files Report.
- **C.** *Items for Cook School:* Kent purchased slates for the schoolhouse for the amount of \$50.91. Kent will be reimbursed for purchase

6. New Business

A. Budget: Motschall shared a handout with commission regarding expenditures for Memorial Day.

Motion: by Motschall, seconded by Veitengruber, to increase the annual budget for 2020-2021 by 10%, to the amount of \$1,905.00 from last year because of the rising cost of expenditures. Ayes: all. Motion carried.

B. 2020 Officers: Millies reminded commission of term from January – December. Commission will nominate and vote for new officers during January meeting.

7. Public and Commissioner Comments

A. City Council Representative McMullen Jr. shared with commission that Mayor Novitke will be assigning council members to commissions for 2020.

8. Adjournment

The meeting was adjourned at 8:23 p.m. by Chairperson Millies.

Respectfully submitted: Becky Veitengruber, Secretary

The next meeting of the Grosse Pointe Woods Historical Commission will take place on January 9th, 2020 at 7:30 p.m. in the Cook Schoolhouse, 20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236

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CLERK'S DEPARTMENT WOODS

CHARLES T. BERSCHBACK

ATTORNEY AT LAW 24053 EAST JEFFERSON AVENUE ST. CLAIR SHORES, MICHIGAN 48080-1530

> (586) 777-0400 FAX (586) 777-0430 bibwlaw@yahoo.com January 9, 2020

DON R. BERSCHBACK OF COUNSEL

The Honorable Mayor and City Council City of Grosse Pointe Woods 20025 Mack Plaza

Grosse Pointe Woods, MI 48236

RE: Rocket Fiber – METRO Act Permit

Dear Mayor and Council:

CHARLES T. BERSCHBACK

Rocket Fiber has contracted with the Grosse Pointe Public School System to provide fiber optic cable to the System. They have submitted a standard METRO Act permit including route maps. It is my understanding that Mr. Schulte and Mr. Tutag have driven the route to determine any issues regarding installation of the fiber. Those issues have historically been handled by Administration as part of the necessary permitting applications.

It would be the prerogative of Council to approve the METRO Act right of way telecommunications permit submitted by Rocket Fiber and authorize the City Administrator to sign the permit.

Very truly yours,

Chip BerschBack

CTB:gmr

cc: Bruce Smith

Lisa K. Hathaway Cathy Behrens Frank Schulte Gene Tutag



CITY OF GROSSE POINTE WOODS

CITY OF GROSSE POINTE WOODS BUILDING DEPARTMENT MEMORANDUM

DATE:

January 13, 2020

TO:

Mayor & City Council

FROM:

Gene Tutag, Building Official OT

SUBJECT:

Rocket Fiber Project – Grosse Pointe Public Schools

On December 18, 2019 DPW Director Frank Schulte and I drove around the City to review the underground and overhead route for the Grosse Pointe Public School's Rocket Fiber Project.

The Building Department has no objections to this project.

REVIEWED FOR COUNCIL CONSIDERATION:

Bruce Smith, City Administrator

Date

MEMO 20-03

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JAN 1 3 2020

CITY OF GROSSE POINTE WOODS

CLERK'S DEPARTMENT

TO:

Gene Tutag, City Building Official

FROM:

Frank Schulte, Director of Public Services

DATE:

January 8, 2020

SUBJECT:

Grosse Pointe Public Schools Rocket Fiber Project

On December 18, 2019, Gene Tutag and I drove and reviewed the underground and overhead route for the Grosse Pointe Public Schools Rocket Fiber Project. This project will be utilizing the City of Grosse Pointe Woods easement right-away throughout the city on various streets. The fiber will be buried four feet under grade; therefore, it will have no impact on the Department of Public Works or utilities.

Please contact me if you have any questions.

cc Bruce Smith

O/F

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CITY OF GROSSE POINTE WOODS

CITY OF GROSSE POINTE WOODS

APPLICATION FOR ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY TELECOMMUNICATIONS PROVIDERS

ROCKET FIBER LLC ("APPLICANT")

colitan Extension
8 (the "METRO
f-way, including
terways ("Public
The METRO Act
his section within This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).

GENERAL INFORMATION:

1.1	Date: <u>December 4, 2019</u>
1.2	Applicant's legal name: Rocket Fiber LLC
	Mailing Address: 1505 Woodward Avenue, Suite 300, Detroit, MI 48226
	Telephone Number: (844) 847-6253 Fax Number: (855) 455-3401 Corporate website: www.rocketfiber.com
	Name and title of Applicant's local manager (and if different) contact person regarding this application: Jon Gordon, Vice President of Operations and General Counsel Mailing Address: 1505 Woodward Avenue, Suite 300, Detroit, MI 48226

Telephone Number: (313) 545-8949

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METRO Act Permit Application Form Revised February 2, 2015

CITY OF GROSSE POINTE WOODS

APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS
UNDER
METROPOLITAN EXTENSION TELECOMMUNICATIONS
RIGHTS-OF-WAY OVERSIGHT ACT
2002 PA 48
MCL SECTIONS 484.3101 TO 484.3120

BY

ROCKET FIBER LLC ("APPLICANT")

<u>Unfamiliar with METRO Act?--Assistance</u>: Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at http://www.michigan.gov/mpsc/0,4639,7-159-16372 22707---,00.html.

45 Days to Act—Fines for Failure to Act: The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

<u>Where to File</u>: Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

-- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at [insert address].

CITY OF GROSSE POINTE WOODS

APPLICATION FOR ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY TELECOMMUNICATIONS PROVIDERS

By **ROCKET FIBER LLC** ("APPLICANT")

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).

GENERAL INFORMATION:

1.1	Date: December 4, 2019
1.2	Applicant's legal name: Rocket Fiber LLC
	Mailing Address: 1505 Woodward Avenue, Suite 300, Detroit, MI 48226
	Telephone Number: (844) 847-6253
	Fax Number: (855) 455-3401
	Corporate website: www.rocketfiber.com
	Name and title of Applicant's local manager (and if different) contact person regarding this application: Jon Gordon, Vice President of Operations and General Counsel
	Mailing Address: 1505 Woodward Avenue, Suite 300, Detroit, MI 48226
	Telephone Number: (313) 545-8949

		Fax Number: (833) 433-3401
		E-mail Address: jongordon@rocketfiber.com
1.3	Туре	of Entity: (Check one of the following)
		Corporation
		General Partnership
		Limited Partnership
	X	Limited Liability Company
		Individual
		Other, please describe:
1.4	Assu	med name for doing business, if any: <u>N/A</u>
1.5	Desc	ription of Entity:
	1.5.1	
	1.5.2	
	1.5.3	If a subsidiary, name of ultimate parent company: <u>Rocket Fiber Holdings</u> LLC
	1.5.4	
officia	als for n	on-corporate entities):
		<u>Marc Hudson – President/CEO</u>
		Edi Demaj – Executive Vice President/COO
		Randy Foster – Treasurer/CTO
		<u>Howard Luckoff – Secretary</u>
standing with	chigan I the Sta	n copies of Applicant's most recent annual report (with state ID number) filed Department of Licensing and Regulatory Affairs and certificate of good ate of Michigan. For entities in existence for less than one year and for non-ovide equivalent information. <u>See attached addendum</u>
1.7 Applicant and		plicant aware of any present or potential conflicts of interest between ipality? If yes, describe: <u>No</u>
1.8 facilities in th		past three (3) years, has Applicant had a permit to install telecommunications cright of way revoked by any Michigan municipality?
Circle: Yes	No No	
If "yes	s," pleas	se describe the circumstances.
	ken by	past three (3) years, has an adverse finding been made or an adverse final any Michigan court or administrative body against Applicant under any law to the following:

1.9.1 A felony; or

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes (No)

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

- 1.10 If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied. If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.
 - 1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

See attached addendum

2 DESCRIPTION OF PROJECT:

- 2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain. See attached addendum
- 2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways. <u>See attached addendum</u>
- 2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way). <u>See attached addendum</u>
- 2.4 Please provide an anticipated or actual construction schedule. <u>See attached</u> addendum
- 2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways. <u>Both Rocket Fiber LLC and Grosse</u>

<u>Pointe Public School System will own fiber optic filaments within the facilities' cable sheath in order to operate their own fiber optic networks</u>

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant. <u>Scott Cerny, Director of Network Expansion, Rocket Fiber LLC, 1505 Woodward Avenue, Suite 300, Detroit, MI 48226, scottcerny@rocketfiber.com, (313) 545-8920</u>

3 <u>TELECOMMUNICATION PROVIDER ADMINISTRATIVE</u> <u>MATTERS</u>:

Please provide the following or attach an appropriate exhibit.

3.1 Address of Applicant's nearest local office: Rocket Fiber LLC

1505 Woodward Avenue, Suite 300
Detroit, MI 48226

- 3.2 Location of all records and engineering drawings, if not at local office: <u>Same as</u> above
- 3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;

Scott Cerny, Director of Network Expansion, Rocket Fiber LLC, 1505 Woodward Avenue, Suite 300, Detroit, MI 48226, scottcerny@rocketfiber.com, (313) 545-8920, responsible for engineering Applicant's telecommunications system

- 3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:
 - 3.4.1 Worker's compensation:
 - 3.4.2 Commercial general liability, including at least:
 - 3.4.2.1 Combined overall limits;
 - 3.4.2.2 Combined single limit for each occurrence of bodily injury;
 - 3.4.2.3 Personal injury;
 - 3.4.2.4 Property damage;

- 3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;
 - 3.4.2.6 Independent contractor liability;
- 3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);
 - 3.4.2.8 Environmental contamination;
- 3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.
- 3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

<u>Underground Contractors, Inc.</u> 30561 Andersen Court Wixom, MI 48393

4 **CERTIFICATION**:

All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

ROCKET FIBER LLC ("APPLICANT")

December 4, 2019

Date

By: Marc Hudson

Title: President/CEO

Addendum to Application For Access to and Ongoing Use of Public Ways by Telecommunication Providers by Rocket Fiber LLC

1.10 If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied. If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

Applicant is privately held.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

Applicant will provide its financial statements if Municipality requests the information as provided for above.

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

Applicant possesses general authority provided by the Federal Communications Commission pursuant to 47 USC Section 214 to provide Interstate Telecommunication Services, a copy of which is not applicable.

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

Applicant will be a provider of broadband internet access and dedicated data transport. The facilities will be fiber optic cables and the electronics to power and control the services provided over the cables.

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability.

A certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability in force during the construction and installation period are being provider with this application.

The following documents are attached to this Addendum to be part of the Application:

- Applicant's most recent annual report (with state ID number) as filed with the Michigan Department of Licensing and Regulatory Affairs;
- Applicant's certificate of good standing provided by the Michigan Department of Licensing and Regulatory Affairs;
- Route map for Applicant's telecommunications system;
- Construction schedule for Applicant's telecommunications system;
- Applicant's certificate of insurance;
- Completed METRO Act Unilateral Form of Right-of-Way Telecommunications Permit.



Form Revision Date 07/2016

ANNUAL STATEMENT

(Required by Section 207, Act 23, Public Act of 1993)

Identification Number:		801/48336	
Annual Statement Filing Ye	ar: 2019		
1. Limited Liability Company	/ Name:		
ROCKET FIBER LLC			
2. The street address of th	e limited liability company's regis	stered office and name of the resident agent at that office:	
 Resident Agent Name: 	UNITED AGENT GROUP INC.		
2. Street Address:	28175 HAGGERTY ROAD		
Apt/Suite/Other:			
City:	NOVI		
State:	MI	Zip Code: 48377	-
 Mailing address of the re P.O. Box or Street Address: Apt/Suite/Other: 	egistered office:		
City:		Contract of the Contract of th	
State:	esse (or) feldesse (others constraint and thorough the hours (others to be only a professions) from	Zip Code:	

This annual statement must be signed by a member, manager, or an authorized agent.

Signed this 21st Day of December, 2018 by:

Title	Title if "Other" was selected
Authorized Agent	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

C Decline G Accept

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

FILING ENDORSEMENT

This is to Certify that the 2019 ANNUAL STATEMENT

for

ROCKET FIBER LLC

ID Number:

801748336

received by electronic transmission on December 21, 2018, is hereby endorsed.

Filed on December 21, 2018, by the Administrator.

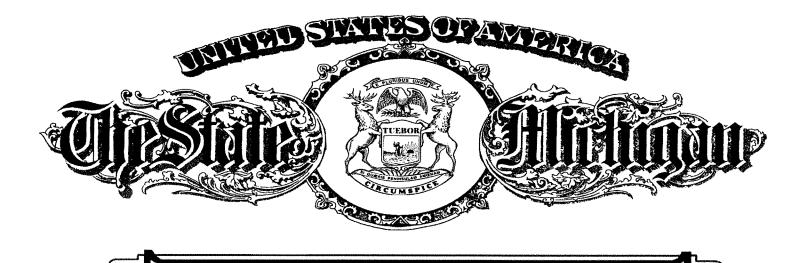
The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 21st day of December, 2018.

Julia Dale, Director

Corporations, Securities & Commercial Licensing Bureau



Department of Licensing and Regulatory Affairs

Lansing, Michigan

This is to Certify that the annexed copy has been compared by me with the record on file in this Department and that the same is a true copy thereof.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.



Sent by electronic transmission

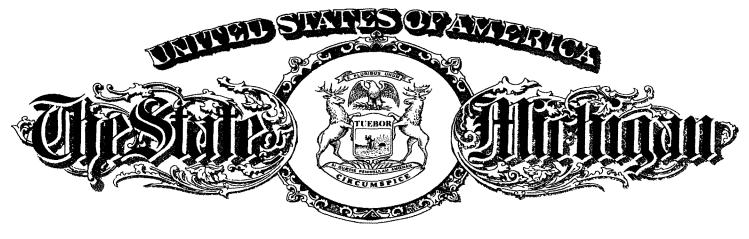
Certificate Number: 19127077970

In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 2nd day of December, 2019.

Julia Dale, Director

Corporations, Securities & Commercial Licensing Bureau

Verify this certificate at: URL to eCertificate Verification Search http://www.michigan.gov/corpverifycertificate.



Department of Licensing and Regulatory Affairs

Lansing, Michigan

This is to Certify That ROCKET FIBER LLC

was validly authorized on June 6, 2014, as a Michigan DOMESTIC LIMITED LIABILITY COMPANY. and said limited liability company is validly in existence under the laws of this state and has satisfied its annual filing obligations.

This certificate is issued pursuant to the provisions of 1993 PA 23 to attest to the fact that the company is in good standing in Michigan as of this date.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.



Sent by electronic transmission

Certificate Number: 19127078340

In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 2nd day of December, 2019.

Julia Dale, Director

Corporations, Securities & Commercial Licensing Bureau

Verify this certificate at: URL to eCertificate Verification Search http://www.michigan.gov/corpverifycertificate.



Gross Pointe Public Schools Construction Timeline 11/05/2019

ID	Task Name	Start	Finish	Duration		Q4-19 Q1-20		Q4 4 9		Q4+19		Q1 -2 0		20		Q2 -2 0				Q3 -2 0				
	TUSK NUME	Start	rinisn	Duration	Oct	No	v Dec	Jan	Fi	eb i	Mar	Apr		lay Ju				Sep	Oct	No	ov Dec			
1	General Timeline	10/14/2019	8/21/2020	225d																				
2	DTE Pole App Submission	10/14/2019	10/24/2019	9d	B																			
3	OSP Engineering (Pre MR Adjustments)	10/14/2019	12/12/2019	44d																				
4	Underground Construction Permitting	10/14/2019	12/12/2019	44d																				
5	DTE Make-Ready Completion	10/24/2019	2/21/2020	87d																				
6	Meet with Municipalities	10/31/2019	11/11/2019	8d																				
7	WSU Aerial and Underground Fiber Placement	2/21/2020	4/24/2020	46d																				
8	WSU Fiber Splicing & Testing	4/27/2020	5/1/2020	5d	0																			
9	Gross Pointe Ring + Laterals Aerial & Underground Fiber Placement	4/27/2020	7/24/2020	65d																				
10	Gross Pointe Ring Fiber Splicing & Testing	5/25/2020	8/14/2020	60d	Table Control																			
11	Provide All As-Builds and Test Results	8/17/2020	8/28/2020	10d																				



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PROPERTY DAMAGE (Per accident)	\$		
	\$		
EACH OCCURRENCE	\$ 10,000	0,000	
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	&	A Sub-	
7/2020 Aggregate	\$3,000	0,000	
17	E.L. EACH ACCIDENT E.L. DISEASE - EA EMPL E.L. DISEASE - POLICY L Each Condition Limit Aggregate required) verage; Coverage is primary &	04/2020	

CERTI	FICATE HOLDER		CANCELLATION
	City of Grosse Pointe Woods		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	20025 Mack Plaza Drive		AUTHORIZED REPRESENTATIVE
	Grosse Pointe Woods	MI 48236	Dail H. Coll

METRO Act Unilateral Form Revised 12/06/02

RIGHT-OF-WAY TELECOMMUNICATIONS PERMIT

This p	ermit is	sued this day of, 20 by City of Grosse Pointe Woods.
1	<u>Defini</u>	<u>tions</u>
	1.1	<u>Date of Issuance</u> shall mean the date set forth above.
	1.2	Manager shall mean Municipality's Mayor or his or her designee.
	1.3	METRO Act shall mean the Metropolitan Extension Telecommunications Right-of Way oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
	1.4	<u>Municipality</u> shall mean the City of Grosse Pointe Woods, a Michigan municipal corporation.

- 1.5 Permit shall mean this document.
- 1.6 <u>Permittee</u> shall mean collectively Rocket Fiber LLC, a limited liability company organized under the laws of the State of Michigan whose address is 1505 Woodward Avenue, Suite 300, Detroit, MI 48226 and Grosse Pointe Public School System, a municipal corporation organized under the laws of the State of Michigan whose address is 389 St. Clair Avenue, Grosse Pointe, MI 48230.
- 1.7 <u>Public Right-of-Way</u> shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public Right-of-Way does not include a federal, state, or private right-of-way.
- Telecommunications Facilities or Facilities shall mean the Permittee's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any

wireless, two-way communications device.

1.9 <u>Term</u> shall have the meaning set forth in Part 7.

2 Grant

- 2.1 Municipality hereby issues a permit under the METRO Act to Permittee for access to and ongoing use of the Public Right-of-Way identified on Exhibit A to construct, install and maintain Telecommunication Facilities on the terms set forth herein.
 - 2.1.1 Exhibit A may be modified by Manager upon written request by Permittee.
 - 2.1.2 Any decision of Manager on a request by Permittee for a modification may be appealed by Permittee to Municipality's legislative body.
- 2.2 Overlashing. Permittee shall not allow the wires or any other facilities of a third party to be overlashed to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.
- Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

- 3.1 <u>Permittee Contacts.</u> The names, addresses and the like for engineering and construction related information for Permittee and its Telecommunication Facilities are as follows:
 - 3.1.1 The address, e-mail address, phone number and contact person (title or name) at Permittee's local office (in or near Municipality) is 1505 Woodward Avenue, Suite 300, Detroit, MI 48226, jongordon@rocketfiber.com, (313) 545-8949, General Counsel.
 - 3.1.2 If Permittee's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or

department) for them is:

- 3.1.3 The name, title, address, e-mail address and telephone numbers of Permittee's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is Scott Cerny, Director of Network Expansion, 1505 Woodward Ave., Ste. 300, Detroit, MI 48226, scottcerny@rocketfiber.com, (313) 545-8920.
- 3.1.4 The address, phone number and contact person (title or department) at Permittee's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is 1505 Woodward Avenue, Suite 300, Detroit, MI 48226, (313) 545-8920, Director of Network Expansion.
- 3.1.5 Permittee shall at all times provide Manager with the phone number at which a live representative of Permittee (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.
- 3.1.6 Permittee shall immediately notify Municipality in writing as set forth in Part 12 of any inaccuracies or changes in the preceding information.
- 3.2 <u>Route Maps</u>. Within ninety (90) days after the substantial completion of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).
- As-Built Records. Permittee, without expense to Municipality, shall, upon fortyeight (48) hours notice, give Municipality access to all "as-built" maps, records,
 plans and specifications showing the Telecommunication Facilities or portions
 thereof in the Public Right-of-Way. Upon request by Municipality, Permittee shall
 inform Municipality as soon as reasonably possible of any changes from previously
 supplied maps, records, or plans and shall mark up maps provided by Municipality
 so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

4.1 <u>No Burden on Public Right-of-Way.</u> Permittee, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Permittee's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Permittee, at its sole expense, shall

modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Permittee shall do so within a reasonable time period. Municipality will attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Permittee over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Permittee, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Permittee's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Permittee's option, better) condition as that which existed prior to the disturbance. In the event that Permittee, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Permittee shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Permittee shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Permittee's lines on alternate poles which shall state Permittee's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Permittee's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Permittee's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Permittee, shall be marked at its entrance into and exit from each manhole and handhole with Permittee's name and a toll-free telephone number.
- 4.5 Tree Trimming. Permittee may trim trees upon and overhanging the Public Right-

of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Permittee shall dispose of all trimmed materials. Permittee shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.

- Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Permittee shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Permittee's use, or the facilities of all users of the poles are required to go underground then Permittee shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Permittee may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Permittee shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 <u>Pavement Cut Coordination</u>. Permittee shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
 - 4.7.1 The goals of such coordination shall be to encourage Permittee to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 <u>Compliance with Laws</u>. Permittee shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Permittee shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Permittee shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Permittee shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended.

- 4.9 <u>Street Vacation</u>. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Permittee's Facilities in the vacated Public Right-of-Way, Permittee shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Permittee shall relocate its Facilities to such alternate route as Municipality, applying reasonable engineering standards, shall specify.
- 4.10 <u>Relocation</u>. If Municipality requests Permittee to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Permittee shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality, applying reasonable engineering standards, shall specify. The work shall be completed within a reasonable time period.
- 4.11 <u>Public Emergency</u>. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Permittee if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality will attempt to provide notice to Permittee. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Permittee shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Permittee shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 <u>Underground Relocation</u>. If Permittee has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Permittee shall relocate its Facilities underground in the same location at Permittee's sole cost and expense.
- 4.14 <u>Identification</u>. All personnel of Permittee and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Permittee's name, their name and photograph. Permittee shall account for all identification cards at all times. Every service vehicle of Permittee and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with

Permittee's name and telephone number.

5 Indemnification

- Indemnity. To the extent permitted by law, Permittee shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Permittee, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Permittee's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Permittee, its officers, agents, employees, contractors, successors and assigns.
- Notice, Cooperation. Municipality will notify Permittee promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality will cooperate with Permittee in every reasonable way to facilitate the defense of any such claim. Municipality will consult with Permittee respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 <u>Settlement</u>. Municipality will not settle any claim subject to indemnification under this Part 5 without the advance written consent of Permittee, which consent shall not be unreasonably withheld. Permittee shall have the right to defend or settle, at its own expense, any claim against Municipality for which Permittee is responsible hereunder.

6 Insurance

- 6.1 <u>Coverage Required.</u> Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Permittee shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Permittee may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.
 - 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities,

- commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).
- 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
- 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
- 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
- 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Permittee shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 <u>Deductibles</u>. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Permittee shall indemnify and save harmless Municipality

- from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.
- 6.5 <u>Contractors</u>. Permittee's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Permittee, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Permittee's policies).
- Insurance Primary. Permittee's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Permittee's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

- 7.1 <u>Term.</u> The term ("Term") of this Permit shall be until the earlier of:
 - 7.1.1 Five (5) years from the Date of Issuance; or
 - 7.1.2 When the Telecommunication Facilities has not been used to provide telecommunications services for a period of one hundred and eighty (180) days by Permittee or a successor or an assignee of Permittee; or
 - 7.1.3 When Permittee, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
 - 7.1.4 Upon either Permittee or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
 - 7.1.5 Unless Manager grants a written extension, one year from the Date of Issuance if prior thereto Permittee has not started the construction and

installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Date of Issuance if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

8.1 <u>Municipal Requirement</u>. Municipality may require Permittee to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

9.1 <u>Establishment; Reservation</u>. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

- 10.1 Removal; Underground. As soon as practicable after the Term, Permittee or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Permittee shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Permittee's sole cost and expense.
 - 10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.
- 10.2 <u>Removal</u>: Above Ground. As soon as practicable after the Term, Permittee, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.
- 10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Permittee as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.

- Assignment. Permittee may assign or transfer its rights under this Permit, or the persons or entities controlling Permittee may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Permittee's business, or by other means, subject to the following:
 - 11.1 No such transfer or assignment or change in the control of Permittee shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Date of Issuance until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.
 - 11.2 After the completion of such construction, Permittee must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,
 - 11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and
 - 11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Permittee's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Permittee shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.
 - Permittee may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1	Notices.	All notices under this Permit shall be given as follows:
	12.1.1	If to Municipality, to with a copy to

12.1.2 If to Permittee, to Rocket Fiber LLC, Attention: General Counsel, 1505 Woodward Avenue, Suite 300, Detroit, MI 48226.

12.2 <u>Change of Address.</u> Permittee and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

- No Cable, OVS. This Permit does not authorize Permittee to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).
- 13.2 <u>Effectiveness</u>. This Permit shall become effective when Permittee has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acknowledgement of receipt, below.
- Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].
- 13.4 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Permittee and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.
- 13.5 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

City of Grosse Pointe Woods

By:	
Its:	
Date:	

Acknowledgement of Receipt: Permittee acknowledges receipt of this Permit granted by Municipality.

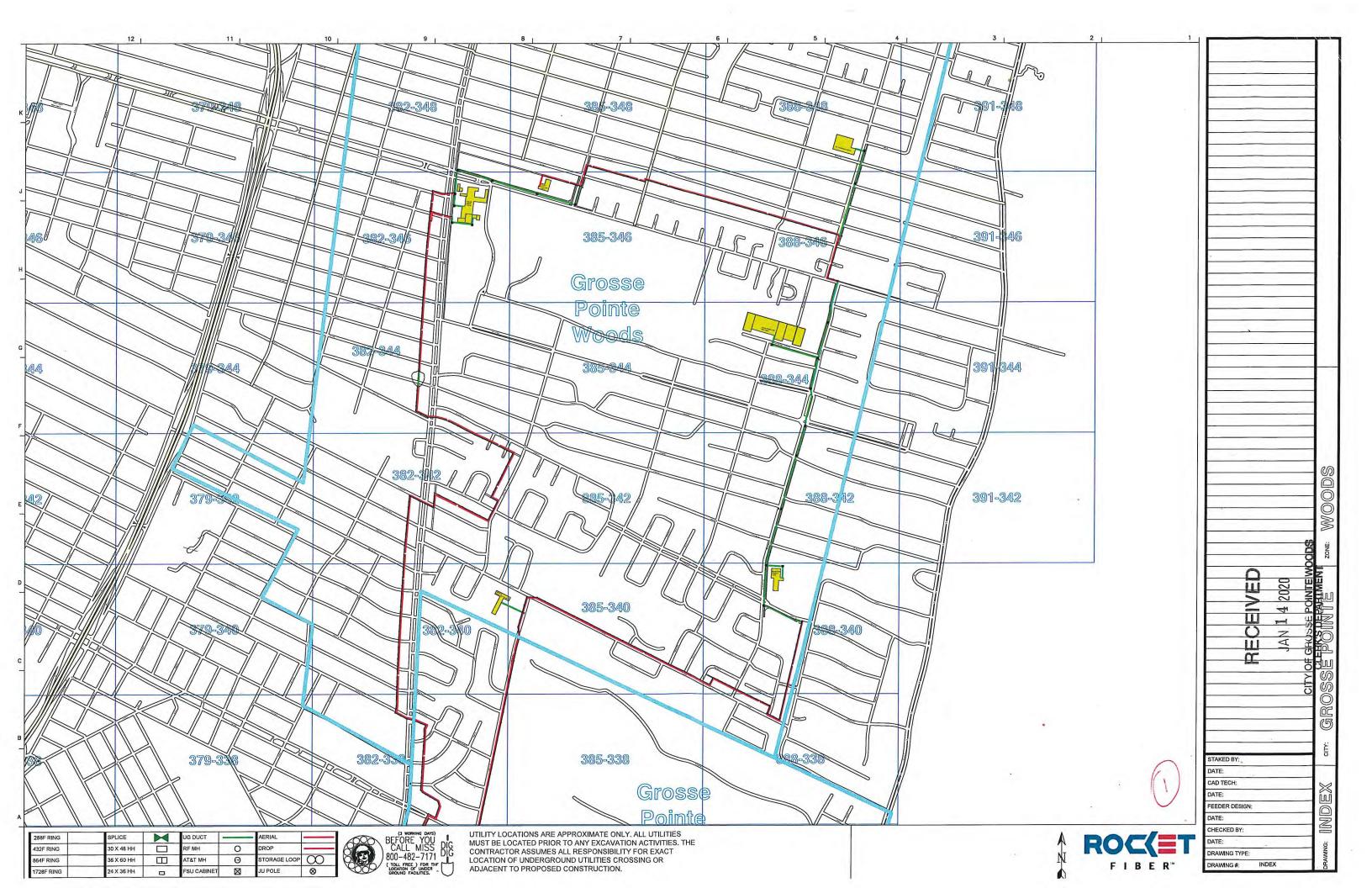
Rocket Fiber LLC
By:
Its:
Date:
Grosse Pointe Public School System
Ву:
Its:
Date:

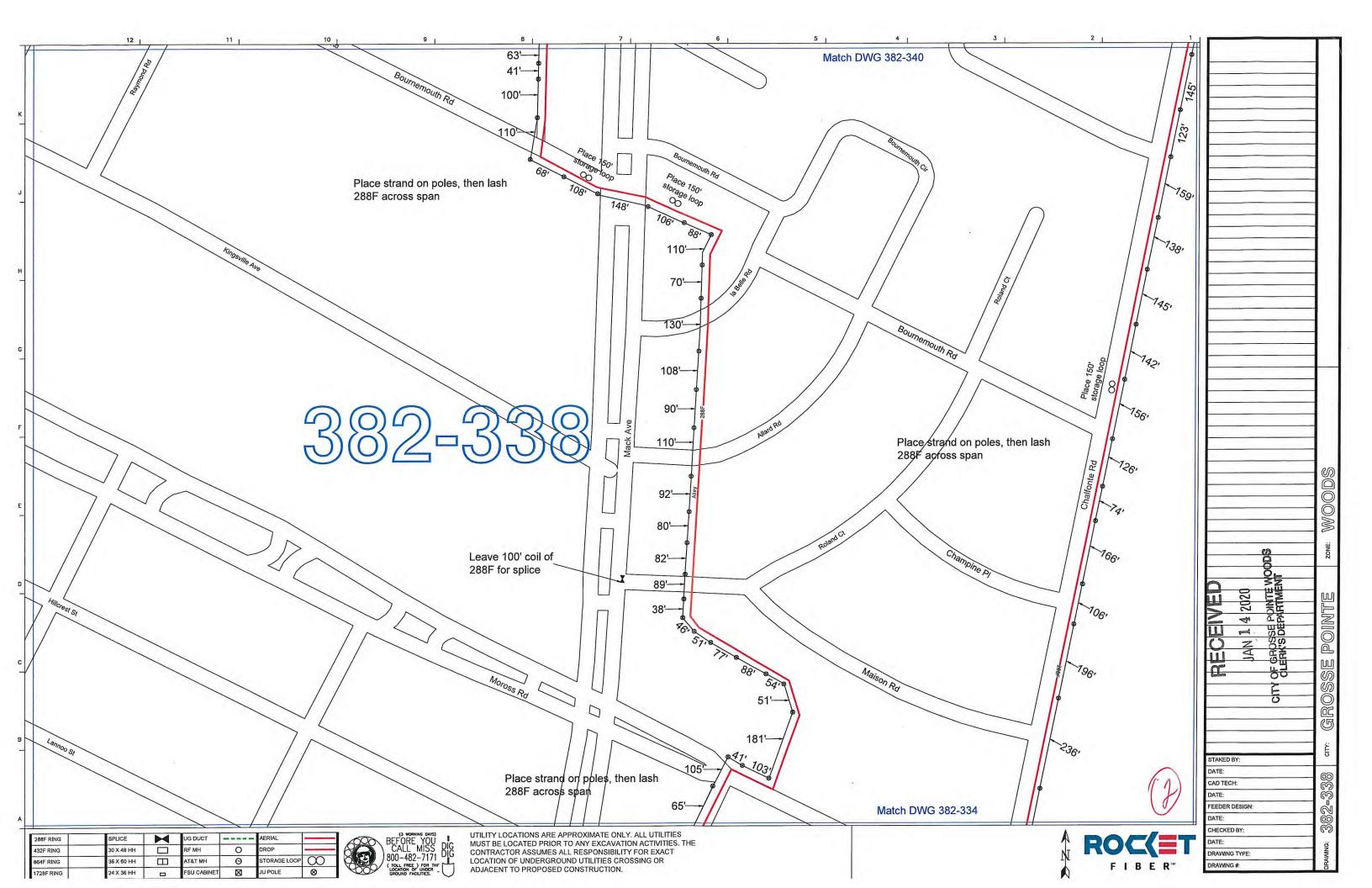
Exhibit A

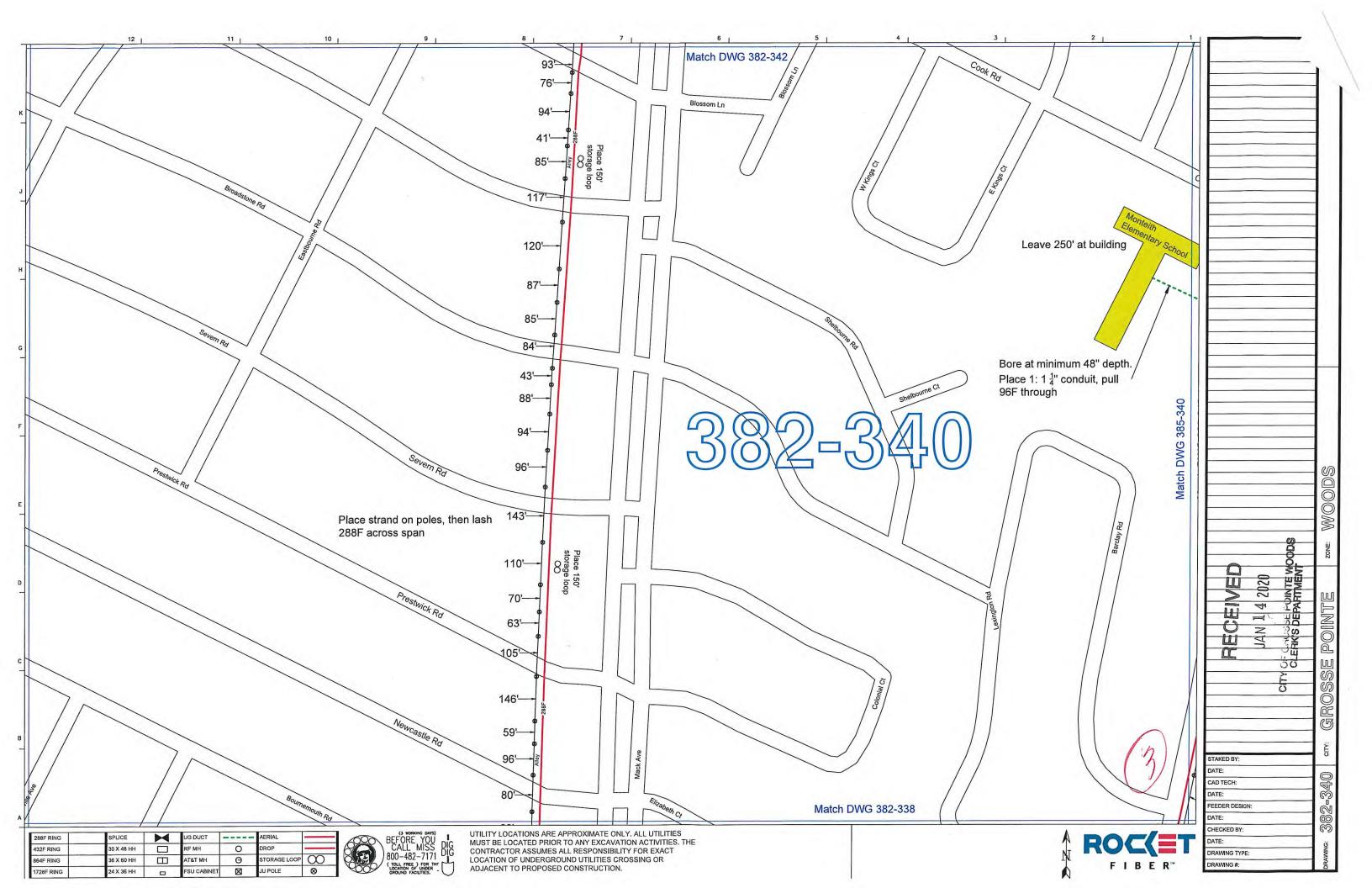
Public Right-of-Way to be Used by Telecommunication Facilities

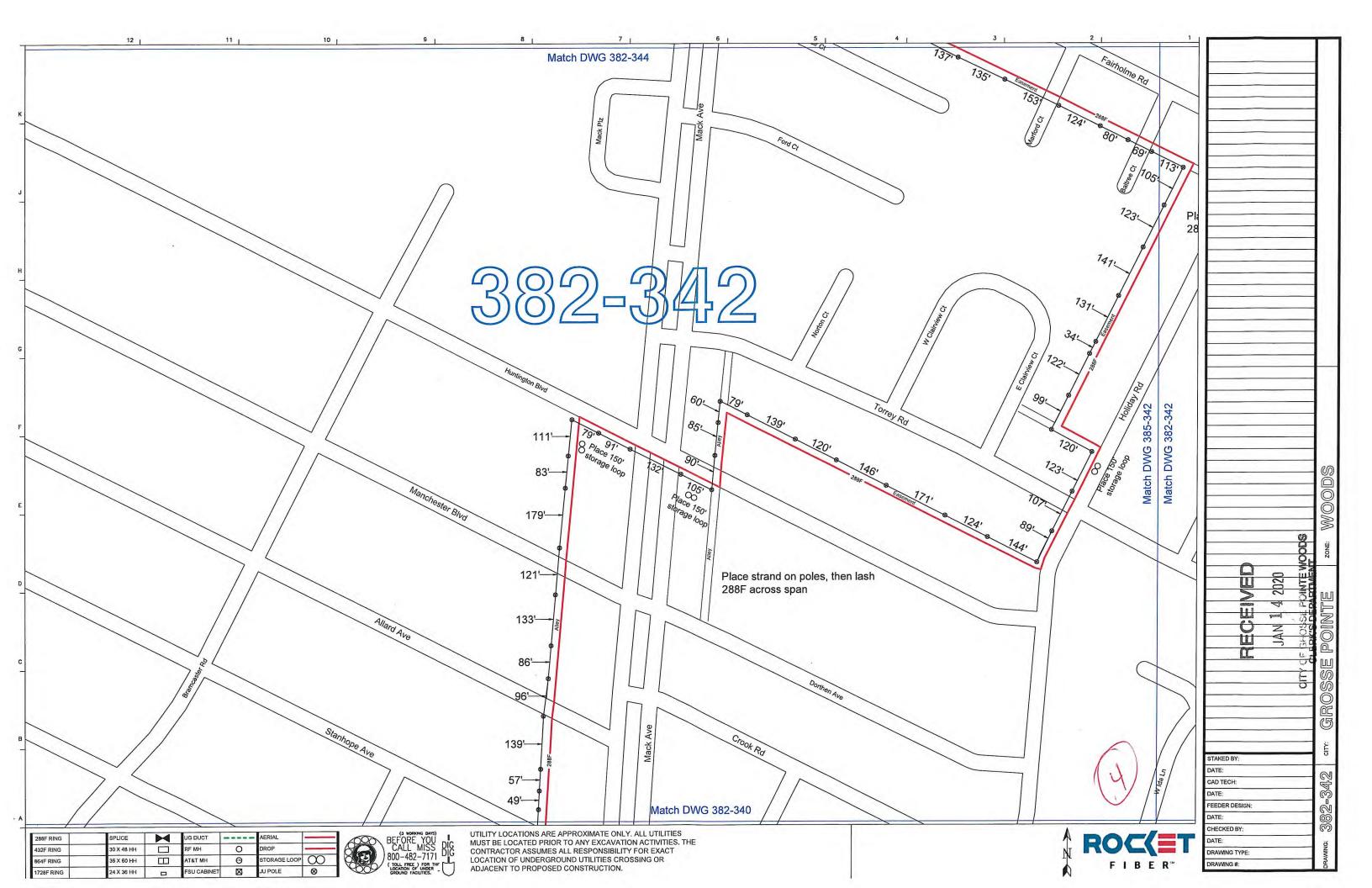
Exhibit B

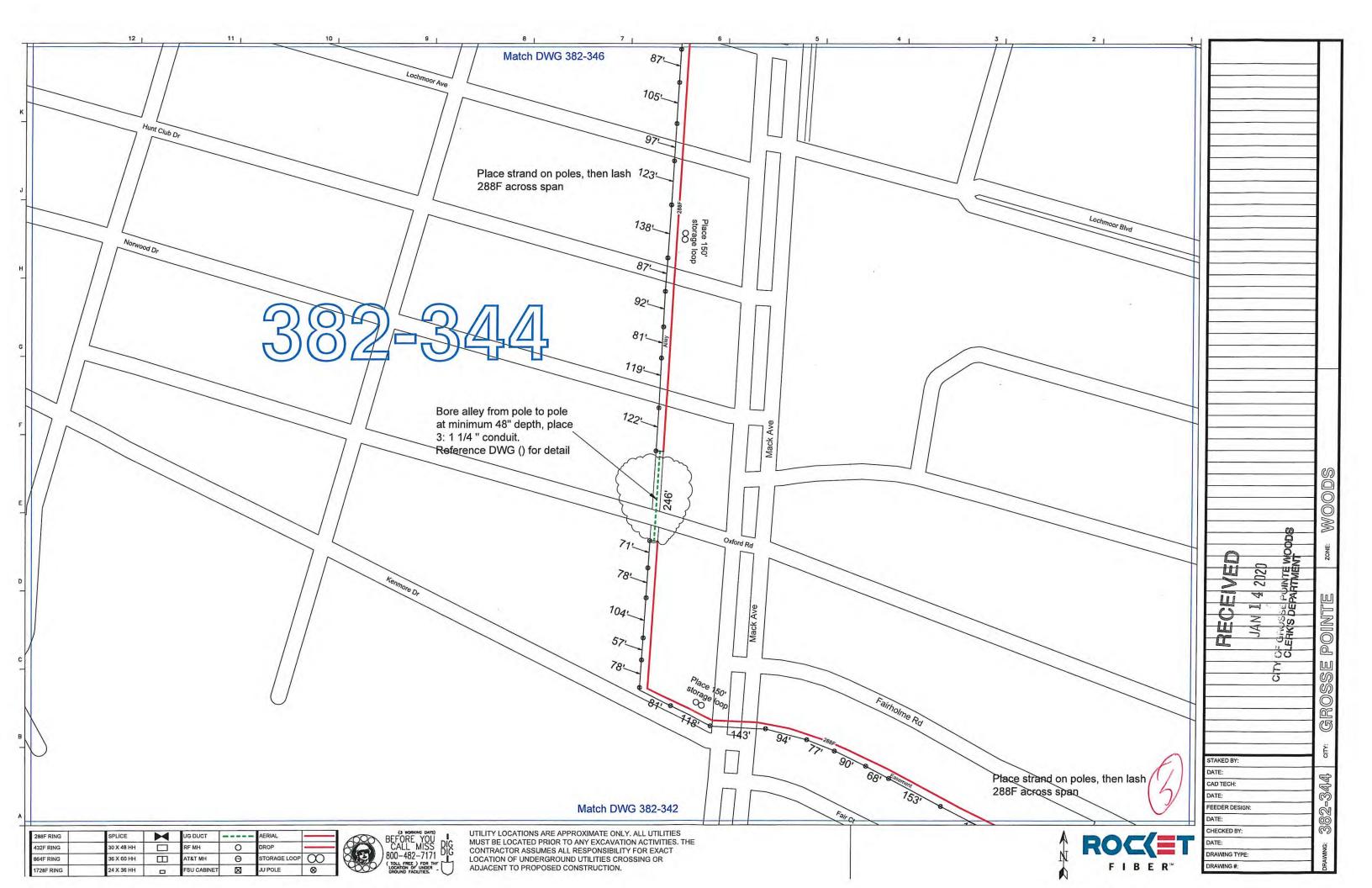
Bond

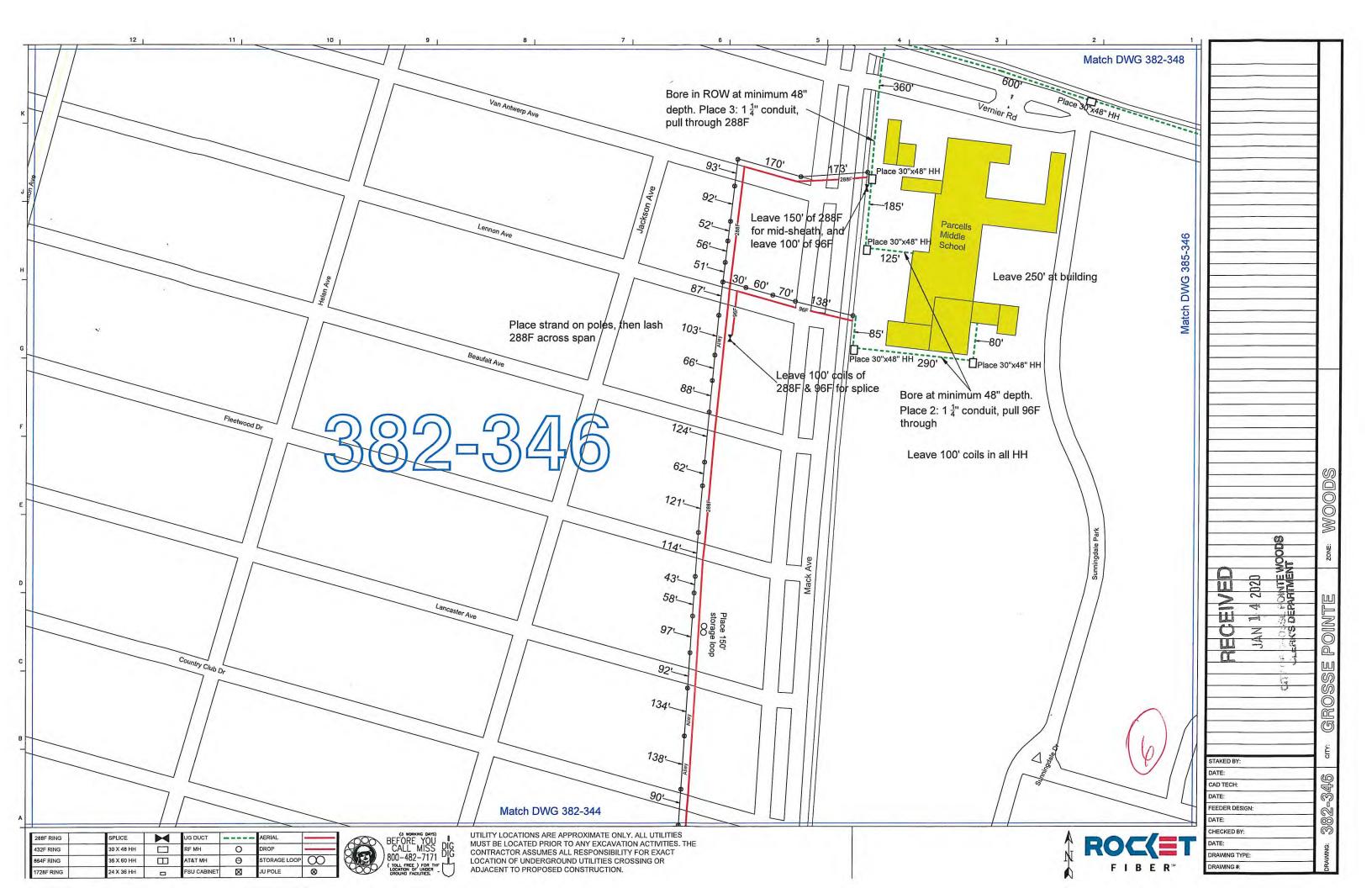




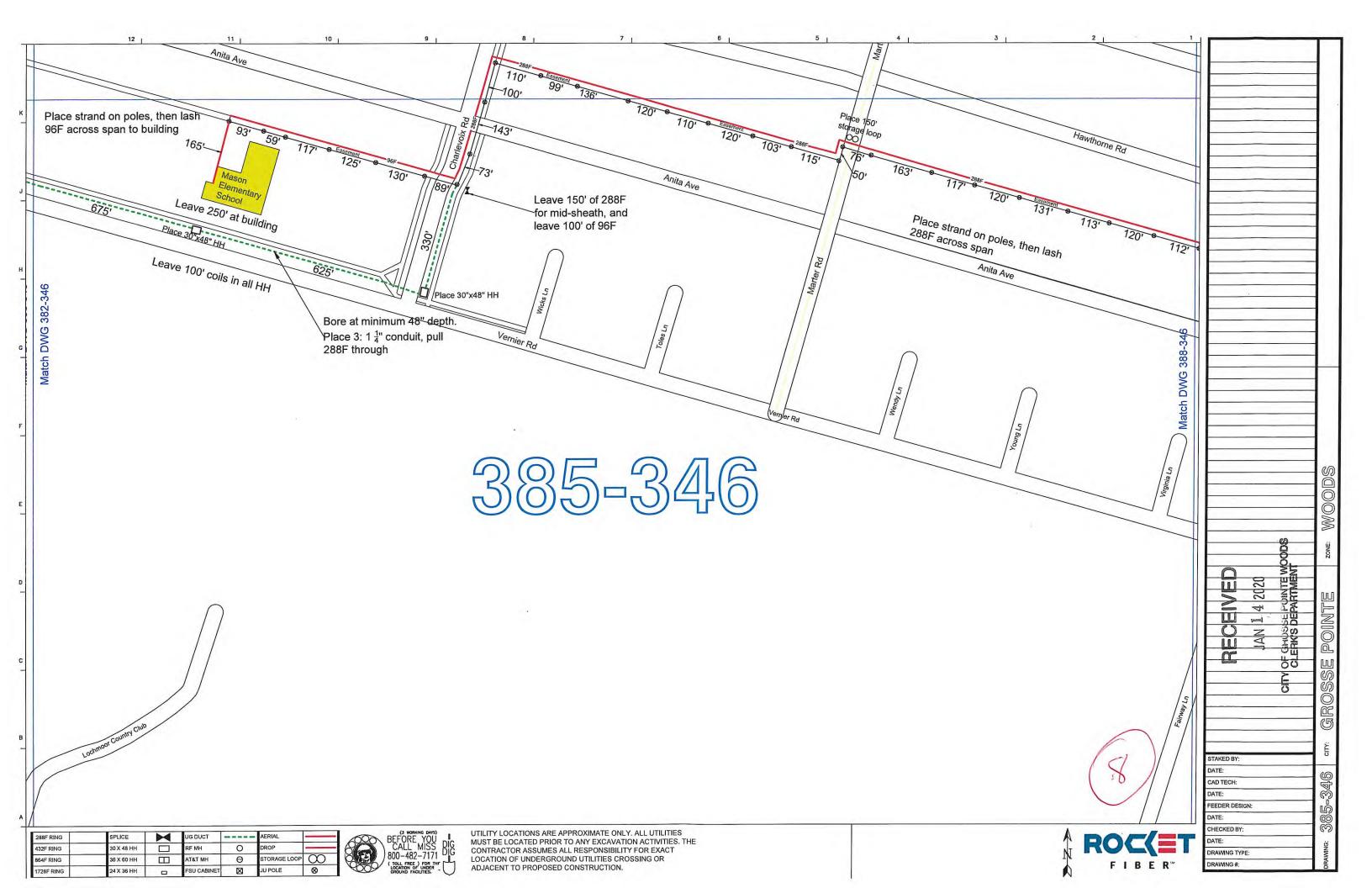


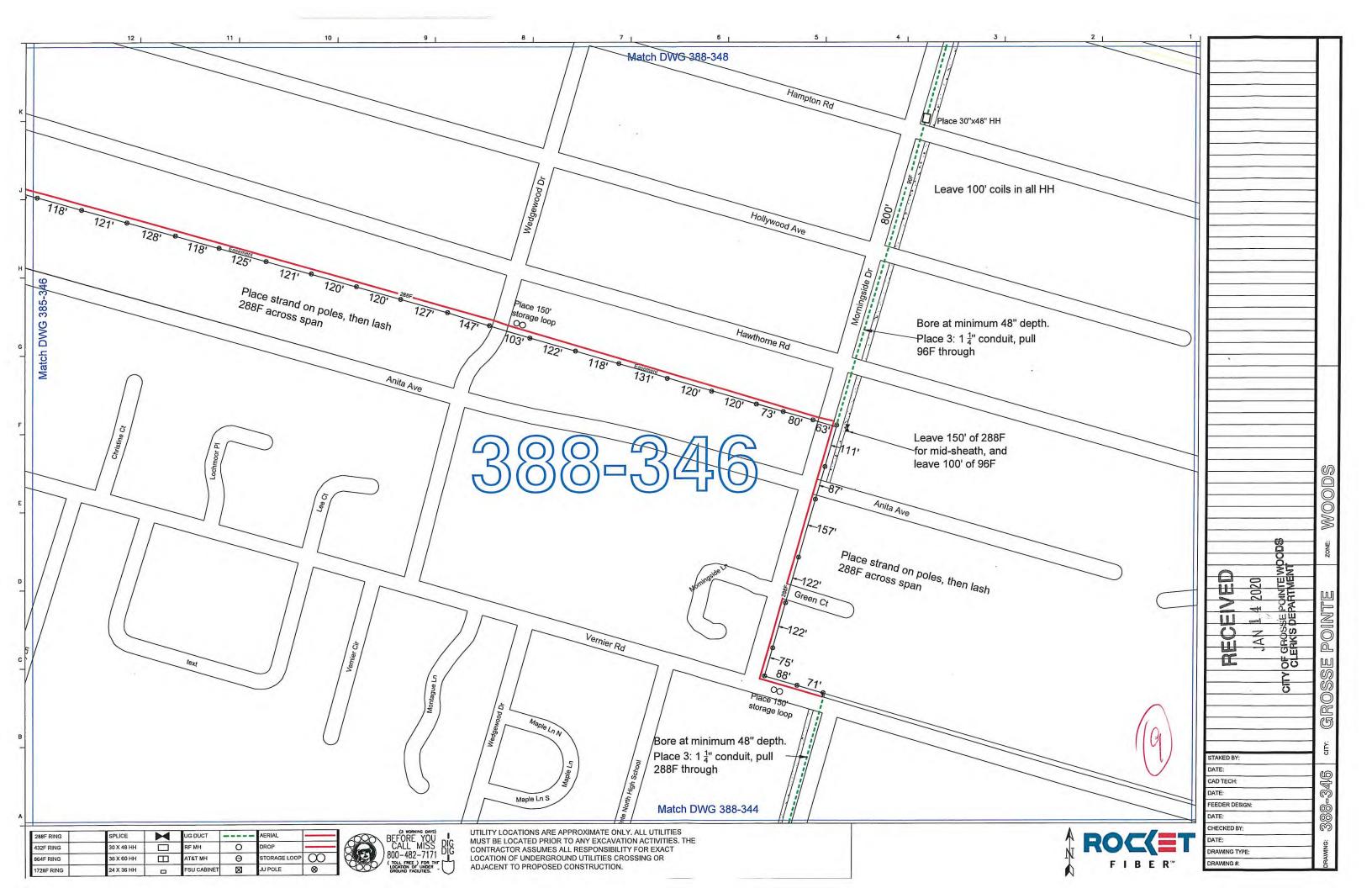


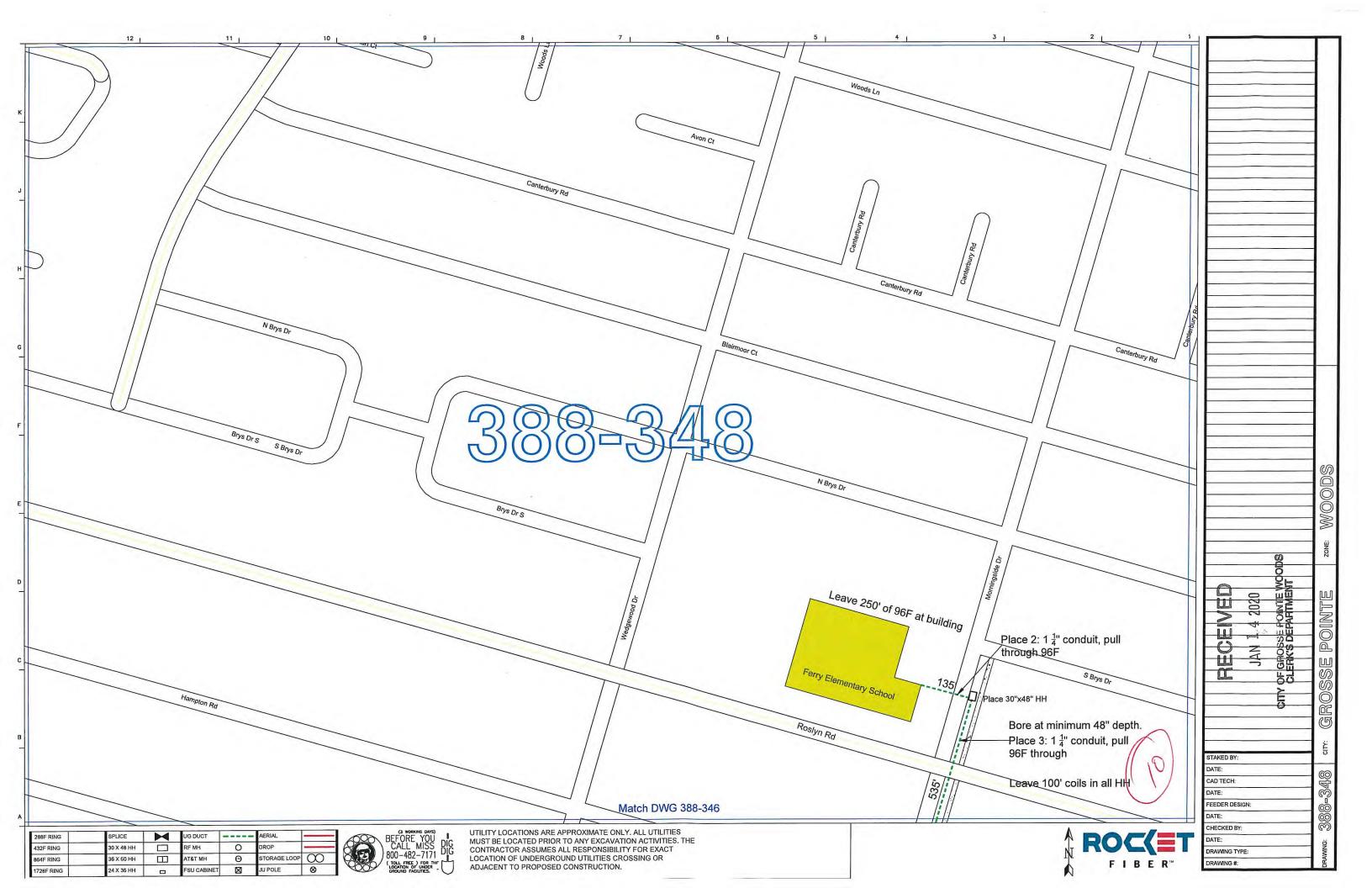


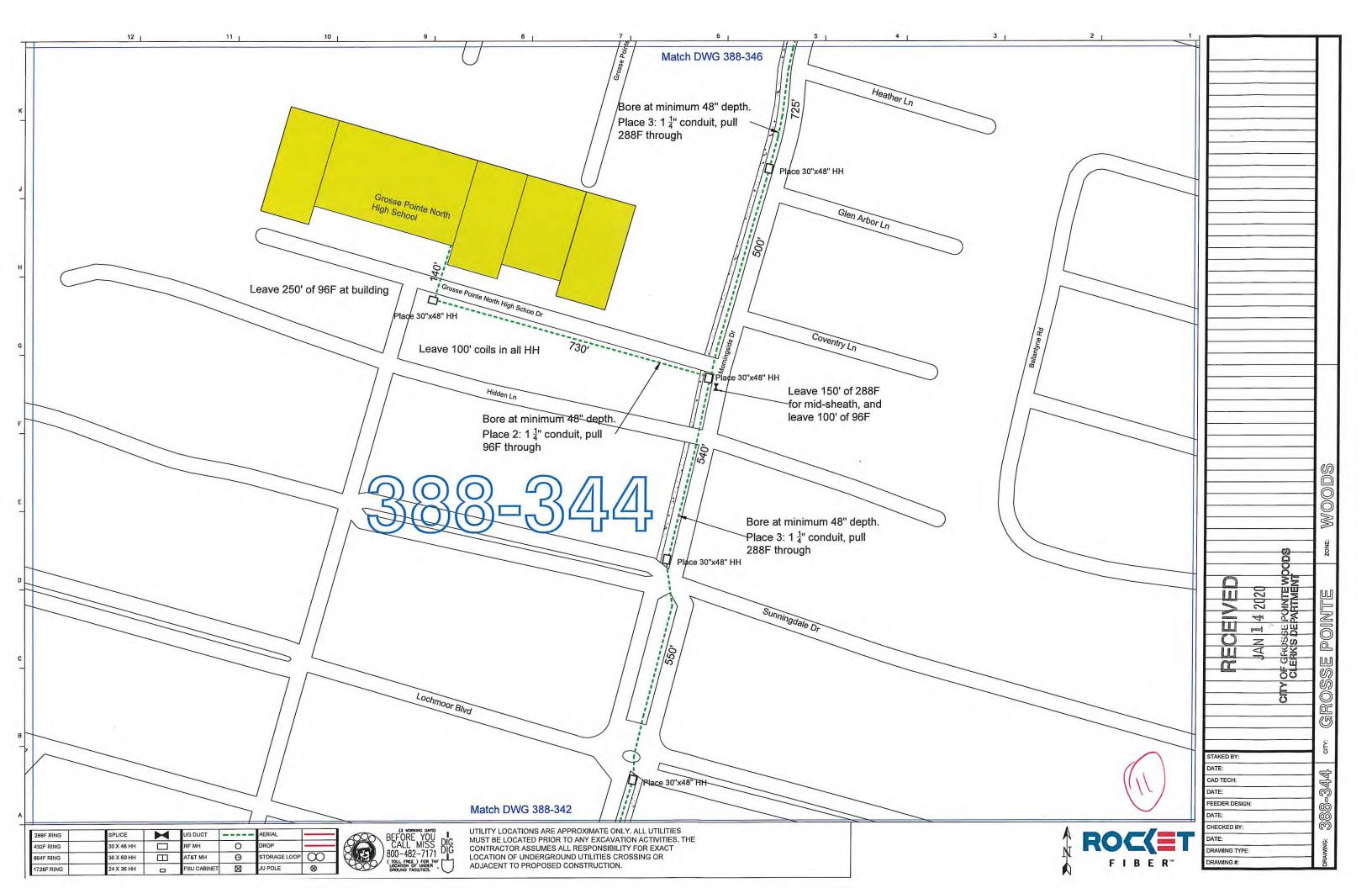


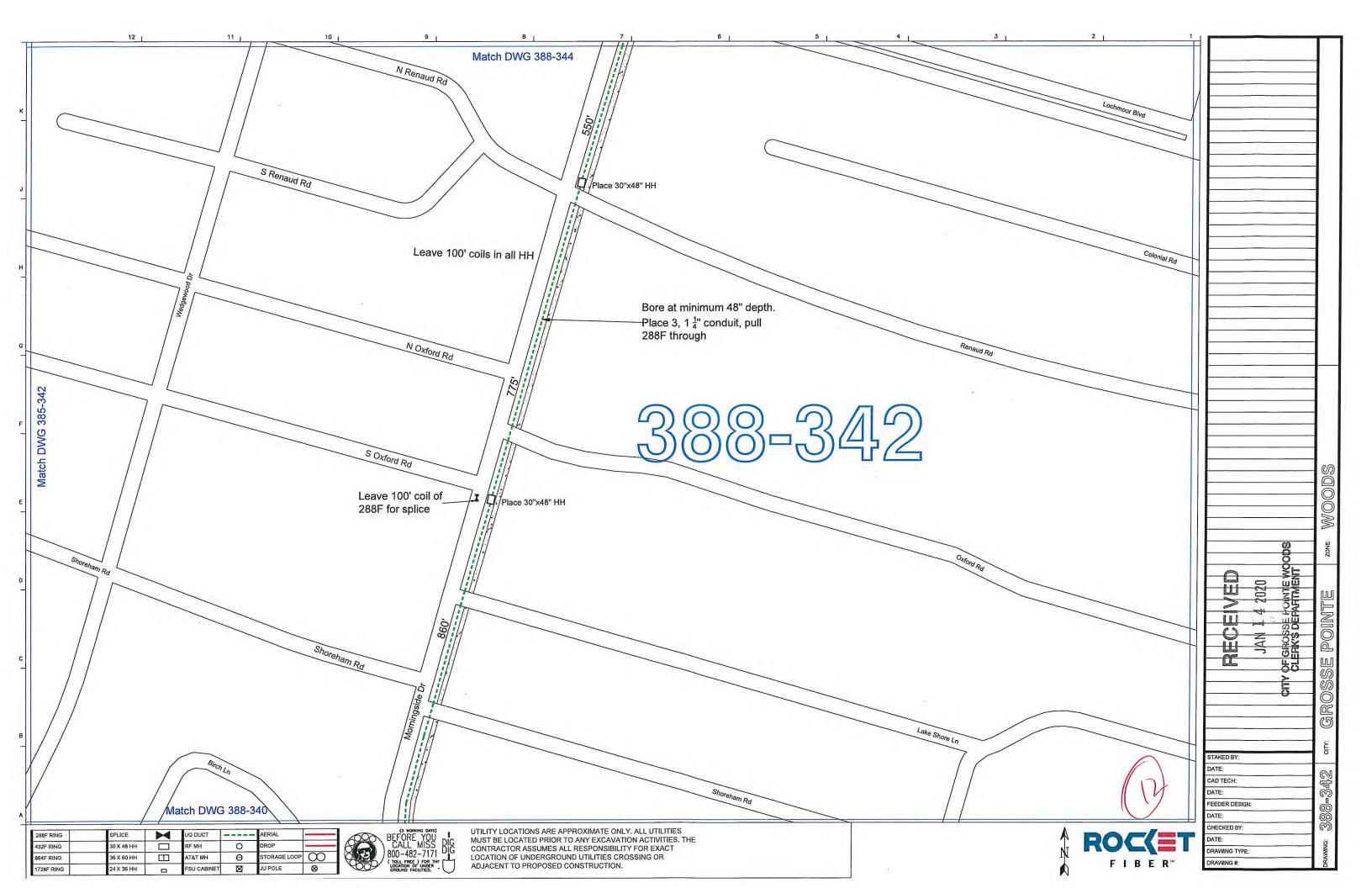


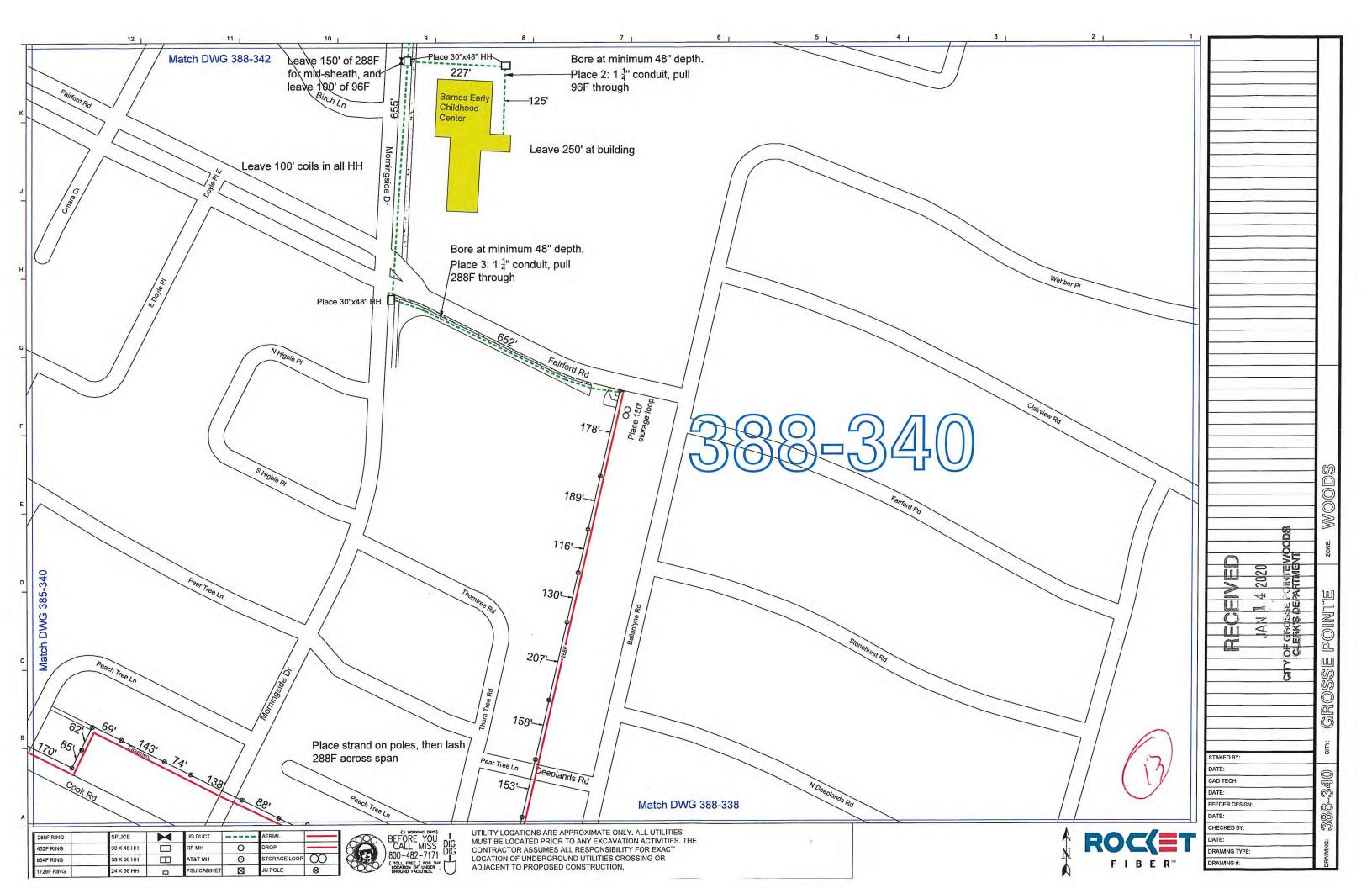




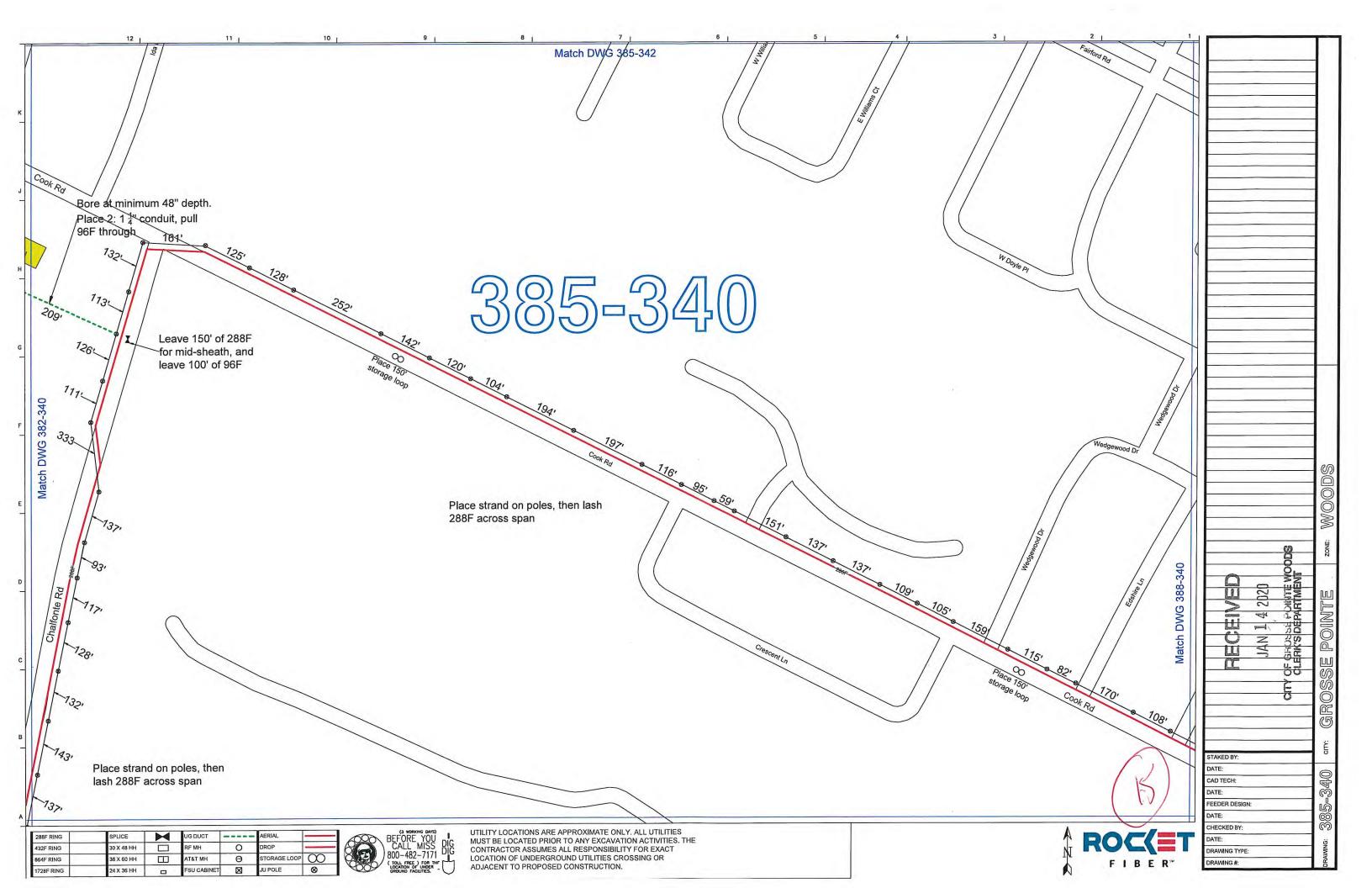














Beautification Advisory Commission City of Grosse Pointe Woods



February 12, 2020

The Honorable Robert Novitke Mayor of Grosse Pointe Woods The Grosse Pointe Woods City Council 20025 Mack Avenue Grosse Pointe Woods, MI 48236

Re: 2020 BAC Flower Sale

Dear Mayor Novitke and City Council Members:

The Beautification Advisory Commission is planning the 46th Annual Flower Sale. In order to make this successful, I request the Council's authorization of the following:

 To conduct the 2020 BAC Flower Sale, to be held on the front circle drive of City Hall on the following dates and times:

Friday, May 8, 2020

10:00 a.m. to 5:00 p.m.

Saturday, May 9, 2020

8:00 a.m. to 4:00 p.m.

Reserve Sunday, May 10, 2020 as a rain day

- 2. Request approval for expenditures as outlined in Attachment I. These expenditures will be more than offset by proceeds from the sale.
- 3. Request approval for an email distribution to all residents with an email address on file with the City. This would include details of the sale.
- 4. The Director of Public Works to assist in the following items:
 - A) Display the flower sale announcement banner between the two front columns of City Hall on or about April 15, 2020.
 - B) Repaint the flower sale announcement sign to reflect the above dates and times. Place the sign and the banner on city property in front of City Hall in proximity to Mack Avenue on or about April 15, 2020.

- C) Set up three tents delivered by Allemon's Landscape Center, one over the Front walkway in front of City Hall, and the others on the circle drive on Wednesday 6, 2020, prior to flower delivery on Wednesday.
- D) Deliver and set up the BAC basket display racks on the City Hall lawn on Wednesday, May 6, 2020.
- E) Place temporary "No Parking" signs along the curb on the City Hall side of the front drive during the sale days.
- 5. Request the City Treasurer-Comptroller to provide an account # to deposit Card Transactions
- 6. Request the Director of Public Safety to park a police vehicle in front of City Hall on the evening of Friday, May 8, 2020 to serve as a deterrent to vandals.

I am available to be present at the City Council meeting to answer any questions City Council members may have regarding this request. Please advise me of the date of the council meeting if my presence is requested.

The Beautification Advisory Commission appreciates your support and consideration to these requests, so that we can again have a successful flower sale.

Sincerely

Kelly Martin-Rahaim 2020 Flower Sale Chairperson 313-300-9621

Hees Marty

kmartinrah@aol.com

cc: Bruce Smith, City Administrator

Frank Schulte, DPW

Cathrene Behrens, City Treasurer-Comptroller

Attachment I: Estimated 2020 BAC Flower Sale Budget

Attachment I <u>Estimated 2020 BAC Flower Sale Budget</u>

EXPENSES:	State of Michigan License	\$ 100.00
	Cash Advance	\$ 400.00
	Flowers for Same Day Sales	\$ 17,500.00
	Wild Birds Unlimited	\$ 1,000.00
	Newspaper Ad	\$ 300.00
	Copies, signs, posts, etc.	<u>\$ 400.00</u>
	TOTAL EXPENSES	\$ 19,700.00
RECEIPTS:	TOTAL SALES	\$ 27,000.00
	NET PROFIT	\$ 7,300.00

MEMO 20-01

RECEIVED 8C

TO:

Bruce Smith, City Administrator

FROM:

Frank Schulte, Director of Public Services

FS

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

DATE:

January 2, 2020

SUBJECT:

Request Part-time Geographic Information System (GIS) Technician to Implement New

Lead and Copper Rules

In June of 2018, Michigan adopted the new Lead and Copper Rule. The new Michigan Rule targeted the following changes (attached):

- Inventory all service lines.
- · Complete lead service line replacement.
- Lower lead action level.
- New sampling requirements and methods.
- · Public involvement.

As mentioned above, the first new requirement is to ensure distribution system components and service lines, including the portions on both public and private property, are properly identified and effectively inventoried. On December 12, 2019, the Department of Public Works submitted the mandatory preliminary Distribution System Materials Inventory (DSMI) that was due by January 1, 2020, based on available information.

A final Distribution System Materials Inventory (DSMI) must be submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) by January 1, 2025, with a comprehensive updated inventory due every five years thereafter. A report must be submitted to Michigan Department of Environment, Great Lakes, and Energy (EGLE) annually on the status of lead service line replacement efforts. Residents with a lead service line must be notified within 30 days of determining the service line content.

The second new requirement is the city must replace all lead service line completely, regardless of lead action level values, at an average rate of five percent per year, not to exceed 20 years. The full lead service line must be replaced at the city's expense, regardless of ownership.

In order to complete the final Distribution System Materials Inventory, the city will be required to maintain individual records for each of the 6,891 service connection addresses. These records will be entered into the city's Geographic Information System (GIS). Since the city needs to start replacing service lines at an average rate of five percent per year, it is important to start as soon as possible. In order for the city to implement this, the Department of Public Works has set up a plan to have a Geographic Information System (GIS) Technician go door-to-door, one district at a time, to set up appointments with water customers to verify the service lines on private property. Door hangers will be left to schedule an appointment for those who do not answer. The Department of Public Works office staff will be available to assist with scheduling.

In order to complete this requirement in the mandated time, I am requesting City Council to add an additional part-time Geographic Information System (GIS) Technician position in the Department of Public Works. I am proposing the wage for this position to be \$20.00 per hour, \$27,000.00 annually, not to exceed 1,350 hours per year. Additional costs, including FICA (\$2,065.50) and Workman's Compensation (\$900.00), are \$2,965.50 per year, for a total cost of \$29,965.50 annually. This employee needs to be reliable and familiar with the city's distribution system and Geographic Information System (GIS).

This is not a budgeted item in the 2019/2020 fiscal year budget and will require a budget amendment from the water/sewer fund balance account no. 592-000-697.000 into the water/sewer repair and maintenance salaries and wages account no. 592-537-702.000 in the amount of \$14,982.75.

If you have any questions concerning this matter please contact me.

Approved for Council Consideration:

Bruce Smith, City Administrator

Fund Certification: Account numbers and amounts have been verified as presented.

Cathrene Behrens, Treasurer/Comptroller

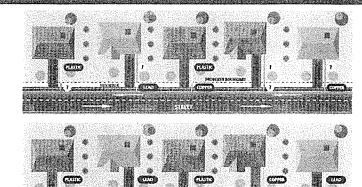
WHAT CHANGED WITH MICHIGAN'S 2018 LEAD AND COPPER RULE?

Prior to the adoption of the new Michigan Lead and Copper Rule in June 2018, Michigan's requirements were consistent with the federal Lead and Copper Rule. The new Michigan rule includes targeted changes that are detailed here.

(1)

NEW REQUIREMENT: INVENTORY ALL SERVICE LINES





WHAT'S NEW?

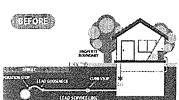
- Water supplies must create a distribution system materials inventory that identifies the material of all service lines including the portions on both public and private property.
- Water supplies must notify residents within 30 days if they live in a house with a lead service line.



NEW REQUIREMENT: COMPLETE LEAD SERVICE LINE REPLACEMENT



TARGETED REVISION, LOWER LEAD ACTION LEVEL



WHAT'S NEW?

- Water supplies are required to replace all lead service lines by January 1, 2041, including portions on both public and private property. Removing only part of the lead service line is prohibited, unless emergency repairs are necessary.
- Galvanized service lines that are or were attached to a lead service line must also be replaced.
- A water supply can use a different replacement schedule based on the water supply's asset management plan if they receive permission from the Michigan Department of Environment, Great Lakes, and Energy (EGLE).



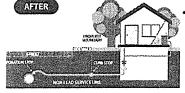


(BEFORE)

AFTER



- The lead action level will decrease from 15 ppb to 12 ppb on January 1, 2025.
- As in the federal Lead and Copper Rule, when a water system exceeds
 the lead action level, the water system is required to 1) send notices
 to all customers, 2) optimize corrosion control, and 3) increase the
 pace of lead service line replacement to 7% per year if appropriate
 corrosion control had already been in place.



TARGETED REVISION: NEW SAMPLING REQUIREMENTS



NEW REQUIREMENT: PUBLIC INVOLVEMENT





WHAT'S NEW?

- Water supplies must sample at buildings with load service lines or lead pipes before sampling at buildings with other service line or plumbing materials.
- Before, water supplies were required to test only the first liter of water collected from a tap. Now, water supplies will test both the first and fifth liters of water collected from lead service line homes.







WHAT'S NEW?

- A State Water System Advisory Council will advise the EGLE and local water supplies on load in drinking water awareness campaigns, advise communities on action plans if lead action levels are exceeded, promote data and information transparency and management, and support all communities in Michigan on lead and other drinking water quality issues.
- Every water system with more than 50,000 customers must also have a local Water System Advisory Council that will advise the water system community level needs such as accessing homes for lead service line replacement and data transparency.



CITY OF GROSSE POINTE WOODS

Office of the City Clerk



Memorandum

DATE: January 22, 2020

TO: Mayor and City Council

FROM: Lisa Hathaway, City Clerk

SUBJECT: Purchase/Budget Amendment - Replacement Election Laptops

The City Clerk is requesting to replace seven (7) laptop computers that are used for election administration. The I.T. Manager obtained a quote for Latitude 3500 BTX laptop computers from Dell at a cost of \$651.28 each, for a total cost of \$4,558.96. This model meets the State of Michigan Bureau of Elections Electronic Poll Book (EPB) requirements. Having compared the quote to the state bid, he indicated that only higher quality and cost laptops are available at \$1,000.00 each.

The laptops in need of replacement are used for Election Inspector training and in the precincts on Election Day to run EPB and issue ballots. They include six (6) laptops obtained with Help America Vote Act (HAVA) grant funds in 2010, and one (1) purchased by the City in the early 2000's. These computers are obsolete and no longer contain the specifications required, including the ability to run Windows 10. The I.T. Manager did test the computers' ability to load Windows 10 and failed. Currently the computers run Windows 7, which software is no longer supported by Microsoft as of January 14, 2020.

The HAVA grant no longer covers the cost of replacing election laptops. The intent was to include this purchase in the upcoming proposed City Clerk's FY 2020/21 budget, and is therefore not included in the approved FY 2019/20 budget. Voter activity has increased resulting from this being a Presidential Election cycle year and the passing of Proposal 3 in 2018. It will be necessary to prepare for extreme voter turnout at the polls starting with the March Primary Election by deploying two E-Poll books in the precincts for the March election. A budget line will be re-inserted into future Clerk's budgets for election laptop replacements.

Upon the City Clerk's preparation of a Purchase Order, the City Administrator has approved the Purchase Order, and the order placed because there is a two week lead time once an order is placed with Dell. It was necessary to place the order to receive and prepare the laptops in time for training. With Council's approval of the seven (7) laptops, and including six (6) laptops purchased in 2016 that are being upgraded with Windows 10, election laptop equipment will total thirteen (13) including one (1) to be used as a backup.

The City Clerk is requesting City Council to approve the purchase of seven (7) Latitude 3500 BTX laptop computers from Dell at a cost of \$651.28 each, at a total cost not to exceed \$4,558.96; and to approve a budget transfer from the General Fund fund balance into the City Clerk's Election Account No. 101-215-731.000.

Approved for Council consideration.

Bruce Smith City Administrator

Account numbers and amounts have been verified as presented.

Cathrene Behrens, Treasurer/Comptroller



A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.3000053810452.1Total\$4,558.96Customer #14695717Quoted OnJan. 15, 2020Expires byFeb. 14, 2020Deal ID19219809

Sales Rep Betsy Salinas
Phone (800) 456-3355, 80000
Email Betsy_Salinas@Dell.com
MR GARY CAPPS
CITY OF GROSSE POINTE WOOD

S 20025 MACK PLAZA DR GROSSE POINTE WOODS, MI 48236-2343

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards, Betsy Salinas

Shipping Group

Shipping To

Shipping Method

GARY CAPPS CITY OF GROSSE POINTE WOODS 20025 MACK PLAZA DR GROSSE POINTE WOODS, MI 48236-2343 (313) 343-2430 Standard Delivery

Product

Dell Latitude 3500

Unit Price Qty

Subtotal

\$651.28

7

\$4,558.96

 Subtotal:
 \$4,558.96

 Shipping:
 \$0.00

 Non-Taxable Amount:
 \$4,558.96

 Taxable Amount:
 \$0.00

 Estimated Tax:
 \$0.00

 Total:
 \$4,558.96

Special lease pricing may be available for qualified customers and offers. Please contact your DFS Sales

Representative for details.

Shipping Group Details

Shipping To

Shipping Method Standard Delivery

GARY CAPPS CITY OF GROSSE POINTE WOODS 20025 MACK PLAZA DR GROSSE POINTE WOODS, MI 48236-2343 (313) 343-2430

Dell Latitude 3500 Estimated delivery if purchased today: Feb. 10, 2020 Contract # 99agz Customer Agreement # MHEC-07012015		\$651.28	Qty 7	Subtotal \$4,558.96
Description	SKU	Unit Price	Qty	Subtotal
Dell Latitude 3500 BTX	210-ARRG	-	7	-
8th Generation Intel Core i5-8265U Processor (4 Core,6MB Cache,1.6GHz up to 3.90 GHz)	379-BDKU	-	7	-
Win 10 Pro 64 English, French, Spanish	619-AHKN	-	7	-
No AutoPilot	340-CKSZ	-	7	-
Microsoft(R) Office 30 Days Trial	658-BCSB	-	7	-
Intel UHD 620 Graphics for Intel 8th Gen Core i5-8265U	338-BQSW	•	7	-
8GB, 1x8GB, DDR4 Non-ECC	370-AECX	•	7	-
M.2 256GB PCIe NVMe Class 35 Solid State Drive	400-BBNS	-	7	-
Not selected in this configuration	817-BBBC	-	7	-
Non-Touch WLAN LCD Cover with HD Camera	320-BCUI	•	7	-
15.6" FHD (1920 x 1080) Anti-Glare Non-Touch, Camera & Microphone	391-BEBL	-	7	-
Single Pointing Non-backlit Keyboard, English	583-BFNE	-	7	-
No Mouse	570-AADK	-	7	-
Wireless Driver for Intel 9560 + Bluetooth 5.0	555-BETS	•	7	•
Intel Dual Band Wireless AC 9560 (802.11ac) 2x2	555-BESB	-	7	-
No Mobile Broadband Card	556-BBCD	*	7	-
4 Cell 56Whr ExpressChargeTM Capable Battery	451-BCII	-	7	-
65 Watt AC Adapter	450-ADTR	-	7	-
No Fingerprint and No SmartCard Reader	346-BEZF	-	7	-
Fixed Hardware Configuration	998-DKFS	-	7	-
SupportAssist	525-BBCL	•	7	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	7	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	7	-
Waves Maxx Audio	65 8- BBRB	-	7	-
Dell Developed Recovery Environment	658-BCUV	-	7	•

Dell Power Manager	658-BDVK	-	7	-
System Shipment, Latitude 3500	658-BECE	~	7	-
Direct Ship Info Mod	340-AASO	-	7	-
Min Model Packaging	340-CLWY	-	7	-
System Ship Info	640-BBJB	-	7	-
Latitude 3500 Quick Start Guide	340-CLMH	-	7	-
Regulatory Label, FCC	389-DPGZ	-	7	-
No Anti-Virus Software	650-AAAM	-	7	-
OS-Windows Media Not Included	620-AALW	-	7	-
Smart Selection Shipment (M)	800-BBQE	-	7	-
No Carrying Case	460-BBEX	-	7	-
No Docking Station	452-BBSE	-	7	-
US Power Cord	537-BBBL	-	7	-
No Option Included	340-ACQQ	-	7	-
Intel(R) Core(TM) i5 Processor Label	389-CGBB	-	7	-
EAN label	389-BKKL	-	7	-
ENERGY STAR Qualified	387-BBNP	-	7	-
No Resource DVD / USB	430-XXYG	-	7	-
US Order	332-1286	-	7	-
Safety/Environment and Regulatory Guide (English/French Multi-language)	340-AGIK	-	7	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	7	_
Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport or call 1-866-516-3115	989-3449	-	7	-
ProSupport: Next Business Day Onsite, 1 Year	997-6662	-	7	-
ProSupport: Next Business Day Onsite, 2 Year Extended	997-6664	-	7	-
ProSupport: 7x24 Technical Support, 3 Years	997-6673	-	7	-
Dell Limited Hardware Warranty	997-6727	-	7	-

 Subtotal:
 \$4,558.96

 Shipping:
 \$0.00

 Estimated Tax:
 \$0.00

Total: \$4,558.96

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at http://www.dell.com/terms or www.dell.com/oemterms); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms.

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the enduser and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.



CITY OF GROSSE POINTE WOODS, MICHIGAN POPULAR ANNUAL FINANCIAL REPORT



Grosse Pointe Woods Municipal Complex



Memorial Day Observance



Cook School House

FISCAL YEAR ENDED JUNE 30, 2019



Popular Annual Financial Report City of Grosse Pointe Woods, Michigan As of June 30, 2019

A Message to the City of Grosse Pointe Woods

On behalf of our City Council and Administration, I am pleased to present you with the City of Grosse Pointe Woods Popular Annual Financial Report (PAFR) for fiscal year ended June 30, 2019. The information included in this report is the General Fund and Enterprise Funds financial data and is derived from the 2019 Certificate of Achievement for Excellence in Financial Reporting (CAFR). The complete financial data for the City was audited by Plante & Moran, PLLC, prepared in accordance with generally accepted accounting principles (GAAP) and can be viewed in its entirety in the 2019 CAFR.

The PAFR is an unaudited document that provides an analysis of our annual financial and operating information that conforms to program standards of creativity, presentation, understandability and reader appeal. An Award for Outstanding Achievement in Popular Annual Financial Reporting is valid for a period of one year only. The City of Grosse Pointe Woods has received a Popular Award for the last six (6) consecutive fiscal years ending 2013 - 2018. We believe our current report continues to conform to the Popular Annual Financial Reporting requirements, and we are submitting it to the Government Finance Officers Association (GFOA).

The City also received its 46th consecutive Certificate of Achievement for Excellence in Financial Reporting, from the Government Finance Officers Association of the United States and Canada for fiscal year ended June 30, 2018. The Certificate of Achievement is considered the highest form of recognition in the area of governmental accounting and financial reporting. A Certificate of Achievement is valid for a period of one year only. We believe our CAFR continues to conform to the Certificate of Achievement program requirements and we are submitting our CAFR for the current year to the GFOA. The CAFR and the PAFR are available to view on the City's website at:

www.gpwmi.us/departments/Finance/pafr2019.

Grosse Pointe Woods is one of the most desired areas to live in the State of Michigan. The City provides excellence in public safety, public works, recreational opportunities, and also promotes a true sense of community. We are proud of our Lake Front Park which provides the largest outdoor swimming complex in the Midwest and all of our recreational programs and community events. We consider these "core" services essential to maintain a stable and vibrant community for current and future generations.

We are proud to serve the citizens of Grosse Pointe Woods and to provide this report to our residents.

Sincerely.

Papert E. Novitke

Mayor

Elected Officials

Robert E. Novitke, Mayor

City Council
Arthur W. Bryant
Victoria A. Granger
George R. McMullen, Jr.
Michael Koester
Todd A. McConaghy
Richard Shetler, Jr.

Administrative Staff

City Administrator
Bruce Smith
City Clerk
Lisa Hathaway
Treasurer/Comptroller
Cathrene Behrens

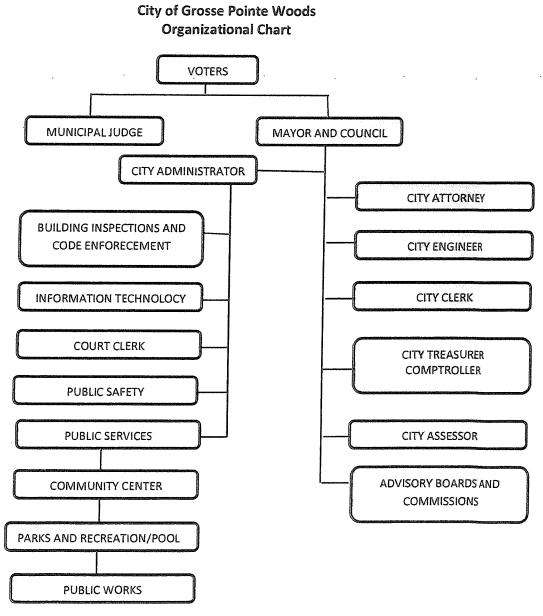
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The City of Grosse Pointe Woods

Originally incorporated in 1927, Grosse Pointe Woods was known as the Village of Lochmoor. In 1939, the Village of Lochmoor became the Village of Grosse Pointe Woods and on December 11, 1950 it was incorporated as the City of Grosse Pointe Woods, a Home Rule City. The city covers an area of 3.28 square miles. The City is located approximately 10 miles northeast of downtown Detroit and is over 97 percent residential.

Grosse Pointe Woods operates under a Council-Manager form of government, established by the City Charter and adopted by voters in 1950. This efficient format divides government into policy-making and administrative functions, and has an organizational structure similar to a business.



The residents of the city are the highest government authority. They delegate this authority to representatives they elect every four years. Similar to a board of directors of a corporation, the City Council, composed of the mayor and six council members, is responsible for determining policies and adopting ordinances needed to maintain the health, safety, and welfare of the citizens.

Input provided by various advisory boards and commissions is a valuable resource. Citizens show interest in the community not only by voting, but also by taking an active part in the policy-making process. More than 100 volunteers dedicate their time and talents to the City's boards, commissions, and committees that foster and support a true "sense of community."

City of Grosse Pointe Woods-Community Events



Annual Easter Egg Hunt

Annual Fire Open House





Senior Holiday Social



Annual City Picnic Lakefront Park Pool

Residents enjoying lunch at Lakefront Park





Beautification Commission
Annual Flower Sale



Annual Labor Day Bridge Walk - Lakefront Park

Music on the Lawn





Annual Woods Aglow-Visit with Santa Claus

Demographics

City of Grosse Pointe Woods

Numbers at a Glance

Area: 3.3 Square Miles
Population: 16,135 (2010 Census)
Median Household Income: \$ 92,014

Median Age: 45

Median Home Value: \$260,455 Equalized Assessed Value: 2018

696,024,629

Total Housing Units: 6,819 Total Full-Time Employees: 76

Sources: 2010 US Census Bureau, 2019 CAFR



City of Grosse Pointe Woods Major Taxpayers

Taxpayer	Type	Taxable Value
Michigan Cons. Gas Co.	Utility	13,745,500
DRSN Real Estate GP LLC	Apartment Complex	13,628,006
Health Care Reit Inc	Assisted Living	6,701,274
Pointe Plaza	Office Building	5,032,800
Detroit Edison	Utility	4,485,454
VDG Mack Ave LLC	Office Building	2,146,745
Lochmoor Club	Private Club	1,619,200
A H Peters Funeral Home	Mortuary	1,535,218
Comerica	Bank	1,358,663
Kroger Co. of Michigan	Grocery	1,254,604
St John Health System	Hospital	1,230,767
		52,738,231

City of Grosse Pointe Woods Principal Employers

Taxpayer	Туре	Employees		
GP Public School	School	384		
Van Elslander Center	Medical	250		
Kroger	Grocery	159		
Sunrise Assisted Living	Medical	130		
University of Liggett	School	128		
Great Lakes Cancer Mgt Special	Medical	103		
Lochmoor Club	Country Club	100		
St. John I.T. & Desktop Support	Medical Business	100		
Lochmoor Club	Private Club	100		
City of Grosse Pointe Woods	Municipal	76		

Fiscal Policies and Major Initiatives

The City's long-term financial stability is the result of a strong and continuous commitment to fundamental principles of fiscal integrity. As a result, the City's overall bond rating is "AA+" from Standard & Poor's. This outstanding bond rating allows the City to borrow at the lowest possible interest rate, saving taxpayers thousands of dollars in future costs. The City's current administration, Mayor and City Council continue to look for efficiencies, expanding community partnerships and alternative funding sources keep our City financially strong and maintain our desirability as one of the premier communities in southeast Michigan to live, work and play. Excess reserve funds have been budgeted throughout the course of fiscal year 2018 – 2019 to accomplish numerous projects that include:

- The City is committed to continuing the local street repair and maintenance program that has been in place since 2015. In May 2018, City Council approved a local road project totaling 2.46 million; 1.73 million to be funded from the General Fund balance and \$725,000 from water and sewer reserves. The road project includes resurfacing of Anita, Brys, Lochmoor and Stanhope and joint repair on Cook Road. In addition, the waterline on Anita was repaired.
- The public safety dispatch and police lockup services project has been funded through a \$500,000 CGAP (Competitive Grant Assistance Program) grant and was completed in the winter of 2019. The grant provided for equipment and retrofitting of the Grosse Pointe Woods public safety department to accommodate the partnership between Grosse Pointe Woods and the Village of Grosse Pointe Shores. Construction updates include the demolition, replacement and expansion of our cell block area and the re-design of the Public Safety garage that includes a secure area for the movement and transportation of individuals in police custody. In addition, the dispatch center has been re-designed and an E-911 system was purchased to update aging equipment.
- ➤ Lake Front Park Marina improvements for fiscal year 2018-2019 included removal/replacement of 63 existing marina pedestals, installation of 56 new marina pedestals, and installation of mounting plates on all pedestals and the addition of six floating docks for jet skis. The water main that supplies the marina was also replaced. Total expenses for the marina project totaled \$514.835 and was funded from the Boat Dock Fund reserves.
- ➤ A 2.5 million, 15-year capital improvement bond was approved at the end of fiscal year 2017-2018 to fund infrastructure updates. During fiscal year 2018-2019, the following capital improvements were completed: Roof replacement and repairs, heating and cooling system improvements at City Hall, the Department of Public Safety, the Department of Public Works and Lake Front Park.
- ➤ City Council authorized a 2018 water main construction project in the amount of \$1.5 million to be funded from water and sewer reserves. The project includes replacing 5,195 feet of a 65 year old eight inch water main. During the course of construction, an additional \$238,148 was allocated to repair an additional 60 year old eight inch water main.

- The City has realized a decrease in the General Fund balance in fiscal year 2018-2019 of \$1.74 million exclusive of the Cable Franchise and Local Street funds. The decrease is the result of the transfer to Local Roads to fund road repair and construction projects.
- The City remains vigilant with property maintenance enforcement to ensure properties are maintained. Maintaining property values and minimizing the decline through an effective property maintenance and rental inspection program is an important component to our overall financial plan and maintaining the quality of life within our community.
- > The City continues to look for funding opportunities, cost containment initiatives, community partnerships and potential grants to fund and maintain the high level of public services provided to our community.
- Through the generosity of local businesses, city vendors and our residents, the City continues to support community events including Music on the Lawn, Fall Fest and Winterfest. Hosting these wonderful events support the sense of community that Grosse Pointe Woods residents enjoy.

General Fund Revenue

The following chart shows the dollar amounts collected for each of the City of Grosse Pointe Woods sources of revenue. The table also gives 2018 data and displays the change in revenue from fiscal year 2018 to fiscal year 2019. There were slight fluctuations in the various revenue categories, resulting in a decrease in General Fund revenue of \$139,382.

the matters of the second of t		2019		20 18	Change		
Property Taxes	\$	10,008,480	\$	10,237,999	\$	(229,519)	
Franchise Fees		336,174		362,235		(26,061)	
State and Local Sources		2,261,179		2,116,510		144,669	
Charges for Service	****	662,376		699,489		(37,113)	
Fines and Forfeitures		305,384	pag 2 , ma 2 ; . , ; .	397,502		(92,118)	
Interest Income		285,176		113,792		171,384	
Other Revenue		511,294		581,918		(70,624)	
Total Revenue	\$	14,370,063	\$	14,509,445	\$	(139,382)	

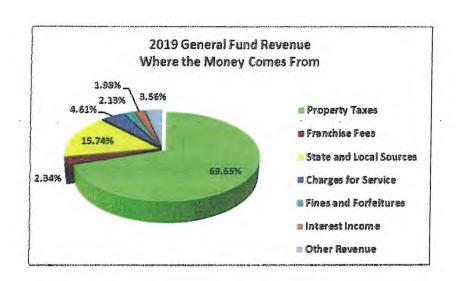
Property taxes continue to be the City's largest source of revenue, slow but steady increases have been realized for the last three fiscal years. After the 2007 housing market decline, the City has had incremental increases with a CPI of 1.24 percent for fiscal year 2018-2019. Although the millage rate is essentially at the Headlee cap, the general operating property tax revenue decreased \$229,519 from fiscal year 2017-2018.

Revenue sharing from the State of Michigan remains our second largest revenue source. The City continues to meet all requirements of accountability and transparency with the State and received 100 percent of state-shared revenue allocation in 2018-2019. During fiscal year 2018-2019, revenue from

State and Local Sources increased \$144,669 from fiscal year 2017-2018. This is the result of slight increase in state shared revenue.

Revenue from District Court fees and fines decreased by \$92,118 from fiscal year 2017-2018. This is a result of a decrease the number of violations being issued.

Interest Income increased \$171,384 from fiscal year 2017-2018. This is a result of an increase in interest rates from investments and our pooled cash interest bearing account.



General Fund Expenditures

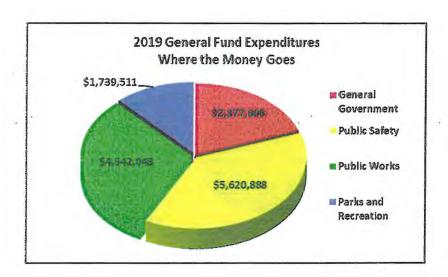
The General Fund is the City's primary operating fund and supports the majority of the City's governmental services. The two largest services funded by General Fund are public safety (combined police and fire services) and public works. In addition, the other major activities included in General Fund are parks and recreation and all general government administrative and service operations. Some of these activities are supported by fees for services that help offset costs, but the majority of these activities rely on property taxes and state shared revenue to fund their operations.

The following chart shows expenditures for each governmental service for the City of Grosse Pointe Woods. The table also gives 2018 data and displays the change in expenditures from fiscal year 2018 to fiscal year 2019.

General Fund expenditures for fiscal year 2018-2019 increased \$2,120,696 from fiscal year 2017-2018. The increase is due to the completion of additional road projects that were funded from the City's general fund balance.

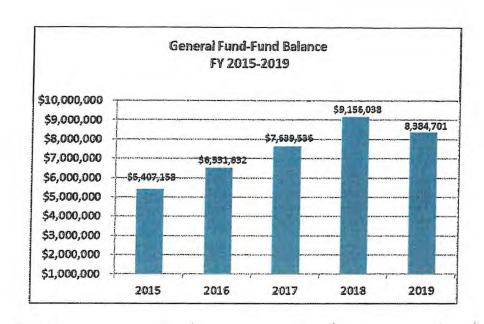
Expenditures

		2019		2018		Change	
General Government	\$	2,877,606	\$	2,632,154	\$	245,452	
Public Safety	\$	5,620,888	\$	5,492,603	\$	128,285	
Public Works	\$	4,542,048	\$	2,665,347	\$	1,876,701	
Parks and Recreation	\$	1,739,511	\$	1,650,430	\$	89,081	
Municipal Improvements	\$	-	\$	218,823	\$	(218,823)	
Total Expenditures	\$	14,780,053	\$	12,659,357	\$	2,120,696	

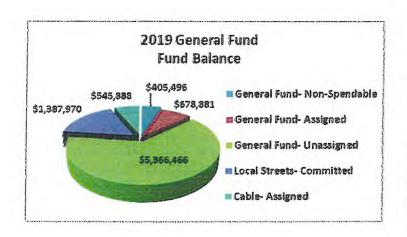


General Fund-Fund Balance

The last decade has been challenging, but through cost cutting initiatives and better efficiencies the City has built a strong cash reserve during fiscal year 2015-2018. The City's total General Fund year-end fund balance is approximately \$8.4 million. This includes the Local Road fund balance of 1.3 million and Cable fund balance of 545,888. This is a decrease of \$770,000 from fiscal year 2017-2018. The decrease in fund balance is the result of utilizing fund balance to support local road maintenance and construction projects.



As the chart below indicates the 2019 General fund balance is comprised of the following; \$3.0 million is committed, assigned and unspendable, leaving \$5.4 million unassigned. The unassigned amount represents approximately 36 percent of fiscal year 2018-2019 actual expenditures. This level of fund balance exceeds the recommended level of between 10 percent and 15 percent of annual expenditures.



Non-Spendable: Funds that are not in spendable form or are legally required to be maintained intact (Prepaids)

Restricted: Reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties (Special Revenue Funds)

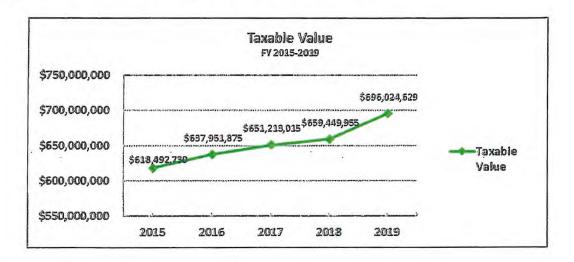
Committed: Funds that have been formally set aside by Council to be used for a specific purpose (Local Streets)

Assigned: Intent to spend resources on specific purposes expressed by Council (Cable Fund)

Unassigned: Funds that do not fall into any other category

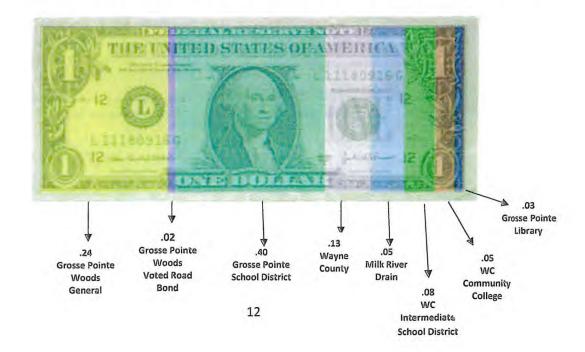
Taxable Value

The City's most pressing financial concern is the condition of the residential housing market. The City has struggled over the last decade as a result of a low inflation rate multiplier used to calculate taxable value on all properties. Tax year 2019, the inflation rate factor was 1.24% and the City experienced a 5.5% increase in taxable value in fiscal year 2018-2019. The steady increase in taxable value, indicates positive things are happening in the housing market in the City.



City of Grosse Pointe Woods Property Tax Revenue

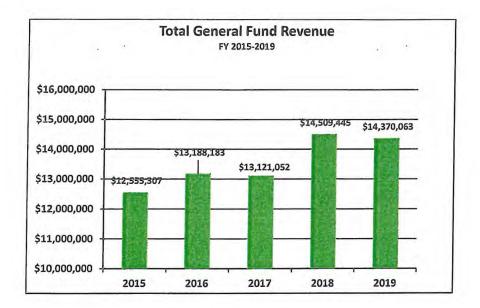
As indicated on the dollar bill below, the City of Grosse Pointe Woods only receives 26 cents for every dollar of property tax revenue collected. These taxes are used to support the general government administrative services, public safety, public works, recreation, and the voter approved road bond.



The remaining 74 cents for every dollar of property tax revenue collected is allocated to Grosse Pointe School District, Wayne County, Grosse Gratiot (Milk River) Drain, Wayne County Intermediate School District, Wayne County Community College and the Grosse Pointe Library.

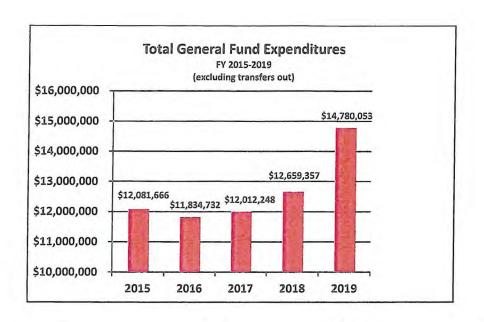
General Fund-Revenue/Expenditure History

General Fund revenue has stayed consistent for fiscal year ending 2018 and 2019. The decrease in 2017 is attributed to a decrease in funding received from the State of Michigan for personal property tax reimbursement and the deduction from Wayne County's payment of delinquent property tax revenue for fiscal years ending 2015 and 2016 from one of the City's largest tax payer. Fiscal year end 2018, payment was received from Wayne County for the delinquent property that was deducted from the previous year.



The City's General Fund ended fiscal year 2018-2019 with continued concessions from labor unions and nonunion employees. Fiscal years ending 2015-2017, expenditures had very little fluctuation as a result of budget reductions, elimination of vacant positions, reductions in discretionary spending and capital improvement projects that had been delayed, cancelled or reduced.

Fiscal year 2018-2019 expenditures increased 16.75%. The increase is the result of continued investment in the City's local street repair and maintenance program, increases in personnel costs and overall operating expenses.



Enterprise Funds

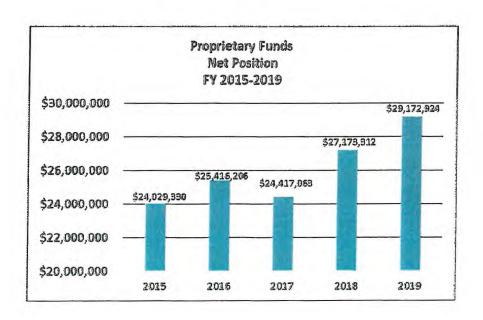
An Enterprise Fund is a fund that accounts for operations and services that are provided to residents and are financed through user charges. The business type activities consist of the funds for water and sewer and the non-major enterprise funds are the parking utility, boat dock, and commodity sales.

Fiscal year 2018-2019 operating revenue decreased by \$550,000 from fiscal year 2017-2018, this is the result of a decrease in parking violations, water and sewer revenue, and a decrease in cross connection fees. Operating Expenditures increased \$400,000 from fiscal year 2017-218, this is the result of an increase in general and administrative costs and an increase in charges from internal services funds.

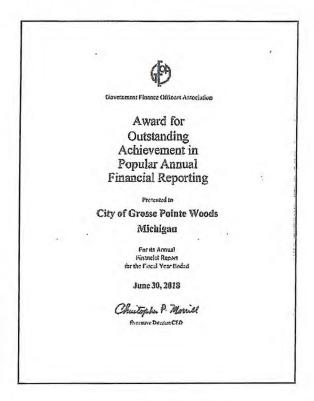
The Water & Sewer Fund has a "AA" bond rating from Standard & Poor's This allows the City to borrow funds at the lowest possible interest rate to fund infrastructure projects. Water and Sewer rates were increased in the current year to cover increased costs to purchase water and to fund required infrastructure improvements.

Proprietary Funds Statement of Revenue, Expenses, and Changes in Fiscal Year 2019 compared to Fiscal Year 2018	Net Position	e (1400)	7 - e- × × ×
	Total Enterprise Funds FY 2019	Total Enterprise Funds FY 2018	 Change
Total Operating Revenue	8,850,531	9,407,500	\$ (556,969)
Total Operating Expenses	6,983,945	6,564,945	\$ 419,000
Operating Income	1,866,586	2,842,555	\$ (975,969)
Total nonoperating revenue (expenses)	133,026	(86,306)	\$ 219,332
Change in Net Position	1,999,612	2,756,249	\$ (756,637)
Net Position-Beginning of year, as restated	27,173,312	24,417,063	\$ 2,756,249
Net Position-End of year	\$ 29,172,924	\$ 27,173,312	\$ 1,105,006

The City's business type activities have experienced a steady increase in net position from 2015-2019. The increase is primarily the result of water and sewer rate revenue that covers operation and maintenance expenses and infrastructure improvements financed by the issuance of debt. The decrease from fiscal year end 2016 to 2017 is the result of the implementation of Governmental Accounting Standards Board (GASB) Statement No. 75. A liability for the unfunded portion of the City's retiree healthcare costs that are included in the financial statements.



The Government Finance Officers Association (GFOA) of the United States and Canada has awarded the City of Grosse Pointe Woods the Popular Annual Financial Award (PAFR) for fiscal year end June 30, 2018. This is the (6th) sixth consecutive year the PAFR has been awarded to the City.



Please visit the City of Grosse Pointe Woods website at www.gpwmi.us Finance Department/Reports for financial documents that include the CAFR, PAFR, Budgets, Other Postemployment Benefits (OPEB) and Pension Actuarial Reports. If further information is needed, contact the Finance Department at 313-343-2604.

City of Grosse Pointe Woods

www.gpwmi.us

20025 Mack Plaza Drive

Grosse Pointe Woods, MI 48326

Hours: Monday-Friday 8:30am - 5:00pm

City Hall: 313-343-2440

CITY OF GROSSE POINTE WOODS

Building Inspector MEMORANDUM



January 13, 2020

TO:

Bruce Smith, City Administrator

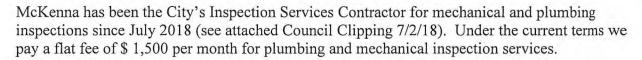
FROM:

Gene Tutag, Building Inspector

SUBJECT:

Independent Contractor Agreement - McKenna

#101-180-818.000 Contractual Services



McKenna is proposing changes to the existing contract (see attached Addendum 11/5/19) with regard to Section 2.A that references Salary/Benefits. The proposed change would be a \$1,500 monthly fee for up to thirty inspections, with any inspections over thirty (30) paid at a rate of \$55 per inspection.

The Building Department has requested and received an additional proposal from SAFEbuilt Michigan, LLC for these services (copy attached). Their rates are higher, at \$75 per inspection.

At this time we are satisfied with McKenna's service performance and have not received any negative feedback from residents or contractors. We recommend the City Council authorize the City Administrator to sign the amendment/addendum to the contract.

The payments to McKenna, including the proposed increase, will continue to originate from plumbing and mechanical permit fees under #101-180-818.000 Contractual Services.

3 Encls

CC Clipping – 7/2/18

Proposed Addendum - McKenna 11/5/19

Proposal/Quote (SAFEbuilt)

Approved for Council consideration.

Bruce Smith, City Administrator

Fund Certification:

Account numbers and amounts have been verified as presented.

Cathrene Behrens, Treasurer/Comptroller



MEMORANDUM CITY OF GROSSE POINTE WOODS

BUILDING DEPARTMENT

JAN 21 2020

TO:

Bruce Smith, City Administrator

FROM:

Gene Tutag, Building Official

DATE:

January 16, 2010

SUBJECT:

Fiscal Year 2019-2020 Budget Transfer Request

During the budget process for fiscal year 2019-2020, Administration provided the Building Department \$15,500.00 for contractual funds on budget line 101-180-818.000. This was a significant decrease from the \$33,367.00 that was allocated for fiscal year 2019-2019. These funds are budgeted for Building Department Contractual Inspections and Maintenance Services throughout the City.

Due to increased permit activity, an increase in contract cost and grass and weed violations, a budget amendment of \$26,851.75 is being requested.

Therefore, I recommend a budget amendment and transfer for Fiscal Year 2019-2020 from account #101-000-699.000, prior year Reserve Fund Balance, into account #101-180.818.000, Building Inspections, in the amount of \$ 26,851.74

Approved for Council consideration.

Bruce Smith, City Administrator

Date

Fund Certification:

Account numbers and amounts have been verified as presented.

Cathrene Behrens, Treasurer/Comptroller

Date

1116/20

Hearing no objections, the following items were heard under New Business:

• The City Administrator distributed the Building Inspector's memo dated June 29, 2018, requesting approval of an Independent Contractor Agreement explaining that the City no longer has a Plumbing Inspector. He recommended contracting with McKenna to perform plumbing inspections and mechanical inspections. The Building Inspector stated McKenna will provide a window of time for appointments and agreed to adhere to the schedule. The City Attorney stated we have been satisfied with McKenna's planning services provided in the past. The Building Official recommended approving the Agreement.

Motion by Granger, seconded by Bryant, that the following items be received and placed on file:

- 1. Memo 06/28/18 Building Inspector;
- 2. Email 06/29/18 City Attorney;
- 3. Proposed Independent Contractor Agreement.

Motion carried by the following vote:

Yes:

Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler

No:

None

Absent:

None

Motion by Granger, seconded by Bryant, regarding Independent Contractor Agreement – Plumbing and Mechanical Services, that the City Council approve the Independent Contractor Agreement with McKenna, and authorize the City Administrator to sign the contract.

Motion carried by the following vote:

Yes:

Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler

No:

None

Absent:

None

CC: File

City Administrator Building Department

City Attorney

Treasurer/Comptroller

MCKENNA



November 5, 2019

Mr. Gene Tutag Building Official City of Grosse Pointe Woods 20025 Mack Plaza Grosse Pointe Woods, MI 48236

Subject: Addendum to Building Department Services Agreement

Dear Mr. Tutag:

In reviewing our inspection records our average inspections for the past six months is 70, which averages \$20 per inspection. In October 2019 we performed 95 inspections.

We are proposing the following change to Section 2. SALARY/BENEFITS.

2.A. A minimum of three inspections per day will be charged to the City. The City agrees to pay McKenna a flat fee for services rendered at the rate of \$1,500.00 per month, payable in monthly installments, for up to 30 inspections. Any inspections above and beyond the 30 would be charged at \$55 per inspection.

All other terms of the July 10, 2018 agreement remain in effect. If you find this acceptable, please execute a copy of this Addendum and return one to us. Thank you for your continued support and we look forward to continuing to work with your citizens and administration.

Sincerely,

McKENNA

ohn R. Jackson, AICP

President

CITY OF GROSSE POINTE WOODS

By: BRUCE SMITH Its: City Administrator

PROFESSIONAL SERVICES AGREEMENT BETWEEN GROSSE POINT WOODS, MICHIGAN AND SAFEbuilt MICHIGAN, LLC

This Professional Services Agreement ("Agreement") is made and entered into by and between Grosse Point Woods, MI, ("Municipality") and SAFEbuilt Michigan, LLC, a whole subsidiary of SAFEbuilt, LLC, ("Consultant"), effective this [Insert Date] (Effective Date). Municipality and Consultant shall be jointly referred to as "Parties".

RECITALS

WHEREAS, Municipality is seeking a consultant to perform the services listed in Exhibit A – List of Services, ("Services"); and

WHEREAS, Consultant is ready, willing, and able to perform Services.

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, Municipality and Consultant agree as follows:

1. SCOPE OF SERVICES

Consultant will perform Services in accordance with codes, amendments and ordinances adopted by the elected body of Municipality. The qualified professionals employed by Consultant will maintain current certifications, certificates, licenses as required for Services that they provide to Municipality. Consultant is not obligated to perform services beyond what is contemplated by this Agreement.

Municipality requires that consultant utilize hardware or software specified by or provided by Municipality. Accordingly, Municipality shall provide the information specified in Exhibit C. Consultant shall use reasonable commercial efforts to comply with the requirements of Exhibit C and Municipality, at its sole expense, shall provide such technical support, equipment or other facilities as Consultant may reasonably request to permit Consultant to comply with the requirements of Exhibit C.

2. CHANGES TO SCOPE OF SERVICES

Any changes to Services between Municipality and Consultant shall be made in writing that shall specifically designate changes in Service levels and compensation for Services. Both Parties shall determine a mutually agreed upon solution to alter services levels and a transitional timeframe that is mutually beneficial to both Parties. No changes shall be binding absent a written Agreement or Amendment executed by both Parties.

3. FEE STRUCTURE

In consideration of Consultant providing services, Municipality shall pay Consultant for Services performed in accordance with Exhibit B – Fee Schedule for Services.

4. INVOICE & PAYMENT STRUCTURE

Consultant will invoice Municipality as SAFEbuilt, LLC, on a monthly basis and provide all necessary supporting documentation. All payments are due to Consultant within 30 days of Consultant's invoice date. Payments owed to Consultant but not made within sixty (60) days of invoice date shall bear simple interest at the rate of one and one-half percent (1.5%) per month. If payment is not received within ninety (90) days of invoice date, Services will be discontinued until all invoices and interest are paid in full. Municipality may request, and Consultant shall provide, additional information before approving the invoice. When additional information is requested Municipality will identify specific disputed item(s) and give specific reasons for any request. Undisputed portions of any invoice shall be due within 30 days of Consultants invoice date, if additional information is requested, Municipality will submit payment within thirty (30) days of resolution of the dispute.

5. <u>TERM</u>

EXHIBIT B- FEE SCHEDULE FOR SERVICES

FEE STRUCTURE

ı	Service Fee Schedule:											
	Building Official Services	\$95 per hour- one (1) Min										
	Building Plan Review Services	\$95 per hour- one (1) Min										
	Building Inspection Services	\$80 per hour-three (3) Min										
	Property Maintenance Services	\$60 per hour- three (3) Min										
	Mechanical Plan Review Services	\$80.00 per hour - one (1) hour minimum										
X	Mechanical Inspection Services	\$75.00 per inspection - three (3) inspect ion minimum										
	Plumbing Plan Review Services	\$80.00 per hour - one (1) hour minimum										
*	Plumbing Inspection Services	\$75.00 per inspection - three (3) inspection minimum										
	After Hours/Emergency	\$100.00 per hour - two (2) hour minimum										
	Rates are all inclusive - no separate billing t	for mileage, vehicle expenses or material will be sent.										
l	Additional service	es available to the city if requested										
ĺ	Electrical Plan Review Services	\$80.00 per hour - one (1) hour minimum										
l	Electrical Inspection Services	\$75.00 per inspection- three (3) inspection minimum										
	Fire Plan Review Services	\$95.00 per hour-one (1) hour minimum										
	Re view of changes to approved plans	\$100.00 per hour - one (1) hour minimum										
	Structural Engineering Plan Review	\$140.00 per hour - with prior approval from both parties										
	Beginning January 01, 2021 and annually	thereafter, all rates listed above will be increased by 2%										

INVOICE & PAYMENT STRUCTURE

Consultant will invoice Municipality as SAFEbuilt, LLC, on a monthly basis and provide all necessary supporting documentation. All payments are due to Consultant within 30 days of Consultant 's invoice date. Payment s owed to Consultant but not made within sixty (60) days of invoice date shall bear simple interestat the rate of one and one-half percent (1.5%) per month. If payment is not received within ninety (90) days of invoice date, Services will be discontinued until all invoices and interest are paid in full. Municipality may request, and owed to Consultant but not made within sixty (60) days of invoice date shall bear simple interest at the rate of one and one-half percent (1.5%) per month. If payment is not received with in ninety (90) days of invoice date, Services will be discontinued until all invoices and interest are paid in full. Municipality may request, and Consultant shall provide, additional information before approving the invoice. When additional information is requested Municipality will identify specific disputed item(s) and give specific reasons for any request. Undisputed portions of any invoice shall be due within 30 days of Consultants invoice date, if additional information is requested, Municipality will submit payment within thirty (30) days of resolution of the dispute.

CHARLES T. BERSCHBACK

ATTORNEY AT LAW 24053 EAST JEFFERSON AVENUE ST. CLAIR SHORES, MICHIGAN 48080-1530

> (586) 777-0400 FAX (586) 777-0430 bibwiaw@yahoo.com January 15, 2020

CHARLES T. BERSCHBACK

DON R. BERSCHBACK OF COUNSEL

The Honorable Mayor and City Council City of Grosse Pointe Woods 20025 Mack Plaza Grosse Pointe Woods, MI 48236

RE: McKenna Agreement

Dear Mayor and Council:

I have reviewed Mr. Tutag's Memo dated January 13, 2020 regarding the renewal/amendment to the agreement for plumbing and mechanical services. I have attached a "red lined" version of the 2018 contract updated to reflect the new payment schedule in Section 2-A.

It would be the prerogative of Council to approve the Independent Contractor Agreement with McKenna for plumbing and mechanical inspections and authorize the City Administrator to sign the agreement. If you have any questions please call.

Very truly yours,

Chip Derochbuck

CHIP BERSCHBACK

CTB:gmr

Bruce Smith Lisa Hathaway Gene Tutag

CITY OF GROSSE POINTE WOODS

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT entered into this	day of _	, 2018	2020, between the
CITY OF GROSSE POINTE WOODS, State	of Michigan,	a municipal corpo	ration, hereinafter
called the "City", and McKenna (and its prin	cipals, agents	and employees),	hereinafter called
"McKenna", both of whom agree as follows:			

WITNESSETH:

WHEREAS, the City desires to employ the services of McKenna as a contractual Plumbing & Mechanical Inspector of the City of Grosse Pointe Woods; and,

WHEREAS, McKenna desires to work as a contractual Plumbing & Mechanical Inspector of the City.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1 – DUTIES:

- A. The primary duties shall consist of conducting inspections as directed by the City Administrator or the Administrator's designee. McKenna shall maintain all licenses and/or certifications as may be required for the position.
- B. The above referenced position is an independent contract position excluded from any bargaining unit and not represented by any labor organization.

Section 2 – SALARY/BENEFITS:

- A. The City agrees to pay McKenna a flat fee for services rendered at the rate of \$1500.00 per month, payable in monthly installments, regardless of the number of inspections done each month. for up to 30 inspections per month. Any inspections over 30 per month will be billed at the rate of \$55.00 per inspection.
- B. As an independent contractor, the parties acknowledge that this Agreement does not include any fringe benefits. McKenna is responsible for any workers compensation and unemployment benefit requirements as required by law. The City will not withhold Federal and State income taxes and FICA taxes from the amounts earned, and will issue a Form 1099 to McKenna.
- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City to adjust salary, hours, or other specifics in response to annual budget considerations.

Section 3 – HOURS OF EMPLOYMENT:

A. In spite of the fact that compensation is based on a flat monthly rate and not an hourly basis, the total hours worked by McKenna will not exceed 1350 hours during any specific fiscal year.

Section 4 – TERM:

- A. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City to terminate the services of McKenna with or without cause, with or without notice, at any time.
- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of McKenna to terminate his services at any time with the City.

Section 5 – RELEASE AND OBLIGATIONS FOR HEALTH INSURANCE/WORKERS COMPENSATION:

- A. The parties acknowledge that the City of Grosse Pointe Woods is not responsible in any manner for health insurance coverage for McKenna.
- B. McKenna hereby waives any claims or rights, either expressed or implied by the nature of his employment, to any workers compensation for potential claims or injuries he may sustain as part of this Agreement or his work performed for Grosse Pointe Woods pursuant to this Agreement. If required by law, McKenna shall be responsible for procuring necessary workers compensation insurance on McKenna's behalf.
- C. McKenna hereby releases the City of Grosse Pointe Woods, its elected officials, officers, agents, appointed officials, employees, attorneys and assigns for any claims, causes of action, damages or injuries sustained by McKenna in the course of his employment under this Contractual Agreement and McKenna indemnifies and holds the City harmless from any claims or damages arising out of injuries to McKenna.

Section 6 – PAYMENT STATUS:

In addition to the stated monthly flat rate, McKenna shall be governed by the following:

- A. McKenna shall receive a 1099 form for all compensation earned.
- B. McKenna will be paid for his services on a monthly basis on the second payroll of each month.

Section 7 – GENERAL PROVISIONS:

A. This Agreement constitutes the entire agreement between the parties and contains all the agreements between them with respect to the subject matter thereof. It also supersedes any and all other agreements or contracts, either oral or written

between the parties with respect to the subject matter thereof. Any modifications must be in writing and signed by the parties.

- B. The City will defend, save harmless and indemnify McKenna up to, and pursuant to, the defense obligations as set forth in the current insurance policies and pay amounts up to the City's insurance limits of any settlement or judgment regarding any and all torts, professional liability claims or other civil actions arising out of any alleged act or omission occurring in the performance and within the scope of McKenna's duties or responsibilities under this agreement.
- C. Notices pursuant to the Agreement shall be sufficient if deposited in the custody of the United States Postal Service, postage prepaid to the following:

City of Grosse Pointe Woods City Administrator 20025 Mack Plaza Grosse Pointe Woods, MI 48236 McKenna 235 E. Main Street, Suite 105 Northville, MI 48167

- D. It is acknowledge that both the City and McKenna have drafted this contractual employment agreement, including the language and provisions contained therein, and both have had the opportunity to have such reviewed by counsel of their choosing.
- E. If any provisions, or any portion thereof, contained in this Agreement are held unconstitutional, invalid or unenforceable, the remainder of this Agreement or any portion thereof, shall not be affected and shall remain in full effect.

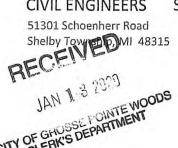
IN WITNESS WHEREOF, the City of Grosse Pointe Woods has caused this Agreement to be signed and executed on its behalf by its City Administrator, and McKenna has signed and executed said Agreement as written.

CITY	OF GROSSE POINTE WOODS	McKENNA	
By: Its:	BRUCE SMITH City Administrator	By:	
APPI	ROVED BY:		
	RLES T. BERSCHBACK Attorney	Date:	



ANDERSON, ECKSTEIN & WESTRICK, INC. **SURVEYORS** CIVIL ENGINEERS ARCHITECTS

586.726.1234 www.aewinc.com



January 8, 2020

Cathy Behrens City of Grosse Pointe Woods 20025 Mack Avenue

Grosse Pointe Woods, Michigan 48236-2397

PO # 19-45446

202-451-974.200 \$76.28 203-451-974.200 \$1,602.06

592-537-975.400 \$1,960.05 592-537-976.002 \$7,933.99

01/09/2020

Reference: 2019 Sewer Structure Rehabilitation

Repair Program, City of Grosse Pointe Woods

AEW Project No. 0160-0411

Dear Ms. Behrens:

Enclosed please find Construction Pay Estimate No. 5 for the above referenced project. For work performed through January 5, 2020, we recommend issuing payment for the Net Earnings this Period (see Page 2) in the amount of \$11,572.38 be made to L. Anthony Construction Inc., 11085 Lisa Ln., Shelby Twp., MI, 48316

If you have questions or require additional information, please contact our office.

Sincerely,

Frank D. Varicalli

Project Manager

Bruce Smith, City Administrator CC:

Frank Schulte, Director of Public Services

Jeanne Duffy Susan Como

L. Anthony Construction Inc.





Anderson, Eckstein and Westrick, Inc.

1/8/2020 11:54 AM

FieldManager 5.3c

Contract: .0160-0411, 2019 Sewer Structure Rehabilitation

Estimate Date	Estimate No.	te Entered Estimate By Type		Electronic File Created	All Contract Work Completed	Construction Started Date						
01/06/2020	5	Michelle Ankawi	Semi-Monthly	No								
		ime Contractor nthony Construction	Managing Office Anderson, Eckstein and Westrick, Inc.									
	Comments											

Current Contract Amount: \$606,770.00

% Completed: 30%

Item Usage Summary

Item Description	Item Code	Prop. Line		Category	Project Line No.		Mod. No.	Quantity	Dollar Amount
_ Catch Basin Trap	4037050	0085	0160-0411	0000	0085	00	000	3.000	\$1,500.00
_ Dr Structure Cover, Catch Basin	4037050	0090	0160-0411	0000	0090	00	000	5.000	\$2,500.00
_ Dr Structure, 36 inch dia	4037050	0100	0160-0411	0000	0100	00	000	2.000	\$5,000.00
_ Sewer, SDR 23.5 PVC, 10 inch, Tr Det B	4027001	0040	0160-0411	0000	0040	00	000	3.000	\$150.00
$_$ Sewer, SDR 23.5 PVC, 12 inch, Tr Det B	4027001	0045	0160-0411	0000	0045	00	000	23.000	\$1,150.00
Dr Structure, 24 inch dia	4030200	0070	0160-0411	0000	0070	00	000	1.000	\$1,750.00
Dr Structure, Rem	2030011	0005	0160-0411	0000	0005	00	000	5.000	\$1,500.00
Maintenance Gravel, LM	3060021	0035	0160-0411	0000	0035	00	000	16.200	\$16.20
Sewer, Rem, Less than 24 inch	2030015	0010	0160-0411	0000	0010	00	000	26.000	\$260.00
Underdrain, Subgrade, 4 inch	4040071	0105	0160-0411	0000	0105	00	000	46.000	\$598.00

Total Estimated Item Payment:

\$14,424.20

Stockpile Summary

item Description	Item Code	Prop. Line	Project	Category	Project Line No.			Stockpile Type	Net Change	Total Amount Remaining
_ Dr Structure, 36 inch dia	4037050	0100	0160-0411	0000	0100	00	000	DR02	\$-1,246.00	\$8,099.00
Dr Structure, 24 inch dia	4030200	0070	0160-0411	0000	0070	00	000	DR01	\$-320.00	\$3,200.00

Total Stockpile Dollar Amount: \$-1,566.00

1/8/2020 11:54 AM

FieldManager 5.3c

\$165,017.23

\$153,444.85

\$11,572.38

Time Charges

Site Site Description		Site Method	Days Charged	Liq. Damages
00 SITE NUMBERS SHOULD BE CODED 0	0	Completion Date		\$0
		Total I	\$0	
Pre-Voucher Summary				
Project	Voucher No	o. item Payment	Stockpile Adjustment	Dollar Amount
0160-0411, 2019 Sewer Structure Rehabilitation	0005	\$14,424.20	\$-1,566.00	\$12,858.20
	**************************************		Voucher Total:	\$12,858.20
Summary				
Current Voucher Total: \$	12,858.20	Earnings t	o date:	\$181,923.03
-Current Retainage:	\$1,285.82	- Retainage t	o date:	\$16,905.80
-Current Liquidated Damages:	\$0.00	- Liquidated Damages t	o date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments t	o date:	\$0.00

Estimate Certification

Total Estimated Payment:

I certify the items included on this rep	ort constitute my	y estimate of wo	rk completed a	and due the cor	ntractor
as of the date of this document.	·		•		

\$11,572.38

Frank Varicalli (Date)

Net Earnings to date:

- Payments to date:

Net Earnings this period:



Estimate: 5

1/8/2020 11:54 AM

FieldManager 5.3c

Anderson, Eckstein and Westrick, Inc.

Contract: .0160-0411, 2019 Sewer Structure Rehabilitation

Item Description	Item Code	Prop. Line	P roj ect	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
Dr Structure, Rem	2030011	0005	0160-0411	0000	58.000	5.000	7.000	7.000	12%	300.00000	\$2,100.00
Sewer, Rem, Less than 24 inch	2030015	0010	0160-0411	0000	475.000	26.000	35.000	35.000	7%	10.00000	\$350.00
Curb and Gutter, Rem	2040020	0015	0160-0411	0000	125.000		0.000			8.00000	
Sidewalk, Rem	2040055	0020	0160-0411	0000	650.000		165.200	165.200	25%	5.00000	\$826.00
_ Driveway, Conc, Rem	2047011	0025	0160-0411	0000	375.000		46.100	46.100	12%	7.00000	\$322.70
_Subgrade Undercutting, Modified	2057021	0030	0160-0411	0000	50.000		0.000			20.00000	
Maintenance Gravel, LM	3060021	0035	0160-0411	0000	500.000	16.200	16.200	16.200	3%	1.00000	\$16.20
_ Sewer, SDR 23.5 PVC, 10 inch, Tr Det B	4027001	0040	0160-0411	0000	75.000	3.000	12.000	12.000	16%	50.00000	\$600.00
_ Sewer, SDR 23.5 PVC, 12 inch, Tr Det B	4027001	0045	0160-0411	0000	400.000	23.000	23.000	23.000	6%	50.00000	\$1,150.00
_ External Structure Wrap, 12 inch	4027050	0050	0160-0411	0000	2.000		3.000	3.000	150%	350.00000	\$1,050.00
_ External Structure Wrap, 18 inch	4027050	0055	0160-0411	0000	61.000		0.000			425.00000	
Dr Structure Cover, Adj, Case 1	4030005	0060	0160-0411	0000	1.000		10.000	10.000	1000%	200.00000	\$2,000.00
Dr Structure Cover, Adj, Case 2	4030006	0065	0160-0411	0000	1.000		0.000			200.00000	
Dr Structure, 24 inch dia	4030200	0070	0160-0411	0000	21.000	1.000	3.000	3.000	14%	1,750.00000	\$5,250.00
Stockpile Balance:											\$3,200.00
Dr Structure, Adj, Add Depth	4030280	0075	0160-0411	0000	8.000		53.000	53.000	663%	150.00000	\$7,950.00
Dr Structure, Tap, 12 inch	4030312	0800	0160-0411	0000	3.000		0.000			500.00000	
_ Catch Basin Trap	4037050	0085	0160-0411	0000	38.000	3.000	3.000	3.000	8%	500.00000	\$1,500.00
_ Dr Structure Cover, Catch Basin	4037050	0090	0160-0411	0000	55.000	5.000	13.000	13.000	24%	500.00000	\$6,500.00
_ Dr Structure Cover, Storm Manhole	4037050	0095	0160-0411	0000	1.000		8.000	8.000	800%	500.00000	\$4,000.00
_ Dr Structure, 36 inch dia	4037050	0100	0160-0411	0000	37.000	2.000	2.000	2.000	5%	2,500.00000	\$5,000.00
Stockpile Balance:											\$8,099.00
Underdrain, Subgrade, 4 inch	4040071	0105	0160-0411	0000	850.000	46.000	46.000	46.000	5%	13.00000	\$598.00
HMA, 13A	5010033	0110	0160-0411	0000	50.000		0.000			200.00000	
Joint, Expansion, E2	6020207	0115	0160-0411	0000	50.000		88.300	88.300	177%	15.00000	\$1,324.50



Estimate: 5

1/8/2020 11:54 AM

FieldManager 5.3c

Anderson, Eckstein and Westrick, Inc.

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date				
_ Joint, Expansion, Erg, Modified	6027001	0120	0160-0411	0000	300.000		0.000			20.00000					
Cement	6030005	0125	0160-0411	0000	5.000		0.000			100.00000					
Lane Tie, Epoxy Anchored	6030030	0130	0160-0411	0000	2,300.000		859.000	859.000	37%	5.00000	\$4,295.00				
Pavt Repr, Nonreinf Conc, 8 inch	6030044	0135	0160-0411	0000	3,300.000		1,661.820	1,661.820	50%	56.00000	\$93,061.92				
Pavt Repr, Nonreinf Conc, 9 inch	6030046	0140	0160-0411	0000	100.000		0.000			60.00000					
_ Full Depth Sawcutting through Existing P avement, Driveway, or Curb	6037001	0145	0160-0411	0000	8,400.000		3,047.700	3,047.700	36%	1.30000	\$3,962.01				
_ Pavt Repr, Rem, Modified	6037011	0150	0160-0411	0000	3,400.000		1,661.820	1,661.820	49%	10.00000	\$16,618.20				
_ Curb Casting	7177050	0155	0160-0411	0000	1.000		0.000			700.00000					
Driveway, Nonreinf Conc, 6 inch	8010005	0160	0160-0411	0000	375.000		39.700	39.700	11%	54.00000	\$2,143.80				
Curb and Gutter, Conc, Det F4	8020038	0165	0160-0411	0000	125.000		0.000			22.00000					
Detectable Warning Surface	8030010	0 170	0160-0411	0000	70.000		5.000	5.000	7%	30.00000	\$150.00				
Sidewalk, Conc, 4 inch	8030044	0175	0160-0411	0000	4,000.000		1,554.200	1,554.200	39%	5.50000	\$8,548.10				
Sidewalk, Conc, 6 inch	8030046	0180	0160-0411	0000	1,100.000		30.000	30.000	3%	6.00000	\$180.00				
_ Sidewalk Ramp, Conc, 8 inch	8037010	0185	0160-0411	0000	700.000		34.700	34.700	5%	8.00000	\$277.60				
_ Traffic Maintenance and Control	8127051	0190	0160-0411	0000	1.000		ō	ɔ	o)0	0.100	0.100		8,500.00000	\$850.00
_ Surface Restoration, Seeding	8167011	0195	0160-0411	0000	500.000		0.000			5.00000					
Percentage of Contract Completed(curr): 28%						Total Amount Paid This Estimate:					\$12,858.20				
(total paid to date / total of all authorized work)							Total Amount Paid To Date:								

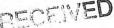


ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS

SURVEYORS ARCHITECTS

51301 Schoenherr Road Shelby Township, MI 48315

586.726.1234 www.aewinc.com



JAN 1 3 2020

PO #19-45496

202-451-974.200

\$861.31

January 8, 2020

CITY OF GHUSSE POINTE WOODS 203-451-977.804 CLERK'S DEPARTMENT

592-537-975.400

\$14,143.18 \$1,837.47

203-451-974.200

203-451-977.804

\$746.47 \$215.33

Cathy Behrens

City of Grosse Pointe Woods

20025 Mack Avenue

Grosse Pointe Woods, Michigan 48236-2397

01/09/2020

Reference:

2019 Road Program

Beaufait Reconstruction and Oxford Resurfacing

City of Grosse Pointe Woods AEW Project No. 0160-0414

Dear Ms. Behrens:

Enclosed please find Construction Pay Estimate No. 4 for the above referenced project. For work performed through January 5, 2020 we recommend issuing payment for the Net Earnings this Period (see Page 2) in the amount of \$17,803.76 to Florence Cement Company 51515 Corridor, Shelby Township, Ml., 48315

If you have questions or require additional information, please contact our office.

Sincerely,

Ross T. Wilberding, PE

Project Manager

CC:

Bruce Smith, City Administrator

Frank Schulte, Director of Public Services

Jeanne Duffy Susan Como

Florence Cement Company



Anderson Eckstein and Westrick, Inc.

1/8/2020 8:57 AM

FieldManager 5.3c

Contract: .0160-0414, Beaufait Rd Reconstruction & Oxford Rd Resurfacing

Estimate No.	No. Date		ntered By	Estimate Type	Managing Office	
4			Michelle A	nkawi	Semi-Monthly	Anderson Eckstein and Westrick, Inc.
All Contra Work Comp			ruction ed Date 19	Prime Contra Florence Cem 51515 Corrido Shelby Townsl	ent Company r	
S						

Comments

Current Contract Amount: \$1,225,228.00

% Completed: 90%

Item Usage Summary

Project: Beaufait, Reconstruction (West City Limit to Mack)

Category: 0000,

				Project			•		
Item Description	Unit	Item Code	Ln.	Line No.	туре	No.	Quantity	Item Price	Dollar Amount
Joint, Plane-of-Weakness, W	Ft	6020211	0170	0170	00	000	3,314.000	2.50	\$8,285.00
Sidewalk, Conc, 4 inch	Sft	8030044	0210	0210	00	000	662.320	8.00	\$5,298.56
Sidewalk, Rem	Syd	2040 0 55	0030	0030	00	000	24.400	13.00	\$317.20
							Subtotal for Cate	egory 0000: _	\$13,900.76
							Subtotal for Proje	\$13,900.76	

Project: Oxford, Resurfacing (WCL to Jackson)

Category: 0000,

Item Description	Unit	Item Code	•	Project Line No.			Quantity	Item Price	Dollar Amount
Joint, Plane-of-Weakness, W	Ft	6020211	0510	0510	00	000	1,561.200	2.50	\$3,903.00
							Subtotal for Ca	tegory 0000:	\$3,903.00
							Subtotal for Pro	oject Oxford:	\$3,903.00
						т	otal Estimated Ite	em Payment:	\$17,803.76

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
		Total	Liquidated Damages	: \$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Adjustment	Dollar Amount
Beaufait, Reconstruction (West City Limit to Mack)	0004	\$13,900.76	\$0. 0 0	\$13,900.76

Contract ID: .0160-0414



Net Earnings this period:

1/8/2020 8:57 AM FieldManager 5.3c

Pre-Voucher Summary

Project	Vouche	No.	Item Payment	Stockpile Adjustment	Dollar Amount	
Oxford, Resurfacing (WCL to Jackson)	0004		\$3,903.00	\$0,00	\$3,903.00	
APRIL CONTRACTOR CONTR				Voucher Total:	\$17,803.76	
Summary						
Current Voucher Total:	\$17,803.76		Earnings to	o date:	\$1,105,293.86	
-Current Retainage:	\$0.00		- Retainage to	o date:	\$20,000.00	
-Current Liquidated Damages:	\$0.00	- Li	iquidated Damages to	o date:	\$0.00	
-Current Adjustments:	\$0.00		- Adjustments to	o date:	\$0.00	
Total Estimated Payment:	\$17,803.76		Net Earnings to	o date:	\$1,085,293.86	
			- Payments to	o date:	\$1,067,490.10	

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Ross Wilberding, P.E.

(Date)

\$17,803.76



Estimate: 4

1/8/2020 8:57 AM

FieldManager 5.3c

Contract: .0160-0414, Beaufait Rd Reconstruction & Oxford Rd Resurfacing

Project: Beaufait, Reconstruction (West City Limit to Mack)

Category: 0000,

Anderson Eckstein and Westrick, Inc.

Prop. Line	Item Description	Item Code	Authorized Qty. Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	Tree, Rem, 19 inch to 36 inch	2020002	1.000 Ea		6.000	6.000	600%	1,200.00000	\$7,200.00
0010	Tree, Rem, 37 inch or Larger	2020003	1.000 Ea		1.000	1.000	100%	3,000.00000	\$3,000.00
0015	Dr Structure, Rem	2030011	8.000 Ea		8.000	8.000	100%	400.00000	\$3,200.00
0020	Sewer, Rem, Less than 24 inch	2030015	275.000 Ft		96.000	96.000	35%	30,00000	\$2,880.0 0
0025	Pavt, Rem	2040050	5,500.000 Syd		5,176.220	5,176.220	94%	8.00000	\$41,409.76
0030	Sidewalk, Rem	2040055	300.000 Syd	24.400	378.440	378.440	126%	13.00000	\$4,919.72
0035	_ Driveway, Rem	2047011	625,000 Syd		583.360	583.360	93%	16.00000	\$9,333.76
0040	_ Station Grading	2057002	17.000 Sta		15.810	15.810	93%	5,000.00000	\$79,050.00
0045	Subgrade Undercutting, Modified	2057021	122.500 Cyd		83.060	83.060	68%	60.00000	\$4,983.60
0050	_ Subgrade Undercutting, Special	2057021	0.000 Cyd		0.000			70.00000	
0055	Ero Con, Inlet Protection, Fabric Drop	2080020	11.000 Ea		0.000			100.00000	
0060	Aggregate Base, 6 inch	3020016	5,900.000 Syd		5,281.480	5,281.480	90%	8.00000	\$42,251.84
0065	Maintenance Gravet	3060020	50, 0 00 Ton		26.970	26.970	54%	33.00000	\$890.01
0070	Geotextile, Separator	3080005	5,900.000 Syd		5,281.480	5,281.480	90%	1.00000	\$5,281.48
0075	_ Geogrid	3087011	500,000 Syd		0.000			4.00000	
0800	Sewer, Cl IV, 12 inch, Tr Det B	4020987	250,000 Ft		224.000	224. 0 00	90%	80.00000	\$17,920.00
0085	_ External Structure Wrap, 18 inch	4027050	2.000 Ea		1.000	1.000	50%	450.00000	\$450.00
0090	Dr Structure Cover, Adj, Case 1	4030005	2.000 Ea		2.000	2.000	100%	500.00000	\$1,000.00
0095	Dr Structure Cover, Adj, Case 2	4030006	1.000 Ea		0.000			500.00000	
0100	Dr Structure, 24 inch dia	4030200	4.000 Ea		4.000	4.000	100%	1,800.00000	\$7,200.00
0105	Dr Structure, 48 inch dia	4030210	4.000 Ea		4.000	4.000	100%	2,400.00000	\$9,600.00
0110	Dr Structure, Adj, Add Depth	4030280	8.000 Ft		0.000			250.00000	
0115	Dr Structure, Tap, 12 inch	4030312	4.000 Ea		4.000	4.000	100%	450.00000	\$1,800.00
0120	_ Catch Basin Cover, Restricted, GPW	4037050	8.000 Ea		4.000	4.000	50%	500.00000	\$2,000.00
0125	_Combined Manhole Cover, GPW	4037050	1.000 Ea		2.000	2.000	200%	500.00000	\$1,000.00
0130	_ Dr Structure Trap, 12 inch	4037050	4.000 Ea		3,000	3,000	75%	450.00000	\$1,350.00
0135	_ Gate Well Cover, Adj, Case 1	4037050	2.000 Ea		3.000	3.000	150%	500.00000	\$1,500.00
0140	_ Gate Well Cover, GPW	4037050	2.000 Ea		1.000	1.000	50%	500.00000	\$500.00
0145	Underdrain, Subgrade, 4 inch	4040071	3,600.000 Ft		3,301.500	3,301.500	92%	12.00000	\$39,618.00



Estimate: 4

1/8/2020 8:57 AM

FieldManager 5.3c

Anderson Eckstein and Westrick, Inc.

Project: Beaufait, Reconstruction (West City Limit to Mack)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty. Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0150	HMA Surface, Rem	5010005	3,900.000 Syd		3,495.100	3,495.100	90%	4.00000	\$13,980.40
0155	Conc Pavt w/ Int Curb, Nonreinf,7 inch	6020162	5,220.000 Syd		5,051.580	5,051.580	97%	50.00000	\$252,579.00
0160	Joint, Expansion, E2	6020207	175.000 Ft		140.200	140.200	80%	30.00000	\$4,206.00
0165	Joint, Expansion, E3	6020208	25.000 Ft		25.000	25.000	100%	25.00000	\$625.00
0170	Joint, Plane-of-Weakness, W	6020211	5,000.000 Ft	3,314.000	3,314.000	3,314.000	66%	2.50000	\$8,285.00
0175	Pavt Gapping	6020215	240,000 Ft		0.000			20.00000	·
0180	Joint, Expansion, Erg	6030021	50,000 Ft		50.400	50.400	101%	25.00000	\$1,260.00
0185	Lane Tie, Epoxy Anchored	6030030	200.000 Ea		12.000	12.000	6%	9.00000	\$108.00
0190	Driveway, Nonreinf Conc, 6 inch	8010005	775.000 Syd		763.380	763.380	99%	65.00000	\$49,619.70
0195	_ Driveway Opening, Conc, Det M, Modified	8027001	320.000 Ft		297.500	297.500	93%	4.00000	\$1,190.00
0200	Detectable Warning Surface	8030010	88,000 Ft		91.900	91.900	104%	40.00000	\$3,676.00
0205	Sidewalk Ramp, Conc, 4 inch	8030034	1,000.000 Sft		112.600	112.600	11%	9.00000	\$1,013.40
0210	Sidewalk, Conc. 4 inch	8030044	750,000 Sft	662.320	2,241.000	2,241.000	299%	8.00000	\$17,928.00
0215	Sidewalk, Conc, 6 inch	8030046	200.000 Sft		0.000			9.00000	
0220	Sidewalk, Clay Brick Pavers, Rem	8030051	40,000 Sft		18.000	18.000	45%	10.00000	\$180.00
0225	_ Sidewalk Ramp, Conc, 8 inch	8037010	1,050.000 Sft		1,055.870	1,055.870	101%	12.00000	\$12,670.44
0230	_ Sidewalk, Clay Brick Pavers, Salv	8037010	40,000 Sft		0.000			10.00000	
0235	Rem Curing Compound, for Spec Mrkg	8110321	200,000 Sft		0.000			8.00000	
0240	_ Pavt Mrkg, (binder), For On-Street Parking, 4 inch, White	8117001	30.000 Ft		0.000			10.00000	
0245	Part Width Intersection Construction	8120190	2.000 Ea		0.000			1,000.00000	
0250	_ Sign, Type B, Temp, Prismatic, Fum, Mod ified	8127010	75.000 Sft		7 5 .000	75.000	100%	6.00000	\$450.00
0255	_ Sign, Type B, Temp, Prismatic, Oper, Mod ified	8127010	75.000 Sft		75,000	75.000	100%	0.01000	\$0.75
0260	_ Sign, Type B, Temp, Prismatic, Special, Furn, Modified	8127010	75.000 Sft		0.000			12.00000	
0265	 Sign, Type B, Temp, Prismatic, Special, Oper, Modified 	8127010	75.000 Sft		0.000			0.01000	
0270	_ Traffic Control, Minor Street	8127050	1.000 Ea		1.000	1.000	100%	00000000	\$8,000.00
0275	_ Proposed Trees	8157050	2.000 Ea		0.000			600.00000	



Estimate: 4

1/8/2020 8:57 AM

FieldManager 5.3c

Anderson Eckstein and Westrick, Inc.

Project: Beaufait, Reconstruction (West City Limit to Mack)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty. U	Quantity This nit Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0280	Sodding	8160055	4,200.000 Sy	′d	0.000			5,50000	
0285	Topsoil Surface, Furn, 3 inch	8160061	4,200.000 Sy	⁄d	0,000			6.50000	
0290	Water, Sodding/Seeding	81600 9 0	225.000 Ur	nit	0,000			30,00000	
0295	Gate Box, Adj, Case 1	8230431	2.000 Ea	1	0.000			300.00000	
0300	_Irrigation Pipe	8237001	1,250.000 Ft		0.000			4.00000	
0305	_ Sprinkler Head	8237050	60.000 Ea	1	0.000			100.00000	
0310	_ Sprinkler Head, Adj	8237050	60.000 Ea	ì	0.000			75.00000	
0670	_ Payment for Additional Work by Florence	1027051	1.000 LS	5	1.000	1.000	100%	40,000.00000	\$40,000.00
0675	Pavt Repr, Nonreinf Conc, 8 inch	6030044	0.000 Sy	r d	0.000			0.00000	

Subtotal for Category 0000: 704109.86

Subtotal for Project Beaufait: 704109.86

Project: Holiday, Joint Repairs (Holiday & Fairway)

Category: 0000, Joint Repairs

outogo, y.	oood, come respans									
Prop. Line	Item Description	ltem Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0655	Pavt Joint and Crack Repr, Det 7, Specia	5017001	100.00	00 Ft		4,154.000	4,154.000	4154%	10.80000	\$44,863.20
0660	_ Hand Patching, Joint Repr	5017031	10.00	00 Ton		139.190	139.190	1392%	77.00000	\$10,717.63
0665	_ Mobilization for Joint Repr	1027051	1.00	00 LS		1.000	1.000	100%	10,000.00000	\$10,000.00
							s	ubtotal fo	or Category 0000:	65580.83
							Su	btotal for	Project Holiday:	65580.83

Contract: .0160-0414 Estimate: 4 Page 3 of 6



Estimate: 4

1/8/2020 8:57 AM

FieldManager 5.3c

Anderson Eckstein and Westrick, Inc.

Project: Oxford, Resurfacing (WCL to Jackson)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty. Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0315	Mobilization, Max 3%	1500001	1.000 LS		1,000	1.000	100%	38,000.00000	\$38,000.00
0320	Tree, Rem, 19 inch to 36 inch	2020002	1.000 Ea		5.000	5.000	500%	1,200.00000	\$6,000.00
0325	Dr Structure, Abandon	2030010	1.000 Ea		0.000			200.00000	,
0330	Dr Structure, Rem	2030011	4.000 Ea		4.000	4.000	100%	400.00000	\$1,600.00
0335	Sewer, Rem, Less than 24 inch	2030015	90.000 Ft		68.000	68.000	76%	30.00000	\$2,040.00
0340	Curb and Gutter, Rem	2040020	500.000 Ft		0.000			20.00000	-
0345	Pavt, Rem	2040050	415.000 Syd		482.070	482.070	116%	8.00000	\$3,856.56
0350	Sidewalk, Rem	2040055	115.000 Syd		94.210	94.210	82%	13.00000	\$1,224.73
0355	_ Driveway, Rem	2047011	175.000 Syd		156.150	156,150	89%	16.00000	\$2,498.40
0360	_ Station Grading	2057002	1.000 Sta		1.000	1.000	100%	5,000.00000	\$5,000.00
0365	_ Subgrade Undercutting, Modified	2057021	150.000 Cyd		1.030	1.030	1%	60.00000	\$61.80
0370	_ Subgrade Undercutting, Special	2057021	75.000 C yd		0.000			70.00000	
0375	Ero Con, Inlet Protection, Fabric Drop	2080020	6.000 Ea		0.000			100.00000	
0380	Aggregate Base, 6 inch	3020016	500.000 Syd		513,680	513.680	103%	8.00000	\$4,109.44
0385	Maintenance Gravel	3060020	150.000 Ton		310.390	310.390	207%	33.00000	\$10,242.87
0390	Geotextile, Separator	3080005	500.00 0 Syd		513.680	513.680	103%	1.00000	\$513.68
0395	_ Geogrid	3087011	250.000 Syd		0.000			4.00000	
0400	Sewer, Cl IV, 12 inch, Tr Det B	4020987	90.000 Ft		68,000	68.000	76%	00000.08	\$5,440.00
0405	_ External Structure Wrap, 18 inch	4027050	7.000 Ea		0.000			450.00000	
0410	Dr Structure Cover, Adj, Case 1	4 03 0005	2.000 Ea		2.000	2.000	100%	500.00000	\$1,000.00
0415	Dr Structure, 24 inch dia	4030200	2.000 Ea		2.000	2.000	100%	1,800.00000	\$3,600.00
0420	Dr Structure, 48 inch dia	4030210	2.000 Ea		2.000	2.000	100%	2,400.00000	\$4,800.00
0425	Dr Structure, Adj, Add Depth	4030280	8,000 Ft		0.000			250.00000	
0430	Dr Structure, Tap, 12 inch	4030312	2.000 Ea		2.000	2,000	100%	450.00000	\$900.00
0435	_ Catch Basin Cover, Restricted, GPW	4037 0 50	4.000 Ea		2.000	2.000	50%	500.00000	\$1,000.00
0440	_ Combined Manhole Cover, GPW	4037050	1.000 Ea		0.000			500.00000	
0445	_ Dr Structure Trap, 12 inch	4037050	2.000 Ea		2.000	2.000	100%	450.00000	\$900.00
0450	_ Storm Manhole Cover, GPW	4037050	1.000 Ea		1.000	1.000	100%	500.00000	\$500.00
0455	Underdrain, Subgrade, 4 inch	4040071	300.000 Ft		114.000	114.000	38%	12.00000	\$1,368.00



Estimate: 4

1/8/2020 8:57 AM

FieldManager 5.3c

Anderson Eckstein and Westrick, Inc.

Project: Oxford, Resurfacing (WCL to Jackson)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty. Un	Quantity This it Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0460	Pavt, Cleaning	5010001	1.000 LS		0.000			5,000.00000	
0465	Joint and Crack, Cleanout	5010015	5,000.000 Ft		0.000			1.00000	
0470	Pavt Joint and Crack Repr, Det 7	5010020	1,200.000 Ft		0.000			12.00000	
0475	Hand Patching	5010025	25.000 Ton		0.000			135.00000	
0480	HMA, 5E1	5010056	440.000 Ton		0.000			130.00000	
0485	_ Cold Milling Pavt	5017011	1,850.000 Syd		1,556.000	1,556.000	84%	10.00000	\$15,560.00
0490	_ Geosynthetic Paving Fabric	5017011	0.000 Syd		0.000			5.00000	4.2,722.22
0495	Conc Pavt w/ Int Curb, Nonreinf, 7 inch	6020162	450.000 Syd		486.000	486.000	108%	50.00000	\$24,300.00
0500	Joint, Expansion, E2	6020207	25.000 Ft		25.300	25.300	101%	30.00000	\$759,00
0505	Joint, Expansion, E3	6020208	25.000 Ft		12.550	12.550	50%	25.00000	\$313.75
0510	Joint, Plane-of-Weakness, W	6020211	700.000 Ft	1,561.200	1,561.200	1,561.200	223%	2.50000	\$3,903.00
0515	Joint, Expansion, Erg	6030021	75.000 Ft		88.000	88.000	117%	25,00000	\$2,200.00
0520	Lane Tie, Epoxy Anchored	6030030	500.000 Ea		12.000	12.000	2%	9,00000	\$108,00
0525	Pavt Repr, Nonreinf Conc, 7 inch, Modifi ed	6037011	500.000 Syd		1,765.270	1,765.270	353%	60.00000	\$105,916.20
0530	_ Pavt Repr, Rem, Modified	6037011	500.000 Syd		1,688.880	1,688.880	338%	30.00000	\$50,666.40
0535	Driveway, Nonreinf Conc, 6 inch	8010005	200.000 Syd		181.670	181.670	91%	65.00000	\$11,808.55
0540	_ Curb and Gutter, Conc, Det F1, Modified	8027001	500,000 Ft		0.000			30.0000	
054 5	Detectable Warning Surface	8030010	44.000 Ft		44. 0 00	44.000	100%	40.00000	\$1,760.00
055 0	Sidewalk Ramp, Conc, 4 inch	8030034	700.000 Sft		38.800	38.800	6%	9.00000	\$349.20
0555	Sidewalk, Conc, 4 inch	8030044	250,000 Sft		441.600	441.600	177%	8.00000	\$3,532.80
0560	Sidewalk, Conc, 6 inch	8030046	250.000 Sft		0.000			9.00000	
0565	_ Sidewalk Ramp, Conc, 8 inch	8037010	500,000 Sft		520.420	520.420	104%	12.00000	\$6,245.04
0570	Part Width Intersection Construction	8120190	1.000 Ea		0.000			1,000.00000	•
0575	_ Sign, Type B, Temp, Prismatic, Furn, Mod ified	8127010	75.000 Sft		75.000	75.000	100%	6.00000	\$450.00
0580	_ Sign, Type B, Temp, Prismatic, Oper, Mod ified	8127010	75.000 Sft		75.000	75.000	100%	0.01000	\$0.75
0585	_ Sign, Type B, Temp, Prismatic, Special, Fum, Modified	8127010	75.000 Sft		0.000			12.00000	

Estimate: 4

1/8/2020 8:57 AM

FieldManager 5.3c

Anderson Eckstein and Westrick, Inc.

Project: Oxford, Resurfacing (WCL to Jackson)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty. Uni	Quantity This t Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0590	_ Sign, Type B, Temp, Prismatic, Special Oper, Modified	l, 8127 0 10	75.000 Sft		0.000			0.01000	
0595	_ Traffic Control, Minor Street	8127050	1.000 Ea		1.000	1.000	100%	8,000.00000	\$8,000.00
0600	_ Proposed Trees	815705 0	1.000 Ea		0.000			600.00000	
0605	Sodding	8160055	5 50.000 Syd		0.000			5.50000	
0610	Topsoil Surface, Furn, 3 inch	8160061	550.000 Syd		0.000			6.50000	
0615	Water, Sodding/Seeding	8160090	40,000 Unit		0.000			30.00000	
0620	_Irrigation Pipe	8237001	400.000 Ft		0.000			4.00000	
0625	_Sprinkler Head	8237050	30.000 Ea		0.000			100.00000	
0630	_ Sprinkler Head, Adj	8237050	30. 0 00 Ea		0.000			75.00000	. *
0635	_ Audio Visual Record of Construction Area	8507051	1.000 LS		1.000	1.000	100%	1,075.00000	\$1,075.00
0640	_ Rubbish Pickup	8507051	1.000 LS		1.000	1.000	10 0 %	4,000.000 0 0	\$4,000.00
						Sı	ubtotal fo	or Category 0000:	335603.17

Subtotal for Project Oxford: 335603.17

Percentage of Contract Completed(curr): 90% (total earned to date / total of all authorized work) Total Amount Earned This Estimate: \$17,803.76 Total Amount Earned To Date: \$1,105,293.86

Page 6 of 6 Contract: .0160-0414 Estimate: 4



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS **SURVEYORS**

\$6,807.57CLERK'S DEPART

\$232,735.59

\$64,978.20

51301 Schoenherr Road Shelby Township, MI 48315

PO # 18-44862

420-902-977.103

420-902-977.104 420-902-980.000

01/03/2019

Chekress CLION IDATE PO

December 19, 2019

Bruce Smith City of Grosse Pointe Woods 20025 Mack Plaza Drive Grosse Pointe Woods, MI 48236

Reference:

City of Grosse Pointe Woods

Bond Improvements, Roofs and HVAC

AEW Project No. 0160-0395

Dear Mr. Smith:

Enclosed please find the General Contractor's Final Application and Certification for Payment No.11 and Sworn Statement for the above referenced project. We recommend issuing final payment in the amount requested for \$304,521.36 to Cross Renovation, Inc. 34133 Schoolcraft, Livonia, MI 48150.

If you have questions or need additional information, please contact our office.

Sincerely.

Jason R. Arlow, AIA

CC: Cross Renovation, Inc.

Frank Schulte, GPW Cathy Behrens, GPW

Scott Lockwood, AEW

M:\0160\0160-0395\ConstServices\PayApplication\No11a\PayApp#11_letter.docx

APPLICATION AND CERTIFICATE FOR PAYME AIA DOCUMENT G702/Cmax (Instructions on reverse side)	General Contractor PAGE ONE OF 2 PAGES
CONTRACTOR: Cross Renovation, Inc. 34133 Schoolcraft Livonia, MI, 48150	PROJECT: APPLICATION NUMBER: I Distribution to: Grosse Pointe Woods Roofs & HVAC PERIOD TO: 11/30/19 X OWNER 20025 Mack Plaza Dr. PROJECT NO: Grosse Pointe, MI 48236 CONTRACT DATE: VIA General contractor: VIA General contractor: VIA ARCHITECT:
CONTRACTOR'S APPLICATION FOR PAYMENT Application is made for payment, as shown below, in accordance with the Contract. Continuation Sheet, AIA Document G703, is anaeched ORIGINAL CONTRACT SUM Net Change By Change Orders	and payments received from the Owner, and that current payment shown herein is now due. CONTRACTOR: Cross Renovation, Inc. BY:
6 TOTAL EARNED LESS RETAINAGE	has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED. S 304,521.36
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ -	
CHANGE ORDER SUMMARY ADDITIONS DEDUCTIONS Total changes approved in previous months by Owner (\$75,280.3) Total Approved this Month TOTALS (\$75,280.3) NET CHANGES by Change Order (\$75,280.3)	By:

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE-2 OF 2

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

in tabulations below, amounts are stated to the nearest dollar.

Use column 1 on Contracts where variable retainage for line items may apply

HVAC



APPLICATION NO: APPLICATION DATE: 11/30/19 11 PERIOD TO 11/30/19 ARCHITECT'S PROJECT BH-676

A	В	C	D	E	ļ ļ	G	H		J	к
NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	CHANGE ORDERS TO DATE	WORK COM FROM PREVIOUS APPLICATION	PLETED THIS PERIOD	MATERIALS PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	કૃ _{કુ} (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
1	General Requirements	\$65,161,86		\$65,161.86	\$0.00		\$65,161.86	100%	\$0.00	\$0,02
2	Alfowance	\$140,000 00	(\$21,721 30)	\$40,571.83	\$77,706.87		\$118,278,70	100%	00.02	20.00
3	Existing Conditions	\$35,011.76		\$35,011.76	00.02		\$35,011.76	100%	\$0.00	\$0,00
4	Concrete	\$0 00					20.00	0%	00.02	00.02
5	Masonry	00 000,012		\$10,000,00	\$0.00		\$10,000,00	100%	50 00	\$0.00
6	Metals	\$0.00					\$0.00	0%	\$0.00	\$0.00
7	Wood, Plastics, And Composites	\$79,087.08		\$79,087.0R	\$0.00		\$79,087 08	100%	SO 00	\$0.00
8	Thermal And Moisture Protection	\$1,127,944.99		\$1,127,944,99	\$0.00	\$0.00	\$1,127,944.99	100%	50 00	\$0,00
9	Openings	20.00					50.00	0%	\$0.00	\$0,00
10	Finishes	\$5,042.01		\$ 5,042.01	\$0.00		\$5,042.04	100%	\$0.00	\$0,00
11	Specialties	\$0.00			·		\$0.00	0%	\$0,00	20 00
12	Equipment	20 00					\$0.00	0%	00 02	\$0.00
13	Furnishings	\$0.00					\$0.00	0%	\$0.00	00 02
14	Special Construction	\$0.00					\$0,00	0%	\$0,00	\$0.00
15	Conveying Equipment	00.02					\$0.00	0%	\$0.00	20 00
16	Fire Suppression	50 00		V			\$0.00	0%	\$0.00	\$0.00
17	Plumbing	\$0.00					00.02	0%	\$0.00	\$0.00
18	Heating Ventilating And Air Conditioning	\$766,666.66		\$766,666.66	\$0.00		\$766,666.66	100%	\$0,02	\$0,00
19	Electrical	\$88,295.46		\$88,295.46	\$0.00		\$88,295,46	100%	00.02	\$0.00
20	Electronic Safety And Security	\$0,00					\$0.00	0%	50.00	\$0,00
21	Earthwork	\$0.00					00.02	0%	\$0,00	\$0,00
22	Exterior Improvements	\$0.00					\$0.00	0%	50.00	\$0.00
23	Utilities	\$22,141 18		\$19,927.06	\$2,214,12		\$22,141 18	100%	\$0.00	\$0,00
24	Alternate I (Temp Heating Allowance)	\$54,130.00	(\$54,130.00)	\$0.00	\$0,00	SO 00	\$0.00	0%	\$0.00	20 00
25	Change Order 4		\$829.50			\$829 50	\$829 50	100%	\$0.00	00 02
		52,393,481.00	(\$75,021.80)	\$2,237,708.71	\$79,920.99	\$829_50	\$2,318,459.20	100%	\$0.00	\$0.02

CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information
Name of Claimant: Cross Renovation, Inc.
Name of Customer: City of Grosse Pointe Woods
Job Location: Grosse Pointe Woods HVAC (BH-676)
Owner: City of Grosse Pointe Woods
Conditional Waiver and Release This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:
Maker of Check: City of Grosse Pointe Woods
Amount of Check: \$ 304,521.36
Check Payable to: Cross Renovation, Inc.
Exceptions
This document does not affect any of the following: Disputed claims for extras in the amount of: \$
, d / Signature
Claimant's Signature:
Claimant's Title: Dwner
Date of Signature: 12/19/19

	Owner:		Company Name:	Cross Renovation		Telaphona	734-286-2244		DESCRIPTION OF THE PROPERTY OF
,	Lender		Person Submitting	Mke Bulcher		CelVPhone:			lain b la
	State of Michigan	}	Address of Improvements			Fax	734-943-6212		4 may
) 55.		BH-878 Groose Pointe HVAC					
	County of Washte	enaw)	_			•			
	bove, hereby swears a opposite each such nai	and affirms that the fi me is a correct and f	officiality is a list of each profi of description of the work or	ne "Contractor"), the builder or issuonal, subcontractor, supplied material to be provided by such it due such party as of the date	r and laborer to n party, the arr	rat Contractor ha ount of the ongi	as retained in connectional contract or bid, the	n with such improversized an	ements and the nount, if any, the
	Name of Sub	contractor	Description of Work or Material	Original Contract Amount	Change Order	Adjusted Amount	Previous Psyments	Amount This Request	Balanca To Complate
	NBC Supply		4417	\$14,494.44	\$0.00	\$14,494.44	\$14,494.44		100
	All Type Fire & Se	curity						l	\$0.00
	ystems, Inc.			\$1,250 00	\$0.00	\$1,250,00	{	\$125 00	
	Bull Electric			\$45,500.00	\$0.00	\$45,500.00		\$20,611.96	\$0.00
	apital Insurance			\$27,449 00	\$0.00	\$27,449.00			\$0.00
-	Detroit Disposal 8			\$1,300,00	\$0.00	\$1,300.00	\$1,300 00		\$0.00
	Douglas Mechanic	:aı	4500	\$500 00 \$828 00	\$0.00	\$500 CO	\$0.00	\$500 00 \$628 00	\$0.00 \$0.00
	co Painting.		4580 4414	\$21,000.00	\$0.00	\$629 00	\$0.00	302000	\$0.00
	<u>Sabriel Rernodelir</u> (&S Ventures	19		\$ (78,995.00	\$0.00	\$21,000 00 \$178,995 00	\$21,000 60 \$114,725 38	\$84,269.62	\$0.00
	Hidtown Group LL	<u> </u>	4483	\$4,200.00	\$0.00	\$4,200.00	\$3,780.00	\$420.00	\$0.00
-+-	Qualified Abateme		4416	\$9.725.00	\$725.00	\$10,450.00	\$7,312 50	\$3,137.50	\$0.00
-	lesurrection Care		77710	\$41,015 19	\$0.00	\$41,015 19	\$41,015.19		\$0.00
	chena Roofing &			\$1,007,862.61		\$1,007,682 81	\$874.725 66	\$132,936 95	\$0.00
	vstemp Corp.		4969	\$498,590.00	-5570 97	\$498 019 03	5438,572.00	\$81,447,03	\$0.00
-1-	Inited Lewnscape, I	LC.		\$13,112.50	\$0.00	\$13.112.50	\$8,000.00	\$7,112.50	\$0.00
1-									\$0.00
7	ross Renovation			\$528.059 28	-\$75,175 83	\$452.883 43	\$439.550.63	\$13,332 80	\$0.00
7		<u>, , , , , , , , , , , , , , , , , , , </u>	TOTALS	\$2,393,481.00		\$2,318,459 20	\$2,013,937,84	\$304,521.36	\$0.00

Gary Daniel Humenay
Notary Public of Michigan
Wayne County
Expires 03/13/2028
Acting in the County of

_Notary Public

Licy se County, Michigan

Acting in Wayne County, MI

My commission expires:___

3-13-2026



Customer Name

Customer Address

City of Cirose Points Woods 20025 Mack Plaza Dr.

Grosse Pointe, MI 48236

Invoice #

Job#

11 11/20/19 BH-676

Job Name:

Grosse Pointe Woods Roofs & HVAC

Original Contract Amount

Previously Billed

Current Amount Invoiced

Balance Remaining Including retainage

\$2,318,459.20 \$2,013,937.84

\$304,521.36

\$0.00

Amount Due this Invoice

\$304,521.36



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS **SURVEYORS ARCHITECTS**

51301 Schoenherr Road Shelby Township, MI 48315

586.726.1234

January 14, 2020

Cathy Behrens City of Grosse Pointe Woods 20025 Mack Avenue Grosse Pointe Woods, Michigan 48236-2397 PO # 18-44969 CITY OF GROSSE POINTE WOODS 592-537-975.005

Reference:

2017 SAW Grant Sewer Cleaning and CCTV Investigation

City of Grosse Pointe Woods AEW Project No. 0160-0364

Dear Ms. Behrens:

Enclosed please find Final Construction Pay Estimate No. 13, along with the Sworn Statements and Consent of Surety for the above referenced project. For work performed through November 30, 2019 we recommend issuing payment for the Net Earnings this Period (see Page 2) in the amount of \$70,451.95 to Doetsch Industrial Services, Inc. 21221 Mullin Ave Warren, MI 48089-3086.

If you have questions or require additional information, please contact our office.

Sincerely,

Frank D. Varicalli Project Manager

CC: Bruce Smith, City Administrator

Frank Schulte, Director of Public Services

Jeanne Duffy Susan Como

was & Daniell.

Doetsch Industrial Services, Inc.



Anderson, Eckstein & Westrick, Inc.

1/9/2020 10:05 AM

FieldManager 5.3c

Contract: .0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Estimate No.			ntered By	Estimate Type	Managing Office	
13	1/9/	2020	Michelle A	Ankawi	Final	Anderson, Eckstein & Westrick, Inc.
All Contract Work Completed 11/30/2019			truction ed Date 018	Prime Contra Doetsch Indus 21221 Mullin A Warren MI 48	strial Services, Inc. Ave	
Comments						

Current Contract Amount: \$516,139.34

% Completed: 100%

Item Usage Summary

Project: 0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Category: 0000,

				Project					
Item Description	Unit	item Code	Ln.	Line No.	Туре	No.	Quantity	Item Price	Dollar Amount
_ 2019 Delive rables	LS	2087051	0255	0255	SA	002	1.000	7,500.00	\$7,500.00
_ Cleaning 06-12 inch Combined Sewers 2018 Item	Ft	8137001	0145	0145	SA	001	1,703.000	0.75	\$1,277.25
_ Cleaning 15-21 inch Combined Sewers 2018 Item	Ft	8137001	0150	0150	SA	001	10,407.100	1.00	\$10,407.10
_ Cleaning 24-36 inch Combined Sewers 2018 Item	Ft	8137001	0155	0155	SA	001	5,892.100	1.00	\$5,892.10
_ Cleaning 39-48 inch Combined Sewers 2018 Item	Ft	8137001	0160	0160	SA	001	4,143.000	1.00	\$4,143.00
_ Deliverables 2018 Item	LS	2087051	0240	0240	SA	001	0.500	4,000.00	\$2,000.00
_ Extra Heavy Cleaning	Hr	8167040	0130	0130	00	000	12.500	150.00	\$1,875.00
_ Final TV Investigation and Log, 06-12 inch Combined Sewers 2018 Item	Ft	8137001	0190	0190	SA	001	1,703.000	0.50	\$851.50
_ Final TV Investigation and Log, 15-21 inch 2018 Item	Ft	8137001	0195	0195	SA	001	10,407.100	0.50	\$5,203.55
_ Final TV Investigation and Log, 24-36 inch Combined Sewers 2018 Item	Ft	8137001	0200	0200	SA	001	5,892.100	0.50	\$2,946.05
_ Final TV Investigation and Log, 39-48 inch Combined Sewers	Ft	8137001	0205	0205	SA	001	4,143.000	0.50	\$2,071.50
_ Heavy Cleaning 06-12 inch Combined Sewers 2018 Item	Ft	8137001	0165	0165	SA	001	119.000	0.50	\$59.50
_ Heavy Cleaning 15-21 inch Combined Sewers 2018 Item	Ft	8137001	0170	0170	SA	001	1,281.000	1.00	\$1,281.00
_ Heavy Cleaning 24-36 inch Combined Sewers 2018 Item	Ft	8137001	0175	0175	SA	001	6 1 1.100	4.00	\$2,444.40



Anderson, Eckstein & Westrick, Inc.

1/9/2020 10:05 AM

FieldManager 5.3c

\$50,451.95

Item Usage Summary

Project: 0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Category: 0000,

Prop. Project Item Mod.

Item Description	Unit	item Code	Ln.	Line No.	туре	NO.	Quantity	Item Price	Dollar Amount
_ Traffic Control and Maintenance 2019	LS	2087051	0260	0260	SA	002	1.000	2,500. 0 0	\$ 2,50 0 .00
							Subtotal for Cate	\$50,451.95	

Total Estimated Item Payment: \$50,451.95

Subtotal for Project 0160-0364:

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
		Total L	\$0	

Pre-Voucher Summary

Project	Voucher No.	item Payment	Stockpile Adjustment	Dollar Amount
0160-0364, 2017 SAW Grant Sewer Cleaning and CC Investigation	TV 0013	\$50,451.95	\$0.00	\$50,451.95

Voucher Total:

\$50,451.95

Summary

		Net Eamings this period:	\$70,451.95
		- Payments to date:	\$445,687.40
Total Estimated Payment:	\$70,451.95	Net Earnings to date:	\$516,139.35
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
-Current Liquidated Damages:	\$0.00	 Liquidated Damages to date: 	\$0.00
-Current Retainage:	(\$20,000.00)	- Retainage to date:	\$0.00
Current Voucher Total:	\$50,451.95	Earnings to date:	\$516,139.35



Anderson, Eckstein & Westrick, Inc.

1/9/2020 10:05 AM FieldManager 5.3c

Estimate Certific	ation		
I certify the items inc	cluded on this report constitute my e	estimate of work completed and du	e the contractor

Frank D. Varicalli (Date)

Doetsch Industrial Services, Inc.

JANUARY 9, 2020 (Date)

Contract ID: .0160-0364

Estimate: 13

Page 3 of 3



Estimate: 13

1/9/2020 10:05 AM

FieldManager 5.3c

Contract: .0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Project: 0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Category: 0000,

Anderson, Eckstein & Westrick, Inc.

Prop. Line	Item Description	Item Code	Authorized Qty. Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0255	_ 2019 Deliverables	2087051	1.000 LS	1.000	1.000	1.000	100%	7,500,00000	\$7,500.00
0005	_ Catch Basin Lead, Heavy Cleaning	4027001	980,000 Ft		980.000	980.000	100%	0.01000	\$9.80
0185	_ Catch Basin Lead, Heavy Cleaning 2018 Item	8137001	70.000 Ft		70.000	70.000	100%	0.01000	\$0.70
0100	_ Catch Basin, Cleaning	4037050	89.000 Ea		89.000	89.000	100%	10.00000	\$890.00
0105	_ Catch Basin, Cleaning Modified	4037050	22.000 Ea		22.000	22,000	100%	10.00000	\$220.00
0010	_ Catch Basin, Lead Cleaning	4027001	32,945.700 Ft		32,945.700	32,945.700	100%	1.25000	\$41,182.13
0140	_ Catch Basin, Lead Cleaning 2018 Item	8137001	0.000 Ft		0.000			1.25000	
0015	_ Cleaning 06 - 12 inch Combined Sewers	4027001	34,420.400 Ft		34,420.400	34,420.400	100%	0.75000	\$25,815.30
0145	_ Cleaning 06-12 inch Combined Sewers 2018 Item	8137001	39,640.300 Ft	1,703.000	39,640.300	39,640.300	100%	0.75000	\$29,730.24
0020	_ Cleaning 15 - 21 inch Combined Sewers	4027001	7,101.000 Ft		7,101.000	7,101.000	100%	1.00000	\$7,101.00
0150	_ Cleaning 15-21 inch Combined Sewers 2018 Ilem	8137001	59,795.400 Ft	10,407.100	59,795.400	59,795.400	100%	1.00000	\$59,795.40
0025	_ Cleaning 24 - 36 inch Combined Sewers	4027001	12,103.100 Ft		12,103.100	12,103.100	100%	1.00000	\$12,103.10
0155	Cleaning 24-36 inch Combined Sewers 2018 Item	8137001	33,064.700 Ft	5,892.100	33,064.700	33,064.70 0	100%	1.00000	\$33,064.70
0160	Cleaning 39-48 Inch Combined Sewers 2018 Item	8137 0 01	10,880.000 Ft	4,143.000	10,880.000	10,880.000	100%	1.000 0 0	\$10,880.00
0030	_ Cleaning 42 - 48 inch Combined Sewers	4027001	2,181.000 Ft		2,181.000	2,181.000	100%	1.00000	\$2,181.00
0215	Combined TV Investigartion and Log, 66 inch Storm Sewers 2018 Item	8137001	3,520.400 Ft		3,520.400	3,520.40 0	100%	1.00000	\$3,520.40
0210	_ Combined TV Investigation and Log, 60 inch Storm Sewers 2018 Item	8137001	0.000 Ft		0.000			1.00000	
0220	_ Combined TV Investigation and Log, 72 inch Storm Sewers 2018 Item	8137001	3,587.800 Ft		3,587,800	3,587.800	100%	2.00000	\$7,175.60
0110	_ Cutting Service Lead Protrusions	4037050	0.000 Ea		0.000			5.00000	
0235	_ Cutting Service Lead Protrusions 2018 Item	8207050	0.000 Ea		0.000			5.00000	
0135	_ Deliverables	8267051	1.000 LS		1.000	1.000	100%	4,000.00000	\$4,000.00
0240	_ Deliverables 2018 Item	2087051	1.000 LS	0.500	1.000	1.000	100%	4,000.00000	\$4,000.00



Estimate: 13

1/9/2020 10:05 AM

FieldManager 5.3c

Anderson, Eckstein & Westrick, Inc.

Project: 0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty. Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0130	_ Extra Heavy Cleaning	8167040	181.000 Hr	12.500	181.000	181.000	100%	150.00000	\$27,150.00
0250	_ Extra Heavy Cleaning, 2018 Item	8167040	0.000 Hr		0.000			150.00000	. ,
0225	_ Final TV Investigation and Log, Catch Basin Lead 2018 Item	8137001	0.000 Ft		0.000			1.25000	
0035	_ Final TV Investigation and Log, 06 - 12 inch Combined Sewers	4027001	31,505.100 Ft		31,505.100	31,505.100	100%	0.50000	\$15,752.55
0190	_ Final TV Investigation and Log, 06-12 inch Combined Sewers 2018 Item	8137001	38,541.900 Ft	1,703.000	38,541.900	38,541.900	100%	0.50000	\$19,270.95
0040	_ Final TV Investigation and Log, 15 - 21 inch Combined Sewers	4027001	6,692.000 Ft		6,692.000	6,692.000	100%	0.50000	\$3,346.00
0195	_ Final TV Investigation and Log, 15-21 inch 2018 Item	8137001	59,491.600 Ft	10,407.100	59,491.600	59,491.600	100%	0.50000	\$29,745.80
0045	Final TV Investigation and Log, 24 - 36 inch Combined Sewers	4027001	12,386.100 Ft		12,386.100	12,386.100	100%	0.50000	\$6,193.05
0200	_ Final TV Investigation and Log, 24-36 inch Combined Sewers 2018 Item	8137001	32,910.200 Ft	5,892.100	32,910.200	32,910.200	100%	0.50000	\$16,455.10
0205	Final TV Investigation and Log, 39-48 inch Combined Sewers	8137001	10,880.000 Ft	4,143.000	10,880.000	10,880.000	100%	0.50000	\$5,440.00
0050	_ Final TV Investigation and Log, 42 - 48 inch Combined Sewers	4027001	2,181.000 Ft		2,181.000	2,181.000	100%	0.50000	\$1,090.50
0055	Final TV Investigation and Log, 60 inch Storm Sewers	4027001	0.000 Ft		0.000			1.00000	
0060	_ Final TV Investigation and Log, 66 inch Storm Sewers	4027001	0.000 Ft		0.000			1,00000	
0065	Final TV Investigation and Log, 72 inch Storm Sewers (Man Entry)	4027001	0.000 Ft		0.000			2.00000	
0070	_ Final TV Investigation and Log, 96 inch, Storm Sewer (Man Entry)	4027001	1,479.900 Ft		1,479.900	1,479.900	100%	2.00000	\$2,959.80
0075	Final TV Investigation and Log, Catch Ba sin Lead	4027001	31,023.500 Ft		31,023.500	31,023.500	100%	1.25000	\$38,779.38
0800	_ Heavy Cleaning 06 - 12 inch Combined Sew ers	4027001	16,682.000 Ft		16,682.000	16,682.000	100%	0.50000	\$8,341.00
0165	Heavy Cleaning 06-12 inch Combined Sewers 2018 Item	8137001	5,826.100 Ft	119.000	5,826.100	5,826.100	100%	0.50000	\$2,913.05
0085	_ Heavy Cleaning 15 - 21 inch Combined Sew ers	4027001	3,068.000 Ft		3,068.000	3,068.000	100%	1.00000	\$3,068.00
0170	_ Heavy Cleaning 15-21 inch Combined Sewers 2018 Item	8137001	5,377.000 Ft	1,281.000	5,377.000	5,377.000	100%	1.00000	\$5,377.00

Estimate: 13

1/9/2020 10:05 AM

FieldManager 5.3c

Anderson, Eckstein & Westrick, Inc.

Project: 0160-0364, 2017 SAW Grant Sewer Cleaning and CCTV Investigation

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Pald To Date
0090	_ Heavy Cleaning 24 - 36 inch Combined Sew ers	4027001	7,545.000 F	Ft		7,545.000	7,545.000	100%	4.00000	\$30,180.00
0175	_ Heavy Cleaning 24-36 inch Combined Sewers 2018 Item	8137001	4,863.200 F	Ft	611.100	4,863.200	4,863.200	100%	4.00000	\$19,452.80
0180	_ Heavy Cleaning 39-48 inch Combined Sewers 2018 Item	8137001	3,160.000 F	₹t		3,160.000	3,160.000	100%	4.00000	\$12,640.00
0095	Heavy Cleaning 42 - 48 inch Combined Sew ers	4027001	1,820.000 F	Ft		1,820.000	1,820.000	100%	4.00000	\$7,280.00
0115	_ Removal of Mineral Deposits	4037050	7.000 E	Ea		7.000	7.000	100%	5.00000	\$35.00
0230	_ Removal of Mineral Deposits 2018 Item	8207050	0.000 E	Ea		0.000			5.00000	*
0245	_ Traffic Control and Maintenance 2018 Item	2087051	1.000 L	LS		1.000	1.000	100%	3,000.00000	\$3,000.00
0260	_ Traffic Control and Maintenance 2019	2087051	1.000 L	.s	1.000	1.000	1.000	100%	2,500.00000	\$2,500.00
0120	_ Traffic Control, Major Street	8127051	1.000 L	.s		1.000	1.000	100%	3,000.00000	\$3,000.00
0125	_ Traffic Control, Minor Street	8127051	1.000 L	_S		1.000	1.000	100%	3,000.00000	\$3,000.00
							Sı	ıbtotal fo	r Category 0000:	516139.35

Subtotal for Project 0160-0364: 516139.35

Percentage of Contract Completed(curr): 100% (total earned to date / total of all authorized work) Total Amount Earned This Estimate: \$50,451.95 Total Amount Earned To Date:

\$516,139.35

Contract: .0160-0364

Estimate: 13

Page 3 of 3

SWORN STATEMENT

State of MICHIGAN	
County of MACOMB SEAN SCHOTTHOEFER, being duly sworn, states the following: DOETSCH ENVIRONMENTAL SERVICES	
is the contractor) (subcontractor) for an improvement to the following real property in MACOMB County, MI described as follows: 2017 SAW GRANT SEWER CLEANING CONTRACT #0160-0364	- '
The following is a statement of each subcontractor, supplier and laborer, for whom payment of wages fringe benefits and withholdings is due but unpaid, with whom the (contractor)(subcontractor) has (contracted)(subcontracted) for performance under the contract with the owner or lessee, and the amounts due to the persons as of the date of this statement are correctly and fully set forth opposite their names:	

Name Address and Phone Number of Subcontractor, Supplier or Laborer	Type of Improvement Furnished	Total Contract Price	Amount Already Paid	Amount Currently Owing	Balance to complete (optional)	Amount of Laborer Wages Due but unpaid	Amount of Laborer Fringe Benefits and Withholdings Due But Unpaid
N/A							
	Para a la la la secución de la						
Totals							

(Some columns may not be applicable to all persons listed)

The contrand owes no more	ractor has not procured mate ney for the improvement other	erial from, or subcontracted with, any person other than those set forth than the sums set forth.*
construction liens except for claims	wner or lessee of the properl , or the possibility of const	of the (contractor) (sub-contractor) to fix, his or her agents, and any bond rights are free from claims of ruction liens, except as specifically set forth in this statement and corers that may be provided under Section 109 of the Construction Lien
THIS SWORN S WHO HAS PRO FURNISHING UN	TATEMENT TO AVOID T VIDED A NOTICE OF FURN DER SECTION 109 OF TH	OWNER OR LESSEE OF THE PROPERTY MAY NOT RELY ON HE CLAIM OF A SUBCONTRACTOR, SUPPLIER OR LABORER IISHING OR A LABORER WHO MAY PROVIDE A NOTICE OF E CONSTRUCTION LIEN ACT, 1980 PA 497, MCL 570.1109 TO THE E IF THE DESIGNEE IS NOT NAMED OR HAS DIED.
SWORN STATEM OF ITS RECEIPT SUBCONTRACTO SECTION 109 O SUBCONTRACTO SUPPLIER WHO MAKES A REQUI	MENT, THE OWNER OR LES, EITHER IN WRITING, OR, SUPPLIER, AND LAB OR, IF A NOTICE OF FURN OR, SUPPLIER, AND LABOI HAS PROVIDED A NOTICE EST, THE OWNER, LESSEE	ARD TO A RESIDENTIAL STRUCTURE, ON RECEIPT OF THIS ISSEE, OR THE OWNER'S OR LESSEE'S DESIGNEE MUST GIVE NOTICE OR BY TELEPHONE, OR PERSONALLY, TO EACH ORER WHO HAS PROVIDED A NOTICE OF FURNISHING UNDER ISHING IS EXCUSED UNDER SECTION 108 OR 108A, TO EACH RER NAMED IN THE SWORN STATEMENT. IF A SUBCONTRACTOR, OF FURNISHING OR WHO IS NAMED IN THE SWORN STATEMENT OR DESIGNEE WHALL PROVIDE THE REQUESTER A COPY OF INESS DAYS AFTER RECEIVING THE REQUEST.
		SEAN SCHOTTHOEFER
		Depondent Printed Name
		Sun Selvis
		Depondent Signature
	CRIMINAL PENALTIES AS I	IO GIVES A FALSE SWORN STATEMENT WITH INTENT TO DEFRAUD PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, 1980
		Subscribed and sworn to before me this
		9day of JANUARY , 2020
		Duans Reyelbuge
		Notary Public, MACOMB County, Michigan
	DIANN REGELBRUGGE NOTARY PUBLIC - STATE OF MICHIGAN	My Commission Expires:
	COUNTY OF MACOMB My Commission Expires November 25, 2025 Acting in the County of MACOMB	NOVEMBER 25, 2025

^{*}Materials furnished by a contractor or a subcontractor out of his or her own inventory, and which has not been purchased specifically for the purpose of performing the contract, need not be listed.

Bond Number: 41384653



Consent of Surety to Final Payment

PROJECT: (Name and address) 2017 SAW Grant	ARCHITECT'S PROJECT NUMBER: AEW No. 016-0364					
City of Grosse Pointe Woods, MI	CONTRACT FOR:	ARCHITECT				
	Sewer Cleaning and CCTV Investigation	CONTRACTOR 🖃				
TO OWNER: (Name and address) City of Grosse Pointe Woods	CONTRACT DATED: November 20, 2017	SURETY 🗆				
20025 Mack Plaza		OTHER 🗆				
Grosse Pointe Woods, MI 48236-2397		3,000				
In accordance with the provisions of the Contra (Insert name and address of Surety.)	act between the Owner and the Contractor as indicated	above, the				
Platte River Insurance Company P.O. Box 5900						
Madison, WI 53705-0900						
		, SURETY,				
on bond of (Insert name and address of Contractor.)						
Doetsch Industrial Services, Inc. 21221 Mullin Warren, MI 48089		1.0				
hereby approves of the final payment to the Co the Surety of any of its obligations to (Insert name and address of Owner.)	ntractor, and agrees that final payment to the Contract	, CONTRACTOR, or shall not relieve				
City of Grosse Pointe Woods						
20025 Mack Plaza						
Grosse Pointe Woods, MI 48236-2397		, OWNER,				
as set forth in said Surety's bond.		, - , , , , , , , , , , , , , , , , , ,				
IN WITNESS WHEREOF, the Surety has here (Insert in writing the month followed by the nur						
	Platte River Insurance Compa	ny				
	(Surety)					
5	Ronald Karker					
Rite 2	(Signature of authorized representative	e)				
Attest: Rita Jorgenson, Witness	Ronald Kaihoi, Attorney-l	n-Fact				
(Seal)	(Printed name and title)					

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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PLATTE RIVER INSURANCE COMPANY

Bond No. 41384653 41423136

POWER OF ATTORNEY
NOW ALL MEN BY THESE PRESENTS, That the PLATTE RIVER INSURANCE COMPANY, a corporation of the State of Nebraska, having sprincipal offices in the City of Middleton, Wisconsin, does make, constitute and appoint
JACK ANDERSON; RONALD KAIHOI; RITA JORGENSON
s true and lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf, as surety, and as its act and deed, any and all bonds, undertaking and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of
ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED: \$20,000,000.00
his Power of Attorney is granted and is signed and scaled by facsimile under and by the authority of the following Resolution adopted by the Board of PLATTE RIVER INSURANCE COMPANY at a meeting duly called and held on the 8th day of January, 2002.
RESOLVED, that the President, Executive Vice President, Vice President, Secretary or Treasurer, acting individually or otherwise, be and they hereby the granted the power and authorization to appoint by a Power of Attorney for the purposes only of executing and attesting bonds and undertakings, and ther writings obligatory in the nature thereof, one or more resident vice-presidents, assistant secretaries and attorney(s)-in-fact, each appointed to have be powers and duties usual to such offices to the business of this company; the signature of such officers and seal of the Company may be affixed to any such power of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures of facsimile seal shall be valid and binding upon the Company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking or other writing obligatory in the nature thereof to thick it is attached. Any such appointment may be revoked, for cause, or without cause, by any of said officers, at any time."
connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the atomicy-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts appropriately the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation alking payment of the final estimate to the Contractor and/or its assignce, shall not relieve this surety company of any of its obligations under its bond.
connection with obligations in favor of the Keniucky Department of Highways only, it is agreed that the power and authority hereby given to the termey-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner – Department of ighways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.
NWITNESS WHEREOF, the PLATTE RIVER INSURANCE COMPANY has caused these presents to be signed by its officer undersigned and its properties scal to be hereto affixed duly attested, this 3rd day of May, 2017. Hest: John E. Rzepinski PLATTE RIVER INSURANCE COMPANY
Vice President, Treasurer & CFO Suzanne M. Broadbant Assistant Secretary TATE OF WISCONSIN OUNTY OF DANE SEAL SEAL Stephen J. Sills CEO & President Meanager Meanager Meanager Meanager
in the 3 rd day of May, 2017 before me personally came Stephen I. Sills, to me known, who being by me duly sworn, did depose and say: that he resides the County of New York, State of New York; that he is President of PLATTE RIVER INSURANCE COMPANY, the corporation described in and hich executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it as so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.
Source David a Roule

STATE OF WISCONSIN COUNTY OF DANE

David J. Regele Notary Public, Dane Co., WI My Commission Is Permanent

I, the undersigned, duly elected to the office stated below, now the incumbent in PLATTE RIVER INSURANCE COMPANY, a Nebraska Corporation, authorized to make this certificate, DO HEREBY CERTIFY that the foregoing attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Middleton, State of Wisconsin this _ day of January



antonio Wii

General Counsel, Vice President & Seccretary

THIS DOCUMENT IS NOT VALID UNLESS PRINTED ON GREEN SHADED BACKGROUND WITH A RED SERIAL NUMBER IN THE UPPER RIGHT HAND CORNER. IF YOU HAVE ANY QUESTIONS CONCERNING THE AUTHENTICITY OF THIS DOCUMENT CALL 800-475-4450. PR-POA (Rev. 10-2017)

ACKNOWLEDGEMENT OF SURETY

STATE OF MINNESOTA COUNTY OF CHIPPEWA -

On this 10th day of January, 2020, before me, a Notary Public within and for said County, personally appeared Ronald Kaihoi to me personally known, who being by me duly sworn he/she did say that he/she is the attorney-in-fact of Platte River Insurance Company, the corporation named in the foregoing instrument, and the seal affixed to said instrument is the corporation seal of said corporation, and sealed on behalf of said corporation by authority of its Board of Directors and said Ronald Kaihoi acknowledged said instrument to be the free act and deed of said corporation.

NOTARY PUBLIC

My Commission Expires

LEANNE C. DUIS
Notary Public-Minnesota
My Commission Expires Jan 31, 2023

CITY OF GROSSE POINTE WOOD:
CLERK'S DEPARTMENT
K, INC. INVOICE



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

www.aewinc.com

p(586)726-1234

January 14, 2020

Project No:

0160-0395-0

Invoice No:

0124868

CITY OF GROSSE POINTE WOODS

ACCOUNTS PAYABLE

20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

PO #17-44263

420-451-974.201 \$6,785.00

Project

0160-0395-0

CAPITAL IMPROVEMENTS, ROOFS

01/22/2020

FOR: ADDITIONAL SERVICES

Professional Services from December 9, 2019 to January 5, 2020

Phase

07

ADDITIONAL SERVICE FOR DELAYS

Fee

Total Fee

6,785.00

Percent Complete

100.00 Total Earned

Previous Fee Billing

Current Fee Billing

Total Fee

6,785.00

0.00

6,785.00

Total this Phase

6,785.00 \$6,785.00

Total this Invoice

\$6,785.00

BILLING BACKUP REPORT





ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS

51301 Schoenherr Road Shelby Township, MI 48315 586.726.1234 www.aewinc.com

Authorization for Additional Services

Project:

GPW, Capital Improvements Roof and HVAC

Date: 09/03/19

City of Grosse Pointe Woods AEW Project No. 0160-0395

The contract allows for additional services to be provided by Anderson, Eckstein and Westrick, Inc., with compensation to be charged accordingly.

Description of Service (Limited)

Due to delays in the construction out of AEW's control the substantial completion date is currently several months past due. As such we and our sub consultant have administered the construction contract for an additional five months and respectfully request the below amount to cover our costs.

Estimated Cost for Additional Services, AEW: \$6,000.00 Estimated Cost for Additional Services, DSD: \$785.00

Estimated Cost for Additional Services, Total: \$6,785.00 (

NOTE: Actual charges may differ from this estimate. Actual charges will be based upon time and individual charge rates required to complete the task(s).

Sincerely,

Anderson, Eckstein and Westrick, Inc.

Jason R. Arlow

Director of Architecture

Scott Lockwood

Executive Vice President

Accepted By

Signature

Printed Name Title

Printed Name, Title

-t-o

Date



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

www.aewinc.com

p(586)726-1234

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

January 21, 2020

Project No: Invoice No:

Total this Invoice

\$2,089.40

0125057

CITY OF GROSSE POINTE WOODS **ACCOUNTS PAYABLE** 20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0290-0 FOR: GENERAL ENGINEERING, P.O. 19-45302

GENERAL ENGINEERING

Professional Services from December 9, 2019 to January 5, 2020

101-441-818.000 \$696.46 101-444-818.000 \$696.47 592-537-818.000 \$696.47

PO #19-45302

01/22/2020

Professional Services from December 9, 2019 to 3	anuary 5,	<u> 2020</u>		01/2/	
Professional Personnel					Ah freis
		Hours	Rate	Amount	Waren
TOPO SURVEY					(
SENIOR PROJECT SURVEYOR					+0
AMEY, CRAIG		3.00	103.00	309.00	3CV
Reprocess flight data, create surface					Travell
AMEY, CRAIG		1.00	103.00	103.00	1/23/-
Reprocess					1-2/2020
AMEY, CRAIG		6.00	103.00	618.00	
Work on Bare Earth layer					
RESEARCH/REVIEW					
PRINCIPAL ENGINEER					
LOCKWOOD, SCOTT		1.00	103.00	103.00	
Act 51 reporting and review of Lakefront Park					
SENIOR PROJECT ENGINEER					
SEIDEL, KYLE		.50	103.00	51.50	
Coordination of CAD drafting and scheduling					
SEIDEL, KYLE		2.30	103.00	236.90	
Site vist to Lakefront Park GPW					
PRELIMINARY ENGINEERING					
TEAM LEADER					
VARICALLI, FRANK		1.00	83.50	83.50	
VARICALLI, FRANK		3.00	83.50	250.50	
fld.paint prop.cpr alley loc.					
VARICALLI, FRANK		1.00	83.50	83.50	
pre est.on parking bays					
CONTRACT ADMINISTRATION					
TEAM LEADER					
SMITH, BRADLEY		3.00	83.50	250.50	
Sidewalk expenditure report for Scott					
Totals		21.80		2,089.40	
Total Labor					2,089.40
Billing Limits	Current		Prior	To-Date	
Total Billings	2,089.40		10,285.93	12,375.33	
Limit	2,000.40		10,200.00	15,000.00	
Remaining				2,624.67	
Remaining				2,024.07	

INVOICE



CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

www.aewinc.com p(586)726-1234

January 21, 2020

Project No:

0160-0364-0

Invoice No:

0125058

CITY OF GROSSE POINTE WOODS ACCOUNTS PAYABLE 20025 MACK AVENUE GROSSE POINTE WOODS, MI 48236-2397

PO #17-43940

592-537-975.004

\$9,184.05

Project

0160-0364-0

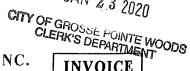
SAW GRANT-WASTEWATER ASSET MGT PLAN

01/22/2020

Professional Services from December 9, 2019 to December 31, 2019 Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW	nouis	Rate	Amount	
PRINCIPAL ENGINEER				「~/
LOCKWOOD, SCOTT	10.00	103.00	1,030.00	3. CI
SENIOR PROJECT ENGINEER	10.00	103.00	1,030.00	Insment
SEIDEL, KYLE	.50	103.00	51.50	1/23/2
Coordination of Torrey Road PS Assessment with Paul	.50	103.00	31.30	(-
SEIDEL, KYLE	.30	103.00	30.90	
Coordination with Paul for Torrey PS assessment for SAW	.50	103.00	30.90	
PRELIMINARY ENGINEERING				
LICENSED ENG/SUR/ARC				
EBERLE, JOSEPH	2.00	103.00	206.00	
asset management plan	2.00	100.00	200,00	
CONTRACT ADMINISTRATION				
LICENSED ENG/SUR/ARC				
EBERLE, JOSEPH	2.80	103.00	288.40	
Disbursement request		100.00	200.10	
GRADUATE ENG/SUR/ARC				
MARCUS, PATRICK	1.00	83.50	83.50	
Check pay app from contractor for mod #2 work				
TEAM LEADER				
VARICALLI, FRANK	2.50	83.50	208.75	
VARICALLI, FRANK	.50	83.50	41,75	
amp review				
ENGINEERING AIDE II				
ANKAWI, MICHELLE	.50	62.00	31.00	
Create Draft Estimate				
ANKAWI, MICHELLE	2.00	62.00	124.00	
Generate IDR for Pay Items, create Final Balancing Mod				
ANKAWI, MICHELLE	3.00	62.00	186.00	
Final Documnets to close file				
STUDIES				
LICENSED ENG/SUR/ARC				
GUINNANE, PAUL	3.00	103.00	309.00	
Review assessment photos and draft PS assessment for AMI				
GUINNANE, PAUL	2.00	103.00	206.00	
Review plans and draft PS assessment. Transfer and organize inspection	ze photos (from		

Project	0160-0364-0	SAW GRANT-WASTEWATER AS	SET MGT PLAN	Invoice	0125058
(GUINNANE, PAUL	4.50	103.00	463,50	
`	·	t mapping w/ GIS, review files and em		400.00	
		source, WLE emails), complete initial			
C	GUINNANE, PAUL	2.00	103.00	206.00	
	Review AMP and PS Assessme	ent, criticality			
G	UINNANE, PAUL	4.50	103.00	463.50	
	Review files and draft Torrey	Road PS assessment			
G	UINNANE, PAUL	2.00	103.00	206.00	
	Revise draft PS Assessment for map)	r AMP, discuss w/ SAK, prep exhibits (photos, district		
MEETING	S				
LICE	ISED ENG/SUR/ARC				
	UINNANE, PAUL	4.50	103.00	463.50	
_	•	y Rd PS assessment inspection w/ ope			
GENERAL		,			
LICEN	ISED ENG/SUR/ARC				
	ANAN, SYDNEY	4.50	103.00	463.50	
	AMP report/BRE-CIP spreadsh	eet			
K	ANAN, SYDNEY	1.00	103.00	103.00	
	Discussion on final closeout/Ce			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
K	ANAN, SYDNEY	1.00	103.00	103.00	
	Discussion with SPL				
K	ANAN, SYDNEY	20.00	103.00	2.060.00	
. "	Final submittal docs			,	
KA	ANAN, SYDNEY	3.00	103.00	309.00	
• ••	Review AMP				
DATABASI					
	UATE ENG/SUR/ARC				
	LLER, JEFFREY	1,50	83.50	125.25	
••••	Calculation of inspected sewer		3		
ENGIN	EERING AIDE III				
	OBODA, JOSEPH	10,80	70.00	756,00	
0.	•	ture rating maps,, O & M pipe and stru			
GIS UPDAT	•				
	EERING AIDE III				
	URJALIAN, ANDREW	9.50	70.00	665.00	
	AB Updates	2.22			
	Totals	98.90		9,184.05	
	Total Labor	30.00		2,.00	9,184.05
					,
			Total this Invo	oice	\$9,184.05





ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

INVOICE

January 21, 2020

p(586)726-1234

Project No:

0160-0407-0

01/22/2020

Invoice No:

0125059

CITY OF GROSSE POINTE WOODS **ACCOUNTS PAYABLE** 20025 MACK AVENUE GROSSE POINTE WOODS, MI 48236-2397

Project

0160-0407-0

2018 ROAD PROGRAM

PO # 18-44856 203-451-977.803 592-537-975,401

\$146.26 \$59.74

PURCHASE ORDER #18-44856 Professional Services from December 9, 2019 to January 5, 2020

www.aewinc.com

Professional Personnel

Rate

CONTRACT ADMINISTRATION

LICENSED ENG/SUR/ARC

WILBERDING, ROSS

2.00

206.00

103.00 Responding to Mike Randazzo's restoration email, reviewing restoration IDR,

missing payment

Hours

Totals **Total Labor** 2.00

Billing Limits

Current 206.00 Prior

408,111.93

To-Date

408,317.93

Remaining

Total Billings

Limit

409,098.61

780.68

Total this Invoice

\$206.00





ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

www.aewinc.com p(586)726-1234

January 21, 2020

Project No:

0160-0408-0

Invoice No:

0125060

PO #18-45021

202-451-974.803

\$294.50 01/22/2020

Project

0160-0408-0

VERNIER RD RESURFACING - FAIRWAY TO ECL

P.O. 18-45021 (78,000.00) P.O. 19-45443 (179,903.66)

CITY OF GROSSE POINTE WOODS

GROSSE POINTE WOODS, MI 48236-2397

Professional Services from December 9, 2019 to January 5, 2020

Professional Personnel

ACCOUNTS PAYABLE

20025 MACK AVENUE

	Но	urs	Rate	Amount 2	~~~
CONTRACT ADMINISTRATION					was with
PRINCIPAL ENGINEER					Visit
LOCKWOOD, SCOTT	1	.50	103.00	154.50	152/50
ENGINEERING AIDE III					•
BARNES, JOYCE	1	.00	70.00	70.00	
File field plans & doc's in Roseville					
SAFADI, BRIDGET		.20	70.00	14.00	
File 2124s					
SAFADI, BRIDGET		.50	70.00	35.00	
Pay Estimate Draft					
SAFADI, BRIDGET		.10	70.00	7.00	
Project Overview Meeting with MAV					
SAFADI, BRIDGET		.20	70.00	14.00	
Project Status Review					
Totals	3.	50		294.50	
Total Labor					294.50
Billing Limits	Current		Prior	To-Date	
Total Billings	294.50	20	09,039.30	209,333.80	
Limit			•	257,903.00	
Remaining				48,569.20	
·				•	

Total this Invoice

\$294.50

RECEIVED

JAN 2 3 2020



January 21, 2020

Project No:

0160-0411-0

Invoice No:

0125061

CITY OF GROSSE POINTE WOODS

ACCOUNTS PAYABLE

20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

PO #19-45445 202-451-974.201

\$51.72

203-451-974.201 592-537-975.401 \$1,086.23 \$736.57

0160-0411-0 Project P.O. 19-45216 - (43,000)

P.O. 19-45445 - (111,000)

2019 SEWER STRUCTURE REHABILITATION

592-537-976.001

\$3,866.98

01/22/2020

Professional Services from December 9, 2019 to January 5, 2020 **Professional Personnel**

	Hours	Rate	Amount	- 5
QUANTITIES			_	Fi
ENGINEERING AIDE II	14.00	62.00	868.00	And u
CONTRACT ADMINISTRATION				- Crasing
PRINCIPAL ENGINEER	3.50	103.00	360.50	1123/2950
GRADUATE ENG/SUR/ARC	1.50	83.50	125.25	
TEAM LEADER	8.00	83.50	668.00	
ENGINEERING AIDE III	.30	70.00	21.00	
ENGINEERING AIDE II	4.00	62.00	248.00	
MEETINGS				
TEAM LEADER	2.50	83.50	208.75	
CONSTRUCTION OBSERVATION		,		
ENGINEERING AIDE III	2.00	70.00	140.00	
ENGINEERING AIDE II	26.00	62.00	1,612.00	
Totals	61.80		4,251.50	
Total Labor				4,251.50

Reimbursable Expenses

REIMB. MISC. EXPENSE

G2 CONSULTING GROUP, Invoice# 192621 1,490.00 12/23/2019

LLC

Total Reimbursables

1,490.00

1,490.00

Current To-Date **Billing Limits** Prior 5,741.50 92,222.83 97,964.33 Total Billings Limit 154,000.00 Remaining 56,035.67

Total this Invoice

\$5,741.50

G2 Consulting Group, LLC 1866 Woodslee Street Troy, MI 48083

Voice: 248.680.0400 Fax: 248.680.9745

Bill To: Accounts Payable

Anderson, Eckstein & Westrick 51301 Schoenherr Road Shelby Township, MI 48315

INVOICE

Invoice Number:

192621

Invoice Date:

October 31, 2019

Page Number:

1

RECEIVED

JAN 23 2020

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

Customer 1D	Purchase Order No.	G2 Project No.
AEW001	AEW No. 0160-0411	190809
Payment Terms	Due Date	Ship Date Shipping Method
Net 30 Days	November 30, 2019	

Quantity	Description	Unit Price	Amount
9.75	Engineering Technician, Regular Hours, each	60.00	585.00
3.25	Engineering Technician, Regular Hours - Cylinder Pick-Up on 10/3/19,	60.00	195.00
	10/9/19, and 10/25/19		
2.00	Project Manager, per hour	150.00	300.00
1.00	Administrative Assistant, per hour	50.00	50.00
24.00	Compressive Strength Test Cylinders, each	15.00	360.00
	AEW No. 0160-0411		
	2019 Structure Rehab Program, Grosse Pointe, Michigan - Quality		
	Control Observation and Testing Services on 10/2/19 through 10/24/19		
	Client Contact: Brad Smith		

Total Invoice Amount

\$

1,490.00

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

www.aewinc.com p(586)726-1234



January 21, 2020

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT 0160-0413-0

Project No:

Invoice No:

0125062

CITY OF GROSSE POINTE WOODS **ACCOUNTS PAYABLE** 20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

PO #19-45637 592-537-976.001

01/22/2020

Project

0160-0413-0

2019 SEWER OPEN CUT REPAIR PROGRAM

P.O. 19-45637 - (106,000)

Professional Services from December 9, 2019 to January 5, 2020

Professional Personnel

Remaining

	Hours	Rate	Amount	一一(ノ
RESEARCH/REVIEW			C	5
PRINCIPAL ENGINEER	5.80	103.00	597.40	- Truck
CONTRACT ADMINISTRATION				1/53/5050
TEAM LEADER	2.00	83.50	167.00	. 3/2029
ENGINEERING AIDE II	.50	62.00	31.00	
Totals	8.30	•	795.40	
Total Labor				795.40
Billing Limits	Current	Prior	To-Date	
Total Billings	795.40	35,864.75	36,660.15	
Limit			106,000.00	

Total this Invoice

69,339.85

\$795.40



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

www.aewinc.com

p(586)726-1234

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

January 21, 2020

Project No:

0160-0414-0

Invoice No:

0125063

CITY OF GROSSE POINTE WOODS

ACCOUNTS PAYABLE

20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

PO #19-45495

202-451-974.201

\$585.88 \$4,804.23

Project

0160-0414-0

BEAUFAIT ROAD RECONSTRUCTION-MACK TO WC1-974.201 D HELEN

203-451-977.803

\$507.76 \$1,249.88

FOR: INCLUDES OXFORD ROAD JACKSON TO HELEN

P.O. 19-45151 \$85,000

01/22/2020

P.O. 19-45495 - \$180,000

Professional Services from December 9, 2019 to January 5, 2020

Professional Personnel

	Hours	Rate	Amount	$\left[-1\right)$
CONTRACT ADMINISTRATION			3	CA
PRINCIPAL ENGINEER	11.50	103.00	1,184.50	[AND W
LICENSED ENG/SUR/ARC	4.00	103.00	412.00	1 -
TEAM LEADER	3.50	83.50	292.25	
ENGINEERING AIDE III	5.10	70.00	357.00	
ENGINEERING AIDE II	3.50	62.00	217.00	
CONSTRUCTION OBSERVATION				
ENGINEERING AIDE III	2.00	70.00	140.00	
Totals	29.60		2,602.75	
Total Labor				2,602.75

Reimbursable Expenses

REIMB. MISC. EXPENSE

12/23/2019 G2 CONSULTING GROUP, Invoice# 192979

4,545.00

4,545.00

4,545.00

Billing Limits

Total Reimbursables

Current Prior To-Date

Total Billings

7,147.75

178,763.13

185,910.88 265,000.00

79,089.12

Remaining

Total this Invoice

\$7,147.75

Outstanding Invoices

Limit

Number 0124132 Total

Date 11/11/2019

Balance 29,025.30 29,025.30

G2 Consulting Group, LLC 1866 Woodslee Street Troy, MI 48083

Voice: 248.680.0400 Fax: 248.680.9745

Bill To: Accounts Payable

Anderson, Eckstein & Westrick 51301 Schoenherr Road Shelby Township, MI 48315

INVOICE

Invoice Number: 192979

Invoice Date:

November 30, 2019

Page Number:

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

Customer ID	Purchase Order No.	G2 Project No.
AEW001	AEW No. 0160-0414	190656
Payment Terms	Due Date	Ship Date Shipping Method
Net 30 Days	December 30, 2019	

Quantity	Description	Unit Price	Amount
42.00	Engineering Technician, Regular Hours, each	60.00	2,520.00
2.00	Engineering Technician, Regular Hours - Cylinder Pick-Up on 11/7/19	60.00	120.00
	and 11/27/19		
4.00	Project Manager, per hour	150,00	600.00
2.00	Administrative Assistant, per hour	50.00	100.00
1.00	Troxler Nuclear Moisture/Density Gauge, each	35.00	35.00
78.00	Compressive Strength Test Cylinders, each	15.00	1,170.00
	AEW No. 0160-0414 2019 GPW Road Program, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 11/5/19 through 11/26/19		
	Client Contact: Brad Smith		

Total Invoice Amount

\$

4,545.00

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



ANDERSON, ECKSTEIN & WESTRICK, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

www.aewinc.com p(586)726-1234

INVOICE VED

CITY OF GROSSES

0160-0417-0 DEPARTA 0125064

PO #19-45552

592-537-977.310

\$8,140.80

01/22/2020

January 21, 2020 Project No:

Invoice No:

GROSSE POINTE WOODS, MI 48236-2397

0160-0417-0

BOURNEMOUTH WM REPLACEMENT

P.O. 19-45552 - (\$70,00**0**.00)

ACCOUNTS PAYABLE 20025 MACK AVENUE

CITY OF GROSSE POINTE WOODS

Professional Services from December 9, 2019 to January 5, 2020

Fee

Project

Construction Cost

848,000.00

Fee Percentage Total Fee 6.40 54,272.0**0**

Percent Complete

Billing Limits

Total Billings

Limit

Remaining

90.00 Total Earned

Previous Fee Billing

Current Fee Billing

Total Fee

Current 8,140.80

Prior 40,704.00

48,844.80 70,000.00

48,844.80

40,704.00

8,140.80

To-Date

21,155.20

Total this Invoice

\$8,140.80

8,140.80

Bournemouth Water Main Replacement AEW Project No. 0160-0417 Summary of Time Spent for Design, Specification, Bidding and Subconsultant Fees

Name	Hours	Description
ALLEGOET, JEFFREY	3	CADD oversight and coordination
AMEY, CRAIG	1.5	Survey Oversight, project setup
ANGER, SCOTT	60	Survey
ANKAWI, MICHELLE	2.5	Admin
BICKHAM, BRENDA	3	Admin
CAMPBELL, RANDY	10.5	Survey
CARPENTER, AARON	36	Survey
GAYESKI JR., JOSEPH	42	Survey Oversight, project setup
KAFERLE, KATHLEEN	1.5	Production
LAGODNA, CARL	7	Survey
LEONARD, MICHAEL	9.5	Survey
LOCKWOOD, SCOTT	76.7	Project Oversight, coordination
RIBERAS, JOSEPH	25	Survey
RICKARD, EMILY	20.5	CADD
SOPCZYNSKI, MICHAEL	65.5	CADD
TRUAX, MICHAEL	6	Survey Oversight, project setup
VIGNERON, MICHAEL	2.5	Design
WILBERDING, ROSS	71	Design
ZAINEA, MORGAN	15.5	Design
	459.2	

SUBCONSULTANTS

	Amount	Description
	<u>0</u>	G2 CONSULTING GROUP, LLC
i	0	

RECEIVED

JAN 2 3 2020

CITY OF GROSSE POINTE WOODS



ANDERSON, ECKSTEIN & WESPERCR, INC. CIVIL ENGINEERS SURVEYORS ARCHITECTS 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315

www.aewinc.com

p(586)726-1234

January 21, 2020

Project No:

0160-0419-0

INVOICE

Invoice No:

0125065

CITY OF GROSSE POINTE WOODS

ACCOUNTS PAYABLE 20025 MACK AVENUE

GROSSE POINTE WOODS, MI 48236-2397

PO #19-45301

592-537-977.000

Project

P.O. 19-45301

0160-0419-0

2019-2020 GIS MAINTENANCE

\$167.00

01/22/2020

Professional Services from December 9, 2019 to January 5, 2020

Professional Personnel

Hours Rate

Amount

GIS UPDATES GRADUATE ENG/SUR/ARC

Totals **Total Labor** 2.00 83.50 2.00

167.00 167.00

167.00

Billing Limits Total Billings Current 167.00

Prior

To-Date 1,753.00

19,247.00

Remaining

Limit

1,586.00

21,000.00

Total this Invoice

\$167.00





ED

e & Moran, PLLC .098 Woodward Avenue Detroit, MI 48226-1906

> Tet313.496.7200 Fax:313.496.7201

JAN 13 2020 CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

INVOICE

City of Grosse Pointe Woods 20025 Mack Plaza Drive Grosse Pte. Woods, MI 48236 Date:

December 17, 2019

Client No: Invoice No: 64954

Page:

1767988 1

For Professional Services Rendered

Final bill for services rendered in connection with the June 30, 2019 financial statement audit engagement:

20,450.00

City \$8,300 Municipal Court \$2,000

Accounting services provided from January 1 through December 15, 2019 related to the following (Bill Brickey 22 hours Josh Yde 43 hours - billed at discounted rates): \$10.150

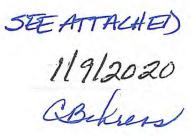
General accounting and consulting provided throughout the year

Assistance with the following year-end matters:

Pension and OPEB reporting - GASB 68/75 - Review of actuary reports and discussions with the actuary regarding assumptions, calculations, census data errors and proposed changes. Assistance with the preparation of the related workaids and associated journal entries

Other matters:

Liability associated with outstanding tax appeals
Milk River drainage district activity
Michigan Indigent Defense Fund activity
Cash and Investment disclosures
Claims incurred but not reported (IBNR)
Outstanding bonds - roll-forward and amortization calculations





Date:

December 17, 2019

Client No:

64954

Invoice No:

1767988

Page:

2

CAFR - Statistical Section

Balance Due

\$ 20,450.00 USD

Remittance information:

Check:

Plante & Moran, PLLC 16060 Collections Center Drive Chicago, IL 60693

Bank Routing/ABA# Bank Address

Account Number Account Name Wire Transfer:

Bank of America 026009593 100 West 33rd Street New York, NY 10001 9890996003 Plante & Moran, PLLC ACH:

Bank of America 071000039 1401 Elm Street 2nd Floor Dallas, TX 75202 9890996003 Plante & Moran, PLLC



Audit Fee Distribution Budget FY 19-20

		udgeted Funds	1	lst pmt	2	nd pmt	P	FINAL AYMENT	To-Date Total	Budget Remaining
101-223-818.000		42,746		17,300		11,250		9,008	37,558	5,188
101-136-818.000		5,400		2,000	11.	1,200		2,200	5,400	0
202-482-818.000		3,859		1,000		2,000		859	3,859	0
203-482-818.000		3,859		1,000		2,000		859	3,859	0
226-528-818.000		3,859	Til.	1,000		2,000		859	3,859	0
365-993-818.000		5,775		1,000		2,500		2,275	5,775	0
592-536-818.000		5,775		2,000		2,000		1,775	5,775	0
632-854-818.000		3,859		1,000		1,000		1,859	3,859	0
640-851-818.000		2,756		1,000		1,000		756	2,756	0
	_	77,888		27,300		24,950		20,450	72,700	5,188
Plante Moran Contract										
FY Ending 6/30/2019	\$	57,350	\$	27,300	\$	24,950	\$	20,450		
Municipal Court	\$	5,400	\$	2,000	\$	1,200	\$	2,200		
Balance Remaining	\$	62,750	\$	35,450	\$	10,500	\$	(9,950)		





IAN 2 1 2020

HEADQUARTERS 235 East Main Street Suite 105 Northville, Michigan 48167



CITY OF GROSSL SINTE WOODS CLERK'S DEPARTMENT

December 23, 2019

Invoice No:

21849 - 20

101-180-818.000

01-16-2020

Project

Mr. Bruce Smith

City Administrator

20025 Mack Plaza

City of Grosse Pointe Woods

Grosse Pointe Woods, MI 48236

21849

Grosse Pointe Woods Building Services

Professional Services from November 1, 2019 to November 30, 2019

Monthly Retainer

Conduct Plumbing and Mechanical Inspections as directed by the City.

1,500.00

Total

\$1,500.00

Invoice Total

\$1,500.00

THANK YOU. Please remit to above address and indicate project number on voucher.

Email: cbehrens@gpwmi.us



HEADQUARTERS

235 East Main Street Suite 105 Northville, Michigan 48167 O 248.596.0920 F 248.596.0930 MCKA.COM

JAN 21 2020

CITY OF GHOUSE POINTE WOODS CLERK'S DEPARTMENT

January 5, 2020

Invoice No:

21849 - 21

City Administrator

City of Grosse Pointe Woods

20025 Mack Plaza

Mr. Bruce Smith

Grosse Pointe Woods, MI 48236

101-180-818.000

01-16-2020

Project

21849

Grosse Pointe Woods Building Services

Professional Services from December 1, 2019 to December 31, 2019

Monthly Retainer

Conduct Plumbing and Mechanical Inspections as directed by the City.

1,500.00

Total

\$1,500.00

Invoice Total

\$1,500.00

Outstanding Invoices

 Number
 Date
 Balance

 20
 12/23/2019
 1,500.00

 Total
 \$1,500.00

THANK YOU. Please remit to above address and indicate project number on voucher.

Email: cbehrens@gpwmi.us





101-224-818.000 01-22-2020

Chris

Invoice 1202020

January 20, 2020

City of Grosse Pointe Woods Accounts Payable 20025 Mack Grosse Pointe Woods, MI 48236

RE:

February 2020 Services

For contract assessing services rendered:

Contract Fee (\$72,211 ÷12)...... \$ 6,017.58

TOTAL AMOUNT DUE \$ 6,017.58

Respectfully submitted,

Business Manager

38110 Executive Drive, Suite 100 Westland, MI 48185

> 734-595-7727 Office 734-595-7736 Fax

UNDER THE AUTHORITY OF THE FMCS

IN THE MATTER OF

VOLUNTARY LABOR ARBITRATION

BETWEEN

CITY OF GRUSSE POINTE WOODS

NOV 25 2019

CITY OF GROSSE POINTE WOODS, MI

Employer,

- and -

POLICE OFFICERS ASSOCIATION OF MICHIGAN (POAM)

Union,

Grievance: 19-141- Termination/Eugene Gunnery

Arbitrator: E. R. Scales, Esq.

Hearing:

Thursday, September 19, 2019

FMCS Case No.: 190603-07713

Decision:

Tuesday, November 12, 2019

ARBITRATOR'S BILLING STATEMENT

For POAM:

For City of Grosse Pointe Woods, MI:

Chris Tomasi

Gouri Sashital

Assistant General Counsel

Attorney

POAM

Keller Thoma, PLC

27056 Joy Road

26555 Evergreen Road

Redford, MI 48239

Suite 1240

ctomasi@poam.net cspehar@poam.net

Southfield, MI 48076 gsr@kellerthoma.com

1 Day - Hearing, at \$1,200.00 per day

\$1,200.00

2 Days - Study and Writing, at \$1,200.00 per day

\$2,400.00

TOTAL BILL AMOUNT DUE

\$3,600.00

Amount Payable by Grosse Pointe Woods, MI: \$1,800.00

Amount Payable by POAM:

\$1,800.00

Arbitrator's FEIN: 38-2974903

MAKE CHECKS PAYABLE TO:

File No.: 111219

ERISE RHUSHA SCALES INC.

Payment Due Upon Receipt of Bill

Billing Date: November 12, 2019

MAIL PAYMENT TO:

E. R. SCALES

5000 TOWN CENTER

SUITE 1602

SOUTHFIELD, MICHIGAN 48075-1115

(248) 514-2449

rhusha@comcast.net

E. R. Scales, Esq., Arbitrator

101-210-810,000 Legal Coursel-General

Arbitrator's Billing Statement: City of Grosse Pointe Woods, MI & POAM - Grievance No. 19-141/Termination- E. Gunnery < Self-Printed>

RECEIVED

Hallahan & Associates, P.C.

Attorneys at Law

101-210-801.301 01/14/2020



JAN 1 4 2020

CITY OF GROSSE POINTE WOODS

CLERK'S DEPARTMENT

Email

1750 S. Telegraph Road, Suite 202 Bloomfield Hills, Michigan 48302-0179 (248) 731-3089

January 2, 2020

City of Grosse Pointe Woods c/o WCA Assessing Aaron P. Powers, MMAO, Managing Director 38110 Executive Westland, MI 48185

Please include invoice No. with your payment

Invoice No. 16905

\$723.19

Professional services rendered through December 31, 2019

		Hours	Amoun
DRSN	Real Estate GP LLC - 17-001117		
LMH	Communicate with the Tax Tribunal.	0.20	32.14 32.14
LMH	Review/analyze Final Opinion and Judgment; telephone conference with Aaron Powers; communicate with Seth O'Loughlin; telephone conference with Chip	1.80	289.28
SAO	Received and reviewed final opinion and judgment; discuss with L. Hallahan;	1.70	273.21
LMH	Telephone conference with Chip Berschback.	0.20	32.14
Subtot	al:	4.10	658.91
DRSN	Real Estate GP LLC - 19-001412		
SAO LMH	Communicate with L. Hallahan. Communicate with S. O'Loughlin.	0.20 0.20	32.14 32.14
Subtot	al:	0.40	64.28
Sul	btotal of charges		\$723.19
Pro	fessional services rendered	4.50	\$723.19
	Timekeeper Summary	Hours	Dot
in		2.60	160.71
in		1.90	160.71
		-	
	LMH LMH SAO LMH Subtot DRSN SAO LMH Subtot Subtot Pro	LMH Telephone conference with the Tax Tribunal. LMH Review/analyze Final Opinion and Judgment; telephone conference with Aaron Powers; communicate with Seth O'Loughlin; telephone conference with Chip Berschback. SAO Received and reviewed final opinion and judgment; discuss with L. Hallahan; review of appraisal. LMH Telephone conference with Chip Berschback. Subtotal: DRSN Real Estate GP LLC - 19-001412 SAO Communicate with L. Hallahan. LMH Communicate with S. O'Loughlin. Subtotal: Subtotal of charges Professional services rendered Timekeeper Summary	DRSN Real Estate GP LLC - 17-001117 LMH Communicate with the Tax Tribunal. 0.20 LMH Telephone conference with the Tax Tribunal. 0.20 LMH Review/analyze Final Opinion and Judgment; telephone conference with Aaron Powers; communicate with Seth O'Loughlin; telephone conference with Chip Berschback. SAO Received and reviewed final opinion and judgment; discuss with L. Hallahan; review of appraisal. LMH Telephone conference with Chip Berschback. 0.20 Subtotal: 4.10 DRSN Real Estate GP LLC - 19-001412 SAO Communicate with L. Hallahan. 0.20 LMH Communicate with S. O'Loughlin. 0.20 Subtotal: 0.40 Subtotal of charges Professional services rendered 4.50 Timekeeper Summary Hours

KITCH DRUTCHAS WAGNER VALITUTTI & SHERBROOK

A PROFESSIONAL CORPORATION Attorneys and Counselors ONE WOODWARD AVENUE, SUITE 2400 DETROIT, MICHIGAN 48226-5485

IRS # 38-189

313-965-7900

CITY OF GROSSE POINTE WOODS ATTN: BRUCE J SMITH CITY ADMINISTRATOR 20025 MACK PLAZA GROSSE POINTE WOODS, MI 48236 CITY OF GROOME POINTE WOODS CLERK'S DEPARTMENT DECEMBER 31, 2019

FILE # 2371.002582 INVOICE # 461465

REGARDING: CITY OF GROSSE POINTE WOODS

FOR PROFESSIONAL SERVICES RENDERED

11/01/19 MJW	RECEIPT OF E-MAIL AND AT&T RENEWAL LETTER REGARDING CURRENT CELL SITE; RESPOND WITH SOME PRELIMINARY DETAILS ON THE PROPOSED LANGUAGE AND INDUSTRY WIDE RECENT EFFORTS TO ALLOW UNLIMITED MODIFICATIONS IN LEASES; DISCUSS SAME WITH CLIENT IN FOLLOW UP	1.00
11/08/19 MJW	CONFERENCE CALL WITH CITY MANAGER REGARDING PEG FEES AND WAR MEMORIAL AND POSSIBLE USE OF HS PROGRAM FOR PEG OPERATIONS	.30
11/22/19 MJW	PHONE CALL WITH CITY ATTORNEY REGARDING PEG FEE USE AND WAR MEMORIAL ISSUES	.30
11/25/19 MJW	CONFERENCE CALL WITH CLIENTS REGARDING WAR MEMORIAL AND SCHOOLS PEG OPERATIONS ISSUES	.50

TOTAL	HOURLY	CHARGES	

\$630.00

TIMEKEEPER	RATE	HOURS	AMOUNT
MICHAEL J WATZA	300.00	2.10	630.00
	TOTALS	2.10	630.00

CURRENT AMOUNT DUE

101,210.812.000 1110/20

\$630.00

TOTAL AMOUNT DUE

\$630.00



KELLEK THUMA

A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 1240
SOUTHFIELD, MICHIGAN 48076

313.965.7610 FAX 313.965.4480 www.kellerthoma.com RECEIVED



JAN 1 3 2020

CITY OF GLEEN POINTE WOODS CLEAR DECARTION B8-1996878

January 01, 2020

Client:

000896

Matter:

000000

Invoice #:

117772

CITY OF GROSSE POINTE WOODS 20025 Mack Plaza Grosse Pointe Woods, MI 48236 Attention: Bruce Smith, City Manager

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative to the above matter:

TOTAL

\$262.50

101.210.810.000 11912020 Bekreis

Osos/p/1 Maune

KELLER THOMA

A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 1240
SOUTHFIELD, MICHIGAN 48076
313.965.7610

FAX 313.965.4480 www.kellerthoma.com

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

Attention: Bruce Smith, City Manager

January 01, 2020

Client:

000896

Matter: Invoice #: 000000 117772

Page:

1

RE: GENERAL MATTERS

For Professional Services Rendered through December 31, 2019

DATE	ATTY	DESCRIPTION	HOURS
12/5/2019	GPK	Attention to review of documents regarding pending disciplinary matter.	0.50
12/9/2019	GPK	Attention to review of documents and telephone calls from Ms. Behrens regarding pending disciplinary matter.	0.75
12/20/2019	TLF	Telephone call from City Manager Bruce Smith regarding wage/hour (FLSA issues and "comp time".	0.25
		Total Services	\$262.50

ATTORNEY		HOURS	RATE	AMOUNT
TLF	THOMAS L. FLEURY	0.25	\$175.00	\$43.75
GPK	GARY P. KING	1.25	\$175.00	\$218.75