

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JANUARY 27, 2020, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:03 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council Members: Bryant, Gafa, Granger, Koester, McConaghy, McMullen
Absent: None

Also Present: City Administrator Smith
City Attorney Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway
Director of Public Services Schulte

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Tom Vaughn, Planning Commission

Motion by Gafa, seconded by Koester, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Bryant, seconded by McConaghy, regarding **appointment – Acting City Administrator**, that the City Council concur with the recommendation of the City Administrator and appoint Frank Schulte as Acting City Administrator during a period of vacancy in the office of Administration, and absence from the City.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Granger, seconded by Bryant, that the **City Council Minutes dated January 6, 2020**, be approved as amended, and set a term ending 12/31/21 for Tom Vaughn and a term ending 12/31/22 for Grant Gilezan who are serving on the Building Authority.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by McConaghy, seconded by Granger, regarding **City Audit ending June 30, 2019**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting held January 13, 2020, and accept the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2019, and the City of Grosse Pointe Woods Municipal Court Financial Report Ended June 30, 2019.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Granger, seconded by McConaghy, regarding **Ordinance Amendment: Zoning – Section 50-373 Design Standards**, that the City Council refer the recommendation of the Planning Commission at their meeting held November 26, 2019, to the Committee-of-the-Whole.

The Chair asked Tom Vaughn to provide an overview regarding the Planning Commission's recommendation, which he did.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, Novitke
No: Gafa, Koester, McMullen
Absent: None

Motion by Koester, seconded by McMullen, regarding **METRO Act Permit – Rocket Fiber**, that the City Council approve the METRO Act Right of Way Telecommunications Permit submitted by Rocket Fiber, and authorize the City Administrator to sign the permit.

City Attorney was asked to find out what the City can do to have restoration addressed timely.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Koester, seconded by Bryant, regarding **2020 Beautification Commission Flower Sale**, that the City Council approve the 2020 Flower Sale as requested in the letter dated February 12, 2020, and authorize an amount not to exceed \$27,000.00 for event expenses; and to approve a budget amendment in the amount of \$3,000.00 from the Beautification Commission fund balance Account No. 205-000-390.310 into the Flower Sales Account No. 205-000-675.200.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Granger, seconded by McConaghy, regarding **Geographic Information System (GIS) Technician**, that the City Council approve the hiring of a part-time GIS Technician to be paid a \$20.00 hourly wage; and, to approve a budget amendment in the amount of \$14,982.75 from the Water/Sewer Fund Balance Account No. 592-000-697.000 into the Water/Sewer Repair and Maintenance Salaries and Wages Account No. 592-537-702.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Bryant, seconded by Granger, regarding **Purchase/Budget Amendment: replacement election laptops**, that the City Council approve the purchase of seven (7) Latitude 3500 BTX Laptop Computers from Dell at a cost of \$651.28 each, at a total cost not to exceed \$4,558.96; and to approve

a budget transfer from the General Fund fund balance Account No. 101-000-699.000 into the City Clerk's Election Account No. 101-215-731.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by McMullen, seconded by Granger, regarding **Popular Annual Financial Report FY Ended June 30, 2019**, that the City Council receive this report as submitted.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by McConaghy, seconded by Gafa, regarding **Monthly Financial Report – December 2019**, that the City Council refer this report to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Bryant, seconded by McConaghy, regarding **Addendum to Independent Contractor Agreement (McKenna)/Budget Amendment**, that the City Council approve the Independent Contractor Agreement with McKenna, authorize the City Administrator to sign said Agreement, and approve a budget transfer in the amount of \$25,851.74 from Prior Year Reserve Fund Balance Account No. 101-000-699.000 into Building Inspections Account No. 101-180-818.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Granger, seconded by McConaghy, regarding **claims/accounts**, that the City Council approve payment of Items 10A-10L as listed on the Council agenda and as identified in the pink sheet in the respective amounts and accounts listed, as follows:

A. 2019 Sewer Structure Rehabilitation Repair Program:

1. L. Anthony Construction Pay Estimate No. 5 01/05/20 - \$11,572.38; Account Nos:
 - a. 202-451-974.200 - \$76.28;
 - b. 203-451-974.200 - \$1,602.06;
 - c. 592-537-975.400 - \$1,960.05;
 - d. 592-537-976.002 - \$7,933.99.

B. 2019 Road Program Beaufait Reconstruction and Oxford Resurfacing:

1. Florence Cement Co Pay Estimate No. 4 01/05/20 - \$17,803.76; Account Nos:
 - a. 202-451-974.200 - \$861.31;
 - b. 203-451-977.804 - \$14,143.18;
 - c. 592-537-975.400 - \$1,837.47;
 - d. 203-451-974.200 - \$746.47;
 - e. 203-451-977.804 - \$215.33.

C. Bond Improvements Roofs & HVAC:

1. Cross Renovation, Inc. Final Payment No. 11 - \$304,521.36; Account Nos:
 - a. 420-902-977.103 - \$6,807.57;
 - b. 420-902-977.104 - \$232,735.59;
 - c. 420-902-980.000 - \$64,978.20.

D. 2017 SAW Grant Sewer Cleaning and CCTV Investigation:

1. Doetsch Industrial Services 11/30/19 Final Pay Estimate No. 13 - \$70,451.95; Account No. 592-537-975.005.

E. City Engineers – AEW:

1. Capital Improvements/Roofs Invoice No. 0124868 01/14/20 - \$6,785.00; Account No. 420-451-974.201.
2. General Engineering Invoice No. 0125057 01/21/20 - \$2,089.40; Account Nos:
 - a. 101-441-818.000 - \$696.46;
 - b. 101-444-818.000 - \$696.47;
 - c. 592-537-818.000 - \$696.47.
3. SAW Grant-Wastewater Asset Mgt Plan Invoice No. 0125058 01/21/20 - \$9,184.05; Account No. 592-537-975.004.
4. 2018 Road Program Invoice No. 0125059 01/21/20 - \$206.00; Account Nos:

- a. 203-451-977.803 - \$146.26;
 - b. 592-537-975.401 - \$59.74.
5. Vernier Rd Resurfacing-Fairway to ECL Invoice No. 0125060 01/21/20 - \$294.50; Account No. 202-451-974.803 - \$294.50.
6. 2019 Sewer Structure Rehab Invoice No. 0125061 01/21/20 - \$5,741.50; Account Nos:
 - a. 202-451-974.201 - \$51.72;
 - b. 203-451-974.201 - \$1,086.23;
 - c. 592-537-975.401 - \$736.57;
 - d. 592-537-976.001 - \$3,866.98.
7. 2019 Sewer Open Cut Repair Program Invoice No. 0125062 01/21/20 - \$795.40; Account No. 592-537-976.001.
8. Beaufait Rd Reconstruction – Mack to WCL Invoice No. 0125063 01/21/20 - \$7,147.75; Account Nos:
 - a. 202-451-974.201 - \$585.88;
 - b. 203-451-977.803 - \$4,804.23;
 - c. 203-451-974.201 - \$507.76;
 - d. 592-537-975.401 - \$1,249.88.
9. Bournemouth WM Replacement Invoice No. 0125064 01/21/20 - \$8,140.80; Account No. 592-0537-977.310.
10. 2019/20 GIS Maintenance Invoice No. 0125065 01/21/20 - \$167.00; Account No. 592-537-977.000.

F. Professional Services – Plante & Moran:

1. Invoice No. 176988 12/17/19 - \$20,450.00; taken from 9 various 818.000 accounts as identified.

G. Building Services Monthly Retainer – McKenna:

Funds to be taken from Account No. 101-180-818.000:

1. Invoice No. 21849-20 12/23/19 - \$1,500.00;
2. Invoice No. 21849-21 01/05/20 - \$1,500.00.

H. Assessing Services – WCA Assessing:

1. Invoice No. 1202020 01/20/20 - \$6,017.58; Account No. 101-224-818.000.

I. Arbitrator – E.R.Scales

1. File 111219 11/12/19 - \$1,800.00; Account No. 101-210-810.000.

J. Legal Services – Tax Tribunal:

1. Hallahan & Associates, P.C. Invoice No. 16905 01/02/20 - \$723.19; Account No. 101-210-801.301.

K. Legal Services – FCC:

1. Kitch Drutchas Wagner Valitutti & Sherbrook 12/31/19 - \$630.00; Account No. 101-210-812.000.

L. Labor Attorney – Keller Thoma:

1. Invoice No. 117772 01/01/20 - \$262.50; Account No. 101-210-810.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Nobody wished to be heard under New Business.

The following individuals were heard under Public Comment:

- Wendy Saigh. The City Attorney was asked to provide answers to questions posed pertaining to METRO Act Permit and to share the information with the City Council.
- Margaret Potter.

Motion by Granger, seconded by Koester, to adjourn tonight's meeting at 7:55 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor