

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, DECEMBER 16, 2019, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke  
Council Members: Bryant, Gafa, Granger, Koester, McConaghy, McMullen  
Absent: None

Also Present: City Administrator Smith  
City Attorney Berschback  
Treasurer/Comptroller Behrens  
City Clerk Hathaway  
Director of Public Safety Kosanke

Council, Administration, and the audience Pledged Allegiance to the Flag.

Motion by Gafa, seconded by Bryant, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

The Mayor made the following **appointments/re-appointments**:

BEAUTIFICATION COMMISSION (MAYORAL) The Mayor re-appointed the following with terms to expire 12/31/22:

- Philip Hage;
- Jennifer Hess;
- Rachelle Koester;
- Debra McCarthy;
- Carol Sauter.

COMMUNITY TREE COMMISSION (MAYORAL) The Mayor re-appointed the following with terms to expire 12/31/22:

- Laura Gaskin;
- Peter Groschner;
- Mary Ellen Meyering.

HISTORICAL COMMISSION (MAYORAL) The Mayor re-appointed the following with terms to expire 12/31/22:

- Delmar Harkenrider;
- Suzanne Kent;
- Lynne Millies;
- Rebecca Veitengruber.

And, appointed Stephanie Listman with a term to expire 12/31/20.

LOCAL OFFICERS COMPENSATION COMMISSION (MAYORAL) The Mayor re-appointed the following with a term to expire 12/31/24:

- Mark Kent.

PLANNING COMMISSION (MAYORAL) The Mayor re-appointed the following with terms to expire 12/31/22:

- Grant Gilezan;
- Kevin Ketels;
- Richard Rozycki.

SENIOR CITIZENS COMMISSION (MAYORAL) The Mayor re-appointed the following:

- Sharon Beebe - Community Interest Group, 1-year term to expire 12/31/20;
- Thomas Isett - General Community Rep., 3-year term to expire 12/31/22;
- Mark Strek - General Community Rep., 3-year term to expire 12/31/22;
- Heidi Uhlig-Johnstone- HELM Life Center (Senior Group) Rep., 1-year term to expire 12/31/20.
- Donald Witt - General Community Rep., 3-year term to expire 12/31/22;

And, appointed David M. Stander – General Community Rep., with a term to expire 12/31/20.

CONSTRUCTION BOARD OF APPEALS (MAYORAL) The Mayor re-appointed the following with a term to expire 12/31/21:

- Walter Kiehler.

PENSION BOARD The Mayor re-appointed the following with a term to expire 12/31/22:

- Gary Zarb.

COMMUNITY EVENTS COMMITTEE The Mayor re-appointed the following members: Robert Novitke-Chair, Vicki Granger, Todd McConaghy, Chris Fenton, Al Fincham, Jennifer Boettcher, and Bruce Smith.

MAYOR'S MACK AVENUE BUSINESS STUDY COMMITTEE The Mayor appointed the following Members: Mike Koester-Chair, Robert Novitke, George McMullen, John Vitale, Dan Curis, Jennifer Boettcher, and Peter Ahee.

The Mayor **appointed** Council Members to Commissions, Committees, Boards, and Organizations, as follows:

1. Beautification Commission – Council Representative Mike Koester;
2. Citizens Recreation Commission – Council Representative Art Bryant;
3. Community Tree Commission – Council Representative George McMullen;
4. Historical Commission – Council Representative Kenn Gafa;
5. Local Officers Compensation Commission – Council Representative George McMullen;
6. Planning Commission – Council Representative Todd McConaghy;
7. Senior Citizens Commission – Council Representative Vicki Granger;
8. Compensation & Evaluation Committee – Art Bryant-Chair/Robert Novitke/Todd McConaghy;
9. Construction Committee – Vicki Granger-Chair/Robert Novitke/Mike Koester;
10. Finance Committee – Todd McConaghy-Chair/Robert Novitke/Mike Koester;
11. Public Relations Committee – Vicki Granger-Chair/Robert Novitke/Kenn Gafa;
12. Ad Hoc Public Safety Committee – Robert Novitke/Kenn Gafa;
13. Grosse Pointe Chamber of Commerce – Robert Novitke/Art Bryant;
14. Grosse Pointe Woods Foundation (liaison) – Vicki Granger;
15. Judicial Liaison Committee – Todd McConaghy-Chair/Robert Novitke/George McMullen.

Motion by Granger, seconded by Bryant, that the City Council concur with the above Mayoral **appointments**.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, regarding **appointment – Citizens' Recreation Commission**, that the City Council make the following re-appointments with terms expiring 12/31/22:

- Thomas Jerger;
- Sarah Seger;
- Amanda York.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, regarding **appointment – Board of Review**, that the City Council make the following re-appointment with a term to expire 01/01/23:

- Jeffrey A. Stieber.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

No action was taken regarding **appointment – Building Authority**, and will be addressed at the next meeting.

Motion by McConaghy, seconded by Koester, regarding **appointment – Pension Board**, that Vicki Granger be appointed as Council Representative.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Motion by McConaghy, seconded by Granger, regarding **appointments to Boards/Organizations**, that Council appoint the following Representatives:

1. Grosse Pointes – Clinton Refuse Disposal Authority:
  - a. Representative – Bruce Smith.
2. Wayne County Community Development Advisory Council:
  - a. Representative – Mike Koester;
  - b. Alternate – Art Bryant;
  - c. Planning Committee – Bruce Smith.
3. Southeastern Michigan Council of Governments:
  - a. Representative – Kenn Gafa.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Motion by Gafa, seconded by Granger, that the following minutes be approved as submitted:

1. City Council Minutes dated December 2, 2019.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

No action was taken regarding **Zoning Board of Appeals regarding Solar Energy System: Pamela Hartmann – 509 Robin John**. At the Petitioner's request, this item was postponed to January 6, 2020.

Motion by Bryant, seconded by Granger, regarding **replace full-time position in the Information Technology Department/budget amendment**, that the City Council approve the hire of a full-time Information Systems Technician setting a wage of \$50,000.00-60,000.00 annually, and to approve a budget amendment from the General Fund into I.T. Salaries and Wages Account No. 101-855-702.000 at a prorated amount based upon hiring wage and date of hire.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Motion by Gafa, seconded by McConaghy, regarding **emergency repair – fire truck Tower 5**, that the City Council approve an amount not to exceed \$7,563.00 for Apollo Fire Equipment to make necessary repairs to the 1990 Sutphen fire truck Tower 5, funds to be taken from Vehicle Maintenance – Public Safety Account No. 640-851-939.200.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Motion by Bryant, seconded by McConaghy, regarding **request for extension to install fence: Mary Naz, 20740 Virginia Lane**, that the City Council grant an extension of time to remove existing fences and install the new privacy fence in accordance with the variance previously granted to Mary Naz at 20740 Virginia Lane, on November 18, 2019, the fence to commence construction by February 16, 2020, and complete installation by April 16, 2020.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Motion by Koester, seconded by Bryant, regarding **DIA's Inside|Out Program**, that the City Council approve the City of Grosse Pointe Woods' participation in the DIA's Inside|Out Program.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Motion by McConaghy, seconded by Koester, regarding **Monthly Financial Report – November 2019**, that the City Council refer this item to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Motion by McMullen, seconded by McConaghy, regarding **2019 Sewer Structure Rehabilitation Repair Program – L. Anthony Construction Inc.**, that the City Council approve payment of the following:

1. Pay Estimate No. 3 through 12/01/19 - \$29,092.71:
  - a. Account No. 202-451-974.200 - \$188.91;
  - b. Account No. 203-451-974.200 - \$3,967.18;
  - c. Account No. 592-537-975.400 - \$4,853.67;
  - d. Account No. 592-537-976.002 - \$19,647.02;
  - e. Account No. 592-537-975.400 - \$435.93.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Motion by Gafa, seconded by Granger, regarding **2019 Road Program – Beaufait Reconstruction and Oxford Resurfacing – Florence Cement Company**, that the City Council approve payment of the following:

1. Pay Estimate No. 3 through 12/02/19 - \$600,044.30:
  - a. Account No. 202-451-974.200 - \$29,029.06;
  - b. Account No. 203-451-977.804 - \$476,670.84;
  - c. Account No. 592-537-975.400 - \$61,928.67;
  - d. Account No. 203-451-974.200 - \$25,158.52;
  - e. Account No. 203-451-977.804 - \$7,257.21.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Motion by McConaghy, seconded by Granger, regarding **Public Safety Construction**, that the City Council approve payment of the following:

1. Cross Renovation Final Payment #9 through 11/30/19 - \$10,000.00; Account No. 401-902-977.103.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, regarding **City Engineers – Anderson, Eckstein & Westrick**, that the City Council approve payment of the following:

1. General Engineering Invoice No. 0124449 12/04/19 - \$3,471.75:
  - a. Account No. 101-441-818.000 - \$1,157.25;
  - b. Account No. 101-444-818.000 - \$1,157.25;
  - c. Account No. 592-537-818.000 - \$1,157.25.
2. SAW Grant-Wastewater Asset Mgmt Plan Invoice No. 0124450 12/04/19 - \$4,824.00; Account No. 592-537-975.004.
3. 2018 Road Program Invoice No. 0124451 12/04/19 - \$3,959.75:
  - a. Account No. 203-451-977.803 - \$2,811.42;
  - b. Account No. 592-537-975.401 - \$1,148.33.
4. Vernier Rd Resurfacing – Fairway to ECL Invoice No. 0124452 12/04/19 - \$1,031.40; Account No. 202-451-974.803.
5. 2019 Sewer Structure Rehab Invoice No. 0124453 12/04/19 - \$6,704.40:
  - a. Account No. 202-451-974.201 - \$60.40;
  - b. Account No. 203-451-974.201 - \$1,268.40;
  - c. Account No. 592-537-975.401 - \$860.10;
  - d. Account No. 592-537-976.001 - \$4,515.50.
6. Beaufait Rd Reconstruction-Mack to WCL Invoice No. 0124455 12/04/19 - \$26,531.25:
  - a. Account No. 202-451-974.201 - \$2,174.69;
  - b. Account No. 203-451-977.803 - \$17,397.54;
  - c. Account No. 203-451-974.201 - \$1,884.73;
  - d. Account No. 592-537-975.401 - \$4,639.34;
  - e. Account No. 203-451-977.803 - \$434.95.
7. 2019 Sewer Open Cut Repair Program Invoice No. 0124466 12/06/19 - \$28,691.80; Account No. 592-537-976.001.

8. Bournemouth WM Replacement Invoice No. 0124467 12/05/19 - \$8,140.80;  
Account No. 592-537-977.310.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Motion by McConaghy, seconded by Gafa, regarding **Labor Attorney – Keller Thoma**, that the City Council approve payment of the following invoices dated December 1, 2019, to be paid from Account No. 101-210-810.000:

1. Invoice No. 117570 - \$618.25;
2. Invoice No. 177571 - \$437.50.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Hearing no objections, the following items were heard under New Business:

- Pink, plastic Free Press newspapers delivered on resident's approaches.

Motion by Gafa, seconded by Bryant, regarding **unrequested pink plastic bag Free Press deliveries to resident's driveway approaches**, that City Council approve communications in City-wide publications and website the ability of residents to suspend or cancel the free publication in the pink plastic bag littering the bottom of residents' driveways, commonly known as *Select*, an edition of *The Sunday Free Press*, by calling 1-800-395-3300 beginning January 1, 2020, to be reviewed for effectiveness at the last City Council Meeting in April 2021 (April 19, 2021.)

The City Attorney was asked to advise whether leaving papers at the end of driveways can be treated as littering if a resident requests that it not be delivered.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

- Council Member Granger inquired regarding removing leftover cones and construction signs.

The following individuals were heard under Public Comment:

- Seth Winterholler
- Resident from Harper Woods



Motion by McConaghy, seconded by Granger, to adjourn tonight's meeting at 7:40 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Lisa Kay Hathaway  
City Clerk

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Robert E. Novitke  
Mayor