

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Regular City Council Meeting Agenda
Monday, December 2, 2019
7:00 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA
6. MINUTES
 - A. City Council 11/25/19
 - B. Zoning Board of Appeals 11/25/19
 - C. Planning Commission and Workshop 09/24/19
 - D. Tree Commission 11/06/19
7. BIDS/PROPOSALS/
CONTRACTS
 - A. Asbestos Surveys/Budget Amendment – Municipal Buildings
 1. Memo 11/19/19 – Director of Public Services
 2. Proposal Letter 11/21/19 – Nova Environmental, Inc.
 - B. 2019 Sewer Open Cut Repair Program/ Budget Amendment
 1. Memo 11/22/19 – Director of Public Services
 2. Letter 11/21/19 – AEW
 3. Tabulation of Bids 11/19/19
8. COMMUNICATIONS
 - A. Conference: Michigan Municipal Executives Winter Institute
 1. Memo 11/21/19 – City Administrator
9. CLAIMS/ACCOUNTS
 - A. November 2019 Ballot Printing
 1. Printing Systems, Inc. Invoice No. 209763 10/31/19 - \$8,204.40
 - B. City Attorney
 1. Charles T. Berschback 11/25/19 - \$8,168.75.
 - C. Labor Arbitration
 1. E. R. Scales 11/12/19 - \$1,800.00.
10. CLOSED EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION – GROSSE POINTE HUNT CLUB
11. NEW BUSINESS/PUBLIC COMMENT
12. ADJOURNMENT

Lisa Kay Hathaway, CMMC/MMC
City Clerk

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.



COUNCIL
11-25-19 - 183

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, NOVEMBER 25, 2019, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:01 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council Members: Bryant, Gafa, Granger, Koester, McConaghy, McMullen
Absent: None

Also Present: City Administrator Smith
City Attorney Chip Berschback
Deputy City Clerk Antolin
Building Inspector Tutag

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Jim Profeta, Planning Commission
Thomas Vaughn, Planning Commission

Motion by Gafa, seconded by Koester, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Bryant, seconded by Gafa, that the following minutes be approved as submitted:

1. City Council Minutes dated November 18, 2019 and Special City Council Minutes dated November 14, 2019.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Koester, seconded by McConaghy, regarding **2020 Winterfest** that the City Council concur with the Citizens Recreation Commission from their meeting held October 8, 2019, and approve the Winterfest budget in an amount not to exceed \$6,878.00, to cover the costs for tents, heaters, entertainment, petting zoo, photo booth, and DJ, said event included in the 2019/20 budget.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

The Mayor recessed the Rescheduled City Council Meeting and convened as a Zoning Board of Appeals at 7:04 p.m. Upon conclusion of the Zoning Board of Appeals meeting, the City Council reconvened at 7:55 p.m.

THE MEETING WAS THEREUPON OPENED AT 7:55 P.M. FOR A PUBLIC HEARING TO HEAR THE APPLICATION OF **KROGER CO., 20422 MACK AVE., GROSSE POINTE WOODS, WHICH IS REQUESTING SPECIAL LAND USE TO TRANSFER AN SDD LICENSE INTO THE CITY.** SECTION 50-371(5) INDICATES THAT NO SDD USE SHALL BE APPROVED IF SUCH PROPOSED USE IS WITHIN A 500' DISTANCE FROM AN EXISTING SDD/SDM, OR CHURCH OR SCHOOL; AN EXISTING SDD (CVS), SCHOOL (PARCELLS), AND TWO CHURCHES (ST. MICHAEL'S AND CHRIST THE KING) ARE LOCATED WITHIN 500' OF KROGER. VARIANCES ARE THEREFORE REQUIRED.

Motion by Bryant, seconded by Granger, that for purposes of the public hearing the following items be received and placed on file:

1. Letter 11/21/19 – City Attorney
 - a. City Code Secs. 50-149 and 50-181
2. Planning Commission Excerpt 09/24/19
3. Planning Commission Certified Resolution
4. Letter 02/13/19 – City Attorney
5. Special Land Use Application 06/12/19
6. Letter 06/11/19 – Clark Hill
 - a. Existing Floor Plan
 - b. Proposed Floor Plan
 - c. Beverage/Liquor Alcohol Layout Plan
7. Letter 09/16/19 – City Attorney
8. Planning Commission Excerpt 08/27/19
9. Memo 09/10/19 – Building Official
10. Letter 08/10/19 – Clark Hill
11. Retailer License & Permit Application 07/03/18, w/attachments
12. Affidavit of Legal Publication
13. Affidavit of Property Owners & Utilities Companies Notified
14. Aerial Views (2)
15. Memo 11/22/19 – Building Official

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

The City Attorney provided an overview of procedures of finalizing the motion taken from the Zoning Board of Appeals.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. No one wished to be heard.

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. No one wished to be heard.

Motion by Granger, seconded by Bryant, that the public hearing be closed at 7:58 p.m.
PASSED UNANIMOUSLY.

Motion by Granger, seconded by Bryant, regarding **Zoning Board of Appeals: Special Land Use to transfer an SDD license into the City, regarding Kroger Co., 20422 Mack Ave.**, that the City Council adopt the resolution denying the Special Land Use request, which is attached to the City Attorney's Letter dated November 21, 2019; because the Petitioner has failed to show an unnecessary hardship and has failed to meet the conditions set out in Section 50-149(b); specifically, (1) Petitioner has failed to show that the property cannot be reasonably used in a manner consistent with the existing zoning, (2) Petitioner has failed to show that Petitioner's plight is due to unique circumstances peculiar to the property, and (3) Petitioner has failed to show that the spirit of this chapter will be observed, the public safety and welfare secured, and substantial justice would be done by granting the variance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McMullen, Novitke
No: McConaghy
Absent: None

Motion by McConaghy, seconded by Granger, regarding **Budget Amendment – BAC Awards Night**, that the City Council approve a budget amendment in the amount of \$2,000.00 to cover the cost of the 2019 Awards Night Ceremony, funds to be taken from the Parkway Beautification/Beautification Reserve Account No. 205-000-390.310 in the amount of \$2,000.00, into the Beautification Commission Account No. 205-870-820.310.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Granger, seconded by Gafa, regarding **Extension of Contract – Grosse Pointe War Memorial Re: PEG Fees**, that the City Council approve the contract for a three month extension with the Grosse Pointe War Memorial for cable television and video services.

Motion by Granger, seconded by Gafa, to amend the previous motion by inserting "and to authorize the City Administrator to approve the contract."

Motion by Granger, seconded by Gafa, to amend the previous motion by inserting "and to authorize the Mayor to sign the contract."

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Gafa, seconded by Granger, regarding **State of Michigan – Fairway Lane to Morningside**, that the City Council approve the following invoice:

1. MDOT Invoice 11/04/19 - \$22,990.09; Account No. 202-451-974.300.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by McConaghy, seconded by Granger, regarding **Assessing Services**, that the City Council approve the following invoice:

1. WCA Assessing Invoice 111819 11/18/19 - \$6,017.58; Account No. 101-224-818.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by McMullen, seconded by McConaghy, regarding **2018 Road Program**, that the City Council approve the following invoice:

1. Florence Cement Co Pay Estimate No. 10 11/11/19 - \$100,237.74:
 - a. Account No. 203-451-977.804 - \$70,166.42;
 - b. Account No. 592-537-975.400 - \$30,071.32.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Koester, seconded by McConaghy, regarding **2019 Road Program**, that the City Council approve the following invoice:

1. Florence Cement Co Pay Estimate No. 2 11/11/19 - \$332,193.48:
 - a. Account No. 202-451-974.200 - \$16,609.67;
 - b. Account No. 203-451-977.804 - \$265,754.78;
 - c. Account No. 592-537-975.400 - \$36,541.28;
 - d. Account No. 203-451-974.200 - \$13,287.75.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Bryant, seconded by Granger, regarding **City Engineer – Anderson Eckstein & Westrick**, that the City Council approve the following invoices:

1. Invoice No. 1024128 11/11/19 - \$1,646.08:
 - a. Account No. 101-441-818.000 - \$548.69;
 - b. Account No. 101-444-818.000 - \$548.69;
 - c. Account No. 592-537-818.000 - \$548.70.
2. Invoice No. 0124129 11/11/19 - \$4,062.25; Account No. 592-537-975.004.
3. Invoice No. 0124130 11/11/19 - \$9,297.25; Account No. 202-451-974.803.
4. Invoice No. 0124131 11/11/19 - \$10,901.05:
 - a. Account No. 202-451-974.201 - \$109.01;
 - b. Account No. 203-451-974.201 - \$2,071.20;
 - c. Account No. 592-537-975.401 - \$1,417.14;
 - d. Account No. 592-537-976.001 - \$7,303.70.
5. Invoice No. 0124132 11/11/19 - \$29,025.30:
 - a. Account No. 202-451-974.201 - \$2,322.02;
 - b. Account No. 203-451-974.201 - \$2,031.77;
 - c. Account No. 203-451-977.803 - \$19,446.95
 - d. Account No. 592-537-975.401 - \$5,224.56.
6. Invoice No. 0124133 11/11/19 - \$5,247.20; Account No. 592-537-977.310.
7. Invoice No. 0124134 11/11/19 - \$475.25; Account No. 592-537-977.000.
8. Invoice No. 0124135 11/11/19 - \$282.00; Account No. 101-180-818.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **FOIA Attorney**, that the City Council approve the following invoice:

1. McGraw Morris Invoice No. 6270 11/06/19 - \$2,887.50; Account No. 101-210-812.000.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Under New Business/Public Comment, no one wished to be heard.

Motion by Bryant, seconded by Koester, to adjourn tonight's meeting at 8:14 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
Deputy City Clerk

Robert E. Novitke
Mayor

ZONING BOARD OF APPEALS
11-25-19 – 1

MINUTES OF THE ZONING BOARD OF APPEALS MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, NOVEMBER 25, 2019, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:04 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council members: Bryant, Gafa, Granger, Koester, McConaghy, McMullen
Absent: None

Also Present: City Administrator Smith
City Attorney Chip Berschback
Deputy City Clerk Antolin
Building Inspector Tutag

Motion by Granger, seconded by Koester, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

THE MEETING WAS THEREUPON OPENED AT 7:04 P.M. FOR A ZONING BOARD OF APPEALS HEARING UNDER THE PROVISIONS OF CHAPTER 50, SECTION 50-181 OF THE 2017 CITY CODE TO HEAR THE APPEAL OF KROGER CO. OF MICHIGAN, 20422 MACK AVE., GROSSE POINTE WOODS, WHO IS APPEALING THE DENIAL OF THE PLANNING COMMISSION FOR SPECIAL LAND USE REGARDING THE TRANSFER OF AN SDD LICENSE INTO THE CITY. SECTION 50-371(5) INDICATES THAT NO SDD USE SHALL BE APPROVED IF SUCH PROPOSED USE IS WITHIN A 500' DISTANCE FROM AN EXISTING SDD/SDM, OR CHURCH OR SCHOOL; AN EXISTING SDD (CVS), SCHOOL (PARCELLS), AND TWO CHURCHES (ST. MICHAEL'S AND CHRIST THE KING) ARE LOCATED WITHIN 500' OF KROGER. A VARIANCE IS THEREFORE REQUIRED.

The City Attorney provided an overview of the variance request in accordance with his letter dated November 21, 2019.

ZONING BOARD OF APPEALS
11-25-19 – 2

Motion by Bryant, seconded by Gafa, that for purposes of the Zoning Board of Appeal hearing, the following items be received and placed on file:

- 1.** Letter 11/21/19 – City Attorney
 - a.** City Code Secs. 50-149 and 50-181
- 2.** Planning Commission Excerpt 09/24/19
- 3.** Planning Commission Certified Resolution
- 4.** Letter 02/13/19 – City Attorney
- 5.** Special Land Use Application 06/12/19
- 6.** Letter 06/11/19 – Clark Hill
 - a.** Existing Floor Plan
 - b.** Proposed Floor Plan
 - c.** Beverage/Liquor Alcohol Layout Plan
- 7.** Letter 09/16/19 – City Attorney
- 8.** Planning Commission Excerpt 08/27/19
- 9.** Memo 09/10/19 – Building Official
- 10.** Letter 08/10/19 – Clark Hill
- 11.** Retailer License & Permit Application 07/03/18, w/attachments
- 12.** Affidavit of Legal Publication
- 13.** Affidavit of Property Owners & Utilities Companies Notified
- 14.** Aerial Views (2)
- 15.** Memo 11/22/19 – Building Official

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individual was heard:

Jason canvassers, Clark Hill

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. The following individuals were heard:

Diane Widerock
1102 Anita

Mark Gade
5021 Shorepointe Ln.

Jim Profeta
534 Saddle Ln.

Laura Bommarito
15 Shorecrest Circle

Kirk H.
500 Woodward Ave.

Motion by Granger, seconded by Koester, that the public hearing be closed at 7:36 p.m.
PASSED UNANIMOUSLY.

Motion by Bryant, seconded by Gafa, regarding **Zoning Board of Appeals: Special Land Use to transfer an SDD license into the City, regarding Kroger Co., 20422 Mack Ave.**, that the Zoning Board of Appeals adopt the Resolution to deny the variance because the Petitioner has failed to show an unnecessary hardship and has failed to meet the conditions set out in Section 50-149(b); Specifically, (1) Petitioner has failed to show that the property cannot be reasonably used in a manner consistent with the existing zoning, (2) Petitioner has failed to show that Petitioner's plight is due to unique circumstances peculiar to the property, and (3) Petitioner has failed to show that the spirit of this chapter will be observed, the public safety and welfare secured, and substantial justice would be done by granting the variance. This motion is based on the records received and placed on file and the comments made at the public hearing. More specifically, (1) the Planning Commission and Building Inspector have recommended denial of the Special Land Use, (2) approval of the Special Land Use would require approval of the variance request by this body, (3) several neighbors have complained about ongoing problems with the Petitioner's ongoing use of its property, (4) the intent of Section 50-149(b) is to provide the City reasonable control over the number of liquor licenses in the City, especially located close to existing uses, churches, and schools.

Motion carried by the following ROLL CALL vote:

Gafa:	Yes
Granger:	Yes
Koester:	Yes
McConaghy:	No
McMullen:	Yes
Novitke:	Yes
Bryant:	Yes

ZONING BOARD OF APPEALS
11-25-19 – 4

Motion by Bryant, seconded by Granger, to immediately certify tonight's meeting minutes.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke

No: None

Absent: None

Motion by Granger, seconded by Koester, to adjourn tonight's meeting at 7:48 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
Deputy City Clerk

* Approved by
Commission 10/22/19



PLANNING COMMISSION
09-24-19 - 26

MINUTES OF THE REGULAR MEETING OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON SEPTEMBER 24, 2019, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Chair Profeta.

Roll Call: Chair Profeta
Planning Commissioners: Bailey, Fuller, Gilezan, Ketels, Vitale
Absent: Hamborsky, Rozycki, Vaughn
Also Present: Building Inspector Tutag
Deputy City Clerk Antolin

Motion by Ketels, seconded by Vitale, that Commission Members Hamborsky, Rozycki, and Vaughn be excused from tonight's meeting.

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Ketels, Profeta, Vitale
NO: None
ABSENT: Hamborsky, Rozycki, Vaughn

The Planning Commission, Administration, and the audience Pledged Allegiance to the Flag.

Motion by Vitale, seconded by Gilezan, that all items on tonight's agenda be received, placed on file, and taken in order of appearance, as presented including:

1. Planning Commission Minutes dated August 27, 2019;
2. Planning Commission Minutes Excerpt from August 27, 2019 for item 7E;
3. Three letters from residents regarding Kroger's Public Hearing.

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Ketels, Profeta, Vitale
NO: None
ABSENT: Hamborsky, Rozycki, Vaughn

The Chair recognized Council Representative Granger who was in attendance.

Motion by Bailey, seconded by Gilezan, regarding **Approval of Minutes**, that the following Minutes be approved as submitted:

1. Planning Commission Minutes dated August 27, 2019.

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Ketels, Profeta, Vitale

NO: None

ABSENT: Hamborsky, Rozycki, Vaughn

THE MEETING WAS THEREUPON OPENED AT 7:03 P.M. FOR A PUBLIC HEARING TO HEAR THE APPLICATION OF KROGER COMPANY OF MICHIGAN, 20422 MACK AVENUE, GROSSE POINTE WOODS, WHICH IS REQUESTING TO TRANSFER OWNERSHIP AND LOCATION OF AN SDD LICENSE.

Motion by Ketels, seconded by Gilezan, that for purposes of the public hearing the following items be received and placed on file:

- A. Letter – 02/13/19 – City Attorney (C. Berschback)
- B. Special Land Use Application SDD Transfer – Kroger Co. – 06/12/19
- C. Letter – 06/11/19 – Clark Hill (J. R. Canvassar)
 - (1) Existing Floor Plan
 - (2) Proposed Floor Plan
 - (3) Beverage/Liquor/Alcohol Layout Plan
- D. Letter – 09/16/19 - City Attorney (C. Berschback)
 - (1) PC Resolution Recommending Approval with Conditions
 - (2) PC Resolution Recommending Disapproval
- E. PC Excerpt – 08/27/19
- F. Affidavit of Legal Publication – 09/05/19
- G. Affidavit w/List of Property & Utility Companies Notified (3 pgs) – 09/10/19
- H. GIS Maps (2) – 500' radius – 09/09/19
- I. Memorandum – 09/10/19 – Building Inspector (Tutag)

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Ketels, Profeta, Vitale

NO: None

ABSENT: Hamborsky, Rozycki, Vaughn

The Building Official provided an overview Kroger Company's request to transfer a Specially Designated Distributor (SDD) License.

The City Attorney continued with an overview of his letter regarding the procedures relating to Kroger Company's request to transfer an SDD license into the City of Grosse Pointe Woods. Although the Liquor Control Commission (LCC) approved the request, an approval from the local Zoning Board of Appeals (ZBA) is required. An SDD application requires the Planning Commission's recommendation of special land use to City Council. The City Council reviews the request and the ZBA would decide variance of the 500' rule. The Planning Commission will have a resolution that recommends denial, approval with conditions, or approval. The nature of a variance will not allow a blanket approval, rather, any approval must have conditions or stipulations.

Kroger's representative, Jason Canvasser of Clark Hill, provided an overview of Kroger's history in GPW. Also, he provided Kroger's history of compliance with the LCC. He assured sales will be done responsibly and no new signage will be posted. He added that Kroger is trying to introduce more offerings to customers.

Mr. Canvassers answered questions from the Commission.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. Nobody wished to be heard.

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. The Following individuals was heard:

Diane Widerock – Christ the King Lutheran Church (member/attorney)
26999 Central Park Blvd., Suite 180 N
Southfield, MI

Charles Cantin
Grosse Pointe Park resident

Larry Hurst
20383 Sunningdale Pk.

Mark Gade
2051 Shorepointe Ln.

Mike Mullinger
20740 Lee Ct.

Casenda Usher – Christ the King Lutheran Church (Member)

Laura Bommarito
15 Shorecrest Cir.

William Horner
868 Harcourt Rd.

Three letters from residents were read out loud:

Larry and Lynn Desantis

Jean Azar
75 Willison
Grosse Pointe Shores

Jane and Roger Parke

Mr. Canvassers responded to opposition issues with Kroger's parking lot and sales of spirits. He address issues regarding alcohol being consumed but stated that no drinking is allowed on the property. In closing, Mr. Canvassers provided demographics with local sales of alcohol.

Motion by Vitale, seconded by Fuller, that the public hearing be closed at 7:51 p.m. PASSED UNANIMOUSLY.

Discussion ensued regarding the Commission Members' perspective of the petitioner's request.

Motion by Vitale, seconded by Fuller, regarding Public Hearing – Kroger Company of Michigan, 20422 Mack Avenue, Grosse Pointe Woods, which is requesting to transfer ownership and location of an SDD License, that the Planning

Commission recommends to City Council disapproval of Kroger's SDD application and adopt the resolution as presented.

Motion carried by the following ROLL CALL vote:

Profeta Yes

Bailey Yes

Fuller Yes

Gilezan Yes

Ketels No

Vitale Yes

ABSENT: Hamborsky, Rozycki, Vaughn

Motion by Gilezan, seconded by Fuller, to immediately certify the previous motion.

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Ketels, Profeta, Vitale

NO: None

ABSENT: Hamborsky, Rozycki, Vaughn

Chair recessed at 7:58 p.m. and reconvened at 8:06 p.m.

The next item was **General Discussion: Design Standards:** Section #50-373 Design Standard. Commission requested City Attorney and Building Official to keep commission updated.

Commissioner Bailey reported on the September 2019 Council Meetings.

Commissioner Bailey will be reporting on the October 21, 2019 Council Meetings. Reporting for October 7, 2019, will be determined.

Under New Business, the following items were discussed:

A. **2020 Plan** – No report

B. **Branding** – No report

- C. **Crosswalk/Pocket Park** – Commissioner Fuller reported on a meeting with Tim Killeen (County Commissioner), The Building Official, and Commissioner Vaughn. There was a discussion regarding the Mack Avenue 2020 plan. A meeting with the Road Commission is forthcoming. Lochmoor Club crosswalk was discussed.
- D. **Streetscape** – Streetscape initiative will be incorporated to new tenants. Chair Profeta directed Commissioner Bailey to discuss with Commissioner Hamborsky on participating in this subcommittee.

The next item was the **Building Official's Monthly Report**, and the following items were presented for the month of August 2019:

- Site plan on the redevelopment of the Fontana property/Hollywood Clinic

Under Public Comment, the following individual was heard:

Ken Gafa
2158 Beaufait

Chair Profeta reported on the Committee-of-the-Whole Meeting on September 23, 2019, regarding the Legacy Oaks project. Residents concerned about time of completion and transparency of the project.

Discussion ensued regarding Marijuana Social Clubs.

Motion by Bailey, seconded by Gilezan, that the Planning Commission Meeting adjourn at 8:34 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
Deputy City Clerk

* Approved by
Commission 10/22/19

PLANNING COMMISSION WORKSHOP
09-24-19

MINUTES OF THE PLANNING COMMISSION WORKSHOP MEETING HELD ON SEPTEMBER 24, 2019, IN THE JURY ROOM OF THE MUNICIPAL COURT BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 6:06 p.m. by Chair Profeta.

Roll Call: Chair Profeta
Planning Commissioners: Bailey, Gilezan, Ketels, Vitale

Absent: Fuller, Hamborsky, Rozycki, Vaughn

Also Present: City Attorney Berschback
Building Official Tutag
Deputy City Clerk Antolin

Commissioner Fuller arrived at 6:07 p.m.

Motion by Gilezan, seconded by Ketels, that Commission Members Hamborsky, Rozycki, and Vaughn, be excused from tonight's meeting.

Motion by Bailey, seconded by Ketels, that tonight's agenda be accepted as presented.

Motion carried by the following vote:

YES: Bailey, Fuller, Gilezan, Ketels, Profeta, Vitale
NO: None
ABSENT: Hamborsky, Rozycki, Vaughn

Chair Profeta opened the discussion regarding Material and Design Standards in the Commercial and Office Districts. The key topic of this meeting was to review the current ordinances and provide any changes or additions that may be beneficial to the City, residents, and business owners.

Ordinances from the cities of Michigan City (MI), Sealy (TX), and Clawson (MI) were used to compare design standards to that of Grosse Pointe Woods.

The Building Official stated that the Commission should decide whether or not, to keep the current "Colonial" language in the ordinance. Discussion ensued regarding changes to the City's architectural appearance in the last 50+ years. Over the years, there have been

PLANNING COMMISSION WORKSHOP
09-24-19

negative feedback for maintaining the "Colonial Williamsburg (Early American)" style. Newer businesses have been leaning towards a more "contemporary" or modern style.

Discussion ensued regarding emphasizing more for quality materials than specific styles. Eliminating certain materials that are not long lasting and using newer material with higher quality is the direction that should be taken.

There was a consensus with the Commission to eliminate the Colonial/Williamsburg references. Quality material should be dictated, not style. Percentages of quality material and proportions to scale need to be addressed.

The City Attorney recapped the following items that need to be addressed when amending the ordinance:

- Eliminate specific styles and "Colonial/Williamsburg" references;
- Use of High Quality materials/ rid of Lower quality materials;
- Update Materials List;
- Address Scale/Proportion/Depth

Motion by Gilezan, seconded by Ketels, that the Planning Commission Workshop be adjourned at 6:53 p.m. Passed unanimously.

Respectfully submitted,

Paul P. Antolin
Deputy City Clerk

* Approved by
Commission 11/6/19



Minutes of the Grosse Pointe Woods Tree Commission Meeting October 2, 2019.

The meeting was called to order by Chairman Chan at 7:30 p.m.

The following members were present:

Stephen Chan
Maria Galbo
Laura Gaskin
Robert Greening
Peter Groschner
George Hathaway
Paul Lechner
Mary Ellen Meyering
Randy Rennpage

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OCT 08 2019
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

The following members were excused:

Tim Butler
Jeff Profeta

The following visitor was in attendance:

Kenn Gafa

Motion by Lechner, seconded by Groschner to approve the agenda for the meeting October 2, 2019 passed by the following vote.

Yes: 9 No: 0 Absent: 2

Motion by Rennpage, seconded by Galbo to approve the minutes for the meeting September 4, 2019 passed by the following vote.

Yes: 9 No: 0 Absent: 2

Treasurer's Report:

There was no treasurer's report.

Old Business:

Residents were contacted and stakes were placed for 21 trees by Messrs. Hathaway, Chan, Greening and Rennpage. Soulliere will be planting 7 Petticoat Maple, 7 Sycamore and 7 Tulip trees this year.

Van's Pines is unable to fulfill our order for Arbor Day seedling with the Tupelo tree as selected by the Commission at our September meeting due to issues related to the weather. They recommended a combination of Swamp White Oaks and Red Maples. The total cost will be \$981.63. Groschner moved that we order the combination of trees as recommended by the vendor and Lechner seconded. The motion passed by the following vote.

Yes: 9 No: 0 Absent: 2

Gaskin moved that we ask the City Council to immediately certify this motion so that funds in the amount of \$981.63 may be obtained and submitted to Vans Pines Nursery by 12-1-19 in order to receive the Earlybird discount. Hathaway seconded. The motion passed by the following vote.

Yes: 9 No: 0 Absent: 2M

Members whose terms expire in December 2019, Gaskin, Groschner and Meyering, all committed to serving another term.

Laura Gaskin canvassed the members to determine interest in leadership positions for 2020. No one volunteered to take on an Officer position. Chan, Profeta, Butler and Meyering will continue in their current positions.

New Business:

The summary of Commission duties was reviewed and members were assigned to the tasks for 2020.

Council representative Rich Shetler provided an update of current city business.

Motion to adjourn at 8:25 p.m. moved by Gaskin, and seconded by Rennpage, was unanimous.

Submitted by: Mary Ellen Meyering Office Held: Secretary Cell: 313 505 2352

MEMO 19-53

TO: Bruce Smith, City Administrator

FROM: Frank Schulte, Director of Public Services F.S.

DATE: November 19, 2019

SUBJECT: Michigan Occupational Safety & Health Administration - Asbestos Surveys for Municipal Buildings

7A
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NOV 26 2019
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

On Sunday, March 3, 2019, the City of Grosse Pointe Woods administration office area experienced a major flood from the HVAC construction project, which resulted from boiling water pouring into the area for eight hours. The water covered the majority of the administration office area with approximately one inch of water.

On March 4, 2019, Michigan Occupational Safety & Health Administration (MIOSHA) performed an inspection at the city hall complex as result of an anonymous complaint they received due to the discovery of asbestos in the flooded area. The city received a list of items that are required to be compliant with MIOSHA standards. Unbeknownst to Administration, one item on that list is all buildings built before 1981 are required to have in place an asbestos building survey for the structure. The City of Grosse Pointe Woods city hall complex and all other municipal buildings built before 1981 will need to have asbestos surveys completed. The city hall complex was completed immediately due to the violation.

The City of Grosse Pointe Woods remaining municipal buildings that require an asbestos survey mandated by MIOSHA are the Cook Schoolhouse and Ghesquiere Park restroom at 20025 Mack Avenue, the Torrey Road Pump Station at 1266 Torrey Road, the Lake Front Park activities building, bathhouse, concession stands and maintenance garage at 23000 Jefferson Avenue, and the DPW office and three garages at 1200 Parkway Drive.

I have received three quotes for required asbestos surveys for all remaining municipal buildings.

Nova Environmental, INC.	\$9,500.00
Environmental Testing & Consulting	\$9,778.00
ABF Environmental	\$24,300.00

Nova Environmental, INC. submitted the lowest quote in the amount of \$9,500.00. AEW has recommended them and state that their work has been satisfactory.

Therefore, I am requesting Council to authorize the remaining municipal buildings to be surveyed for asbestos for MIOSHA compliance by Nova Environmental INC. 5300 Plymouth Road MI, 48105 in the amount of \$9,500.00. I further recommend a contingency in an amount not to exceed \$1,400.00 for any unforeseen additional sampling that should arise. The total project will not exceed \$10,900.00.

This is not a budget item included in 2019/2020 fiscal year budget and will require a budget amendment and transfer from account no. 101-000-699.000, Prior Year Fund Balance, into the following accounts listed in the following table.


	Account Number	Amount
Public Works - Admin Contractual Services	101-441-818.000	\$2,400.00
City Hall & Grounds Contractual Services	101-444-818.000	\$885.00
Activities Building Contractual Services	101-774-818.000	\$1,955.00
Concessions Contractual Services	101-774-818.101	\$1,500.00
Park Maintenance Contractual Services	101-774-818.102	\$585.00
Bath House Contractual Services	101-774-818.104	\$1,955.00
City Parks Contractual Services	101-775-818.000	\$735.00
Torrey Road Pump Station, 1266 Torrey Road	592-542-818.000	\$885.00
Total Project Cost		\$10,900.00

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council Consideration:


 Bruce Smith, City Administrator

11/26/19
 Date

Fund Certification: Account numbers and amounts have been verified as presented.


 Cathrene Behrens, Treasurer/Comptroller

11/26/2019
 Date



5300 PLYMOUTH ROAD
ANN ARBOR, MICHIGAN 48105
734-930-0995

November 21, 2019

Mr. Frank Schulte
Director of Public Services
City of Grosse Pointe Woods
1200 Parkway Dr
Grosse Pointe Woods, MI 48236

RE: Proposal #P19133 – Asbestos Inspections - Revised

Dear Mr. Schulte:

The intent of this correspondence is to offer Nova Environmental, Inc.'s services to conduct ACM building inspection for The City of Grosse Pointe Woods at various facilities as noted below.

20025 Mack Avenue:

- Inspection for all accessible suspected interior ACM with 40 PLM samples included total;
- Inspection of various accessible suspected exterior ACM;
- Generation of comprehensive report.

Total estimated cost for Cook School: \$710.00

1266 Torrey Road:

- Inspection for all accessible suspected interior ACM with 40 PLM samples included total;
- Inspection of various accessible suspected exterior ACM;
- Generation of comprehensive report.

Total estimated cost for Pump Station: \$710.00

20025 Mack Avenue:

- Inspection for all accessible suspected interior ACM with 30 PLM samples included total;
- Inspection of various accessible suspected exterior ACM;
- Generation of comprehensive report.

Total estimated cost for Restroom: \$560.00

2300 Jefferson:

- Inspection for all accessible suspected interior ACM with 60 PLM samples included total;
- Inspection of various accessible suspected exterior ACM;
- Generation of comprehensive report.

Total estimated cost for Bathhouse: \$1,780.00

2300 Jefferson:

- Inspection for all accessible suspected interior ACM with 60 PLM samples included total;
- Inspection of various accessible suspected exterior ACM;
- Generation of comprehensive report.

Total estimated cost for Activities Building: \$1,780.00

2300 Jefferson:

- Inspection for all accessible suspected interior ACM with 40 PLM samples included total;
- Inspection of various accessible suspected exterior ACM;
- Generation of comprehensive report.

Total estimated cost for Concession: \$765.00

2300 Jefferson:

- Inspection for all accessible suspected interior ACM with 30 PLM samples included total;
- Inspection of various accessible suspected exterior ACM;
- Generation of comprehensive report.

Total estimated cost for Old Concession: \$560.00

2300 Jefferson:

- Inspection for all accessible suspected interior ACM with 20 PLM samples included total;
- Inspection of various accessible suspected exterior ACM;
- Generation of comprehensive report.

Total estimated cost for Garage: \$410.00

1200 Parkway:

- Inspection for all accessible suspected interior ACM with 75 PLM samples included total;
- Inspection of various accessible suspected exterior ACM;
- Generation of comprehensive report.

Total estimated cost for DPW Yard: \$2,225.00

Total cost for all buildings: \$9,500.00

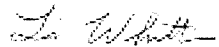
It should be noted that any additional samples taken will be billed at \$15.00/sample, with point count analysis at \$50.00/sample. Please note these inspections do not include sampling of any roofing material.

We appreciate the opportunity to offer these services to you. If you have any questions regarding this proposal or if you wish to discuss any aspect of Nova's services, please contact us at (734) 930-0995.

Thank you for your consideration.

Sincerely,

NOVA ENVIRONMENTAL, INC.

A handwritten signature in cursive script, appearing to read "Lisa Whitton".

Lisa Whitton
Vice President

MEMO 19 - 55

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NOV 27 2019

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

7B

TO: Bruce Smith, City Administrator
FROM: Frank Schulte, Director of Public Services *F.S.*
DATE: November 22, 2019
SUBJECT: Recommendation – 2019 Sewer Open Cut Repair Program –
AEW Project No. 0160-0413

During the Construction Committee meeting on February 11, 2019, a discussion was held regarding the proposed 2019 construction projects. Included in discussion were needed critical sewer repairs that were discovered from the SAW Grant investigation.

On Tuesday, November 19, 2019, seven bids were received for the 2019 Sewer Open Cut Repair Program. The lowest qualified bidder was Fontana Construction, Inc. of Sterling Heights, Michigan.

Fontana Construction, Inc.	\$519,779.00
Great Lakes Contracting Solutions, LLC	\$600,497.50
Bricco Excavating Company, LLC	\$675,890.00
Pamar Enterprises, Inc.	\$754,248.00
T.R. Pieprzak Company	\$805,679.00
D.V.M. Utilities, Inc.	\$849,773.00
Bidigare Contractors, Inc.	\$857,924.00

AEW has previously worked with Fontana Construction, Inc. in Grosse Pointe Woods, Harper Woods, Grosse Pointe, St. Clair Shores, and Eastpointe. They are qualified to perform this type of work and their work is satisfactory.

The amounts recommended are in excess of current budgeted amounts for this project in the amount of \$95,779.00. However, due to the potential issues, which could arise from the failure of these sewers, AEW and I recommend proceeding with the entire program.

Based upon the recommendation of AEW, I concur that the contract for the 2019 Sewer Open Cut Repair Program be awarded to the lowest qualified bidder, Fontana Construction, Inc., 6340 Sims Drive, Sterling Heights, Michigan 48313 in the amount of \$519,779.00. I recommend a construction contingency in an amount not to exceed \$20,000.00 to cover any unforeseen problems should they arise. I further recommend construction engineering fees that will be provided by Anderson, Eckstein and Westrick, Inc., 51301 Schoenherr Rd., Shelby Twp., MI 48315 in an amount not to exceed \$106,000.00. The total project will not exceed \$645,779.00.

This is a budgeted item included in 2019/2020 fiscal year budget in the water/sewer sewer repair construction account no. 592-537-976.002 in the amount of \$424,000.00 and the water/sewer sewer repair engineering account no. 592-537-976.001 in the amount of \$106,000.00. The additional funds will also require a budget amendment from the Water/Sewer Fund Balance account no. 592-000-697.000 into the water/sewer sewer repair construction account no. 592-537-976.002 in the amount of \$115,779.00.

If you have any questions concerning this matter please contact me.

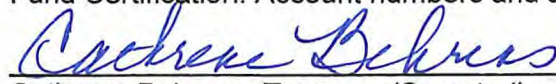
I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council Consideration:



Bruce Smith, City Administrator

11/27/2019
Date

Fund Certification: Account numbers and amounts have been verified as presented.



Cathrene Behrens, Treasurer/Comptroller

11/27/2019
Date



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 Schoenherr Road 586.726.1234
Shelby Township, MI 48315 www.aewinc.com

November 21, 2019

Bruce Smith, City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, Michigan 48236-2397

Reference: 2019 Sewer Open Cut Repair Program
City of Grosse Pointe Woods
AEW Project No. 0160-0413

Dear Mr. Smith:

On Tuesday, November 19, 2019, seven (7) bids were received for the above referenced project. We have tabulated the bids and have included a summary herewith for your use.

The low bidder for this project is Fontana Construction of Sterling Heights, Michigan, with a total bid amount of \$519,779.00. We have previously worked with Fontana Construction in Grosse Pointe Woods, Harper Woods, Grosse Pointe, St. Clair Shores, and Eastpointe, and find them qualified in performing this type of work.

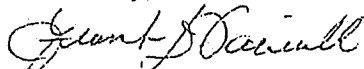
On the basis of past performance, and the lowest bid submitted, we recommend that the contract for the **2019 Sewer Open Cut Repair Program** be awarded to **Fontana Construction**, 6340 Sims Drive, Sterling Heights, Michigan 48313 in the amount of **\$519,779.00**.

In addition, design and construction engineering costs are estimated at \$106,000 and we recommend an additional \$20,000 contingency. The total project cost estimate is \$645,779.00.

We understand the amounts recommended are in excess of current budgeted amounts for this project. However, due to the potential issues which could arise from failure of these sewers, we recommend proceeding with the entire program. Please note since this is a unit price bid, there is flexibility to reduce the size of the project to fit within the current budget amounts with no penalty to the City.

If you have any questions, please advise.

Sincerely,


Frank D. Varicalli

cc: Frank Schulte, Director of Public Services, with Bid Tab
James Kowalski, Assistant Director of Public Services
Scott Lockwood, PE, Anderson, Eckstein and Westrick, Inc.

Enclosure

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TABULATION OF BIDS
CITY OF GROSSE POINTE WOODS
2019 SEWER OPEN CUT REPAIR PROGRAM
AEW PROJECT NO. 0160-0413

DATE: 11/19/2019
TIME: 10:00 AM

Prepared by: Anderson, Eckstein and Westrick, Inc.
51301 Schoenherr Road
Shelby Township, MI 48315

VENDOR RANKING

<i>RANK</i>	<i>VENDOR NAME</i>		<i>TOTAL BID</i>
1	Fontana Construction, Inc.	\$	519,779.00
2	Great Lakes Contracting Solutions, LLC	\$	600,497.50
3	Bricco Excavating Company, LLC	\$	675,890.00
4	Pamar Enterprises, Inc.	\$	754,248.00
5	T.R. Pieprzak Co.	\$	805,679.00
6	D.V.M. Utilities, Inc.	\$	849,773.75
7	Bidigare Contractors, Inc.	\$	857,924.00

* CORRECTED BY ENGINEER



TABULATION OF BIDS
CITY OF GROSSE POINTE WOODS
2019 SEWER OPEN CUT REPAIR PROGRAM
AEW PROJECT NO. 0160-0413

Fontana Construction, Inc.
6340 Sims Drive
Sterling Heights, MI 48313

Great Lakes Contracting Solutions, LLC
2300 Edinburgh
Waterford, MI 48328

Bricco Excavating Company, LLC
21201 Meyers Road
Oak Park, MI 48237

am lo.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.	_Audio Visual Record of all Construction Influence Area	1	LS	3,245.00	3,245.00	3,000.00	3,000.00	35,000.00	35,000.00
2.	_Bonds, Insurance & Mobilization Expense- (3% Max)	1	LS	14,500.00	14,500.00	17,000.00	17,000.00	17,000.00	17,000.00
3.	_Tree, Rem	2	Ea	500.00	1,000.00	1,500.00	3,000.00	850.00	1,700.00
4.	Fencing, Remove and Reinstall	2	Ea	500.00	1,000.00	2,500.00	5,000.00	650.00	1,300.00
5.	Dr Structure, Rem	23	Ea	300.00	6,900.00	550.00	12,650.00	400.00	9,200.00
6.	Sewer, Rem, Less than 24 inch	600	Ft	15.00	9,000.00	21.00	12,600.00	12.00	7,200.00
7.	Sewer, Rem 24 inch to 48 inch	60	Ft	20.00	1,200.00	30.00	1,800.00	20.00	1,200.00
8.	Curb and Gutter, Rem	100	Ft	5.00	500.00	18.00	1,800.00	8.00	800.00
9.	Sidewalk, Rem	325	Syd	5.00	1,625.00	15.00	4,875.00	19.00	6,175.00
10.	_Driveway, Conc, Rem	275	Syd	9.00	2,475.00	15.00	4,125.00	19.00	5,225.00
1.	_Subgrade Undercutting, Modified	100	Cyd	9.00	900.00	50.00	5,000.00	45.00	4,500.00
2.	Maintenance Gravel, LM	250	Cyd	15.00	3,750.00	32.00	8,000.00	32.00	8,000.00
3.	Cold Patch	100	Ton	200.00	20,000.00	300.00	30,000.00	150.00	15,000.00
4.	_Sewer, Post-Construction, CCTV	1,350	Ft	10.00	13,500.00	6.90	9,315.00	6.00	8,100.00
5.	_Sewer, SDR 23.5 PVC, 10 inch, Tr Det B	400	Ft	191.50	76,600.00	175.00	70,000.00	135.00	54,000.00
6.	_Sewer, SDR 23.5 PVC, 12 inch, Tr Det B	175	Ft	135.00	23,625.00	185.00	32,375.00	140.00	24,500.00
7.	Sewer, CI IV, 36 inch, Tr Det B	60	Ft	190.00	11,400.00	225.00	13,500.00	182.00	10,920.00
8.	_Dr Structure, Tap, 4 inch - 12 inch	5	Ea	500.00	2,500.00	400.00	2,000.00	600.00	3,000.00
9.	Sewer Bulkhead, 6 inch - 12 inch	10	Ea	200.00	2,000.00	150.00	1,500.00	250.00	2,500.00
10.	_External Structure Wrap, 18 inch	36	Ea	520.00	18,720.00	450.00	16,200.00	450.00	16,200.00
11.	Dr Structure Cover, Adj, Case 1, Modified	11	Ea	200.00	2,200.00	675.00	7,425.00	200.00	2,200.00
12.	Dr Structure Cover, Adj, Case 2	1	Ea	500.00	500.00	500.00	500.00	300.00	300.00
13.	Dr Structure, Adj, Add Depth	40	Ft	1.00	40.00	300.00	12,000.00	110.00	4,400.00
14.	_Dr Structure Cover, Catch Basin	27	Ea	551.00	14,877.00	500.00	13,500.00	600.00	16,200.00
15.	_Dr Structure Cover, Manhole	7	Ea	510.00	3,570.00	500.00	3,500.00	600.00	4,200.00
16.	_Dr Structure Trap, 10 inch	16	Ea	330.00	5,280.00	400.00	6,400.00	400.00	6,400.00
17.	_Dr Structure Trap, 12 inch	6	Ea	361.00	2,166.00	400.00	2,400.00	420.00	2,520.00
18.	_Dr Structure, 24 inch dia w/ Sump	5	Ea	1,840.00	9,200.00	1,700.00	8,500.00	2,000.00	10,000.00
19.	_Dr Structure, 36 inch dia w/ Sump	18	Ea	2,600.00	46,800.00	1,900.00	34,200.00	2,500.00	45,000.00



TABULATION OF BIDS
CITY OF GROSSE POINTE WOODS
2019 SEWER OPEN CUT REPAIR PROGRAM
AEW PROJECT NO. 0160-0413

Fontana Construction, Inc.
6340 Sims Drive
Sterling Heights, MI 48313

Great Lakes Contracting Solutions, LLC
2300 Edinburgh
Waterford, MI 48328

Bricco Excavating Company, LLC
21201 Meyers Road
Oak Park, MI 48237

am lo.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
.0.	_Dr Structure, Manhole, 48 inch dia	2	Ea	2,953.00	5,906.00	9,500.00	19,000.00	3,000.00	6,000.00
.1.	Underdrain, Subgrade, 4 inch	675	Ft	10.00	6,750.00	10.00	6,750.00	20.00	13,500.00
.2.	HMA, 13A	30	Ton	270.00	8,100.00	425.00	12,750.00	275.00	8,250.00
.3.	_Joint, Expansion, E2	50	Ft	25.00	1,250.00	24.00	1,200.00	16.00	800.00
.4.	_Joint, Expansion, ERG, Modified	50	Ft	25.00	1,250.00	24.00	1,200.00	18.00	900.00
.5.	Cement	1	Ton	50.00	50.00	150.00	150.00	450.00	450.00
.6.	Lane Tie, Epoxy Anchored	600	Ea	5.00	3,000.00	8.00	4,800.00	11.00	6,600.00
.7.	Pavt Repr, Nonreinf Conc, 8 inch	1,450	Syd	75.00	108,750.00	64.50	93,525.00	105.00	152,250.00
.8.	Pavt Repr, Rem	1,600	Syd	10.00	16,000.00	20.00	32,000.00	19.00	30,400.00
.9.	_Full Depth Sawcutting	1,200	Ft	2.00	2,400.00	2.75	3,300.00	3.50	4,200.00
0.	_Curb Casting	1	Ea	150.00	150.00	495.00	495.00	700.00	700.00
1.	Driveway, Nonreinf Conc, 6 inch	275	Syd	60.00	16,500.00	53.50	14,712.50	92.00	25,300.00
2.	Driveway, Nonreinf Conc, 8 inch	100	Syd	70.00	7,000.00	64.50	6,450.00	110.00	11,000.00
3.	Curb and Gutter, Conc, Det F4	100	Ft	25.00	2,500.00	27.00	2,700.00	58.00	5,800.00
4.	Detectable Warning Surface	25	Ft	40.00	1,000.00	50.00	1,250.00	40.00	1,000.00
.5.	Sidewalk Ramp, Conc, 4 inch	200	Sft	7.00	1,400.00	7.25	1,450.00	10.00	2,000.00
.6.	Sidewalk, Conc, 4 inch	2,050	Sft	6.00	12,300.00	7.25	14,862.50	9.00	18,450.00
.7.	Sidewalk, Conc, 6 inch	600	Sft	6.00	3,600.00	7.75	4,650.00	11.00	6,600.00
.8.	Sidewalk, Conc, 8 inch	100	Sft	8.00	800.00	8.75	875.00	12.00	1,200.00
.9.	_Sidewalk Ramp, Conc, 8 inch	250	Sft	9.00	2,250.00	10.85	2,712.50	15.00	3,750.00
.0.	_Traffic Control and Maintenance	1	LS	10,000.00	10,000.00	18,000.00	18,000.00	36,000.00	36,000.00
.1.	_Surface Restoration, Seeding	750	Syd	9.00	6,750.00	10.00	7,500.00	16.00	12,000.00
.2.	_Surface Restoration, Sodding	250	Syd	10.00	2,500.00	28.00	7,000.00	16.00	4,000.00
.3.	_Deliverables - Post CCTV	1	LS	500.00	500.00	1,000.00	1,000.00	2,000.00	2,000.00
TOTAL AMOUNT BID				\$	519,779.00	\$	600,497.50	\$	675,890.00

* CORRECTED BY ENGINEER



TABULATION OF BIDS
CITY OF GROSSE POINTE WOODS
2019 SEWER OPEN CUT REPAIR PROGRAM
AEW PROJECT NO. 0160-0413

Pamar Enterprises, Inc.
58021 Gratiot Ave.
New Haven, MI 48048

T.R. Pieprzak Co.
6267 St Clair Highway
China, MI 48054

D.V.M. Utilities, Inc.
6045 Sims Dr., Suite #2
Sterling Heights, MI 48313

am lo.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.	_Audio Visual Record of all Construction Influence Area	1	LS	5,000.00	5,000.00	12,550.00	12,550.00	16,500.00	16,500.00
2.	_Bonds, Insurance & Mobilization Expense- (3% Max)	1	LS	21,000.00	21,000.00	18,000.00	18,000.00	20,000.00	20,000.00
3.	_Tree, Rem	2	Ea	1,250.00	2,500.00	1,500.00	3,000.00	500.00	1,000.00
4.	Fencing, Remove and Reinstall	2	Ea	500.00	1,000.00	1,800.00	3,600.00	5,000.00	10,000.00
5.	Dr Structure, Rem	23	Ea	350.00	8,050.00	480.00	11,040.00	775.00	17,825.00
6.	Sewer, Rem, Less than 24 inch	600	Ft	10.00	6,000.00	12.00	7,200.00	85.00	51,000.00
7.	Sewer, Rem 24 inch to 48 inch	60	Ft	15.00	900.00	90.00	5,400.00	100.00	6,000.00
8.	Curb and Gutter, Rem	100	Ft	18.00	1,800.00	12.50	1,250.00	15.00	1,500.00
9.	Sidewalk, Rem	325	Syd	12.00	3,900.00	11.00	3,575.00	7.50	2,437.50
10.	_Driveway, Conc, Rem	275	Syd	14.00	3,850.00	12.00	3,300.00	9.00	2,475.00
11.	_Subgrade Undercutting, Modified	100	Cyd	60.00	6,000.00	74.00	7,400.00	47.50	4,750.00
12.	Maintenance Gravel, LM	250	Cyd	30.00	7,500.00	58.00	14,500.00	34.50	8,625.00
13.	Cold Patch	100	Ton	120.00	12,000.00	188.00	18,800.00	325.00	32,500.00
14.	_Sewer, Post-Construction, CCTV	1,350	Ft	1.73	2,335.50	8.75	11,812.50	10.00	13,500.00
15.	_Sewer, SDR 23.5 PVC, 10 inch, Tr Det B	400	Ft	325.00	130,000.00	280.00	112,000.00	441.50	176,600.00
16.	_Sewer, SDR 23.5 PVC, 12 inch, Tr Det B	175	Ft	330.00	57,750.00	290.00	50,750.00	445.00	77,875.00
17.	Sewer, CI IV, 36 inch, Tr Det B	60	Ft	458.00	27,480.00	505.00	30,300.00	406.00	24,360.00
18.	_Dr Structure, Tap, 4 inch - 12 inch	5	Ea	1,100.00	5,500.00	1,150.00	5,750.00	525.00	2,625.00
19.	Sewer Bulkhead, 6 inch - 12 inch	10	Ea	180.00	1,800.00	84.00	840.00	500.00	5,000.00
20.	_External Structure Wrap, 18 inch	36	Ea	690.00	24,840.00	708.00	25,488.00	600.00	21,600.00
21.	Dr Structure Cover, Adj, Case 1, Modified	11	Ea	580.00	6,380.00	500.00	5,500.00	600.00	6,600.00
22.	Dr Structure Cover, Adj, Case 2	1	Ea	470.00	470.00	500.00	500.00	500.00	500.00
23.	Dr Structure, Adj, Add Depth	40	Ft	250.00	10,000.00	444.00	17,760.00	300.00	12,000.00
24.	_Dr Structure Cover, Catch Basin	27	Ea	500.00	13,500.00	600.00	16,200.00	550.00	14,850.00
25.	_Dr Structure Cover, Manhole	7	Ea	500.00	3,500.00	550.00	3,850.00	535.00	3,745.00
26.	_Dr Structure Trap, 10 inch	16	Ea	450.00	7,200.00	700.00	11,200.00	425.00	6,800.00
27.	_Dr Structure Trap, 12 inch	6	Ea	480.00	2,880.00	700.00	4,200.00	500.00	3,000.00
28.	_Dr Structure, 24 inch dia w/ Sump	5	Ea	2,400.00	12,000.00	1,580.00	7,900.00	1,500.00	7,500.00
29.	_Dr Structure, 36 inch dia w/ Sump	18	Ea	3,400.00	61,200.00	2,400.00	43,200.00	2,000.00	36,000.00



TABULATION OF BIDS
CITY OF GROSSE POINTE WOODS
2019 SEWER OPEN CUT REPAIR PROGRAM
AEW PROJECT NO. 0160-0413

Pamar Enterprises, Inc.
 58021 Gratiot Ave.
 New Haven, MI 48048

T.R. Pieprzak Co.
 6267 St Clair Highway
 China, MI 48054

D.V.M. Utilities, Inc.
 6045 Sims Dr., Suite #2
 Sterling Heights, MI 48313

am lo.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
.0.	_Dr Structure, Manhole, 48 inch dia	2	Ea	5,500.00	11,000.00	5,700.00	11,400.00	3,200.00	6,400.00
.1.	Underdrain, Subgrade, 4 inch	675	Ft	18.50	12,487.50	19.00	12,825.00	16.00	10,800.00
.2.	HMA, 13A	30	Ton	200.00	6,000.00	300.00	9,000.00	350.00	10,500.00
.3.	_Joint, Expansion, E2	50	Ft	30.00	1,500.00	30.00	1,500.00	17.00	850.00
.4.	_Joint, Expansion, ERG, Modified	50	Ft	30.00	1,500.00	30.00	1,500.00	20.00	1,000.00
.5.	Cement	1	Ton	250.00	250.00	250.00	250.00	300.00	300.00
.6.	Lane Tie, Epoxy Anchored	600	Ea	10.00	6,000.00	10.00	6,000.00	17.50	10,500.00
.7.	Pavt Repr, Nonreinf Conc, 8 inch	1,450	Syd	80.00	116,000.00	84.15	122,017.50	75.00	108,750.00
.8.	Pavt Repr, Rem	1,600	Syd	18.00	28,800.00	13.50	21,600.00	10.00	16,000.00
.9.	_Full Depth Sawcutting	1,200	Ft	3.00	3,600.00	4.00	4,800.00	5.00	6,000.00
.0.	_Curb Casting	1	Ea	300.00	300.00	550.00	550.00	800.00	800.00
1.	Driveway, Nonreinf Conc, 6 inch	275	Syd	70.00	19,250.00	74.15	20,391.25	53.75	14,781.25
2.	Driveway, Nonreinf Conc, 8 inch	100	Syd	80.00	8,000.00	84.15	8,415.00	64.25	6,425.00
3.	Curb and Gutter, Conc, Det F4	100	Ft	30.00	3,000.00	35.00	3,500.00	40.00	4,000.00
4.	Detectable Warning Surface	25	Ft	55.00	1,375.00	59.15	1,478.75	30.00	750.00
5.	Sidewalk Ramp, Conc, 4 inch	200	Sft	10.00	2,000.00	10.58	2,116.00	7.25	1,450.00
6.	Sidewalk, Conc, 4 inch	2,050	Sft	8.50	17,425.00	9.08	18,614.00	5.75	11,787.50
.7.	Sidewalk, Conc, 6 inch	600	Sft	10.00	6,000.00	10.58	6,348.00	6.50	3,900.00
8.	Sidewalk, Conc, 8 inch	100	Sft	11.00	1,100.00	11.58	1,158.00	8.00	800.00
9.	_Sidewalk Ramp, Conc, 8 inch	250	Sft	11.00	2,750.00	11.58	2,895.00	10.50	2,625.00
.0.	_Traffic Control and Maintenance	1	LS	50,000.00	50,000.00	79,800.00	79,800.00	18,500.00	18,500.00
.1.	_Surface Restoration, Seeding	750	Syd	8.80	6,600.00	9.60	7,200.00	14.25	10,687.50
.2.	_Surface Restoration, Sodding	250	Syd	11.50	2,875.00	18.00	4,500.00	20.00	5,000.00
.3.	_Deliverables - Post CCTV	1	LS	100.00	100.00	955.00	955.00	10,000.00	10,000.00
TOTAL AMOUNT BID				\$	754,248.00	\$	805,679.00	\$	849,773.75

* CORRECTED BY ENGINEER



TABULATION OF BIDS
CITY OF GROSSE POINTE WOODS
2019 SEWER OPEN CUT REPAIR PROGRAM
AEW PROJECT NO. 0160-0413

Bidigare Contractors, Inc.
939 S. Mill Street
Plymouth, MI 48170

am lo.	Description	Estimated Quantity	Units	Unit Price	Amount
1.	_Audio Visual Record of all Construction Influence Area	1	LS	15,000.00	15,000.00
2.	_Bonds, Insurance & Mobilization Expense- (3% Max)	1	LS	15,000.00	15,000.00
3.	_Tree, Rem	2	Ea	1,100.00	2,200.00
4.	Fencing, Remove and Reinstall	2	Ea	600.00	1,200.00
5.	Dr Structure, Rem	23	Ea	1,680.00	38,640.00
6.	Sewer, Rem, Less than 24 inch	600	Ft	91.00	54,600.00
7.	Sewer, Rem 24 inch to 48 inch	60	Ft	155.00	9,300.00
8.	Curb and Gutter, Rem	100	Ft	14.60	1,460.00
9.	Sidewalk, Rem	325	Syd	12.00	3,900.00
10.	_Driveway, Conc, Rem	275	Syd	14.40	3,960.00
11.	_Subgrade Undercutting, Modified	100	Cyd	21.25	2,125.00
12.	Maintenance Gravel, LM	250	Cyd	24.50	6,125.00
13.	Cold Patch	100	Ton	140.00	14,000.00
14.	_Sewer, Post-Construction, CCTV	1,350	Ft	5.00	6,750.00
15.	_Sewer, SDR 23.5 PVC, 10 inch, Tr Det B	400	Ft	295.00	118,000.00
16.	_Sewer, SDR 23.5 PVC, 12 inch, Tr Det B	175	Ft	329.00	57,575.00
17.	Sewer, CI IV, 36 inch, Tr Det B	60	Ft	340.00	20,400.00
18.	_Dr Structure, Tap, 4 inch - 12 inch	5	Ea	1,680.00	8,400.00
19.	Sewer Bulkhead, 6 inch - 12 inch	10	Ea	1,000.00	10,000.00
20.	_External Structure Wrap, 18 inch	36	Ea	1,140.00	41,040.00
21.	Dr Structure Cover, Adj, Case 1, Modified	11	Ea	927.00	10,197.00
22.	Dr Structure Cover, Adj, Case 2	1	Ea	927.00	927.00
23.	Dr Structure, Adj, Add Depth	40	Ft	338.00	13,520.00
24.	_Dr Structure Cover, Catch Basin	27	Ea	767.00	20,709.00
25.	_Dr Structure Cover, Manhole	7	Ea	637.00	4,459.00
26.	_Dr Structure Trap, 10 inch	16	Ea	616.00	9,856.00
27.	_Dr Structure Trap, 12 inch	6	Ea	988.00	5,928.00
28.	_Dr Structure, 24 inch dia w/ Sump	5	Ea	3,700.00	18,500.00
29.	_Dr Structure, 36 inch dia w/ Sump	18	Ea	4,120.00	74,160.00



TABULATION OF BIDS
CITY OF GROSSE POINTE WOODS
2019 SEWER OPEN CUT REPAIR PROGRAM
AEW PROJECT NO. 0160-0413

Bidigare Contractors, Inc.
939 S. Mill Street
Plymouth, MI 48170

am lo.	Description	Estimated Quantity	Units	Unit Price	Amount
0.	_Dr Structure, Manhole, 48 inch dia	2	Ea	9,830.00	19,660.00
1.	Underdrain, Subgrade, 4 inch	675	Ft	11.20	7,560.00
2.	HMA, 13A	30	Ton	163.00	4,890.00
3.	_Joint, Expansion, E2	50	Ft	12.70	635.00
4.	_Joint, Expansion, ERG, Modified	50	Ft	31.50	1,575.00
5.	Cement	1	Ton	318.00	318.00
6.	Lane Tie, Epoxy Anchored	600	Ea	12.00	7,200.00
7.	Pavt Repr, Nonreinf Conc, 8 inch	1,450	Syd	76.00	110,200.00
8.	Pavt Repr, Rem	1,600	Syd	19.50	31,200.00
9.	_Full Depth Sawcutting	1,200	Ft	4.00	4,800.00
0.	_Curb Casting	1	Ea	600.00	600.00
1.	Driveway, Nonreinf Conc, 6 inch	275	Syd	64.50	17,737.50
2.	Driveway, Nonreinf Conc, 8 inch	100	Syd	83.50	8,350.00
3.	Curb and Gutter, Conc, Det F4	100	Ft	57.50	5,750.00
4.	Detectable Warning Surface	25	Ft	59.00	1,475.00
5.	Sidewalk Ramp, Conc, 4 inch	200	Sft	7.50	1,500.00
6.	Sidewalk, Conc, 4 inch	2,050	Sft	6.50	13,325.00
7.	Sidewalk, Conc, 6 inch	600	Sft	7.40	4,440.00
8.	Sidewalk, Conc, 8 inch	100	Sft	10.40	1,040.00
9.	_Sidewalk Ramp, Conc, 8 inch	250	Sft	8.65	2,162.50
0.	_Traffic Control and Maintenance	1	LS	12,000.00	12,000.00
1.	_Surface Restoration, Seeding	750	Syd	11.80	8,850.00
2.	_Surface Restoration, Sodding	250	Syd	12.90	3,225.00
3.	_Deliverables - Post CCTV	1	LS	1,500.00	1,500.00
TOTAL AMOUNT BID				\$	857,924.00

CORRECTED BY ENGINEER



CITY OF GROSSE POINTE WOODS RECEIVED
MEMORANDUM

8A

NOV 26 2019
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

DATE: November 21, 2019

TO: Mayor and City Council

FROM: Bruce J. Smith, City Administrator 

SUBJECT: Michigan Municipal Executives Winter Institute


I'm requesting to attend *Michigan Municipal Executives Winter Institute*, which is being held January 28-31 in Gaylord, Michigan. The registration form and tentative agenda are attached for your review.

This is a budgeted item in Account #101-172-958.001 in an amount not to exceed \$1,275.00.

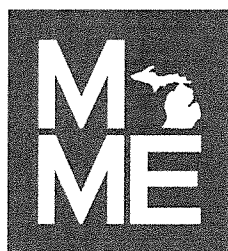
Attachments

Fund Certification:

I hereby certify that unencumbered funds are available for the above purchase, and that the account number has been verified.



Treasurer/Comptroller Signature



**Michigan
Municipal
Executives**

A State Affiliate of ICMA

**TENTATIVE AGENDA
2020 Winter Institute
January 28-31, 2020
Treetops Resort**

Tuesday, January 28

Noon-6:00 pm

Registration Open

2:00 - 3:00 pm

**Pre-Conference Workshop:
Electric Vehicle Charging Stations in Gaylord**

Hear from Gaylord officials as they discuss why they decided to bring EV charging stations to their community and how they worked with Consumers Energy to make it a reality.

Speaker: Joe Duff, City Manager, Gaylord

3:00-5:00 pm

Pre-Conference Workshop: Employment Law for Municipal Managers - Be on the Right Side of the Story

Whether your municipality is large or small, union or non-union, one thing holds true over time - people do silly things. Learn how proper documentation techniques in hiring, performance evaluations, discipline and discharge can be effective risk management for your organization. Proper documentation (from hire to fire) is how an employer tells its story and ensures it is on stable ground in the event of a lawsuit.

This session will also touch on case studies and issue spotting with the Family Medical Leave Act, Americans with Disabilities Act, employee policy manuals and the Michigan Paid Medical Leave Act.

Speaker: Sandra M. Andrea, Attorney, Miller Johnson Law Firm

5:30-7:30 pm

Welcome Reception

Wednesday, January 29

8:00 am – 5:00 pm Registration Open

8:00 am – 5:00 pm Executive Coaching

8:00 – 9:00 am Continental Breakfast &
Networking Coffee Hour for All Attendees

9:00 – 9:15 am Welcome & Opening Comments

9:15 – 10:30 am **Opening General Session - Your Employees Are Your
Community's Capital! Build Strong Organizations to Meet
the Challenges Communities Face Today and in the Future**
Learn techniques to attract top talent in a full employment
economy including tapping into the potential in your own
organization. This session will address what employees are
seeking in an organization and how to attract them.

Speaker: Heidi Voorhees, President, Gov HR

Moderator: Susan Montenegro, City Manager, Leslie

10:30 -10:45 am Break

10:45 -11:45 am Breakout Sessions

**Diversifying Your Workforce -- Real life examples of how
communities effectively recruited a diverse workforce in a
tight labor market -- including public safety!**

Learning objectives: 1. How to market your professional
opportunities creatively and inexpensively; 2. How to tap into
the service mindset of potential employees; 3. How to retain
and enhance a diverse workforce.

Speaker: Heidi Voorhees, President, Gov HR

Moderator: Kim Awrey, Assistant City Manager/City Clerk,
Gaylord

Negotiating Your Employment Contract

Description coming soon!

Speakers: Shea Charles, Former City Manager, Howell

Steve H. Schwartz, Attorney at Keller Thoma

Moderator: Aaron Desentz, City Manager, Eaton Rapids

What lies Beneath: Developing a 30-Year Infrastructure Strategy for Michigan

Learn how the Michigan Infrastructure Commission (MIC) has been creating a culture of asset management across Michigan and how they plan to map out a strategic framework to address the critical need for statewide infrastructure improvements. This framework will encourage community discussion, guide prioritization, promote sound investments, review best practices and systems, and minimize citizen inconvenience through less digging, more coordination, and collaboration that can enhance planning and save costs.

Speakers: John Weiss, Executive Director, Grand Valley Metropolitan Council

Jessica Moy, Executive Director, Michigan Infrastructure Commission

Erin Kuhn, Executive Director, West Michigan Shoreline Regional Development Commission

Moderator: Jonathan Seyferth, City Manager, Coopersville

12:00–1:00 pm

Lunch

Recognition of 16/50 Program Participants

1:00 – 2:30 pm

General Session – I.T. That Goes Bump in The Night

Cyber criminals make a living preying on the weaknesses in our technology. Many of the technology embedded products we use everyday lack security design to keep us safe from attack. It has been estimated that ransomware damages will top 5 billion dollars in 2017 alone and with 23 percent of ransomware attacks targeted; it is time to get serious about cyber security. This session dives into what attacks look like, who might be behind them, some of the devices targeted and methodologies used by cyber-thieves.

Speaker: Ryan Carter, Senior Information Technology Consultant, Maner Consterisan Certified Public Accountants Business & Technology Advisors

Moderator: Mike Hart, Assistant City Manager, Fenton

2:30 – 2:45 pm

Break

2:45–4:00 pm

Breakout Sessions

Bring Your Best Self to the Job Search – Get resume and interviewing tips from a recruiter who has spent the last 19 years reviewing resumes and observing interviews

Learning Objectives: 1. Why qualified candidates do not get the job; 2. Key missteps in interviewing with elected officials; 3. How to convey who you really are in an interview.

Speaker: Heidi Voorhees, President, Gov HR

Moderator: Ben Swayze, Manager, Cascade Township

Kent County Crisis Intervention Team: A Community Based Model for Engaging Mental Illness

Learn how a collaboration of law enforcement, acute care facilities, psychiatric care facilities and community mental health providers have successfully implemented what is nationally known as the "Memphis Model" within Kent County, MI to provide better care for adults with mental illness by reducing misdirection, conserving resources and addressing critical needs. The Memphis Model combines several insights that revolutionized how individuals with mental illness in crisis would be approached by police officers and effectively routed to appropriate mental health care facilities rather than jail.

Speakers:

Mark Herald, Director of Public Safety, East Grand Rapids

Greg Long, Chief of Police, Walker

Ross Buitendorp, Director of Network Services, Network 180,
The Kent County Community Mental Health Authority

Rafael Diaz, Public Safety Chief, Kalamazoo

Kim Koster, Public Safety Chief, City of Wyoming

Moderator: Mark Rambo, Deputy City Administrator, Kentwood

Understanding Cybersecurity

From viruses, to adware and spam, there is a seemingly endless list of cybersecurity concerns to consider. Find ways to address the list with best practices for protecting data from cyberattacks thru password maintenance, firewalls, ad filtering, usage monitoring and more!

Speaker: Ryan Carter, Senior Information Technology Consultant, Maner Consterisan Certified Public Accountants Business & Technology Advisors

Moderator: Mike Hart, Assistant City Manager, Fenton

5:30-7:00 pm

Past President's Dinner - Invitation Only

6:00-8:00 pm

NextGen Dinner - Pre-registration Required

Thursday, January 30

8:00 am - 5:00 pm

Registration Open

8:00 am - 5:00 pm

Executive Coaching

8:00 - 9:00 am

Continental Breakfast

8:45 - 9:00 am

ICMA Update

Speaker: Cheryl Hilvert, ICMA Midwest Regional Director

9:00 - 9:00 am

ICMA Conference Update

9:15 -10:30 am

General Session – Critical Conversations as Leadership – Driving Change with Card Talk

Michigan State University Communications Professor William Donohue, Ph.D. looks at communication as a card game. Effective communication is about selecting the right card, or cards, from your communication deck, for the game being played. Stepping back and reflecting on our conversations as local government leaders, it is easy to find examples where the wrong card has been played at the wrong time. Learn how to identify your communication style, the cards in your deck, how to develop “missing cards,” and walk away with the fundamentals that provide the foundation for breakout sessions on the Employee Evaluations Game and the Collective Bargaining Game.

Speaker: Dr. Donahue, PH.D. Professor of Communications, Michigan State University

Moderator: Nate Geinzer, City Manager, Brighton

10:30 - 10:45 am

Break

10:45 - 11:45 am

Breakout Sessions

Applying Card Talk to the Employee Evaluations Game

Employee evaluations can be an uncomfortable, but necessary critical conversations for new and seasoned leaders alike. Our staff, particularly our management teams, are a City Manager’s most important ally when it comes to implementing the policies and priorities of elected bodies. An effective employee evaluation is less about job performance and more about the professional growth opportunities that can be identified throughout the employee’s performance. Oftentimes, identifying professional growth opportunities can place both manager and employee in a challenging situation where playing the wrong cards can lead to conflict. Learn how to apply Card Talk to ensure mutually effective and beneficial employee evaluations.

Speaker: Dr. Donahue, PH.D. Professor of Communications, Michigan State University

Moderator: Nate Geinzer, City Manager, Brighton

Save Millions - Work Together

The Village of Spring Lake and Spring Lake Township have developed a “Culture of Cooperation.” By sharing staff and equipment they provide better service at a lower cost.

Grand Ledge, Dewitt and Dewitt Township are working together to improve talent retention, attraction and succession planning through their multi-jurisdictional building services department. Grand Ledge also has a successful partnership with their school district for a community recreation program.

Speakers: Christine Burns, Village Manager, Spring Lake
Gordon Gallagher, Township Manager, Spring Lake Township
Adam Smith, City Manager, Grand Ledge

Moderator: Jonathan Seyferth, City Manager, Coopersville

Lead Level Exceedance Panel

Coming to a community near you, lead level testing results above 15ppb! Required responses during action level exceedance: informing all water customers within three business days; dealing with the social media frenzy; partnerships with state and local health departments; and keeping ones' sanity through it all. Panelists share their stories.

Speakers: Susan Montenegro, City Manager, Leslie
Ken Hibl, City Manager, Clare
Shannon Deater, Public Services Program Manager, Kalamazoo
Torri Mathes, Community Engagement Officer, Berkley

12:00 pm – 1:00 pm

Lunch & MME Annual Business Meeting

MME Committee Updates

Updates on current committee work, topics and issues

1:15–2:45 pm

General Session - Novel Approach to Improving Health, Safety and Wellness in Employees: Robertson Brain Health

In an effort to combat increases in health insurance and stress within the workforce, improve employee retention and increase the value of health and wellness program expenditures, the City of Kalamazoo and County of Ottawa have implemented a program that focuses on predictive analytics to tailor health and performance programs specific for the individuals and the agencies. This session focuses on the techniques, individual responses to the program and agency program outcomes.

Speakers: Al Vandenberg, Administrator, Ottawa County
Dr. Joel Robertson of Robertson Brain Health,
Karianne Thomas, Public Safety Chief, Kalamazoo.

2:45 – 3:00 pm

Break

3:00–4:30 pm

Breakout Sessions

Applying Card Talk to the Collective Bargaining Game

With the fiscal realities of growing pension and OPEB liabilities closing in around our communities, due in part to lowering assumptions, many have, or will, be heading to the collective bargaining table to help address mounting fiscal pressures. These tough, but necessary, conversations can become overwhelmed by emotions, where facts and data matter very little. Learn how to apply Card Talk to navigate these critical and oftentimes emotional conversations towards a collaborative solution.

Speaker: Dr. Donahue, PH.D. Professor of Communications,
Michigan State University

Moderator: Nate Geinzer, City Manager, Brighton

**Michigan Economic Development Corporation (MEDC)
Strategic Plan & Updates**

MEDC is evolving its mission, vision, guiding principles and Strategic Focus Areas, as well as its focus and regional impact industries to create long-term economic opportunities in all corners of Michigan. These changes will position MEDC at the forefront of best practices for high-impact economic development organizations. Join this session to hear about MEDC's updated strategic plan, which aims to position Michigan at the leading edge of economic development in the nation.

Speaker: Amanda Bright McClanahan, Chief Operating Officer,
MEDC

**A Recipe for Growth: Discovering the Ingredients of a
Successful Tax Proposal**

While no community or tax proposal is the same, there are shared elements found in every successful tax proposal. When executed correctly, these elements can yield positive outcomes and growth in your community. Come learn about the key ingredients of a tax proposal and how local government can be an effective partner.

Speaker: Steve Faber, Byrum & Fisk

Moderator: Mark Rambo, Deputy City Administrator, Kentwood

4:30–6:30 pm

Vendor Reception

7:30–10:30 pm

Managers Activity – More Information coming soon!

Friday, January 31

8:00–9:00 am

Breakfast & MME Annual Meeting

9:00 – 10:00 am

Legislative Update

Speakers: Chris Hackbarth, Director, State & Federal Affairs,
Michigan Municipal League

Deena Bosworth, Director of Governmental Affairs, Michigan
Association of Counties

Judy Allen, Government Relations Director, Michigan
Townships Association

Moderator: Julius Suchy, Village Manager, Sparta

10:00 – 10:15 am

**MME Awards & Recognition of Patriarche Distinguished
Service Award Winner**

10:15-11:30 am

Closing General Session - Getting Ahead of the Issues

The best time to proactively manage today's pressing issues is now! NRC/Polco experts will reveal critical information on local and national trends that most impact local governments in Michigan. Participants will discuss challenges and solutions to topics including demographics, technology, service demands, engagement, 21st century work skills, and more. Join this interactive session which will include breaking out in groups to brainstorm strategies for the issues of most interest.

Speakers: Michelle Kobayashi, Director of Innovation, Polco/National Research Center
Cory Poris Plasch, Vice President of Customer Success, Polco/National Research Center
Angelica Wedel, Marketing Director, Polco/National Research Center

Moderator: Christian Wuerth, Village Manager, Milford

12:00 pm-1:00 pm

MME Board of Directors Meeting

RECEIVED

NOV 26 2019

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT**Printing Systems, Inc.**

12005 Beech Daly Road, Taylor, MI 48180

Tel: (734)-946-5111

Fax: (734)-946-1115

printingsystems.us

contact@printingsystems.us

Invoice

Paul Antolin
City of Grosse Pointe Woods
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236
(313) 343-2440 x201

Invoice #	Date	Purchase Order	Account #
209763	10/31/2019	Paul Antolin	1271

Description	Amount
2019.11.05 - Dominion Ballots Election Products / Dominion Ballot (8.5 x 12.0) x 44815	7,170.40
2019.11.05 - Ballot Folding Election Products / Dominion Ballot (8.5 x 12.0) x 7650	459.00
2019.11.05 - Dominion Ballot Extras Election Products / Dominion Ballot (8.5 x 12.0) x 1500	240.00
11.05.2019 - EXTRAS SETUP Election Products / Dominion Ballot (8.5 x 12.0) x 1	0.00
2019.11.05 - Dominion Ballot EXTRAS 2 Election Products / Dominion Ballot (8.5 x 12.0) x 1500	240.00
2019.11.05 - EXTRAS 2 SETUP Election Products / Dominion Ballot (8.5 x 12.0) x 1	95.00
Subtotal:	\$8,204.40
Shipping:	\$0.00
CI:	\$0.00
Total:	\$8,204.40
Payments:	\$0.00
Balance Due:	\$8,204.40

Payment Terms: Net 30 Days



CHARLES T. BERSCHBACK

ATTORNEY AT LAW
24053 EAST JEFFERSON AVENUE
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(586) 777-0400
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blbwlaw@yahoo.com

CHARLES T. BERSCHBACK

DON R. BERSCHBACK
OF COUNSEL

November 25, 2019

Bruce Smith
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE: November Billing

<u>DATE</u>	<u>DESCRIPTION OF SERVICES</u>	<u>TIME</u>
10.31.19	Review of Election Law Procedures, research (1.50)	1.50
11.1.19	Review of CDBG Agreement, review and calls on insurance certificates (.50); work on Kroger LLC request (.25); review of PEG RFP (.50);	1.25
11.2.19	Municipal Court TCs, witnesses (.25); review of APCOR construction contract (City Hall), TCs (.50)	0.75
11.4.19	Municipal Court - work on brief in vicious dog case, TC (2.00); TCs GT, Eric, FS, LH (.25); election research (.50)	2.75
11.5.19	Municipal Court research on trespass, new complaint (.25); TC Mike Watza (.25); review of coverage letter on insurance matter, letter to BS, JK (.25)	0.75
11.6.19	Municipal Court a.m. docket and follow up (2.75); meetings BS, GT, TCs LH (.50); review of Versus Dev. easements, TC FS (.50)	3.75
11.7.19	Municipal Court prep and filed two motions (.50); TC BN, LH (.25)	0.75
11.11.19	TCs on vicious dog case (.25); research on open burning, review of RFP, TC BS (.50); review of letter re: neighbor dispute, email to JK (.25); attendance at Council meeting (.50)	1.50
11.12.19	TCs BS, GT(.25); Municipal Court motions, calls on trial date (.50); work on SBC case, research, review of decision , TCs (1.75); review of new warrant (.25)	2.75
11.13.19	Work on SBC case (2.00)	2.00

11.14.19	TCs GPS Lock up Agreement (.25); work on SBC (2.50); reply to LH emails on agenda items and refuse vendor ordinance, TC fence ordinance (.25); meeting with Court Clerk, Det Bur re: Municipal Court case, follow up calls, prep of separate Order (.50); attend special Council meeting (.75)	4.25
11.15.19	Work on SBC file, trip to Wayne County, meeting with Court Supervisor, filed Claim of Appeal (5.00); continued review of APCOR contract (.50)	5.50
11.18.19	Review of Council packet, review of APCOR and emails, TCs (1.25); review of Lockup revisions, calls and emails (.50); review and calls on GFL (.25); TC refuse vendor attorney (.25); Municipal Court review of two new warrant requests (.50); attendance at Council meeting (1.75)	4.50
11.19.19	TC GPS attorney on Lockup Agreement, TC Bucko (.25); TCs LH, GT, Beth M. (.50); work on APCOR, FOIA issues (.25); TCs on refuse vendor ordinance (.25)	1.25
11.20.19	Municipal Court a.m. docket and follow up (2.50); TCs on GPS Lockup Agreement (.50); TCs re. FOIA; TC FS on GFL (.25)	3.25
11.21.19	Continued work on DV warrant requests, calls with victims and Det. Bureau, calls with witnesses and officers in other pending cases (1.50); TCs, file review re. PEG fees (.75); TCs fence issue (.25); work on Kroger letter and Council resolution (2.00)	4.50
11.22.19	Additional work on Kroger (1.75); TC Watza and PEG fee research (.75); review of new in custody warrant, TCs (.25); TCs Hunt Club TT case (.25); meeting with FS re. GFL (.25)	3.25
11.23.19	SBC research (.50); Municipal Court file reviews, witness list, discovery (.50)	1.00
11.25.19	Initial review of Council and ZBA packets (.25); review of PEG issue, meeting with BS; TC Watza (1.50); additional meetings and calls on agenda items, TC from Kroger attorney (3.00); attendance at Council meeting (1.25)	6.00

CTB = 51.25 hours at \$155.00 per hour

Plus Costs: Municipal Court Transcript

SBC FOIA balance

SBC Filing Fee

TOTAL DUE:

101. 210. 801.000 \$ 8245.75
 101. 210. 801.100 \$ 98.00
 11/26/2019
 A Behrens
 \$7,943.75
 \$98.00
 \$127.00
 \$175.00
\$8,168.75

TC - Telephone

BS - Bruce Smith

PC - Planning Commission

JK - Dir. John Kosanke

DV - Domestic Violence

GT - Gene Tutag

LH - Lisa Hathaway

CB - Cathrene Behrens

TT - Tax Tribunal

M/C - Mayor and Council

Det. Bur. - Detective Bureau

ED - Eric Dunlap

FS - Frank Schulte

Breakdown

General	38.50 hours
Municipal Court	12.50 hours
Building/Planning Commission	0.00 hours
Tax Tribunal	.25 hours

Bruce Smith
 11/26/19

UNDER THE AUTHORITY OF THE FMCS
IN THE MATTER OF
VOLUNTARY LABOR ARBITRATION
BETWEEN

RECEIVED

NOV 26 2019

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

CITY OF GROSSE POINTE WOODS, MI

Employer,

- and -

POLICE OFFICERS ASSOCIATION OF MICHIGAN (POAM)

Union,

RECEIVED

NOV 25 2019

DEPARTMENT OF PUBLIC SAFETY

Grievance: 19-141- Termination/Eugene Gunnery

Arbitrator: E. R. Scales, Esq.

Hearing: Thursday, September 19, 2019

Decision: Tuesday, November 12, 2019

FMCS Case No.: 190603-07713

ARBITRATOR'S BILLING STATEMENT

For POAM:

Chris Tomasi
Assistant General Counsel
POAM
27056 Joy Road
Redford, MI 48239
ctomasi@poam.net
cspehar@poam.net

For City of Grosse Pointe Woods, MI:

Gouri Sashital
Attorney
Keller Thoma, PLC
26555 Evergreen Road
Suite 1240
Southfield, MI 48076
gsr@kellerthoma.com

1 Day - Hearing, at \$1,200.00 per day	\$1,200.00
2 Days - Study and Writing, at \$1,200.00 per day	\$2,400.00
TOTAL BILL AMOUNT DUE	\$3,600.00

Amount Payable by Grosse Pointe Woods, MI: \$1,800.00

Amount Payable by POAM: \$1,800.00

Arbitrator's FEIN: 38-2974903

File No.: 111219

MAKE CHECKS PAYABLE TO:

ERISE RHUSHA SCALES INC.

Billing Date: November 12, 2019

E. R. Scales

E. R. Scales, Esq., Arbitrator

Payment Due Upon Receipt of Bill

MAIL PAYMENT TO:

E. R. SCALES

5000 TOWN CENTER

SUITE 1602

SOUTHFIELD, MICHIGAN 48075-1115

(248) 514-2449

rhusha@comcast.net

101-210-810.000
Legal Counsel-General
11/25/2019 *AB*

Arbitrator's Billing Statement: City of Grosse Pointe Woods, MI & POAM - Grievance No. 19-141/Termination- E. Gunnery <Self-Printed>

Ernie Scales