

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Regular City Council Meeting Agenda
Monday, November 18, 2019
7:00 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA
6. MINUTES
 - A. City Council 10/21/19
 - B. Special City Council 11/11/19
 - C. Election Commission 10/29/19
 - D. Tree Commission 06/05/19, 09/04/19, Excerpt 10/02/19 w/recommendation:
 1. Purchase Arbor Day Seedlings
 - E. Historical Commission 07/11/19, 08/08/19, 09/12/19
7. PUBLIC HEARING
 - A. Fence Variances: Mary Naz, 20740 Virginia Lane
 1. Application for Fence 06/17/19
 2. Letter 10/16/19 – Mary Naz
 3. Fence Diagram
 4. Certified Survey 07/18/19
 5. Declaration 04/15/19
 6. Memo 11/13/19 – Building Official
 7. Photos (3)
 8. Letter in opposition 10/03/19 – Karen Babcock w/attachments
 9. City Code Sec. 8-279 and Sec. 8-282
 10. Photos (2)
 11. Affidavit of Property Owners Notified
 12. Aerial Views
8. COMMUNICATIONS
 - A. Request for Free Parking-Small Business Saturday
 1. Letter 11/12/19 – Mary Rogers, The Avenue in the Woods Association
 2. Flyer – Small Business Saturday
 3. Email 11/12/19 – Mary Rogers
 - B. Budget Amendment – Grosse Pointe Farms Radio Maintenance Invoice Approval
 1. Memo 11/07/19 – Director of Public Safety
 2. Invoice 3437 10/02/19
 - C. Legal Proceedings/Summons: Michael Lavonne Fox vs Grosse Pointe Woods

1. Routing Slip
2. Letter 10/21/19 – Robert E. Higbee
3. Summons 08/14/19
4. Amended Complaint and Demand for Jury Trial

D. Monthly Financial Report – October 2019

9. BIDS/PROPOSALS/
CONTRACTS

A. Contracts/Budget Transfer: Reconstruction of
Administrative Offices and Architectural Services – Final
Phase

1. Memo 11/08/19 – Director of Public Services
2. Letter 11/07/19 – Stucky Vitale Architects
3. APCOR Estimate of Tenant Improvements
10/24/19
4. Stucky Vitale Proposal for Professional Services
03/22/19

10. CLAIMS/ACCOUNTS

A. 2019 Sewer Structure Rehabilitation

1. L. Anthony Construction Inc. Pay Estimate No. 2
through 11/03/19 - \$25,041.45.

B. Architecture and Engineering Services Phase II

1. Stucky Vitale Architects Invoice 201-4227
10/31/19 - \$8,000.00.

C. Building Services

1. McKenna Invoice No 21849-19 11/04/19 -
\$1,500.00.

D. Legal Services-FCC

1. Kitch Drutchas Wagner Valitutti & Sherbrook
Invoice No. 458087 10/31/19 - \$90.00.

E. Legal Services-Tax Tribunal

1. Hallahan & Associates, P.C. Invoice No. 16757
11/04/19 - \$1,373.91

F. Audit Services

1. Plante Moran Invoice No. 1748525 10/24/19 -
\$24,950.00.

G. City Engineer-AEW

1. General Engineering - Invoice No. 0123525
10/08/19 - \$3,877.85;
2. SAW Grant-Wastewater Asset Mgt Plan – Invoice
No. 0123526 10/08/19 \$6,759.10;
3. 2018 Road Program – Invoice No. 0123527
10/08/19 - \$15,179.75;

4. Vernier Rd Resurfacing (Fairway to ECL) – Invoice No. 0123528 - \$33,231.50;
5. 2019 Sewer Structure Rehabilitation – Invoice No. 0123529 10/08/19 - \$9,558.40;
6. Beaufait Road Reconstruction (Mack to WCL) – Invoice No. 0123530 10/08/19 - \$9,334.30;
7. Bournemouth WM Replacement – Invoice No. 0123531 10/08/19 - \$27,136.00;
8. 2019/20 GIS Maintenance – Invoice No. 0123532 10/08/19 - \$425.50.

H. Assessing Services

1. WCA Assessing Invoice No. 102119 10/21/19 - \$6,017.58.

I. Labor Attorney – Keller Thoma

1. General Matters Invoice No. 117511 11/01/19 - \$2,301.00;
2. General Labor Matters Invoice No. 117498 11/01/19 - \$4,060.00.

J. City Attorney

1. Charles T. Berschback October Billing 10/31/19 - \$14,143.75.

11. NEW BUSINESS/PUBLIC COMMENT

12. ADJOURNMENT

**Lisa Kay Hathaway, CMMC/MMC
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.



COUNCIL
10-21-19 - 159

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, OCTOBER 21, 2019, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council Members: Bryant, Koester, McConaghy, McMullen, Shetler
Absent: Granger

Also Present: City Administrator Smith
City Attorney Berschback
City Clerk Hathaway
Assessor Dunlap
Director of Public Services Schulte
Deputy Treasurer/Comptroller Murphy
Recreation Supervisor Gerhart

Motion by McConaghy, seconded by Koester, that Council Member Granger be excused from tonight's meeting as she is out of the City.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission Member was in attendance:

George Bailey, Planning Commission

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated October 7, 2019.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Bryant, seconded by Koester, regarding **Proposed Park Pass Changes**, that the following document be received and placed on file:

1. Memo dated August 23, 2019 – Director of Public Services/Recreation Supervisor.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Bryant, seconded by Koester, regarding Proposed Park Pass Changes, that the City Council adopt the Park Pass Changes as presented in the Director of Public Service's and Recreational Supervisor's memorandum dated August 23, 2019.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: Shetler
Absent: Granger

Motion by Bryant, seconded by Koester, that the following minutes be approved as submitted:

1. Committee-of-the-Whole Minutes dated October 14, 2019.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke
No: Shetler
Absent: Granger

Motion by McMullen, seconded by Shetler, regarding **Rates of Pay – Election Inspectors/Certification of Election Inspectors for November 5, 2019, General Election**, that the City Council approve the rates of pay as presented.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Shetler, seconded by Koester, regarding **Contract Modification/Budget Amendment: 2019 Road Program Modification**, that the City Council approve a contract modification to the 2019 Road Program and budget amendment to transfer from Prior Year Fund Balance Account No. 203-451-977.804 into Local Streets Construction Account No. 203-451-977.804 in the amount of \$15,000.00 and into Local Streets Engineering Construction Account No. 203-451-977.803 in the amount of \$3,000.00; the total amount is not to exceed \$18,000.00; and to authorize the City Administrator to sign a contract modification upon review and approval of the City Attorney (AEW Project Nos. 0160-0414 & 0160-0415).

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Koester, seconded by McConaghy, regarding **Budget Amendment: DTE Street Light Project Funding**, that the City Council approve a budget amendment from the General Fund, Prior Year Fund Balance Account No. 101-000-699.000 in the amount of \$255,863.00 into the Equipment-Major Street Fund Account No. 401-901-977.202.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by McConaghy, seconded by Koester, regarding **Pump #5 Repair at Torrey Road Pump Station**, that the City Council approve the repairs on Pump #5 at the Torrey Road Pump Station by Kennedy Industries Inc. in the amount of \$9,350.00, and to include a contingency in an amount not to exceed \$2,000.00; the total project not exceed \$11,350.00, funds to be taken from the Pump Station Contractual Services Account No. 592-542-818.000.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

No action was taken regarding **unresolved fence code violation**.

Motion by Bryant, seconded by Shetler, regarding **Notary Services**, that the City Council approve hours of operation for notary services from 8:30 a.m. – 9:30 a.m. and 3:30 p.m. to 4:30 p.m. on Monday, Wednesday, and Friday.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by McConaghy, seconded by Koester, regarding **Monthly Financial Report – September 2019**, that the City Council refer this item to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

The following individual was heard regarding **contract: Wayne County Appraisal (WCA) Services**:

Aaron Powers, Managing Partner
WCA Assessing

Motion by Koester, seconded by McConaghy, regarding Wayne County Appraisal (WCA) Services, that the City Council approve the contract with WCA Assessing to provide assessment and maintenance services for three-years effective October 1, 2019, to authorize the City Administrator to sign said contract, and to re-appoint Eric Dunlap, MMAO, as City Assessor in accordance with the contract.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by McConaghy, seconded by Bryant, regarding **Legal Counsel – McGraw Morris**, that the City Council approve the Agreement for FOIA Legal Services with McGraw Morris.

Motion by McConaghy, seconded by Bryant, to amend the previous motion by inserting, "... and authorize the City Administrator to sign said agreement."

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Bryant, seconded by Shetler, regarding **State of Michigan – Transportation**, that the City Council approve the following:

1. MDOT Vernier Road: Fairway Lane to Morningside Drive 10/06/19 - \$56,147.42; Account No. 202-451-974.300.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Shetler, seconded by Bryant, regarding **2017 SAW Grant Sewer Cleaning/CCTV Investigation**, that the City Council approve the following invoice dated October 2, 2019:

1. Doetsch Industrial Services, Inc. Estimate No. 12 - \$49,125.91; Acct. No. 592-537-975.005.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by McMullen, seconded by Bryant, regarding **2018 Road Program**, that the City Council approve the following invoice dated October 10, 2019:

1. Florence Cement Co. Pay Estimate No. 9 - \$23,425.51:
 - a. Account No. 203-451-977.804 - \$16,343.32;
 - b. Account No. 592-537-975.400 - \$7,082.19.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Koester, seconded by Shetler, regarding **2019 Road Program – Beaufait Reconstruction and Oxford**, that the City Council approve the following invoice dated October 10, 2019:

1. Florence Cement Co. Pay Estimate No. 1 - \$135,252.32:
 - a. Account No. 202-451-974.200 - \$6,623.37;
 - b. Account No. 203-451-977.804 - \$108,758.84;
 - c. Account No. 592-537-975.400 - \$14,129.86;
 - d. Account No. 203-451-974.200 - \$5,740.25.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by McConaghy, seconded by Bryant, regarding **2019 Sewer Structure Rehabilitation**, that the City Council approve the following invoice dated October 9, 2019:

1. L. Anthony Construction Inc. Pay Estimate No. 1 - \$86,445.69:
 - a. Account No. 202-451-974.200 - \$569.88;
 - b. Account No. 203-451-974.200 - \$11,967.36;
 - c. Account No. 592-537-975.400 - \$14,641.50;
 - d. Account No. 592-537-976.002 - \$59,266.95.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Bryant, seconded by Shetler, regarding **City Engineers – Anderson, Eckstein & Westrick**, that the City Council approve the following invoice dated September 11, 2019:

1. 2018 Water Main Capital Improvement Invoice No. 0123399 - \$780.50;
Account No. 592-537-977.410.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Shetler, seconded by Koester, regarding **Professional Services**, that the City Council approve the following invoice dated September 29, 2019:

1. Plante Moran Invoice No. 1738424 - \$27,300.00;
 - a. Account No. 101-223-818.000 - \$17,300.00;
 - b. Account No. 101-136-818.000 - \$2,000.00;
 - c. Account No. 202-482-818.000 - \$1,000.00;
 - d. Account No. 203-482-818.000 - \$1,000.00;
 - e. Account No. 226-528-818.000 - \$1,000.00;
 - f. Account No. 365-993-818.000 - \$1,000.00;
 - g. Account No. 592-536-818.000 - \$2,000.00;
 - h. Account No. 632-854-818.000 - \$1,000.00;
 - i. Account No. 640-851-818.000 - \$1,000.00.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by McConaghy, seconded by Koester, regarding **Labor Attorney**, that the City Council approve the following invoice:

1. Keller Thoma Invoice No. 117328 10/01/19 - \$5,132.15; Account No. 101-210-810.000.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by McMullen, seconded by Koester, regarding **Professional Services**, that the City Council approve the following invoice:

1. McKenna Invoice No. 21849-18 10/11/19 - \$1,500.00; Account No. 101-180-818.000.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Koester, seconded by McConaghy, regarding **DTE Electric Company: 2019 MV Conversion Streetlights**, that the City Council approve the following invoices:

1. Invoice No. 90302931 07/18/19 - \$113,384.00; Account No. 585-569-977.585;
2. Invoice No. 90303094 07/19/19 - \$459,317.00; Account No. 401-901-977.202.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

There was no new business to be addressed by administration.

The following individuals were heard under Public Comment:

- Ghassan Elian, 568 Coventry Lane
- Margaret Potter
- Seth Winterholler

Hearing no objections, the following item was heard under New Business:

- Council Member McMullen discussed preparation of a **formal Grosse Pointe Woods City email response to the residents on the Freedom of Information Act** requesting water bill and City Parks lists legitimately requested and approved, and utilized by City Council Member Shetler on August 29, 2019.

Motion by McConaghy, seconded by Bryant, regarding emailing a letter to residents, that the City issue an email as soon as possible this week containing the City Attorney Berschback's timeline and an apology to the residents for the misuse of the emails provided to Council Member Shetler.

Motion by McConaghy, seconded by Bryant, to amend the previous motion by inserting, "... and that it will not happen again."

Motion by McConaghy, seconded by Bryant, to amend the previous motion by inserting, "... and that it was an erroneous providing of emails and subsequent use."

Motion failed by the following Roll Call Vote:

Bryant:	Yes
Granger:	Absent
Koester:	No
McConaghy:	Yes
McMullen:	Yes
Novitke:	No
Shetler:	No

Motion by McMullen, seconded by Bryant, regarding emailing a letter to residents, that the City Council approve sending a letter to the residents via email that were contained on the water bill and city park list that would include an apology of the action taken and that it will not happen again.

The Chair asked the City Attorney to write out the letter to the residents for Council approval, and the Chair declared a recess at 7:51 p.m. The meeting reconvened at 8:00 p.m.

At the request of the Chair, the City Attorney provided the following proposed wording for a letter to be printed on City letterhead to be sent to resident's email addresses provided to Mr. Shetler from the water billing and the parks and recreation email lists and used by the political candidate:

RE: Message from the City of Grosse Pointe Woods regarding release of email addresses

In late August 2019, the City of Grosse Pointe Woods, pursuant to a Freedom of Information Act request, provided a list of email addresses contained in the City Parks and Recreation and Water Bill databases erroneously. The addresses were provided to a political candidate who used them for a political mailing. The City apologizes for the erroneous dissemination of these email addresses.

The City has taken the following steps to assure that this erroneous release of email addresses will not happen again. Specifically, Administration has begun a comprehensive review of its FOIA policies and procedures. It has also retained outside counsel for the purpose of: (1) reviewing those policies and procedures; (2) providing staff with in-house training; and (3) reviewing specific FOIA requests on an as needed basis as determined by Administration.

Motion by McMullen, seconded by Bryant, to amend the previous motion by deleting the prior motion and inserting, "that the letter be sent to the email lists of the water billing and city parks lists as read to the City Council by City Attorney Berschback."

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Bryant, seconded by Koester, to adjourn tonight's meeting at 8:08 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor



COUNCIL
11-11-19 - 169

MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, NOVEMBER 11, 2019, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:01 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council members: Bryant, Granger, Koester, McConaghy, McMullen
Absent: Shetler

Also Present: City Administrator Smith
City Attorney Chip Berschback
City Clerk Hathaway
Honorable Ted Metry
Council Member Elect Kenneth Gafa

The Chair also recognized Lisa Fuller, President of the Grosse Pointe Woods Foundation, who was also in attendance.

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Jim Profeta, Planning Commission
Mike Fuller, Planning Commission

Motion by Bryant, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: Shetler

The City Clerk administered the Oath of Office to the following Council Members with a four-year term to expire November 2023:

- Arthur Bryant
- Kenneth Gafa;
- Michael Koester.

Motion by Granger, seconded by Bryant, that the City Council adopt the **Rules of Order and Procedure for the Common Council** as presented.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by McMullen, seconded by Koester, regarding **election of Mayor Pro-Tem**, that the City Council appoint Art Bryant as Mayor Pro-Tem.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

Motion by Gafa, seconded by McConaghy, regarding **CDBG Subrecipient Agreement**, that the City Council approve the 2019 CDBG Subrecipient Agreement and authorize the Mayor to sign said Agreement.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke
No: None
Absent: None

The City Clerk administered the Oath of Office to the following Municipal Court Judge with a four-year term to expire the 1st day of January, 2024:

- Ted Metry.

Nobody from City Council or Administration wished to be heard under New Business.

The following individual was heard under Public Comment:

- Mary Rogers, Avenue in the Woods.

Motion by Granger, seconded by Koester, to adjourn tonight's meeting at 7:18 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor



ELECTION COMMISSION
10-29-19

MINUTES OF THE ELECTION COMMISSION MEETING OF THE CITY OF GROSSE POINTE WOODS
HELD ON TUESDAY, OCTOBER 29, 2019, IN THE ABSENT VOTER OFFICE – LOWER LEVEL AT
CITY HALL, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The Chair called the meeting to order at 2:00 p.m.

Roll Call: Chair/City Clerk Lisa Hathaway
Council Member George McMullen
City Attorney Chip Berschback

Absent: None

Also Present: Deputy City Clerk Paul Antolin

Motion by McMullen, seconded by Berschback, that all items on the agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Berschback, Hathaway, McMullen

No: None

Absent: None

At 2:01 p.m., the Chair announced the Public Accuracy Test would commence utilizing the test deck for Precinct 6 – Barnes School. Testing concluded at 2:23 p.m. After running the test deck and comparing the results tape against the chart of predetermined results, the testing was declared accurate.

Motion by McMullen, seconded by Berschback, that the results of today's Public Accuracy Test for the November 5, 2019, Election be accepted.

Motion carried by the following vote:

Yes: Berschback, Hathaway, McMullen

No: None

Absent: None

Motion by McMullen, seconded by Berschback, that today's meeting minutes be immediately certified.

Motion carried by the following vote:

Yes: Berschback, Hathaway, McMullen

No: None

Absent: None

Motion by Berschback, seconded by McMullen, that the meeting be adjourned at 2:29 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
Chair/City Clerk

Minutes of the Grosse Pointe Woods Tree Commission Meeting June 5, 2019.

Approved by
Commission
9/4/19

6D

The meeting was called to order by Chairman Chan at 7:31 p.m.

The following members were present:

Tim Butler
Stephen Chan
Maria Galbo
Laura Gaskin
Robert Greening
George Hathaway
Mary Ellen Meyering

The following members were excused:

Peter Groschner
Randy Rennpage

The following members were absent:

Jeff Profeta

The following visitor was present:

Paul Lechner

Motion by Butler, seconded by Gaskin to approve the agenda for the meeting June 5, 2019 passed by the following vote.

Yes: 7 No: 0 Absent: 3

Motion by Butler, seconded by Hathaway to approve the minutes for the meeting May 1, 2019 passed by the following vote.

Yes: 7 No: 0 Absent: 3

Treasurer's Report:

The current balance is 915.63, which does not carry forward to the next year. The balance will be further reduced when expenses of approximately \$160 for plaques and engraving and \$60 for supplies clear.

Old Business:

RECEIVED
JUN 07 2019
CITY OF GROSSE POINTE WOODS

The City Council meeting where the Tree City USA flag was presented to the City was well attended by Commission members and two of the student poster contest winners. Mr. Shetler expressed his thanks for the Commission's work and the value of trees to our city. Mr. Chan spoke of his son's thoughts about home while stationed in Iraq and how important the trees in the City are to those memories.

Mr. Lechner has not yet been appointed by the Mayor. Mr. Shetler will look into this.

New Business:

Motion by Gaskin, seconded by Greening to suspend the Tree Commission meetings until September 4 passed by the following vote.

Yes: 7 No: 0 Absent: 3

Council representative Rich Shetler provided an update of current city business.

Motion to adjourn at 7:53 p.m. moved by Gaskin, and seconded by Galbo, was unanimous.

Submitted by: Mary Ellen Meyering Office Held: Secretary Cell: 313 505 2352

* Approved by the
Commission 10/2/19

Minutes of the Grosse Pointe Woods Tree Commission Meeting September 4, 2019.

The meeting was called to order by Chairman Chan at 7:30 p.m.

The following members were present:

Tim Butler
Stephen Chan
Maria Galbo
Laura Gaskin
Robert Greening
Peter Groschner
George Hathaway
Paul Lechner
Mary Ellen Meyering
Randy Rennpage

The following members were absent:

Jeff Profeta

Motion by Lechner, seconded by Gaskin to approve the agenda for the meeting September 4, 2019 passed by the following vote.

Yes: 10 No: 0 Absent: 1

Motion by Groschner, seconded by Galbo to approve the minutes for the meeting June 5, 2019 passed by the following vote.

Yes: 10 No: 0 Absent: 1

Treasurer's Report:

There was no treasurer's report.

Old Business:

Paul Lechner was appointed to the Commission by the Mayor. Welcome, Paul!

New Business:

The updated Commission Directory was distributed and corrections were submitted. We have 21 trees scheduled for the fall tree planting. Messrs. Hathaway, Chan, Greening and Rennpage will notify the residents and place stakes appropriately. Soulliere will be planting Petticoat Maple, Sycamore and Tulip trees this year.

RECEIVED

SEP 11 2019

CITY OF GROSSE POINTE WOODS

Seedlings for the Arbor Day Tree Distribution were discussed. We have 247 third graders at this time. Gaskin moved that we select the Tupelo Tree and Rennpage seconded. The motion passed by the following vote.

Yes: 10 No: 0 Absent: 1

Chan will obtain pricing information from Van's Pines, so the group can approve appropriate funds in time to secure the 10% discount for early ordering.

Members whose terms expire in December 2019, Gaskin, Groschner and Meyering, need to inform Chairman Chan whether they wish to commit to serving another term.

Laura Gaskin will canvas the members to determine interest in leadership positions for 2020. A summary of Commission duties was distributed for everyone's review and discussion at the next meeting.

Council representative Rich Shetler provided an update of current city business.

Motion to adjourn at 8:21 p.m. moved by Gaskin, and seconded by Galbo, was unanimous.

Submitted by: Mary Ellen Meyering Office Held: Secretary Cell: 313 505 2352

Tree Commission Excerpt
10/02/19

Van's Pines is unable to fulfill our order for Arbor Day seedling with the Tupelo tree as selected by the Commission at our September meeting due to issues related to the weather. They recommended a combination of Swamp White Oaks and Red Maples. The total cost will be \$981.63. Groschner moved that we order the combination of trees as recommended by the vendor and Lechner seconded. The motion passed by the following vote.

Yes: 9 No: 0 Absent: 2

Gaskin moved that we ask the City Council to immediately certify this motion so that funds in the amount of \$981.63 may be obtained and submitted to Vans Pines Nursery by 12-1-19 in order to receive the Earlybird discount. Hathaway seconded. The motion passed by the following vote.

Yes: 9 No: 0 Absent: 2M

* Approved by the
Commission 8/8/19



20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236
Cook Schoolhouse
July 11, 2019

1. Call to Order

The regular meeting of the Grosse Pointe Woods Historical Commission was called to order at 7:38 p.m. by Chairperson Lynne Millies.

2. Roll Call

Present: Mary Kaye Ferry, Del Harkenrider, Suzanne Kent, Lynne Millies, Jim Motschall, Sean Murphy, Giles Wilborn

Excused: Frank Romano, Becky Veitengruber

Unexcused: Shirley Hartert

Also Present: Council Representative George McMullen Jr., City Clerk Lisa Hathaway, GPW resident John Parthum

3. Approval of Agenda

Motion by Motschall, seconded by Harkenrider, to approve the agenda for July 11, 2019 as presented. Ayes: all. Motion carried.

4. Approval of Minutes

Motion by Wilborn, seconded by Kent, to approve the June 13, 2019 minutes as presented. Ayes: all. Motion carried.

5. Items

A. *Commission Procedures:* City Clerk Lisa Hathaway clarified commission procedures, shared and reviewed a 4 page handout with the commission.

B. *Report of Treasurer:* Motschall reported that the Cook Schoolhouse balance is \$5,423.11 and the balance of the Historical Commission is \$277.00.

Motion by Hartert, seconded by Harkenrider, to approve the treasurer's report. Ayes: all. Motion carried.

C. *Cook Schoolhouse*

1. Ferry reminded the commission that she, along with Kent and Murphy will host the July open house, to be held from noon until 2:00 p.m. Saturday, July 20th.

2. The commission accepted the MORSA award for being chosen as One Room Schoolhouse of Michigan for 2019.

RECEIVED

JUL 18 2019

CITY OF GROSSE POINTE WOODS

D. *Commission Files:* Commission discussed policy about saving items and artifacts.

6. Old Business

Member Vacancy: Tabled.

7. New Business

- A. ***MORSA Presentation:*** The plaque from MORSA was presented to the commission by John Parthum.
- B. ***Restaurant Survey:*** Millies suggested the commission work on a restaurant history for select GPW restaurants.
- C. The commission discussed updating the book “Celebrating the History of Grosse Pointe Woods” (published in 2000).

8. Public and Commissioner Comments

- A. Council Representative McMullen Jr. updated the commission on council happenings, including building plans for city hall.

9. Adjournment

The meeting was adjourned at 9:03 p.m. by Chairperson Millies.

Meeting minutes recorded by Vice Chair Sean Murphy

Respectfully submitted:

Becky Veitengruber, Secretary

The next meeting of the Grosse Pointe Woods Historical Commission will take place on August 8th, 2019 at 7:30 p.m. in the Cook Schoolhouse, 20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236

* Approved by the
Commission 9/12/19

20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236
Cook Schoolhouse
August 8th, 2019

1. Call to Order

The regular meeting of the Grosse Pointe Woods Historical Commission was called to order at 7:31 p.m. by Chairperson Lynne Millies.

2. Roll Call

Present: Mary Kaye Ferry, Shirley Hartert, Suzanne Kent, Lynne Millies, Jim Motschall, Sean Murphy, Frank Romano, Becky Veitengruber, Giles Wilborn

Unexcused: Del Harkenrider

Also Present: Council Representative George McMullen Jr., GPW resident George Bailey (1155 Hampton), GPW resident Ken Gafa (2158 Beaufait), GPW resident Bob Musial (806 N. Renaud), GPW resident John Parthum (689 S. Renaud)

3. Approval of Agenda

Motion by Motschall, seconded by Romano, to approve the agenda for August 8th, 2019 as presented. Ayes: all. Motion carried.

4. Approval of Minutes

Motion by Veitengruber, seconded by Kent, to amend the July 11th, 2019 minutes, to delete under #5 "**Motion:** by Hartert, seconded by Harkenrider, to approve the treasurer's report. Ayes: all. Motion carried." Ayes: all. Motion carried.

Motion by Veitengruber, seconded by Hartert, to approve the July 11th, 2019 minutes as amended. Ayes: all. Motion carried.

5. Items

A. Report of Treasurer: Motschall reported that the Cook Schoolhouse balance is \$5,423.11 and the balance of the Historical Commission is \$1,732.00.

B. Cook Schoolhouse:

1. Ferry shared newspaper clipping, given to commission by Parthum, of Cook Schoolhouse.
2. Ferry shared coverage from GP News of MORSA award.
3. Report from July 20th open house: \$0 received in donations, 6 visitors.,
4. Ferry contacted Frank Schulte to change battery in thermostat and it was done.

C. Commission Files: Wilborn reported that he worked on the files.

RECEIVED

AUG 15 2019

CITY OF GROSSE POINTE WOODS

6. Old Business

- A. Member Vacancy:** Millies shared with the commission that 2 biographical sketches were submitted to the city. Sketches will be shared with commission.
- B. Restaurant Survey:** Millies wants each commission member to research and visit one GPW restaurant and report back at future meeting.
- C. MORSA Award:** Ferry reminded commission that a location for displaying the plaque needs to be determined.

7. New Business

- A. City Calendar:** Millies reminded commission that information needs to be submitted to city.
- B. MORSA Award Money:** Commission discussed ideas of ways to use the gifted money.
- C.** Ferry mentioned that the framed photographs and their captions, displayed in the GPW Lakefront Park bathhouse, are in need of repair.

8. Public and Commissioner Comments

- A.** GPW resident Bailey reminded commission of potential upcoming project in schoolhouse (restoring cloak room).
- B.** GPW resident Gafa thanked the commission for its service to the city.
- C.** GPW resident Musial inquired about locating his architectural plans to his house. He was advised to contact the Grosse Pointe Historical Society.
- D.** Council Representative McMullen Jr. reported on various city happenings, including new plantings in front of city hall.

9. Adjournment

The meeting was adjourned at 8:13 p.m. by Chairperson Millies.

Respectfully submitted:
Becky Veitengruber, Secretary

*The next meeting of the Grosse Pointe Woods Historical Commission will take place on
September 12th, 2019 at 7:30 p.m. in the Cook Schoolhouse, 20025 Mack Plaza Drive, Grosse
Pointe Woods, MI 48236*

** Approved by the
Commission 10/10/19*

20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236

Cook Schoolhouse

September 12th, 2019

Call to Order

The regular meeting of the Grosse Pointe Woods Historical Commission was called to order at 7:34 p.m. by Chairperson Lynne Millies.

Roll Call

Present: Mary Kaye Ferry, Del Harkenrider, Shirley Hartert, Suzanne Kent, Lynne Millies, Jim Motschall, Sean Murphy, Frank Romano, Becky Veitengruber, Giles Wilborn

Also Present: Council Representative George McMullen Jr., GPW resident Kenn Gafa (2158 Beaufait)

RECEIVED

SEP 19 2019

Approval of Agenda

No Discussion.

CITY OF GROSSE POINTE WOODS

Approval of Minutes

Motion by Ferry, seconded by Motschall, to approve the August 8th, 2019 minutes as presented.

Ayes: all. Motion carried.

Items

A. Report of Treasurer: Motschall reported that the Cook Schoolhouse balance is \$5,423.11 and the balance of the Historical Commission is \$1,732.00.

B. Cook Schoolhouse:

Ferry reminded commission about September 21st open house from 5:00-7:00 p.m., George Bailey, Suzanne Kent, Lynne Millies, and Becky Veitengruber hosting.

C. Commission Files: Wilborn reported that more supplies are needed – hanging files and folders

6. Old Business

A. Member Vacancy: Tabled.

B. Restaurant Survey: Members shared menus and year established of several GPW restaurants. Menus were collected for files.

C. Bath House Photos, Lakefront Park: Ferry removed 8 Bath House framed photos from Lakefront Park because they are in need of repair. Commission discussed repairing/replacing.

D. MORSA Plaque Location: DPW hung the MORSA plaque.

E. Ideas for MORSA Award Money: Kent shared with commission items for Cook Schoolhouse that she found on Amazon, to be part of our open house events.

Motion by Veitengruber, seconded by Motschall, for commission to purchase 6 large slates (\$2.97 each), 1 set of used McGuffey Series Readers (\$65.37), a 1908 Sears catalogue replica (\$6.49), and an 1897 Sears catalogue replica (\$3.50). Ayes: all. Motion carried.

7. New Business

- A. **Chronology Update:** Kent reported that we need a Chronology Committee to update the last 20 years of GPW. This will be done as an online resource.
- B. **Winter Fest:** Millies reported that the city is hosting Winter Fest on Saturday January 25th, 2020 at Ghesquiere Park. The Cook Schoolhouse will be closed during this event.
- C. **"Legends of the Fall":** Millies shared that the commission was asked to participate on the afternoon of October 13th to share about the Cook Schoolhouse with a group of cyclists, as a stop along their tour of the Grosse Pointes. Romano volunteered to participate.

8. Public and Commissioner Comments

- A. City Council Representative McMullen Jr. had no report.
- B. GPW resident Gafa shared that he is running for city council in the November election.

9. Adjournment

The meeting was adjourned at 8:59 p.m. by Chairperson Millies.

Respectfully submitted:
Becky Veitengruber, Secretary

The next meeting of the Grosse Pointe Woods Historical Commission will take place on October 10th, 2019 at 7:30 p.m. in the Cook Schoolhouse, 20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236



FENCE PERMIT FEE (includes 1 open post hole/s inspection) - \$50
INSPECTION FEE - \$50

7A

CITY OF GROSSE POINTE WOODS

Building Department
20025 Mack Plaza
Grosse Pointe Woods, MI 48236
313.343.2426 / building@gpwmi.us

RECEIVED

JUN 17 2019

CITY OF GROSSE PTE. WOODS
BUILDING DEPT

Application For Fence (Zoning Compliance Permit)
In Compliance With Article IX – Fences (Recent Ord Chg #879 eff 10/25/18)

PROVIDE: 1) Mortgage survey/site plan with highlighted area where fence is to be placed;
and, 2) Brochure/picture of proposed fence to be installed.

Fence Placement Address: 20740 Virginia Lane

Owner's Name: Mary Naz Owner's Address: 20740 Virginia Lane

Owner's Phone #: 3135505992 Owner's e-mail: _____

Contractor: All Pointes Fencing Plus, LLC

Phone: _____

Address: 1458 Msaryland Street

e-mail: _____

Height of Fence: 6' Length of Fence: 25.6'

Style of Fence: Shadow Box Dog Ear

Material of Fence: X Wood _____ Metal _____ Vinyl _____

Location of Fence Side lot line

Neighbor Signature _____ Address _____ Date _____

Neighbor Signature _____ Address _____ Date _____

Neighbor Signature _____ Address _____ Date _____

Owner/Agent Signature _____

6/17/19
Date

By affixing my signature hereto, I certify that I am the owner or acting as the owner's agent, and I understand the regulations pertaining to the erection of a fence as described in Ordinance Sections #8-274 thru 8-284. The City of Grosse Pointe Woods does not guarantee the accuracy of the property lines as described herein, the accurate location of all property lines is the responsibility of the owner or owner agent.

Office Use Only

Approved _____ Denied X

10-18-13

GT
Building Inspector's Signature

10/30/19
Date

NEIGHBOR'S SIGNATURE @ FENCE ON FENCE

Handwritten notes: "Fencing", "HOLD SEPT 19", "COUNT"

Date: October 16, 2019 Revised from October 8, 2019

To: City of Grosse Pointe Woods
Attention: City Council

Re: Fence Variance Section 8-824 2 for 20740 Virginia Lane

I am writing to seek a fence variance for my single family home at 20740 Virginia Lane along the side of my driveway. Currently there is a fence that was in place when I purchased the house in 2008. A certificate of occupancy was issued leading me to believe that all violations had been addressed according to the COO. One of the reasons I bought the house was for the privacy around the backyard and driveway. Now, 10 ½ years later I find out the fence doesn't meet the code. This has created a lot of stress in my life.

In April of 2019 I received a phone call at work from my neighbor that he was going to take the fence down. When I said it was on my property, he said to call Dave in the code department. I called the code department and have been working with them to resolve the issue. I am willing at my expense to replace and extend the fence to the back of my property along the property line, according to my boundary survey with a fence that meets the city code. My neighbor will not sign off on it.

The Neighbor at 20741 filed a complaint against me in April of 2019 then declared war on me (declaration of war attached) with many untruths in it. He has been charged with trespassing after climbing on a ladder on my house and taking pictures of my camera and not sure what else. He was told twice by the public safety department to stay off my property. There have been other instances of harassment that I have documented if needed.

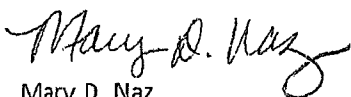
The neighbor came up with solutions (attached) to the fence issue. If I pay him anywhere from zero to \$5,000 with a number of conditions they will "allow" me to either take down or have a new fence installed. Now it's not an issue of the fence but payment to them and conditions that they want. It feels somewhat like extortion.

This is just the beginning of what they want to control on my property. It will get worse without any barrier of a fence.

I would like the council to consider a variance to either leave the current fence in place or allow me to replace the fence with one that meets code without my neighbor's signature and without any interference to the fence company. The reason a fence is needed is for my safety and privacy. I am concerned that without it there will be more harassment. I am a single woman living alone and am concerned.

Thank you for your thoughtful consideration.

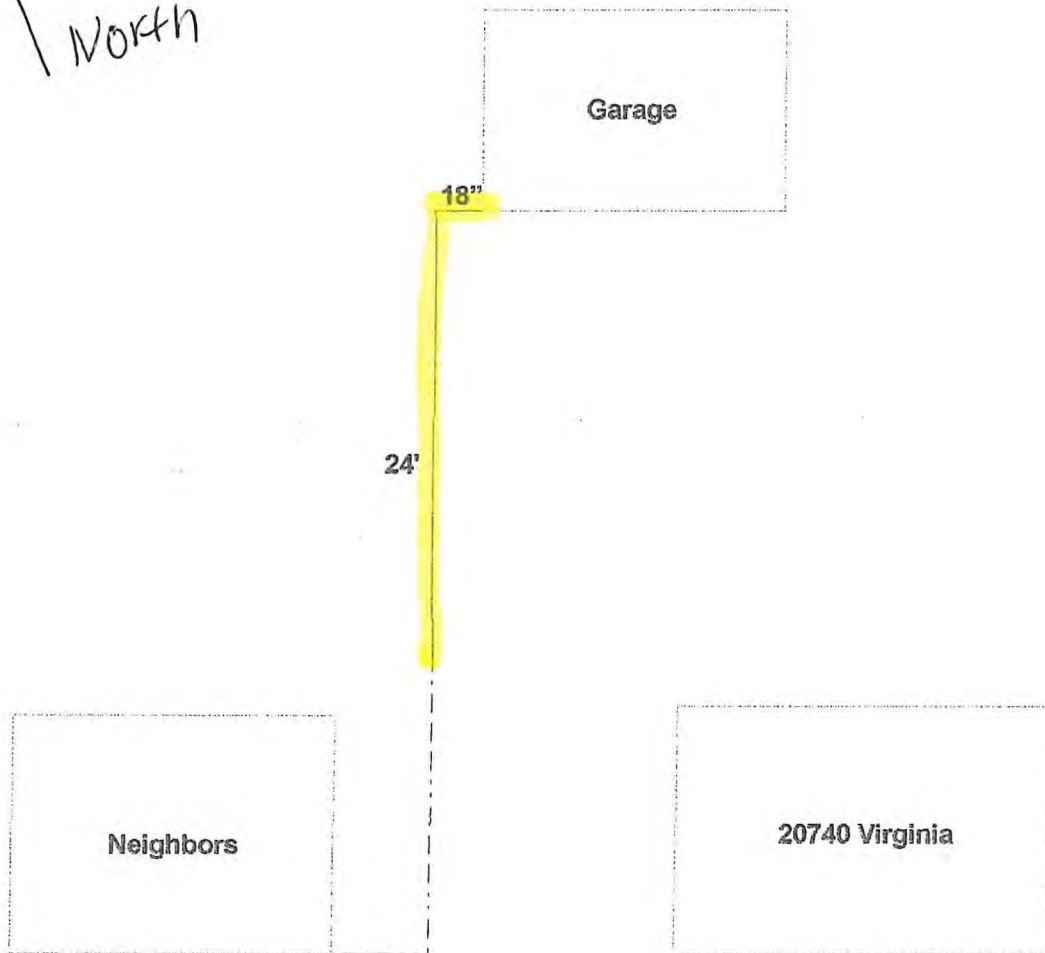
Sincerely,

A handwritten signature in black ink, appearing to read "Mary D. Naz". The signature is fluid and cursive, with a large, stylized 'M' and 'N'.

Mary D. Naz
313-550-9552



North



CERTIFIED SURVEY

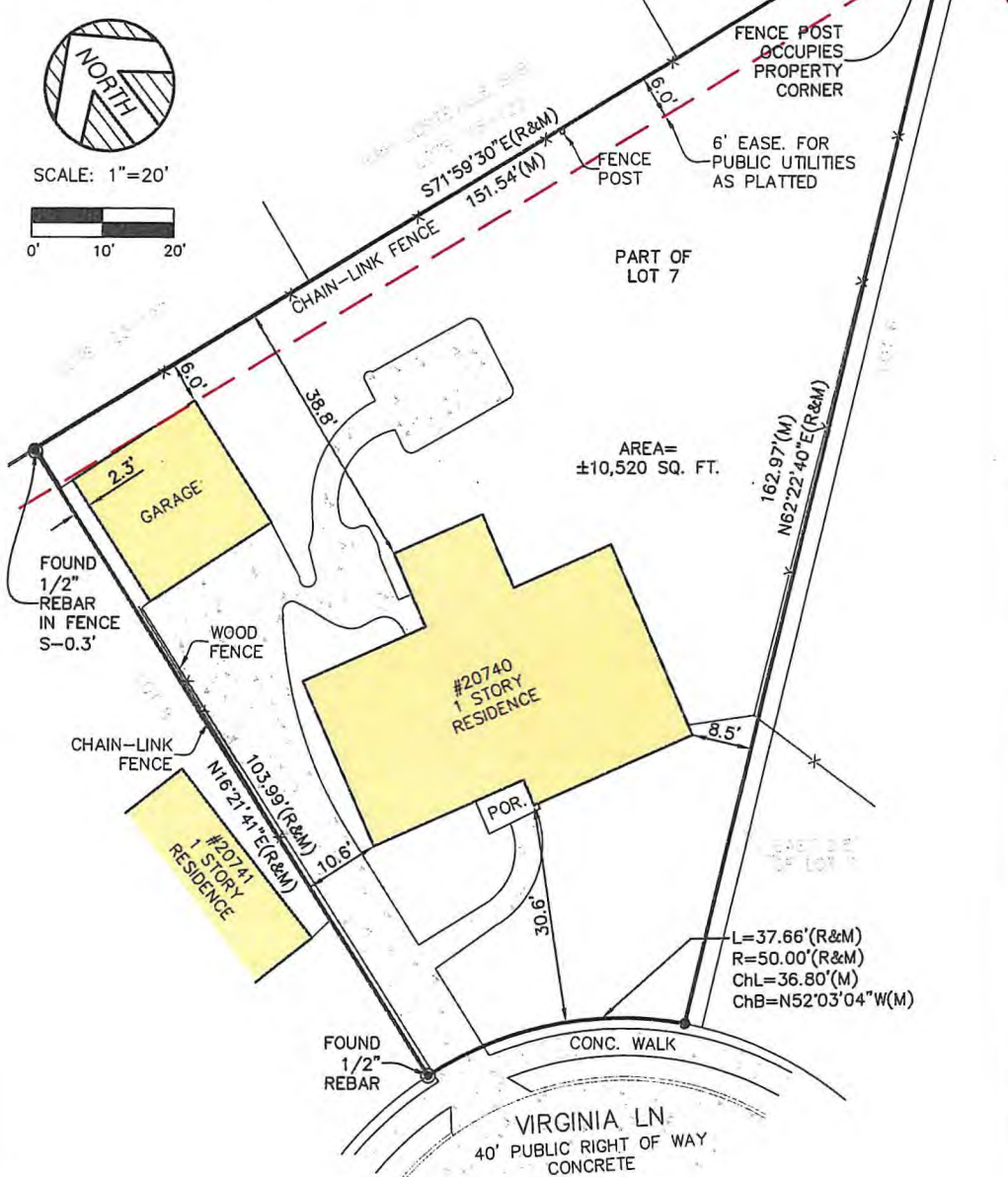
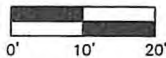
PROPERTY DESCRIPTION:

SITUATED IN THE CITY OF GROSSE POINTE WOODS, WAYNE COUNTY, MICHIGAN, DESCRIBED AS:

LOT 7, EXCEPT EAST 2.5 FEET THEREOF, THIRON'S SUBDIVISION, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 74, PAGE(S) 9 OF PLATS, WAYNE COUNTY RECORDS.



SCALE: 1"=20'



LEGEND

- SET 1/2" REBAR WITH CAP, #47976
- ⊙ FOUND MONUMENT (AS NOTED)
- (M) MEASURED DIMENSION
- (R) RECORD DIMENSION

I HEREBY CERTIFY THAT I HAVE SURVEYED THE LAND HEREIN PLATTED AND DESCRIBED AND THAT THE RATIO OF CLOSURE MEETS THE REQUIREMENTS OF PUBLIC ACT 132 OF 1970.

DRAFT

ANTHONY T. SYCKO, JR., P.S. NO. 47976



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CERTIFIED TO: MARY NAZ	
FIELD SURVEY: MM RM PS	DATE: JULY 18, 2019
DRAWN BY: MRJ	SHEET: 1 OF 1
SCALE: 1" = 20'	JOB NO.: 19-02019

RECEIVED

JUL 19 2019

CITY OF GROSSE PTE. WOODS
BUILDING DEPT

RECEIVED

Hear Ye, Hear Ye,

OCT 08 2019

CITY OF GROSSE PTE. WOODS
BUILDING DEPT

Let this notice serve as of April 15th, 2019 a declaration of **WAR** now exist against you

Mary Naz!!!!

From groceries too your snow removal we supported you when you had to have your [REDACTED] you rewarded us by way of pitted neighbor against neighbor through needless lies. You are hereby notified:
not true

For your lack of respect to ward our property, 20741 Virginia Lane - this will no longer be tolerated.
For your failure to maintain your property free of debris, trash, rodents - this will no longer be tolerated.
For your failure to advise visitors and vendors of the parking regulations set forth by the City of GPW.
For the years of unlawful disruption that you have caused - this will no longer be tolerated.
For your lack of respect shown to the residents of this cul-de-sac - this will no longer be tolerated.

Conflict:

For years your property has been littered with trash, debris, broken lawn furniture, dead foliage, which explains the rodent problems. You have received violations from the City of GPW code enforcer before, your surrounding neighbors have reported you, yet you fail to maintain your property.
NOT TRUE

Remedy:

I have notified the City of GPW code enforcement and will continue to call until you have addressed your short comings.

Conflict:

You have been made aware for many years the number of sprinkler heads and damage done on your driveway side of my property due to the traffic in and out of your property. For years you have allowed service oversized double axel trucks onto your driveway with no regard to the damage that was caused to my lawn and or Sprinkler System.
NOT TRUE

Remedy:

I will document and seek harassment, damages, and monetary forfeiture against you, as well as your visitors and vendors for any damages done to my property and or sprinkler system.

You will inform your visitors and vendors that driving on my lawn resulting in damage to my lawn and or sprinkler system will warrant police action followed by civil remedies.

Conflict:

Annually as well as weekly it was brought to your attention that your visitors / vendors were obstructing the right of way in and out of this cul-de-sac, as a resident you were asked numerous times to address this situation and observe the designated parking area. Yet year after year your lack of respect towards each and every resident of this cul-de-sac was evident when it continued to result in the GPW Police being dispatched on many occasions to resolve.
NOT TRUE

Remedy:

I will call the GPW Police each time a visitor / vendor violates, NO PARKING IN THE CIRCLE AT ANY TIME.

I will build a harassment charge seeking remedies against you for your failure to maintain a cohesive residential environment, for failure to properly advise your visitors / vendors. NO PARKING IN THE CIRCLE AT ANY TIME.

Cc. GPW Police Depart.
Virginia Lane residents

CITY OF GROSSE POINTE WOODS
BUILDING DEPARTMENT
MEMORANDUM

DATE: November 13, 2019
TO: Mayor & City Council
FROM: Gene Tutag, Building Official *GT*
SUBJECT: 20740 Virginia Lane, Fence Variance

RECEIVED
NOV 13 2019
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

The applicant is requesting a variance of Section 8-284(a)(2) of the city's fence ordinance which allows fences to be constructed to a height of 6 feet with the adjacent property owner's consent. The proposed fence is a 6 feet tall shadowbox wooden style approximately 26 feet long complying with the code, absent the consent of the adjoining property owner.

The applicant's property is on the north cul-de-sac of Virginia Lane. The property appears to be well maintained. The adjoining property (20741 Virginia Lane) owner's signature is not on the application indicating approval of this type of fence. This new fence will replace an existing solid wooden fence and an existing fence on fence installation.

This exception to the fence code requires a public hearing and approval from the City Council. The City Council may consider any or all of the following, along with other information when deciding a variance:

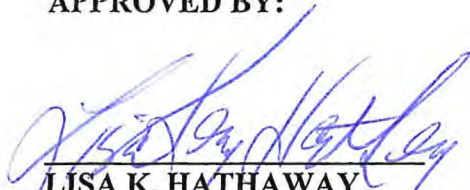
- (a) Balancing the relative hardships between the property owner and adjacent property owners;
- (b) Whether special circumstances or conditions exist;
- (c) Whether pedestrian or vehicle traffic will be affected; and
- (d) The general health, safety and welfare of the neighborhood.

It is recommended that a variance of Section 8-284(a) (2) be granted to allow for the installation of the proposed replacement fence without the adjoining property owner's consent; as in this case we have two neighbors who have a dislike of one another, the less they see of each other the better the state of affairs.

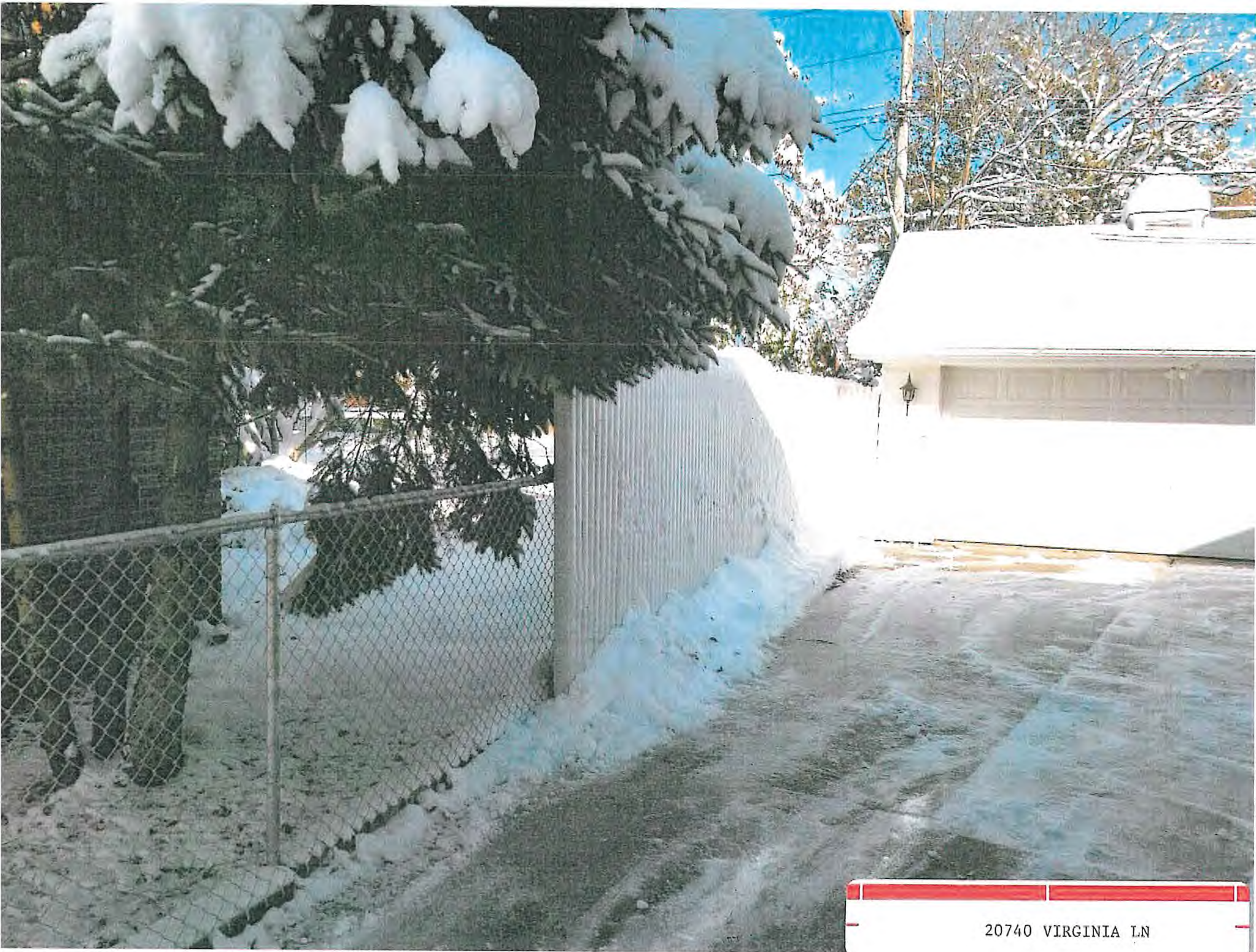
1. The adjoining neighbors to the west (20741 Virginia Lane) and the petitioner have been in numerous disputes over the years.
2. The adjoining neighbor at 20741 Virginia Lane has made a "declaration of war" against the petitioner dated April 15, 2019 (copy attached).
3. The proposed fence will replace an existing fence in violation of the City's Code.
4. The proposed fence may have a positive impact on the general health and safety of the neighborhood.
5. The proposed fence will have no impact on pedestrian or vehicle traffic.

6. The neighbor's live-in friend at 20741 Virginia Lane has pending trespass charges in municipal court regarding the petitioner's property.
7. Special circumstances between the neighbors exist.

APPROVED BY:


LISA K. HATHAWAY
Acting City Administrator

11/13/19
DATE



20740 VIRGINIA LN



20740 VIRGINIA LN



20740 VIRGINIA LN

RECEIVED

OCT 03 2019

CITY OF GROSSE POINTE WOODS

Ms. Lisa K. Hathaway
City Clerk
20025 Mack Plaza
Grosse Pointe Woods, MI.
48236

October 3, 2019

Ms. Hathaway,

Karen Babcock here, we spoke yesterday.

I have talked directly to Mr. Tutag on many occasions and as early as today with Mr. Smith concerning a fence code violation that was filed on 4-9-2019 against my neighbor Ms. Mary Naz.

This matter continues to be unresolved.

Therefore I am seeking a formal request asking to be heard with evidence before the City Council at their next calendar meeting.

Attached is a copy of my complaint and photos that warrant action.

Please feel free to contact me if you need additional information or copies.

Respectfully submitted,

Karen R Babcock

Karen R. Babcock
20741 Virginia Lane
Grosse Pointe Woods, MI. 48236
313-371-2439

Karen Babcock
20741 Virginia Lane
Grosse Pointe Woods, Mi. 48236
313-371-2439

I am seeking to address the City Council Regarding:

CITY CODE FENCE VIOLATION

I live at 20741 Virginia Lane, and have done so for the past 14 years. I am a 75 years old retired school teacher and I currently have had a fencing issue with my neighbor that has existed since 2008.

Admittedly a formal complaint has never been filed with the city seeking the fences removal which borders the sides of her property.

I instead addressed the issue with my neighbor over the years as I have lived life believing that I could peaceful resolve this without the need to file formal charges.

I was wrong!

Regardless of the year to year eye sore request to Ms. Naz, she had a reason why she couldn't address the fence that year.

In the 11 years Ms. Naz has never provided any maintenance to the wooden structures in any fashion, so the condition now has gotten beyond repair.

November 2018 Ms. Naz was verbally notified and that I would be seeking formal remedies using the City's Ordinance code for all the violated fences on her property.

4/9/2019, a formal complaint was filed after Ms. Naz refused to comply.

Ms. Naz violates at will with no regard to the Ordinance Code, appearance of her property or the effects that it has on her surrounding neighbors.

May 2019 using golf balls, rope, four 12 foot electrical conduit poles and 24 feet of blue plastic tarp, she has erected a "side yard fence" barrier none of which is legal.

Attached for review is a summary profile of myself, the list of code violations, and photos that will clearly demonstrate the need for removal.

I am respectfully requesting the City Council act appropriately and require the home owner Ms. Mary Naz, located at 20740 Virginia lane, to comply with the city's code ordinance for fence ownership.

20741 Virginia Lane

Lot 8

- Shares a common property line with 20740, Lot 7 consisting of 103.99 ft.
- Shares a common property line with 20731 consisting of 171.56ft. One (1) neighbor to the left. Lot 9. Mary, Dan.
- We share a common property line of 155.03 ft. to the north with 4 neighbors, Marsha, Eric, Ilene & Chris.
- We have a total of 6 neighbors surrounding our property.
- We have lived here 14 years since 2005.
- Many neighbors entrust us with their house keys & security codes.
- We had her house keys, home & garage security codes. We returned hers to her recently.
- **NOT ONE** complaint from neighbors, code enforcer, police department.
- Since 2008, fence issues w/ 20740.
- Formal complaint filed 4/9/2019. (See attached documents w/violations.)
- Three wooded fence code violations on her property. "side yard fence"
- 24 feet Blue plastic tarp, golf balls, rope, four 12 foot long conduit poles erected to make a "side yard fence" (see photo)
- Photos of fence. Her side is white, uses it as a canvas for what she calls her Grosse Pointe Heidelberg project.
- In 11 Years, **No Maintenance** w/ exception, fence facing her was painted 3 -4 years ago.

Sec. 8-279. - General requirements and maintenance.

The following are general requirements for fences:

- (1) All fences shall be constructed of open lattice work of metal, wood, vinyl or of woven wire in such a manner so that there shall be a minimum of two-inch openings throughout 50 percent of the length or height of the fence.
- (2) Fences shall not be constructed with sharp points at the uppermost portion of the fence.
- (3) The supporting framework of any fence shall not face adjacent properties or streets.
- (4) Fences shall not be attached to existing fences, i.e., cyclone fence attached to wooden fence.
- (5) No fence shall be erected adjacent to another fence.
- (6) No fence shall have barbed wire, razor wire, electrical current, concertina wire or other similar material.
- (7) The owner of any fence shall maintain their fence in accordance with the provisions of this Code.
- (8) All fences shall be maintained plumb and true with adequate support in a safe manner. The owner of a fence shall remove and/or repair a fence that is dangerous, dilapidated or otherwise in violation of this Code.
- (9) Any person who erects, builds and/or constructs any fence upon property which such person owns and/or leases shall be responsible for the repair, upkeep and maintenance of the fence.
- (10) Any person who owns property upon which a fence has been constructed by a previous owner shall be responsible for the care, upkeep and maintenance of the fence.
- (11) It shall be the responsibility of the person installing the fence to ensure such fence is placed on or within their own property line.

(Code 1997, § 10-326; Ord. No. 748, § 1, 6-19-2000; Ord. No. 865, 9-21-2015)

Sec. 8-282. - Side yard fences.

The following are requirements for side yard fences:

- (1) Side yard fences shall be constructed to a maximum height of four feet from the property grade line.
- (2) Side yard fences on the street side of corner lots may be constructed to a maximum height of six feet from the property grade line.
- (3) Side yard fences on corner lots shall be placed a minimum of 18 inches from the sidewalk. If a sidewalk does not exist, side yard fences shall be placed a minimum of 18 inches from the edge of the established public right-of-way.

(Code 1997, § 10-329; Ord. No. 748, § 1, 6-19-2000; Ord. No. 865, 9-21-2015)





AFFIDAVIT OF PROPERTY OWNERS NOTIFIED

Re: 20740 Virginia Lane
Mary Naz

State of Michigan)
) ss.
County of Wayne)

I HEREBY CERTIFY that the notice of Hearing was duly mailed First Class Mail on 11/13/19 to the following property owners within a 3 foot radius of the above property in accordance with the provisions of the 2017 City Code of Grosse Pointe Woods. A Hearing fee of \$75.00 has been received with receipt # 367438.

Lisa Kay Hathaway, CMMC/MMC
City Clerk

See attached document for complete list.

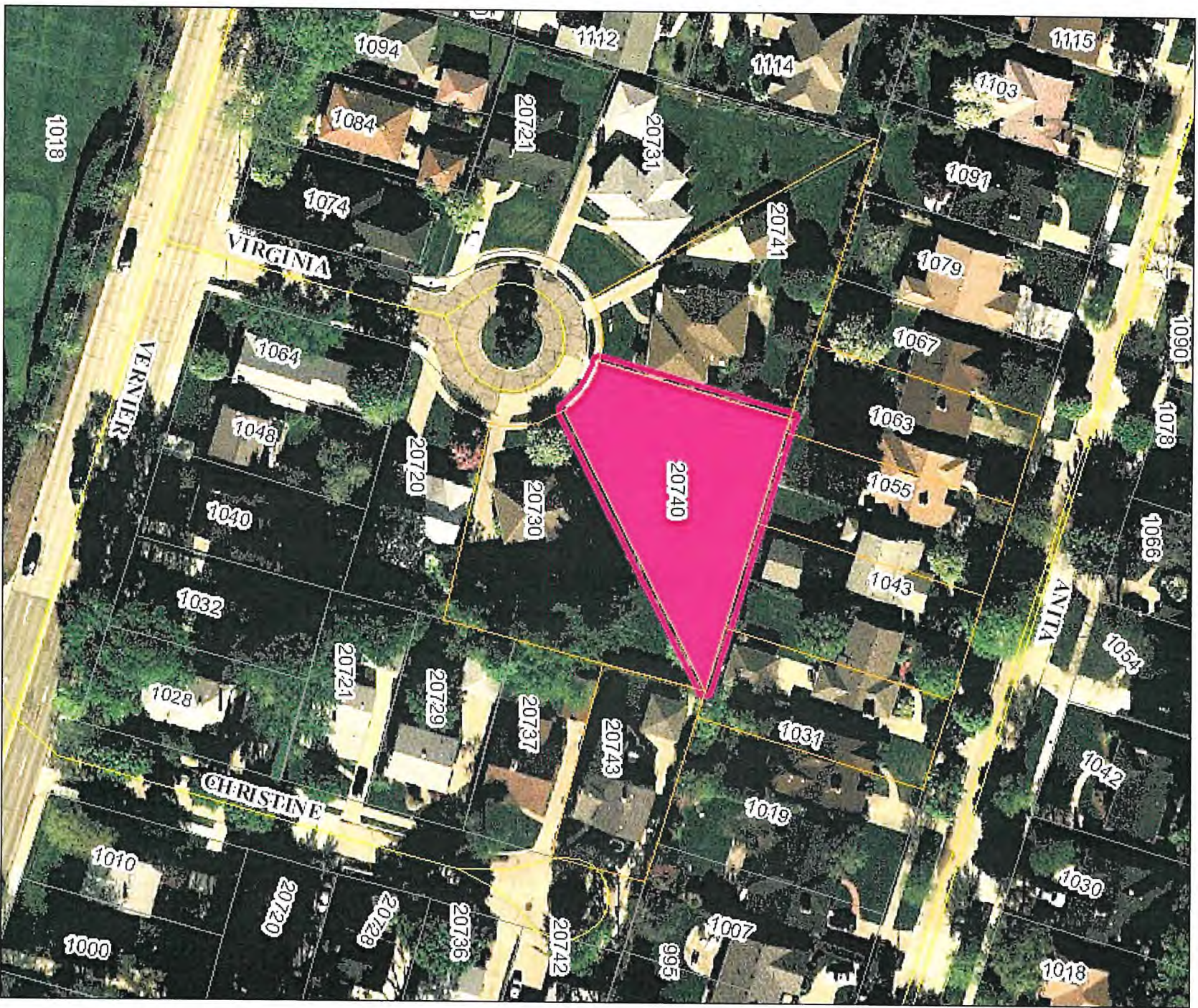
City of Grosse Pointe Woods, Michigan

NOTICE IS HEREBY GIVEN that in accordance with Chapter 8, Buildings and Building Regulations, Article IX, Fences of the 2017 City Code of the City of Grosse Pointe Woods, Sections 8-284(a)(2) Exceptions and 8-284(b) Public Hearing, the City Council will hold a public hearing in the Council-Court Room of the Municipal Building, 20025 Mack Plaza, on Monday, November 18, 2019, at 7:00 p.m. to hear the request of Mary Naz, 20740 Virginia Lane, Grosse Pointe Woods, MI, who is seeking approval of a variance for the property located at 20740 Virginia Lane, to permit installation of a 6' Shadow Box Dog Ear privacy fence along the rear yard, west lot line. The fence application will require variances in accordance with Section 8-284(a)(1), *consent of adjacent property owners must be submitted*; and, Section 8-279(5), *No fence shall be erected adjacent to another fence*. The fence application materials are open for public scrutiny. All interested parties are invited to attend.

Lisa Kay Hathaway
City Clerk

20740 Virginia Lane - 3' Radius

ownersname	ownersna_1	OwnersName2	ownerstree	ownercity	ownerstate	ownerzipco	propertyst
SCHEIB CHRISTOPHER J		CHRISTOPHER J. SCHEIB	1063 ANITA AVE	GROSSE POINTE WOODS	MI	48236	1063 ANITA AVE
MILLER ROSS	MILLER RANDI	ROSS & RANDI MILLER	1055 ANITA AVE	GROSSE POINTE WOODS	MI	48236	1055 ANITA AVE
BATES MATTHEW C		MATTHEW C. BATES	1043 ANITA AVE	GROSSE POINTE WOODS	MI	48236	1043 ANITA AVE
STONE MICHELLE		MICHELLE STONE	1031 ANITA AVE	GROSSE POINTE WOODS	MI	48236	1031 ANITA AVE
BABCOCK KAREN R		KAREN R. BABCOCK	20741 VIRGINIA LN	GROSSE POINTE WOODS	MI	48236	20741 VIRGINIA LN
NAZ MARY DEBORAH		MARY DEBORAH NAZ	20740 VIRGINIA LN	GROSSE POINTE WOODS	MI	48236	20740 VIRGINIA LN
BUSH GEORGE LAURENT		GEORGE LAURENT BUSH	20730 VIRGINIA LN	GROSSE POINTE WOODS	MI	48236	20730 VIRGINIA LN
LENHARD CRAIG	LENHARD MONIQUE L	CRAIG & MONIQUE LENHARD	20743 CHRISTINE CT	GROSSE POINTE WOODS	MI	48236	20743 CHRISTINE CT



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 WAYNE COUNTY, MI.
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 ANDERSON, ECKSTEIN AND WESTRICK, INC.
 ALL RIGHTS RESERVED



INFORMATION TECHNOLOGY DEPARTMENT
 Geographic Information Systems (GIS) Division
 Subject: 20740 Virginia Ln.
 Date: 11/18/19





COPYRIGHT 1999 - 2011,
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 WAYNE COUNTY, MI*
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 *ALL RIGHTS RESERVED



INFORMATION TECHNOLOGY DEPARTMENT
 Geographic Information Systems (GIS) Division

Subject: 20740 Virginia Ln.

Date: 11/18/19



RECEIVED

NOV 12 2019

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

November 12th, 2019



Dear Council Members,

The Avenue in the Woods Business Association is requesting the City to allow Free Parking from November 27th, 2019 thru Monday Dec 2nd, 2019. To correspond with our promotion of Small Business Saturday on Nov 30th.

The Association will provide Bags and installation of the bags. See attached Flyer of our promotion.

Thank you,

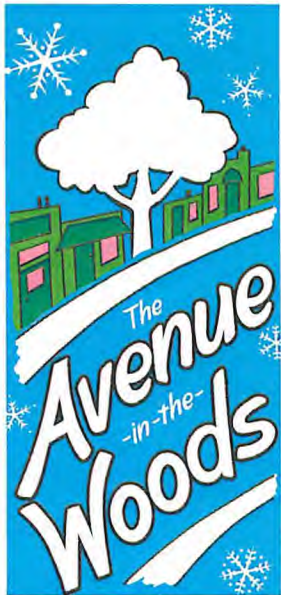
"The Avenue in the Woods Association"

SMALL

November
30th

BUSINESS

SATURDAY!



Shop Local For The Holidays!



Lisa Hathaway

From: Mary Rogers <mary@pointes.com>
Sent: Tuesday, November 12, 2019 2:15 PM
To: Donna O'Keefe; Mary Rogers; Colleen Dyer
Cc: Lisa Hathaway
Subject: Free Parking meters
Attachments: Small business Saturday.pdf; Parking Meter bags GPW letter.docx

RECEIVED

NOV 12 2019

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



Mary Aubrey Rogers
Associate Broker, e-Pro, CNE, ABR
313-319-5679

<http://www.mackonmarc.com/>
Real Estate in the Pointes



Recognized by HOUR MAGAZINE / DETROIT BUSINESS one of the TOP 5% in the area
"2012, 2013, 2014, 2015, 2016, 2017, 2018 & 2019 Real Estate All Star in Michigan."



**CITY OF GROSSE POINTE WOODS
DEPARTMENT OF PUBLIC SAFETY**

8B

Date: November 07, 2019

To: Bruce Smith, City Administrator

From: John G. Kosanke, Director

Subject:

RECEIVED
NOV 08 2019
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

**Budget Amendment Request- Grosse Pointe Farms Radio Maintenance Invoice -
0000003437 - January 01 – June 30, 2019**

The cost of the semi-annual radio maintenance bill for the period of January 01 – June 30, 2019 was not included in the current 2019-2020 fiscal year budget as it is an expense that was to be paid out of the prior 2018-2019 fiscal year. The invoice was not received until September 30th, 2019 and therefore was past the August 30th deadline for the 2018-2019 fiscal year budget.

A transfer in the amount of \$18,063.76 from the General Fund Balance will need to be distributed between three accounts as follows:

101-305-851.000	Radio Maintenance – Public Safety Administration	\$12,102.72
101-441-851.000	Radio Maintenance – Department of Public Works	\$ 5,238.49
101-774-818.110	Contractual Services (Misc.) – Parks & Recreation	\$ 722.55
GRAND TOTAL		\$18,063.76

I am requesting a budget amendment in the amount of \$18,063.76 from account 101-000-699.000 into the three accounts listed above.

Although the item is a budgeted expense in the 2019-2020 fiscal year budget, the time period for the billing pertains to the previous fiscal year and future invoices are expected to cover the time periods pertaining to the current fiscal year.

A budget amendment is required from the General Funds balance 101-000-699.000, Transfer from Prior Year Reserve, to the following accounts:

101-305-851.000 (Public Safety Radio Maintenance) in the amount of \$12,102.72.

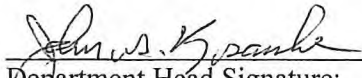
101-305-851.000 (Public Works Radio Maintenance) in the amount of \$5,238.49.

101-305-851.000 (Parks & Recreation – Contractual Services) in the amount of \$722.55.


I respectfully request that you approve this budget amendment request. Please feel free to contact me if you have any questions.

Department Certification:

I hereby certify that the above items are necessary for the proper operation of this Department.


Department Head Signature:

Account numbers have been verified as presented.

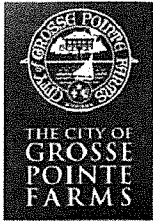

Treasurer/Comptroller

Deputy

APPROVED FOR COUNCIL CONSIDERATION:


City Administrator

11/8/19

**City of Grosse Pointe Farms**

90 Kerby Rd
Grosse Pointe Farms, MI 48236

CUSTOMER NO: GPWOO
CITY OF GROSSE POINTE WOODS
20025 MACK AVE
GROSSE POINTE WOODS, MI 48236

STATEMENT**DATE: 10/02/2019**

CURRENT	18,063.76
OVER 30	0.00
OVER 60	0.00
OVER 90	0.00
OVER 120	0.00

INVOICE #	INVOICE NOTES	DATE	AMOUNT	ADJ/PENALTY	BALANCE
0000003437	JANUARY 1, 2019 THRU JUNE 30, 2019	06/30/2019	18063.76	0.00	18,063.76

RECEIVED**NOV 06 2019****DEPARTMENT OF PUBLIC SAFETY**

CUSTOMER #:	GPWOO
TOTAL BILLED	18,063.76
TOTAL CREDITS	
TOTAL PAYMENTS	
BALANCE DUE	18,063.76
DUE DATE	UPON RECEIPT

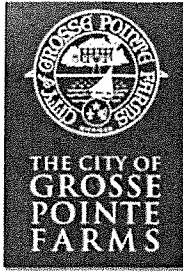
Please keep top portion for your records

Please detach bottom portion and return with payment

REMIT PAYMENT TO:
CITY OF GROSSE POINTE FARMS
90 KERBY RD.
GROSSE POINTE FARMS, MI 4832

Make Checks Payable to:
CITY OF GROSSE POINTE FARMS

CUSTOMER #:	125
TOTAL BILLED	18,063.76
TOTAL CREDITS	
TOTAL PAYMENTS	0.00
BALANCE DUE	18,063.76
DUE DATE	UPON RECEIPT

**City of Grosse Pointe Farms**

90 Kerby Rd
Grosse Pointe Farms, MI 48236

INVOICE

Customer #:	GPWOO
Invoice Number:	0000003437
Service Date:	06/30/2019
Invoice Date:	06/30/2019
Terms:	NET 30
Due Date:	09/30/2019
Balance Due:	\$18,063.76

CITY OF GROSSE POINTE WOODS
20025 MACK AVE
GROSSE POINTE WOODS, MI 48236

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1.000	RADIO DUE FROM GPW	18,063.76	\$18063.76

NOTES: JANUARY 1, 2019 THRU JUNE 30, 2019

PLEASE MAKE CHECKS PAYABLE TO: CITY OF GROSSE POINTE FARMS

Total Invoice:	\$18063.76
Credits Applied:	\$0.00
Payments Applied:	\$0.00
Invoice Balance:	\$18,063.76

Please keep top portion for your records

Please detach bottom portion and return with payment

REMIT PAYMENT TO:
CITY OF GROSSE POINTE FARMS
90 KERBY RD
GROSSE POINTE FARMS, MI 48236

Customer ID:	GPWOO
Invoice Number:	0000003437
Service Date:	06/30/2019
Invoice Date:	06/30/2019
Terms:	NET 30
Due Date:	09/30/2019
Balance Due:	\$18,063.76

CUSTOMER:
CITY OF GROSSE POINTE WOODS
INVOICE DESCRIPTION:
RADIO DUE FROM GPW



\$ _____
AMOUNT PAID

LEGAL PROCEEDINGS/SUMMONS

CITY CLERK'S ROUTING SLIP

Plaintiff: Michael Lquanne Fox

1. Received: 10-25-19 8:51 AM LLF
 Date Time Initials

2. Prepare "Legal" folder

3. Email a copy of Summons and Routing Slip to:

✓		TO-DO
	Legal Folder 1. Copy of Summons 2. Copy of Summons email distribution	File Copy of summons
✓	City Attorney 1. Email copy 2. Place Original w/ envelope in Attorney's mailbox	Consults City Administrator and Mr. Bucko
✓	Insurance Provider (Bob Bucko)	Receives summons and consults with City Attorney
✓	City Administrator email	Consults with City Attorney to determine whether to place on Council agenda
✓	Treasurer/Comptroller email	For information
✓	Director of Public Safety email when applicable	Conduct records search for incident/accident reports. Immediately forward all information to the City Attorney.
	Director of Public Works email when applicable (ex: Slip & Fall)	Photograph the defect and perform repair. Immediately forward all information to the City Attorney.
	Next Council Meeting folder – copy	Clerk confirms with City Attorney placement of summons on Council agenda

4. If denied by Council, the City Attorney follows up with the insurance provider and others as necessary.

TELEPHONE
(313) 962-3500

ROBERT E. HIGBEE
ATTORNEY AND COUNSELLOR
535 GRISWOLD STREET, SUITE 1000
DETROIT, MICHIGAN 48226

E-MAIL robhigbee@gmail.com

RECEIVED
OCT 25 2019
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT
FAX
(313) 962-9190

October 21, 2019

Via Certified Mail

Return Receipt Requested

City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Re: *Michael Lavonne Fox vs. City of Grosse Pointe Woods, et al.*
Wayne County Circuit Court Case No. 19-008405-NZ

Dear Sir/Madam:

Enclosed please find a copy of the following:

1. Summons; and
2. Amended Complaint and Demand for Jury Trial.

If you have any questions, please contact my office.

Very truly yours,

Robert E. Higbee/mg

Robert E. Higbee, Esq.

REH/mg
Enclosures

Approved, SCAO

Original - Court
1st copy - Defendant

2nd copy - Plaintiff
3rd copy - Return

STATE OF MICHIGAN

JUDICIAL DISTRICT
JUDICIAL CIRCUIT
COUNTY PROBATE

SUMMONS

CASE NO.

19-008405-NZ

Court address

CAYMC, 2 Woodward Ave., Detroit, MI 48226

Court telephone no.

(313) 224-5260

Plaintiff's name(s), address(es), and telephone no(s).

Michael Fox

Defendant's name(s), address(es), and telephone no(s).

City of Grosse Pointe Woods

v

Plaintiff's attorney, bar no., address, and telephone no.

Gerald K. Evelyn (P29182)
Robert E. Higbee (P82739)
535 Griswold St., Suite 1000
Detroit, MI 48226
(313) 962-3500

Instructions: Check the items below that apply to you and provide any required information. Submit this form to the court clerk along with your complaint and, if necessary, a case inventory addendum (form MC 21). The summons section will be completed by the court clerk.

Domestic Relations Case

- ☐ There are no pending or resolved cases within the jurisdiction of the family division of the circuit court involving the family or family members of the person(s) who are the subject of the complaint.
- ☐ There is one or more pending or resolved cases within the jurisdiction of the family division of the circuit court involving the family or family members of the person(s) who are the subject of the complaint. Attached is a completed case inventory (form MC 21) listing those cases.
- ☐ It is unknown if there are pending or resolved cases within the jurisdiction of the family division of the circuit court involving the family or family members of the person(s) who are the subject of the complaint.

Civil Case

- ☐ This is a business case in which all or part of the action includes a business or commercial dispute under MCL 600.8035.
- ☐ MDHHS and a contracted health plan may have a right to recover expenses in this case. I certify that notice and a copy of the complaint will be provided to MDHHS and (if applicable) the contracted health plan in accordance with MCL 400.106(4).
- ☒ There is no other pending or resolved civil action arising out of the same transaction or occurrence as alleged in the complaint.
- ☐ A civil action between these parties or other parties arising out of the transaction or occurrence alleged in the complaint has

been previously filed in ☒ this court, ☐ _____ Court, where

it was given case number _____ and assigned to Judge _____.

The action ☐ remains ☐ is no longer pending.

Summons section completed by court clerk.

SUMMONS

NOTICE TO THE DEFENDANT: In the name of the people of the State of Michigan you are notified:

1. You are being sued.
2. **YOU HAVE 21 DAYS** after receiving this summons and a copy of the complaint to **file a written answer with the court and serve a copy on the other party or take other lawful action with the court** (28 days if you were served by mail or you were served outside this state).
3. If you do not answer or take other action within the time allowed, judgment may be entered against you for the relief demanded in the complaint.
4. If you require special accommodations to use the court because of a disability or if you require a foreign language interpreter to help you fully participate in court proceedings, please contact the court immediately to make arrangements.

Issue date 8/14/2019	Expiration date* 11/13/2019	Court clerk /s/ Carlita McMiller
-------------------------	--------------------------------	-------------------------------------

*This summons is invalid unless served on or before its expiration date. This document must be sealed by the seal of the court.

STATE OF MICHIGAN
IN THE WAYNE COUNTY CIRCUIT COURT

Michael Fox,

Plaintiff,

Case No. 19-008405-NZ

Hon. Muriel D. Hughes

v.

City of Grosse Pointe Woods,
City of Grosse Pointe Woods Department
of Public Safety, and John Kosanke,

Defendants.

Gerald K. Evelyn (P29182)
Robert E. Higbee (P82739)
Attorneys for Plaintiff
535 Griswold, Suite 1000
Detroit, MI 48226
(313) 962-3500
geraldevelyn@yahoo.com
robhigbee@gmail.com

Peter Alle (P74289)
Attorney for Plaintiff
Law Offices of James Alle
16824 Kercheval Place, Ste. 201
Grosse Pointe, MI 48230
(313) 882-0200
peter@allelawfirm.com

AMENDED COMPLAINT AND DEMAND FOR JURY TRIAL

Plaintiff, Michael Fox, by and through his counsel, hereby complains against the above
Defendants for the reasons indicated below:

PARTIES

1. Plaintiff Michael Fox is an individual who resides in Harper Woods, Michigan.
2. Defendant City of Grosse Pointe Woods is a municipality.

3. Grosse Pointe Woods Department of Public Safety is a department of a local municipality, Defendant City of Grosse Pointe Woods.
4. Defendant John Kosanke is the Grosse Pointe Woods Director of Public Safety.

VENUE AND JURISDICTION

5. Venue is proper in this case because the facts underlying this Complaint all occurred within Wayne County, Michigan.
6. The Court has personal jurisdiction over each Defendant, since Defendants either reside and/or work and/or are located in Wayne County, Michigan.
7. The Court has subject matter jurisdiction over the matter because Plaintiff seeks damages in excess of \$25,000, exclusive of interest and costs.

GENERAL ALLEGATIONS

8. On April 18, 2018, Defendants issued the following notice:

Bank Robbery at Chemical Bank 20276 Mack Ave. Grosse Pointe Woods. "On today's date at 12:26 p.m. an African American male entered the Chemical Bank located at 20276 Mack Ave. and gave a teller a note stating this was a robbery. The teller complied with the robber's demands and surrendered an unknown amount of cash. The robber fled the bank. Running Northwest across Mack Ave. then unknown from there. The robber is described as an African American male, between 45-50 years of age, approx. 6' tall and 220-230 lbs., wearing a gray long sleeve hooded sweatshirt, blue jeans and a gray "monster jam" ball cap."

Two photos of the suspected robber were included with the notice.

9. On April 19, 2018, Defendants caused a swat team brandishing assault weapons to arrest Plaintiff and held him in connection to the Chemical Bank robbery. Defendants did not have probable cause to arrest Plaintiff for the robbery; instead, Defendants used an outstanding traffic warrant from another jurisdiction as a pretext to arrest Plaintiff. This was done outside Defendants normal practice of notifying an individual there is an

outstanding traffic warrant. As part of that arrest, Defendants utilized or caused officers to utilize a K-9, which bit Plaintiff during the course of the arrest. Plaintiff did not resist, obstruct, or in any way hinder his arrest.

10. A short time after Plaintiff's arrest, the matter that was the basis for the outstanding traffic warrant was resolved by way of paying the underlying fines. At that point, there was no lawful basis or justification for Plaintiff's continued detention based upon the traffic warrant.
11. Apparently, law enforcement identified Plaintiff as a suspect because a member of the public claimed to recognize Plaintiff from the bank robbery video.
12. No charges have ever been filed against Plaintiff, or any other individual, for the bank robbery described above.
13. In fact, Plaintiff did not commit the bank robbery described above. Over the days, and weeks, and months that followed the bank robbery, the City of Grosse Pointe Woods Police Department knew, or reasonably should have known, that Plaintiff did not commit the bank robbery. Along the way, the Department has been provided with evidence exculpating Plaintiff.
14. One such witness was Vanessa Bernardo, who has known Plaintiff for over ten years. See attached Exhibit A, Affidavit of Vanessa Bernardo. On April 18, 2018, Mrs. Bernardo had several phone conversations with Plaintiff, including one during the time of the robbery Plaintiff was alleged to have committed. *Id.* Specifically, Mrs. Bernardo was on the phone with Plaintiff between 12:25 PM and 12:27 PM and was not put on hold at any time. *Id.* Further, "between 12:25 PM and 12:27 PM I was having an active phone call with Mike Fox and he did not place me on hold." *Id.* Mrs. Bernardo also had knowledge that, prior

to April 18, 2018, Plaintiff had a hip injury that significantly hindered him since before March 1, 2018. *Id.*

15. Another such witness was Alissa Klein-Krause, who is a physical therapist for DMC Physical Therapy and Sports Medicine. **See attached Exhibit B, Affidavit of Alissa Klein-Krause.** Mrs. Klein-Krause has been exercising with Plaintiff since January 2018. *Id.* On February 21, 2018, Mrs. Klein-Krause received a text message from Mr. Fox regarding an injury that he suffered that was hindering him. *Id.* “In her opinion and based on her own observations in working out with Michael, Michael has been struggling with an injured piriformis. In other words, Michael has been hindered by hip and buttock pain for at least two months.” *Id.* Therefore, Plaintiff would have been unable to physically run on April 18, 2018. *Id.*

16. On April 18, 2018, Joshua Cox had lunch with Mr. Fox at Charlie’s Restaurant, 22315 Harper Ave., St. Clair Shores, Michigan from approximately 11:00 a.m. until 12:10 p.m. **See attached Exhibit C, Affidavit of Joshua Cox.**

17. On April 18, 2018 Samuel Randazzo had lunch with Mr. Fox at Charlie’s restaurant, 22315 Harper Ave, St. Clair Shores, Michigan, from approximately 11:15 a.m. until 12:10 p.m. **See attached Exhibit D, Affidavit of Samuel Randazzo.** After lunch, Mr. Randazzo spoke to Mr. Fox for approximately one minute. *Id.*

18. At several points after his arrest, Plaintiff sought to confirm with Defendants that their investigation of Plaintiff had been concluded and he was no longer a suspect in this matter. Plaintiff’s situation is greatly exacerbated by the fact this his arrest received a great deal of publicity, both through news reports and subsequently social media. Plaintiff’s attorneys went so far as to write Det. Schroerlucke back in July suggesting that this Michigan State

Police facial recognition software be utilized to confirm that is obvious from the video, mainly that Plaintiff was not the person who robbed the Chemical Bank in April 2018. See attached Exhibits E, Letter from Plaintiff's Counsel to the City of Grosse Pointe Woods Police Department.

19. On November 6, 2018, a man robbed the Citizens Bank in Grosse Pointe only blocks from the Chemical Bank robbery. The evidence and similarities between the two robberies prove Plaintiff was not the man who robbed the Chemical Banks. Of course, law enforcement has known this for some time, but has chosen to ignore the objective facts. Instead, law enforcement still refuses to clear Plaintiff's name.
20. When asked to comment on Plaintiff's arrest in connection with the above described bank robbery for a November 8, 2018 Grosse Pointe News article, Mr. Kosanke stated, "The case is still open and actively being investigated." See attached Exhibit F, November 8, 2018 Grosse Pointe News article.
21. Upon information and belief, in responding to the above-described incident, and in all its dealings and/or interactions with Plaintiff alleged herein, Defendant City of Grosse Pointe Woods was acting, or caused others to act, consistent with its own policies and/or patterns of practices.
22. At all times relevant to the allegations in this Amended Complaint, Defendant City of Grosse Pointe Woods was acting by and through Defendant City of Grosse Pointe Woods Police Department, which is directed by Defendant Kosanke.

COUNT ONE—ASSAULT

23. Plaintiff incorporates the preceding paragraphs by reference as though fully set forth herein.

24. At the time Plaintiff was arrested, Defendants utilized or caused the arresting officers to utilize a K-9 as part of the SWAT style team.
25. During the course of effectuating Plaintiff's arrest, Defendants intentionally attempted or threatened to inflict injury on another person through their use of the K-9.
26. During the course of effectuating Plaintiff's arrest, the K-9 had the apparent ability to cause harm.
27. At the time he was being arrested, Plaintiff had a reasonable apprehension of bodily harm or offensive contact.
28. As a direct and proximate result of Defendants' conduct, Plaintiff suffered damages.

WHEREFORE, Plaintiff, Michael Fox, respectfully requests that this Honorable Court enter a judgment in excess of \$25,000, exclusive of interest and costs, against Defendants, jointly and severally, award him reasonable attorney's fees and costs, and any other relief the Court deems just and equitable.

COUNT TWO--BATTERY

29. Plaintiff incorporates the preceding paragraphs by reference as though fully set forth herein.
30. At the time Plaintiff was arrested, Defendants utilized or caused the arresting officers to utilize a K-9 as part of the SWAT style team.
31. During the course of effectuating Plaintiff's arrest, Defendants caused their K-9 to intentionally touch or apply force to Plaintiff's body.
32. The intentional touching or application of force by Defendants' K-9 to Plaintiff's body was of a harmful or offensive manner.

33. Plaintiff did not consent to the touching or application of force to his body by Defendants' K-9.

34. As a direct and proximate result of Defendants' conduct, Plaintiff suffered damages.

WHEREFORE, Plaintiff, Michael Fox, respectfully requests that this Honorable Court enter a judgment in excess of \$25,000, exclusive of interest and costs, against Defendants, jointly and severally, award him reasonable attorney's fees and costs, and any other relief the Court deems just and equitable.

COUNT THREE—FALSE IMPRISONMENT

35. Plaintiff incorporates the preceding paragraphs by reference as though fully set forth herein.

36. Plaintiff was arrested by Defendants on April 19, 2018, based upon an outstanding traffic warrant.

37. Pursuant to that arrest, Plaintiff was confined in jail.

38. Shortly after being arrested, Plaintiff's outstanding traffic warrant was resolved by way of paying the underlying fines.

39. Nonetheless, Plaintiff continued to be confined by Defendants.

40. After Plaintiff resolved the traffic warrant, there was no lawful basis or justification for Plaintiff's continued detention.

41. Defendants committed an act of confining Plaintiff by arresting him and placing him in jail.

42. Defendants' actions directly and/or indirectly resulted in Plaintiff's confinement.

43. Plaintiff was conscious and/or aware of his confinement.

44. As a direct and proximate result of Defendants' conduct, Plaintiff suffered damages.

WHEREFORE, Plaintiff, Michael Fox, respectfully requests that this Honorable Court enter a judgment in excess of \$25,000, exclusive of interest and costs, against Defendants, jointly and severally, award him reasonable attorney's fees and costs, and any other relief the Court deems just and equitable.

COUNT TWO—DEFAMATION

45. Plaintiff incorporates the preceding paragraphs by reference as thought fully set forth herein.

46. Defendants made, or caused to be made, false and defamatory statements regarding Plaintiff, namely that he was a suspect in a bank robbery Defendants knew, or reasonably should have known, he did not commit.

47. Defendants made, or caused to be made, communications of these defamatory statements to third parties.

48. Defendants were at least negligent in making these defamatory statements.

49. Defendants statements either constituted defamation per se, or Plaintiff was subjected to special harm by being labeled a suspect in a bank robbery by Defendants, when Defendants knew, or reasonably should have known, that such statements were false.

50. As a direct and proximate result of Defendants' conduct, Plaintiff suffered damages.

WHEREFORE, Plaintiff, Michael Fox, respectfully requests that this Honorable Court enter a judgment in excess of \$25,000, exclusive of interest and costs, against Defendants, jointly and severally, award him reasonable attorney's fees and costs, and any other relief the Court deems just and equitable.

COUNT THREE—FALSE LIGHT

51. Plaintiff incorporates the preceding paragraphs by reference as thought fully set forth herein.

52. Defendants made, or caused to be made, communications labeling Plaintiff a bank robber to the public in general or a large number of people information that were unreasonable and highly objectionable by attributing to Plaintiff characteristics, conduct, or beliefs that were false.

53. Defendants' communications labeling Plaintiff a bank robber placed Plaintiff in a false light.

54. Defendants either knew or acted in reckless disregard as to the falsity of the publicized matter and the false light in which Plaintiff would be placed.

55. The false light in which Plaintiff was placed before the public, i.e., being labeled a bank robber, is highly offensive to a reasonable person.

56. As a direct and proximate result of Defendants' conduct, Plaintiff suffered damages.

WHEREFORE, Plaintiff, Michael Fox, respectfully requests that this Honorable Court enter a judgment in excess of \$25,000, exclusive of interest and costs, against Defendants, jointly and severally, award him reasonable attorney's fees and costs, and any other relief the Court deems just and equitable.

Respectfully submitted,

s/Gerald K. Evelyn

Gerald K. Evelyn (P29182)

Robert E. Higbee (P82739)

Attorneys for Plaintiff

535 Griswold, Suite 1000

Detroit, MI 48226

(313) 962-3500

geraldevelyn@yahoo.com

robhigbee@gmail.com

s/Peter Alle

Peter Alle (P74289)

Attorney for Plaintiff

Law Offices of James Alle

16824 Kercheval Place, Ste. 201

Grosse Pointe, MI 48230

(313) 882-0200

peter@allelawfirm.com

PLAINTIFF'S JURY DEMAND

Plaintiff, Michael Fox, by and through his counsel, hereby demands a jury trial on all claims and issues triable to a jury.

Respectfully submitted,

s/Gerald K. Evelyn

Gerald K. Evelyn (P29182)

Robert E. Higbee (P82739)

Attorneys for Plaintiff

535 Griswold, Suite 1000

Detroit, MI 48226

(313) 962-3500

geraldevelyn@yahoo.com

robhigbee@gmail.com

s/Peter Alle

Peter Alle (P74289)

Attorney for Plaintiff

Law Offices of James Alle

16824 Kercheval Place, Ste. 201

Grosse Pointe, MI 48230

(313) 882-0200

peter@allelawfirm.com

Dated: August 13, 2019

MEMO 19-49

9A

TO: Mayor Novitke and City Council
FROM: Frank Schulte, Director of Public Services
DATE: November 8, 2019
SUBJECT: Administration Office Reconstruction

FS

RECEIVED

NOV 08 2019

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

On Sunday, March 3, 2019, the City of Grosse Pointe Woods administration office area experienced a major flood from the HVAC construction project.

On Monday, April 15, 2019, Council approved the first phase for redesign for a cost of \$5,800.00. Council approved the second phase for preparation of construction, drawing, bidding and construction document, on Monday, June 17, 2019 for a cost of \$8,000.00. On Tuesday, September 24, 2019, two bids were received for the administration office reconstruction.

APCOR Construction and Development	\$490,820.00
COMDEC Services	\$523,421.00

The city's architect firm, Stucky Vitale Architects, reviewed the documents and has recommended that Council award the contract to the low bidder, APCOR Construction and Development.

Based upon the recommendation of Stucky Vitale Architects, I concur that the contract for the administration office area reconstruction be awarded to the lowest qualified bidder, APCOR Construction and Development, 22316 Harper Avenue, St. Clair Shores, MI 48080, in the amount of \$490,820.00. I recommend that Council approve the final phase of Stucky Vitale Architects, 27172 Woodward Avenue, Royal Oak, MI 48067, contract for construction oversight in the amount of \$3,400.00. The total project will not exceed \$494,220.00.

This is not a budget item included in 2019/2020 fiscal year budget and will require a budget amendment and transfer from account no. 101-000-699.000, Transfer from prior year Reserve Fund Balance, into account no. 401-902-977.105, Improvements – City Hall in the amount of \$494,220.00.

Alternate Addition to Contract

Included on the bid as an alternate is to add a fire alarm system for an additional cost of \$12,612.00. This cost will not be reimbursed by the city's insurance. If Council decides to install the fire alarm system, the contract for the administration office area reconstruction would be awarded to the lowest qualified bidder, APCOR Construction and Development, 22316 Harper Avenue, St. Clair Shores, MI 48080, in the amount of \$503,432.00. The total project would not exceed \$506,832.00.

This is not a budget item included in 2019/2020 fiscal year budget and will require a budget amendment and transfer from account no. 101-000-699.000, Transfer from prior year Reserve Fund Balance, into account no. 401-902-977.105, Improvements – City Hall in the amount of \$506,832.00.

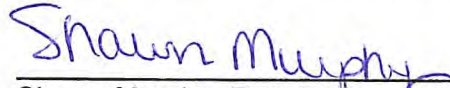
I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council Consideration:


Bruce Smith, City Administrator

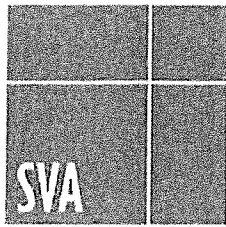
11/8/2019
Date

Fund Certification:

Account numbers and amounts have been verified as presented.


Shawn Murphy, Deputy Treasurer/Comptroller

11-8-2019
Date



STUCKY VITALE ARCHITECTS

November 7, 2019

Frank Schulte
City of Grosse Pointe Woods
1200 Parkway Dr.
Grosse Pointe Woods, MI 48236

Re: Grosse Pointe Woods
City Hall Renovation
Architects' Project No.: 2019.049

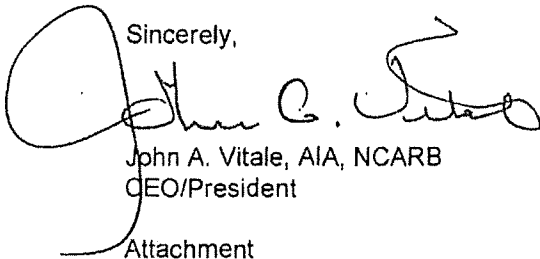
Dear Mr. Schulte:

Please accept this letter as recommendation of award of contract to APCOR Construction and Development.

APCOR Construction and Development was the qualifying low bidder based on the review of their submitted bid, dated September 18, 2019. Please find attached the final bid after scope clarifications, including Addendum No.1, dated September 27, 2019. The contract amount is \$490,820.00.

If you have any questions or need additional information, please do not hesitate to contact our office.

Sincerely,



John A. Vitale, AIA, NCARB
CEO/President

Attachment



Grosse Pointe Woods City Hall
Estimate
of
Tenant Improvements

20025 Mack Plaza Dr.
Grosse Pointe Woods, MI

Date = 18-Sep-19 Revised 10/24/19 - Construction O/R
Estimator = AWP Addendum #1 Dated 9/27/19
Suite Number = 100
APPROX. RSF 4,065

CONTRACT					
	unit	qty	cost/unit	total	cost/sf
DIVISION 1 - GENERAL CONDITIONS					
Supervision	wk	7.00	\$ 2,850	\$ 19,950	\$ 4.91
Administration	hrs	10	\$ 75	\$ 750	\$ 0.18
Blue Prints	ls	1	\$ 500	\$ 500	\$ 0.12
Project Sign	ls	1	\$ 575	\$ 575	\$ 0.14
Permits - NIC	ls	NIC	NIC		
TOTAL GENERAL CONDITIONS				\$ 21,775	\$ 5.36
DIVISION 2 - SITEWORK & DEMOLITION					
Demolition	ls	1	\$ 4,877	\$ 4,877	\$ 1.20
General Cleanup	ls	1	\$ 893	\$ 935	\$ 0.23
Final Clean	sf	4065	\$ 0.30	\$ 1,220	\$ 0.30
Dumpster/Debris Removal	ea	5	\$ 550	\$ 2,750	\$ 0.68
Wall Covering Removal	ls	NIC	NIC		
Demo Carpet and VCT	sy	NIC	NIC		
TOTAL SITEWORK & DEMOLITION				\$ 9,782	\$ 2.41
DIVISION 3 - CONCRETE					
Misc Patching	ls	1	\$ 525	\$ 525	\$ 0.13
TOTAL CONCRETE				\$ 525	\$ 0.13
DIVISION 5 STEEL					
Re-level Black Iron	ls	1	\$ 825	\$ 825	\$ 0.20
TOTAL STEEL				\$ 825	\$ 0.20
DIVISION 6 - CARPENTRY					
New Stud Walls - (Studs, Drywall)	lf	330	\$ 56	\$ 18,480	\$ 4.55
Skim Walls/Misc Repairs	ls	1	\$ 4,725	\$ 4,725	\$ 1.16
Specility Drywall	ls	1	\$ 5,586	\$ 5,586	\$ 1.37
Drywall firestop	ls	1	\$ 11,613	\$ 11,613	\$ 2.86
Door Installations	ea	22	\$ 193	\$ 4,235	\$ 1.04
Acoustical Ceilings Grid and Tile	ls	1	\$ 13,015	\$ 13,015	\$ 3.20
Drywall Ceilings & Drops	ls	1	\$ 12,994	\$ 12,994	\$ 3.20
Wood trim - Pine Painted	ls	1	\$ 12,305	\$ 12,305	\$ 3.03
Millwork cabinetry & quartz tops	lf	1	\$ 71,842	\$ 71,842	\$ 17.67
TOTAL CARPENTRY				\$ 154,794	\$ 38.08
DIVISION 7 - THERMAL AND MOISTURE					
Caulking	ls	1	\$ 1,980	\$ 1,980	\$ 0.49
Insulation	ls	1	\$ 2,866	\$ 2,866	\$ 0.71
TOTAL THERMAL AND MOISTURE				\$ 4,846	\$ 0.71
DIVISION 8 - DOORS & WINDOWS					
Doors, Frames & Hardware - Pine Field Finished	ls	1	\$ 38,960	\$ 38,960	\$ 9.58
Glass Door Systems	ls	1	\$ 3,410	\$ 3,410	\$ 0.84
Rolling Counter Shutter - Removal & Install	ls	1	\$ 1,320	\$ 1,320	\$ 0.32
Vault Door Removal & Reinstall	ls	1	\$ 880	\$ 880	\$ 0.22
TOTAL DOORS & WINDOWS				\$ 44,570	\$ 10.96
DIVISION 9 - FINISHES					
Carpet	sy	394	\$ 36.75	\$ 14,470	\$ 3.56
LVT	sf	489	\$ 5.75	\$ 2,813	\$ 0.69
VCT	lf	132	\$ 1.85	\$ 244	\$ 0.06
Vinyl Base	lf	0	\$ 1.50	\$ -	\$ -
Ceramic Tile	ls	1	\$ 8,162	\$ 8,162	\$ 2.01
Entrance Walk off Mat	ls	1	\$ 385	\$ 385	\$ 0.09



Grosse Pointe Woods City Hall
Estimate
of
Tenant Improvements

20025 Mack Plaza Dr.
Grosse Pointe Woods, MI

Date = 18-Sep-19 Revised 10/24/19 - Construction O/R
Estimator = AWP Addendum #1 Dated 9/27/19
Suite Number = 100
APPROX. RSF 4,085

CONTRACT					
	unit	qty	cost/unit	total	cost/sf
Floor Preparation	ls	1	\$ 1,265	\$ 1,265	\$ 0.31
Painting - (Excludes wall covering)	ls	1	\$ 22,312	\$ 22,312	\$ 5.49
TOTAL FINISHES				\$ 49,652	\$ 12.21
DIVISION 10 - SPECIALTIES					
Fire Extinguishers	ea	0	\$ 193	\$ -	\$ -
Corner Guards	ls	1	\$ 788	\$ 788	\$ 0.19
Interior Signage	ls	1	\$ 8,011	\$ 8,011	\$ 1.97
Window Treatments - Allowance	ls	1	\$ 250	\$ 250	\$ 0.06
Refurbish stone base - Allowance	ls	1	\$ 500	\$ 500	\$ 0.12
Repair / Replace metal Recessed mat edging - Allowance	ls	1	\$ 500	\$ 500	\$ 0.12
Appliances - Allowance	ls	1	\$ 3,000	\$ 3,000	\$ 0.74
TOTAL SPECIALTIES				\$ 13,049	\$ 3.21
DIVISION 15 - MECHANICAL					
Plumbing					
Demo, Rough and Finish	ls	1	\$ 6,720	\$ 6,720	\$ 1.85
Chilled water piping relocation	ls	1	\$ 9,413	\$ 9,413	\$ 2.32
HVAC					
New Ductwork diffusers, Return, & VAV box	ls	1	\$ 12,980	\$ 12,980	\$ 3.19
Fire Protection					
Fire Protection	ls	1	\$ -	\$ 0	\$ -
TOTAL MECHANICAL				\$ 29,113	\$ 7.51
DIVISION 16 - ELECTRICAL					
Electrical	ls	1	\$ 97,134	\$ 97,134	\$ 23.90
Low Voltage, Security, & IT	qty	1	\$ 30,163	\$ 30,163	\$ 7.42
Fire Alarm - See Alternate	qty	1	\$ -	\$ -	\$ -
TOTAL ELECTRICAL				\$ 127,297	\$ 31.32
Sub-Total				\$ 456,229	\$ 110.09
Construction Fee		7.5%		\$ 34,217	\$ 8.42
Insurance		456	\$ 0.82	\$ 374	\$ 0.09
Contingency		0%		\$ 0	\$ -
TOTAL COST				\$ 490,820	\$ 118.60
DIVISION 25 - ARCHITECTURAL AND ENGINEERING					
Architectural - Not Included	sf	NIC	NIC	\$ -	\$ -
Engineering - Not Included	sf	NIC	NIC	\$ -	\$ -
TOTAL ARCHITECTURAL AND ENGINEERING				\$ 0	\$ -
GRAND TOTAL				\$ 490,820	\$ 118.60

SUMMARY SECTION

DIVISION TOTALS					
TOTAL GENERAL CONDITIONS				\$ 21,775	\$ 5.36
TOTAL SITEWORK & DEMOLITION				\$ 9,782	\$ 2.41
TOTAL CONCRETE				\$ 525	\$ 0.13
TOTAL STEEL				\$ 825	\$ 0.20
TOTAL CARPENTRY				\$ 154,794	\$ 38.08
TOTAL THERMAL AND MOISTURE				\$ 4,846	\$ 1.19
TOTAL DOORS & WINDOWS				\$ 44,570	\$ 10.96
TOTAL FINISHES				\$ 49,652	\$ 12.21
TOTAL SPECIALTIES				\$ 13,049	\$ 3.21
TOTAL MECHANICAL				\$ 29,113	\$ 7.16
TOTAL ELECTRICAL				\$ 127,297	\$ 31.32
TOTAL FEE				\$ 34,217	\$ 8.42
INSURANCE				\$ 374	\$ 0.09
TOTAL CONTINGENCY				\$ -	\$ -



Grosse Pointe Woods City Hall
Estimate
of
Tenant Improvements

20025 Mack Plaza Dr.
Grosse Pointe Woods, MI

Date = 18-Sep-19
Estimator = AWP
Suite Number = 100
APPRDX. RSF 4,065

Revised 10/24/19 - Construction O/R
Addendum #1 Dated 9/27/19

TOTAL ARCHITECTURAL AND ENGINEERING
ALL DIVISION TOTALS

CONTRACT					
unit	qty	cost/unit	total	cost/sf	
		\$	-	\$	-
		\$	490,820	\$	120.74

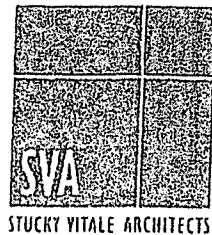
ALTERNATES

Fire Alarm System

Add \$ 12,612
Deduct \$ -
Add \$ -

Exclusion and Clarifications

Estimate Based on Drawings as Supplied from Stucky
Vitale - Dated Aug. 26, 2019 Noted as Bids/Permits. Also,
Includes Addendum #1 Dated 9/27/19
Excludes A&E
Excludes Final Furniture Connections
Excludes additional AC required for Computer/IT Rooms
Excludes Audio Video equipment and installation
Excludes Furniture
Excludes Window Film - Not shown
Excludes Blinds - Not Shown
Excludes Above Ceiling Code Violations
Assumes Plumbing and HVAC are Acceptable and Operational
No Decorative Lighting is Included
Excludes Fire Protection - No existing system



Date: March 22, 2019
Revised March 26, 2019

Frank Schulte
City of Grosse Pointe Woods
1200 Parkway Dr.
Grosse Pointe Woods, MI 48236
fschulte@gpwwmi.us

Subject: Proposal for Professional Services
Grosse Pointe Woods-City Hall Restoration

Dear: Mr. Schulte

Stucky Vitale Architects (SVA) is pleased to offer the services of our staff to the City of Grosse Pointe Woods for the above referenced project. Based on our meeting, the following is our understanding of the project and services, which are to be provided.

PROJECT DESCRIPTION

SVA to provide design and construction documents for the renovation of the existing city hall office area. This includes space planning, materials/finish selections. Feasibility and schemes will include an option for a 525 sq. ft. expansion to the south side of the existing building.

SCOPE OF SERVICE

We propose to provide the following basic professional services for the above-mentioned project:

PHASE ONE – PROGRAMMING AND SCHEMATIC DESIGN

- Field visit and photographic survey of existing conditions as needed
- Meet with the Owner to confirm the program
- Develop schematic design documents
- Develop design development documents
- Provide final schematic development drawings for review
- Code review
- Perform verbal presentation of design development documents

PHASE TWO – CONSTRUCTION DOCUMENTS

City of Grosse Pointe Woods
City Hall Restoration-Grosse Pointe Woods
March 22, 2019
Page - 2 -

- Preparation of construction documents for City's approval, bidding and construction. These to include architectural, mechanical and electrical engineering. All drawings prepared on AutoCAD Version 2018 software
- Recommend architectural material and finishes
- Current CSI based
- Answer questions during the bidding phase. Preparation of addendums to clarify bid documents
- Provide two progress reviews with the Owner-a 50% review and 90% review of the construction documents. Attend two progress review meetings
- Assist in bid analysis and recommendation of contract award

PHASE THREE - CONSTRUCTION ADMINISTRATION PHASE

- Answer questions of the contractor during construction
- Preparation of field orders and change orders to clarify construction if required
- Site visits (8) site visits during construction
- Preparation of a final punch list

Fee:

We propose to provide the Architectural and Engineering Services which includes; Mechanical, Electrical and Plumbing described herein on an hourly basis not to exceed the following:

Option I - Base fee, to renovate existing area approximately 4500 sq ft interior office with existing build

<u>Phase I</u>	\$5,800.00
<u>Phase II</u>	\$8,000.00
<u>Phase III</u>	\$3,400.00

✓ cc 4/15/19
✓ cc 7/1/19

Option II - To expand and add additional 525 square foot over porch space. This includes additional MEP engineering and a \$2,000 allowance for structural engineering \$8,000.00

CHANGES AND ADDITIONAL WORK

For additional work or changes in scope, we will provide the services of our staff on an hourly basis in accordance with our standard billing rate schedule plus reimbursable expenses.

Hourly Rates are as follows:

Principal Architects \$150.00

City of Grosse Pointe Woods
City Hall Restoration-Grosse Pointe Woods
March 22, 2019
Page - 3 -

Associate Architects	\$130.00
Senior Project Architects	\$110.00
Project Architects	\$100.00
Senior Designer/Architect	\$90.00
Senior Interior Designer	\$90.00
Senior Architectural Designer	\$75.00
CAD Technician/Intern Architect	\$75.00
Intern Architect/Interior Design	\$75.00
Intern Designer/Intern Architect	\$65.00
Interior Designer	\$65.00
Administrative	\$55.00

REIMBURSABLE EXPENSES

For our reimbursable expenses, a multiple of 1.15 times the amount expended in the interest of the project.

1. Expense of reproductions beyond one record set of contract document deliverables at each phase.
2. Any permit or application fees paid for securing approval by third party design review or Authorities Having Jurisdiction (AHJ) over the project. State filing and/or permit fees.
3. Expense of standard expedited or overnight postage.
4. Travel expense (All mileage over 100 miles round-trip, current IRS rates).
5. Meals and lodging when required to travel overnight.
6. Project specific insurance coverage riders or amendments necessary to comply with required insurance requirements above SVA limits and conditions.
7. Expense of any additional mechanical, electrical, structural, or civil engineering work beyond our basic services.

INVOICING PROCEDURES

Invoices for our services and reimbursable expenses will be submitted every four (4) weeks. Payments against our invoices will be expected within thirty (30) days from receipt of invoice.

SERVICES NOT INCLUDED

1. Attendance at meetings to secure approval of agencies having jurisdiction.
2. Reproduction of plans and specifications in excess of that required for coordination.
3. Construction cost estimates.
4. BIM, 3D models, professional renderings and presentation graphic boards.
5. Civil and Landscape Architecture.
6. Existing utility evaluations.
7. Electric Demand Metering and/or Air Test Balancing.
8. Soil borings, boundary survey and topographical survey.
9. As-built drawings.
10. Infrastructure upgrades
11. Specialty Consultants: Low-Voltage, Specialty Equipment (i.e. systems furniture, food service, laundry, medical equipment, etc.), Security, Audio Visual, and/or Acoustical.
12. Furniture, Fixtures and/or Art Procurement.
13. Energy and/or Life Cycle Cost Analysis
14. LEED certification and/or Documentation

City of Grosse Pointe Woods
City Hall Restoration-Grosse Pointe Woods
March 22, 2019
Page - 4 -

15. Value Engineering -Design revisions for VE after Phase I (DD) plan sign-off.

INSURANCE

For protection of our clients as well as our firm, we carry insurance protection including professional liability insurance. The extent and types of insurance can be provided upon your request.

HAZARDOUS MATERIAL

The architect and/or their consultants shall have no responsibility for the presence, discovery, handling, removal or disposal of or exposure of persons to hazardous materials in any form including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.

RISK ALLOCATION

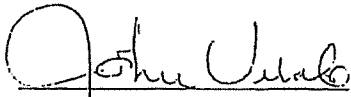
In recognition of the relative risks, rewards and benefits of the project to both the Client and the Architect, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by law, the Architect's total liability to the Client, for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement, from any causes shall not exceed the amount of the Architect's fee or other amount agreed upon. Such causes include, but are not limited to, the Architect's negligence, errors, omissions, strict liability, breach of agreement or breach of warranty.

Stucky Vitale Architects, Inc. has the experience and resources to successfully complete this project and we would appreciate the opportunity to be of service. If you have any questions regarding our proposal or wish to discuss any aspect of this project, please contact us.

ACCEPTANCE

You may indicate your acceptance of this proposal by signing all copies and returning one copy to our office. This proposal is an extension of the AIA Standard Form of Agreement between Owner and Architect. This document is intended to be used in conjunction with AIA Document A201.

STUCKY VITALE ARCHITECTS


JOHN A. VITALE, PRINCIPAL

DATE: _____

CC: Lisa Hathaway



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 Schoenherr Road 586.726.1234
Shelby Township, MI 48315 www.aewinc.com

10A

November 6, 2019

Cathy Behrens
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

PO 45446
202-451-974.200 \$ 250.41
203-451-974.200 \$ 3,505.80
592-537-975.400 \$ 4,257.05
592-537-976.002 \$ 17,028.19

ok F.S.

Reference: 2019 Sewer Structure Rehabilitation
Repair Program, City of Grosse Pointe Woods
AEW Project No. 0160-0411

SM 11-7-19.
11/7/19

Dear Ms. Behrens:

Enclosed please find Construction Pay Estimate No. 2 for the above referenced project. For work performed through November 3, 2019 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$25,041.45** to L. Anthony Construction Inc., 11085 Lisa Ln., Shelby Twp., Mi., 48316

If you have questions or require additional information, please contact our office.

Sincerely,

Frank D. Varicalli
Project Manager

RECEIVED
NOV 07 2019
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

cc: Bruce Smith, City Administrator
Frank Schulte, Director of Public Services
Jeanne Duffy
Susan Como
L. Anthony Construction Inc.



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/6/2019 2:05 PM

FieldManager 5.3c

Contract: .0160-0411, 2019 Sewer Structure Rehabilitation

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
11/03/2019	2	Michelle Ankawi	Semi-Monthly	No		
Prime Contractor L Anthony Construction				Managing Office Anderson, Eckstein and Westrick, Inc.		
Comments Current Contract Amount: \$606,770.00 % Completed: 20%						

Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
_ Dr Structure Cover, Catch Basin	4037050	0090	0160-0411	0000	0090	00	000	2.000	\$1,000.00
_ Driveway, Conc, Rem	2047011	0025	0160-0411	0000	0025	00	000	24.600	\$172.20
_ External Structure Wrap, 12 inch	4027050	0050	0160-0411	0000	0050	00	000	3.000	\$1,050.00
_ Full Depth Sawcutting through Existing P avement, Driveway, or Curb	6037001	0145	0160-0411	0000	0145	00	000	365.600	\$475.28
_ Pavt Repr, Rem, Modified	6037011	0150	0160-0411	0000	0150	00	000	242.200	\$2,422.00
_ Sewer, SDR 23.5 PVC, 10 inch, Tr Det B	4027001	0040	0160-0411	0000	0040	00	000	3.000	\$150.00
_ Sidewalk Ramp, Conc, 8 inch Detectable Warning Surface	8037010	0185	0160-0411	0000	0185	00	000	34.700	\$277.60
Dr Structure Cover, Adj, Case 1	4030005	0060	0160-0411	0000	0060	00	000	3.000	\$600.00
Dr Structure, 24 inch dia	4030200	0070	0160-0411	0000	0070	00	000	1.000	\$1,750.00
Dr Structure, Adj, Add Depth	4030280	0075	0160-0411	0000	0075	00	000	4.000	\$600.00
Dr Structure, Rem	2030011	0005	0160-0411	0000	0005	00	000	1.000	\$300.00
Driveway, Nonreinf Conc, 6 inch	8010005	0160	0160-0411	0000	0160	00	000	18.200	\$982.80
Lane Tie, Epoxy Anchored	6030030	0130	0160-0411	0000	0130	00	000	120.000	\$600.00
Pavt Repr, Nonreinf Conc, 8 inch	6030044	0135	0160-0411	0000	0135	00	000	242.200	\$13,563.20
Sewer, Rem, Less than 24 inch	2030015	0010	0160-0411	0000	0010	00	000	3.000	\$30.00
Sidewalk, Conc, 4 inch	8030044	0175	0160-0411	0000	0175	00	000	623.500	\$3,429.25
Sidewalk, Rem	2040055	0020	0160-0411	0000	0020	00	000	54.300	\$271.50
Total Estimated Item Payment:								\$27,823.83	



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/6/2019 2:05 PM

FieldManager 5.3c

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0411, 2019 Sewer Structure Rehabilitation	0002	\$27,823.83	\$0.00	\$27,823.83
Voucher Total:				\$27,823.83

Summary

Current Voucher Total:	\$27,823.83	Earnings to date:	\$123,874.60
-Current Retainage:	\$2,782.38	- Retainage to date:	\$12,387.46
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$25,041.45	Net Earnings to date:	\$111,487.14
		- Payments to date:	\$86,445.69
		Net Earnings this period:	\$25,041.45

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.


Frank Varicalli

11-6-19
(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 2

11/6/2019 2:05 PM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Contract: .0160-0411, 2019 Sewer Structure Rehabilitation

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
Dr Structure, Rem	2030011	0005	0160-0411	0000	58.000	1.000	1.000	1.000	2%	300.00000	\$300.00
Sewer, Rem, Less than 24 inch	2030015	0010	0160-0411	0000	475.000	3.000	3.000	3.000	1%	10.00000	\$30.00
Curb and Gutter, Rem	2040020	0015	0160-0411	0000	125.000		0.000			8.00000	
Sidewalk, Rem	2040055	0020	0160-0411	0000	650.000	54.300	61.900	61.900	10%	5.00000	\$309.50
_ Driveway, Conc, Rem	2047011	0025	0160-0411	0000	375.000	24.600	24.600	24.600	7%	7.00000	\$172.20
_ Subgrade Undercutting, Modified	2057021	0030	0160-0411	0000	50.000		0.000			20.00000	
Maintenance Gravel, LM	3060021	0035	0160-0411	0000	500.000		0.000			1.00000	
_ Sewer, SDR 23.5 PVC, 10 inch, Tr Det B	4027001	0040	0160-0411	0000	75.000	3.000	3.000	3.000	4%	50.00000	\$150.00
_ Sewer, SDR 23.5 PVC, 12 inch, Tr Det B	4027001	0045	0160-0411	0000	400.000		0.000			50.00000	
_ External Structure Wrap, 12 inch	4027050	0050	0160-0411	0000	2.000	3.000	3.000	3.000	150%	350.00000	\$1,050.00
_ External Structure Wrap, 18 inch	4027050	0055	0160-0411	0000	61.000		0.000			425.00000	
Dr Structure Cover, Adj, Case 1	4030005	0060	0160-0411	0000	1.000	3.000	5.000	5.000	500%	200.00000	\$1,000.00
Dr Structure Cover, Adj, Case 2	4030006	0065	0160-0411	0000	1.000		0.000			200.00000	
Dr Structure, 24 inch dia	4030200	0070	0160-0411	0000	21.000	1.000	1.000	1.000	5%	1,750.00000	\$1,750.00
Dr Structure, Adj, Add Depth	4030280	0075	0160-0411	0000	8.000	4.000	50.000	50.000	625%	150.00000	\$7,500.00
Dr Structure, Tap, 12 inch	4030312	0080	0160-0411	0000	3.000		0.000			500.00000	
_ Catch Basin Trap	4037050	0085	0160-0411	0000	38.000		0.000			500.00000	
_ Dr Structure Cover, Catch Basin	4037050	0090	0160-0411	0000	55.000	2.000	2.000	2.000	4%	500.00000	\$1,000.00
_ Dr Structure Cover, Storm Manhole	4037050	0095	0160-0411	0000	1.000		0.000			500.00000	
_ Dr Structure, 36 inch dia	4037050	0100	0160-0411	0000	37.000		0.000			2,500.00000	
Underdrain, Subgrade, 4 inch	4040071	0105	0160-0411	0000	850.000		0.000			13.00000	
HMA, 13A	5010033	0110	0160-0411	0000	50.000		0.000			200.00000	
Joint, Expansion, E2	6020207	0115	0160-0411	0000	50.000		88.300	88.300	177%	15.00000	\$1,324.50
_ Joint, Expansion, Erg, Modified	6027001	0120	0160-0411	0000	300.000		0.000			20.00000	
Cement	6030005	0125	0160-0411	0000	5.000		0.000			100.00000	

Contract: .0160-0411

Estimate: 2

Page 1 of 2



Construction Pay Estimate Amount Balance Report

Estimate: 2

11/6/2019 2:05 PM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
Lane Tie, Epoxy Anchored	6030030	0130	0160-0411	0000	2,300.000	120.000	749.000	749.000	33%	5.00000	\$3,745.00
Pavt Repr, Nonreinf Conc, 8 inch	6030044	0135	0160-0411	0000	3,300.000	242.200	1,456.720	1,456.720	44%	56.00000	\$81,576.32
Pavt Repr, Nonreinf Conc, 9 inch	6030046	0140	0160-0411	0000	100.000		0.000			60.00000	
_ Full Depth Sawcutting through Existing P avement, Driveway, or Curb	6037001	0145	0160-0411	0000	8,400.000	365.600	2,727.100	2,727.100	32%	1.30000	\$3,545.23
_ Pavt Repr, Rem, Modified	6037011	0150	0160-0411	0000	3,400.000	242.200	1,456.720	1,456.720	43%	10.00000	\$14,567.20
_ Curb Casting	7177050	0155	0160-0411	0000	1.000		0.000			700.00000	
Driveway, Nonreinf Conc, 6 inch	8010005	0160	0160-0411	0000	375.000	18.200	18.200	18.200	5%	54.00000	\$982.80
Curb and Gutter, Conc, Det F4	8020038	0165	0160-0411	0000	125.000		0.000			22.00000	
Detectable Warning Surface	8030010	0170	0160-0411	0000	70.000	5.000	5.000	5.000	7%	30.00000	\$150.00
Sidewalk, Conc, 4 inch	8030044	0175	0160-0411	0000	4,000.000	623.500	653.500	653.500	16%	5.50000	\$3,594.25
Sidewalk, Conc, 6 inch	8030046	0180	0160-0411	0000	1,100.000		0.000			6.00000	
_ Sidewalk Ramp, Conc, 8 inch	8037010	0185	0160-0411	0000	700.000	34.700	34.700	34.700	5%	8.00000	\$277.60
_ Traffic Maintenance and Control	8127051	0190	0160-0411	0000	1.000		0.100	0.100	10%	8,500.00000	\$850.00
_ Surface Restoration, Seeding	8167011	0195	0160-0411	0000	500.000		0.000			5.00000	

Percentage of Contract Completed(curr): 20%
(total paid to date / total of all authorized work)

Total Amount Paid This Estimate: \$27,823.83

Total Amount Paid To Date: \$123,874.60



STUCKY VITALE ARCHITECTS
27172 WOODWARD AVE.
ROYAL OAK, MI 48067-0925
P: 248.546.6700
F: 248.546.8454
WWW.STUCKYVITALE.COM

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NOV 07 2019

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



INVOICE

City of Grosse Pointe Woods
Frank Schulte
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Invoice number 201-4227
Date 10/31/2019
Project 2019.049 GPW- CITY HALL
PO# 19-45217

Professional services from 6/1/2019 through 10/31/2019

Architecture and Engineering Services
PHASE II

Billed
Amount

\$ 8,000.00

Invoice total

\$ 8,000.00

Please remit payment within 30 days

Note the SVA Project # on remittance

19-45468

101299815000.

~~Frank Schulte~~ 11/7/19

sm

11-7-19



MCKENNA

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Mr. Bruce Smith
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

November 5, 2019

Invoice No:

21849-19
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NOV 12 2019

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project 21849 Grosse Pointe Woods Building Services

Professional Services from October 1, 2019 to October 31, 2019

Monthly Retainer

Conduct Plumbing and Mechanical Inspections as directed by the City.

Total

1,500.00

\$1,500.00

Invoice Total

\$1,500.00

THANK YOU. Please remit to above address and indicate project number on voucher.

Email: cbehrens@gpwmi.us

101180818000
SM

11/8/19

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NOV 08 2019

KITCH DRUTCHAS WAGNER VALITUTTI & SHERBROOK

A PROFESSIONAL CORPORATION

Attorneys and Counselors

ONE WOODWARD AVENUE, SUITE 2400
DETROIT, MICHIGAN 48226-5485

313-965-7900

RECEIVED

IRS # 38-1896224

NOV 12 2019

CITY OF GROSSE POINTE WOODS
ATTN: BRUCE J SMITH
CITY ADMINISTRATOR
20025 MACK PLAZA
GROSSE POINTE WOODS, MI 48236CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT
OCTOBER 31, 2019FILE # 2371.002582
INVOICE # 458087

10D

REGARDING: CITY OF GROSSE POINTE WOODS

FOR PROFESSIONAL SERVICES RENDERED

09/11/19 MJW CONFERENCE CALL WITH CLIENT ATTORNEY REGARDING .30
WAR MEMORIAL ISSUES AND IMPACT OF FCC CABLE
ORDER ON PEG FEES

TOTAL HOURLY CHARGES \$90.00

-----RECAP-----			
TIMEKEEPER	RATE	HOURS	AMOUNT
MICHAEL J WATZA	300.00	0.30	90.00
TOTALS		0.30	90.00

CURRENT AMOUNT DUE \$90.00

TOTAL AMOUNT DUE \$90.00

101210812000

Sm 11-12-19

**RECEIVED**

NOV 13 2019

Hallahan & Associates, P.C.
Attorneys at Law
1750 S. Telegraph Road, Suite 202
Bloomfield Hills, Michigan 48302-0179
(248) 731-3089

10E

Email

November 4, 2019

City of Grosse Pointe Woods
c/o WCA Assessing
Aaron P. Powers, MMAO, Managing Director
38110 Executive
Westland, MI 48185

Please include Invoice No.
with your payment

Invoice No. 16757

\$1,373.91

Professional services rendered through October 31, 2019

	Hours	Amount
<u>1-General</u>		
10/07/19 LMH Prepare audit letter response and prepare access documentation.	1.10	176.78
Subtotal:	1.10	176.78
<u>DRSN Real Estate GP LLC - 19-001412</u>		
10/01/19 SAO Received and reviewed notice of prehearing general call; calendar close of pre and post valuation discovery and valuation due dates; update file.	0.10	16.07
Subtotal:	0.10	16.07
Subtotal of charges		\$192.85
Professional services rendered	1.20	\$192.85

Timekeeper Summary		Hours	Rate
Name			
Laura M. Hallahan		1.10	160.71
Seth A. O'Loughlin		0.10	160.71

☒ Previous balance \$1,181.06

AMOUNT DUE

\$1,373.91

Current	30 Days	60 Days	90 Days	120 Days
192.85	0.00	0.00	0.00	1,181.06

[Signature]
11/7/19

101210801.300

11-7-19 SM

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**CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT**



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OCT 30 2019

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Plante & Moran, PLLC
1098 Woodward Avenue
Detroit, MI 48226-1906
Tel: 313.496.7200
Fax: 313.496.7201



INVOICE

City of Grosse Pointe Woods
20025 Mack Plaza Drive
Grosse Pte. Woods, MI 48236

Date: October 25, 2019
Client No: 64954
Invoice No: 1748525
Page: 1

For Professional Services Rendered

Progress bill for services rendered in connection with the June 30, 2019 City of Grosse
Pointe Woods financial statement audit engagement 21,750.00

Progress bill for services rendered in connection with the June 30, 2019 Municipal
Court financial statement audit engagement 3,200.00

Balance Due \$ 24,950.00 USD

See attached spreadsheet

SM 10/30/2019

[Signature] 10/30/2019

Remittance information:

Check:

Plante & Moran, PLLC
16060 Collections Center Drive
Chicago, IL 60693

Wire Transfer:

Bank
Routing/ABA#
Bank Address
Account Number
Account Name

Bank of America
026009593
100 West 33rd Street
New York, NY 10001
9890996003
Plante & Moran, PLLC

ACH:

Bank of America
071000039
1401 Elm Street 2nd Floor
Dallas, TX 75202
9890996003
Plante & Moran, PLLC



Audit Fee Distribution
3udget FY 19-20

	Budgeted Funds	1st pmt	2nd pmt	FINAL PAYMENT		To-Date Total	Budget Remaining
101-223-818.000	42,746	17,300	11,250			28,550	14,196
101-136-818.000	5,400	2,000	1,200			3,200	2,200
202-482-818.000	3,859	1,000	2,000			3,000	859
203-482-818.000	3,859	1,000	2,000			3,000	859
226-528-818.000	3,859	1,000	2,000			3,000	859
365-993-818.000	5,775	1,000	2,500			3,500	2,275
592-536-818.000	5,775	2,000	2,000			4,000	1,775
532-854-818.000	3,859	1,000	1,000			2,000	1,859
540-851-818.000	2,756	1,000	1,000			2,000	756
	77,888	27,300	24,950	0		52,250	25,638

PO 19-45302
 # 101-441-818.000 \$ 1,292.62
 # 161-444-818.000 \$ 1,292.62
 # 592-537-818.000 \$ 1,292.61

OK- [Signature]
 Sm 10/23/19
 [Signature] 10/23/19



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

106

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

October 8, 2019
 Project No: 0160-0290-0
 Invoice No: 0123525

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 OCT 28 2019
 CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Project 0160-0290-0 GENERAL ENGINEERING
 FOR: GENERAL ENGINEERING, P.O. 19-45302
Professional Services from August 19, 2019 to September 15, 2019
Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER			
LOCKWOOD, SCOTT	1.50	103.00	154.50
2020 Budget prep			
LOCKWOOD, SCOTT	1.30	103.00	133.90
2020 Project budget prep			
LOCKWOOD, SCOTT	1.50	103.00	154.50
LFP Considerations			
SECRETARIAL			
SECRETARIAL			
BICKHAM, BRENDA	1.00	33.00	33.00
Update form			
CONSTRUCTION PLAN DRAFT			
ENGINEERING AIDE III			
PIOTROWSKI, KEVIN	1.30	70.00	91.00
Pool Pumphouse schematic			
PRELIMINARY ENGINEERING			
GRADUATE ENG/SUR/ARC			
MARCUS, PATRICK	3.00	83.50	250.50
Review sewer videos on Hampton West of Morningside to verify defective pipe and create preliminary estimate for proposed repair			
TEAM LEADER			
VARICALLI, FRANK	2.00	83.50	167.00
VARICALLI, FRANK	3.00	83.50	250.50
prepare rehab.est.for lat.& sewer on hampton			
VARICALLI, FRANK	1.00	83.50	83.50
kenmore lat brushing			
CONTRACT ADMINISTRATION			
ENGINEERING AIDE III			
MILLER, THOMAS	.10	70.00	7.00
Upload IDR's.			
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE III			
OLLINGER, PATRICK	10.00	70.00	700.00
Brushing laterals			
OLLINGER, PATRICK	8.00	70.00	560.00
Lateral brushing			

Project	0160-0290-0	GENERAL ENGINEERING	Invoice	0123525
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MECH/ELEC DESIGN

SENIOR PROJECT ENGINEER

EDWARDS, WILLIAM	1.90	103.00	195.70
City Hall Generator			
EDWARDS, WILLIAM	.30	103.00	30.90
DTE City Hall			
EDWARDS, WILLIAM	1.40	103.00	144.20
Filtration plant dwg.			
EDWARDS, WILLIAM	.70	103.00	72.10
Generator for City Hall			
EDWARDS, WILLIAM	3.10	103.00	319.30
Site mtg. Ed Hall generator electric			

GENERAL

LICENSED ENG/SUR/ARC

WILBERDING, ROSS	1.50	103.00	154.50
Marina Improvement Meeting			

BASE MAPS

GRADUATE ENG/SUR/ARC

MILLER, JEFFREY	2.50	83.50	208.75
Creation of emergency open cut repair location map			
MILLER, JEFFREY	2.00	83.50	167.00
Creation of location map for 2019 Lateral Brushing project			
Totals	47.10		3,877.85

Total Labor

3,877.85

Billing Limits

	Current	Prior	To-Date
Total Billings	3,877.85	144.75	4,022.60
Limit			15,000.00
Remaining			10,977.40

Total this Invoice

\$3,877.85



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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 CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

October 8, 2019

Project No: 0160-0364-0

Invoice No: 0123526

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

17-
 PO 43940

#592-537-975.004

6759.10

OK-

FS

Project 0160-0364-0

SAW GRANT-WASTEWATER ASSET MGT PLAN

SM 10/23/19

Professional Services from August 19, 2019 to September 15, 2019

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
SENIOR PROJECT ENGINEER			
SEIDEL, KYLE	.50	103.00	51.50
Coordination of approval of SAW user charge with EGLE			
CONTRACT ADMINISTRATION			
GRADUATE ENG/SUR/ARC			
MARCUS, PATRICK	3.00	83.50	250.50
Check prints and work schedule for mod #1 add-ons, update work schedule and send to contractor			
MARCUS, PATRICK	2.00	83.50	167.00
Final check of prints and work schedule for contract mod #1 add-ons and send to contractor and city for approval			
MARCUS, PATRICK	2.00	83.50	167.00
Prepare and check prints and work schedule for additions to Mod #1			
MARCUS, PATRICK	1.00	83.50	83.50
Work on creating pay estimate #12			
TEAM LEADER			
VARICALLI, FRANK	4.50	83.50	375.75
VARICALLI, FRANK	.50	83.50	41.75
phone calls, gen.proj.dis.			
VARICALLI, FRANK	1.00	83.50	83.50
proj.adm.			
ENGINEERING AIDE I			
ANKAWI, MICHELLE	1.00	56.00	56.00
Generated IDR for the Invoice for Pay App #12, created draft estimate, generated estimate #12, created cover letter, scanned and emailed the city and updated spreadsheet and filed			
ANKAWI, MICHELLE	.50	56.00	28.00
scan IDR's			
MAPSET			
ENGINEERING AIDE III			
SVOBODA, JOSEPH	9.20	70.00	644.00
created maps and work schedule for mod 1 add-on locations			
GIS UPDATES			
GRADUATE ENG/SUR/ARC			
MILLER, JEFFREY	3.50	83.50	292.25
AB Updates			
MILLER, JEFFREY	2.50	83.50	208.75
GIS AB Updates			

Project	0160-0364-0	SAW GRANT-WASTEWATER ASSET MGT PLAN	Invoice	0123526
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CCTV REVIEW

GRADUATE ENG/SUR/ARC

MARCUS, PATRICK

15.50

83.50

1,294.25

Sewer Review

TEAM LEADER

VARICALLI, FRANK

.50

83.50

41.75

review cctv

ENGINEERING AIDE I

ANDERSON, KEVIN

50.60

56.00

2,833.60

CCTV review

ANDERSON, KEVIN

2.50

56.00

140.00

Repair recommendations

Totals

100.30

6,759.10

Total Labor

6,759.10

Total this Invoice

\$6,759.10

Outstanding Invoices

Number

Date

Balance

0123398

9/11/2019

5,063.00

FOR 44856
 #203-451-977-203 \$ 10,625.83
 #592-537-975-401 \$ 4,553.92

OK - [Signature]

10/23/19

[Signature] 10/23/19



ANDERSON, ECKSTEIN & WESTRICK, INC.
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 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

October 8, 2019
 Project No: 0160-0407-0
 Invoice No: 0123527

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OCT 28 2019

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Project 0160-0407-0 2018 ROAD PROGRAM
 PURCHASE ORDER #18-44856
Professional Services from August 19, 2019 to September 15, 2019
Professional Personnel

	Hours	Rate	Amount
CONSTRUCTION STAKEOUT			
TEAM LEADER			
GAYESKI JR., JOSEPH	.50	83.50	41.75
schedule, book and cutsheets			
RECORD PLANS			
TEAM LEADER			
CAMPBELL, RANDY	1.00	83.50	83.50
Met with Ross W. and Scott L. and discussed the grades for the Lochmoor Blvd. paving and what as-built grades would be needed. Prepared survey notes.			
CAMPBELL, RANDY	4.00	83.50	334.00
One man survey crew hours. Data collected concrete pavement area at the west end of the Lochmoor Blvd. Sta. +/- 41+00 to +/- 43+00			
CONTRACT ADMINISTRATION			
PRINCIPAL ENGINEER			
LOCKWOOD, SCOTT	1.00	103.00	103.00
LICENSED ENG/SUR/ARC			
WILBERDING, ROSS	1.50	103.00	154.50
reviewing pay estimate, discussing tallying crew days with const. serv.			
WILBERDING, ROSS	2.50	103.00	257.50
Event Letters, tree planting schedule			
WILBERDING, ROSS	.50	103.00	51.50
Precon Minutes			
WILBERDING, ROSS	1.50	103.00	154.50
Progress Meeting			
WILBERDING, ROSS	1.00	103.00	103.00
Progress Meeting, site visits			
WILBERDING, ROSS	1.00	103.00	103.00
Reviewing as-built grades from Randy			
WILBERDING, ROSS	3.00	103.00	309.00
reviewing grades for bull nose, marking removal limits with G. Brown			
WILBERDING, ROSS	3.50	103.00	360.50
Reviewing staked grades with R. Campbell, S. Lockwood, corr. with G. Brown, F. Schulte			
TEAM LEADER			
MYSLINSKI, CHARLES	1.00	83.50	83.50
Site Visit			
MYSLINSKI, CHARLES	.50	83.50	41.75
Staffing/Status			

Project	0160-0407-0	2018 ROAD PROGRAM	Invoice	0123527
MYSLINSKI, CHARLES	1.00	83.50	83.50	
Time, Mileage, Data Transfer, Staffing...				
SMITH, BRADLEY	.50	83.50	41.75	
Download, Refresh, Idr's, Schedule, Timesheets, Mileage, Questions and Concerns.				
SMITH, BRADLEY	.50	83.50	41.75	
download, refresh, schedule, questions and concerns, timesheets, mileage				
SMITH, BRADLEY	1.50	83.50	125.25	
G2 invoice, reports review				
ENGINEERING AIDE III				
DE SANDRE, DAVID	1.00	70.00	70.00	
Phone call from Marty re: measurements				
MILLER, THOMAS	2.20	70.00	154.00	
Download and review IDRs.				
MILLER, THOMAS	.10	70.00	7.00	
Download IDRs				
MILLER, THOMAS	.20	70.00	14.00	
Upload IDR's.				
ENGINEERING AIDE I				
ANKAWI, MICHELLE	.50	56.00	28.00	
Created Draft Estimate #8				
ANKAWI, MICHELLE	1.50	56.00	84.00	
Created Draft Pay Estimate #8, generate Pay Estimate #8, created cover letter, Printed, scanned and emailed to the city and filed, emailed FieldManager file to the contractor				
ANKAWI, MICHELLE	.50	56.00	28.00	
Emailed updated FieldManager contractor file				
ANKAWI, MICHELLE	1.00	56.00	56.00	
following up on the contract mod, received approval and approved in FieldManager				
ANKAWI, MICHELLE	.50	56.00	28.00	
Uploaded G2 Invoice to the M: Drive and sent to accounting for payment				
CONSTRUCTION OBSERVATION				
ENGINEERING AIDE III				
BROWN, GREGORY	56.50	70.00	3,955.00	
DATABASE				
ENGINEERING AIDE III				
SVOBODA, JOSEPH	2.00	70.00	140.00	
as-built updates				
Totals	92.00		7,037.25	
Total Labor				7,037.25
Reimbursable Expenses				
REIMB. MISC. EXPENSE				
8/27/2019 G2 CONSULTING GROUP Invoice# 191549			3,815.00	
8/27/2019 G2 CONSULTING GROUP Invoice# 191460			4,327.50	
Total Reimbursables			8,142.50	8,142.50
Billing Limits	Current	Prior	To-Date	
Total Billings	15,179.75	386,520.43	401,700.18	
Limit			409,098.61	
Remaining			7,398.43	
		Total this Invoice		\$15,179.75
Outstanding Invoices				
Number	Date	Balance		
0123400	9/11/2019	28,111.00		

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

INVOICE

Invoice Number: 191549

Invoice Date: July 31, 2019

Page Number: 1

Voice: 248.680.0400

Fax: 248.680.9745

Bill To: Accounts Payable
 Anderson, Eckstein & Westrick
 51301 Schoenherr Road
 Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0407	180516	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	August 30, 2019		

Quantity	Description	Unit Price	Amount
16.00	Engineering Technician, Regular Hours, each	60.00	960.00
10.50	Engineering Technician, Overtime Hours, each	90.00	945.00
1.50	Engineering Technician, Regular Hours - Cylinder Pick-Up on 7/22/19	60.00	90.00
3.00	Project Manager, per hour	150.00	450.00
1.50	Administrative Assistant, per hour	50.00	75.00
3.00	Troxler Nuclear Moisture/Density Gauge, each	35.00	105.00
6.00	Compressive Strength Test Cylinders, each	15.00	90.00
4.00	Bituminous / Sieve Analysis	275.00	1,100.00
	AEW No. 0160-0407		
	Grosse Pointe Woods 2018 Road Program, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 7/19/19 through 7/26/19		
	Client Contact: Brad Smith		

Total Invoice Amount \$ 3,815.00

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

INVOICE

Invoice Number: 191460
Invoice Date: July 25, 2019
Page Number: 1

Voice: 248.680.0400
Fax: 248.680.9745

Bill To: Accounts Payable
Anderson, Eckstein & Westrick
51301 Schoenherr Road
Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0407	180516	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	August 24, 2019		

Quantity	Description	Unit Price	Amount
24.75	Engineering Technician, Regular Hours, each	60.00	1,485.00
11.75	Engineering Technician, Overtime Hours, each	90.00	1,057.50
4.00	Engineering Technician, Regular Hours - Cylinder Pick-Up on 7/5/19 and 7/15/19	60.00	240.00
4.00	Project Manger, per hour	150.00	600.00
2.00	Administrative Assistant, per hour	50.00	100.00
1.00	Troxler Nuclear Moisture/Density Gauge, each	35.00	35.00
54.00	Compressive Strength Test Cylinders, each	15.00	810.00
	AEW No. 0160-0407		
	Grosse Pointe Woods 2018 Road Program, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 7/3/19 through 7/13/19		
	Client Contact: Brad Smith		

Total Invoice Amount \$ 4,327.50

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.

PO# 45443

202-451-974.803

OK- PS

\$ 33,231.50

SM 10/23/19

10/23/19



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

October 8, 2019

Project No: 0160-0408-0

Invoice No: 0123528

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

RECEIVED

OCT 28 2019

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Project 0160-0408-0
 P.O. 18-45021 (78,000.00)

VERNIER RD RESURFACING - FAIRWAY

P.O. 19-45443 (179,903.66)

Professional Services from August 19, 2019 to September 15, 2019

Professional Personnel

	Hours	Rate	Amount
CONSTRUCTION STAKEOUT			
TEAM LEADER			
GAYESKI JR., JOSEPH	1.00	83.50	83.50
Schedule, permanent sigs, files and folder			
CONTRACT ADMINISTRATION			
PRINCIPAL ENGINEER			
LOCKWOOD, SCOTT	15.20	103.00	1,565.60
LOCKWOOD, SCOTT	1.50	103.00	154.50
Project review for Holiday weekend and start of school			
LICENSED ENG/SUR/ARC			
WILBERDING, ROSS	1.00	103.00	103.00
Corr. with Cipparone regarding paving fabric, restoration w/hydroseed			
WILBERDING, ROSS	3.00	103.00	309.00
Hydroseed Contract Mod, corr. with TSC, B. Kocis, F. Schulte			
WILBERDING, ROSS	1.00	103.00	103.00
Revisions to contract mod, corr. with Detroit TSC. Site Visit			
WILBERDING, ROSS	1.50	103.00	154.50
Contract mod 2. corr. with B. Kocis			
WILBERDING, ROSS	2.00	103.00	206.00
Meeting, Site visit			
WILBERDING, ROSS	1.00	103.00	103.00
Progress Meeting			
TEAM LEADER			
MYSLINSKI, CHARLES	6.00	83.50	501.00
Site Visit			
MYSLINSKI, CHARLES	1.50	83.50	125.25
Time, Mileage, Data Transfer, Staffing...			
SMITH, BRADLEY	.50	83.50	41.75
download, refresh, schedule, questions and concerns, timesheets, mileage			
SMITH, BRADLEY	2.50	83.50	208.75
Fieldmanager, materials, idrs, questions and concerns			
SMITH, BRADLEY	1.50	83.50	125.25
G2 invoicing, report review			
SMITH, BRADLEY	2.00	83.50	167.00
quantity, pay item questions, fieldmanager, msls			

Please include the project number and invoice number on your check.

Project	0160-0408-0	VERNIER RD RESURFACING - FAIRWAY TO ECL		Invoice	0123528
SMITH, BRADLEY	2.00	83.50	167.00		
site visit					
ENGINEERING AIDE III					
DE SANDRE, DAVID	1.50	70.00	105.00		
Checking IDR's					
DE SANDRE, DAVID	6.00	70.00	420.00		
Checking IDR's, Tracking,					
DE SANDRE, DAVID	10.00	70.00	700.00		
Download IDR's, Checking reports					
DE SANDRE, DAVID	.50	70.00	35.00		
Return files from Shelby & misc.					
MILLER, THOMAS	2.10	70.00	147.00		
Download and review IDRs.					
MILLER, THOMAS	.10	70.00	7.00		
Download IDRs					
MILLER, THOMAS	.10	70.00	7.00		
Upload IDR's.					
SAFADI, BRIDGET	.60	70.00	42.00		
Approval confirmation for Geosynthetic Fabric and Asphalt Cement for Ross					
Wilberding / Road Fabrics, LCP Tracker Apprentice for Cadillac Asphalt					
SAFADI, BRIDGET	3.60	70.00	252.00		
CM 002 Draft / Final CPE Drafts / Quantity Balancing / LCP Tracker					
SAFADI, BRIDGET	.90	70.00	63.00		
CM 003 Draft / MDOT File Review Prep					
SAFADI, BRIDGET	2.00	70.00	140.00		
Contract Mod 002 / Pay Estimate Prep					
SAFADI, BRIDGET	3.70	70.00	259.00		
IDR Entry / CPE Final Draft Consult with Brad					
SAFADI, BRIDGET	2.50	70.00	175.00		
IDR Entry					
SAFADI, BRIDGET	1.20	70.00	84.00		
IDR Review & Processing / 8-12-19 IDR is not generated, note RCP for storm sewer					
SAFADI, BRIDGET	4.20	70.00	294.00		
LCP Tracker / IDR Entry / MSL Request					
SAFADI, BRIDGET	2.40	70.00	168.00		
MDOT File Review Prep / Cancellation of MDOT File Review / CM 002 Processing &					
Distribution / CM 003 Draft Revisions / Dutton Irrig & Completed Items Tracking					
SAFADI, BRIDGET	1.20	70.00	84.00		
Pay Est Processing / Contractor Cert files for ProjectWise / Project Overview					
Meeting with MAV					
SAFADI, BRIDGET	.80	70.00	56.00		
Pay Estimate (9/17) Prep Email / Request for File Review to MDOT TSC					
SAFADI, BRIDGET	2.90	70.00	203.00		
Pay Estimate 017 Processing to MDOT / IDR Entry / Contract Mod 002 Draft / Pay					
Est Prep					
SAFADI, BRIDGET	4.00	70.00	280.00		
Pay Estimate Prep / ProjectWise Files					
SAFADI, BRIDGET	1.70	70.00	119.00		
Pay Estimate Prep					
SAFADI, BRIDGET	.90	70.00	63.00		
Pay Estimate Processing / Balancing Discussion					
SAFADI, BRIDGET	.20	70.00	14.00		
Pay Estimate Processing to MDOT					
SAFADI, BRIDGET	1.00	70.00	70.00		
ProjectWise Files / IDR Review					
SAFADI, BRIDGET	4.20	70.00	294.00		
ProjectWise Filing / CM 002 / Pay Estimate / LCP Tracker					

Project	0160-0408-0	VERNIER RD RESURFACING - FAIRWAY TO ECL	Invoice	0123528
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ENGINEERING AIDE I

ANKAWI, MICHELLE	1.50	56.00	84.00
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Uploaded G2 Invoice to the M: Drive and sent to accounting for payment, uploaded MDOT paperwork to projectwise

SENIOR PROJECT ENGINEER

VIGNERON, MICHAEL	2.00	103.00	206.00
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Contract Administration / Final Quantities / Contract Mod

VIGNERON, MICHAEL	1.00	103.00	103.00
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Contract Administration / Final Quantities

VIGNERON, MICHAEL	2.00	103.00	206.00
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Contract Administration / Pay Estimate / Contract Mod

VIGNERON, MICHAEL	4.50	103.00	463.50
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Contract Administration / Restoration Walk / Contractor Submittals / Pay Estimate

VIGNERON, MICHAEL	3.00	103.00	309.00
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Contract Administration

VIGNERON, MICHAEL	5.50	103.00	566.50
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Contract Administration / Progress Meeting

CONSTRUCTION OBSERVATION

ENGINEERING AIDE III

DIGIROLAMO, PIETRO	2.00	70.00	140.00
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case 1, structure cover adjust. continues in Stage 2.

DIGIROLAMO, PIETRO	2.50	70.00	175.00
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Conc. placement within Case 1 Structure cover Adjust. underway in Stage 2.
Landscape commenced with the cutting back of grass in prep. for topsoil and hydro seed.

DIGIROLAMO, PIETRO	1.00	70.00	70.00
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Drove site on my way to Maumee/Lincoln project in Grosse Pointe. No work performed today. Topsoil and hydr seed to continue tomorrow.

DIGIROLAMO, PIETRO	1.00	70.00	70.00
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Irrigation piping and head repairs underway on south side

DIGIROLAMO, PIETRO	4.00	70.00	280.00
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Irrigation repairs continue on north side.

DIGIROLAMO, PIETRO	1.00	70.00	70.00
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mini mill will complete last touch ups in Stage 2, south side, in prep. for Top Course which is scheduled for Monday next week.

DIGIROLAMO, PIETRO	1.50	70.00	105.00
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paving of top coat underway. Cadillac will stay to complete both the south and north side.

DIGIROLAMO, PIETRO	3.00	70.00	210.00
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prepping for case 1, structure cover adjust. underway, saw cuts and removal.

DIGIROLAMO, PIETRO	2.00	70.00	140.00
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stripping of pavement to commence, as well as the irrigation repairs.

DIGIROLAMO, PIETRO	2.00	70.00	140.00
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topsoil and hydro seed completed.

DIGIROLAMO, PIETRO	3.00	70.00	210.00
--------------------	------	-------	--------

topsoil and hydro seed to start today.

KOCIS, ROBERT	8.50	70.00	595.00
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concrete pour around adjustments, ADA ramps and walks.

KOCIS, ROBERT	8.50	70.00	595.00
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Irrigation repair

KOCIS, ROBERT	13.50	70.00	945.00
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Mainline asphalt on Vernier

KOCIS, ROBERT	9.50	70.00	665.00
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mainline stripping, irrigation repair

KOCIS, ROBERT	8.50	70.00	595.00
---------------	------	-------	--------

milling high areas of leveling course on south side of Vernier

KOCIS, ROBERT	8.00	70.00	560.00
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no contractors on site, measured sod removal and top soil

Project	0160-0408-0	VERNIER RD RESURFACING - FAIRWAY TO ECL	Invoice	0123528
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KOCIS, ROBERT	7.50	70.00	525.00	
paving cancelled today, Measured top soil placement on the south side and asphalt quantities for full width paving.				
KOCIS, ROBERT	2.00	70.00	140.00	
started "uncomplete work list"				
KOCIS, ROBERT	18.00	70.00	1,260.00	
structure adjusts south side of Vernier				
KOCIS, ROBERT	8.00	70.00	560.00	
Topsoil/Hydroseed				
OLLINGER, PATRICK	12.50	70.00	875.00	
Asphalt paving				
ENGINEERING AIDE II				
GRIFFIN, BRADLEY	5.50	62.00	341.00	
Observed irrigation repairs				
GRIFFIN, BRADLEY	9.20	62.00	570.40	
Observed soft renovation along Vernier				
Totals	263.20		19,973.50	
Total Labor				19,973.50

Reimbursable Expenses

REIMB. MISC. EXPENSE				
8/27/2019	G2 CONSULTING GROUP	Invoice# 191496	7,350.00	
9/10/2019	G2 CONSULTING GROUP	Invoice# 191787	5,485.00	
Total Reimbursables			12,835.00	12,835.00

Unit Billing

2 PERSON CREW-CONSTRUCTION STAKEOUT	3.0 HOURS @ 141.00	423.00	
Total Units		423.00	423.00

Billing Limits

	Current	Prior	To-Date
Total Billings	33,231.50	164,946.15	198,177.65
Limit			257,903.00
Remaining			59,725.35

Total this Invoice **\$33,231.50**

✓

Outstanding Invoices

Number	Date	Balance
0123416	9/11/2019	34,202.25

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

INVOICE

Invoice Number: 191496

Invoice Date: July 29, 2019

Page Number: 1

Voice: 248.680.0400

Fax: 248.680.9745

Bill To: Accounts Payable
Anderson, Eckstein & Westrick
51301 Schoenherr Road
Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0408	190477	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	August 28, 2019		

Quantity	Description	Unit Price	Amount
64.25	Engineering Technician, Regular Hours, each	60.00	3,855.00
9.00	Engineering Technician, Overtime Hours, each	90.00	810.00
3.00	Engineering Technician, Regular Hours - Cylinder Pick-Up on 7/3/19 and 7/23/19	60.00	180.00
1.50	Engineering Technician, Overtime Hours - Cylinder Pick-Up on 7/13/19	90.00	135.00
7.00	Project Manager, per hour	150.00	1,050.00
4.00	Administrative Assistant, per hour	50.00	200.00
2.00	Troxler Nuclear Moisture/Density Gauge, each	35.00	70.00
70.00	Compressive Strength Test Cylinders, each	15.00	1,050.00
	AEW No. 0160-0408		
	Vernier Road Resurfacing, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 7/1/19 through 7/22/19		
	Client Contact: Brad Smith		

Total Invoice Amount \$ 7,350.00

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

INVOICE

Invoice Number: 191787

Invoice Date: August 21, 2019

Page Number: 1

Voice: 248.680.0400

Fax: 248.680.9745

Bill To: Accounts Payable
Anderson, Eckstein & Westrick
51301 Schoenherr Road
Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0408	190477	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	September 20, 2019		

Quantity	Description	Unit Price	Amount
47.75	Engineering Technician, Regular Hours, each	60.00	2,865.00
7.50	Engineering Technician, Overtime Hours, each	90.00	675.00
4.50	Engineering Technician - Cylinder Pick-Up on 7/31/19, 8/6/19, and 8/14/19, Regular Hours, each	60.00	270.00
5.00	Project Manger, per hour	150.00	750.00
3.00	Administrative Assistant, per hour	50.00	150.00
2.00	Troxler Nuclear Moisture/Density Gauge, each	35.00	70.00
47.00	Compressive Strength Test Cylinders, each	15.00	705.00
	AEW No. 00160-0408		
	Vernier Road Resurfacing, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 7/29/19 through 8/16/19		
	Clilent Contact: Brad Smith		

Total Invoice Amount \$ 5,485.00

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.

PO 45445 # 202-451-974.201 \$ 95.58
 19- # 203-451-974.201 \$1,816.10
 # 592-537-975.401 \$1,242.60
 # 592-537-976.001 \$ 6,404.12

ok- ES
 10/23/19
 SM 10/23/19



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aew.com p(586)726-1234

INVOICE

RECEIVED

OCT 28 2019

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

October 8, 2019

Project No: 0160-0411-0

Invoice No: 0123529

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0411-0 2019 SEWER STRUCTURE REHABILITATION

P.O. 19-45216 - (43,000)

P.O. 19-45445 - (111,000)

Professional Services from August 19, 2019 to September 15, 2019

Professional Personnel

	Hours	Rate	Amount
PRELIMINARY ENGINEERING			
TEAM LEADER	8.50	83.50	709.75
CONTRACT ADMINISTRATION			
PRINCIPAL ENGINEER	1.80	103.00	185.40
GRADUATE ENG/SUR/ARC	31.00	83.50	2,588.50
TEAM LEADER	10.00	83.50	835.00
ENGINEERING AIDE III	.10	70.00	7.00
ENGINEERING AIDE I	2.00	56.00	112.00
MEETINGS			
GRADUATE ENG/SUR/ARC	3.00	83.50	250.50
TEAM LEADER	4.50	83.50	375.75
ENGINEERING AIDE II	1.00	62.00	62.00
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE III	.50	70.00	35.00
ENGINEERING AIDE II	64.50	62.00	3,999.00
REVISIONS			
GRADUATE ENG/SUR/ARC	1.00	83.50	83.50
GIS UPDATES			
ENGINEERING AIDE III	4.50	70.00	315.00
Totals	132.40		9,558.40
Total Labor			9,558.40

Billing Limits	Current	Prior	To-Date
Total Billings	9,558.40	62,359.23	71,917.63
Limit			154,000.00
Remaining			82,082.37

Total this Invoice \$9,558.40

Outstanding Invoices

Number	Date	Balance
0123402	9/11/2019	5,062.00



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

October 8, 2019

Project No: 0160-0414-0

Invoice No: 0123530

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0414-0 BEAUFIT ROAD RECONSTRUCTION-MACK TO WCL
P.O. 19-45151 \$85,000
P.O. 19-45495 - \$180,000

Professional Services from August 19, 2019 to September 15, 2019

Professional Personnel

	Hours	Rate	Amount
CONSTRUCTION STAKEOUT			
TEAM LEADER	2.80	83.50	233.80
CONTRACT ADMINISTRATION			
PRINCIPAL ENGINEER	16.00	103.00	1,648.00
LICENSED ENG/SUR/ARC	11.00	103.00	1,133.00
GRADUATE ENG/SUR/ARC	3.50	83.50	292.25
TEAM LEADER	1.50	83.50	125.25
ENGINEERING AIDE III	1.90	70.00	133.00
ENGINEERING AIDE I	2.50	56.00	140.00
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE III	64.30	70.00	4,501.00
Totals	103.50		8,206.30
Total Labor			8,206.30

Unit Billing

2 PERSON CREW-CONSTRUCTION STAKEOUT	8.0 HOURS @ 141.00	1,128.00
Total Units		1,128.00

Billing Limits

	Current	Prior	To-Date
Total Billings	9,334.30	88,503.93	97,838.23
Limit			265,000.00
Remaining			167,161.77

Total this Invoice \$9,334.30

Outstanding Invoices

Number	Date	Balance
0123415	9/11/2019	6,593.05

19-

PO 45495

203-451-977.803

OK - FS

[Signature]
10/23/19



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

RECEIVED

OCT 28 2019

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

October 8, 2019
Project No: 0160-0417-0
Invoice No: 0123531

Project 0160-0417-0 BOURNEMOUTH WM REPLACEMENT
P.O. 19-45552 - (\$70,000.00)

Professional Services from August 19, 2019 to September 15, 2019

Fee

Construction Cost 848,000.00
Fee Percentage 6.40
Total Fee 54,272.00

Percent Complete	50.00	Total Earned	27,136.00
		Previous Fee Billing	0.00
		Current Fee Billing	27,136.00
		Total Fee	27,136.00

Billing Limits

	Current	Prior	To-Date
Total Billings	27,136.00	0.00	27,136.00
Limit			70,000.00
Remaining			42,864.00

Total this Invoice \$27,136.00

K-
PO 45552
592-537-977.310
ok - FJ \$ 27,136.00

SM 10/23/19
10/23/19

Bournemouth Water Main Replacement

AEW Project No. 0160-0417

[illegible]

SUBCONSULTANTS

Amount	Description
0	G2 CONSULTING GROUP, LLC
0	



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

October 8, 2019
Project No: 0160-0419-0
Invoice No: 0123532

Project 0160-0419-0 2019-2020 GIS MAINTENANCE
P.O. 19-45301

Professional Services from August 19, 2019 to September 15, 2019

Professional Personnel

	Hours	Rate	Amount
GIS UPDATES			
GRADUATE ENG/SUR/ARC	3.00	83.50	250.50
ENGINEERING AIDE III	2.50	70.00	175.00
Totals	5.50		425.50
Total Labor			425.50

Billing Limits	Current	Prior	To-Date
Total Billings	425.50	560.00	985.50
Limit			21,000.00
Remaining			20,014.50
Total this Invoice			\$425.50

Outstanding Invoices

Number	Date	Balance
0123404	9/11/2019	560.00
Total		560.00

K-
PO 45301
#592-537-977.000
OK- (F)

SM 10/23/19
Brewster
10/23/19



RECEIVED

OCT 28 2019

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

10H

October 21, 2019

Invoice 102119

City of Grosse Pointe Woods
Accounts Payable
20025 Mack
Grosse Pointe Woods, MI 48236

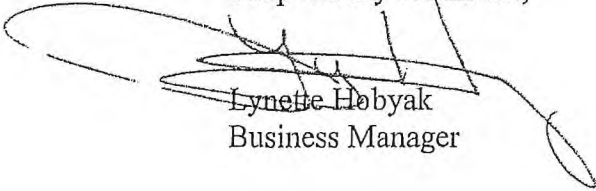
RE: November 2019 Services

For contract assessing services rendered:

Contract Fee (\$72,211 ÷ 12)..... \$ 6,017.58


TOTAL AMOUNT DUE \$ 6,017.58

Respectfully submitted,


Lynette Hobyak
Business Manager

38110 Executive Drive, Suite 100
Westland, MI 48185

734-595-7727 Office
734-595-7736 Fax

 10/23/19
101224818000

sm 10/23

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 1240
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

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NOV 12 2019

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza

Grosse Pointe Woods, MI 48236

Attention: **Bruce Smith, City Manager**

November 01, 2019

Client: 000896

Matter: 000000

Invoice #: 117511

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative
to the above matter:

TOTAL

\$2,301.00


11/12/19

101210810000

SM 11/12/19

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CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

Attention: Bruce Smith, City Manager

November 01, 2019

Client: 000896

Matter: 000000

Invoice #: 117511

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through October 31, 2019

DATE	ATTY	DESCRIPTION	HOURS
10/1/2019	GPK	Attention to review of documents regarding TPOAM and POAM contracts.	0.50
10/2/2019	GPK	Telephone call from employee regarding POAM contract.	0.25
10/3/2019	GPK	Telephone call from employee regarding ADA issues.	0.25
10/8/2019	GSR	Attention to preparation of arbitration brief.	6.50
10/10/2019	TLF	Conference with City Manager Bruce Smith regarding personnel issue; conference with Mr. Smith and Mr. Tutag regarding personnel issue; meeting with employee regarding same.	2.50
10/11/2019	GPK	Attention to review of documents regarding pending labor matters.	0.50
10/15/2019	TLF	Telephone call from Mr. Smith regarding personnel issue; telephone call to Mr. Smith regarding memo to employee; receipt and review of draft memo; telephone call to Mr. Smith; telephone call from Mr. Smith regarding employment decisions, drug test and suspension.	1.50
10/18/2019	TLF	Attention to receipt and review of correspondence from Mr. Smith with documentation regarding employee; preparation of correspondence to Mr. Smith regarding same.	0.25
10/22/2019	TLF	Attention to receipt and review of correspondence from Mr. Smith with medical report of employee; telephone call to Mr. Smith regarding same.	0.50
10/23/2019	TLF	Attention to preparation of summary of employee matter.	0.25
Total Services			<u>\$2,275.00</u>

KELLER THOMA
A PROFESSIONAL CORPORATION

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

November 01, 2019
Client: 000896
Matter: 000000
Invoice #: 117511

Attention: **Bruce Smith, City Manager**

Page: 2

RE: GENERAL MATTERS

ATTORNEY	HOURS	RATE	AMOUNT
TLF THOMAS L. FLEURY	5.00	\$175.00	\$875.00
GPB GARY P. KING	1.50	\$175.00	\$262.50
GSR GOURI SASHITAL	6.50	\$175.00	\$1,137.50

DISBURSEMENTS

9/4/2019	AT&T TELECONFERENCE SERVICES- Conference Call-	\$26.00
	Total Disbursements	\$26.00

Total Amount Due

\$2,301.00

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NOV 12 2019

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

November 01, 2019

Client: 000896

Matter: 000003

Invoice #: 117498

Attention: Bruce Smith, City Manager

REGARDING: GENERAL LABOR MATTER

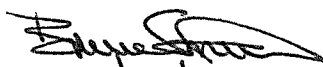
For professional services rendered and expenses incurred relative
to the above matter:

TOTAL

\$4,060.00

RECEIVED

NOV 12 2019


11/12/19

10121081000

SM 11/12/19

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FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

November 01, 2019
Client: 000896
Matter: 000003
Invoice #: 117498

Attention: Bruce Smith, City Manager

Page: 1

RE: GENERAL LABOR MATTER

For Professional Services Rendered through October 31, 2019

DATE	ATTY	DESCRIPTION	HOURS
10/9/2019	GSR	Attention to preparation of arbitration brief.	6.00
10/10/2019	GSR	Correspondence to Director of Public Safety regarding arbitration brief.	0.25
10/14/2019	GSR	Correspondence with union attorney regarding arbitration brief.	0.25
10/16/2019	GSR	Telephone call from union attorney regarding arbitration brief and telephone discussion with Director of Public Safety regarding the same.	0.50
10/16/2019	CKD	Attention to legal research regarding arbitration post hearing brief (termination arbitration).	3.50
10/21/2019	CKD	Attention to preparation of post hearing brief (termination arbitration).	8.25
10/22/2019	CKD	Attention to preparation of post hearing brief (termination arbitration).	0.50
10/23/2019	GSR	Attention to preparation of arbitration brief and correspondence with Director of Public Safety regarding the same.	4.00
10/24/2019	GSR	Attention to preparation of arbitration brief; telephone discussion with Director of Public Safety regarding the same.	1.00
Total Services			\$4,060.00

ATTORNEY	HOURS	RATE	AMOUNT
CKD Chelsea K. Ditz	12.25	\$160.00	\$1,960.00
GSR GOURI SASHITAL	12.00	\$175.00	\$2,100.00

KELLER THOMA
A PROFESSIONAL CORPORATION

CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

Attention: Bruce Smith, City Manager

November 01, 2019

Client: 000896

Matter: 000003

Invoice #: 117498

Page: 2

RE: GENERAL LABOR MATTER

Total Amount Due

\$4,060.00

CHARLES T. BERSCHBACK

ATTORNEY AT LAW
24053 EAST JEFFERSON AVENUE
ST. CLAIR SHORES, MICHIGAN 48080-1530

(586) 777-0400
FAX (586) 777-0430
blbwlaw@yahoo.com

October 31, 2019

CHARLES T. BERSCHBACK

RECEIVED

NOV -1 2019

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

DON R. BERSCHBACK
OF COUNSEL

10J

Bruce Smith
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE: October Billing

<u>DATE</u>	<u>DESCRIPTION OF SERVICES</u>	<u>TIME</u>
10/1/2019	Review and work on new EEOC charge, TC JK (.75); general review of election law (.50); review of emails and work on FOIA issue (2.00); work on Assessor's contract, conference call with CB and BS (.25); TC on TT tax appeal (.25); TC BS re: updates (.25)	4.00
10/2/2019	Review of phone system contract documents, TC with Capps, Email to Como (.50); meeting with LH (1.25); meeting with CB (.50); meeting with LH, JK (.25); TC BN (.50); TC work on FOIA matters (1.00); review of Municipal Court motion and reply (.25)	4.25
10/3/2019	TCs BS, TCs, emails on fence dispute (1.00); FOIA research (2.00); TCs Municipal Court cases (.50); review of Plante Moran letter, new FOIA request) (.25)	3.75
10/4/2019	Follow up on BSB phone contract (.25); TCs with attorney on fence case, research on appeal procedure (.50); TC attorney on Hunt Club , TCs Virginia Lane fence case (.50); prep for and attendance at meeting with CB and Aaron Powers (1.25); meetings with staff on miscellaneous items (.25); additional work on email FOIA issue (1.50)	4.25
10/6/2019	Prep for Council meeting (1.00)	1.00
10/7/2019	Continued prep for Council meeting, review of files, TCs and emails with residents (2.00); review of GFL contract file, prep for meeting (.50); TCs dep notices for PSOs (.25); TCs GT, BS on Virginia Lane fence case (.25); TC on phone contract with Plante Moran (.25); other FOIA research (.50); attendance at Council meeting (.75); review of Municipal Court docket and cases (0.50)	5.00
10/8/2019	Follow up on agenda items and TCs (.50); meeting at DPW re: GFL contract and follow up with FS and BS (1.75); work on Municipal Court docket, case in GPP Court (.50); meeting with	

	Virginia Lane resident and BS, TCs (1.25); TCs review of water bills (.50); TC LH (.25)	4.75
10/9/2019	Municipal Court docket GPW and GPP and follow up on cases (4.50); TC with FS and BS re: GFL (.50) review of warrant requests (.25)	5.25
10/10/2019	Review of Municipal Court files, meeting with Court Clerk and Det Bur, and officers, review of new warrant, TC Det (1.00); meeting with CB on water bills, review of file, research (1.00); meeting with GT, review of blueprints (.25); review of new FOIA requests ; TC Gary Capps on IT issues; continued work on BSB contract (.50); TCs, emails on jury trial (.25); meeting with LH, JK on FOIA policies (2.00)	5.00
10/11/2019	TC LH, election procedure, review of State website (.50); TCs Det Bonk, JK, emails on Municipal Court case (.25); TC Plante Moran and Sue Como, continued review of contract (.25); TC BN, work on water billing procedure (.25); meeting with LH and JK on FOIA procedures (2.00)	3.25
10/14/2019	Conference call with Judge on jury trial; TC Det Bur on other Municipal Court issues (.50); research, work on other FOIA issues (3.00); work on GFL file (.25); prep for COW; TCs (1.00); attendance at COW (1.75)	6.50
10/15/2019	Attendance at Election Committee meeting (.25); TC TB, LH and follow up (1.25); file review and TCs Plante Moran (.50); TC BS, research (.25); prep for SBC public hearing (1.00); TCs resident on sewer and tax issue, GT (.50)	3.75
10/16/2019	Attendance at SBC hearing in Lansing and follow up (5.00)	5.00
10/17/2019	TCs, emails on insurance certificate issue (.25); review of new FOIA issues and meeting with police FOIA staff (1.75); TCs, emails on GFL and LFP insurance issues (.50); PC, review of GT memo re: agenda and Code review (.25)	2.75
10/18/2019	Finalize phone system contract review and TCs, TC GT on PC memo, TCs LH on agenda items (.50); TCs SBC staff, research (3.00); TC Municipal Court, review of statute (.25); TC Virginia Lane (.25); TCs, review of vape ordinance (.25); calls on Jayakar Municipal Court case and depositions (.25)	4.50
10/19/2019	TCs Municipal Court jury trial cancelled (.25); work on vicious dog case, research and response to motion to dismiss (1.50); review of Council agenda packet (.25); draft of Plante Moran litigation audit letter and review of pending files (.75); review of Fiduciary Liability Policy per CB (.25)	3.00
10/21/2019	Calls on Municipal Court 2 dog cases, continued work on brief (.50); work on SBC file (3.00); TCs agenda items (.25); finalized Plante Moran litigation letter(.25); attendance at Council meeting (1.50)	5.50
10/22/2019	Calls on Municipal Court cases (.75); TCs BS, FS, LH (.50); GFL research and calls (.50); work on FOIA communication (.50); review of PC agenda and call from GT (.25); work on SBC matters (1.50); attendance at PC meeting (2.25)	6.25

10/23/2019	Attendance at Municipal Court and follow up calls and emails (3.00); meeting with GT, follow up on PC issues (.25); email LH, election law issue, research (.25); review of GFL file, TCs, meeting with BS and FS (.25)	3.75
10/24/2019	TCs and work on LFP (.50); TCs GFL, preparation for meeting, attendance at meeting (1.75); FOIA research (.50)	2.75
10/25/2019	TC FS, BS, Harper Woods City Attorney (.50); work on pending FOIAs (.75), TCs JK on Lockup Agreement; review of Fox case, emails (.25)	1.50
10/26/2019	Review of Badger Water Meter quote/contract (.25); review of SBC rebuttal letter for Fahey (.25)	0.50
10/28/2019	Work on Municipal Court jury trial, TC Det. Waszak, research (.75); work on FOIA process (.25); Municipal Court review of warrant request, TCs FS, Det. Chalut (.25); TCs GFL and work on letter to GFL (.50); TCs and emails LH (.25)	2.00
10/29/2019	Municipal Court review of two new warrant requests (.50); work on GFL, review and approval of masonry contracts (.50); Election Committee meeting (.50);	1.50
10/30/2019	Work on FOIA issues (.75); review of new GPWM proposal, TC BS (.25); draft to M/C re. cell tower, emails and TC (.50)	1.50

CTB = 91.25 hours at \$155.00 per hour \$ 14,143.75

TOTAL DUE: **\$ 14,143.75**

TC - Telephone	GT - Gene Tutag	M/C - Mayor and Council
BS - Bruce Smith	LH - Lisa Hathaway	Det. Bur. - Detective Bureau
PC - Planning Commission	CB - Cathrene Behrens	ED - Eric Dunlap
JK - Dir. John Kosanke	TT - Tax Tribunal	FS - Frank Schulte
DV - Domestic Violence		

BREAKDOWN

General	67.25 hours
Municipal Court	20.50 hours
Building/Planning Commission	3.25 hours
Tax Tribunal	.25 hours

SM 11/1/19
[Signature] 11/1/19

Legal Fees-General	101-210-801.000		10,423.75
Legal Fees-Court	101-210-801.100		3,177.50
Legal Fees-Bldg./Planning	101-210-801.200		503.75
Legal Fees-MTT	101-210-801.300		38.75
		TOTAL	14,143.75