

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MAY 20, 2019, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council Members: Bryant, Koester (Arrived at 7:02 p.m.), McConaghy, McMullen, Shetler
Absent: Granger

Also Present: City Administrator Smith
City Attorney Berschback
City Clerk Hathaway
Director of Public Services Schulte
Recreation Supervisor Gerhart

Council, Administration, and the audience Pledged Allegiance to the Flag.

Motion by Bryant, seconded by McConaghy, that Council Members Granger and Koester be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger, Koester

The following Commission Members were in attendance:

Steve Chan, Tree Commission
Dan Curis, Local Officer's Compensation Commission
Randy Rennpage, Tree Commission
Mary Ellen Meyering, Tree Commission
Maria Galbo, Tree Commission
Tim Butler, Tree Commission
Peter Groschner, Tree Commission
George Hathaway, Tree Commission
Robert Greening, Tree Commission

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: Granger

Taken out of order, the following individuals were heard under Public Comment regarding the closing of Mason School:

Donna O'Keefe, Johnstone & Johnstone
Avenue in the Woods

Diane Karabetsos, Johnstone & Johnstone
Resident on Oxford

Dan Curis
Resident/Business Owner

Mary Rogers
Avenue in the Woods
1490 Anita

Linda Ventamelia

Joyce Janowski
1070 N. Oxford

Judy Sheehy
941 Woods Lane

Brian Loos
793 Crescent Lane

John Daniele
1898 Lochmoor

The 41st Tree City USA Flag was presented to the City Council by the Grosse Pointe Woods Tree Commission and two Mason School Arbor Day Contest winners were introduced.

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated May 6, 2019;
2. Special City Council Minutes dated May 13, 2019.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Bryant, seconded by McConaghy, that the following minutes be approved as submitted:

1. Committee-of-the-Whole Minutes dated May 6, 2019;
2. Committee-of-the-Whole Minutes dated May 13, 2019.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

THE MEETING WAS THEREUPON OPENED AT 7:43 P.M. FOR A **PUBLIC HEARING** IN ACCORDANCE WITH CHAPTER 8, BUILDINGS AND BUILDING REGULATIONS, ARTICLE IX, FENCES, TO HEAR THE APPLICATION OF **JONATHAN REDZINIAK, 874 N. BRYN**, GROSSE POINTE WOODS, WHO IS REQUESTING TO ERECT A 6' SOLID PRIVACY FENCE ALONG THE EAST AND WEST REAR-YARD PROPERTY LINES, WHICH IS NONCOMPLIANT WITH SECTION 8-279(1). A VARIANCE IS THEREFORE REQUIRED.

Motion by Bryant, seconded by Shetler, that for purposes of the public hearing the following items be received and placed on file:

1. Application for Fence 04/23/19
2. Letter 05/01/19 – J. Redziniak
3. Site Plans (2)
4. Fence Style Brochure
5. Memo 05/13/19 – Building Official
6. Photos (5)
7. Memo 05/07/19 – Director of Public Services
8. Affidavit of Property Owners Notified
9. Aerial Views (2)

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: Granger

The Building Official provided an overview of his memo dated May 13, 2019.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individuals were heard:

Chris Redziniak
Red Baron Construction

John Redziniak
874 N. Brys

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. No one wished to be heard.

Motion by McConaghy, seconded by Bryant, that the public hearing BE CLOSED at 7:50 p.m. PASSED UNANIMOUSLY.

Motion by Koester, supported by Shetler, regarding Public Hearing for a fence variance, John Redziniak, 874 N. Brys, who is requesting to install a 6' solid privacy fence along the east and west rear-yard property lines, that the Council deny the variance.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

THE MEETING WAS THEREUPON OPENED AT 7:52 P.M. FOR A PUBLIC HEARING ON
THE **2019/20 PROPOSED BUDGET**.

Motion by McConaghy, seconded by Bryant, that for purposes of public hearing, the items be received, placed on file, and listed as follows:

1. Memo 05/21/18 – City Administrator-Treasurer/Comptroller
2. 2018/19 Proposed Budget Summary
3. 2018 Tax Rate Request
4. Budget and Appropriation Resolution
5. Affidavit of Legal Publication 04/19/18
6. Committee-of-the-Whole Excerpt 04/30/18

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

The Chair asked if anyone from the audience wished to speak in favor of the proposed budget. The City Administrator recommended adoption of the proposed budget.

The Chair asked if anyone from the audience wished to speak in opposition to the proposed budget. No one wished to be heard.

Motion by Bryant, seconded by Shetler, that the public hearing be closed at 7:54 p.m.
PASSED UNANIMOUSLY.

Motion by McConaghy, seconded by Koester, regarding adoption of the 2019/20 Fiscal Year Budget, that the City Council concur with the Committee-of-the-Whole at their meeting held May 13, 2019, and adopt the following resolution:

CITY OF GROSSE POINTE WOODS

CERTIFIED RESOLUTION

Motion by _____, seconded by _____, that the Council adopts the following resolution:

**CITY OF GROSSE POINTE WOODS
BUDGET AND APPROPRIATION RESOLUTION**

WHEREAS, a public notice has been previously given, as required by City Charter and State of Michigan Public Act 5 of 1982, that a public hearing will be held at 7:00 p.m. on Monday, May 20, 2019, for the purpose of receiving comments on the proposed 2019-20 City budget and the intent to levy Property Tax Revenues within the said City of Grosse Pointe Woods; and;

WHEREAS, a full and final public hearing has been held on proposed 2019-20 City Budget, and the proposed Increase in Property Taxes, it is therefore the opinion and judgment of Council that the aforesaid proposed 2019-20 City Budget, is in all things appropriate, correct and should be approved and that the property Tax Levy to finance the 2019-20 City Council should be approved accordingly.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grosse Pointe Woods, Michigan that the proposed 2019-20 City Budget and the proposed property Tax Levy for the fiscal year 2019-20 as finally reviewed (and/or changed by) the Council at this public hearing be adopted and the amounts as contained in the aforesaid budget should be appropriated as designated and property tax levied accordingly.

BE IT RESOLVED that there are those sums of revenue which are deemed necessary to be raised by ad valorem tax levies on all real and personal property within the City of Grosse Pointe Woods, and that the City Clerk be and is hereby directed to certify such amounts to the City Assessor for the spread on the 2019 City Tax Roll at the rate of 13.4300 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for general operations; 1.5000 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for Road Bond Debt; at the rate of 0.0690 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for Act 359 Public Relations; at the rate of 2.5674 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for Solid Waste.

Motion carried by the following vote:

AYES:
NAYS:
ABSENT:
RESOLUTION DECLARED ADOPTED.

City Clerk

CERTIFICATION

I, Lisa K. Hathaway Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council on May 20, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and will be, or have been, made available as required by said Act.

Lisa K. Hathaway, City Clerk

And, authorize the Mayor and the City Clerk to sign the 2019 Tax Rate Request Form L-4029.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Bryant, seconded by Shetler, regarding **purchase: 2019/20 Road Salt**, that the City Council approve a purchase from The Detroit Salt Company to provide 2019/20 road salt supplies at a price of \$51.35 per ton in a total amount of \$86,800.00, funds to be taken from accounts #202-478-757.000 (\$21,700.00) and #203-478-757.000 (\$65,100.00).

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Shetler, seconded by Koester, regarding **purchase: rubbish bags**, that the City Council approve a contract with Dyna Pak Corp to supply rubbish bags at a cost of \$6.50 per 50-bag sleeve, in a total amount not to exceed \$39,000.00, funds to be taken from Account No. 598-787-757.000.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by McMullen, seconded by Shetler, regarding **purchase: Community Center banquet chairs**, that the City Council approve the purchase of 175 banquet chairs from Mitylite for the Community Center at a cost of \$97.09 each (\$16,990.75), plus shipping in the amount of \$849.63, for a total cost in the amount of \$17,840.38, funds to be taken from Community Center Equipment Maintenance and Repair Account No. 101-780-850.000.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Koester, seconded by McConaghy, regarding **conference: Michigan Municipal Executives Summer Workshop**, that the City Council approve City Administrator Smith's request to attend the Michigan Municipal Executives Summer Workshop from July 23-26, 2019, in Alpena, MI, in an amount not to exceed \$1,275.00, funds to be taken from Account No. 101-172-958.001; and, to reimburse for expenses incurred upon presentation and verification by the Finance Committee of an itemized expense report.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Bryant, seconded by Shetler, regarding **budget transfer: Workers Compensation**, that the City Council approve a budget transfer in the amount of

\$25,000.00 from the General Fund prior year fund balance Account No. 101-000-697.000 into the Workers Compensation Fund Medical Expenditures Account No. 632-854-915.000 to cover workers compensation claims through June 30, 2019.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by McConaghy, seconded by Koester, regarding **Monthly Financial Report – April 2019**, that the City Council refer this report to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by McConaghy, seconded by Koester, regarding **contract: tree removal**, that the City Council approve a contract extension with Arbor Pro Tree Service, Inc. to perform tree removal services from July 1, 2019, through June 30, 2020, in a total amount not to exceed \$40,000.00, funds to be taken from Account No. 101-465-818.000, and to authorize the City Administrator to sign the contract.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Koester, seconded by McConaghy, regarding **contract: Janitorial Services for Municipal Building**, that the City Council approve a contract with Triple F Commercial Cleaning Services to provide janitorial services for the municipal building from July 1, 2019, through June 30, 2020, in a total amount not to exceed \$13,000.00, funds to be taken from Account No. 101-444-818.000, and to authorize the City Administrator to sign the contract.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Shetler, seconded by Bryant, regarding **contract: Trucking Services**, that the City Council approve the Agreement with Grosso Trucking & Supply for trucking services from July 1, 2019, through June 30, 2020, in an amount not to exceed \$84,000.00, funds to be taken from Account No. 226-528-818.000; and, to authorize the City Administrator to sign said Agreement.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by McMullen, seconded by McConaghy, regarding **contract: landscape services**, that the City Council approve a three-year Agreement with Marshall Landscape to provide landscape services (turf fertilizing and pest management) at City Hall, on Mack Avenue, and at Lake Front Park in a total amount not to exceed \$7,125.00 per year, funds to be taken from Account Nos. 101-775-818.000 - \$4,000.00 and 202-463-818.000 - \$3,125.00; and, to authorize the City Administrator to sign the contract.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by Bryant, seconded by Shetler, regarding **professional services: plumbing/mechanical inspections**, that the City Council approve the following invoice:

1. McKenna Invoice No. 21849-11 05/07/19 \$1,500.00; Acct. No. 101-180-818.000.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by McConaghy, seconded by Koester, regarding **legal services**, that the City Council approve the following invoice:

1. Hallahan and Associates, P.C. (via WCA Assessing) Invoice No. 050819 05/08/19 \$1,332.61; Account No. 101-210-801.301.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by McConaghy, seconded by Bryant, regarding **legal services**, that the City Council approve the following invoice:

1. Adkison, Need, Allen & Rentrop PLLC Invoice No. 116903 04/30/19 - \$255.00; Account No. 101-210-801.000.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Motion by McConaghy, seconded by Koester, regarding **labor attorney**, that the City Council approve the following invoice:

1. Keller Thoma Invoice No. 116467 05/01/19 - \$3,893.75; Account No. 101-210-810.000.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

Hearing no objections, the following individuals were heard under New Business regarding the closing of Mason School:

- Council Member Shetler
- Council Member Bryant
- Mayor Novitke
- Council Member McConaghy

The following individuals were heard under Public Comment regarding the closing of Mason School:

- Margaret Potter, Allard
- Ms. Palmer, 2000 Lennon St.
- Council Member Koester

Following discussion, there was a consensus of the City Council as to the wording of a statement to be presented to the School Board.

Motion by McConaghy, seconded by McMullen, that the City Council issue the following written statement:

It is the position of the Grosse Pointe Woods City Council that, although we do not wish to see any elementary school closed, we would encourage the Grosse Pointe Public School Board not to close Mason Elementary.

Motion carried by the following vote:

Yes: Bryant, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: Granger

The City Clerk was asked to place all City Council Member signatures on the statement, to contact Council Member Granger requesting to apply her signature to the statement, and to mail the statement to all School Board Members and the Superintendent.

Motion by Bryant, seconded by Shetler, to adjourn tonight's meeting at 8:34 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor