

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS
HELD ON MONDAY, APRIL 15, 2019, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL
BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:01 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council Members: Bryant, Granger, Koester, McConaghy, McMullen, Shetler
Absent: None

Also Present: City Administrator Smith
City Attorney Don Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway
Director of Public Services Schulte

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Jim Profeta, Planning Commission

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by McMullen, regarding **consideration to rescind motion: records retention – hand written checks**, that the City Council rescind the motion made and passed at the City Council Meeting held April 1, 2019, regarding Records Retention – Incoming Checks, and that policy will establish a sixty day retention on incoming checks having been scanned.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated April 1, 2019.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **Community Events – budget transfer**, that the City Council concur with the recommendation of the Community Events Committee at their meeting held March 14, 2019, and approve a 2019 proposed budget transfer in the amount of \$4,497.67 from the Community Events Committee Account No. 205-870-820.130 into the FY 2018 General Fund fund balance to cover employee overtime incurred during last year's events.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Due to his appointment to the Planning Commission, the Mayor accepted the **resignation of George Bailey from the Historical Commission**, and directed that appropriate thanks and recognition be sent to Mr. Bailey.

Motion by McConaghy, seconded by Koester, regarding **Monthly Financial Report – March 2019**, that the City Council refer this report to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **Contracts/Agreements: 2019 City Events Entertainment**, that the City Council concur with the recommendation of the Community Events Committee at their meeting held March 14, 2019, and approve the four contracts as recommended including a rain date cancellation clause, funds to be taken from the Community Events Account No. 205-870-820.103, and to authorize the City Administrator to sign said contracts, as follows:

1. Sun Music International, LLC – Music on the Lawn 06/28/19 - \$1,500.00;
2. Detroit Social Club – Music on the Lawn 07/26/19 - \$950.00;
3. Bugs Beddow and the Good Stuff – Music on the Lawn 08/23/19 - \$1,250.00;
4. Sonic Freeway, LLC – Fall Fest 09/21/19 - \$1,200.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Shetler, seconded by Bryant, regarding **design fees/budget amendment – 2019 structure repairs and miscellaneous concrete**, that the City Council authorize Anderson, Eckstein & Westrick to prepare bids and design engineering for the 2019 Structure Repairs and Miscellaneous Concrete Project at a cost not to exceed \$43,000.00; and, to approve a budget amendment in the amount of \$43,000.00 from Water/Sewer Account No. 592-000-697.000, \$13,760.00 into Account No. 592-537-975.401 and \$29,240.00 into Account No. 592-537-976.001.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Koester, seconded by Bryant, regarding **proposal/budget amendment: Lake Front Park Pool Fence Replacement**, that the City Council approve the Proposal with All Pointes Fencing Plus, LLC to replace the fence around the pool storage lot in the amount of \$11,675.00 and authorize the City Administrator to sign the Proposal; and, to approve a budget amendment from Prior Year Reserve Fund Balance Account No. 101-000-699.000 into Lake Front Park Pool Maintenance Contractual Services Account No. 101-774-818.103 in the amount of \$11,675.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McMullen, seconded by Shetler, regarding **proposal: City Hall Restoration**, that the City Council approve the Proposal with Stucky Vitale Architects to provide Scope of Services - Phase I design services in the amount of \$5,800.00, authorize the City Administrator to sign the proposal; and, approve a budget amendment in the amount of \$5,800.00 from Prior Year Fund Reserve Account No. 101-000-699.000 into Flood Repairs Account No. 101-299-815.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

The Mayor issued three Proclamations in recognition of:

- National Public Works Week;
- Holocaust Days of Remembrance;
- National Military Appreciation Month.

Motion by McConaghy, seconded by Koester, regarding **Wireless Communications Attorney**, that the City Council approve the City of Grosse Pointe Woods' portion of the invoice from Kitch Drutchas Wagner Valitutti & Sherbrook Invoice No. 432229 07/31/18 for Professional Services rendered regarding the Grosse Pointe Public Schools Fiber Ring by reimbursing Grosse Pointe Shores for payment already made, as follows:

1. Village of Grosse Pointe Shores, a Michigan City - \$527.15; Account No. 101-210-812.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, regarding **Professional Services**, that the City Council approve the following invoice for Building Services rendered:

1. McKenna Invoice No. 21849-10 04/04/19 - \$1,500.00; Account No. 101-180-818.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **City Engineer – Anderson Eckstein & Westrick**, that the City Council approve the following invoices:

1. Invoice No. 0116723 02/02/18 - \$1,611.30; Account No. 101-000-285.300;
2. Invoice No. 0117020 03/05/18 - \$99.70; Account No. 101-000-285.300;

3. Invoice No. 0119194 09/18/18 - \$4,731.23:
 - a. Account No. 406-451-977.803 - \$2,270.99;
 - b. Account No. 592-537-977.310 - \$2,460.24.
4. Invoice No. 0119437 10/11/18 - \$13,367.65:
 - a. Account No. 203-451-977.804 - \$9,424.19;
 - b. Account No. 592-537-975.401 - \$3,943.46.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Hearing no objections, the following items were discussed under New Business:

- **Little League Concession Demolition – Ghesquiere Park.** APCOR will start construction no later than April 19th and will be completed by May 4th. Demolition is expected to take two to three days.

Motion by Granger, seconded by Shetler, regarding Little League Concession Stand Demolition – Ghesquiere Park, that the City Council approve demolition of the concession stand in Ghesquiere Park in accordance with the contract between APCOR and Woods/Shores Little League, and the Certificate of Insurance as reviewed and approved by the City Attorney.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

- The Director of Public Services provided an update on reconstruction due to flooding that has been completed at City Hall. Abatement is completed and drywall removal is proceeding.

The following individuals were heard under Public Comment:

- Paul Saigh. The City Administrator was asked to provide information to Mr. Saigh regarding water meter fees referred to in a letter mailed to residents in June 2018.
- Christine (DiClaudio) Clark, 52751 Seven Oaks Dr., Shelby Twp, MI 48316 was heard regarding the Animal Ordinance, requesting a pit-bull exception for mixed breeds by percentage. The Chair directed the Clerk to place this item on a future Committee-of-the-Whole agenda.
- Jim Profeta, Planning Commissioner.

Motion by Bryant, seconded by McConaghy, to adjourn tonight's meeting at 7:28 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor