

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, OCTOBER 15, 2018, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:05 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council Members: Bryant, Granger, Koester, McConaghy, McMullen, Shetler
Absent: None

Also Present: City Administrator Smith
City Attorney Don Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway
Director of Public Services Schulte

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Gerald Hilton, Beautification Commission
Mike Fuller, Planning Commission

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Koester, seconded by Bryant, that the City Council concur with the recommendation of the Citizen's Recreation Commission at their meeting held August 10, 2018, and appoint Sarah Seger to the Citizen's Recreation Commission with a term to expire December 31, 2019.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Koester, seconded by McConaghy, regarding **appointments – Citizens Recreation Commission**, that the City Council concur with the recommendation of the Citizen's Recreation Commission at their meeting held August 10, 2018, and appoint Angela Coletti Brown to the Citizen's Recreation Commission with a term to expire December 31, 2020.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, that the following minutes be approved as submitted:

1. City Council Minutes dated October 1, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by McConaghy, regarding **Proposed Agreement – Cathrene Behrens**, that the City Council concur with the recommendation of the Compensation & Evaluation Committee at their meeting held October 1, 2018, and offer a contract to the Treasurer/Comptroller, Cathrene Behrens, to run from October 1, 2018, through June 30, 2019, with a 3% raise starting October 1, 2018, and a \$500 loyalty stipend.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

The Mayor accepted the **resignation of Tonya Stapleton from Planning Commission** with regret and directed that appropriate thanks and recognition be sent to Ms. Stapleton.

Motion by McMullen, seconded by Bryant, regarding **Application to Solicit**, that the City Council approve Brian Hibben, Power Home Remodeling Group, for a Permit/License to Solicit.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Shetler, seconded by Granger, regarding **door lock upgrades**, that the City Council approve the purchase of 5 upgrade kits, 1 replacement lock, labor, and parts from the Flying Locksmith to upgrade and replace locks in the amount of \$7,679.00, funds to be taken from Account No. 101-855-757.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by McConaghy, regarding **2019 Commission Appreciation Reception**, that the City Council authorize an amount not to exceed \$8,000.00 to hold the 2019 Commission Appreciation Reception, funds to be taken from Account No. 101-101-881.000, and to authorize the City Administrator to sign any necessary contracts.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **request to use parking lot – Lou's Farm Day**, that the City Council approve the request from Lou's Petshop to use the City Parking lot on the south side of their building to hold Lou's Farm Day on Thursday, October 25, 2018, from 4-5 p.m.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Koester, regarding **Monthly Financial Report – September 2018**, that the report be referred to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **2019 Vernier Road Program – Design Engineering**, that the City Council approve an amount not to exceed \$78,000.00 for the City Engineer to provide design engineering services and solicit bids for construction for the 2019 Vernier Road Program, funds to be taken from Major Street Fund Engineering Fees Account No. 202-451-974.803.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Granger, regarding **contract/credit addendum: 2019 SMART Municipal Credit and Community Credit Contract and Amendment for 2018**, that the City Council approve the FY 2019 Municipal Credit Contract and the Amendment to the Municipal Credit and Community Credit Contract for FY 2018, and authorize the Mayor to sign both contracts.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Koester, seconded by McConaghy, regarding **2018 Milk River Drain Levy**, that the City Council adopt the 2018 Milk River Drain Levy Resolution as presented, and authorize the Mayor and the City Clerk to sign the 2018 Tax Rate Request.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, regarding **Second Reading: An Ordinance to Amend Chapter 8 Buildings and Building Regulations, Article IX Fences, Sec. 8-284 by Adding New Sections (1) and (2) Allowing Six Feet Fences in the Rear and Side Yards with the Adjacent Property Owner's Consent**, that the City Council approve this proposed ordinance as presented and make it effective 10 days after its enactment.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Shetler, seconded by Bryant, regarding **Professional Audit Services – Plante Moran**, that the City Council approve the following invoices dated October 1, 2018:

1. Plante Moran Invoice No. 1590347 - \$28,300.00:
 - a. Account No. 101-223-818.000 - \$18,300.00;
 - b. Account No. 101-136-818.000 - \$2,000.00;
 - c. Account No. 202-482-818.000 - \$1,000.00;
 - d. Account No. 203-482-818.000 - \$1,000.00;
 - e. Account No. 226-528-818.000 - \$1,000.00;
 - f. Account No. 365-993-818.000 - \$1,000.00;
 - g. Account No. 592-536-818.000 - \$2,000.00;
 - h. Account No. 632-854-818.000 - \$1,000.00;
 - i. Account No. 640-851-818.000 - \$1,000.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McMullen, seconded by Bryant, regarding **Bond Improvements, Roofs and HVAC**, that the City Council approve the following invoice:

1. Cross Renovation Payment No. 3 09/24/18 - \$320,002.96; Account No. 420-902-977.101.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Koester, regarding **claim**, that the City Council approve the following invoice dated September 24, 2018:

1. Tokio Marine HCC Claim No. 184732 09/25/18 - \$7,383.75; Account No. 101-810-812.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **City Engineers – AEW**, that the City Council approve the following invoices:

1. Invoice No. 0118894 09/05/18 - \$1,200.00; Acct. No. 420-451-974.201.
2. Invoice No. 0119167 09/17/18 - \$1,414.50; Acct. No. 640-851-818.000.
3. Invoice No. 0119186 09/18/18 - \$18,646.00; Acct. No. 592-537-975.004.
4. Invoice No. 0119187 09/18/18 - \$175.65; Acct. No. 101-000-285.530.
5. Invoice No. 0119188 09/18/18 - \$1,929.25; Acct. No. 594-785-974.201.
6. Invoice No. 0119189 09/18/18 - \$16,798.20; Acct. No. 585-561-974.201.
7. Invoice No. 0119190 09/18/18 - \$2,045.35; Acct. No. 592-537-977.410.
8. Invoice No. 0119191 09/18/18 - \$2,937.25:
 - a. Acct. No. 202-451-974.201 - \$499.33;
 - b. Acct. No. 203-451-974.201 - \$1,189.10;
 - c. Acct. No. 592-537-975.401 - \$1,248.82.
9. Invoice No. 0119192 09/18/18 - \$2,947.55:
 - a. Acct. No. 202-451-975.310 - \$972.69;
 - b. Acct. No. 203-451-975.310 - \$1,974.86.
10. Invoice No. 0119193 09/18/18 - \$12,723.75:
 - a. Acct. No. 203-451-977.803 - \$9,033.86;
 - b. Acct. No. 592-537-975.401 - \$3,689.89.
11. Invoice No. 0119195 09/18/18 - \$3,134.50; Acct. No. 101-441-818.000;
12. Invoice No. 0119170 09/17/18 - \$412.00; Acct. No. 592-537-818.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Hearing no objections, the following item was heard under New Business:

- The Treasurer/Comptroller requested payment of **Value Trends invoice** dated June 16, 2018, in the amount of \$15,000.00 for appraisal services conducted at The Rivers.

Motion by Granger, seconded by Bryant, that the following item be received and placed on file:

1. Invoice 06/16/18 – True Trends Inc.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Koester, seconded by McConaghy, regarding appraisal services, to approve the following invoice dated June 16, 2018:

1. Value Trends Inc. \$15,000.00; Account No. 101-210-801.301.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Koester, to adjourn tonight's meeting at 7:38 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor