

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, OCTOBER 1, 2018, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:04 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke  
Council Members: Bryant, Granger, McConaghy, McMullen, Shetler  
Absent: Koester

Also Present: City Administrator Smith  
City Attorney Berschback  
Treasurer/Comptroller Behrens  
City Clerk Hathaway  
Director of Public Safety Kosanke  
Deputy Director of Public Services Kowalski

Motion by McConaghy, seconded by Shetler, that Council Member Koester be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission Member was in attendance:

Mike Fuller, Planning Commission

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

The Mayor **appointed Kevin Ketels** to serve on the **Planning Commission** with a term to expire December 31, 2019.

Motion by Granger, seconded by Bryant, regarding appointment – Planning Commission, that the City Council concur with the appointment of Kevin Ketels to the Planning Commission with a term to expire December 31, 2019.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by Bryant, seconded by Granger, that the following minutes be approved as submitted:

1. City Council Minutes dated September 17, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by Granger, seconded by Shetler, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated September 24, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by Bryant, seconded by Granger, regarding **rates of pay – Election Inspectors** for the November 6, 2018 General Election, that the City Council concur with the Election Commission at their meeting held September 27, 2018, and approve the rates of pay as presented.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by Granger, seconded by Bryant, regarding **replacement of absent voter ballot scanners, including software and listener/funds transfer**, that the City Council receive and place on file the following items:

1. Absent Voter Counting Boards Scanning and Transmitting Equipment including CDW-G quote for 3 scanners;
2. Option 2 – Rev 10/01/18;
3. Option 3 – Rev 10/01/18;
4. Canon Solutions America, Inc. Quote 09/28/18.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

The City Clerk received additional quotes for G1130 scanners following the Election Commission Meeting and distribution of the Council agenda. A quote from Canon Solutions in the amount of \$5,900.00 each was lower than the state bid through CDW-G at \$6,388.00 each, and three (3) were requested. She also requested City Council consider adding one (1) additional full workstation to provide a back-up for processing absent voter ballots in the event one of the other two workstations should fail. An alternate option

would be to purchase two workstations which would fall within the Election Commission's recommended funding, and budget for the third system in the FY 2019/20 Budget.

Motion by Bryant, seconded by Granger, regarding replacement of absent voter ballot scanners, including software and listener/funds transfer, that the City Council concur with the Election Commission at their meeting held September 27, 2018, and authorize the City Clerk to purchase election equipment as identified and increase the amount not to exceed to \$65,330.00 (which includes one additional back-up workstation with software), and to authorize a funds transfer from Prior Year Reserves Account No. 101-000-699.000 into Election Supplies Account No. 101-215-731.000 in the amount of \$65,330.00.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Hearing no objections, the **appointments to the Citizens Recreation Commission**, were deferred to the City Council meeting on October 15, 2018, to permit Council Representative Koester to be in attendance.

The Mayor **appointed Jim Motschall** to the **Historical Commission** with a term to expire December 31, 2021.

Motion by Shetler, seconded by Granger, regarding **Senior Picnic expenses**, that the City Council concur with the recommendation of the Senior Citizens' Commission at their meeting held July 17, 2018, and approve an amount not to exceed \$1,000.00 for expenses related to the Senior Picnic held at Lake Front Park on September 8, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by Shetler, seconded by Granger, regarding **Senior Expo expenses**, that the City Council concur with the recommendation of the Senior Citizens' Commission at their meeting held July 17, 2018, and approve an amount not to exceed \$165.00 (\$125 vendor table and \$40 Ad) for expenses related to the Senior Expo Event to be held at Assumption Cultural Center on October 11, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by McConaghy, seconded by Granger, regarding **replace lights on Lake Front Park Boardwalk**, that the City Council authorize Colville Electric Co., LLC to replace the lights along the boardwalk at Lake Front Park with new bollards in the amount of \$14,413.83, and to include a contingency in an amount not to exceed \$3,000.00, for a total cost not to exceed \$17,413.83, funds to be taken from Municipal Improvements Parks and Recreation Account No. 401-902-977.104, contingent upon receipt of appropriate insurance.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by Granger, seconded by Bryant, regarding **Protecting Local Government Retirement and Benefits Act Corrective Action Plan: Retirement Health Benefit Systems**, that the City Council approve the Corrective Action Plan as submitted and authorize the Treasurer/Comptroller to sign said document.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by McMullen, seconded by Shetler, regarding **Legal Proceedings: Gerald Genna vs City of Grosse Pointe Woods**, that the City Council refer this item to the City Attorney and insurance carrier for further processing.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: Koester

Motion by Shetler, seconded by Bryant, regarding **contract: Medstar, Inc. – Ambulance Service**, that the City Council approve the Contract for Emergency Medical Services Between Medstar, Inc. and the Cities of Grosse Pointe Woods, Grosse Pointe Farms, and Grosse Pointe, at a cost to the City of Grosse Pointe Woods in the amount of \$56,250.00 annually, contingent upon all parties agreeing to the contract, and authorize the City Administrator to sign the contract, funds to be taken from Public Safety Contractual Services Account No. 101-349-818.000.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: Koester

Motion by Granger, seconded by Bryant that the following item be received and placed on file:

1. Medstar 2018 - Schedule A

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: Koester

The Mayor issued a Proclamation in recognition of National Breast Cancer Awareness Month.

Motion by Bryant, seconded by McConaghy, regarding **First Reading: An Ordinance to Amend Chapter 8 Buildings and Building Regulations, Article IX Fences, Sec. 8-284 by Adding New Sections (1) and (2) Allowing Six Feet Fences in the Rear and Side Yards with the Adjacent Property Owner's Consent**, that the City Council concur with the amendment of this ordinance, set a date of October 15, 2018, for a second reading and final adoption, and direct the City Clerk to publish same by title in the Grosse Pointe News.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by Granger, seconded by Shetler, regarding **plumbing and mechanical inspections**, that the City Council approve the following invoice dated September 6, 2018:

1. McKenna Invoice No. 21849-3 - \$1,500.00; Acct. No. 101-180-818.000.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by McConaghy, seconded by Bryant, regarding **Labor Attorney**, that the City Council approve the following invoice:

1. Keller Thoma Invoice No. 114898 - \$43.75, Account No. 101-210-810.000.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by McMullen, seconded by Shetler, regarding **parking lot improvements**, that the City Council approve the following invoice dated August 12, 2018:

1. S & J Asphalt Co Estimate No. 2 - \$177,698.65:
  - a. Acct. No. 401-902-977.101 - \$49,755.62;
  - b. Acct. No. 585-561-979.000 - \$127,943.03.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by Granger, seconded by Shetler, regarding **2017 SAW Grant Sewer Cleaning and CCTV Investigation**, that the City Council approve the following invoice dated September 13, 2018:

1. Doetsch Industrial Services, Inc. Estimate No. 8 - \$12,026.88; Acct. No. 592-537-975.005.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by Shetler, seconded by Granger, regarding **2018 Concrete Pavement Repair Program**, that the City Council approve the following invoice dated September 9, 2018:

1. L. Anthony Construction Final Pay Estimate No. 1 - \$110,963.80:
  - a. Acct. No. 202-451-974.200 - \$18,863.85;
  - b. Acct. No. 203-451-974.200 - \$41,056.61;
  - c. Acct. No. 592-537-975.400 - \$51,043.34.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester



Motion by McConaghy, seconded by Shetler, regarding **legal services**, that the City Council approve the following Invoice dated September 11, 2018:

1. WCA Assessing Invoice No. 091118 - \$3,987.21; Acct. No. 101-210-801.300.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by Bryant, seconded by Granger, regarding **assessing services**, that the City Council approve the following invoice dated September 18, 2018:

1. WCA Assessing Invoice No. 091818 - \$5,667.16; Acct. No. 101-223-818.000.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by Granger, seconded by Bryant, regarding **City Engineer**, that the City Council approve the following invoice dated August 16, 2018:

1. AEW Invoice No. 0118815 - \$20,077.40; Acct. No. 592-537-975.004.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

Motion by McConaghy, seconded by Bryant, regarding **City Attorney**, that the City Council approve the following invoices dated September 26, 2018:

1. Donald R. Berschback - \$1,530.00;
2. Charles T. Berschback – \$3,900.00.

Motion carried by the following vote:

Yes: Bryant, Granger, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: Koester

The following individuals were heard under Public Comment:

Phil Whitman  
1716 Severn

Maryellen Stempfle  
Chairman of the Board – Wayne County Community College District

Motion by Granger, seconded by Bryant, to adjourn tonight's meeting at 7:52 p.m.  
PASSED UNANIMOUSLY.

Respectfully submitted,

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Lisa Kay Hathaway  
City Clerk

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Robert E. Novitke  
Mayor