

**CITY OF GROSSE POINTE WOODS**  
**20025 Mack Plaza**  
**Regular City Council Meeting Agenda**  
**Monday, August 20, 2018**  
**7:00 p.m.**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA
6. APPOINTMENT
  - A. Downspout Board of Appeals (Mayoral)
    1. Kevin Hendrick
7. MINUTES
  - A. City Council 08/13/18
  - B. Zoning Board of Appeals 08/13/18
  - C. Recreation Commission 06/10/18
8. PUBLIC HEARING
  - A. Fence Variance: Rebecca Augustyn, 902 Woods Lane
    1. Letter 07/23/18 – R. Augustyn
    2. Application for Fence 07/24/18
    3. Site Plan
    4. Photos (3)
    5. Memo 08/13/18 – Building Inspector
    6. Photos (5)
    7. Memo 08/06/18 – Director of Public Services
    8. Affidavit of Legal Publication
    9. Aerial Views (2)
9. COMMUNICATIONS
  - A. Application for Permit/License – Solicitor
    1. Application 08/26/18 – Rodney Gentzel, Everdry Waterproofing
  - B. Property Use: Lake Front Park Tennis Courts
    1. Memo 08/06/18 – Director of Public Services/Recreation Supervisor
    2. Letter 08/01/18 – Grosse Pointe North High School
    3. Certificate of Liability Insurance
  - C. Property Use: Ghesquiere Park Marstiller Baseball Diamond
    1. Memo 08/06/18 – Director of Public Services/Recreation Supervisor
    2. Certificate of Liability Insurance

- D. Request to Opt-Out of Recreational Marijuana Dispensaries
    - 1. Email 08/06/18 – Matthew Yascolt
    - 2. Michigan Proposal to Legalize Recreational Marijuana in 2018 – Michigan Prevention Association
    - 3. Informational Brochure *Healthy and Productive Michigan* – Healthy and Productive Michigan
  - E. Proposal: Grosse Pointe Woods Foundation – Mini Golf Course
    - 1. Memo 08/10/18 – Director of Public Services/Recreation Supervisor
    - 2. Table 1 – Projected Revenue
    - 3. Table 2 – Projected Expenses
    - 4. Grosse Pointe Woods Foundation - Scope, Design, and Specifications of Miniature Golf Course for Lake Front Park 08/20/18
    - 5. Committee-of-the-Whole and City Council Excerpts 06/15/15, 09/28/15, 10/05/15, 04/25/16, 04/16/18, 05/14/18
  - F. Fee Schedule Update: Water Meter and Transponder Fees
    - 1. Memo 08/20/18 – Treasurer/Comptroller
    - 2. Fee Schedule 07/16/18
  - G. Contract/Budget Amendment: Demolition – 1298 Hawthorne
    - 1. Letter 08/15/18 – City Attorney
    - 2. Memo 08/06/18 – Building Official
    - 3. Proposal 07/12/18 – Holsbeke Construction
    - 4. Proposal 06/29/18 - Robert Clancy Contracting Inc.
    - 5. Judgment and Order for Demolition – City of Grosse Pointe Woods vs. Leslie Hughes, and Amanda Wheatley
    - 6. Certificate of Liability Insurance (Holsbeke Construction, Inc.)
  - H. Monthly Financial Report – July 2018
- 10. BIDS/PROPOSALS/  
CONTRACTS
  - A. Repairs to Electrical Panel – Lake Front Park
    - 1. Memo 08/13/18 – Director of Public Services
    - 2. Certificate of Insurance
  - B. Contract/Budget Amendment: Marina Pedestal Improvements
    - 1. Memo 08/10/18 – Director of Public Services

- C. Contract: Tennis Court Resurfacing
  - 1. Memo 08/07/18 – Director of Public Services
  - 2. Certificate of Insurance
- D. Contract Modification: 2018 Parking Lot Improvements
  - 1. Memo 08/13/18 – Director of Public Services
- E. Agreements: City Administrator and City Clerk
  - 1. Letter 08/03/18 – City Attorney
    - a. Employment Agreement – Bruce Smith
    - b. Employment Agreement – Lisa Hathaway
- F. Contract: Lake Front Park Boardwalk Replacement

## 11. RESOLUTIONS

- A. Charitable Gaming License
  - 1. Letter 08/08/18 – RIM Foundation
  - 2. Proposed Resolution
  - 3. Letter 05/01/14 – Internal Revenue Service

## 12. CLAIMS/ACCOUNTS

- A. Radio Maintenance
  - 1. City of Grosse Pointe Farms Invoice No. 3243  
06/30/18 - \$23,391.26
  - 2. Memo 08/13/18 – Director of Public Safety
- B. 2018 Parking Lot Improvements
  - 1. S & J Asphalt Paving Co Invoice No. 18-207  
07/31/18 - \$53,675.00
- C. 2018 Capital Improvement Bonds
  - 1. Miller, Canfield, Paddock and Stone Invoice No. 1403713 08/03/18 - \$22,500.00;
  - 2. MuniDeals Invoice No. 40604 07/20/18 - \$3,750.00.
- D. Public Safety Renovations
  - 1. Cross Renovation Pay Estimate #3, Invoice No. 3  
07/15/18 - \$410,380.14
- E. Capital Improvements
  - 1. Anderson, Eckstein & Westrick Invoice No. 0118528 08/06/18 - \$1,200.00.
- F. Legal Services
  - 1. WCA Assessing Invoice No. 15672 08/06/18 - \$726.51

G. Labor Attorney

1. Keller Thoma Invoice No. 114778 08/01/18 -  
\$87.50

13. NEW BUSINESS/PUBLIC COMMENT

14. ADJOURNMENT

**Lisa Kay Hathaway, CMMC/MMC  
City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)  
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

<p><b>NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST</b></p>
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COUNCIL  
08-13-18 - 128

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, AUGUST 13, 2018, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:02 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke  
Council Members: Bryant, Granger, Koester, McConaghy, McMullen, Shetler  
Absent: None

Also Present: City Administrator Smith  
City Attorney Chip Berschback  
Treasurer/Comptroller Behrens  
City Clerk Hathaway  
Director of Public Safety Kosanke  
Director of Public Services Schulte  
Building Inspector Tutag  
Information Technology Manager Capps

Council, Administration, and the audience Pledged Allegiance to the Flag.

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated July 16, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

The Mayor recessed the Rescheduled City Council Meeting and convened as a Zoning Board of Appeals at 7:04 p.m. Upon conclusion of the Zoning Board of Appeals meeting, the City Council reconvened at 7:16 p.m.

Motion by McMullen, seconded by Bryant, regarding **purchases: Scout Car Replacements (2) and Equipment**, that the City Council approve the following purchases, funds to be taken in an amount totaling \$107,769.07 from Public Safety Vehicle Account No. 640-852-977.349:

1. Signature Ford:
  - a. 1-2019 Ford Police Interceptor Utility Vehicle - \$29,553.00;
  - b. 1-2018 Ford F150 Super Crew 4x4 Pickup - \$37,765.00.
2. Canfield Equipment: Build-Out Equipment and Installation - \$26,262.23.
3. Motorola Solutions: 2-In-car Mobile Radios - \$8,314.74.
4. Kustom Signals, Inc: 2-Golden Eagle Radars and 2- 3-year warranties - \$5,046.00.
5. Hg2 Lighting: 2-Hg2 Crossfire license plate lights and shipping - \$828.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Shetler, seconded by Bryant, regarding **purchase: prep radios**, that the City Council approve the purchase of five (5) APX6000 Portable Radios from Motorola Solutions, Inc. at a total cost of \$21,405.00, funds to be taken from Public Safety Radio Maintenance Account No. 101-305-851.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by McConaghy, regarding **purchase: MDC modems**, that the City Council approve the purchase of eight (8) modems and eight antenna from CDW Government in the amount of \$8,440.00, funds to be taken from Police Services Minor Equipment Account No. 101-310-970.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, regarding **Funds Transfer: Early Retiree Re-Insurance Program**, that the City Council approve a funds transfer in the amount of \$17,718.59 from the Trust & Agency Fund Balance Account into the General Fund.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, regarding **Designation of Voting Delegates – Michigan Municipal League (MML)**, that the City Council appoint George McMullen as the City's delegate to the Michigan Municipal League's Annual Business Meeting being held on Friday, September 21, 2018, at 3:45 p.m. to cast the vote of the municipality at the Annual Meeting.

Motion by Granger, seconded by Bryant, to amend the previous motion by adding, ", and to reimburse such official for business expenses and one overnight housing expense incurred upon presentation and verification by the Finance Committee of an itemized expense report."

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Koester, seconded by Bryant, regarding **Grosse Pointe Chamber Foundation – Grosse Pointe Santa Claus Parade Sponsorship**, that the City Council authorize an expenditure in the amount of \$1,000.00 to participate in the Grosse Pointe Santa Claus Parade as an Elf Sponsor, funds to be taken from Council Community Relations Account No. 101-101-880.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **purchase: computer replacements (19)**, that the City Council approve the purchase of nineteen (19) computers from Dell Computer at a cost of \$23,772.42, funds to be taken from the following accounts:

1. Eight (8) Computers from Acct. No. 101-855-977.299 - \$10,009.44;
2. Seven (7) Computers from Acct. No. 101-855-970.349 - \$8,758.26;
3. Two (2) Computers from Acct. No. 101-855-970.599 - \$2,502.36;
4. Two (2) Computers from Acct. No. 101-855-970.799 - \$2,402.36.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by McMullen, seconded by Bryant, regarding **budget amendments: FY 2017/19 (vehicles)**, that the City Council approve the following FY 2018/19 budget amendments:

COUNCIL  
08-13-18 - 132

2019 GMC Terrain	From Parking Fund Prior Yr. Fund Bal.	585-000-395.000	(\$14,698.80)
	From General Fund Prior Yr. Fund Bal.	101-000-699.000	(\$9,799.20)
	Into Motor Vehicle Fund Equipment – Pub. Works	640-852-977.599	\$24,498.00
Bobcat Tool Cat 5600	From Sewer/Water Fund Debt Reserve Future Projects	592-536-922.999	(\$37,849.57)
	From Parking Fund Prior Yr. Fund Bal.	585-000-395.000	(\$25,233.05)
	Into Motor Vehicle Fund Equipment – Pub. Works	640-852-977.599	\$63,082.62
2019 RAM Pro Master	From Water/Sewer Fund Debt Reserve Future Projects	592-536-922.999	(\$32,469.70)
	Into Motor Vehicle Fund Equipment – Pub. Works	640-852-977.599	\$32,469.70

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: None

Motion by Shetler, seconded by Bryant, regarding **budget amendments: FY 2017/18 (Fuel Tank Replacement)**, that the City Council approve the following FY 2018/19 budget amendments:

Fuel Tank Replacement	From General Fund Prior Yr. Fund Bal.	101-000-699.000	(\$214,395.00)
	Into Motor Pool Fund Contractual Svcs.	640-852-818.000	\$214,395.00

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: None

Motion by Bryant, seconded by Granger, regarding **contract/budget amendment: Insurance Claim (MUSTA)**, that the City Council approve payment in the amount of \$22,693.70 to Groundwater & Environmental Services Inc. for gasoline and diesel fuel testing services, to authorize the City Administrator to sign the proposal; and, to approve a budget amendment from the Motor Vehicle Fund Balance Account No. 640-000-395.000 into Capital Expense - DPW Account No. 640-852-977.200 in the amount of \$22,693.70, \$20,516.70 to be reimbursed by MUSTA.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

The Mayor accepted the **resignation** of **Dennis F. Zak from the Local Officer's Compensation Commission** with regret, and authorized the City Clerk to send appropriate thanks and recognition to Mr. Zak.

The Mayor also appointed Greg Ulrich to Local Officer's Compensation Commission with a term to expire September 30, 2020.

Motion by Granger, seconded by Bryant, regarding appointment: Local Officer's Compensation Commission, that the City Council concur with the Mayoral appointment of Greg Ulrich to the Commission with a term to expire September 30, 2020.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Shetler, regarding **purchase: additional water meters for downsizing**, that the City Council increase Purchase Order #44889 issued to Badger Meters from \$5,000.00 to \$25,000.00, funds to be taken from Water/Sewer Fund Sewer Repair and Maintenance Account No. 592-537-757.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Granger, regarding **Fee Schedule update**, that the City Council approve the fees as presented in the Treasurer/Comptroller's memo dated August 13, 2018, and authorize the City Clerk to update the Fee Schedule by Department.

Motion by McConaghy, seconded by Granger, to strike out, "approve the fees as presented in the Treasurer/Comptroller's memo dated August 13, 2018, and authorize the City Clerk to update the Fee Schedule by Department." And insert, "adopt meter costs and transponder costs as outlined in the 4<sup>th</sup> and 5<sup>th</sup> columns of the Treasurer/Comptroller's memo dated August 13, 2018."

Motion by McConaghy, seconded by Granger, withdrew the previous motion, and recommended that City Council postpone this item until the August 20, 2018, City Council Meeting."

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

The City Attorney provided an overview regarding **contract/budget amendment: Demolition – 1298 Hawthorne**. He recommended postponing this item to a future date.

Motion by Granger, seconded by Bryant, regarding contract/budget amendment: Demolition – 1298 Hawthorne, that the City Council postpone this item to a future date.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Koester, seconded by McConaghy, regarding **Plante Moran Agreements – HIPAA Addendums**, that the City Council approve the Plante Moran Business Associate Agreement, the Letter of Engagement – Court Audit Services, and Letter of Engagement – City Audit Services, and to authorize the City Administrator to sign said Agreements.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by McConaghy, regarding **contract: Concrete for Lake Front Park Boardwalk Replacement**, that the City Council request the Director of Public Services to obtain a cost for replacing the Boardwalk using wood, and return to the City Council on August 20, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, regarding **contract: Court Recorder**, that the City Council approve Recording Clerk Michele Stabile's contract commencing July 1, 2018, through June 30, 2019.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by McConaghy, regarding **Agreements: City Administrator and City Clerk**, that the City Council table these Agreements.



Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, regarding **Agreements: Amendment to AT&T Cell Tower Lease**, that the City Council authorize the City Attorney to prepare an amendment to the AT&T License Agreement approving the request of AT&T dated June 4, 2018, authorize Administration to process the Building Permit Application, and authorize the City Administrator to sign said Agreement subject to:

1. An amended License Agreement being received;
2. The monthly rent be increased by \$500.00 (from \$2,300.00 to \$2,800.00 per month);
3. The annual Consumer Price Index (CPI) be adjusted;
4. An application fee in the amount of \$5,000.00 be paid;
5. Plans being reviewed by the (Building) department's Structural Consultant prior to issuance of a permit;
6. The contractors providing administration a 48-hour notice and coordinating their work with the City so there will be no conflict with ongoing construction projects at City Hall or the employee parking lot, possibly occurring on a weekend;
7. A cash bond of \$50,000.00 being received prior to the start of any construction on the antenna to be used for restoration and repair of any damage to City property. Damage has occurred in the past with promises to repair with damage not being fixed. Paving of the employee lot is underway. This type of work involves use of a crane for lifting causing concentrated loads on the new pavement, which may cause damage.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

The Mayor issued a **Proclamation** in recognition of **Prostate Cancer Awareness Month**.

Motion by Bryant, seconded by Granger, regarding **Michigan Indigent Defense Commission Fund**, that the City Council adopt the Resolution to create a new fund within the local chart of accounts for purposes of accepting grant funds from the Michigan Indigent Defense Commission and charging all MIDC plan-related costs to said fund.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Shetler, seconded by Bryant, regarding **Financial Advisor**, that the City Council approve the following invoice dated August 1, 2018:

1. Bendzinski & Co. Invoice No. 17-022 - \$9,900.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by McMullen, seconded by Shetler, regarding **analytical services**, that the City Council approve the following invoice dated July 10, 2018:

1. S&P Global Invoice No. 11353773 - \$11,500.00; Acct. No. 420-999-977.199.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Koester, seconded by Granger, regarding **water meters**, that the City Council approve the following invoice dated July 25, 2018:

1. Badger Meter Invoice No. 1246610 - \$10,669.76; Acct. No. 592-537-757.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Shetler, regarding **2017 SAW Grant Sewer Cleaning/CCTV**, that the City Council approve the following invoice dated July 12, 2018:

1. Doetsch Industrial Services Pay Estimate No. 6 - \$51,052.50;
  - a. FY 2017/18 Acct. No. 592-537-975.005 - \$35,736.75;
  - b. FY 2018/19 Acct. No. 592-537-975.005 - \$15,315.75.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, regarding **City Engineer – AEW**, that the City Council approve the following invoices out of the FY 2017/18 Budget:

1. Invoice No. 0117543 04/30/18 - \$34,200.00; Acct. No. 592-537-978.300.
2. Invoice No. 0117964 06/07/18 - \$44,600.00 (including a \$7,600.00 credit):
  - a. Acct. No. 420-451-974.201 - \$2,200.00;
  - b. Acct. No. 420-451-977.201 - \$40,000.00;
  - c. Acct. No. 420-451-977.201 - \$10,000.00.
3. Invoice No. 0118116 06/14/18 - \$5,210.40; Acct. No. 101-000-285.530;
4. Invoice No. 0118185 07/02/18 - \$600.00; Acct. No. 420-451-974.201;
5. Invoice No. 0118477 07/19/18 - \$51.50; Acct. No. 101-000-285.300;
6. Invoice No. 0118478 07/19/18 - \$2,926.00; Acct. No. 592-537-977.000;
7. Invoice No. 0118479 07/19/18 - \$1,049.35; Acct. No. 420-451-974.200;
8. Invoice No. 0118481 07/19/18 - \$2,520.45:
  - a. Acct. No. 202-451-974.201 - \$428.48;
  - b. Acct. No. 203-451-974.201 - \$932.56;
  - c. Acct. No. 592-537-975.401 - \$1,159.41.
9. Invoice No. 0118486 07/19/18 - \$10,845.97; Acct. No. 592-537-978.300.

10. Invoice No. 0118494 07/24/18 - \$24,806.76; Acct. No. 203-451-977.803.
11. Invoice No. 0118476 07/19/18 - \$21,081.25; Acct. No. 592-537-975.004.
12. Invoice No. 0118482 07/19/18 - \$896.10; Acct. No. 592-537-818.000.

Motion by Granger, seconded by Bryant, to amend the previous motion by deleting, "Invoice No. 0117964", and inserting, "Invoice No. 0117962."

The Treasurer/Comptroller was asked to provide a memo of explanation on future similar invoices for Anderson, Eckstein and Westrick.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Granger, regarding **WCA Assessing**, that the City Council approve the following invoices:

1. Legal Services - Invoice No. 15575 07/13/18 - \$2,471.65; Acct. No. 101-210-801.301;
2. Assessing Services – Invoice No. 072018 07/20/18 - \$5,667.16; Acct. No. 101-224-818.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Granger, regarding **City Attorney**, that the City Council approve the following invoices dated July 31, 2018:

1. Don R. Berschback - \$3,527.50;
2. Charles T. Berschback - \$3,243.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Hearing no objections, the following was heard under New Business:

- The City Attorney advised that he requested a meeting of the attorneys regarding the Rocket Fiber Agreement, and there was a letter from Clark Hill saying the communities may submit proposed changes for their review.

Public Comment:

- Donna Rogers and Mary O'Keefe, real estate agents, recommended new branding for the City and suggested "the Avenue in the Woods." They had other recommendations to appeal to young professionals looking to live near businesses on Mack Ave. The Mayor suggested they could speak at Committee-of-the-Whole, but would not be meeting until sometime in September, the Public Relations Committee, and/or Mayor's Mack Avenue Committee. Council Member Granger, who serves as Chair of the Public Relations Committee, agreed to schedule a meeting with Ms. Rogers and Ms. O'Keefe.

Motion by Granger, seconded by McConaghy, that the Council recess the rescheduled Council meeting at 8:36 p.m. and convene in Closed Executive Session for the purpose of discussing pending litigation at which time the City Council may or may not reconvene in regular session to address additional items as necessary, in accordance with the Open Meetings Act 1976 PA 267.

Motion carried by the following roll call vote:

McMullen	Yes
Novitke	Yes
Shetler	Yes
Bryant	Yes
Granger	Yes
Koester	Yes
McConaghy	Yes

The City Council reconvened in regular session at 9:02 p.m.

Motion by Granger, seconded by Koester, to adjourn tonight's meeting at 9:03 p.m.  
PASSED UNANIMOUSLY.

Respectfully submitted,

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Lisa Kay Hathaway  
City Clerk

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Robert E. Novitke  
Mayor

ZONING BOARD OF APPEALS  
08-13-18 – 1

MINUTES OF THE ZONING BOARD OF APPEALS MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, AUGUST 13, 2018, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:04 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke  
Council members: Bryant, Granger, Koester, McConaghy, McMullen, Shetler  
Absent: None

Also Present: City Administrator Smith  
City Attorney Chip Berschback  
Treasurer/Comptroller Behrens  
City Clerk Hathaway  
Director of Public Safety Kosanke  
Director of Public Services Schulte  
Building Inspector Tutag  
Information Technology Capps

THE MEETING WAS THEREUPON OPENED AT 7:04 P.M. FOR A ZONING BOARD OF APPEALS HEARING UNDER THE PROVISIONS OF CHAPTER 50, SECTION 50-181 OF THE 2017 CITY CODE TO HEAR THE APPEAL OF ROBERT ALLAER, 962 LOCHMOOR, GROSSE POINTE WOODS, WHO IS APPEALING THE DENIAL OF THE BUILDING INSPECTOR TO ISSUE A BUILDING PERMIT FOR CONSTRUCTING A 2-CAR ATTACHED GARAGE ON THE WEST SIDE OF HIS HOME. THE REQUEST IS NONCOMPLIANT WITH SECTION 50-209(F) SCHEDULE OF REGULATIONS FOR THE R-1A DISTRICT, AS THE GARAGE WOULD ENCROACH ONTO THE REQUIRED SIDE-YARD AND AGGREGATE SIDE-YARD SETBACKS. VARIANCES ARE THEREFORE REQUIRED.

The Building Official provided an overview of the variance request in accordance with his memo dated August 6, 2018.

Motion by Granger, seconded by Bryant, that for purposes of the Zoning Board of Appeal hearing, the following items be received and placed on file:

- A. Letter 06/13/18 – Badrak Design Group, Inc.
- B. Application to the Zoning Board of Appeals
- C. Building Permit application – Zoning Compliance and Plan Review 06/06/18
- D. Memo 08/06/18 – Building Official

- E. Memo 07/18/18 – Director of Public Services
- F. Site Plans 06/06/18 (3)
- G. Affidavit of Property Owners Notified
- H. Affidavit of Legal Publication 07/26/18
- I. Aerial Views (2)

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individual was heard:

David Kien  
Rahm & Kien Building Co.

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. Nobody wished to be heard.

Motion by Granger, seconded by McMullen, that the public hearing BE CLOSED at 7:12 p.m. PASSED UNANIMOUSLY.

Motion by Granger, seconded by McMullen, regarding Zoning Board of Appeals: Side-Yard Setback and Aggregate Side-Yard, regarding Robert Allaer, 962 Lochmoor, that the City Council grant the variances as presented due to the proposal meeting the variance standard for finding of practical difficulty, as follows:

1. The subject property is unique as the existing side-yard for the property adjacent to this requested variance is approximately 67’;
2. The proposal to attach the garage will not alter the character of the neighborhood as it will help it fit in better with the surrounding area. The garage height will be the same as the current gable on the existing garage, so the overall character of the house will remain the same. The petitioner is unable to construct the proposed garage without substantial alterations to the existing house and garage without the requested variance.
3. The proposal is in accordance with the general purposes and intent of the zoning ordinance. The intent of the side yard and aggregate setback requirements is to provide for consistent building lines within a neighborhood and to provide for adequate separation between homes. The proposed



detached garage with a 6'10" side yard will not be noticeable or create an anomaly within the neighborhood.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, to immediately certify tonight's meeting minutes.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, to adjourn tonight's meeting at 7:16 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk

7C

**Citizen's Recreation Commission Meeting Minutes**  
Meeting of the Citizen's Recreation Commission held on June 10th, 2018 at  
Grosse Pointe Woods, Michigan

**CALLED TO ORDER: 7:04**

**PRESENT:**

Barb Janutol  
Tom Jerger  
Mark Miller  
Christina Ventimiglia  
Tony Rennpage  
Amanda York

**ABSENT:**

Gibb Heim

**RECEIVED**

**JUL 03 2018**

**CITY OF GROSSE PTE. WOODS**

*approved by  
commission  
on 7-10-18*

**ALSO PRESENT:**

Councilman Mike Koester and Commission Applicant Sara Seger were also present.

**Motion** to accept the minutes from May 8, 2018 by Barb Janutol and seconded by Tom Jerger.

**Yes:** York, Janutol, Jerger, Miller, Ventimiglia and Rennpage.

**No:** None

**Absent:** Heim

**SUPERVISOR'S REPORT:**

Park Supervisor Nicole Gerhart was absent from the meeting.

**COUNCIL MEETING REPORT:**

Nice Memorial Day ceremony this year.

Mileage in August: covers general operating. Hoping to hire a couple PSO's, repair some roads and Ghesquire parking lots if the mileage passes.

**OLD BUSINESS:**

Perch Derby: Will take place on August 4<sup>th</sup>, 9am-noon.

Edited advertisement flyer for event. Will send to Nicole Gerhart for printing.

Went over donation list, commission members will continue to call local businesses for donations. A list of donors will be given to Nicole Gerhart two weeks prior to event.

Amanda York will order goody bag items.

Winterfest 2019: continue calling food trucks for possible presence at event.

**NEW BUSINESS:**

Met with Commission applicant Sara Seger to discuss her interest in Citizens Recreation Commission.

**ADJOURNMENT:**

Motion was made to adjourn the meeting by Barb Janutol and seconded by Mark Miller to adjourn.

Yes: York, Janutol, Jerger, Miller, Ventimiglia, and Rennpage.

No: None

Absent: Heim

**Meeting Adjourned at 8:05 pm.**

Respectfully submitted by: Christina Ventimiglia, Secretary



Rebecca Augustyn  
902 Woods Lane  
Grosse Pointe Woods, MI 48236

July 23, 2018

City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

Dear GPW City Council Members,

SUBJECT: Request for fence variance

Our family of four moved to Grosse Pointe Woods two years ago, and we love and support the GPW community. We are grateful that we live in a city that prioritizes the safety and well-being of its citizens.

With that being said, I want to do all that I can to ensure that my 3-year old son and 6-year old daughter have a safe outdoor yard to play in. Given that our neighbors on both sides of us have in-ground swimming pools, a crucial measure in safeguarding my children from a potential drowning scare or accident is by way of installing a fence that they will be unable to climb.

At my son's last doctor's appointment, he was measured at 3'1". A 4-foot fence simply would not provide enough height to deter a successful climb into either neighbor's yard and would not entirely eliminate the risk of drowning, which, according to the Center for Disease Control is the second leading cause of death for children between the ages of 1 and 4. Also, according to the Michigan Department of Health and Human Services, "drowning is the number two cause of accidental death for children ages 14 and under," and finally, according to the Consumer Product Safety Commission (CPSC), "for children ages five and under, close to 350 drown in residential swimming pools each year."

As indicated in Section 8-284, the GPW City Council may grant exceptions to the 4-foot Fence Ordinance #871 under "special circumstances" pertaining to the "the general health, safety, and welfare of the neighborhood." I urge you to acknowledge that my children's perpetual risk of drowning constitutes a "special circumstance" pertaining to the "safety" of the neighborhood. Therefore, I ask that you make an exception to Ordinance #871 and allow me to install a 6-foot fence in my rear and side yards.

I have two adjacent neighbors, Soula & Pat Burns and Kathleen & Salvatore Ciaramitaro, whom support the installation of a 6-foot fence due to the safety concerns I have outlined in this letter.

I appreciate your time spent reviewing and considering my request.

Respectfully,

Rebecca Augustyn



FENCE PERMIT FEE (includes 1 open post hole/s inspection) - \$50  
REINSPECTION FEE - \$50

## CITY OF GROSSE POINTE WOODS

Building Department  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236  
313.343.2426 / building@gpwmil.us

### Application For Fence (Zoning Compliance Permit)

In Compliance With Article IX – Fences (Recent Ord Chg #871 eff 1/8/17)

**PROVIDE:** 1) Mortgage survey/site plan with highlighted area where fence is to be placed;  
and, 2) Brochure/picture of proposed fence to be installed.

Fence Placement Address: 902 Woods Ln

Owner's Name: Rebecca Augustyn Owner's Address: 902 Woods Ln

Owner's Phone #: 586-292-0678 Owner's e-mail: augustyn.ra@gmail.com

\*\*\*\*\*

Contractor: All Pointers Fencing Plus LLC Phone: 313-821-8812

Address: 1458 Maryland St GPP, MI 48230 -mail: \_\_\_\_\_

\*\*\*\*\*

Height of Fence: 6ft Length of Fence: 168ft

Style of Fence: Wood shadowbox

Material of Fence: \_\_\_\_\_ Wood ☒ \_\_\_\_\_ Metal ☐ \_\_\_\_\_ Vinyl ☐

Location of Fence side + rear yard

By affixing my signature hereto, I certify that I am the owner or acting as the owner's agent, and I understand the regulations pertaining to the erection of a fence as described in Ordinance Sections #8-274 thru 8-284. The City of Grosse Pointe Woods does not guarantee the accuracy of the property lines as described herein, the accurate location of all property lines is the responsibility of the owner or owner agent.

Rebecca A Augustyn  
Signature of Owner or Agent

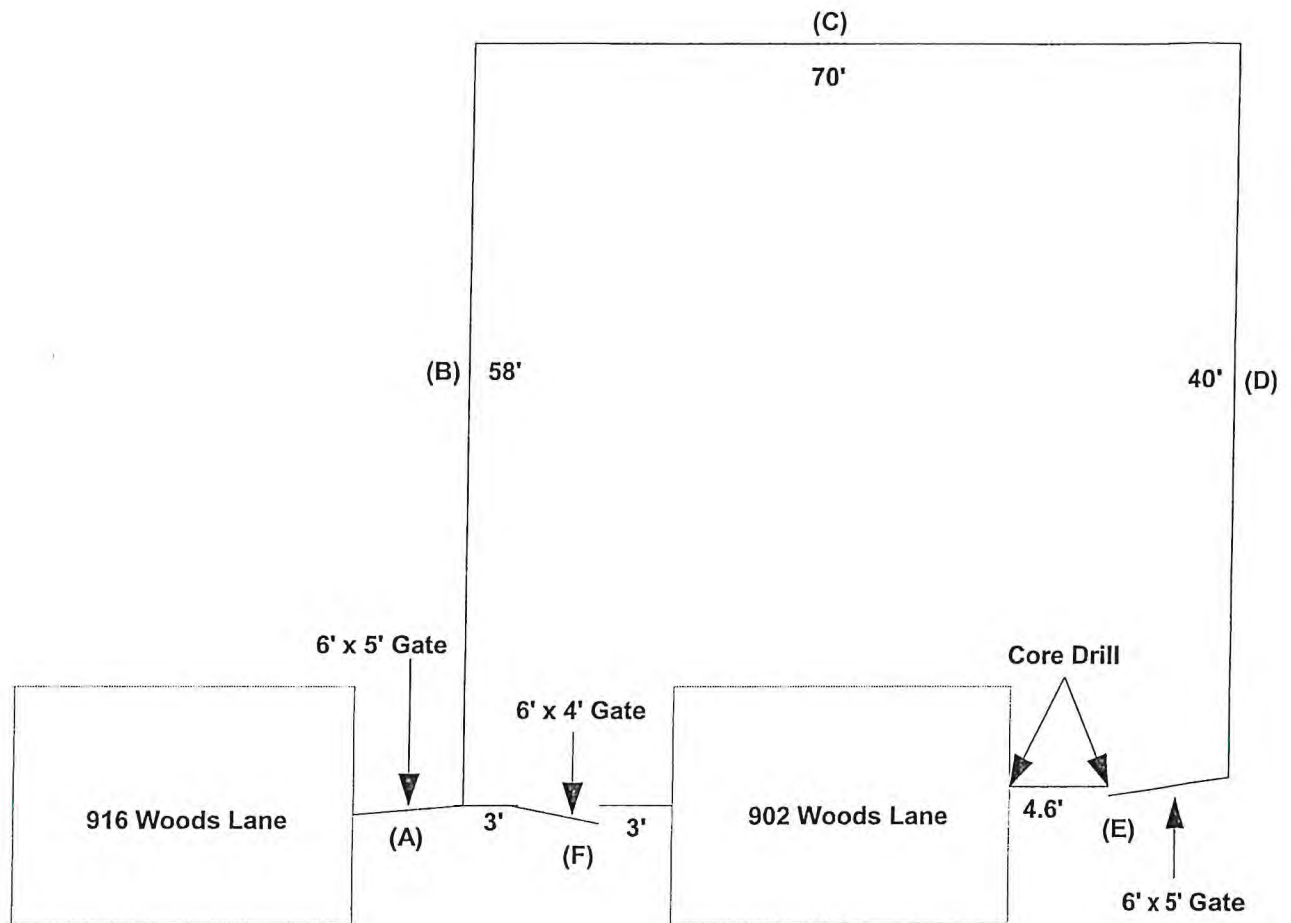
7/24/18  
Date

#### Office Use Only

Approved \_\_\_\_\_ Denied X  
[Signature] \_\_\_\_\_  
Building Inspector's Signature Date

01-08-17

Sect - 8-281 Rear yard Fence max 4' 6' shown  
Cont - 2-727/11



↓  
South



7/24/2018

20141017\_162301.jpg





7/24/2018

20141017\_162320.jpg





7/24/2018

20141017\_162455.jpg





**CITY OF GROSSE POINTE WOODS  
BUILDING DEPARTMENT  
MEMORANDUM**

**RECEIVED**  
**AUG 13 2018**  
CITY OF GROSSE PTE. WOODS

DATE: August 13, 2018  
TO: Mayor and City Council  
FROM: Gene Tutag, Building Inspector *GT*  
SUBJECT: 902 Woods Lane, Fence Variance

---

The applicant is requesting a variance of Sections 8-281 and 8-282(1) of the City's fence ordinance which limits the height of rear yard and side yard fences on interior lots to a maximum height of 4 feet above grade. The proposed 168 feet of shadowbox fence as shown on the application and site plan is 6' high across the rear and side yards of the property.

The applicant's property is a well-maintained home on an interior lot on the north side of Woods Lane.

This exception to the fence code requires a public hearing and approval from the City Council. The City Council may consider any or all of the following, along with the other information when deciding a variance:

- (a) Balancing the relative hardships between the property owner and adjacent property owners;
- (b) Whether special circumstances or conditions exist;
- (c) Whether pedestrian or vehicle traffic will be affected; and
- (d) The general health, safety and welfare of the neighborhood.

The applicant has provided correspondence outlining the reasons for the variance dated July 12, 2018. The applicant states that neighbors on both sides of them have built-in pools and they are concerned that a 4 foot tall fence will not provide enough of a deterrent to keep their children out of the yards. They also indicate the neighbors with the pools support the variance due to the safety concerns.

After review of the application and inspection of the property, it is recommended that a variance of Section 8-281 and 8-282(1) be granted allowing for the installation of the proposed 6 foot tall shadowbox fence as indicated on the attached sketch. The neighbor's in-ground swimming pools are a safety concern of the applicant. There does appear to be special circumstances relative to the general health, safety and welfare that exist which would justify the grant of this variance.

APPROVED BY:

  
\_\_\_\_\_  
BRUCE SMITH  
City Administrator

*Aug. 13, 2018*  
\_\_\_\_\_  
DATE





WEST SIDE  
CYCLONE





EAST SIDE





WEST FRONT WOOD





REAR





REAR



MEMO 18- 61

TO: Lisa Hathaway, City Clerk  
FROM: Frank Schulte, Director of Public Services  
DATE: August 6, 2018  
SUBJECT: Variance – Fence at 902 Woods

RECEIVED  
AUG - 6 2018  
CITY OF GROSSE PTE. WOODS

I have reviewed the application from the resident Rebecca Augustyn requesting a fence variance at 902 Woods Lane the fence variance will have no impact on the Department of Public Works or utilities.

Please contact me if you have any questions.

cc Gene Tutag  
O/F

jd



# AFFIDAVIT OF PROPERTY OWNERS NOTIFIED

Re: 902 Woods Ln  
Rebecca Augustyn

State of Michigan )  
                                  ) ss.  
County of Wayne )

I HEREBY CERTIFY that the notice of Hearing was duly mailed First Class Mail on 8/13/18 to the following property owners within a 3 foot radius of the above property in accordance with the provisions of the 2012 City Code of Grosse Pointe Woods. A Hearing fee of \$75.00 has been received with receipt # 310854.

Lisa Kay Hathaway, CMMC/MMC  
City Clerk

See attached document for complete list.

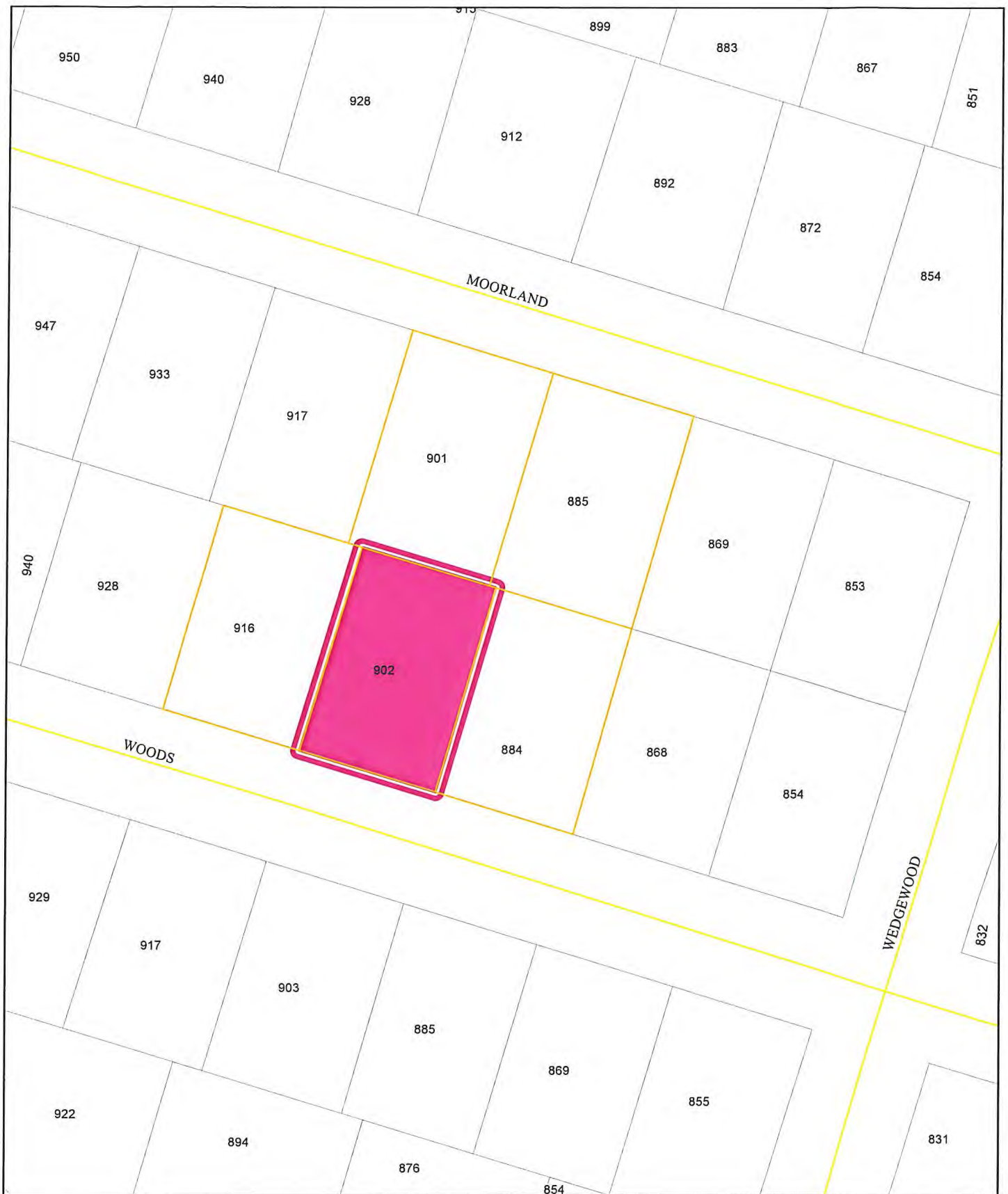
## City of Grosse Pointe Woods, Michigan

**NOTICE IS HEREBY GIVEN** that in accordance with Chapter 8, Buildings and Building Regulations, Article IX, Fences of the 2017 City Code of the City of Grosse Pointe Woods, Sections 8-284(a)(2) Exceptions and 8-284(b) Public Hearing, the City Council will hold a public hearing in the Council-Court Room of the Municipal Building, 20025 Mack Plaza, on Monday, August 20, 2018, at 7:00 p.m. to hear the request of Rebecca Augustyn, 902 Woods Lane, Grosse Pointe Woods, MI, who is seeking approval of variances for the property located at 902 Woods Lane, to permit installation of a 6' cedar dog eared shadow box privacy fence along north and east/west property lines. The fence application will require variances in accordance with Sections 8-281 *Rear yard fences shall be constructed to a maximum height of four feet from the property grade line*; and 8-282(1) *Side yard fences shall be constructed to a maximum height of four feet from the property grade line*, therefore variances are required. The fence application materials are open for public scrutiny. All interested parties are invited to attend.

Lisa Kay Hathaway  
City Clerk

902 Woods Ln - 3' Radius

ownersname	ownersna_1	ownerstreet	ownercity	ownerstate	ownerzipco	propertyst
CIARAMIATARO SALVATORE M		901 MOORLAND DR	GROSSE POINTE WOODS	MI	48236	901 MOORLAND DR
SHAHEEN ALBERT		885 MOORLAND DR	GROSSE POINTE WOODS	MI	48236	885 MOORLAND DR
BURNS SOULA K		916 WOODS LN	GROSSE POINTE WOODS	MI	48236	916 WOODS LN
AUGUSTYN DEREK J & REBECCA A		902 WOODS LN	GROSSE POINTE WOODS	MI	48236	902 WOODS LN
EARL JONATHAN	EARL BARBARA	884 WOODS LN	GROSSE POINTE WOODS	MI	48236	884 WOODS LN



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 WAYNE COUNTY, MI\*  
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 ANDERSON, ECKSTEIN AND WESTRICK, INC.\*  
 \*ALL RIGHTS RESERVED



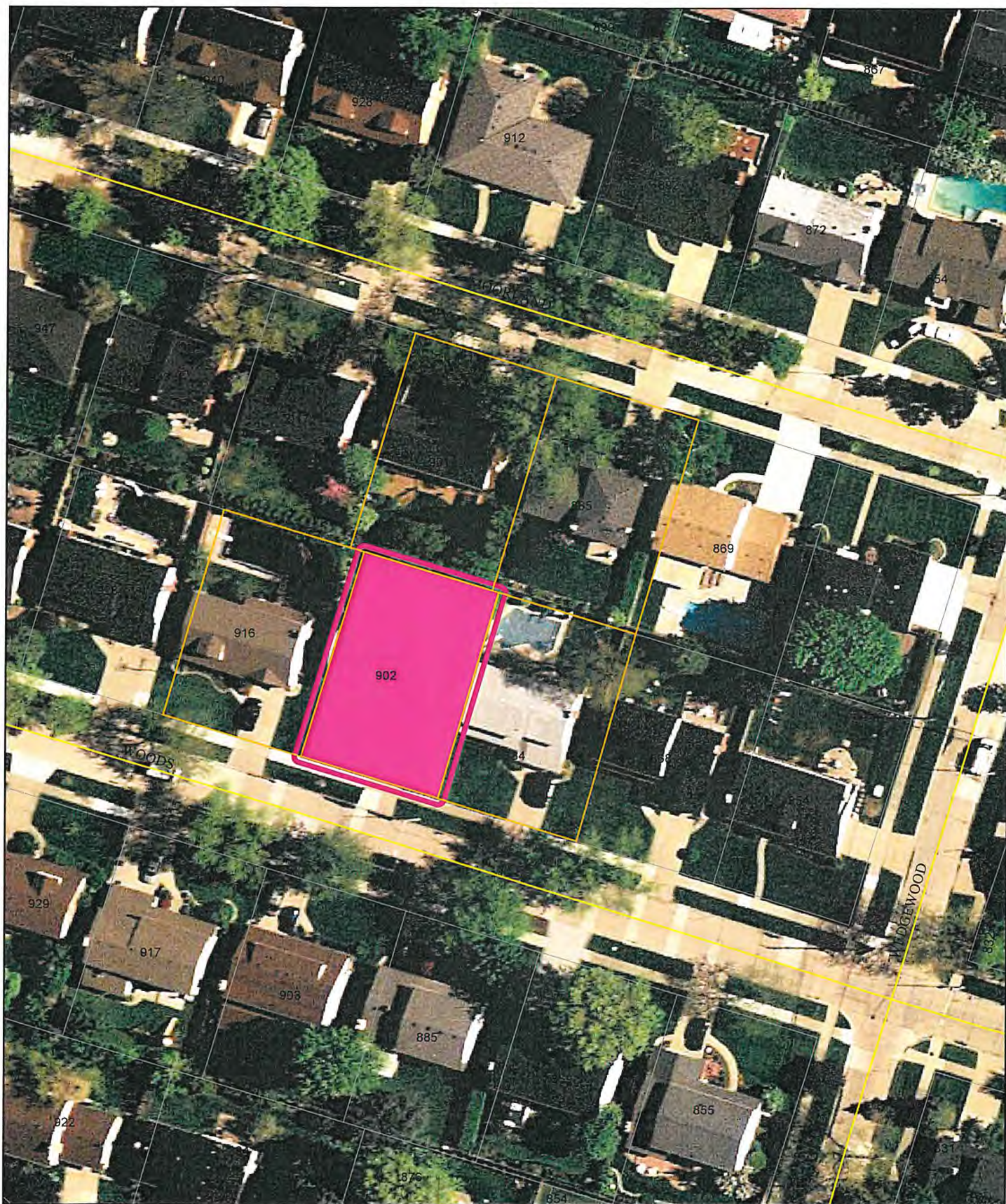
INFORMATION TECHNOLOGY DEPARTMENT  
 Geographic Information Systems (GIS) Division

Subject: 902 Woods Ln

Date: 8/13/2018







COPYRIGHT 1999 - 2011,  
 THE CITY OF GROSSE POINTE WOODS, MI\*  
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 WAYNE COUNTY, MI\*  
 COPYRIGHT 1999 - 2011,  
 ANDERSON, ECKSTEIN AND WESTRICK, INC.\*  
 \*ALL RIGHTS RESERVED



INFORMATION TECHNOLOGY DEPARTMENT  
 Geographic Information Systems (GIS) Division

Subject: 902 Woods Ln

Date: 8/13/2018





No Record  
Grosse Pointe Woods  
Police Dept.

CITY OF GROSSE POINTE WOODS  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236  
(313) 343-2440

RECEIVED

JUL 26 2018

CITY OF GROSSE POINTE WOODS

APPLICATION FOR PERMIT/LICENSE - VENDOR/SOLICITOR/PEDDLER, ET AL

Chapter 10 Businesses. Section 10-220

Permit Fees: Annual \$75; Month \$20; Day \$10

Applicant: Rodney W Gentzel Birth Date: 03/06/72  
Home address: 4608 Olivia Ave Royal Oak, MI 48073  
Telephone: (248) 224-9947 Driver's License No. [REDACTED]  
Business Name: Everdry Waterproofing Telephone: (586) 698-3030  
Business Address: 33533 Mound Rd Sterling Hts, MI 48310  
Description of Business: Basement/Foundation Waterproofing, Foundation Inspections  
Assistants: Edward J Carlyle II 2709 Capitol Ave #48 [REDACTED]  
Name Address Warren, MI 48091 Date of Birth  
Samantha Jo Faircloth 8369 Dale Street [REDACTED]  
Name Address Centerline, MI 48015 Date of Birth  
Name Address Date of Birth  
If vehicle used, describe: 2007 Ford Passenger Van CC73127  
Year Make Model License Plate #  
Other cities served: Livonia, Berkley, St. Clair Shores, Royal Oak, Beverly Hills  
Years previously licensed in Grosse Pointe Woods: 2017

**VENDOR:** Valid for use from 9 a.m. to dusk or 7 p.m., local time, whichever occurs first, Sec. 10.224(e).

**REFUSE VENDOR:** Shall not collect, remove or cart away any materials between the hours of 10 p.m. and 6 a.m. the following morning, Sec. 10.221(a).

**SOLICITOR:** Shall not walk on residential or commercial lawns; must use sidewalk.

**NO PERSON:** Shall deliver or deposit residential handbills at any residential home or apartment where a sign or notice has been posted in a conspicuous location, which sign or notice states "no handbills" or "no vendors or solicitors." Sec. 10.295

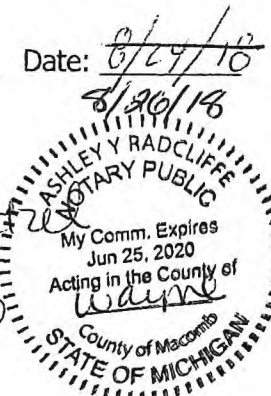
**LICENSE:** The license issued shall expire on December 31 of the year issued. The license fee is to be paid at the time of issuance.

Signed: [Signature] Date: 8/24/18

State of Michigan )  
County of Wayne ) ss.

Subscribed and sworn to by Rodney Gentzel  
before me on the 24 day of July, 2018

Ashley Y. Radcliffe  
Signature of Notary Public  
My Commission expires: 06-25-2020



	<b>Approve</b>	<b>Deny</b>
Public Safety:	<u>[Signature]</u>	
City Clerk:	<u>[Signature]</u>	
Council Action:		
Plate No.:		
Date Issued:		
By:		

9B

City of Grosse Pointe Woods  
Parks and Recreation

Memorandum 11-18

RECEIVED  
AUG - 6 2018  
CITY OF GROSSE PTE. WOODS

Date: August 6, 2018  
To: Bruce Smith, City Administrator  
From: Frank Schulte, Director of Public Works FS  
Nicole Gerhart, Recreation Supervisor NG  
Subject: Request of Lake Front Park Facilities

Grosse Pointe North High School is requesting use of 4 tennis courts at the Lake Front Park Tennis Courts on:

Saturday, September 8, 2018 8 a.m. - 5 p.m.

I have no objection to the approval of this request contingent upon meeting the following guidelines:

1. Teams will follow all park rules and MHSAA rules including clearing the courts during storms.
2. Teams will relinquish courts to residents on courts 1-4.
3. Teams will clean up trash around the courts after use.
4. Teams will submit current rosters.
5. The School System shall provide the City with evidence of at least One Million (\$1,000,000.00) Dollars of liability insurance showing the CITY OF GROSSE POINTE WOODS as an additional named insured of such insurance. The City shall be entitled to notice of any change in such policy. The insurance company issuing this policy shall have an A or better rating.

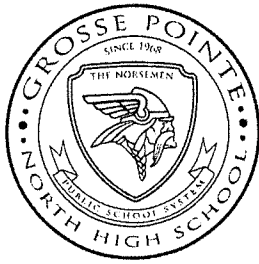
RECOMMENDED FOR APPROVAL AS SUBMITTED:

  
City Administrator

8/6/2018  
Date

Council approval required





**The Grosse Pointe Public School System**  
**Grosse Pointe North High School**  
707 Vernier Road  
Grosse Pointe Woods, Michigan 48236-1594  
Telephone: (313) 432-3217  
Fax: (313) 432-3218

August 1, 2018

Ms. Nicole Gerhart, Director  
Grosse Pointe Woods Recreation Department  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

Dear Ms. Gerhart:

The Grosse Pointe North High School Athletic Department requests the use of Grosse Pointe Woods Lakefront Park (4) Tennis Courts the following dates for the 2018-2019 school year.

Grosse Pointe Woods Lakefront Park  
Saturday, September 8, 2018 8:00 a.m. – 5:00 p.m.

You can be assured that the athletes using the facilities will be under adult supervision at all times.

A certificate of insurance that includes a one million dollar liability policy and 10 million dollar umbrella excess liability policy will be sent by our Board Office.

If you have any questions, please contact me at Grosse Pointe North, 707 Vernier Rd., Grosse Pointe Woods, MI 48236 or (313) 432.3255.

Sincerely,

Michelle Davis  
Assistant Principal/Athletic Director



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/1/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 300 Ottawa N.W. Suite 301 Grand Rapids MI 49503-2308	CONTACT NAME: PHONE (A/C No. Ext): 616-233-0910 FAX (A/C No): 616-233-0923 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A : MAISL Joint Risk Management Trust INSURER B : Great American Insurance Company INSURER C : INSURER D : INSURER E : INSURER F : NAIC # 16691
---	--

## COVERAGES

CERTIFICATE NUMBER: 36764017

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Insurer A & B 3128240-PKG	7/1/2018 7/1/2018	7/1/2019 7/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ N/A PRODUCTS - COMP/OP AGG \$ Agg Applies per \$ Member
A B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		Insurer A & B 3128240-PKG	7/1/2018 7/1/2018	7/1/2019 7/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		Insurance A & B 3128240-UMB	7/1/2018 7/1/2018	7/1/2019 7/1/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A B	AUTOMOBILE LIABILITY		Insurer A & B 3128240-PKG	7/1/2018 7/1/2018	7/1/2019 7/1/2019	Maintenance Ded Auto Phys Damage 2,500 Included

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

MAISL Joint Risk Management Trust is a qualified and approved self-insurance fund under the laws of the State of Michigan. Blanket Additional Insured per Endorsement AX0007 (07/1998). SIR \$500,000

The City of Grosse Pointe Woods is an Additional Insured as respects to General Liability, pursuant to and subject to the policy's terms, definitions, conditions and exclusions.

RE: Grosse Pointe North High School Athletic Department use of Grosse Pointe Woods Lakefront Park Tennis Courts on September 8, 2018

## CERTIFICATE HOLDER

## CANCELLATION

The City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods MI 48236

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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9C

City of Grosse Pointe Woods  
Parks and Recreation

Memorandum 12-18

RECEIVED  
AUG 16 2018  
CITY OF GROSSE POINTE WOODS

Date: August 6, 2018  
To: Bruce Smith, City Administrator  
From: Frank Schulte, Director of Public Service *FS.*  
Nicole Gerhart, Recreation Supervisor *N.G.*  
Subject: Request of Ghesquiere Park Field

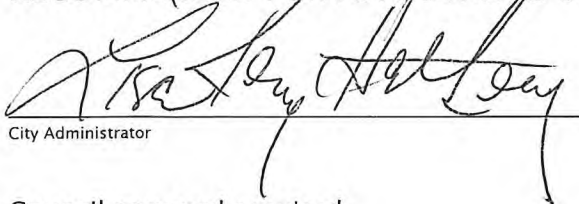
Grosse Pointe North High School has requested use of the Ghesquiere Park Marsteller Baseball Diamond on the following dates:

Monday, March 11, 2019 – Friday, May 24, 2019

I have no objection to the approval of this request contingent upon meeting the following guidelines:

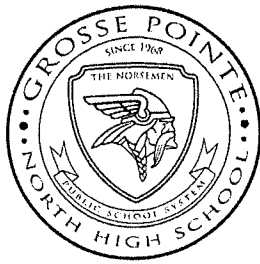
1. Teams will follow all park rules and MHSAA rules including clearing the field during storms.
2. Teams will clean up field after use.
3. Teams will submit current rosters.
4. Teams will submit game schedule by March 1, 2019.
5. The School System shall provide the City with evidence of at least One Million (\$1,000,000.00) Dollars of liability insurance showing the CITY OF GROSSE POINTE WOODS as an additional named insured of such insurance. The City shall be entitled to notice of any change in such policy. The insurance company issuing this policy shall have an A or better rating.

RECOMMENDED FOR APPROVAL AS SUBMITTED:

*Actg.*  
  
City Administrator

*08/16/18*  
Date

Council approval required



**The Grosse Pointe Public School System**  
**Grosse Pointe North High School**  
707 Vernier Road  
Grosse Pointe Woods, Michigan 48236-1594  
Telephone: (313) 432-3217  
Fax: (313) 432-3218

August 1, 2018

Ms. Nicole Gerhart, Director  
Grosse Pointe Woods Recreation Department  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

Dear Ms. Gerhart:

The Grosse Pointe North High School Athletic Department requests the use of Ghesquire Park Marsteller Baseball Diamond on the following dates for the 2018-2019 school year.

Ghesquire Park Marsteller Baseball Diamond  
Monday, March 11, 2019 – Friday, May 24, 2019 3:00 p.m. – 6:30 p.m.  
Approximately 20 of the games scheduled are league games.

A specific schedule for each team will be submitted in advance. You can be assured that the athletes using the facilities will be under adult supervision at all times.

A certificate of insurance that includes a one million dollar liability policy and 10 million dollar umbrella excess liability policy will be sent by our Board Office.

If you have any questions, please contact me at Grosse Pointe North, 707 Vernier Rd., Grosse Pointe Woods, MI 48236 or (313) 432.3255.

Sincerely,

Michelle Davis  
Assistant Principal/Athletic Director





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/15/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, Inc. 300 Ottawa N.W. Suite 301 Grand Rapids MI 49503-2308		<b>CONTACT NAME:</b> <b>PHONE (A/C, No. Ext):</b> 616-233-0910 <b>FAX (A/C, No):</b> 616-233-0923 <b>E-MAIL:</b> <b>ADDRESS:</b>		
<b>INSURED</b> MAISL Joint Risk Management Trust Grosse Pointe Public School System 389 St. Clair Avenue Grosse Pointe MI 48230		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		INSURER A : MAISL Joint Risk Management Trust		
		INSURER B : Great American Insurance Company		16691
		INSURER C :		
		INSURER D :		
INSURER E :				
INSURER F :				

RECEIVED  
AUG 15 2018  
CITY OF GROSSE PTE. WOODS

**COVERAGES**

CERTIFICATE NUMBER: 16147502

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y		Insurer A & B 3128240-PKG	7/1/2018 7/1/2018	7/1/2019 7/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ N/A PRODUCTS - COMP/OP AGG \$ Agg Applies per \$ Member COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			Insurer A & B 3128240-PKG	7/1/2018 7/1/2018	7/1/2019 7/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			Insurance A & B 3128240-UMB	7/1/2018 7/1/2018	7/1/2019 7/1/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A B	AUTOMOBILE LIABILITY			Insurer A & B 3128240-PKG	7/1/2018 7/1/2018	7/1/2019 7/1/2019	Maintenance Ded Auto Phys Damage 2,500 Included

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

MAISL Joint Risk Management Trust is a qualified and approved self-insurance fund under the laws of the State of Michigan. Blanket Additional Insured per Endorsement AX0007 (07/1998). SIR \$500,000

The City of Grosse Pointe Woods is an Additional Insured as respects to General Liability, pursuant to and subject to the policy's terms, definitions, conditions and exclusions.

RE: Grosse Pointe North High School Athletic Department use of Grosse Pointe Woods Ghesquire Park Marsteller Baseball Diamond on the following dates: March 11, 2019 through May 24, 2019

**CERTIFICATE HOLDER****CANCELLATION**

The City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods MI 48236

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**Lisa Hathaway**

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**From:** Matthew Yascolt <matthew@healthyandproductivemi.org>  
**Sent:** Monday, August 06, 2018 4:16 PM  
**To:** Bruce Smith  
**Cc:** Lisa Hathaway  
**Subject:** Stopping recreational marijuana legalization  
**Attachments:** Analysis of the Proposal to Regulate Marijuana Like Alcohol - MI Recreational MJ Proposal.pdf; Informational packet.pdf

Hi Bruce and Lisa,

My name is Matthew Yascolt I am a GPW resident and the Grassroots Director at Healthy and Productive Michigan; the leading ballot committee opposed to recreational marijuana legalization. It is necessary that our community is informed of the implications that recreational marijuana will have if passed; and how detrimental it will be to our hardworking families and beautiful community- from our local businesses to our school systems.

Currently, the proposal is written for an opt-out. Although I am confident our committee can stop the resolution, as a resident I believe it is crucial that this is brought in front of our city council. I request that it be added to the agenda at the upcoming city council meeting (Aug 20)- so we are made aware that our community must opt-out to prevent recreational marijuana dispensaries from opening up in our community and how the process must be done.

Please review the attached analysis and informational packet.  
The ballot language can be accessed here: <https://www.regulatemi.org/initiative/>

Best Regards,  
**Matthew Yascolt** | Grassroots Director  
Healthy and Productive Michigan  
<http://healthyandproductivemi.org/>  
P: [313-421-8393](tel:313-421-8393)  
[matthew@healthyandproductivemi.org](mailto:matthew@healthyandproductivemi.org)





## Proposal to “Regulate Marijuana Like Alcohol”

### Michigan Proposal to Legalize Recreational Marijuana in 2018

[www.michiganpreventionassociation.org](http://www.michiganpreventionassociation.org)

1. ALLOWS THE HIGHEST PER PERSON POSSESSION LIMIT OF ANY STATE IN THE NATION – 10 ounces or approximately 600-880 joints at home and/or 2.5 ounces personal possession in public. In the 7 states that have legalized recreational marijuana, the personal possession limit is 1 ounce. The exception is Maine, which allows 2.5 ounces for personal possession. Massachusetts allows the possession of 10 ounces of harvested marijuana at home. **Michigan would allow possession in both categories – at home and personal possession.**
2. EVERY MUNICIPALITY IN THE STATE WOULD BE FORCED TO ALLOW RECREATIONAL MARIJUANA BUSINESSES (COMMERCIAL GROWING AND/OR RETAILS SHOPS) UNLESS THEY HELD AN ELECTION TO “OPT OUT”. To opt-out or limit the number of recreational marijuana businesses, an individual in the community must petition to initiate an ordinance, gather 5% of voter signatures from the last governor election, and create a ballot proposal for a regularly held election (cannot be a special election). **In Massachusetts, communities across the state are currently struggling to keep retail marijuana out because of the “opt out” provision in the legalization proposal approved there.**
3. DESPITE ITS NAME, THIS PROPOSAL DOES NOT “REGULATE LIKE ALCOHOL”. THERE IS LIMITED SPECIFIED REGULATION AND THE PENALTY FOR SELLING TO MINORS IS VAGUELY STATED. In addition, if a young person, ages 18 to 20 (under the age of legal purchase, possession, and use in this proposal) is ticketed they need not be advised or required to take drug education or counseling.
4. ALLOWS THE TRANSFER OF 2.5 OUNCES OF MARIJUANA TO SOMEONE ELSE WITHOUT ANY REGULATION.
5. DOESN'T REGULATE THE POTENCY OF MARIJUANA. **Today's drug is much more potent** - containing up to 3 to 7.5 times more THC, the addictive chemical compound in marijuana, than in the 1980s. The THC level in highly potent marijuana edibles (80% to 90% THC) is not regulated.
6. HAS UNFORSEEN CONSEQUENCES FOR BUSINESS AND THE ECONOMY, e.g. decreased work safety and productivity with workers under the influence, absenteeism, decreased work force with applicants (and workers) that can't pass a drug test, etc.
7. MAKES IT DIFFICULT FOR POLICE TO PROVE A DRIVER IS UNDER THE INFLUENCE OF MARIJUANA, EFFECTING ENFORCEMENT AND POTENTIALLY ACCIDENT LIABILITY AND INSURANCE RATES. The PER/SE\* (BAC of .08+) criterion for driving under the influence of alcohol will not apply. (See Page 2 for an explanation of “Per se” laws related to alcohol.)

#### IN ADDITION, THIS PROPOSAL...

- DOESN'T ADDRESS POSSIBLE DANGEROUS ADDITIVES TO MARIJUANA CIGARETTES.
- DOESN'T PROHIBIT MARIJUANA AND ALCOHOL SALE AND CONSUMPTION IN THE SAME PLACE OF BUSINESS AND ALLOWS CONSUMPTION AT THE SITE OF PURCHASE. This further raises concerns about car crashes and fatalities, given the potential for drugged/drunken driving.
- DOESN'T ALLOW CITIZENS TO FOIA (Freedom of Information Act) INFORMATION TO DISCOVER WHO OWNS/OPERATES A GROW ESTABLISHMENT, EVEN IF THE BUSINESS CREATES A PUBLIC NUISANCE.
- DOESN'T ALLOW MARIJUANA USE/ADDICTION TO BE USED AS A FACTOR IN DETERMINING CUSTODY.

#### Professional Organizations That Oppose the Use and Legalization of Marijuana:

- The American Academy of Pediatrics [www.aap.org](http://www.aap.org)
- The American Academy of Child and Adolescent Psychiatry [www.aacap.org](http://www.aacap.org)
- US Office of National Drug Control Policy [www.whitehouse.gov/ondcp](http://www.whitehouse.gov/ondcp)
- The American Society of Addiction Medicine [www.asam.org](http://www.asam.org)
- Community of Anti-Drug Coalitions of America [www.cadca.org](http://www.cadca.org)



## Informational Packet

Prepared for Grosse Pointe Woods

Don't be fooled by bad businessmen looking to get rich off of our kids future, and the future of Michigan businesses.

Stop recreational marijuana from deviating Michigan as we know it.



### **Who We Are:**

Healthy and Productive Michigan is a committee of concerned individuals with diverse backgrounds who recognize the economic, safety, and health concerns of recreational marijuana use. We are committed to keeping Michigan's economy thriving and our citizens healthy, by preventing the legalization of recreational marijuana in Michigan.

### **Our Mission Statement:**

Healthy & Productive Michigan believes that our communities should not be victims of the commercialization and normalization of marijuana.

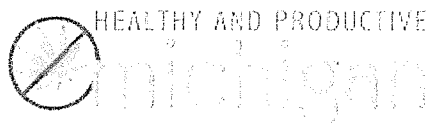
We advocate for these four pillars that our mission statement rests upon:

**Awareness:** To inform public policy with the science of today's marijuana.

**Reform:** To have honest conversations about legal reforms that include reducing the unintended consequences of current marijuana policies, such as lifelong stigma due to arrest.

**Prevention:** To prevent the establishment of Big Marijuana that would market marijuana to children - and to prevent Big Tobacco from taking over Big Marijuana. Those are the very likely results of legalization.

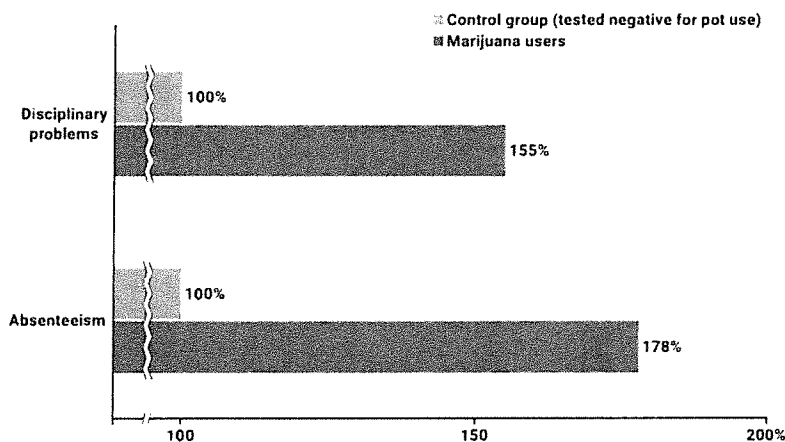
**Research:** To promote research on marijuana in order to obtain FDA-approved, pharmacy-dispensed, cannabis-based medications.



As marijuana use has increased in states that have legalized its use, so has use by employees, both on and off the job. Large businesses in Colorado now say that after legalization they have had to hire out-of-state residents in order to find employees that can pass a pre-employment drug screen. Moreover, the pot lobby has vowed to make employees' "rights" to use pot a priority.



## Pot users miss work more frequently and have more disciplinary problems than their colleagues



SAM Source: Zwieling et al. (1990) (study of 1530 postal workers; comparison is between those who tested positive for marijuana use and those who did not)

33

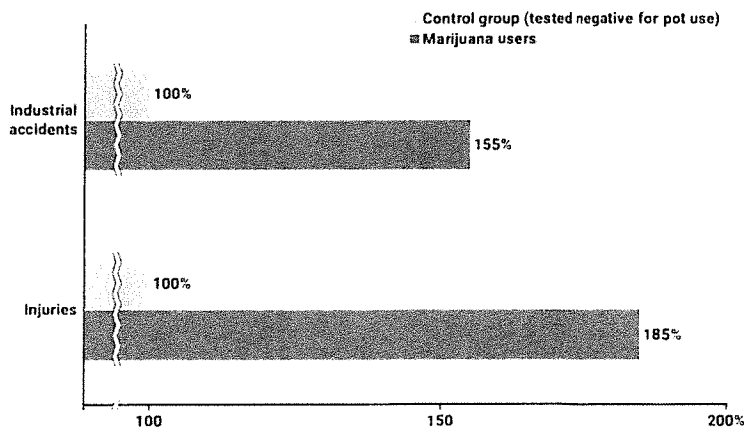
In accordance with the National Drug Control Policy, the estimated national cost of lost worker productivity including absenteeism and poor job performance due to illicit drug use was 129 billion dollars. The US Navy estimates each drug user costs his or her employer an average of \$6,600 more than non-substance using coworkers.

9.74% of Americans admit having gone to work under the influence of marijuana.

Businesses that revolve around customer service, where employees are directly interacting with customers, or dealing with heavy machinery; safety problems are unacceptable.

Even when controlling for alcohol use, pot users are 40% more likely to have missed at least one day of work in the last month due to illness/injury. 106% more likely to have missed at least one day of work in the last month because they "just didn't want to be there."

## Pot users create significantly more safety problems at the workplace than non-users







Marijuana concentrates can contain up to **99% THC- the active ingredient in marijuana**. Compared to plant matter with less than one percent THC in the 60s. With new high potency marijuana, we see increased hospitalizations and mental health concerns.

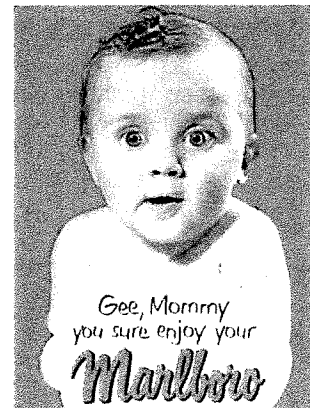
**States with recreational marijuana have seen an increase in crime.**

Making something legal does not remove the black market. Price brackets set, and draconian regulations put in place, allowing crime to undercut the legal market. Colorado Attorney General Cynthia Coffman stated, *"criminals are still selling on the black market. We have plenty of illegal activity that has not decreased at all."* (2/23/15 US News) Police in Colorado have documented cartel organizations buying homes in Colorado, as it is easier for them to operate where marijuana is legal.



In Washington state, **Marijuana-impaired driving fatalities have more than doubled**. One in five drivers are under the influence of marijuana. That is up from one in 10 prior to legalization. 64.2% of respondents who reported using marijuana and driving stated they didn't think it impaired their ability to drive at all. (Source: Washington Traffic Safety Commission)

The marijuana industry is very clever: they not only come up with gummy bears to entice young people by targeting peoples whose brains that are still developing to create **lifelong customers**- a tactic directly from the playbook of big tobacco. They also manage to convince people in the midst of an opioid epidemic that making more drugs more accessible isn't really that bad. Which of course, when you think logically, doesn't make any sense.





## Budget

The effort to stop the legalization of marijuana will take an enormous amount of money. The pro-legalization side has become a multi-billion dollar industry across the nation. They view Michigan as a targeted, critical battleground state in both industry growth and to be the first state in the Midwest to have recreational marijuana legalized.

We expect the pro-legalization side to spend at least \$10-\$15 million - and possibly more - to pass their initiative. This is as much a political calculation as it is a business investment for the marijuana industry, where they prove to make billions in profit if this goes into effect.

Legalization is encouraging a new generation of drug users in a market that is proven to be most successful when starting with youth. So we see a new industry emerge, once you get folks whose business it is to increase addiction- then you have a public health problem on your hands.



Our opposition campaign has no financial gain if this wins, we are solely devoted to the public health of our great state, much unlike the pro-legalization side.

We have planned a campaign effort that includes a budget of roughly \$7.5 million. To be competitive, as we draw closer to election day, we need to ramp up our messaging and spend at least \$1 million per week.



While \$7.5 million is less than we expect the opposition to spend, we believe we can be more effective with our dollars and data-targeting efforts. However, we should be prepared to increase the budget if the opposition decides to pour more money into the campaign - as they have done in the past.

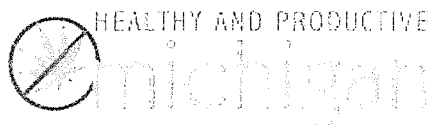


## The Proposal to "Regulate Marijuana Like Alcohol"

### Michigan Proposal to Legalize Recreational Marijuana in 2018

1. **ALLOWS THE HIGHEST PER PERSON POSSESSION LIMIT OF ANY STATE IN THE NATION - 10 ounces or approximately 600-880 joints at home and 2.5 ounces of personal possession in public. In the seven states that have legalized recreational marijuana, the personal possession limit is 1 ounce. The exception is Maine, which allows 2.5 ounces for personal possession. Massachusetts allows the possession of 10 ounces of harvested marijuana at home. Michigan would allow possession in both categories - at home and personal possession.**
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Also, THIS PROPOSAL...

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- DOESNT ALLOW MARIJUANA USE/ADDICTION TO BE USED AS A FACTOR IN DETERMINING CUSTODY.



Professional Organizations that Oppose the Use and Legalization of Marijuana:

- The American Academy of Pediatrics [www.aap.org](http://www.aap.org)
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- The Office of National Drug Control Policy [www.whitehouse.gov/ondcp](http://www.whitehouse.gov/ondcp)
- The American Society of Addiction Medicine [www.asam.org](http://www.asam.org)
- Community of Anti-Drug Coalitions of America [www.cadca.org](http://www.cadca.org)



## Today's Marijuana is not the Marijuana Your Parents Used

- Marijuana concentrates can now contain up to 99% THC (the active ingredient in marijuana). With newer high potency THC, we see increased hospitalizations and mental health concerns.
- Marijuana as plant matter can now contain up to 25% THC. Marijuana in the 60's in the same form contained less than 1% THC.
- Michigan citizens will be allowed to possess up to 15 grams of marijuana concentrate, 2.5 ounces of plant matter on their person, 10 ounces of plant matter at home, and 12 plants at home, giving Michiganders the highest possession limits in the nation.

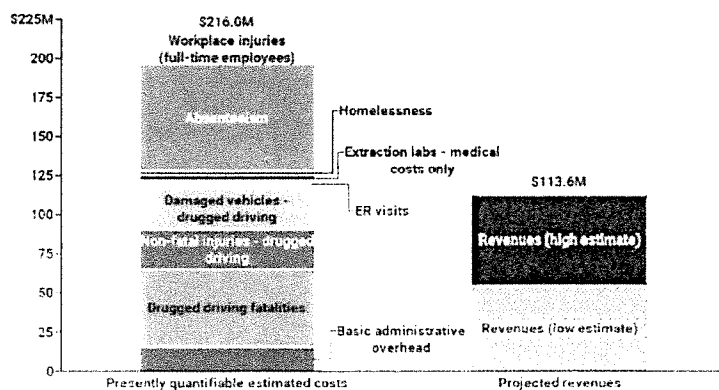


2.5 Ounces

## Recreational Marijuana Increases Criminal Activity

- **Recreational Marijuana increases criminal activity:** Police in Colorado have documented cartel organizations buying houses and setting up camp in Colorado, as it is easier for them to operate where marijuana is legal.
- The Colorado where recreational marijuana has been legal for six years now, Attorney General Cynthia Coffman stated, *"The criminals are still selling on the black market. We have plenty of illegal activity that has not decreased at all."* (2/23/15 US News)
- A black market exists when regulated prices can be undercut. When you tax and regulate something in a very draconian way, as this is being proposed, **legality does not remove the black market.**

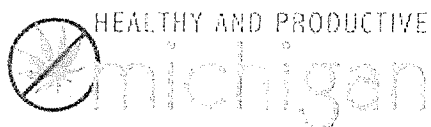
Estimated value for 2020  
(in millions of 2016 dollars)



Even a limited number of estimated costs exceed the maximum official revenue estimate by over 90 percent. These costs are almost 300 percent higher than the minimum revenue estimate.

## Recreational Marijuana is Not Good for Our Economy

- **Recreational Marijuana will hurt local economies:** In business communities, the unemployment rate hovers between 4.3% and 4.5%. There is a need and a want for entry level, and skilled trades jobs. Recreational marijuana legalization will make hiring practices harder for employers.



- **Employers will not be able to fire marijuana users.** Lawsuits will ensue if an employer sees someone is not fit for the job and denies said person the position.
- **It will discourage businesses from relocating to Michigan, or staying in Michigan.**
- **Employers will not be protected:** There are no explicit statutory protections for employers, and no easy impairment test when it comes to employers confronting potential (or current) employees on marijuana use. Open-ended liability will be an issue.

### Recreational Marijuana Makes for Dangerous Drivers

- **Police Officers will Not be Able to Control Drugged driving:** People using recreational marijuana will continue to drive. As the drug influences senses, it will influence alertness and safety in driving. If Police officers pull someone over from impaired driving, they will have no way of gauging, testing or disciplining drivers for irresponsible behavior pertaining to recreational marijuana use.
- **Drugged Driving Endangers Other Drivers:** In Washington state, Marijuana-impaired driving fatalities have more than doubled. One in five drivers are under the influence of marijuana. That is up from one in 10 prior to legalization. 64.2% of respondents who reported using marijuana and driving stated they didn't think it impaired their ability to drive at all. (Source: Washington Traffic Safety Commission)

### The Recreational Marijuana Industry Targets Our Youth

- **The Marijuana Industry deceives our Youth:** They not only come up with gummy bears to entice young people (remember that's how they make their money) but they target peoples whose brains are developing to create lifelong customers.
- **They Distract Families – in the midst of an Opioid Crisis:** They also manage to convince people in the midst of an opioid epidemic that making more drugs more accessible isn't really that bad. Which of course, when you think logically, doesn't make any sense.



2.5 Ounces

### There are Better Alternatives to Recreational Marijuana Legalization.

- **False Comparison:** We are being presented with this false dichotomy that when it comes to recreational marijuana we either have to legalize it or people will be incarcerated for using it.
- **Better Way:** People should not be going to jail for marijuana possession. It should not be an arguing point *for legalizing recreational marijuana*. In fact, Marijuana arrests in Michigan are down: There are currently only six people in prison in Michigan for marijuana-related offenses.



City of Grosse Pointe Woods  
Parks and Recreation

9E

RECEIVED

AUG 16 2018

CITY OF GROSSE PTE. WOODS

Memorandum 14-18

**Date:** August 10, 2018  
**To:** Bruce Smith, City Administrator *BS/MS*  
**From:** Frank Schulte, Director of Public Services *F.S.*  
Nicole Gerhart, Recreation Supervisor *NG*  
**Subject:** Proposed Miniature Golf Course at Lake Front Park

During the May 14, 2018 Committee of the Whole meeting the Committee directed city administration to work with the Grosse Pointe Woods Foundation to collaborate efforts for the proposed Miniature Golf Course at the Lake Front Park.

Over the past two months we have met with the Grosse Pointe Woods Foundation numerous times and have kept an open line of communication.

We have assisted with the "Scope, Design, and Specifications of Miniature Golf Course for Lake Front Park" in order to achieve the goal of the proposed miniature golf course. Attached are the updated tables regarding projected revenue and expenses.

As indicated in the attached tables ("Table 1- Projected Revenue" and "Table 2 – Projected Expenses") if there is a \$2.00 per game charge and the course is open for 112 days, we project a revenue of \$9,600.00 and project an expense of \$19,573.00.

Based on the \$2.00 per game projections the course will need approximately \$9,973.00 annually funded by the City. In order to achieve a cost neutral outcome there would need to be a charge of approximately \$4.00 per game.

Recommendation:

We recommend the following items for review by the City Council, if they desire to proceed with the project:

- City's review of the contract between the builder and the Foundation
- Site plan review and approval from St. Clair Shores
- Issued performance bond
- Liability insurance of at least one million dollars naming the City of Grosse Pointe Woods as additionally insured



**Table 1 - Projected Revenue**

**GPW City Administration  
Projection**

**Weekend days    Weekdays**

<b>May 4 - June 9</b>	# of days	12	25
	Proposed hours	12 pm - 6 pm	-
	# hours/ day	6	0
	Estimated # of games/hour weekend	6	0
	Estimated total number of games	432	0
	Revenue @ \$2/game	\$864.00	0
	<sup>1</sup> loss due to inclement weather	\$144.00	
	Projected Reveune for May 4 - June 9	\$720.00	
<b>June 10 - September 2</b>	# of days	24	62
	Proposed hours	12 pm - 8 pm	12 pm - 8 pm
	# hours/ day	8	8
	Estimated # of games/hour weekend	12	6
	Estimated total number of games	2304	2976
	Revenue @ \$2/game	\$4,608.00	\$5,952.00
	<sup>2</sup> loss due to inclement weather	\$960.00	\$1,440.00
	Projected Reveune for June 11 - Sept. 4	\$8,160.00	
<b>September 3 - Ocotber 20</b>	# of days	14	33
	Proposed hours	12 pm - 6 pm <sup>1</sup>	-
	# hours/ day	6	0
	Estimated # of games/hour weekend	6	0
	Estimated total number of games	504	0
	Revenue @ \$2/game	\$1,008.00	\$0.00
	<sup>3</sup> loss due to inclement weather	\$288.00	
	Projected Reveune for Sept. 8 - October 4	\$720.00	
<b>Projected Annual Revenue</b>		<b>\$9,600.00</b>	

<sup>1</sup>Estimate 2 weekend rain days

<sup>2</sup>Estimate 20 rain days, 5 weekend, 15 weekday

<sup>3</sup>Estimate 3 weekend rain days

**Parks and Rec**  
**Table 2- Projected Expenses**  
**GPW City Administration**  
**Projection**

8/15/2018

		Weekend days	Weekdays
May 4 - June 9	# of days	12	25
	Proposed hours	12 pm - 6 pm	-
	Open # hours/ day	6	0
	shift 1 hours	11:30 am-3:30 pm	0
	Shift 1 # of hours	4	0
	Total # of employee hours	48	
	Wage expenses @ \$10/HR	\$480.00	
	<sup>1</sup> wage adjustment for inclement weather	\$80.00	\$0.00
	Attendant wage expenses for May 1 - June 11	\$400.00	
June 10 -September 2	# of days	24	62
	Proposed hours	12 pm - 8 pm	12 pm - 8 pm
	Open # hours/ day	8	8
	shift 1 hours	11:30 am-4:30 pm	11:30 am-4:30 pm
	Shift 1 # of hours	5	5
	Total # of employee hours	120	310
	Projected Reveune for June 11 - Sept. 4	\$1,200.00	\$3,100.00
	# of days	\$250.00	\$750.00
	Attendant wage expenses for June 12 -Sept. 7	\$3,300.00	
September 3 -October 20	# of days	14	33
	Proposed hours	12 pm - 6 pm <sup>1</sup>	
	Open # hours/ day	4	
	shift 1 hours	11:30 am - 3:30 pm	
	Shift 1 # of hours	4	
	Total # of employee hours	56	
	Wage expenses @ \$10/HR	\$560.00	\$0.00
	<sup>3</sup> wage adjustment for inclement weather	\$120.00	\$0.00
	Attendant wage expenses for Sept. 8-Oct. 4	\$440.00	
Projected Attendant Wages for season		\$4,140.00	
Daily/Weekly maintenance 1 Pt Operator 1		\$4,213.00	8 hr per wk at 24 wks
*Supervision oversight by Park Foreman		\$5,382.00	5 hr per wk at 23 wks
Utilities		\$500.00	
Misc. Operating and maintenance supplies			
Estimated property tax increase		\$3,838.00	
General depreciation expense		\$1,500.00	
<b>Total Estimated Annual Expenses</b>		<b>\$19,573.00</b>	
<b>Total Estimated Annual Revenue (Table 1)</b>		<b>\$9,600.00</b>	
<b>Total Net Profit (Revenue - Expenses)</b>		<b>9,973.00</b>	

<sup>1</sup>Estimate 2 weekend rain days

<sup>2</sup>Estimate 20 rain days, 5 weekend, 15 weekday

<sup>3</sup>Estimate 3 weekend rain days

\*Oversight of scheduling, payroll, order of supplies, cash handling operations, financial operations

**RECEIVED**  
AUG 15, 2018  
CITY OF GROSSE PTE. WOODS

## Scope, Design, and Specifications of Miniature Golf Course for Lake Front Park

Grosse Pointe Woods Foundation  
Presentation to City Council  
August 20, 2018

## **Table of Contents**

Prefix: Request for approval

### **Section A: Project Scope & Design**

1. Summary
2. 9-hole course design
3. 9-hole course layout on park site
4. Preliminary Gantt chart / project schedule

### **Section B: Course Features**

1. Lighthouse
2. Buoys
3. Benches
4. Score card stands

### **Section C: Landscaping**

1. Illustration of planting areas
2. Photos of potential plants
3. Plant bloom schedule



GROSSE POINTE WOODS  
FOUNDATION  
EST. 2008

August 14, 2018

BOARD OF DIRECTORS

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JANE LIGHTFOOT

E. DAVID SCHUMACHER

CHRISTINA VERMET

ANNIE WARNEZ

Mayor Robert Novitke and members of City Council:

The board members of the Grosse Pointe Woods Foundation are grateful for the opportunity to work with Frank Schulte and Nicole Gerhart to develop specifications for a miniature golf course at Lake Front Park. As a team, our goals were to plan a course that would be enjoyed by the community, enhance park amenities and esthetics, and require minimal cost to operate and maintain. We believe that our collaborative efforts, which included several meetings and multiple email exchanges, have resulted in success.

One of our first decisions was to change the scope from an 18-hole to 9-hole course. As well as lower expense for both the city and foundation, it is felt there will be greater utilization long-term. The 9-hole course fits well within the preferred site identified by Frank and Nikki – a rectangular area along the north side of the Activities Building. Another significant modification was elimination of a water feature, further reducing maintenance and utility costs.

We hope that you will share our enthusiasm for the project as it has now evolved. The foundation is anxious to enter a contract with the builder, complete fundraising, and be ready to break ground next spring. We therefore are seeking your vote of approval of the project scope, design, and features as described within this packet, giving us the “green light” to proceed.

Sincerely,

Lisa Fuller  
Board President





**Grosse Pointe Woods Foundation**  
**9 Hole Miniature Golf Course Project Scope Summary**  
**August 20, 2018**

**Contracted Course Builder**

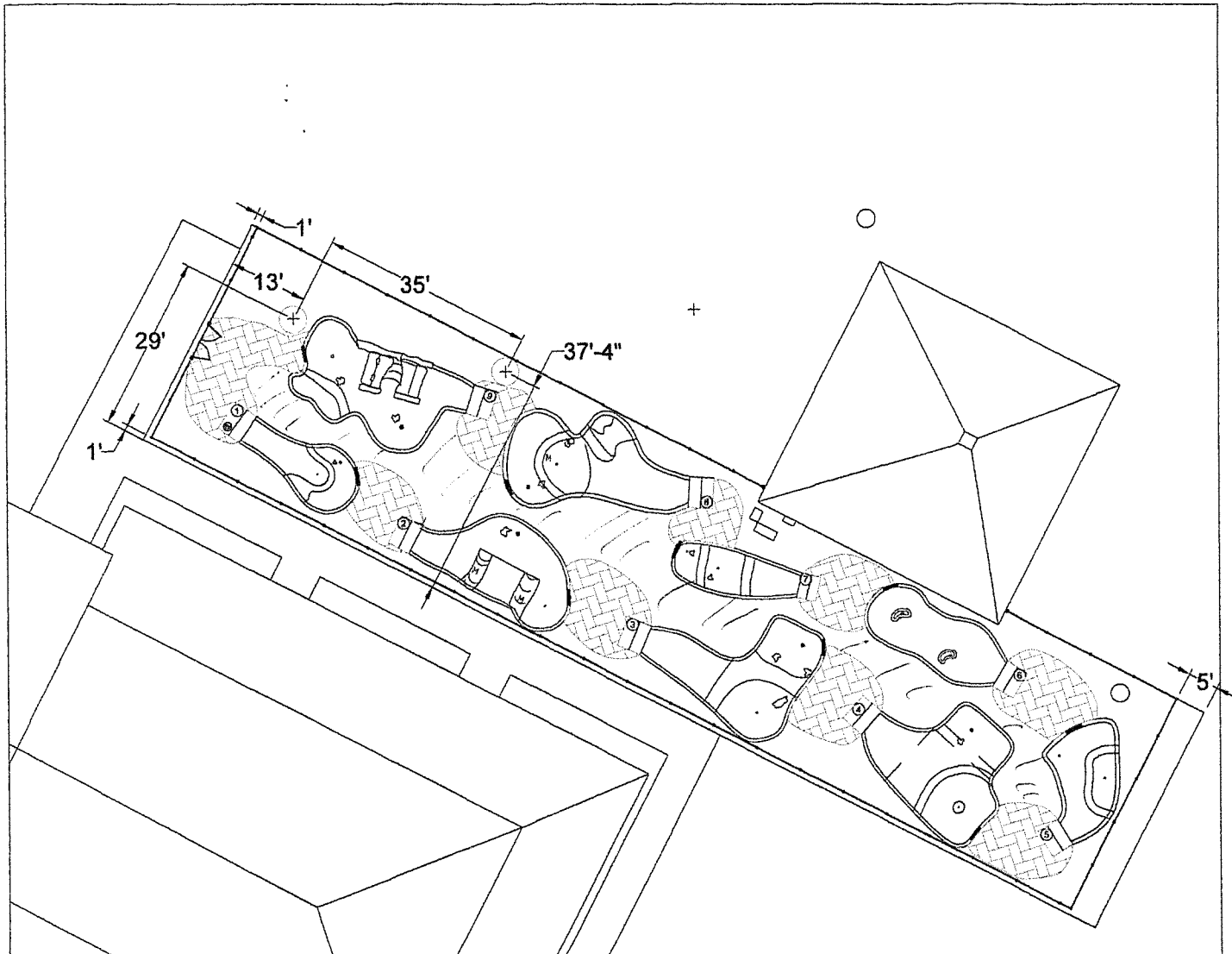
- 9 holes featuring family-friendly championship hole designs
  - 9 standard putting cups
  - 4 red 5" penalty cups
  - 1 bonus cup
- 100% ADA accessible
  - ADA accessible aluminum threshold for each of the 9 holes
- Concrete construction throughout
  - Fully contoured concrete base
  - Poured concrete curb border around each hole
  - Concrete sidewalks between holes
  - All concrete 3,000 PSI mix with fiber reinforcement, hand troweled, with light broom finish on sidewalks
- Carpeting for all holes (approximately 500 yards including waste)
  - Standard Fairway green artificial turf
  - 2" tall fringe carpet for Rough simulation
  - ½" tall Bunker for sand trap simulation
  - Greens nylon tee box carpet
- Boulders used for obstacles on most holes
- Equipment
  - 60 assorted size putters
  - 9 dozen assorted color golf balls
  - 5,000 score cards
  - One gross miniature golf pencils
- One miniature golf rules sign package and safety signage (9 hole sign package)
- Workers' compensation insurance for contractor's employees
- Foundation will verify and obtain documentation of required bonding and insurance

**Grosse Pointe Woods Foundation**

- Application to St. Clair Shores Planning Commission for installation approval
  - Foundation will provide documentation and pay required fees
    - Involvement/signatures of GPW administration as property owner may be needed
- Sitework
  - Topographic drawing for final construction documents
  - Removal of turf, topsoil, and any buried debris; fill; rough grading; compaction

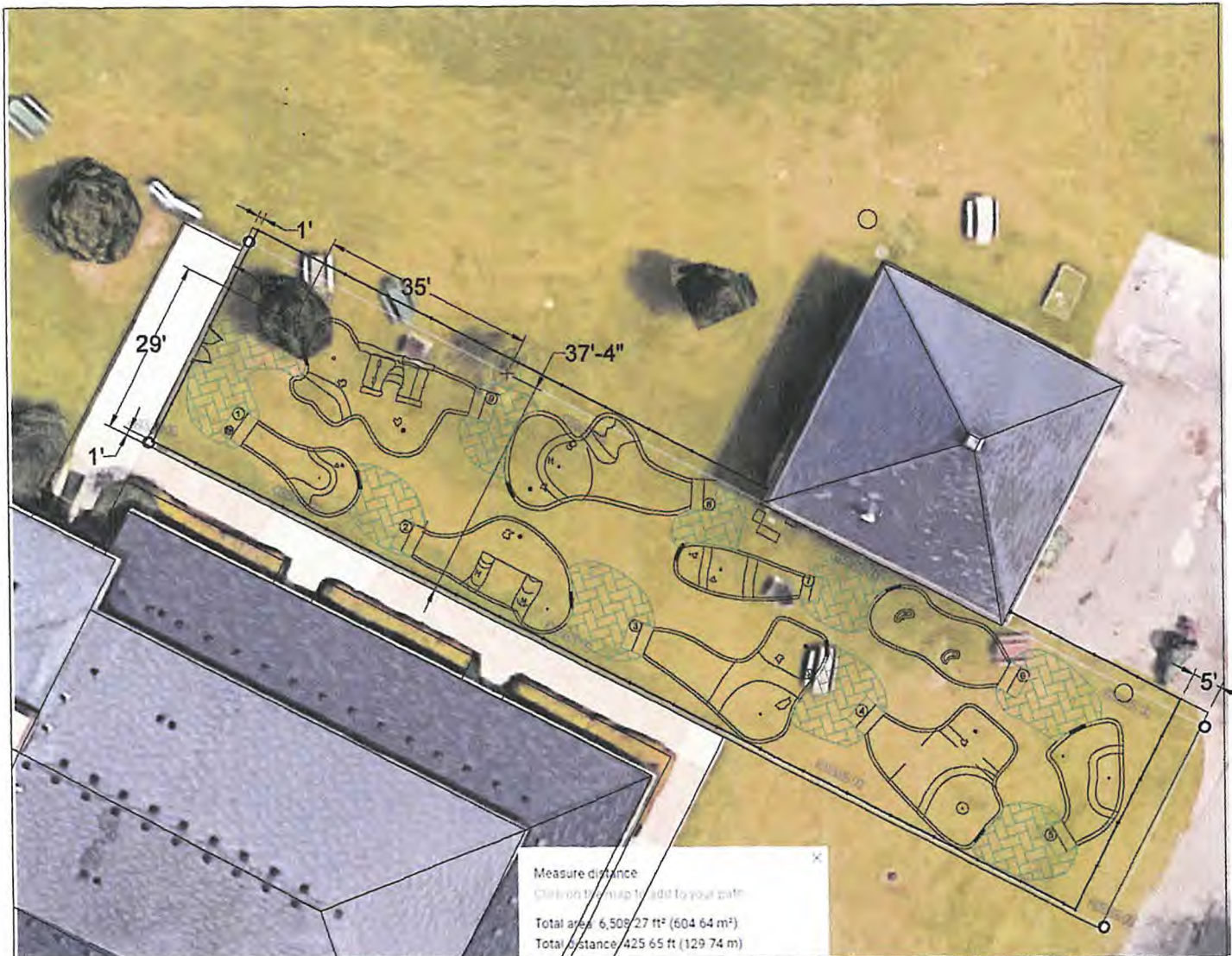


- Fine grading and formwork performed by contracted course builder
  - Hole drainage piping to storm sewer as needed
  - Modifications to existing landscape irrigation system
  - Construction dumpster
  - Sanitary facilities
- Course features
  - 9 scorecard stands (one per hole), including hole number and sponsorship plaque
    - Eagle Scout project for GPW resident Colin Jambekar
  - Benches (up to one per hole based on sponsorships)
    - Per GPW Department of Public Works specifications
      - 48" bench constructed of recycled plastic and cast aluminum frame
  - Brick pavers
    - To include sponsored pavers
    - Estimated coverage 50 square feet
  - All-sponsor plaque
  - Hole and feature sponsorship plaques
  - Nautical elements
    - Lighthouse, approximately 8 feet tall, mounted on concrete base, made of maintenance-free solid color, wood-like plastic, with solar powered LED light
    - Other potential items: buoys, ship's wheel, or anchors to be integrated with course and/or landscaping
  - Grass between holes
  - Low maintenance landscaping designed for 3-season blooming
    - Design and coordination of installation by Rochelle Koester, GPW resident, certified master gardener, and Beautification Commission member
  - 4 foot high black commercial grade chain link fencing
    - 3 inch by 7 foot schedule 30 black painted galvanized steel line posts
    - 2 ½ inch by 8 foot schedule 20 black painted galvanized steel gate/termination posts
    - Gate for course normal course entry/exit: 4 foot by 4 foot black commercial chain link, with self-closer and a vertical pull top safety latch
    - Gate for use by maintenance staff: 4 foot by 6 foot black commercial double swing with 2 drop rods to hold gate into place, and a heavy duty strongarm latch
- Security
  - Reviewed by Abel Electronics, provider of existing park equipment
  - Two Speco 2MP, 2.8mm to 12 mm zoom, TV1 dome cameras, mounted on north side of Activities Building, and tied into existing monitors
  - Speco 32 watt outdoor rated public address speaker, tied into existing amplifier
- Activity Building office
  - Rack for 60 assorted size putters
  - Rack for 9 dozen assorted colored balls



<b>AP</b> <b>AMUSEMENT</b> <b>PRODUCTS</b>	Amusement Products, LLC	Miniature Golf Layout
	5954 Brainerd Road	Preliminary
	Chattanooga, Tennessee 37421	CPW Foundation
	phone: 423-892-7264	
	fax: 423-855-0432	

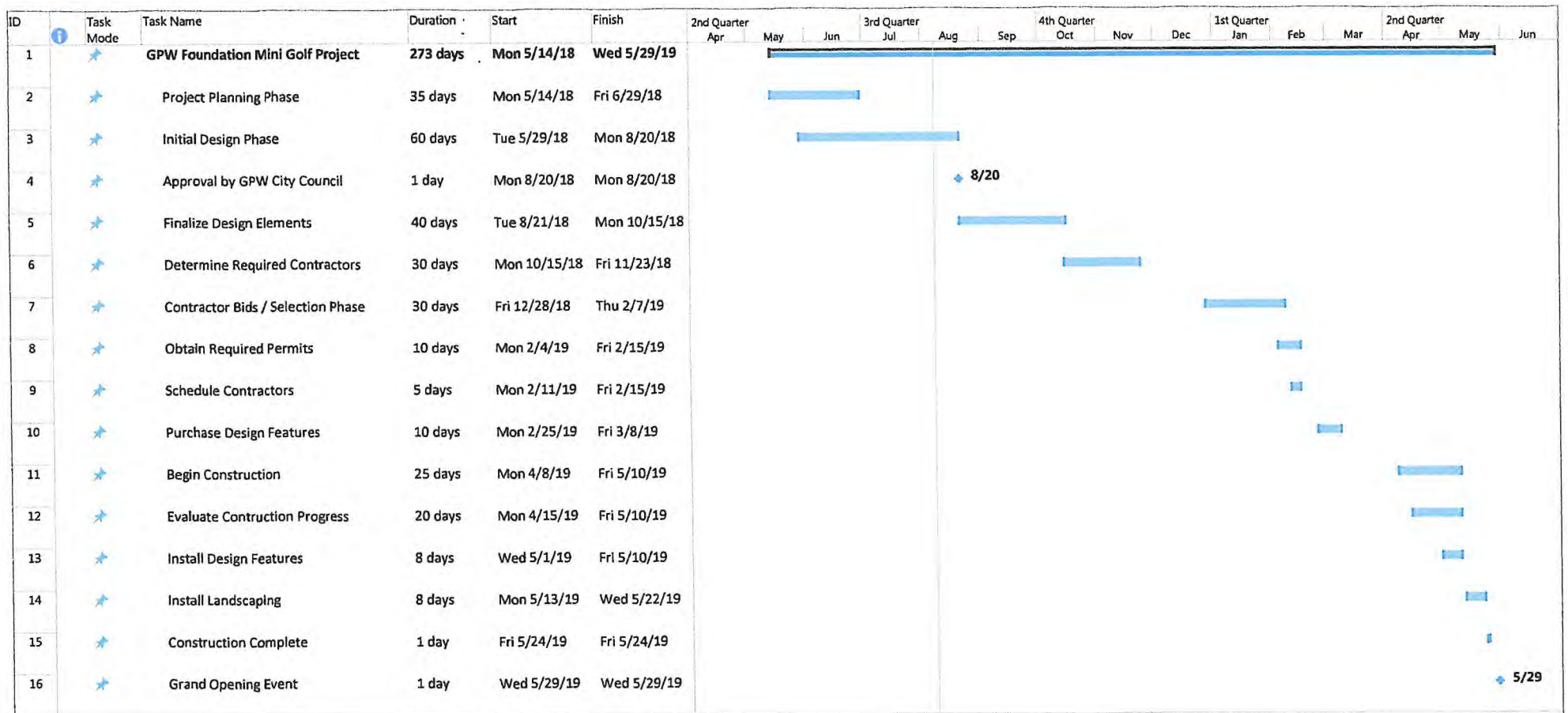
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Amusement Products, LLC  
5854 Brainerd Road  
Chattanooga, Tennessee 37421  
phone: 423-892-7264  
fax: 423-855-0432

Miniature Golf Layout	
Preliminary	
GP Foundation	
2/2/18	1/2/18
NOT FOR CONSTRUCTION	Page 1 of 1

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Project: mini golf project\_1 pag  
Date: Wed 8/8/18

Task		Inactive Task	Manual Summary Rollup		External Milestone		Manual Progress	
Split		Inactive Milestone	Manual Summary		Deadline			
Milestone		Inactive Summary	Start-only		Critical			
Summary		Manual Task	Finish-only		Critical Split			
Project Summary		Duration-only	External Tasks		Progress			



## Lighthouse



- Purchased from a manufacturing firm established in 1997.
- Constructed from low-maintenance Polywood, recycled plastics made to look like real lumber. Will not splinter crack or fade; no painting needed.
- Equipped with a solar light – no electricity required
- Overall height: 8' to 12'
- Will be set between holes on east end of course.



## Decorative Buoys



- Purchased from a manufacturing firm established in 1997.
- Fiberglass base with PVC tower.
- Equipped with a solar light – no electricity required.
- Overall height: 54".
- Powder-coated stakes accommodate secure installation.
- Will be used as obstacles on select holes.

## Benches



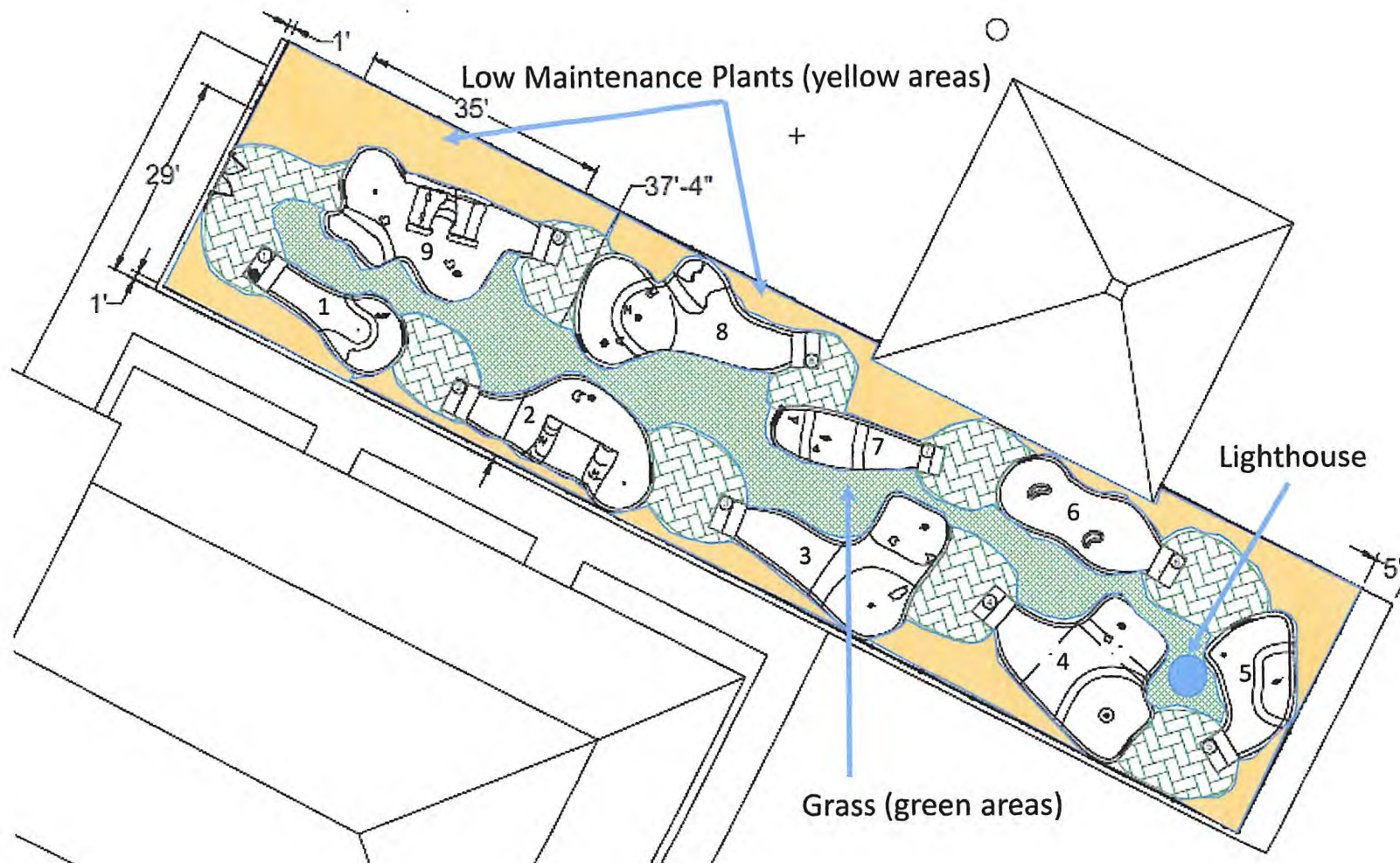
- Per specification of GPW Department of Public Works.
- Recycled plastic slats and a powder-coated, heavy-duty cast aluminum frame.
- Overall length: 48"
- Minimum of three, maximum of nine to be placed within the course perimeter.

## Score Card Stands

*Image and Specifications  
Forthcoming*

- To be built by Colin Jambekar, GPW resident, as his Eagle Scout project.
  - Member of Troop 96
- Features:
  - Nautical themed
  - Top surface will be of a hard material to be scratch resistant
  - Design will allow integration of hole numbers and mounting of hole-sponsor plaques
  - Stands will be set in course concrete







Creeping Phlox

May/June



Alliums  
(Bulbs - plant fall)



Siberian  
Iris





June July



Wine & Rose  
Weigela



Shasta Daisy



Little Henry Sweetspire  
(Brilliant Fall Color)





Astilbe

August



Black Eyed Susans

July/August

Daylily



Yarrow



july

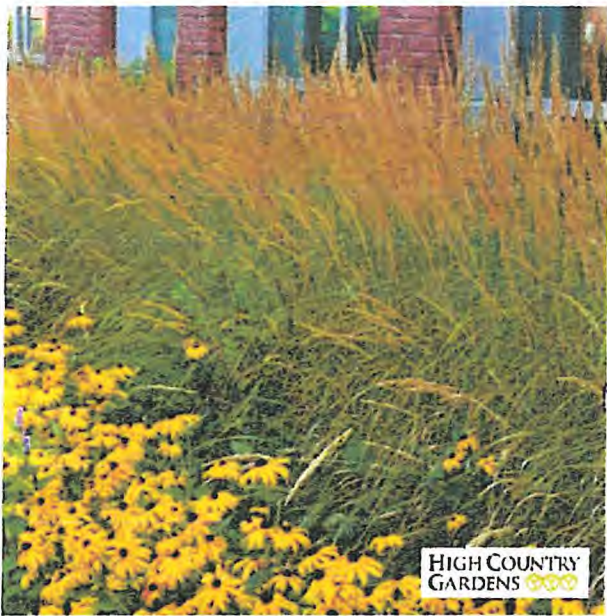


Tall Garden  
Phlox

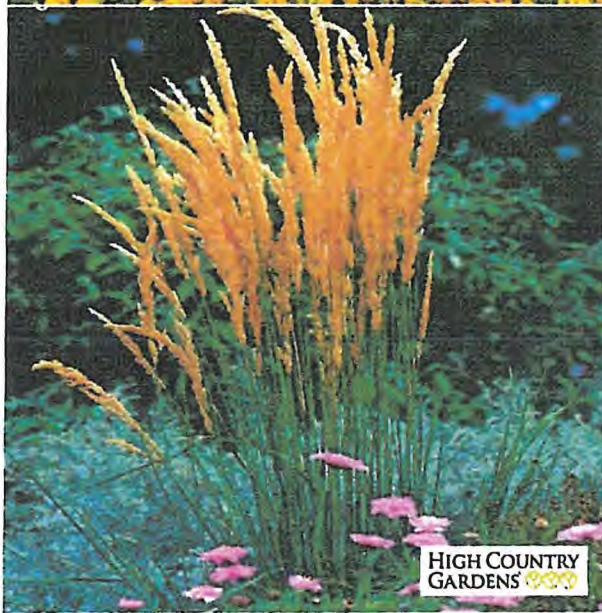


Thread-leaf Coropsis





↖ Karl Foerster  
 Feather Reed Grass  
 ↘



Fall  
 Anemone

sept



Dwarf Fountain  
 Grass



Liriope



**April:**

Daffodils bulbs (plant fall)

**May/June**

Creeping Phlox (May)

Siberian Iris (May)

Alliums (Mid-May/Mid-June) (bulb)

Peony (not pictured) (Mid-May/Mid-June)

Wine & Rose Weigela, deep maroon color leaf (Mid-May/Mid-June)

**June/July**

Karl Foester Feather Reed Grass (mid-June feathers appear)

Little Henry Sweetspire, fall color orange, yellow (Mid June full bloom)

Shasta Daisy (Mid-June/Mid-July)

Thread leaf Coropsis (Mid-June/July)

Astilbe (Mid-June /Mid-July)

**July/August**

Daylily (July)

Black-Eyed Susans (Mid-July/Mid-August)

Yarrow (July/August)

Tall Garden Phlox (Mid-July/Mid-August)

Liriope (Late Summer/Early Fall)

**September:**

Fall Anemone

**All Season:**

River Birch

Karl Foester Feather Reed Grass

Dwarf Fountain Grass

Red Twig Dogwood

Discussion ensued regarding a **proposal for installation of a miniature golf course at Lake Front Park** from the Grosse Pointe Woods Foundation. The Mayor discussed costs such as maintenance, personnel, and replacement of items. The Treasurer/Comptroller was asked to obtain insurance costs.

Motion by Bryant, seconded by Shetler, that the following items be received and placed on file:

- A. Letter 06/15/15 – R. Nederhood, President,  
Grosse Pointe Woods Foundation
- B. Proposed Installation of a Miniature Golf  
Course at Lake Front Park

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The following individuals were heard regarding the Grosse Pointe Woods Foundation proposal to install a miniature golf course at Lake Front Park:

Rob Nederhood  
President – Grosse Pointe Woods Foundation  
1666 Prestwick

Lisa and Michael Fuller  
Members – Grosse Pointe Woods Foundation  
1230 North Renaud

Mr. and Mrs. Fuller provided an overview of the proposal documentation provided for tonight's meeting, and stated the foundation expects to raise \$150,000-\$175,000 for the project.

Administration was asked to vet all costs including additional employee staffing to cover the proposed April to October timeframe. Administration is to provide a recommendation for the site. This item is to remain on the Committee-of-the-Whole agenda.

The first item discussed was regarding the **proposed miniature golf course at Lake Front Park**. Members of the Grosse Pointe Woods Foundation were present to discuss their proposed project, which is installation of a miniature golf course at Lake Front Park. Mr. Nederhood and Ms. Fuller provided a supplemental memo with calculations dated September 27, 2015, and an overview in response to concerns raised by administration in their memos dated September 24, 2015, and September 9, 2015. They addressed the differences in costs and revenues by discussing the dates and hours of operation, staffing, and maintenance. The Foundation would

like to announce the project in November, begin raising funds, promote the project, and develop plans.

The Mayor stated the Committee-of-the-Whole will be discussing a reduction in guest privileges, which could have an effect on projected numbers.

The Director of Public Services and Treasurer/Comptroller stated they reviewed the new information received from the Foundation and distributed an amended expense sheet prepared by administration dated September 28, 2015. Following discussion, administration's recommendation for this project was that it is not a suitable project at this time due to staffing and maintenance. Director Ahee explained that the original figures submitted were based on an expanded time frame due to the availability of seasonal help, and that people will not be happy if it is closed, similar to other equipment at the park (ex: pool slide).

The Mayor stated that it causes pause for the City Council when administration recommends not moving forward with a project due to the inability to predict costs and revenue, and reducing the number of guests at the park. Discussion included the need for the project to be self-sustaining, concerns over maintenance and staffing costs, cost per game, and timing of the project.

Following discussion, the Mayor stated that it is necessary for the Committee to provide the Foundation guidance and determine whether the City is committed to the miniature golf project or not committed. He also stated that a final determination on hours of operation also makes a commitment to employees hired.

Motion by Koester, seconded by Shetler, regarding proposed installation of a miniature golf course at Lake Front Park, that the Committee-of-the-Whole recommend that City Council approve the concept of the Grosse Pointe Woods Foundation's proposal to install a miniature golf course at Lake Front Park.

Motion carried by the following vote:

Yes:	Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No:	None
Absent:	None

The miniature golf course is to remain on the Committee-of-the-Whole agenda.

COUNCIL  
10-05-15

Motion by Koester, seconded by McConaghy, regarding **installation of a miniature golf course at Lake Front Park**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting on September 28, 2015, and approve the concept of the Grosse Pointe Woods Foundation's proposal to install a miniature golf course at Lake Front Park.

Motion carried by the following vote:

Yes:	Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No:	None
Absent:	None



COMMITTEE-OF-THE-WHOLE

04-16-18

- The Mayor discussed a letter received from Lisa Fuller regarding the Grosse Pointe Woods Foundation's miniature golf proposal for Lake Front Park. The City Administrator stated administration will be prepared to address this item by the end of April. There was a consensus of the Committee that the Mayor send an email to Lisa Fuller and to include meeting to discuss this proposal at the Committee-of-the-Whole on May 14, 2018.

The May 14, 2018, Committee-of-the-Whole meeting will include discussing Workman's Compensation (7:00 p.m.), Medstar (7:15 p.m.), Rocket Fiber (8:00 p.m.), and the Proposed Miniature Golf course (8:30 p.m.).

COMMITTEE-OF-THE-WHOLE

05-14-18

Next, **Proposal: Grosse Pointe Woods Foundation – Mini Golf** was discussed. Lisa Fuller, President, and Kevin Hendrick, Treasurer, spoke on behalf of the Grosse Pointe Woods Foundation. Mrs. Fuller provided a handout and overview of the current progress of the proposed Mini Golf construction project.

Dave Schumaker also spoke on behalf of the Grosse Pointe Woods Foundation.

Discussion ensued regarding the projected expenses and revenues of the proposal from perspectives of the Foundation and City Administration.

According to administration, the projected expenses will surpass the revenues portraying the Mini Golf course as not being financially self-sustaining.

Project planning, costs, and expenses need to be clarified. City Administration and the Grosse Pointe Foundation will try to schedule a meeting during the first week of June.

This item is to remain on the Committee-of-the-Whole.



## CITY OF GROSSE POINTE WOODS MEMORANDUM

RECEIVED

AUG 17 2018

CITY OF GROSSE PTE. WOODS

**Date:** August 20, 2018

**To:** Mayor and City Council

**From:** Cathrene Behrens, Treasurer/Comptroller

**Re:** Water Meter and Transponder Fees

Pursuant to Council action at the meeting held on August 13, 2018, I am requesting the following amendment to the City Fee Schedule for water meters and transponders.

<u>Meter Size</u>	<u>Meter Cost</u>	<u>Transponder Cost</u>
5/8"	\$133.00	\$120.00
3/4"	\$182.00	\$120.00
1"	\$245.00	\$120.00
1 1/2"	\$609.00	\$120.00
2"	\$851.00	\$120.00
3"	\$2,639.00 \$652.00 (Optional Strainer)	\$240.00
4"	\$4,099.00 \$875.00 (Optional Strainer)	\$240.00
6"	\$5,954.00 \$1,217.00 (Optional Strainer)	\$240.00

I have attached the page from the City's current fee schedule for your reference with current meter and transponder prices. This recommended change will be placed on the City's Plumbing Permit and the City will recover 100% of the cost of water meters and transponder units. Residents who are currently in the process of downsizing their meters will pay the meter cost listed above, but are no longer required to pay a transponder cost because these newer generation meters allow for the existing transponder in the home to be utilized. For example, a meter downsizing to a 3/4" meter would have cost the consumer \$277.00, inclusive of the meter fee of \$92.00 and the transponder fee of \$185.00. Going forward a new transponder is no longer required therefore; when someone comes in and requests a meter change out to a 3/4" meter they will be responsible for paying a total of \$182.00, for the meter only, instead of the \$277.00 previously charged. For new construction in the City where there has never been a water meter, these individuals will be responsible for purchasing the meter at \$182.00 and a transponder unit at \$120.00 for a total of \$302.00 for a 3/4" meter.

### Recommendation

It is my recommendation that the City Council adopt one of the following options for the City Fee Schedule to be effective on August 21, 2018:

**Option #1** – To adopt the fee schedule as presented above.

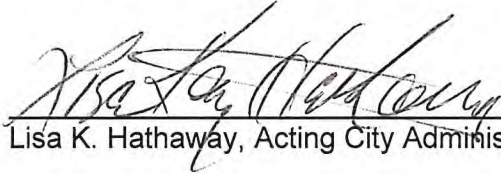
**Option #2** – To authorize staff to amend the fee schedule and list the Meter Cost and Transponder Cost as a "Cost" item thereby allowing for any increases in these equipment costs to be immediately passed on to the consumer.

I have attached a copy of the page from our current Fee Schedule to show an example of a "cost" item and how it appears on the schedule.

Thank you for your consideration.



Cathrene Behrens, Treasurer/Comptroller Signature



Lisa K. Hathaway, Acting City Administrator



	<i><b>Service</b></i>	<i><b>Fee</b></i>
<b>Bldg cont'd</b>	<i><b>Water Distribution System</b></i>	
	Up to 3/4"	\$30.00
	Up to 1"	\$40.00
	Up to 1-1/2"	\$50.00
	Up to 2"	\$60.00
	Up to 3"	\$70.00
	Up to 4"	\$80.00
	Over 4"	\$100.00
	Underground Inspector	\$25.00
	Re-Inspection Fee	\$50.00
	Special Inspections	\$25.00
	Title VII/Property Maintenance	\$25.00
	Minimum Permit Fee	\$50.00
	<i><b>Sewers</b></i>	
	Repair	\$60.00
	6" Tap	\$40.00
	8" Tap	\$50.00
	10" Tap	\$60.00
	12" Tap	\$70.00
	Exceeding 12"	\$80.00
	<i><b>Building Storm Drain</b></i>	
	Up to 4"	\$10.00
	Up to 6"	\$15.00
	Up to 8"	\$20.00
	Up to 10"	\$25.00
	Up to 12"	\$30.00
	Up to 14"	\$35.00
	Up to 16"	\$40.00
	Up to 18"	\$45.00
	Over 18" - per inch	\$5.00
	<i><b>Water Meter Fee</b></i>	
	<b>5/8"</b>	<b>\$60.00</b>
	<b>3/4"</b>	<b>\$92.00</b>
	<b>1"</b>	<b>\$178.00</b>
	<b>1-1/2"</b>	<b>\$412.50</b>
	<b>2"</b>	<b>\$615.00</b>

**Current Meter Fees**

<i>Service</i>	<i>Fee</i>
<b>Bldg cont'd</b>	
<i>Read Device/Transponder Fee</i>	
5/8"	\$185.00
3/4"	\$185.00
1"	\$185.00
1-1/2"	\$192.00
2"	\$192.00
<i>Water Meter &amp; Read Device/Transponder Fee</i>	
3" - including Strainer	\$2,675.00
4" - including Strainer	\$3,955.00
6" - including Strainer	\$5,590.00
<i>Tap Fee</i>	
5/8"	\$121.00
3/4"	\$121.00
1"	\$132.00
1-1/2"	\$242.00
2"	\$286.00
3" - Requires Contractor	\$1,750.00
<b>Electrical Permits</b>	
Electrical Registration	\$15.00
Base Fee	\$75.00
<i>Circuits</i>	
1" Circuit	\$15.00
Each Additional Circuit	\$6.00
Rough Inspection	\$25.00
<i>Fixtures</i>	
1st 25 Fixtures or Lamps	\$20.00
Each Additional 25	\$10.00
<i>Services</i>	
Up to 100 amps	\$25.00
101 to 500 amps	\$30.00
Over 500 amps	\$50.00
Sub panels	\$25.00
Replace service entrance	\$15.00
<i>Sign Circuits</i>	
1st Circuit-Connection	\$25.00
Each additional circuit (same sign)	\$5.00

<i><b>Service</b></i>	<i><b>Fee</b></i>
<b>Public Services</b>	
Recycle Bin - Green 18-gallon	\$10.00
Recycle Cart - Red 64-gallon	\$75.00
Sewer Televising	\$100.00
Rubbish Bags - 50 Count	\$10.00
Compost Bags - 10 Count	\$4.50
Cross Connection Inspection Fee	\$125.00
Water Meter Reconnection Fee	\$50.00
Replace Broken Water Meter	\$50.00 + Meter Cost
<i><b>Materials on Street During Construction (38-105)</b></i>	
Permit/Per Night Fee	\$25.00
Bond	\$200.00
Hydrant Use - Commercial (plus water usage)	\$100.00
Hydrant Use - Residential (plus water usage)	\$50.00



96

**CHARLES T. BERSCHBACK**

ATTORNEY AT LAW

24053 EAST JEFFERSON AVENUE

ST. CLAIR SHORES, MICHIGAN 48080-1530

(586) 777-0400

FAX (586) 777-0430

blbwlaw@yahoo.com

CHARLES T. BERSCHBACK

DON R. BERSCHBACK

OF COUNSEL

RECEIVED

AUG 15 2018

CITY OF GROSSE PTE. WOODS

August 15, 2018

The Honorable Mayor and City Council  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

RE. 1298 Hawthorne Demolition Proposals

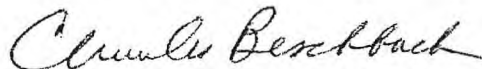
Dear Mayor and Council:

I am requesting that this matter be placed back on the Council Agenda for August 20, 2018. The agenda item was postponed from August 13, 2018. There are two proposals for your consideration. Mr. Tutag's Memo recommends awarding the demolition contract to Holsbeke Construction. I've discussed this with Bruce Smith, Director Kosenke, and Mr. Tutag and Administration wishes to proceed with awarding the proposal. My intention would be to secure a demolition date from the contractor and then issue a Notice of Demolition and post the property notifying the homeowners of the demolition date. I have attached a copy of the Judge's Order for your review. It contains a provision that would allow the Grosse Pointe Woods Public Safety Department to physically remove the occupants if necessary. The homeowner's request to stay the Order was denied by the trial Court on July 30, 2018 and also denied by the Court of Appeals on August 9, 2018.

It would be the prerogative of Council to award the demolition contract for 1298 Hawthorne to Holsbeke Construction contingent upon the removal of the homeowners from the home, and that the City Administrator, Director of Public Safety, and the City Attorney determine an appropriate date for the demolition to occur.

If you have any questions please call.

Very truly yours,



CHARLES T. BERSCHBACK

CTB:gmr  
Enclosures

**CITY OF GROSSE POINTE WOODS**  
**Building Department**  
**MEMORANDUM**

RECEIVED  
AUG - 6 2018  
CITY OF GROSSE PTE. WOODS

**DATE:** August 6, 2018  
**TO:** Bruce Smith, City Administrator  
**FROM:** Gene Tutag, Building Official *GT*  
**SUBJECT:** Demolition Proposals for 1298 Hawthorne

---

Attached are two proposals for the court-ordered demolition of the single family structure at 1298 Hawthorne.

The lower-priced proposal from Robert Clancy Contracting does not include the removal of the basement walls or concrete floor and foundation as the contractor wanted to avoid confrontation with the occupants, so this is not a quote that meets our specifications.

The proposal from Holsbeke Construction does meet our requirements for demolition including a clean hole. Holsbeke has done work in the Woods and the other Pointes as well without any issues.

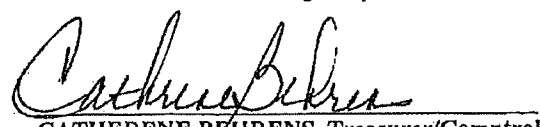
I recommend that the proposal for demolition in the amount of \$14,797 be accepted by signing the attached proposal.

Recommend approval of the above stated and do not believe will accrue to the City to seek further competitive bids.

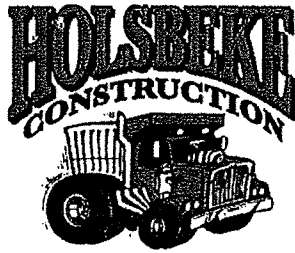
  
BRUCE SMITH, City Administrator

8/6/18  
Date

Funds were not budgeted for this expense in Fiscal Year 2018-19 therefore a budget amendment will be required. Funding in the amount of \$14,797 will come from budget line 101-000-699.000, Prior YR Fund Balance and be transferred into budget expense line 101-180-818.000, Contractual Services.

  
CATHERINE BEHRENS, Treasurer/Comptroller

8/6/18  
Date



325 North Avenue, Mt. Clemens, MI 48043  
Phone: (586) 468-2971 Fax: (586) 468-2912

---

## PROPOSAL

To: Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

Phone: 313-343-2426  
Email: building@gpwwmi.us  
Date: 7/12/2018  
Job: 1298 Hawthorne  
Grosse Pointe Woods, MI 48236

Attn: Gene

### Holsbeke Construction proposes to do the following work:

Demo house, garage, and drive  
Haul spoils offsite to proper dump  
Grade lot and install seed

\*\*\*Does not include any construction or privacy fencing

**Total Proposal Amount**

**\$14,797.00**

**\*\* A 25% deposit due upon acceptance, with remainder due upon completion of work. \*\***

\*\*\*Holsbeke Construction will obtain a permit, if required. Cost of the permit will be invoiced to the customer.

#### Notes:

- Only items listed above are included in this proposal
- If unsuitable base is found, undercut and install 21AA crushed concrete will be billed at \$65/yard
- Holsbeke Construction is not responsible for underground lines, sprinklers or landscape
- The owner to provide a way in and out of the job site.
- Holsbeke Construction not responsible for concrete defaced as a result of vandalism
- All work on this proposal must be included to ensure these prices

#### Proposal does not include:

- unforeseen site conditions
- permits, fees, etc.

#### Payment terms:

Upon acceptance of the proposal from Holsbeke Construction, Inc.; customer is aware that payment is due upon job completion (unless other arrangements have been made). Any outstanding balances after 30 days of job completion will incur a 1.5% Interest charge per month. Any legal or administrative fees incurred will be the obligation of the customer (including lien fees, which have a \$200.00 release fee, etc.) A 3% processing fee will be added to all credit card transactions.

Proposal becomes binding upon signature from both parties

\_\_\_\_\_  
authorized signature

\_\_\_\_\_  
contractor's signature





**ROBERT CLANCY CONTRACTING, INC.**

## Proposal

PROPOSAL SUBMITTED TO:	PHONE: 313-343-2426	DATE: 6/29/2018
NAME: Grosse Pointe Woods	FAX:	DWG DATE:
STREET: 20025 Mack Plaza	JOB NAME: House Demolition	PROPOSAL #: 18077
CITY/STATE: Grosse Pointe Woods, MI. 48236	STREET: 1298 Hawthorne	
ATTN: Maggie	CITY/STATE: Grosse Pointe Woods, MI. 48236	

We hereby submit specifications and estimates for:

**DEMOLITION**

- 1.) DEMOLISH HOUSE, GARAGE, AND DRIVEWAY
- 2.) GRADE YARD
- 3.) SEED AND MULCH DISTURBED AREA

**Demolition Proposal Total: \$ 11,500.00**

DOES NOT INCLUDE BASEMENT OR WALLS. 8/10/18 GT

**Exclusions**

Permits, bonds and/or inspection fees

Layout and engineering services

Stone bedding (unless otherwise stated)

Soil erosion devices (unless otherwise stated)

Imported backfill material (unless otherwise stated)

Excavation for building foundations

Removal of contaminated spoils

Tree, stump or brush removal or replacement

Curb grade (unless otherwise stated)

Landscape restoration/irrigation repair

Traffic Control (unless otherwise stated)

Pavement Restoration

TV testing of sanitary sewer

De-watering

Compaction testing

**Page 1 of 1**

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICE. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDER, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS, OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKERS COMPENSATION INSURANCE.

Authorized Signature: \_\_\_\_\_

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS.

Robert G. Clancy, President

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED BELOW.

**Payment to be made as follows: Progress Payments**

Accepted:

\*A monthly service charge of 1.5% (18% per annum) will be charged to past due balances

Date \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Please Sign, Date and Return Original to Robert Clancy Contracting, Inc. - Retain a Copy for Your Records

STATE OF MICHIGAN  
IN THE THIRD JUDICIAL COURT FOR THE COUNTY OF WAYNE

CITY OF GROSSE POINTE WOODS,  
Michigan Municipal Corporation,

Plaintiff,

Case No. 17-012857-CH  
HON. DAVID A. GRONER

v

LESLIE HUGHES, and  
AMANDA WHEATLEY,

Defendants.

---

CHARLES T. BERSCHBACK (P 35554)  
Attorneys for Plaintiff  
24053 Jefferson Avenue  
St. Clair Shores, MI 48080  
586-777-0400 / 0430 fax  
[blbwlaw@yahoo.com](mailto:blbwlaw@yahoo.com)

---

LESLIE HUGHES  
In pro Per  
1298 Hawthorne Road  
Grosse Pointe Woods, MI 48236  
586.256.5966  
[Rootofjessesongs@gmail.com](mailto:Rootofjessesongs@gmail.com)

CANU TORRICE LAW PLLC  
PETER A. TORRICE (P68242)  
Attorney for Amanda Wheatley only  
32059 Utica Road  
Fraser, MI 48026  
586.285.1700 / 1707 Fax  
[torricep@yahoo.com](mailto:torricep@yahoo.com)

---

**JUDGMENT AND ORDER FOR DEMOLITION**

The Court conducted a bench trial on March 26, 2018. Following that day of testimony, the Court entered an Order granting the Defendants request for additional time to retain an expert. The Court reviewed this matter on April 17, 2018 and allowed the Defendants the chance to produce expert testimony. The Court was in a continuing trial on May 10<sup>th</sup> and adjourned the case until May 31, 2018, and then till June 19, 2018.

**NOW, THEREFORE, IT IS HEREBY ORDERED** and adjudged as follows:

1. The Court finds that a nuisance exists based on the testimony provided at trial and based on the international property maintenance code provisions regarding unsafe structures (Section 108.1.1) and structures unfit for human occupancy (108.1.3), and is generally so out of repair as to become dangerous, unsafe, insanitary, or otherwise unfit for human habitation for occupancy (Section 110.1).

2. IT IS FURTHER ORDERED that the homeowners shall have until July 31, 2018 to bring the entire home up to code in accordance with the list of code violations as introduced and admitted as Plaintiff's Exhibit No. 6.

3. IT IS FURTHER ORDERED that if the Defendants fail to comply and completely repair the property by July 31, 2018 then it is hereby ordered and adjudged that the City may have the structures (house and garage) demolished and removed, and the land cleared to grade level. The cost of such demolition and removal should be charged against the real estate and shall be a lien upon such real estate. The City may record such lien without further Court Order.

4. IT IS FURTHER ORDERED AND ADJUDGED that based on testimony from the homeowners that there may be some equity in the home, as an alternative to demolition, that Defendants shall have until July 31, 2018 to find a qualified contractor acceptable to the City who will purchase the property from the homeowners and post a bond with the City in an amount to be determined by the City.

5. Regardless of whether the City demolishes the property or agrees to the purchase of the land by a contractor, the Defendants have until July 31, 2018 to vacate the property and remove any personal property they desire. Grosse Pointe Woods Public Safety shall, if necessary, physically remove the Defendants from the property to effectuate the demolition of the property without further Court order.

6. Attorney fees in the amount of \$9,825.00 and expert witness fees in the amount of \$3,037.00 shall be taxed as costs and shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

/s/ David A. Groner 6/21/2018

HONORABLE DAVID A. GRONER  
WAYNE COUNTY CIRCUIT COURT

APPROVED AS TO FORM  
/s/ Charles T. Berschback

/s/ Peter A. Torrice

CHARLES T. BERSCHBACK (P 35554)  
Attorney for Plaintiff

PETER A. TORRICE (P 68242)  
Attorney for Amanda Wheatley Only



STATE OF MICHIGAN  
IN THE THIRD JUDICIAL COURT FOR THE COUNTY OF WAYNE

CITY OF GROSSE POINTE WOODS,  
Michigan Municipal Corporation,

Plaintiff,

Case No. 17-012857-CH  
HON. DAVID A. GRONER

v

LESLIE HUGHES, and  
AMANDA WHEATLEY,

Defendants.

CHARLES T. BERSCHBACK (P 35554)  
Attorneys for Plaintiff  
24053 Jefferson Avenue  
St. Clair Shores, MI 48080  
586-777-0400 / 0430 fax  
[blbwlaw@yahoo.com](mailto:blbwlaw@yahoo.com)

AMANDA WHEATLEY /LESLIE HUGHES  
In pro Per  
1298 Hawthorne Road  
Grosse Pointe Woods, MI 48236  
586.256.5966  
[Rootofjessesongs@gmail.com](mailto:Rootofjessesongs@gmail.com)

**ORDER DENYING MOTION FOR STAY**

This matter has come to the Court's attention pursuant to a motion filed by Defendant Amanda Wheatley in pro per. The Court heard oral argument on July 27, 2018. Mr. Hughes did not appear.

**NOW THEREFORE IT IS HEREBY ORDERED** that the Motion for Stay is **DENIED**, for the reasons stated on the record.

/s/ David A. Groner 7/30/2018

HONORABLE DAVID A. GRONER  
WAYNE COUNTY CIRCUIT COURT

**Court of Appeals, State of Michigan**

**ORDER**

City of Grosse Pointe Woods v Leslie Hughes

Docket No. 344644

LC No. 17-012857-CH

Kirsten Frank Kelly  
Presiding Judge

Cynthia Diane Stephens

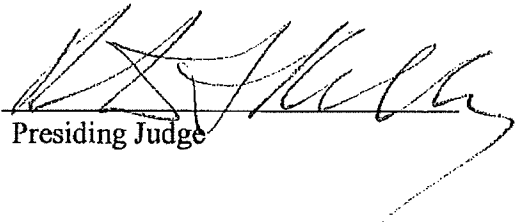
Thomas C. Cameron  
Judges

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The Court orders that the motion for immediate consideration is GRANTED.

The motion for stay pending appeal is DENIED.

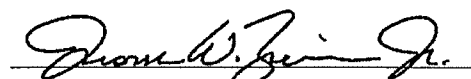
The motion to waive the transcript production requirement of MCR 7.209 is GRANTED.

  
Presiding Judge



A true copy entered and certified by Jerome W. Zimmer Jr., Chief Clerk, on

August 9, 2018  
Date

  
Chief Clerk



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
8/10/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> VTC Insurance Group Troy Office 1175 W. Long Lake Ste. 200 Troy MI 48098-4960		<b>CONTACT NAME:</b> Linda Austin <b>PHONE (A/C, No, Ext):</b> (248) 828-3377 <b>FAX (A/C, No):</b> (248) 828-3741 <b>E-MAIL ADDRESS:</b> laustin@vtcins.com	
<b>INSURED</b> Holsbeke Construction, Inc. 325 North Ave. Mount Clemens, MI 48043		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> FCCI Insurance Group <b>INSURER B:</b> National Trust Insurance Co. <b>INSURER C:</b> Safety National Casualty Co. <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 10178 20141 15105	

## COVERAGES

CERTIFICATE NUMBER: 18-19 Master Cert

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> X, C, U Included <input checked="" type="checkbox"/> Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		CPF0024743	7/31/2018	7/31/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Employment Practices Liability \$ 100,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		CA100004359	7/31/2018	7/31/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		UMB100016215	7/31/2018	7/31/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	HOLSB-C	7/31/2018	4/30/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Leased or Rented Equipment		CPF0024743	7/31/2018	7/31/2019	Limit 50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Where required by written contract, The City of Grosse Pointe Woods is additional insured on the General Liability policy with respects to ongoing operations performed by the named insured.

## CERTIFICATE HOLDER

City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Alan Chandler/LA

*Alan P. Chandler*

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MEMO 18 – 65

TO: Bruce Smith, City Administrator  
FROM: Frank Schulte, Director of Public Services  
DATE: August 13, 2018  
SUBJECT: Lake Front Park Accident Repairs

F.S.

RECEIVED  
AUG 13 2018  
CITY OF GROSSE PTE. WOODS

10A

On August 4, 2018, a Lake Front Park seasonal employee lost control of a city vehicle while working maintenance after a spider fell onto his face. The vehicle, a 2006 GMC Sierra Pickup, struck the electrical panel in the marina and then bounced into the railing. A large amount of damage was done to the vehicle and the marina. Thankfully, no one was injured during this accident.

After this occurred, the city's Park Foreman, John Salter, and I requested quotes from local contractors to repair the damage to the electrical panel. We received the following quotes:

RSY Electrical Enterprises	\$5,100.00
Colville Electric Co., LLC	\$5,840.00
Safety One Electric Company, LLC	\$7,850.00

RSY Electrical Enterprises submitted the low quote for the electrical panel repairs in the amount of \$5,100.00. They have done work for city in the past and it has been satisfactory.

Therefore, I recommend a purchase order be issued for the electrical panel repairs at Lake Front Park Marina to RSY Electrical Enterprises, 5642 Booth Rd., East China, MI 48054 in the amount of \$5,100.00. This item is approved in the Fiscal Year 2018-2019 Budget in the Boat Dock Maintenance account no. 594-785-757.000.

If you have any questions concerning this matter please contact me.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

  
Bruce Smith, City Administrator

Aug. 14, 2018  
Date

Fund Certification:

Account numbers and amounts have been verified as presented.

  
Cathrene Behrens, Treasurer/Comptroller

Scan Code  
 CERT

# CERTIFICATE OF INSURANCE

☐ FARM BUREAU MUTUAL INSURANCE COMPANY OF MICHIGAN  
☒ FARM BUREAU GENERAL INSURANCE COMPANY OF MICHIGAN  
 Lansing, Michigan 48909

☐ AMENDED

Name and Address of Certificate Holder:

**CITY OF GROSSE POINTE WOODS**  
**1200 PARKWAY DR**  
**GROSSE POINTE WOODS, MI 48236**  
**P: (313)343-2460**  
**ATTN: LISA HATHAWAY, JEANNE DUFFY**  
**jduffy@gpwmis.us**

Named Insured and Address:

**RSY ELECTRICAL ENTERPRISES, LLC.**  
**5642 BOOTH RD**  
**EAST CHINA, MI 48054**

 RECEIVED  
 AUG 13 2018  
 CITY OF GROSSE PTE. WOODS

Issue Date: 08/14/2018

This is to certify that the following policy(ies) of insurance has (have) been or will be issued by the Company to the Named Insured. This certificate is not a guarantee that the policy(ies) will remain in effect until its (their) stated expiration date. In the event of cancellation of any of the insurance policies before the expiration date, the Company will endeavor to mail notice of such cancellation to the Certificate Holder designated above at their last known address, but failure to mail such notice shall impose no obligation or liability of any kind upon the Company. This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This certificate does not amend, extend, or alter the coverage afforded by the policy(ies) of insurance indicated below. The information conveyed in this Certificate of Insurance is only valid for the indicated policy periods. Certificates of insurance for subsequent policy periods must be requested by the Certificate Holder.

Type of Insurance	Policy Number	Policy Period	Limits of Liability
Business Auto Liability • Specifically Described Autos (Symbol 7) <input checked="" type="checkbox"/> Hired Auto (Symbol 8) <input checked="" type="checkbox"/> Non-Owned Auto (Symbol 9)	BAP3131463	Eff. 01/16/2018 Exp. 01/16/2019	Combined Single Limit Each Accident \$ 1,000,000
Worker's Disability Compensation	WCC3128233	Eff. 01/12/2018 Exp. 01/12/2019	Coverage A - Statutory Coverage B - Bodily Injury by Accident \$ 500,000 Each Accident (Employer's Liab.) Bodily Injury by Disease \$ 500,000 Each Employee Bodily Injury by Disease \$ 500,000 Policy Limit
Comprehensive General Liability or Commercial Package <input checked="" type="checkbox"/> Including <input type="checkbox"/> Excluding Products-Completed Operations <input checked="" type="checkbox"/> Hired Auto <input checked="" type="checkbox"/> Non-Owned Auto <input checked="" type="checkbox"/> CERTIFICATE HOLDER is an Additional Insured on the Comprehensive General Liability Policy. <input type="checkbox"/> Excluding:	S3131461	Eff. 02/07/2018 Exp. 02/07/2019	Each Occurrence \$ 1,000,000 Products Aggregate \$ 2,000,000 General Aggregate \$ 2,000,000 Medical Payments Limit \$ 10,000
Owners' or Contractors' Protective Liability		Eff. Exp.	Each Occurrence \$ General Aggregate \$
Products - Completed Operations Liability		Eff. Exp.	Each Occurrence \$ Products Aggregate \$
Umbrella Liability	U3131462	Eff. 02/07/2018 Exp. 02/08/2019	Limit \$ 1,000,000
Farmowners Liability Including Products Business Pursuits <input type="checkbox"/> Excluded <input type="checkbox"/> Included		Eff. Exp.	Limit \$ Type: Describe:
Other		Eff. Exp.	

CITY OF GROSSE POINTE WOODS IS INCLUDED AS AN ADDITIONALLY INSURED WITH RESPECT TO OPERATIONS PERFORMED BY THE NAMED INSURED.

X Barbara A. Costello  
 Authorized Signature

4584

Agent No.

(989) 275-2222

Agent Phone Number



108

MEMO 18 – 64

TO: Bruce Smith, City Administrator  
FROM: Frank Schulte, Director of Public Services *FS*  
DATE: August 10, 2018  
SUBJECT: Lake Front Park Marina Pedestal Improvements – AEW Project No. 0160-0392

The current shore power boxes at the Lake Front Park Marina are obsolete and most replacement parts cannot be found. Damaged shore power boxes create safety hazards throughout the marina. Currently, most shore power boxes are in need of repairs including, but not limited to, missing and broken doors exposing power breakers and electrical outlets to the elements, cracked bases, damaged fuses, and missing or broken photocells allowing lights to run 24 hours.

The current water main that supplies the marina for the boat owners is made of a combination of old galvanized and polyvinyl chloride (PVC) pipe together. Some of the lines run underground and some run outside on the sea wall. The pressure is bad and the water main has had multiple breaks over the years because the water main has reached its useful life.

At the February 27, 2018 Council Meeting, the Lake Front Park Marina Pedestal Improvement Project was approved to move forward after funds were available in the FY 2017/18 Budget. The project includes the removal of the existing Marina Pedestals, furnish and install the new additional pedestals, with pedestal mounting plates and water main. On January 20, 2018, we received bids for the entire project. The lowest bid received was for \$663,906.00, well over the amount that was allocated.

In an effort to capture savings, the project was rebid and was broken into three contracts. Contract 1 includes the pedestals and all work related to electrical elements. Contract 2 includes all work related to providing new water service. Contract 3 includes asphalt work required once the Pedestal Improvements are complete.

On Tuesday, July 31, 2018 we received bids for all three contracts listed below:

CONTRACT 1

J. Ranck Electric	\$362,084.00
Howell Construction Services	\$370,900.00
Advanced Building Group, LLC	\$412,400.00

CONTRACT 2

Fontana Construction, Inc.	\$126,000.00
Howell Construction, Services	\$194,000.00
Advance Building Group, LLC	\$232,600.00
Bidigare Contractors, Inc.	\$255,000.00

CONTRACT 3

Baker Asphalt, Inc.	\$ 10,325.00
Asphalt Control Corporation	\$ 11,287.50
S & J Asphalt Paving Company	\$ 17,500.00

The lowest qualified bidder for Contract 1 was J. Ranck Electric of Mount Pleasant, Michigan. The lowest qualified bidder for Contract 2 was Fontana Construction, Inc. of Sterling Heights, Michigan. The lowest qualified bidder for Contract 3 was Baker Asphalt, Inc. of Chesterfield, Michigan. AEW has previously worked with all three of these contractors in the past and they have performed satisfactorily.



Based upon the recommendation of AEW, I concur that the contracts for the Lake Front Park Marina Pedestal Improvements Program be awarded to the lowest qualified bidders as follows: Contract 1 to J. Ranck Electric, 1993 Gover Parkway, Mount Pleasant, MI 48858, in the amount of \$362,084.00, Contract 2 to Fontana Construction, Inc., 6340 Sims Drive, Sterling Heights, MI 48313, in the amount of \$126,000.00 and Contract 3 to Baker Asphalt, Inc., 50224 Anders Street, Chesterfield, MI 48047, in the amount of \$10,325.00.

I further recommend a construction contingency in an amount not to exceed \$40,000.00 to cover any unforeseen problems should they arise and design and construction engineering fees not to exceed \$32,000.00. The total project will not exceed \$570,409.00.

City Council authorized \$304,000.00 in the FY 2017/18 Budget for this project. Due to the high bids received in January of this year, we budgeted an additional \$50,000.00 in the FY 2018/19 Budget.

This was not a budgeted item and will require an amendment from the Prior Year Fund Balance account #594-000-395.000 in the amount of \$570,409.00 into accounts #594-785-977.200, # 594-785-974.201 and #594-785-980.100. The amounts are listed in the table below.

LFP Marina Pedestal Improvements Construction & Engineering Expenses		
Account Description	Account Number	Amount
Construction	594-785-977.200	\$498,409.00
Engineering	594-785-974.201	\$ 32,000.00
Contingency	594-785-980.100	\$ 40,000.00
<b>TOTAL PROJECT COST</b>		<b>\$570,409.00</b>

If you have any questions concerning this matter please contact me.

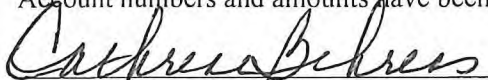
Approved for Council consideration.

  
Bruce Smith, City Administrator

8/13/18  
Date

Fund Certification:

Account numbers and amounts have been verified as presented.

  
Cathrene Behrens, Treasurer/Comptroller

8/13/18  
Date

10c

MEMO 18 - 62

RECEIVED

AUG 16 2018

CITY OF UNOSSE PTE. WOODS

TO: Lisa Hathaway, Acting City Administrator

FROM: Frank Schulte, Director of Public Services

DATE: August 7, 2018

SUBJECT: Recommendation -Lake Front Park Tennis Court Resurfacing

In July 2018, quotes were requested for the preparation, patching and resurfacing of Lake Front Park tennis courts 7 and 8. We received the following quotes:

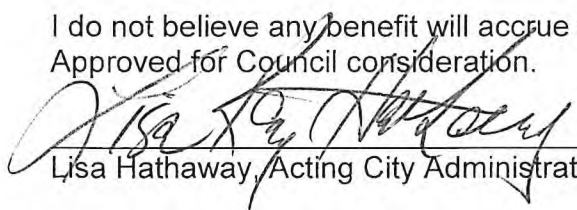
Tennis Courts Unlimited	\$17,160.00
Goddard Coatings Sport Surfaces	\$19,125.00
The Courtsmiths	no comparable quote

Tennis Courts Unlimited submitted the low quote in the amount of \$17,160.00. Tennis Courts Unlimited was retained by the city in 2013, 2015 and 2017 to prepare, patch and resurface Lake Front Park tennis courts 3 through 10 and the work was completed satisfactorily. I do not believe any benefit would accrue to the city by seeking additional bids.

Therefore, I recommend a purchase order be issued for the preparation, patching and resurfacing of Lake Front Park tennis courts 7 and 8 to Tennis Courts Unlimited, P.O. Box 156, Watervliet, MI 49098 in the amount of \$17,160.00. This is an approved item included in the 2018/19 budget in account 401-902-977.104.

If you have any questions concerning this matter please contact me.

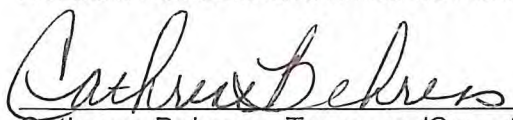
I do not believe any benefit will accrue to the City by seeking further bids.  
Approved for Council consideration.

  
Lisa Hathaway, Acting City Administrator

08-16-18  
Date

Fund Certification:

Account numbers and amounts have been verified as presented.

  
Cathrene Behrens, Treasurer/Comptroller





# CERTIFICATE OF LIABILITY INSURANCE

TENNI-1

OP ID: DO

DATE (MM/DD/YYYY)

08/16/18

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Don Young Insurance Agency, Inc  
323 N Main Street  
PO Box 99  
Watervliet, MI 49098  
Jeffrey D Young

269-463-6773

269-463-6772

CONTACT NAME:

PHONE

(A/C, No, Ext):

E-MAIL

ADDRESS:

FAX

(A/C, No):

INSURER(S) AFFORDING COVERAGE

INSURER A : Home Owners Insurance

INSURER B : Auto Owners Ins Co

INSURER C :

INSURER D :

INSURER E :

INSURER F :

NAIC #

26638

18988

INSURED  
Tennis Courts Unlimited  
P O Box 156  
364 N Main St  
Watervliet, MI 49098

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X		16314324	12/31/17	12/31/18	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			4442341300	04/29/18	04/29/19	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			4740380800	12/31/17	12/31/18	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	16008244	06/14/18	06/14/19	WC STATU-TORY LIMITS E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

\*\*\*\*\* CITY OF GROSSE POINTE WOODS IS INCLUDED AS AN ADDITIONAL INSURED WITH RESPECT TO OPERATIONS PERFORMED BY THE NAMED INSURED.\*\*\*\*\*

\*\*\*\*\* RESURFACING OF LAKE FRONT PARK TENNIS COURTS 7 & 8.\*\*\*\*\*

## CERTIFICATE HOLDER

## CANCELLATION

CIGROS1

CITY OF GROSSE POINTE WOODS  
Attn: Jeanne Duffy  
20025 Mack Plaza Drive  
Grosse Pointe Woods, MI 48236

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
Jeffrey D Young

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## Auto-Owners Insurance Company NAIC: 18988 PO Box 30660 ...

[www.demotech.com/pdfs/fsr\\_attachments/misc/p\\_2011\\_04\\_18988\\_update.pdf](http://www.demotech.com/pdfs/fsr_attachments/misc/p_2011_04_18988_update.pdf)

Auto-Owners Insurance Company NAIC: 18988 PO Box 30660 Lansing, MI 48909-8160 [www.auto-owners.com](http://www.auto-owners.com) Auto Owners Ins. Co. (Auto Owners) is licensed in 31 states and is ...

### Company Search Results:

Your search matched the companies displayed below. **Please be aware that an insurance company may have different subsidiaries with different names. Please check your policy for the correct name.** Click the links in the 'Available Information' to view closed consumer complaints, financial information and/or insurance writing information for a company. Click [here](#) to contact us if you were unable to find a company using the CIS Company Search.

[Company Search Help](#)

### Available Information

**Company:** Auto Owners Ins Co

[Closed Complaints](#)

**Business Type:** Property and Casualty

[Licensing](#)

**Home Office:** MI

[Financial Information](#)

**NAIC#:** 18988

## Consumer Information Source

[COMPANY SEARCH](#)

[HOW TO FILE A COMPLAINT](#)

[HELP](#)

### Company Search Results:

Your search matched the companies displayed below. **Please be aware that an insurance company may have different subsidiaries with different names. Please check your policy for the correct name.** Click the links in the 'Available Information' to view closed consumer complaints, financial information and/or insurance writing information for a company. Click [here](#) to contact us if you were unable to find a company using the CIS Company Search.

[Company Search Help](#)

### Available Information

**Company:** Home Owners Ins Co

[Closed Complaints](#)

**Business Type:** Property and Casualty

[Licensing](#)

**Home Office:** MI

[Financial Information](#)

**NAIC#:** 26638

MEMO 18 - 66

TO: Lisa Hathaway, Acting City Administrator

FROM: Frank Schulte, Director of Public Services *FS*

DATE: August 13, 2018

SUBJECT: 2018 Parking Lot Improvements Modification - AEW Project No. 0160-0396

100  
**RECEIVED**  
AUG 16 2018  
CITY OF GROSSE POINTE WOODS

On May 5, 2018, City Council approved parking lot improvements in the city including the City Hall, DPW, Ghesquiere Park Jackson, and Ghesquiere Park Bramcaster parking lots. Based upon the recommendation of AEW, the contract for the 2018 Parking Lot Improvements was awarded to the lowest qualified bidder, S&J Asphalt Paving Company of Canton, Michigan.

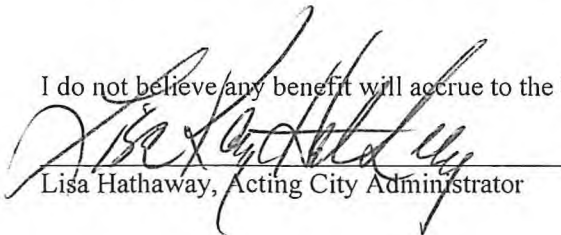
The city parking lots south of Broadstone and north of Ridgemont are in need of repaving, and the parking lot south of Ridgemont is in need of drainage repairs. This work is very similar to the 2018 Parking Lot Improvements work currently under contract with S&J Asphalt Paving Company. In order to capture savings from a previous bid from a much larger project and to allow us to address these parking lots within the construction season, we asked S&J Asphalt Company if they would be interested in extending their unit prices to complete these projects. S&J Asphalt Company provided us unit prices that are consistent with the ones we received in the 2018 Parking Lot Improvements Project.

Based upon the recommendation of AEW, I concur that we recommend a contract modification to the 2018 Parking Lot Improvements Project to S&J Asphalt Paving Company, 39571 Michigan Avenue, Canton, MI 48188 in the amount of \$88,860.00 (\$44,582.50 for Broadstone Lot, \$38,577.50 for north Ridgemont Lot, and \$5,700.00 for south Ridgemont Lot).

I further recommend a construction contingency in an amount not to exceed \$9,000.00 for any unforeseen problems should they arise and design and construction engineering fees not to exceed \$13,000.00 (\$6,300.00 for Broadstone Lot, \$5,700.00 for north Ridgemont Lot, and \$1,000.00 for south Ridgemont Lot). The total project will not exceed \$110,860.00. This construction is an approved item in the 2018/2019 fiscal year budget in the Parking Fund Capital Improvements account #585-561-979.000.

Please contact me if you have any questions concerning this matter.

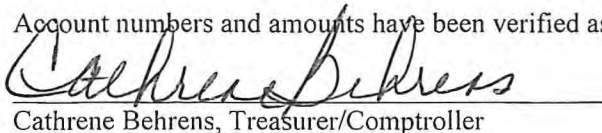
I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

  
Lisa Hathaway, Acting City Administrator

*08-16-18*  
Date

Fund Certification:

Account numbers and amounts have been verified as presented.

  
Cathrene Behrens, Treasurer/Comptroller



Celebrating 50 Years of Excellence  
1968-2018

ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS

51301 Schoenherr Road  
Shelby Township, MI 48315

586.726.1234  
www.aewinc.com

August 13, 2018

Bruce Smith, City Administrator  
City of Grosse Pointe Woods  
20025 Mack Avenue  
Grosse Pointe Woods, Michigan 48236-2397

Reference: 2018 Parking Lot Improvements  
Contract Modification for Broadstone and Ridgemont Parking Lots  
AEW Project No. 0160-0396

Dear Mr. Smith:

It is our understanding the City is interested in repaving the parking lots south of Broadstone and north of Ridgemont and making repairs at a drainage structure in the parking lot south of Ridgemont.

This work is very similar to the 2018 Parking Lot Improvements work currently under contract with S and J Asphalt Paving. In order to capture savings from a previously bid, much larger project and to allow us to address these parking lots within this construction season, we asked S and J Asphalt if they would be interested in extending their unit prices to complete these projects.

Attached is a completed cost breakdown provided by S and J Asphalt Paving. The unit prices provided are consistent with the unit prices provided in the 2018 Parking Lot Improvements Project. Therefore we are recommending a **Contract Modification to the 2018 Parking Lot Improvements Project to S and J Asphalt Paving for \$88,860.00** (\$44,582.50 for Broadstone, \$38,577.50 for north Ridgemont and \$5,700 for south Ridgemont).

In addition, total engineering cost (design and construction engineering) for the work related to the contract modification is estimated at \$13,000 (\$6300 for Broadstone, \$5,700 for north Ridgemont and \$1000 for south Ridgemont) and we recommend a contingency amount of \$9,000 for this project. Therefore, the total recommended budget amount for this contract modification is \$110,860.00.

If you have any questions, please advise. Sincerely,

ANDERSON, ECKSTEIN AND WESTRICK, INC.

Scott Lockwood, PE

cc: Frank Schulte, DPW Director  
Cathy Behrens, Controller

Enclosure

M:\0160\0160-0396\Gen\Letters\recaward contract mod for broadstone and ridgemont parking lots.docx



City of Grosse Pointe Woods  
Reconstruction Estimate  
Broadstone and Ridgemont Parking Lots

		Broadstone			Ridgemont		
Pay Item	Unit	Unit Price	Quantity	Total Amount	Unit Price	Quantity	Total Amount
Mobilization, Max 3%	LS	\$ 1,335.00	1	\$ 1,335.00	\$ 1,155.00	1	\$ 1,155.00
Pavt Rem	Syd	\$ 5.00	735	\$ 3,675.00	\$ 5.00	645	\$ 3,225.00
Subgrade Undercut	Cyd	\$ 90.00	25	\$ 2,250.00	\$ 90.00	25	\$ 2,250.00
Earthwork, Site	Ea	\$ 7,515.00	1	\$ 7,515.00	\$ 6,795.00	1	\$ 6,795.00
Aggregate Base, 8 inch	Syd	\$ 14.50	735	\$ 10,657.50	\$ 14.50	645	\$ 9,352.50
HMA, 13A	Ton	\$ 100.00	81	\$ 8,100.00	\$ 100.00	71	\$ 7,100.00
HMA, 36A	Ton	\$ 100.00	81	\$ 8,100.00	\$ 100.00	71	\$ 7,100.00
Pavt Marking	Ea	\$ 750.00	1	\$ 750.00	\$ 750.00	1	\$ 750.00
Traffic Control and Maint	Ea	\$ 500.00	1	\$ 500.00	\$ 500.00	1	\$ 500.00
Erosion Control, Inlet Protection, Fabric Drop	Ea	\$ 350.00	2	\$ 700.00	\$ 350.00	1	\$ 350.00
Dr Structure Cover, Adj, Case 1	Ea	\$ 500.00	2	\$ 1,000.00	-	0	-
Total				\$ 44,582.50	Total \$ 38,577.50		

10E

RECEIVED  
AUG - 8 2018

CITY OF GROSSE PTE. WOODS

DON R. BERSCHBACK  
ATTORNEY AND COUNSELOR AT LAW  
24053 JEFFERSON AVENUE  
ST. CLAIR SHORES, MICHIGAN 48080-1530

(588) 777-0400  
FAX (588) 777-0430  
E-MAIL donberschback@yahoo.com

OF COUNSEL  
CHARLES T. BERSCHBACK

August 3, 2018

VIA FACSIMILE 313.343.5667

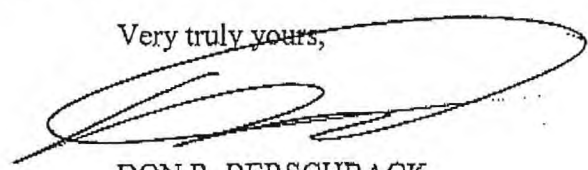
Lisa K. Hathaway, City Clerk  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

RE. Employment Agreements  
Smith & Hathaway

Lisa:

After direction from the Mayor, I am including the new Employment Agreements for Bruce J. Smith and Lisa K. Hathaway in accordance with the Motion of the City Council on July 2, 2018. Please place these on the Council agenda for August 13, 2018 for review and approval by the Council and signature by the Mayor.

Very truly yours,



DON R. BERSCHBACK

DRB:nmg  
Enclosures

**City of Grosse Pointe Woods**

**CITY ADMINISTRATOR**

**EMPLOYMENT AGREEMENT**

THIS AGREEMENT, signed this \_\_\_\_ day of August, 2018, by the CITY OF GROSSE POINTE WOODS, State of Michigan, a municipal corporation, hereinafter called the "City", and BRUCE J. SMITH hereinafter called "SMITH" both of whom agree as follows:

**WITNESSETH:**

**WHEREAS**, the City will employ the services of SMITH as City Administrator of the City of Grosse Pointe Woods as provided by the City Charter, Code and state law; and,

**WHEREAS**, it is the desire of the City to provide certain benefits, establish certain conditions of employment and to set working conditions of said employment; and,

**WHEREAS**, SMITH agrees to the terms and conditions of this Employment Agreement as City Administrator.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, the parties agree as follows:

**Section 1 – DUTIES:**

City agrees to employ SMITH as City Administrator of said City to perform the functions and duties which are expressed and implied in the Charter and/or Code of the City of Grosse Pointe Woods and all those other functions and duties which are implicit by virtue of the nature of his office. SMITH shall also perform such other legally permissible and proper duties and functions as the City Council, the City Code, and the City Charter shall, from time to time, assign. SMITH shall maintain any required licenses and/or levels of certification necessary for the performance of such duties as a condition of continued employment with the City.

**Section 2 – SALARY:**

The City agrees to pay SMITH at the rate of an annual base salary of One Hundred Sixteen Thousand Six Hundred Fourteen and 00/100 (\$116,614.00) Dollars, effective July 1, 2018 payable in installments at the same time as other employees of the City are paid. In addition, the City agrees to pay a one-time payment to SMITH the sum of Five Hundred (\$500.00) Dollars as a loyalty stipend effective July 1, 2018. Upon finding satisfactory performance in the future, the City Council may make appropriate adjustments.

Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City to adjust salary in response to annual budget considerations.



### **Section 3 – TERM:**

- A. The term of this agreement shall be effective from July 1, 2018 through June 30, 2019 unless terminated earlier by either of the parties. SMITH will be employed on an at-will status as City Administrator to perform the functions and duties of the position as required by the Code and Charter. He shall also perform such duties and functions as the City Council may, from time to time, prescribe. He shall serve at the pleasure of the City Council and be subject to removal by the City Council at any time with or without cause.

Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City to terminate the services of SMITH with or without cause, with or without notice, at any time.

- B. SMITH shall be employed on an AT-WILL BASIS as City Administrator to perform the functions and duties of the position as required by the Code and Charter.
- C. THERE SHALL BE NO EXPECTATION OF RENEWAL OR EXTENSION OF THIS AGREEMENT UNLESS MUTUALLY AGREED UPON IN WRITING BY BOTH PARTIES.
- D. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of SMITH to resign at any time from his position with the City. However, SMITH shall be required to provide thirty (30) days written notice to the City prior to his resigning.
- E. SMITH agrees to remain the exclusive employee of the City and neither to accept other employment nor to become employed by any other employer thereafter as long as he remains in the employ of the City.

### **Section 4 – TERMINATION AND SEVERANCE PAY:**

In the event that SMITH is terminated without cause then, in that event, SMITH shall receive severance pay equaling 60 days (2 months of regular pay) of his annual salary. Directly prior to his receipt of severance pay, SMITH shall sign a Settlement and Release Agreement waiving any and all rights under this Agreement, and he shall agree not to file any lawsuit or engage in any litigation against the City, its agents, assigns, Council Members, (either in their representative capacity or in their individual capacities).

### **Section 5 – FRINGE BENEFITS:**

The City reserves the right to reduce or modify any fringe benefit should it determine same to be necessary, desirable or appropriate. SMITH qualifies for the following fringe benefits:

1. Contribution to Deferred Compensation Plan: ICMA-RC457 or an equivalent plan in an amount equal to eight (8%) percent of SMITH's salary during the contract period.

SMITH agrees to execute any waiver and release from liability in favor of City for payments made to any deferred compensation plan as is required from all employees participating in such programs.

In addition, SMITH and the City agree that there shall be no pension or retirement benefits except as specified herein. SMITH hereby agrees to irrevocably elect to opt out of membership in the Retirement System consistent with the new Retirement System ordinance, that such election will be approved by the Council, filed with the Retirement System, and that SMITH will not be eligible to re-enroll at a future date.

2. SMITH shall be entitled to vacation leave, with pay, at the rate of twenty-five (25) working days per year from June 1, 2018 through May 31, 2019.
3. Delta dental or equivalent coverage and current optical coverage. That coverage currently in effect for salaried employees.
4. Medical and prescription drug coverage. In lieu of the medical and prescription drug coverage provided by the City and currently in effect for salaried employees, Smith will elect the opt out coverage – currently \$3,000.00 per year.
5. Holiday Leave. Per Employee Handbook.
6. Vacation Leave. As negotiated above.
7. Sick Leave. Per Employee Handbook.
8. Disability Leave. Per Employee Handbook.
9. Funeral Leave. Per Employee Handbook.
10. Leaves of Absence. Per Employee Handbook.
11. Jury Duty Leave. Per Employee Handbook.
12. Furlough Days. SMITH shall be obligated to observe the current furlough (unpaid) days currently in effect for salary employees.

#### **Section 6 – DUES AND SUBSCRIPTIONS:**

The City agrees to endeavor (but is not obligated) to annually budget and, upon prior approval of the City Council, pay for the professional dues and subscriptions of SMITH which are necessary for the continuation and full participation in national, regional, state, and local associations and organizations which are immediately related to continued professional participation, growth and advancement, and for the general good of the City.

## **Section 7 – MISCELLANEOUS**

SMITH shall also be permitted to serve as the Police Commissioner of the City during the duration of this Agreement. The parties agree that the Labor Attorney and the City Attorney have reviewed the status of SMITH continuing as Police Commissioner and have approved same.

There shall be no other compensation of any kind except as clearly stated herein.

## **Section 8 – PROFESSIONAL DEVELOPMENT**

- A. City agrees to endeavor (but is not obligated) to annually budget and, upon prior approval of the City Council, pay for travel and subsistence expenses of SMITH for professional and official travel, meetings and occasions which are necessary to continue the professional development of SMITH and to adequately pursue necessary official and other functions for the City.
- B. City agrees to endeavor (but is not obligated) to annually budget and, upon prior approval of the City Council, pay for the travel and subsistence expenses of SMITH for short courses, institutes and seminars that may be required by law in connection with duties performed for the City.
- C. Any professional development requiring airfare or overnight accommodations requires prior Council approval.
- D. City reserves the right to receive reimbursement for any professional development related expenditures from SMITH in the event that SMITH ceases employment with the City within 12 months from the City's payment of said expenditure.

## **Section 9 – OTHER TERMS AND CONDITIONS OF EMPLOYMENT:**

- A. SMITH's scheduling of time at work at municipal facilities, meetings and events is expected to be without maximum limitation and shall meet the needs of the City, its businesses and inhabitants.
- B. The minimum workweek shall be 40 hours and there shall be no added compensation for hours worked longer than 40 hours per week.
- C. The City shall be SMITH's sole and exclusive employer except as provided herein and except as may be approved by the City Council.
- D. During the term of this contract, the City may establish evaluation criteria, procedures and timetables. This evaluation program is subject to approval by City Council.
- E. There shall be no City car furnished nor any car allowance.




**Section 9 – GENERAL PROVISIONS:**

- A. This is the entire Agreement between the parties. This Agreement supercedes any and all other Agreements or contracts, either oral or written between the parties.
- B. Notices pursuant to this Agreement shall be deemed given if served personally in the same manner as is applicable to judicial practice or if deposited in the custody of the United States Postal Service, postage prepaid addressed as follows:
- |     |   |     |   |
|-----|---|-----|---|
| (1) | City Clerk<br>City of Grosse Pointe Woods<br>20025 Mack Plaza<br>Grosse Pointe Woods, MI 48236. | (2) | Bruce J. Smith<br>57649 Cider Drive<br>Washington, MI 48094 |
|-----|---|-----|---|
- C. The parties acknowledge that both the City and SMITH have drafted this Agreement and have had the opportunity to have the Agreement reviewed by counsel.
- D. If any provisions, or any portion thereof, contained in this Agreement are held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected and shall remain in full effect.

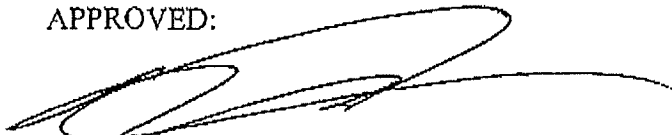
IN WITNESS WHEREOF, the parties have signed this Agreement below.

CITY OF GROSSE POINTE WOODS

  
By: BRUCE J. SMITH  
Dated: August 8, 2018

By: ROBERT E. NOVITKE  
Its: Mayor  
Dated: August \_\_, 2018

APPROVED:

  
By: DON R. BERSCHBACK  
Its: City Attorney  
Dated: August 7, 2018

**City of Grosse Pointe Woods**

**CITY CLERK**

**EMPLOYMENT AGREEMENT**

THIS AGREEMENT, signed this \_\_\_\_\_ day of August, 2018, by the CITY OF GROSSE POINTE WOODS, State of Michigan, a municipal corporation, hereinafter called the "City", and LISA HATHAWAY, hereinafter called "Hathaway", both of whom agree as follows:

**WITNESSETH:**

**WHEREAS**, the City desires to employ the services of Hathaway as City Clerk of the City of Grosse Pointe Woods as provided by the City Charter, Code and state law; and,

**WHEREAS**, it is the desire of the City to provide certain benefits, establish certain conditions of employment and to set working conditions of said employment; and,

**WHEREAS**, Hathaway desires to accept employment as City Clerk.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, the parties agree as follows:

**Section 1 – DUTIES:**

City agrees to employ Hathaway as City Clerk of the City to perform the functions and duties which are expressed and implied in the Charter and Code of the City of Grosse Pointe Woods, and all other functions and duties which are implicit by virtue of the nature of the office. Hathaway shall also perform such other legally permissible and proper duties and functions as the City Council, the City Code, and the City Charter may, from time to time, assign. Hathaway shall maintain any required licenses and/or levels of certification necessary for the performance of such duties as a condition of continued employment with the City. \_\_\_\_\_

**Section 2 – SALARY:**

City agrees to pay Hathaway at the rate of an annual base salary of Seventy Seven Thousand Seven Hundred and 00/100 (\$77,700.00) Dollars, effective July 1, 2018 payable in installments at the same time as other employees of the City are paid. In addition, the City agrees to pay a one-time payment to Hathaway the sum of Five Hundred (\$500.00) Dollars as a loyalty stipend effective July, 2018. Upon finding satisfactory performance in the future, the City Council may make appropriate adjustments.

Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City to adjust salary in response to annual budget consideration.

**Section 3 – TERM:**

- A. The term of this agreement shall be effective from July 1, 2018 through June 30, 2019 unless terminated by either of the parties. HATHAWAY will be employed

on an at-will status as City Clerk to perform the functions and duties of the position as required by the Code and Charter. She shall also perform such duties and functions as the City Council may, from time to time, prescribe. She shall serve at the pleasure of the City Council and be subject to removal by the City Council at any time with or without cause.

Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City to terminate the services of HATHAWAY with or without cause, with or without notice, at any time.

- B. HATHAWAY shall be employed on an AT-WILL BASIS as City Clerk to perform the function duties of the position as required by the Code and Charter.
- C. THERE SHALL BE NO EXPECTATION OF RENEWAL OR EXTENSION OF THIS AGREEMENT UNLESS MUTUALLY AGREED UPON IN WRITING BY BOTH PARTIES.
- D. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of HATHAWAY to resign at any time from her position with the City. However, HATHAWAY shall be required to provide thirty (30) days written notice to the City prior to her resigning.
- E. HATHAWAY agrees to remain the exclusive employee of the City and neither to accept other employment nor to become employed by any other employer thereafter as long as she remains in the employ of the City.

#### **Section 4 – TERMINATION AND SEVERANCE PAY:**

In the event that HATHAWAY is terminated without cause then, in that event, HATHAWAY shall receive severance pay equaling sixty (60) days (2 months of her regular pay) of her annual salary. Upon receipt of severance pay, HATHAWAY shall sign a Settlement and Release Agreement waiving any and all rights under this Agreement, and she shall agree not to file any lawsuit or engage in any litigation against the City, its agents, assigns, Council Members, (either in their representative capacity or in their individual capacities). Such Release shall also apply to the Pension Plan, its Administrator, Trustees in their individual capacities, Agents, Successors, and assigns.

#### **Section 5 – FRINGE BENEFITS:**

Except as otherwise provided herein, the City agrees to provide Hathaway with fringe benefits as listed in the Employee Handbook. The current benefits under the Handbook are attached to this Agreement as Appendix A. Notwithstanding any language in the Employee Handbook regarding tuition reimbursement relating to employees, Hathaway shall be entitled to tuition reimbursement in an amount not to exceed \$1,500.00 per year for higher education attained by attending an accredited educational institution, course of study subject to prior approval of the Council. It is agreed and understood that these benefits may be changed at any time by the City Council and/or the Board of Trustees of the Pension Plan.



## **Section 6 – BONDING:**

The City shall bear the full cost of any fidelity or other bonds required of Hathaway under any law or ordinance.

## **Section 7 – DUES AND SUBSCRIPTIONS:**

The City agrees to endeavor (but is not obligated) to annually budget and, upon prior approval of the City Council, pay for the professional dues and subscriptions of HATHAWAY which are necessary for the continuation and full participation in national, regional, state, and local associations and organizations which are immediately related to continued professional participation, growth and advancement, and for the general good of the City.

## **Section 8 – PROFESSIONAL DEVELOPMENT**

- A. City agrees to endeavor (but is not obligated) to annually budget and, upon prior approval of the City Council, pay for travel and subsistence expenses of HATHAWAY for professional and official travel, meetings and occasions which are necessary to continue the professional development of HATHAWAY and to adequately pursue necessary official and other functions for the City.
- B. City agrees to endeavor (but is not obligated) to annually budget and, upon prior approval of the City Council, pay for the travel and subsistence expenses of HATHAWAY for short courses, institutes and seminars that may be required by law in connection with duties performed for the City.
- C. City and Hathaway agree that the pursuit of an appropriate additional Degree from an accredited institution of higher learning will be of benefit to both the City and Hathaway and, to that end, City agrees to endeavor (but is not obligated) to annually budget and, upon prior approval of the City Council, and prior approval of both the institution and Degree program, to reimburse Hathaway for tuition expenses.
- D. Any professional development requiring airfare or overnight accommodations requires prior Council approval.

## **Section 9 – OTHER TERMS AND CONDITIONS OF EMPLOYMENT:**

- A. Hathaway's scheduling of time at work at municipal facilities, meetings and events is expected to be without maximum limitation and shall meet the needs of the City, its businesses and inhabitants.
- B. The minimum workweek shall be 40 hours and there shall be no added compensation for hours worked longer than 40 hours per week.
- C. The City shall be Hathaway's sole and exclusive employer except as may be approved by the City Council.

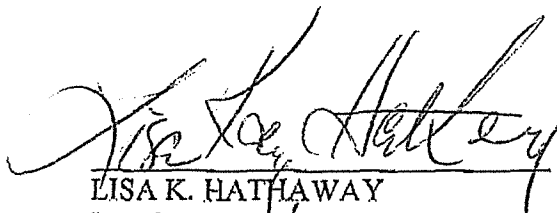
- D. During the term of this contract, the City may establish evaluation criteria, procedures and timetables. This evaluation program is subject to approval by City Council.

**Section 10 – GENERAL PROVISIONS:**

- A. This is the entire Agreement between the parties. This Agreement supercedes any and all other Agreements or contracts, either oral or written between the parties.
- B. Notices pursuant to this Agreement shall be deemed given if served personally in the same manner as is applicable to judicial practice or if deposited in the custody of the United States Postal Service, postage prepaid addressed as follows:
- |     |                                |     |                            |
|-----|--------------------------------|-----|----------------------------|
| (1) | City Attorney                  | (2) | Lisa Hathaway              |
|     | City of Grosse Pointe Woods    |     | 20544 Villa Grande         |
|     | 20025 Mack Plaza               |     | Clinton Township, MI 48038 |
|     | Grosse Pointe Woods, MI 48236. |     |                            |
- C. This Agreement is effective July 1, 2018.
- D. The parties acknowledge that both the City and Hathaway have drafted this Agreement and have had the opportunity to have the Agreement reviewed by counsel.
- E. If any provisions, or any portion thereof, contained in this Agreement are held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected and shall remain in full effect.


IN WITNESS WHEREOF, the parties have signed this Agreement below.

CITY OF GROSSE POINTE WOODS

  
LISA K. HATHAWAY  
Dated: August 12, 2018

\_\_\_\_\_  
By: ROBERT E. NOVITKE  
Its: Mayor  
Dated: August \_\_, 2018

APPROVED FOR SIGNATURE:

  
DON R. BERSCHBACK, City Attorney  
Dated: August 7, 2018



Lead 8/8/18  
11A

August 8, 2018

City Council  
Grosse Pointe Woods

Dear City Council,

The RIM Foundation recently held a golf tournament at Lochmoor Country Club on July 19<sup>th</sup>. The Charitable Gaming Division has new rules for raffles. While they granted us our raffle license, they are requesting a resolution be passed by the local governing board that recognizes the RIM Foundation as a reputable non-profit.

The RIM Foundation creates opportunities to propel those with catastrophic disabilities through recovery. We do this through programs like SportsAbility, our adaptive sports program as well as funding critical research for stroke, traumatic brain and spinal cord injuries. We strive to elevate the quality of life for those with catastrophic disabilities by uniting them with people, resources and solutions

The RIM Foundation's Liberty Mutual Invitational is one of many nationwide Liberty Mutual tournaments that will raise over \$5 million for charity this year alone. The winning foursome from each tournament will be invited to play at the national finals at Pinehurst in April 2019.

I have also enclosed a list of our fundraising activities, nonprofit status and the blank resolution form. Please let me know if you need additional information.

Best,

Katie Spillane Knight  
VP Operations  
RIM Foundation



## **Description of Events 2018**

### **Celebrity Wheelchair Basketball**

The RIM Foundation has recently partnered with the Horizon League and Olympia Entertainment for the Celebrity Wheelchair Basketball event. The Celebrity Wheelchair Basketball game will be played during the Horizon League tournament on Saturday, March 4<sup>th</sup>. The Horizon League coaches have been briefed on this new initiative and are very excited to have a charitable partner. The Horizon League has also invited teams that will be playing locally to participate in a tour of RIM and/or pick-up game with the Diehards.

This unique fundraiser features local media, celebrities and sports legends from the Detroit Lions, Pistons, Red Wings and Tigers who play in wheelchairs alongside Rehabilitation Institute of Michigan's 2013 Division III National Champions wheelchair basketball team, the Detroit Diehards. Last year our crowd enjoyed, Rick Mahorn, Lomas Brown, Rehashed Wallace and Kyle Singler.

### **RIM Foundation Gala**

This annual event honors strength courage and selflessness of those who have overcome the challenges of a life changing illness or injury. The foundation's largest event of the year is host to 800 people at Cobo Center.

### **Liberty Mutual Insurance Invitational**

There are 78 local tournaments held all over the country. The winning foursome from each local event is invited to compete at the National Finals. In 2018 the finals will be held at Kiawah Island

### **Dancing with Our Stars**

This brand new event will showcase the dancing skills of 8 case managers. The mirror ball trophy goes to the dancer who raises the most money. Each of our eight dancers will be paired up with a professional dancer and have the opportunity to take lessons from their partner at Fred Astaire Dance Studio.

### **Michigan Sports Hall of Fame Dinner**

Hall of Fame Induction Ceremony & Awards Dinner recognizes and honors outstanding individuals who have overcome physical challenges to become elite athletes and superior role models. Established in 1999, the Hall of Fame has recognized over 100 individuals who share a passion for life and a dedication to inspire others through their words, actions and giving back to the community. The Hall of Fame represents a unique opportunity for athletes with disabilities to be enshrined for their athletic accomplishments. Honorees are not only a "Who's Who" in their sports but also meet strict criteria for integrity and contributions to society. The induction ceremony celebrates the strength of the human spirit and the value of never giving up on a dream.



Charitable Gaming Division  
Box 30023, Lansing, MI 48909  
OVERNIGHT DELIVERY:  
101 E. Hillsdale, Lansing MI 48933  
(517) 335-5760  
www.michigan.gov/cg

## LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(K)(ii))

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by \_\_\_\_\_ on \_\_\_\_\_  
DATE

at \_\_\_\_\_ a.m./p.m. the following resolution was offered:  
TIME

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the request from \_\_\_\_\_ of \_\_\_\_\_  
NAME OF ORGANIZATION CITY

county of \_\_\_\_\_, asking that they be recognized as a  
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for \_\_\_\_\_  
APPROVAL/DISAPPROVAL

### APPROVAL

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

### DISAPPROVAL

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on \_\_\_\_\_  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.  
PENALTY: Possible denial of application.  
BSL-CG-1153(R6/09)



Department of the Treasury  
Internal Revenue Service

OGDEN UT 84201-0029

In reply refer to: 4077591934  
May 01, 2014 LTR 4168C 0  
38-1417366 000000 00

00041960  
BODC: TE

REHABILITATION INSTITUTE OF  
MICHIGAN FOUNDATION  
REHABILITATION INST OF MICHIGAN  
% RIM FUND  
261 MACK AVE STE 509  
DETROIT MI 48201

20912

Employer Identification Number: 38-1417366  
Person to Contact: Ms. Wiles  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Jan. 24, 2014, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in May 1953.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.





**City of Grosse Pointe Farms**  
90 Kerby Rd  
Grosse Pointe Farms, MI 48236

2017-2018

# INVOICE

12A

Customer #: GPWOO  
Invoice Number: 0000003243  
Service Date: 06/30/2018  
Invoice Date: 06/30/2018  
Terms: NET 60  
Due Date: 08/31/2018  
Balance Due: \$23,391.26

**RECEIVED**

AUG 10 2018

CITY OF GROSSE POINTE WOODS  
20025 MACK AVE  
GROSSE POINTE WOODS, MI 48236

DEPARTMENT OF PUBLIC SAFETY

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1.000	RADIO DUE FROM GPW	23,391.26	\$23391.26

66% - 101-305-851.000 Public Safety \$ 15,438.23  
30% - 101-441-851.000 Public Works \$ 7,017.38  
4% - 101-774-818.110 Parks & Recreation \$ 935.65

NOTES: JANUARY 1, 2018 THRU JUNE 30, 2018

PLEASE MAKE CHECKS PAYABLE TO: CITY OF GROSSE POINTE FARMS

Total Invoice: \$23391.26  
Credits Applied: \$0.00  
Payments Applied: \$0.00  
Invoice Balance: \$23,391.26

Please keep top portion for your records  
Please detach bottom portion and return with payment

**REMIT PAYMENT TO:**  
CITY OF GROSSE POINTE FARMS  
90 KERBY RD  
GROSSE POINTE FARMS, MI 48236

Customer ID: GPWOO  
Invoice Number: 0000003243  
Service Date: 06/30/2018  
Invoice Date: 06/30/2018  
Terms: NET 60  
Due Date: 08/31/2018  
Balance Due: \$23,391.26

**CUSTOMER:**  
CITY OF GROSSE POINTE WOODS  
**INVOICE DESCRIPTION:**  
RADIO DUE FROM GPW



\$ \_\_\_\_\_  
AMOUNT PAID



**CITY OF GROSSE POINTE WOODS  
DEPARTMENT OF PUBLIC SAFETY**

**Date:** August 13, 2018  
**To:** Bruce Smith, City Administrator  
**From:** John G. Kosanke, Director of Public Safety  
**Subject:** **Radio Maintenance – January 01 – June 30, 2018**

RECEIVED  
AUG 15 2018  
CITY OF GROSSE POINTE WOODS

I am requesting approval for the January 01 – June 30, 2018 portion of the Municipal Radio System Fund billing from the City of Grosse Pointe Farms. The billing amount is \$23,391.26.

The billing is divided upon between the Department of Public Safety, the Department of Public Works, and Parks & Recreation based on the total number of prep radios and mobile radios within each department.

An amount of \$15,438.23 will be charged to the Public Safety Radio Maintenance account 101-305-851.000 for 66 percent of the radios. An amount of \$7,017.38 will be charged to the Public Works Radio Maintenance account 101-441-851.000 for 30 percent of the radios. The remaining \$935.65 for 4 percent of the radios will be charged to Parks & Recreation Contractual Services account 101-774-818.110. These charges will be allocated to the 2017-2018 Fiscal Year. This is a budgeted expense included in the 2017/2018 fiscal year budget and will be charged when paid to fiscal year 2017-2018.

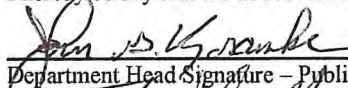
Payment will be issued to:


**The City of Grosse Pointe Farms**  
90 Kerby Rd.  
Grosse Pointe Farms, MI 48236


Recommend Approval of the above stated purchase in the amount of **\$23,391.26** as submitted.

Department Certification:

I hereby certify that the above items are necessary for the proper operation of this Department.

  
Department Head Signature – Public Safety

  
Department Head Signature – Public Works

  
Department Head Signature – Community Center

Fund Certification:

Account numbers and amounts have been verified as presented.

  
Treasurer/Comptroller Signature

APPROVED FOR COUNCIL CONSIDERATION:

  
City Administrator Signature





39571 MICHIGAN AVE.  
CANTON, MICHIGAN 48188

**Invoice**  
Phone: 734.721.4442  
Fax: 734.721.2006

12B


RECEIVED

AUG 13 2018

CITY OF GROSSE PTE. WOODS

<b>BILL TO</b>
City of Grosse Pointe Woods Accounts Payable 20025 Mack Plaza Grosse Pointe Woods, MI 48236

<b>DATE</b>	<b>INVOICE #</b>
7/31/2018	18-207
<b>PROJECT</b>	
2018 Parking Lot Improvements Grosse Pointe Woods, MI	

<b>SALESPERSON</b>	<b>TERMS</b>	<b>P.O. NO.</b>
MO	Due on receipt	18-44619
<b>DESCRIPTION</b>		<b>AMOUNT</b>
Jackson Parking Lot		30,850.00
Bramcaster Parking Lot		22,825.00
<p>FY 2018-19 585,561,979.000 8/6/2018 C. Behrens </p>		
S & J Asphalt Paving is incorporated 38-2398956		<b>Total</b> \$53,675.00



LAW OFFICES OF  
MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.  
150 W. JEFFERSON, SUITE 2500  
DETROIT, MICHIGAN 48226

TELEPHONE (313) 963-6420  
TAXPAYER IDENTIFICATION No. 38-0836500

August 3, 2018

RECEIVED  
AUG 13 2018  
CITY OF GROSSE POINTE

Ms. Cathrene Behrens  
Treasurer/Comptroller  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods MI 48236-2397

Re: \$2,500,000 City of Grosse Pointe Woods, County of Wayne, State of Michigan,  
2018 Capital Improvement Bonds (Limited Tax General Obligation)

PFM #1672

INVOICE FOR PROFESSIONAL SERVICES rendered as Bond Counsel to the City of Grosse Pointe Woods in connection with the above-captioned Bonds, including analysis of financing options; preparation of proceedings relating to the Bonds, including Notice of Intent Resolution, Bond Authorizing Resolution and Sale Order; review and revise Preliminary and Final Official Statement; telephone conferences and calls; tax analysis; attendance at City Council meeting; preparation of closing documents and coordination of closing, and delivery of approving opinion, including out of pocket disbursements: photocopying, postage, mileage and preparation of transcript.

\$22,500.00

**PLEASE WIRE TO:**

Receiving Bank: Comerica Bank  
Bank ABA #072000096  
Account Name: Miller Canfield Paddock and Stone, PLC  
Account # 1840-09284-3  
Reference: 036806/00021 and invoice # 1403713

**OR REFER TO INVOICE # 1403713**

**AND REMIT TO:**

P O Box 640348  
Detroit MI 48264-0348

Under the Firm's collection policy, payment is expected within 30 days.  
Our accounting department may contact you regarding invoices remaining unpaid after 60 days.

31847742.1\036806-00021

*Emme Stone*  
420-299-977.199  
8/6/2018  
*C. Behrens*

29401 Stephenson Hwy.  
Madison Hts., MI 48071

Phone: 1-800-813-1691  
Email: info@MuniDeals.com

# INVOICE

Invoice Number: 40604  
Invoice Date: Jul 20, 2018  
Page: 1

**Bill To:**

City of Grosse Pointe Woods  
Mr. Bruce J. Smith  
20025 Mack Plaza Dr.  
Grosse Pointe Woods, MI 48236

**RECEIVED**  
**AUG 13 2018**  
CITY OF GROSSE PTE. WOODS

Customer ID	Customer PO	Payment Terms
MD-GPW1		Net 30 Days

Item	Description	Unit Price	Amount
5065	\$2,500,000 CITY OF GROSSE POINTE WOODS COUNTY OF WAYNE, STATE OF MICHIGAN 2018 CAPITAL IMPROVEMENT BONDS (LIMITED TAX GENERAL OBLIGATION) Preliminary Official Statement-Documents Composition, Conversion to Digital Image File, Electronic Distribution and Hosting Services	1,750.00	1,750.00
5066	Final Official Statement-Documents Composition, Conversion to Digital Image File, Electronic Distribution, Printing, Binding, Shipping and Hosting Services	2,000.00	2,000.00

420.299.977.199  
7/31/2018  
*Behrens*  
*Bruce Smith*

Subtotal	3,750.00
Total Invoice Amount	3,750.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>3,750.00</b>

120

PO # 18-44630  
401-902-977.102  
8/8/2018

RECEIVED  
AUG 13 2018  
CITY OF GROSSE PTE. WOODS



**Customer Name**  
**Customer Address**

City Of Grosse Pointe Woods  
20025 Mack Plaza Dr.  
Grosse Pointe, MI 48236

**Invoice #** 3  
**Date** 07/15/18  
**Job #** BH-663

**Job Name:** Grosse Pointe Woods Public Safety

Original Contract Amount	\$565,081.31
Previously Billed	\$69,895.20
Current Amount Invoiced	\$84,805.97
Balance Remaining Including retainage	\$410,380.14

**Amount Due this Invoice** \$84,805.97

401. 902. 977. 102  
8/10/2018  
Behrens  
Bum...

CITY OF GROSSE POINTE WOODS  
BLDG & SAFETY DIVISION  
APPROVED   
DATE 8/10/18



# APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702/Cma

(Instructions on reverse side)



General Contractor

PAGE ONE OF 2 PAGES

<b>CONTRACTOR:</b>  Cross Renovation, Inc. 34133 Schoolcraft Livonia, MI 48150	<b>PROJECT:</b>  Grosse Pointe Woods Public Safety 20025 Mack Plaza Dr. Grosse Pointe, MI 48236  VIA General contractor: VIA ARCHITECT:	<b>APPLICATION NUMBER:</b> 3  <b>PERIOD TO:</b> 07/15/18 <b>PROJECT NO.:</b> BH-883 <b>CONTRACT DATE:</b> 03/08/18  Cross Renovation, Inc.	<b>Distribution to:</b> <input checked="" type="checkbox"/> OWNER <input checked="" type="checkbox"/> CONSTRUCTION <input checked="" type="checkbox"/> ARCHITECT <input checked="" type="checkbox"/> CONTRACTOR
--	--	--	---

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in accordance with the Contract.

Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$546,476.00
2. Net Change By Change Orders	\$18,605.31
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$565,081.31
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$163,488.30
5. RETAINAGE:	
a. 10% of Completed Work	\$8,787

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Cross Renovation, Inc.

BY: [Signature] DATE: 8/7/18

State of: MICH County of: Washtenaw  
 Subscribed and sworn before me this 7 day of Aug 20 18  
 Notary Public:  
 My Commission Expires: Renée Herdon

RENEE HERDON  
 Notary Public, State of Michigan  
 County of Washtenaw  
 My Commission Expires 03-07-2024  
 Acting in the County of Washtenaw

6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$154,701.17
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$0.00
8. CURRENT PAYMENT DUE	\$84,805.97
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 410,380.14

## CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Construction Manager certifies that to the best of his knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 84,805.97  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total Approved this Month		
TOTALS		
NET CHANGES by Change Order		

# CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE - 2 OF 2

AIA Document G703, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use column I on Contracts where variable retainage for line items may apply



APPLICATION NO:  
APPLICATION DATE: 07/15/18  
PERIOD TO: 07/15/18  
ARCHITECT'S PROJECT: B11-663

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	CHANGE ORDERS TO DATE	WORK COMPLETED		MATERIALS PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
				FROM PREVIOUS APPLICATION	THIS PERIOD					
1	General Requirements - Summary	\$6,117.63		\$6,117.63	\$0.00	\$0.00	\$6,117.63	100%	\$0.00	\$611.77
2	General Requirements - Allowances	\$10,000.00		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$10,000.00	\$0.00
3	General Requirements - Construction Waste Management	\$322.68		\$329.41	(\$6.73)	\$0.00	\$322.68	100%	\$0.00	\$32.27
4	Existing Conditions - Selective Demolition	\$12,926.14		\$12,926.14	\$0.00	\$0.00	\$12,926.14	100%	\$0.00	\$1,292.61
5	Concrete - Cast-In-Place Concrete	\$14,772.73		\$13,295.46	\$0.00	\$0.00	\$13,295.46	90%	\$1,477.27	\$1,329.35
6	Masonry - Unit Masonry	\$11,363.64		\$0.00	\$10,227.28	\$0.00	\$10,227.28	90%	\$1,136.36	\$1,022.73
7	Metals - Structural Steel Framing	\$1,176.47		\$0.00	\$1,058.82	\$0.00	\$1,058.82	90%	\$117.65	\$105.88
8	Metals - Metal Fabrications	\$10,303.68		\$0.00	\$10,303.68	\$0.00	\$10,303.68	100%	\$0.00	\$1,030.37
9	Wood, Plastics, And Composites - Rough Carpentry	\$1,831.37		\$0.00	\$1,831.37	\$0.00	\$1,831.37	50%	\$1,831.37	\$183.14
10	Wood, Plastics, And Composites - Interior Finish	\$1,981.99		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,981.99	\$0.00
11	Thermal And Moisture Protection - Acoustical Joist	\$2,823.33		\$0.00	\$2,823.33	\$0.00	\$2,823.33	100%	\$0.00	\$282.33
12	Openings - Hollow Metal Doors And Frames	\$7,813.37		\$781.37	\$0.00	\$0.00	\$781.37	10%	\$7,032.00	\$78.14
13	Openings - Detention Doors And Frames	\$24,567.94		\$24,567.94	\$0.00	\$0.00	\$24,567.94	10%	\$22,111.41	\$2,456.79
14	Openings - Door Hardware	\$905.88		\$905.88	\$0.00	\$0.00	\$905.88	10%	\$8,152.94	\$90.59
15	Finishes - Non-Structural Metal Framing	\$2,307.33		\$0.00	\$2,307.33	\$0.00	\$2,307.33	70%	\$988.94	\$230.73
16	Finishes - Gypsum Plastering	\$2,481.18		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,481.18	\$0.00
17	Finishes - Acoustical Tile Ceilings	\$2,014.11		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,014.11	\$0.00
18	Finishes - Resilient Base And Accessories	\$218.82		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$218.82	\$0.00
19	Finishes - Resilient Tile Flooring	\$424.71		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$424.71	\$0.00
20	Finishes - Resinous Flooring	\$6,460.67		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$6,460.67	\$0.00
21	Finishes - Interior Painting	\$4,122.70		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,122.70	\$0.00
22	Specialties - Fire Extinguishers	\$882.35		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$882.35	\$0.00
23	Specialties - Metal Lockers	\$2,352.94		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,352.94	\$0.00
24	Furnishings - Manufactured Wood-Veneer-Faced	\$5,179.55		\$0.00	\$0.00	\$0.00	\$0.00	0%	\$5,179.55	\$0.00
25	Fire Suppression - Wet Pipe	\$5,035.29		\$5,035.29	\$0.00	\$0.00	\$5,035.29	20%	\$20,141.18	\$0.00
26	Plumbing - Facility Water Distribution Piping	\$39,772.73		\$0.00	\$11,931.82	\$0.00	\$11,931.82	30%	\$27,840.91	\$0.00
27	Heating Ventilating And Air Conditioning - Comm	\$39,772.73		\$0.00	\$13,909.09	\$0.00	\$13,909.09	40%	\$23,863.64	\$0.00
28	Electrical - Underground Ducts And Raceways For	\$47,727.27		\$0.00	\$19,090.91	\$0.00	\$19,090.91	40%	\$28,636.36	\$0.00
29	Earthwork - Site Cleaning	\$7,259.35		\$7,259.35	\$0.00	\$0.00	\$7,259.35	100%	\$0.00	\$0.00
30	Exterior Improvements - Concrete Paving	\$2,222.35		\$222.35	\$0.00	\$0.00	\$222.35	10%	\$2,000.18	\$0.00
	Alternate 2 - Metal Fabrications	\$9,970.39	\$0.00	\$0.00	\$997.06	\$0.00	\$997.06	10%	\$8,973.33	\$0.00
	Alternate 2 - Rough Carpentry	\$7,975.01	\$0.00	\$1,993.75	\$5,981.26	\$0.00	\$7,975.01	100%	\$0.00	\$0.00
	Alternate 2 - Interior Painting	\$759.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$759.67	\$0.00
	Change Order 1 - Ceiling demo	\$0.00	\$4,026.88	\$0.00	\$4,026.88	\$0.00	\$4,026.88	100%	\$0.00	\$0.00
	Change Order 3 - Bulletin #1	\$0.00	(\$1,778.70)	\$0.00	(\$1,778.70)	\$0.00	(\$1,778.70)	100%	\$1,778.70	\$0.00
	Change Order 4 - Bulletin #2	\$0.00	\$1,939.19	\$0.00	\$1,939.19	\$0.00	\$1,939.19	50%	\$1,939.19	\$0.00
	Change Order 5 - Bulletin #3	\$0.00	\$1,639.35	\$0.00	\$1,639.35	\$0.00	\$1,639.35	100%	\$0.00	\$0.00
	Change Order 6 -	\$0.00	\$1,369.37	\$0.00	\$1,369.37	\$0.00	\$1,369.37	90%	\$152.15	\$0.00
	Change Order 8 - Trilogy hardware	\$0.00	\$9,317.88	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$9,317.88	\$0.00
		\$546,476.00	\$18,605.31	\$73,634.59	\$89,853.71	\$0.00	\$163,488.30	30%	\$403,371.71	\$8,787.13



## PARTIAL CONDITIONAL WAIVER

We have a contract/ PO with City Of Grosse Pointe Woods  
to provide the renovation of building according to plans and scope of work for  
Grosse Pointe Woods Public Safety and by signing this waiver, waive our construction lien to the  
amount of \$ 84,805.97 for labor and materials provided through 7/15/2018 . This waiver, together  
with all previous waivers, if any, does/does not cover all amounts due us for contract improvement provided  
through the date shown above. This waiver is conditional on actual payment of the amount shown above.  
If improvement is provided to property that is a residential structure and if the owner or lessee of the  
property of the owner's of lessee's designee has received a notice of furnishing from one of us, or if we  
are not required to provide one, and the owner, lessee, or designee has not received this waiver  
directly from one of us, the owner, lessee, or designee may not rely upon it without contacting one of us  
either in writing, by telephone or personally, to verify that this is authentic.

Cross Renovation, Inc.

By: \_\_\_\_\_

Mike Butcher

Address: 34133 Schoolcraft  
Livonia, MI. 48150

Telephone: 734-286-2244  
Fax: 734-943-6212

Signed on: \_\_\_\_\_

8/7/18



12E



ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
www.aewinc.com p(586)726-1234

INVOICE

RECEIVED

AUG 13 2018

August 6, 2018  
Project No: 0160-0395-0  
Invoice No: 0118528

CITY OF GROSSE POINTE WOODS

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOOD, MI 48236-2397

PD 17-44263  
420-431-974.201  
ABK  
8/10/2018  
FY-17-18

Project 0160-0395-0 CAPITAL IMPROVEMENTS, ROOFS  
FOR: CITY HALL FIELD MEASUREMENTS; PLAN AND SPEC BOOK PREPARATION  
Professional Services from June 25, 2018 to July 22, 2018

Phase 01 CONTRACT DOCUMENTS

Fee

Total Fee 50,000.00

Percent Complete

100.00 Total Earned 50,000.00  
Previous Fee Billing 50,000.00  
Current Fee Billing 0.00  
Total Fee

Total this Phase

0.00

Phase 02 CONTRACT ADMINISTRATION

Fee

Total Fee 12,000.00

Percent Complete

15.00 Total Earned 1,800.00  
Previous Fee Billing 600.00  
Current Fee Billing 1,200.00  
Total Fee

Total this Phase

1,200.00

\$1,200.00

Phase 03 BATH HOUSE BOILER - ADDITIONAL SERVICES

Fee

Total Fee 11,000.00

Percent Complete

100.00 Total Earned 11,000.00  
Previous Fee Billing 11,000.00  
Current Fee Billing 0.00  
Total Fee

Total this Phase

0.00

Phase 04 CITY HALL HVAC STUDY

Fee

Please include the project number and invoice number on your check.

Project	0160-0395-0	CAPITAL IMPROVEMENTS, ROOFS	Invoice	0118528
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Total Fee	10,000.00		
Percent Complete	100.00	Total Earned	10,000.00
		Previous Fee Billing	10,000.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>

**Total this Phase**

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Phase	05	ADDITIONAL CITY HALL HVAC PER STUDY
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**Fee**

Total Fee	40,000.00		
Percent Complete	100.00	Total Earned	40,000.00
		Previous Fee Billing	40,000.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>

**Total this Phase**

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Phase	06	SMOKE CONTROL SYSTEM
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**Fee**

Total Fee	10,000.00		
Percent Complete	100.00	Total Earned	10,000.00
		Previous Fee Billing	10,000.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>

**Total this Phase**

**Total this Invoice      \$1,200.00**

BILLING BACKUP REPORT

# Project Detail - JTD

Tuesday, August 7, 2018

8:30:18 AM

Anderson, Eckstein & Westrick, Inc.

Transactions for 6/1/2010 through 7/22/2018

			Regular Hours	Total Ovt Hrs	Total Hours
<b>Project Number: 0160-0395-0 CAPITAL IMPROVEMENTS, ROOFS</b>					
Phase Number: 01 CONTRACT DOCUMENTS					
<b>Total for</b>					
<b>Labor and Overhead</b>					
24 SECRETARIAL					
000 UNASSIGNED					
X	391 BICKHAM, BRENDA	10/26/2017	1.00		1.00
X	391 BICKHAM, BRENDA	6/19/2018	1.00		1.00
	Total for 391		2.00		2.00
	Total for UNASSIGNED		2.00		2.00
	Total for SECRETARIAL		2.00		2.00
35 CONST.DESIGN					
000 UNASSIGNED					
X	293 LOCKWOOD, SCOTT	5/29/2018	.50		.50
X	293 LOCKWOOD, SCOTT	6/5/2018	1.00		1.00
X	293 LOCKWOOD, SCOTT	6/6/2018	1.00		1.00
X	293 LOCKWOOD, SCOTT	6/18/2018	1.00		1.00
	Total for 293		3.50		3.50
	Total for UNASSIGNED		3.50		3.50
	Total for CONST.DESIGN		3.50		3.50
41 MEETINGS					
000 UNASSIGNED					
X	293 LOCKWOOD, SCOTT	9/18/2017	2.00		2.00
X	293 LOCKWOOD, SCOTT	11/6/2017	1.00		1.00
X	293 LOCKWOOD, SCOTT	11/29/2017	1.50		1.50
X	293 LOCKWOOD, SCOTT	12/6/2017	1.00		1.00
X	293 LOCKWOOD, SCOTT	12/18/2017	1.00		1.00
X	293 LOCKWOOD, SCOTT	12/21/2017	.50		.50
X	293 LOCKWOOD, SCOTT	1/2/2018	.50		.50
X	293 LOCKWOOD, SCOTT	1/3/2018	1.00		1.00
X	293 LOCKWOOD, SCOTT	1/10/2018	.50		.50
X	293 LOCKWOOD, SCOTT	1/22/2018	2.00		2.00
X	293 LOCKWOOD, SCOTT	1/23/2018	1.00		1.00
X	293 LOCKWOOD, SCOTT	1/25/2018	1.50		1.50
X	293 LOCKWOOD, SCOTT	1/26/2018	.50		.50
X	293 LOCKWOOD, SCOTT	2/7/2018	1.50		1.50
X	293 LOCKWOOD, SCOTT	2/8/2018	1.00		1.00
X	293 LOCKWOOD, SCOTT	2/9/2018		1.00	1.00
X	293 LOCKWOOD, SCOTT	2/13/2018	2.00		2.00
X	293 LOCKWOOD, SCOTT	2/14/2018	1.50		1.50
X	293 LOCKWOOD, SCOTT	2/21/2018	1.00		1.00
X	293 LOCKWOOD, SCOTT	2/26/2018	1.50		1.50
X	293 LOCKWOOD, SCOTT	2/28/2018	1.00		1.00
X	293 LOCKWOOD, SCOTT	3/2/2018		1.00	1.00
X	293 LOCKWOOD, SCOTT	3/12/2018	1.50		1.50
X	293 LOCKWOOD, SCOTT	3/15/2018	1.50		1.50
X	293 LOCKWOOD, SCOTT	3/16/2018		2.00	2.00
X	293 LOCKWOOD, SCOTT	3/19/2018	1.00		1.00
X	293 LOCKWOOD, SCOTT	3/23/2018		1.50	1.50
	Total for 293		27.50	5.50	33.00
	Total for UNASSIGNED		27.50	5.50	33.00
	Total for MEETINGS		27.50	5.50	33.00
51 PROG/FEAS					
000 UNASSIGNED					
X	402 ARLOW, JASON	8/7/2017	.50		.50



			Regular Hours	Total Ovt Hrs	Total Hours
Total for 402			.50		.50
Total for UNASSIGNED			.50		.50
Total for PROG/FEAS			.50		.50
52 DESIGN DEV					
000 UNASSIGNED					
X 402 ARLOW, JASON	11/29/2017		3.50		3.50
X 402 ARLOW, JASON	11/30/2017		1.00		1.00
X 402 ARLOW, JASON	12/4/2017		3.00		3.00
X 402 ARLOW, JASON	12/14/2017		.50		.50
X 402 ARLOW, JASON	12/15/2017		.50		.50
Total for 402			8.50		8.50
X 681 BERGE, MATTHEW	10/30/2017		1.00		1.00
X 681 BERGE, MATTHEW	11/6/2017		1.00		1.00
X 681 BERGE, MATTHEW	11/8/2017		1.00		1.00
X 681 BERGE, MATTHEW	11/9/2017		4.00		4.00
X 681 BERGE, MATTHEW	11/10/2017			1.00	1.00
Total for 681			7.00	1.00	8.00
Total for UNASSIGNED			15.50	1.00	16.50
Total for DESIGN DEV			15.50	1.00	16.50
53 CONST DOCUM					
000 UNASSIGNED					
X 402 ARLOW, JASON	10/25/2017		1.50		1.50
X 402 ARLOW, JASON	10/26/2017		.50		.50
X 402 ARLOW, JASON	11/2/2017		.50		.50
X 402 ARLOW, JASON	12/28/2017		1.00		1.00
X 402 ARLOW, JASON	1/2/2018		.50		.50
X 402 ARLOW, JASON	1/4/2018		.50		.50
X 402 ARLOW, JASON	1/11/2018		1.00		1.00
X 402 ARLOW, JASON	1/12/2018			.50	.50
X 402 ARLOW, JASON	1/22/2018		2.50		2.50
X 402 ARLOW, JASON	1/23/2018		.50		.50
X 402 ARLOW, JASON	1/25/2018		1.00		1.00
X 402 ARLOW, JASON	2/5/2018		.50		.50
X 402 ARLOW, JASON	2/6/2018		1.00		1.00
X 402 ARLOW, JASON	2/7/2018		.50		.50
X 402 ARLOW, JASON	2/8/2018		.50		.50
X 402 ARLOW, JASON	2/12/2018		.50		.50
X 402 ARLOW, JASON	2/14/2018		.50		.50
X 402 ARLOW, JASON	2/15/2018		2.50		2.50
X 402 ARLOW, JASON	3/2/2018		1.00		1.00
X 402 ARLOW, JASON	3/8/2018		1.00		1.00
X 402 ARLOW, JASON	3/12/2018		.50		.50
X 402 ARLOW, JASON	3/22/2018		2.00		2.00
X 402 ARLOW, JASON	3/28/2018		1.00		1.00
X 402 ARLOW, JASON	3/29/2018		2.00	1.00	3.00
X 402 ARLOW, JASON	6/4/2018		1.00		1.00
X 402 ARLOW, JASON	6/6/2018		.50		.50
Total for 402			24.50	1.50	26.00
M 452 PASAMBA, ARMANDO	11/15/2017		1.00		1.00
M 452 PASAMBA, ARMANDO	11/16/2017		4.00		4.00
M 452 PASAMBA, ARMANDO	11/17/2017		3.50	.50	4.00
X 452 PASAMBA, ARMANDO	11/7/2017		1.00		1.00
X 452 PASAMBA, ARMANDO	11/8/2017		5.00		5.00
X 452 PASAMBA, ARMANDO	11/10/2017		2.00	1.00	3.00
X 452 PASAMBA, ARMANDO	12/1/2017		4.00		4.00
X 452 PASAMBA, ARMANDO	2/6/2018		4.50		4.50
Total for 452			25.00	1.50	26.50
M 596 CHIRCO, BRANDY	11/20/2017		2.50		2.50

			Regular Hours	Total Ovt Hrs	Total Hours
M	596	CHIRCO, BRANDY	11/21/2017	.50	.50
M	596	CHIRCO, BRANDY	11/27/2017	4.00	4.00
M	596	CHIRCO, BRANDY	11/28/2017	.30	.30
M	596	CHIRCO, BRANDY	11/29/2017	6.20	6.20
M	596	CHIRCO, BRANDY	11/30/2017	4.10	4.10
M	596	CHIRCO, BRANDY	12/1/2017	4.00	4.00
M	596	CHIRCO, BRANDY	12/1/2017	.50	.50
M	596	CHIRCO, BRANDY	12/4/2017	5.40	5.40
M	596	CHIRCO, BRANDY	12/5/2017	4.00	4.00
M	596	CHIRCO, BRANDY	12/6/2017	.20	.20
X	596	CHIRCO, BRANDY	12/11/2017	5.30	5.30
X	596	CHIRCO, BRANDY	12/15/2017	5.60	5.60
X	596	CHIRCO, BRANDY	12/18/2017	5.00	5.00
X	596	CHIRCO, BRANDY	12/19/2017	1.70	1.70
X	596	CHIRCO, BRANDY	12/22/2017	1.50	1.50
X	596	CHIRCO, BRANDY	1/2/2018	.50	.50
X	596	CHIRCO, BRANDY	1/3/2018	1.00	1.00
X	596	CHIRCO, BRANDY	1/16/2018	5.50	5.50
X	596	CHIRCO, BRANDY	1/17/2018	7.50	7.50
X	596	CHIRCO, BRANDY	1/18/2018	.60	.60
X	596	CHIRCO, BRANDY	1/19/2018	1.80	1.80
X	596	CHIRCO, BRANDY	1/22/2018	6.90	6.90
X	596	CHIRCO, BRANDY	1/23/2018	4.70	4.70
X	596	CHIRCO, BRANDY	1/24/2018	.20	.20
X	596	CHIRCO, BRANDY	1/25/2018	4.00	4.00
X	596	CHIRCO, BRANDY	1/26/2018	6.20	6.20
X	596	CHIRCO, BRANDY	1/29/2018	8.00	8.00
X	596	CHIRCO, BRANDY	1/30/2018	7.50	7.50
X	596	CHIRCO, BRANDY	1/31/2018	8.00	8.00
X	596	CHIRCO, BRANDY	2/1/2018	7.00	7.00
X	596	CHIRCO, BRANDY	2/2/2018	6.90	6.90
X	596	CHIRCO, BRANDY	2/6/2018	1.00	1.00
X	596	CHIRCO, BRANDY	2/7/2018	5.80	5.80
X	596	CHIRCO, BRANDY	2/15/2018	3.70	3.70
X	596	CHIRCO, BRANDY	2/16/2018	5.80	5.80
X	596	CHIRCO, BRANDY	2/22/2018	5.20	5.20
X	596	CHIRCO, BRANDY	2/23/2018	5.70	5.70
X	596	CHIRCO, BRANDY	2/26/2018	3.60	3.60
X	596	CHIRCO, BRANDY	3/5/2018	.20	.20
X	596	CHIRCO, BRANDY	3/8/2018	1.40	1.40
X	596	CHIRCO, BRANDY	3/9/2018	.50	.50
X	596	CHIRCO, BRANDY	3/12/2018	.80	.80
X	596	CHIRCO, BRANDY	3/13/2018	.70	.70
X	596	CHIRCO, BRANDY	3/14/2018	.50	.50
X	596	CHIRCO, BRANDY	3/20/2018	.80	.80
X	596	CHIRCO, BRANDY	3/21/2018	3.30	3.30
X	596	CHIRCO, BRANDY	3/22/2018	1.00	1.00
X	596	CHIRCO, BRANDY	3/23/2018	.70	.70
X	596	CHIRCO, BRANDY	3/28/2018	2.00	2.00
X	596	CHIRCO, BRANDY	3/29/2018	8.00	8.00
Total for 596			177.80		177.80
X	681	BERGE, MATTHEW	1/18/2018	4.00	4.00
X	681	BERGE, MATTHEW	1/24/2018	2.00	2.00
X	681	BERGE, MATTHEW	1/25/2018	7.50	7.50
X	681	BERGE, MATTHEW	1/26/2018	5.50	5.50
X	681	BERGE, MATTHEW	1/29/2018	2.00	2.00
X	681	BERGE, MATTHEW	1/30/2018	2.00	2.00
X	681	BERGE, MATTHEW	1/31/2018	1.00	1.00

			Regular Hours	Total Ovt Hrs	Total Hours
X	681	BERGE, MATTHEW 2/1/2018	3.00		3.00
X	681	BERGE, MATTHEW 2/2/2018	1.00		1.00
X	681	BERGE, MATTHEW 2/5/2018	4.00		4.00
X	681	BERGE, MATTHEW 2/6/2018	4.00		4.00
X	681	BERGE, MATTHEW 2/7/2018	4.00		4.00
X	681	BERGE, MATTHEW 3/29/2018	2.00		2.00
X	681	BERGE, MATTHEW 3/30/2018	1.00		1.00
		Total for 681	43.00		43.00
		Total for UNASSIGNED	270.30	3.00	273.30
		Total for CONST DOCUM	270.30	3.00	273.30
		55 CONST ADMIN			
		000 UNASSIGNED			
M	596	CHIRCO, BRANDY 11/17/2017	1.00		1.00
M	596	CHIRCO, BRANDY 11/22/2017	.50		.50
		Total for 596	1.50		1.50
		Total for UNASSIGNED	1.50		1.50
		Total for CONST ADMIN	1.50		1.50
		56 ME/ELEC DESG			
		000 UNASSIGNED			
X	552	EDWARDS, WILLIAM 2/8/2018	2.70		2.70
* X	552	EDWARDS, WILLIAM 2/21/2018	.60		.60
X	552	EDWARDS, WILLIAM 2/22/2018	.50		.50
		Total for 552	3.80		3.80
		Total for UNASSIGNED	3.80		3.80
		Total for ME/ELEC DESG	3.80		3.80
		58 STRUCTURAL			
		000 UNASSIGNED			
X	544	ZAUEL, KEVIN 3/22/2018	1.00		1.00
X	544	ZAUEL, KEVIN 3/29/2018	6.00		6.00
		Total for 544	7.00		7.00
		Total for UNASSIGNED	7.00		7.00
		Total for STRUCTURAL	7.00		7.00
		Total for Labor and Overhead	331.60	9.50	341.10
		Expenses			
		Reimbursable Expenses			
		521.00 NON-REIMB. MISC. EXP.			
		F AP 0087068 12/18/2017 / ROOFING			
		TECHNOLOGY ASSOCIATES /			
		F AP 0087541 2/28/2018 / DI CLEMENTE			
		SIEGEL DESIGN INC. /			
		Total for 521.00			
		Total for Reimbursable Expenses			
		Total for Expenses			
		Total for 01	331.60	9.50	341.10
		Phase Number: 02 CONTRACT ADMINISTRATION			
		Total for			
		Labor and Overhead			
		23 RESEARCH/REVIEW			
		000 UNASSIGNED			
* X	293	LOCKWOOD, SCOTT 3/2/2017	1.00		1.00
* X	293	LOCKWOOD, SCOTT 3/27/2017	1.00		1.00
		Total for 293	2.00		2.00
		Total for UNASSIGNED	2.00		2.00
		Total for RESEARCH/REVIEW	2.00		2.00
		24 SECRETARIAL			
		000 UNASSIGNED			
* X	391	BICKHAM, BRENDA 2/28/2017	.50		.50
* X	391	BICKHAM, BRENDA 3/1/2017	.50		.50



		Regular Hours	Total Ovt Hrs	Total Hours
* X	391 BICKHAM, BRENDA 7/11/2018	.50		.50
	Total for 391	1.50		1.50
* X	520 DUBAY, GAIL 3/20/2017	.30		.30
	Total for 520	.30		.30
	Total for UNASSIGNED	1.80		1.80
	Total for SECRETARIAL	1.80		1.80
	37 SPECIFICATIONS			
	000 UNASSIGNED			
* X	452 PASAMBA, ARMANDO 3/1/2017	2.00		2.00
* X	452 PASAMBA, ARMANDO 3/2/2017	.50		.50
* X	452 PASAMBA, ARMANDO 3/22/2017	1.50		1.50
* X	452 PASAMBA, ARMANDO 3/24/2017	1.00		1.00
	Total for 452	5.00		5.00
	Total for UNASSIGNED	5.00		5.00
	Total for SPECIFICATIONS	5.00		5.00
	38 CONTRACT ADMIN			
	000 UNASSIGNED			
* X	293 LOCKWOOD, SCOTT 6/28/2018	2.00		2.00
	Total for 293	2.00		2.00
	Total for UNASSIGNED	2.00		2.00
	Total for CONTRACT ADMIN	2.00		2.00
	53 CONST DOCUM			
	000 UNASSIGNED			
* X	402 ARLOW, JASON 1/19/2017	.50		.50
* X	402 ARLOW, JASON 1/20/2017		.50	.50
* X	402 ARLOW, JASON 2/28/2017	3.00		3.00
* X	402 ARLOW, JASON 3/1/2017	2.00		2.00
* X	402 ARLOW, JASON 3/11/2017		.50	.50
* X	402 ARLOW, JASON 3/14/2017	2.50		2.50
* X	402 ARLOW, JASON 3/17/2017	1.50		1.50
* X	402 ARLOW, JASON 3/20/2017	1.00		1.00
* X	402 ARLOW, JASON 3/21/2017	1.00		1.00
* X	402 ARLOW, JASON 3/22/2017	2.00		2.00
* X	402 ARLOW, JASON 3/24/2017		.50	.50
* X	402 ARLOW, JASON 3/27/2017	1.00		1.00
	Total for 402	14.50	1.50	16.00
	Total for UNASSIGNED	14.50	1.50	16.00
	Total for CONST DOCUM	14.50	1.50	16.00
	54 BIDDING			
	000 UNASSIGNED			
* X	402 ARLOW, JASON 4/11/2017	1.50		1.50
* X	402 ARLOW, JASON 4/18/2017	1.50		1.50
	Total for 402	3.00		3.00
	Total for UNASSIGNED	3.00		3.00
	Total for BIDDING	3.00		3.00
	55 CONST ADMIN			
	000 UNASSIGNED			
X	402 ARLOW, JASON 6/18/2018	2.50		2.50
X	402 ARLOW, JASON 6/19/2018	.50		.50
X	402 ARLOW, JASON 6/20/2018	1.00		1.00
X	402 ARLOW, JASON 7/6/2018	.50		.50
X	402 ARLOW, JASON 7/11/2018	3.50		3.50
	Total for 402	8.00		8.00
X	596 CHIRCO, BRANDY 6/19/2018	2.90		2.90
X	596 CHIRCO, BRANDY 6/20/2018	.20		.20
X	596 CHIRCO, BRANDY 7/2/2018	2.30		2.30
X	596 CHIRCO, BRANDY 7/6/2018	.80		.80
	Total for 596	6.20		6.20

	Regular Hours	Total Ovt Hrs	Total Hours
Total for UNASSIGNED	14.20		14.20
Total for CONST ADMIN	14.20		14.20
<b>Total for Labor and Overhead</b>	<b>42.50</b>	<b>1.50</b>	<b>44.00</b>
<b>Expenses</b>			
<b>Reimbursable Expenses</b>			
<b>521.00 NON-REIMB. MISC. EXP.</b>			
F AP 0086951 12/5/2017 / ROOFING			
TECHNOLOGY ASSOCIATES /			
F AP 0087441 2/13/2018 / DI CLEMENTE			
SIEGEL DESIGN INC. /			
<b>Total for 521.00</b>			
<b>Total for Reimbursable Expenses</b>			
<b>Total for Expenses</b>			
Total for 02	42.50	1.50	44.00
Phase Number: 03 BATH HOUSE BOILER - ADDITIONAL SERVICES			
<b>Total for</b>			
<b>Labor and Overhead</b>			
53 CONST DOCUM			
000 UNASSIGNED			
X 402 ARLOW, JASON 1/22/2018	1.00		1.00
X 402 ARLOW, JASON 1/30/2018	.50		.50
X 402 ARLOW, JASON 2/2/2018	.50		.50
<b>Total for 402</b>	<b>2.00</b>		<b>2.00</b>
<b>Total for UNASSIGNED</b>	<b>2.00</b>		<b>2.00</b>
<b>Total for CONST DOCUM</b>	<b>2.00</b>		<b>2.00</b>
<b>Total for Labor and Overhead</b>	<b>2.00</b>		<b>2.00</b>
<b>Expenses</b>			
<b>Reimbursable Expenses</b>			
<b>521.00 NON-REIMB. MISC. EXP.</b>			
X AP 0087715 3/27/2018 / DICLEMENTE			
SIEGEL DESIGN INC. / Invoice #57421			
<b>Total for 521.00</b>			
<b>Total for Reimbursable Expenses</b>			
<b>Total for Expenses</b>			
Total for 03	2.00		2.00
Phase Number: 04 CITY HALL HVAC STUDY			
<b>Total for</b>			
<b>Labor and Overhead</b>			
50 ARCHITECT			
000 UNASSIGNED			
X 402 ARLOW, JASON 2/27/2018	2.00		2.00
X 402 ARLOW, JASON 2/28/2018	3.00		3.00
X 402 ARLOW, JASON 3/2/2018		2.00	2.00
X 402 ARLOW, JASON 3/3/2018		1.00	1.00
X 402 ARLOW, JASON 3/8/2018	.50		.50
X 402 ARLOW, JASON 3/15/2018	.50		.50
<b>Total for 402</b>	<b>6.00</b>	<b>3.00</b>	<b>9.00</b>
<b>Total for UNASSIGNED</b>	<b>6.00</b>	<b>3.00</b>	<b>9.00</b>
<b>Total for ARCHITECT</b>	<b>6.00</b>	<b>3.00</b>	<b>9.00</b>
58 STRUCTURAL			
000 UNASSIGNED			
X 544 ZAUDEL, KEVIN 2/28/2018	.50		.50
<b>Total for 544</b>	<b>.50</b>		<b>.50</b>
<b>Total for UNASSIGNED</b>	<b>.50</b>		<b>.50</b>
<b>Total for STRUCTURAL</b>	<b>.50</b>		<b>.50</b>
<b>Total for Labor and Overhead</b>	<b>6.50</b>	<b>3.00</b>	<b>9.50</b>

	Regular Hours	Total Ovt Hrs	Total Hours
<b>Expenses</b>			
<b>Reimbursable Expenses</b>			
<b>521.00 NON-REIMB. MISC. EXP.</b>			
F AP 0087884 4/24/2018 / DICLEMENTE SIEGEL DESIGN INC. /			
F AP 0088090 5/22/2018 / DICLEMENTE SIEGEL DESIGN INC. /			
<b>Total for 521.00</b>			
<b>Total for Reimbursable Expenses</b>			
<b>Total for Expenses</b>			
<b>Total for 04</b>	6.50	3.00	9.50
Phase Number: 05 ADDITIONAL CITY HALL HVAC PER STUDY			
<b>Total for</b>			
<b>Labor and Overhead</b>			
<b>24 SECRETARIAL</b>			
000 UNASSIGNED			
* X 391 BICKHAM, BRENDA 5/9/2018	.50		.50
<b>Total for 391</b>	.50		.50
<b>Total for UNASSIGNED</b>	.50		.50
<b>Total for SECRETARIAL</b>	.50		.50
<b>25 PRINTS</b>			
000 UNASSIGNED			
* X 523 KAERLE, KATHLEEN 4/4/2018	1.00		1.00
<b>Total for 523</b>	1.00		1.00
* X 665 ANKAWI, MICHELLE 4/4/2018	1.50		1.50
<b>Total for 665</b>	1.50		1.50
<b>Total for UNASSIGNED</b>	2.50		2.50
<b>Total for PRINTS</b>	2.50		2.50
<b>26 DELIVERIES</b>			
000 UNASSIGNED			
* X 596 CHIRCO, BRANDY 4/6/2018	2.00		2.00
<b>Total for 596</b>	2.00		2.00
<b>Total for UNASSIGNED</b>	2.00		2.00
<b>Total for DELIVERIES</b>	2.00		2.00
<b>35 CONST.DESIGN</b>			
000 UNASSIGNED			
* X 293 LOCKWOOD, SCOTT 4/3/2018	1.00		1.00
* X 293 LOCKWOOD, SCOTT 4/4/2018	1.00		1.00
* X 293 LOCKWOOD, SCOTT 4/27/2018		1.00	1.00
* X 293 LOCKWOOD, SCOTT 4/30/2018	1.00		1.00
* X 293 LOCKWOOD, SCOTT 5/1/2018	1.50		1.50
* X 293 LOCKWOOD, SCOTT 5/2/2018	1.00		1.00
* X 293 LOCKWOOD, SCOTT 5/4/2018		2.50	2.50
* X 293 LOCKWOOD, SCOTT 5/7/2018	1.00		1.00
* X 293 LOCKWOOD, SCOTT 5/9/2018	2.00		2.00
* X 293 LOCKWOOD, SCOTT 5/14/2018	1.00		1.00
* X 293 LOCKWOOD, SCOTT 5/16/2018	2.00		2.00
<b>Total for 293</b>	11.50	3.50	15.00
<b>Total for UNASSIGNED</b>	11.50	3.50	15.00
<b>Total for CONST.DESIGN</b>	11.50	3.50	15.00
<b>37 SPECIFICATIONS</b>			
000 UNASSIGNED			
* X 442 VIGNERON, MICHAEL 4/3/2018	.50		.50
* X 442 VIGNERON, MICHAEL 4/18/2018	.20		.20
* X 442 VIGNERON, MICHAEL 4/19/2018	.20		.20
* X 442 VIGNERON, MICHAEL 4/20/2018	.20		.20
<b>Total for 442</b>	1.10		1.10
<b>Total for UNASSIGNED</b>	1.10		1.10



	Regular Hours	Total Ovt Hrs	Total Hours
Total for SPECIFICATIONS	1.10		1.10
50 ARCHITECT			
000 UNASSIGNED			
* X 402 ARLOW, JASON 1/12/2018	.50	2.00	2.50
* X 402 ARLOW, JASON 1/15/2018	2.50		2.50
Total for 402	3.00	2.00	5.00
Total for UNASSIGNED	3.00	2.00	5.00
Total for ARCHITECT	3.00	2.00	5.00
53 CONST DOCUM			
000 UNASSIGNED			
* X 402 ARLOW, JASON 4/3/2018	1.00		1.00
* X 402 ARLOW, JASON 4/10/2018	2.00		2.00
* X 402 ARLOW, JASON 5/1/2018	1.50		1.50
* X 402 ARLOW, JASON 5/4/2018	2.50		2.50
* X 402 ARLOW, JASON 5/8/2018	3.50		3.50
* X 402 ARLOW, JASON 5/9/2018	.50		.50
* X 402 ARLOW, JASON 5/10/2018	.50		.50
* X 402 ARLOW, JASON 5/11/2018		.50	.50
* X 402 ARLOW, JASON 5/15/2018	1.00		1.00
* X 402 ARLOW, JASON 5/16/2018	.50		.50
Total for 402	13.00	.50	13.50
* X 596 CHIRCO, BRANDY 4/2/2018	6.30		6.30
* X 596 CHIRCO, BRANDY 4/3/2018	2.30		2.30
* X 596 CHIRCO, BRANDY 4/10/2018	.20		.20
* X 596 CHIRCO, BRANDY 4/12/2018	.10		.10
* X 596 CHIRCO, BRANDY 4/13/2018	.50		.50
* X 596 CHIRCO, BRANDY 4/16/2018	.50		.50
* X 596 CHIRCO, BRANDY 4/17/2018	1.20		1.20
* X 596 CHIRCO, BRANDY 4/18/2018	.90		.90
* X 596 CHIRCO, BRANDY 4/19/2018	.50		.50
* X 596 CHIRCO, BRANDY 4/20/2018	.70		.70
* X 596 CHIRCO, BRANDY 4/23/2018	.20		.20
* X 596 CHIRCO, BRANDY 4/30/2018	.70		.70
* X 596 CHIRCO, BRANDY 5/2/2018	.70		.70
* X 596 CHIRCO, BRANDY 5/8/2018	1.00		1.00
Total for 596	15.80		15.80
* X 681 BERGE, MATTHEW 4/2/2018	.50		.50
* X 681 BERGE, MATTHEW 4/3/2018	2.00		2.00
* X 681 BERGE, MATTHEW 4/4/2018	1.00		1.00
* X 681 BERGE, MATTHEW 4/5/2018	.50		.50
Total for 681	4.00		4.00
Total for UNASSIGNED	32.80	.50	33.30
Total for CONST DOCUM	32.80	.50	33.30
54 BIDDING			
000 UNASSIGNED			
* X 402 ARLOW, JASON 4/16/2018	1.00		1.00
* X 402 ARLOW, JASON 4/17/2018	1.00		1.00
* X 402 ARLOW, JASON 4/19/2018	1.00		1.00
* X 402 ARLOW, JASON 4/20/2018	.50		.50
Total for 402	3.50		3.50
* X 681 BERGE, MATTHEW 4/18/2018	2.00		2.00
Total for 681	2.00		2.00
Total for UNASSIGNED	5.50		5.50
Total for BIDDING	5.50		5.50
Total for Labor and Overhead	58.90	6.00	64.90
Total for 05	58.90	6.00	64.90
Phase Number: 06 SMOKE CONTROL SYSTEM			
Total for			

Project Detail - JTD	Transactions for 6/1/2010 through 7/22/2018			Tuesday, August 7, 2018 8:30:18 AM
	Regular Hours	Total Ovt Hrs	Total Hours	
Total for 06				
Total for 0160-0395-0	441.50	20.00	461.50	
Final Totals	441.50	20.00	461.50	

12F



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AUG - 6 2018  
CITY OF GROSSE POINTE WOODS

August 6, 2018

City of Grosse Pointe Woods  
Accounts Payable  
20025 Mack  
Grosse Pointe Woods, MI 48236

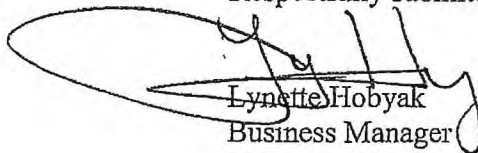
RE: Legal Services – July 2018

**Legal services rendered:**

Invoice # 15672 (attached).....\$ 726.51

**Total..... \$ 726.51**

Respectfully submitted,

  
Lynette Hobyak  
Business Manager

38110 Executive Drive, Suite 100  
Westland, MI 48185

734-595-7727 Office  
734-595-7736 Fax



101.210.801.301

8/6/2018





**KELLER THOMA**  
A PROFESSIONAL CORPORATION

AUG 06 2018

RECEIVED  
AUG 13 2018  
CITY OF GROSSE PTE. WOODS

COUNSELORS AT LAW  
26555 EVERGREEN  
SUITE 1240  
SOUTHFIELD, MICHIGAN 48076  
313.965.7610  
FAX 313.965.4480  
www.kellerthoma.com

CITY OF GROSSE PTE. WOODS

126

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236  
**Attention: City Manager**

August 01, 2018  
Client: 000896  
Matter: 000000  
Invoice #: 114778

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative  
to the above matter:

**TOTAL \$87.50**

RECEIVED

AUG 06 2018

CITY OF GROSSE PTE. WOODS

101.210.810.000  
8/6/2018  
CBH

*[Signature]*

**KELLER THOMA**  
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FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

August 01, 2018

Client: 000896

Matter: 000000

Invoice #: 114778

**Attention: City Manager**

Page: 1

RE: GENERAL MATTERS

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For Professional Services Rendered through July 31, 2018

DATE	ATTY	DESCRIPTION	HOURS
7/16/2018	GPB	Attention to review of documents regarding pending arbitration cases.	0.25
7/20/2018	TLF	Telephone call from Ms. Behrens regarding payment of exam bill for employee with disability.	0.25
Total Services			\$87.50

ATTORNEY	HOURS	RATE	AMOUNT
TLF THOMAS L. FLEURY	0.25	\$175.00	\$43.75
GPB GARY P. KING	0.25	\$175.00	\$43.75

**Total Amount Due \$87.50**