

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JULY 16, 2018, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Chair Granger.

Roll Call Chair Granger
Council Members: Koester, McConaghy, McMullen, Shetler
Absent: Bryant, Mayor Novitke

Also Present: Acting City Administrator/City Clerk Hathaway
 City Attorney Don Berschback
 Treasurer/Comptroller Behrens
 Director of Public Services Schulte

Also present was Finance Department staff members Deputy Treasurer/Comptroller Murphy and Accountant Wagner.

Motion by McConaghy, seconded by Koester, that Mayor Novitke and Council Member Bryant be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Council, Administration, and the audience Pledged Allegiance to the Flag.

Motion by Shetler, seconded by McMullen, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

The following individual spoke regarding the Government Finance Officers Association (GFOA) Award on tonight's agenda.

Tamar Lewis
On behalf of the National GFOA

Ms. Lewis presented to the City Council, Treasurer/Comptroller Behrens, Deputy Treasurer/Comptroller Murphy, and Accountant Wagner with the 45th Government Finance Officer's Award for Outstanding Achievement in Popular Annual Financial Reporting for the Fiscal Year ending June 30, 2017, in addition to the Award of Financial Reporting Achievement.

Motion by McMullen, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated July 2, 2018.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by Koester, seconded by Shetler, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated July 2, 2018.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by McMullen, seconded by Shetler, regarding **Inspector and Receiving Board Rates of Pay**, that the City Council concur with the recommendation of the Election

Commission at their meeting held July 10, 2018, and approve the Election Inspector's and Receiving Board's rates of pay as presented.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by Koester, seconded by Shetler, regarding **Application for Permit/License – Vendor (Ice Cream)**, that the City Council approve Nakiha Stanford for a 2018 Ice Cream Vendor License, contingent upon receipt of appropriate insurance.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

The following individual spoke regarding holding a walk in the City of Grosse Pointe Woods:

Tresa Galloway
Owner, Love Laces LLC

Motion by Shetler, seconded by Koester, regarding **parade or Procession Permit Application**, that the City Council approve the application of Love Laces LLC on behalf of the Grosse Pointe Public Schools Anti-Bullying Program, to hold a group walk on October 6, 2018, from 6 – 9 p.m.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

The following individual spoke regarding a request to use a Ghesquiere Park Baseball Diamond:

Will Rosier
Mentor, Center for Success

Motion by Koester, seconded by McMullen, regarding **use of Ghesquiere Park Baseball Diamond**, that the City Council approve the request of the Center for Success to use a baseball diamond at Ghesquiere Park for one week, Monday through Thursday beginning August 13, 2018, from 10:00 a.m. until noon, contingent upon:

- The Center observes the city's parks guidelines;
- Clean debris in the area each day, including dugouts and fields;
- Adult coaches are present at all times.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by McMullen, seconded by Shetler, regarding **2018 Capital Improvement Bonds Depository Account**, that the City Council authorize the City Treasurer/Comptroller to open a depository account at Comerica Bank for the 2018 Capital Improvement Bonds Debt Service.

Motion by McMullen, seconded by Shetler, to amend the previous motion by adding, “, and to authorize Treasurer/Comptroller Cathy Behrens and Deputy Treasurer/Comptroller Shawn Murphy as signers on the account.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by McConaghy, seconded by Koester, regarding **Monthly Financial Report – June 2018**, that the City Council refer this item to the Finance Committee.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by Shetler, seconded by McConaghy, regarding **Budget Amendments FY 2018/19**, that the City Council approve the FY 2018/19 budget amendments as presented in the revised memo received this evening from the Treasurer/Comptroller July 16, 2018.

Motion by McMullen, seconded by Shetler, that the following item be received and placed on file:

1. Revised memo dated 07/16/18 – Treasurer/Comptroller.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by Koester, seconded by Shetler, regarding **purchase: uniforms**, that the City Council approve the purchase of uniforms for the DPW and Lake Front Park TPOAM employees, per the union contract, from JEM Industries in the amount of \$10,600.00, funds to be taken as follows:

- Account No. 101-595-725.000 - \$3,000.00;
- Account No. 202-483-725.000 - \$1,000.00;
- Account No. 203-483-725.000 - \$1,000.00;
- Account No. 226-529-725.000 - \$500.00;
- Account No. 592-545-725.000 - \$4,000.00;
- Account No. 640-860-725.000 - \$1,100.00.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by Shetler, seconded by McMullen, regarding **purchase: Terrain AWD Utility Vehicle – Administration**, that the City Council approve the purchase of a 2018 GMC Terrain AWD 4-door SLE Utility Vehicle for Administration from Todd Wenzel Buick GMC in the amount of \$24,893.00, funds to be taken from Motor Pool Account No. 640-852-977.299.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by McMullen, seconded by Shetler, regarding **purchase: street sweeper**, that the City Council approve the purchase of a Global M3 3-Wheel Sweeper from MTech Company in the amount of \$200,861.00, funds to be taken as follows:

Description	Account No.	Amount
Major Roads	202-482-999.640	32,138.00
Local Roads	203-482-999.640	98,422.00
Water/Sewer	592-537-999.640	50,215.00
Parking	585-569-999.640	20,086.00

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by Koester, seconded by Shetler, regarding **purchase: JCB Backhoe**, that the City Council approve the purchase of a JCB 3CX-14 at a cost of \$147,530.00 less the municipal discount of \$23,700.00, including trade-in of the 2008 backhoe in the amount of \$19,000.00, for a total cost in the amount of \$104,830.00, funds to be taken from the Motor Vehicles Capital Equipment – Public Works Account No. 640-852-977.599.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by McConaghy, seconded by Shetler, regarding **contract/Budget Amendment: 2018 Water Main Capital Improvement Program**, that the City Council approve a contract with Bidigare Contractors, Inc. to construct the 2018 Water Main Capital Improvement Program at a cost of \$1,243,682.75, to include a contingency in an amount not to exceed \$100,000.00, to include construction engineering fees in an amount not to exceed \$162,500.00, to authorize the City Administrator or Acting City Administrator to sign the contracts, and to approve a budget amendment from Water/Sewer Fund Account No. 592-000-697.000 in the amount of \$1,506,182.75, into the following accounts:

Water Main Construction	592-537-976.018	\$1,243,682.75
Water Main Construction Engineering	592-537-977.410	162,500.00
Contingency	592-537-980.000	100,000.00

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by Koester, seconded by McConaghy, regarding **City Engineer – AEW**, that the City Council approve the following Anderson, Eckstein & Westrick invoices:

1. Invoice No. 0117963 06/07/18 - \$757.75:
 - a. Account No. 401-451-974.201.
2. Invoice No. 0118115 06/14/18 - \$16,444.00:
 - a. Account No. 592-537-974.004.
3. Invoice No. 0118117 06/14/18 - \$141.95:
 - a. Account No. 592-537-977.000.
4. Invoice No. 0118120 06/14/18 - \$21,375.00:
 - a. Account No. 592-537-978.300.
5. Invoice No. 0118121 06/14/18 - \$8,639.67:

- a. Account No. 202.451-974.201 - \$1,555.41;
 - b. Account No. 203-451-974.201 - \$3,369.47;
 - c. Account No. 592-537-975.401 - \$3,715.05.
6. Invoice No. 0118122 06/14/18 - \$2,709.45:
- a. Account No. 592-537-818.000.
7. Invoice No. 0118123 06/14/18 - \$1,998.20:
- a. Account No. 101-774-818.103 - \$1,998.20.
8. Invoice No. 0118127 06/14/18 - \$1,162.90:
- a. Account No. 420-451-974.201.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by McConaghy, seconded by Shetler, regarding **Professional Services – Plante Moran**, that the City Council approve the following Plante Moran invoice:

1. Invoice #1559191 06/19/18 - \$5,000.00:
- a. Account No. 101-223-818.000.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by McMullen, seconded by McConaghy, regarding **Assessing – WCA**, that the City Council approve the following WCA Assessing invoice for assessing services:

1. Invoice 06/15/18 - \$5,667.16.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by McConaghy, seconded by Shetler, regarding **Labor Attorney – Keller Thoma**, that the City Council approve the following invoices to be paid from Account No. 101-210-810.000:

1. Invoice No. 114591 07/01/18 - \$175.00;
2. Invoice No. 114673 07/01/18 - \$83.95.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Hearing no objections, the following items were heard under New Business:

- The Treasurer/Comptroller distributed an **invoice** received annually from **Grosse Pointe Shores** for public services rendered to residents on Colonial Road.

Motion by McMullen, seconded by Shetler, that the following item be received and placed on file:

1. Invoice 07/09/18 – Village of Grosse Pointe Shores, A Michigan City.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

Motion by Shetler, seconded by McMullen, regarding **City services**, that the City Council approve the following invoice:

1. Invoice 07/09/18 – Village of Grosse Pointe Shores, A Michigan City.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler
No: None
Absent: Bryant, Novitke

- The Treasurer/Comptroller stated an invoice had been received for the legal ad published for the **sale of bonds**, distributed the invoice stating that it does not require the approval of City Council, and that it is for Council's information only.

Motion by McMullen, seconded by Shetler, that the following item be received and placed on file:

1. Invoice No. ADV0291492 07/11/18 from SourceMedia.

Motion carried by the following vote:

Yes: Granger, Koester, McConaghy, McMullen, Shetler

No: None

Absent: Bryant, Novitke

Under Public Comment, the following individuals were heard:

Virginia Joliet
850 Shoreham

- Tree branch pick-up and wood chips distribution services need to be provided to all residents under rules applied to all residents;
- "Dead End" signs should be changed to read "No Outlet", "Street Ends", or to something more positive.

Roger Smith
Fairway Dr.

- Police monitoring device was installed for one day, and a pole was installed on the other side of the street. People continue to drive very fast on Fairway;
- Deterioration of new roads;
- Dead trees on Mack Avenue;
- Offered to perform improvement work in front of City Hall and asked City Council to help him;
- Other miscellaneous complaints.

Motion by McMullen, seconded by Koester, to adjourn tonight's meeting at 7:57 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor