

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MARCH 5, 2018, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:03 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council Members: Bryant, Granger, Koester, McConaghy, McMullen, Shetler
Absent: None

Also Present: City Administrator Smith
City Attorney Chip Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Doug Hamborsky, Planning Commission

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **appointment – Deputy City Clerk**, that the City Council confirm the appointment of Paul Antolin as Deputy City Clerk effective March 12, 2018, and direct the City Clerk to administer the Oath of Office.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

The City Clerk administered the Oath of Office to Paul Antolin, Deputy City Clerk.

Motion by Granger, seconded by Shetler, that the following minutes be approved as corrected:

1. City Council Minutes dated February 26, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated February 26, 2018, and February 12, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McMullen, seconded by Shetler, regarding **Application for Permit/License – Solicitor**, that the City Council approve the application of Robert McCormick, Edward Jones, for a Permit/License to Solicit.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Koester, regarding **Resolution – Poverty Exemption – Amended**, that the City Council adopt the amended Resolution as presented, and authorize the City Clerk to certify the Resolution.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Granger, regarding **City Attorneys**, that the City Council approve the following statements dated February 28, 2018:

1. City Attorney Don R. Berschback - \$2,295.00;
2. City Attorney Charles T. Berschback - \$3,600.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Hearing no objections, the following items were heard under New Business:

- The Treasurer/Comptroller discussed a prior agreement with Arbor Professional Solutions, which provided services for collecting outstanding bills. There was \$147,324.28 in outstanding collections, \$14,000.00 has been collected, and \$13,000.00 was cancelled due to bankruptcies. The bills average between \$600.00 and \$1,000.00. There is \$119,756.74 outstanding. A woman wrote a letter to Credit Bureau, Inc. which contacted Ms. Behrens regarding a \$763.00 outstanding balance who requested the bill be reduced to \$450.00, and that she be permitted to pay \$20.00 per month.

Motion by Bryant, seconded by Shetler, that the following item be received and placed on file:

1. **Credit Bureau, Inc. Client Checklist 01/28/00.**

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by McConaghy, regarding Credit Bureau Inc, that the City Council give the Treasurer/Comptroller the authority to settle billings in the amount of \$1,000.00 or less.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

- The Mayor discussed the **animal license and late fees**. He stated formal action was not taken to set a late fee nor to increase the license fee from \$5.00 to \$8.00, which was discussed at the Committee-of-the-Whole Meeting held January 22, 2018. He stated 41 late fees were paid in the amount of \$20.00, and 176 license applications were paid at a rate of \$8.00; an additional \$3 dollars. The City Attorney stated a Resolution may be adopted retroactively to adopt the fees as there is case law supporting the action.

Motion by Koester, seconded by McConaghy, regarding animal license late fees, to reimburse late fees paid in the amount of \$20.00 each.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

The Mayor directed the City Clerk to place the animal licensing ordinance on the Committee-of-the-Whole.

Motion by Granger, seconded by Shetler, regarding animal license fee, to reimburse \$3.00 to those who paid \$8.00 for a 2018 license.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Granger, regarding resolution – animal license fee, that the City Council adopt a resolution increasing the animal license fee from \$5.00 to \$8.00 consistent with the action taken by the Committee-of-the-Whole on January 22, 2018, effective March 6, 2018.

Corrected per Council 03/19/18. lkh

Formatted: Font: 8 pt

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler
No: McMullen
Absent: None

Motion by Bryant, seconded by Shetler, that the previous motion be immediately certified.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, to adjourn tonight's meeting at 7:35 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor