

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, JULY 10, 2017, IN THE COUNCIL-COURT ROOM OF
THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:30 p.m. by Chair Granger.

Roll Call: Chair Granger
Council members: Ketels, Koester, McConaghy, Shetler
Absent: Bryant, Novitke

Also Present: City Administrator Smith
City Attorney Chip Berschback
City Clerk Hathaway
Director of Public Services Schulte
Court Administrator Tobin

Motion by Shetler, seconded by Koester, to excuse Mayor Novitke and Council Member Bryant from tonight's meeting.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Bryant, Novitke

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

George McMullen, Board of Review/Local Officers Compensation Commission

Motion by McConaghy, seconded by Koester, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler
No: None

Absent: Bryant, Novitke

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Motion by Koester, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated June 19, 2017.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Bryant, Novitke

Motion by Koester, seconded by Shetler, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated June 19, 2017.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Bryant, Novitke

Motion by Ketels, seconded by Shetler, to receive the following minutes:

1. Historical Commission 05/11/17;
2. Beautification Commission 05/10/17.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Bryant, Novitke

Council Member Ketels provided an overview regarding additional funds needed to pay for goods sold at the **2017 flower sale**.

Motion by Ketels, seconded by Shetler, regarding amendment: flower sale purchases, that the City Council approve an additional \$202.00 payable to Lexington for flower sale

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purchases, for a amount payable to Lexington in a total amount not to exceed \$18,202.00, funds to be taken from Account No. 205-870-820.200.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Bryant, Novitke

The City Administrator provided an overview regarding annual **open purchase orders**.

Motion by McConaghy, seconded by Koester, regarding open purchase orders, that the City Council approve the issuance of open purchase orders to vendors with expenses expected to be greater than \$5,000.00 as identified in the Treasurer/Comptroller's list of Purchase Orders Over \$5,000.00 FY 17/18.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Bryant, Novitke

Motion by Shetler, seconded by McConaghy, regarding **purchase: four (4) software applications**, that the City Council approve the following purchases from DMC Technology Inc at a total cost not to exceed \$13,575.00, funds to be taken from Account No. 101-136-818.000:

- | | |
|---|--------------|
| 1. Bond/Trust/Restitution Check Writing | \$ 8,300.00; |
| 2. Mail Log | 4,000.00; |
| 3. Marriage License/Certificate | 475.00; |
| 4. ROA Search & Print Proposal | 800.00. |

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Bryant, Novitke

The City Administrator provided an overview regarding an **Independent Contractor Renewal in the Building Department**.

Motion by McConaghy, seconded by Koester, regarding agreement/budget amendment: Independent Contractor Renewal (Building), that the City Council approve the Independent Contractor Agreement with Dennis McCuen effective June 30, 2017, to provide Building Department inspection services not to exceed 1,350 hours, authorize the City Administrator to sign said Agreement, and to approve a budget amendment in the amount of \$40,500.00 from Account No. 101-000-395.000 into Account No. 101-180-818.000.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Bryant, Novitke

The Court Administrator provided an overview regarding the **Municipal Court Recording Clerk contract**.

Motion by Shetler, seconded by McConaghy, regarding contract: Municipal Court Recording Clerk, that the City Council approve Michelle Stabile's Independent Contractor Agreement to perform Municipal Court Recording Clerk job duties from July 1, 2017, through June 30, 2018, in an amount not to exceed \$7,000.00, funds to be taken from Account No. 101-136-818.000; and, to authorize the City Administrator to sign said Agreement.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Bryant, Novitke

The City Administrator provided an overview regarding the **DAAA Annual Implementation Plan**.

Motion by McConaghy, seconded by Shetler, regarding 2018 Detroit Area Agency on Aging (DAAA) Annual Implementation Plan, that the City Council approve the Detroit

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Area Agency on Aging (DAAA) 2018 Annual Implementation Plan as submitted and authorize the City Administrator to sign the approval form.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Bryant, Novitke

The City Administrator provided an overview regarding **SMART Municipal/Community Credits Contract**.

Motion by Koester, seconded by Shetler, regarding SMART Municipal/Community Credits Contract for FY 2018, that the City Council authorize the Mayor to sign the Municipal and Community Credit Contract for FY 2018 with Suburban Mobility Authority for Regional Transportation (SMART) authorizing the City to receive \$15,884.00 in Municipal Credits and \$22,492.00 in Community Credits, for a total of \$38,376.00.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Bryant, Novitke

Motion by Ketels, seconded by Shetler, regarding **Certified Resolution Authorizing the Application for Special License for Rescheduled Music on the Lawn**, that the City Council authorize the City Clerk to submit the Special License Application to the MLCC to permit the sale of beer and wine at the rescheduled August 11, 2017, Music on the Lawn event; to adopt the Certified Resolution recommending issuance of the Special License; to authorize the Mayor and City Clerk to sign the Application; to authorize the Mayor to sign the Bonds, and to authorize payment in an amount not to exceed \$50.00 to the MLCC for the application fee.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Bryant, Novitke

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Motion by Shetler, seconded by Koester, regarding **Claim #183117 – Fire: Maintenance Building**, that the City Council approve payment of the following in an amount not to exceed \$8,720.60, funds to be taken from Account No. 101-774-850.000:

- | | |
|---|-------------|
| 1. Great Lakes ACE - HTKM Kombi pole saw and accessories | \$ 260.10; |
| 2. Gilbert's Pro Hardware - Replacement tools and equipment | \$3,514.50; |
| 3. Sadler Electric – Electrical work and fixtures | \$4,500.00. |

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Bryant, Novitke

Motion by McConaghy, seconded by Koester, regarding **Labor Attorney**, that the City Council approve the following statement dated May 1, 2017:

1. Labor Attorney Keller Thoma - \$89.67.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Bryant, Novitke

Motion by McConaghy, seconded by Koester, regarding **City Attorneys**, that the City Council approve the following statements dated June 30, 2017:

1. City Attorney Don R. Berschback - \$3,400.00;
2. City Attorney Charles T. Berschback - \$6,597.50.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Bryant, Novitke

Hearing no objections, the following items were heard under New Business:

- The City Attorney requested adoption of a **Resolution Extending Land Use Moratorium**.

Motion by McConaghy, seconded by Shetler, to receive and place on file the following document:

1. Draft Resolution Extending Land Use Moratorium.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Bryant, Novitke

Motion by Ketels, seconded by Shetler, regarding Resolution Extending Land Use Moratorium, that the City Council adopt the Resolution Extending Land Use Moratorium for a period of six months.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Bryant, Novitke

Motion by Ketels, seconded by Shetler, to immediately certify the previous motion.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Bryant, Novitke

- Council Member Ketels provided an overview regarding a request from **Claire's Careland Committee for a letter of support** from the City to install a playground for special needs children at Parcels School.

Motion by Ketels, seconded by Shetler, that the following document be received and placed on file:

1. Letter dated July 10, 2017 – Claire's Careland Committee

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Bryant, Novitke

There was a consensus of the Council to postpone this item to the City Council Meeting on July 17, 2017, and directed the City Clerk to prepare a draft letter of support for review by the City Council to be presented with the application to the Ralph Wilson Foundation for funding.

Motion by Koester, seconded by Ketels, that the City Council recess the City Council Meeting at 7:57 p.m. and convene in Closed Executive Session to discuss Pending Litigation at which time this body may or may not reconvene in regular session to address additional items as necessary.

Motion carried by the following roll call vote:

McConaghy: Yes

Novitke: Absent

Shetler: Yes

Bryant: Absent

Granger: Yes

Ketels: Yes

Koester: Yes

The City Council reconvened in regular session at 8:26 p.m.

The City Attorney requested approval to engage the services of **Attorney Laura Hallahan for the Rivers Tax Tribunal litigation.**

Motion by McConaghy, seconded by Shetler, that the City Council approve retaining Attorney Laura Hallahan for the Rivers Tax Tribunal Litigation at a rate of \$150.00 per hour, and to authorize the City Administrator to sign said Agreement.

Motion carried by the following vote:

Yes: Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Bryant, Novitke

Motion by Koester, seconded by Shetler, to adjourn tonight's meeting at 8:28 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Victoria A. Granger
Chair