

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, DECEMBER 19, 2016, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:30 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council members: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
Absent: None

Also Present: City Administrator Smith
City Attorney Chip Berschback
Director of Public Safety Kosanke
Director of Public Services Schulte

Council, Administration, and the audience Pledged Allegiance to the Flag.

Motion by Granger, seconded by Koester, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The Mayor made the following re-appointments:

BEAUTIFICATION COMMISSION with terms expiring 12/31/19:

- Debra McCarthy
- Carol Sauter
- Phillip Hage
- Rachelle Koester
- Jennifer Hess

COMMUNITY TREE COMMISSION with terms expiring 12/31/19:

- Laura Gaskin
- Peter Groschner
- Mary Ellen Meyering

HISTORICAL COMMISSION with terms expiring 12/31/19:

- Rebecca Veitengruber
- Delmar Harkenrider
- Suzanne Kent
- Lynne Millies

LOCAL OFFICERS COMPENSATION COMMISSION with a term to expire 12/31/21:

- John McAlpine

SENIOR CITIZENS COMMISSION:

- Mark Strek – term to expire 12/31/19;
- Donald Witt - term to expire 12/31/19;
- Ronald Wehrmann – term to expire 12/31/17;
- Heidi Uhlig – term to expire 12/31/17;
- Sharon Beeby – term to expire 12/31/17.

CONSTRUCTION BOARD OF APPEALS with a term to expire 12/31/17:

- Walter Kiehler – term to expire 12/31/17
- John Vitale – term to expire 12/31/18

PENSION BOARD_with a term to expire 12/31/19:

- Gary Zarb

Motion by Granger, seconded by Bryant, that the City Council voice no objection to the above Mayoral appointments.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The Mayor made the following appointments:

PLANNING COMMISSION terms expiring 12/31/19:

- Grant Gilezan
- Eric Reiter
- Richard Rozycki

Motion by Granger, second by Shetler, that the City Council concur with the Mayoral appointments to the Planning Commission as stated.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **appointments – Citizens Recreation** Commission, that the City Council to make the following re-appointments with terms expiring 12/31/19:

- Bill Babcock;
- Amanda York;
- Thomas Jerger.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **appointments – Building Authority Committee**, that the City Council make the following re-appointment with terms expiring 12/31/19:

- Ross Richardson

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated December 5, 2016;
2. City Council Minutes dated November 30, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated December 12, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **use of batting cages**, that the City Council concur with the recommendations of the Committee-of-the-Whole at their meeting on December 12, 2016, and approve the Grosse Pointe Woods Batting Cage Rules and Regulations as modified.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **paddle tennis courts – Lake Front Park**, that the City Council concur with the recommendations of the Committee-of-the-Whole at their meeting on December 12, 2016, and approve acceptance of the donation to refurbish the paddle tennis courts at Lake Front Park as proposed subject to approved signage and revised insurance being received.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **policy regarding use of administrative rooms at City Hall**, that the City Council concur with the recommendations of the Committee-of-the-Whole at their meeting on December 12, 2016, and adopt the policy as amended.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **Treasurer/Comptroller**, that the City Council concur with the recommendations of the Committee-of-the-Whole at their meeting on December 12, 2016, and approve the Employment Agreement appointing Cathy Behrens as the Treasurer/Comptroller as modified, and to authorize the Mayor to sign said Agreement.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **temporary seasonal staff request**, that the City Council approve employment of seasonal election staff to assist with covering the Clerk's office on a full-time basis until the Deputy Clerk returns to work.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Koester, regarding **Monthly Financial Report – November 2016**, that the City Council refer this item to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Koester, seconded by Shetler, regarding **purchase: Fire Grant Award – SCBA Equipment**, that the City Council approve receipt of the Fire Grant in the amount of \$122,596.00 and to authorize the purchase of nineteen (19) self-contained breathing apparatus including an additional spare bottle for each SCBA, and nineteen (19) Buddy Breathers from Apollo Fire Equipment in a total amount not to exceed \$128,725.00; purchases to be paid from \$122,596.00 in Fire Grant funds, and to authorize payment in the amount of \$6,129.00 for the City's required 5% match, funds to be taken from the Contractual Services – Fire Services Account No. 101-339-818.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Ketels, seconded by Shetler, regarding **purchase: prep radios**, that the City Council approve the purchase of five (5) prep radios from Motorola Solutions, Inc. in a total amount not to exceed \$18,713.55, funds to be taken from Radio Maintenance – Public Safety Account No. 101-305-851.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Ketels, seconded by Koester, regarding **Charitable Gaming License**, that the City Council authorize the City Clerk to certify the resolution recognizing Grosse Pointe North Parents Club as a non-profit operating in Grosse Pointe Woods for the purpose of obtaining charitable gaming license.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **Wayne County Annual Permits (3)**, that the City Council adopt the annual Maintenance Resolution, the annual Pavement Restoration Resolution, and annual Special Events Resolution, authorize the Director of Public Services to sign the permit, and authorize the City Clerk to forward documentation to Wayne County.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Granger, regarding **Second Reading: An ordinance to Amend Chapter 8 Buildings and Building Regulations, Article IX Fences, Sec. 8-284(1) and (2) to Delete References Allowing Six Feet Fences in the Rear and Side Yards with the Adjacent Property Owner's Consent**, that the City Council approve this proposed ordinance as presented and make it effective 20 days after its enactment.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Granger, regarding **Labor Attorney – Keller Thoma**, that the City Council approve the following invoices from Keller Thoma:

1. Invoice 110913 dated 12/01/16 - \$372.15;
2. Invoice 111095 dated 12/01/16 - \$82.50.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Koester, to adjourn tonight's meeting at 8:05 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Bruce Smith
City Administrator

Robert E. Novitke
Mayor