

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, JULY 11, 2016, IN THE COUNCIL-COURT ROOM OF
THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:34 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council members: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
Absent: None

Also Present: City Administrator Smith
City Attorney Chip Berschback
Treasurer/Comptroller Irby
City Clerk Hathaway
Director of Public Services Schulte
Building Inspector Tutag

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Mike Fuller, Planning Commission
Mary Casinelli, Beautification Commission

The Mayor, Council, Administration, and the audience observed a moment of silence in observance of the tragic shootings that took place this past week in Dallas, TX.

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The City Clerk administered the Oaths of Office to Bruce Smith, City Administrator, and Frank Schulte, Director of Public Services.

The Mayor appointed Bruce Smith, City Administrator, as member of the **Community Events Committee**.

Motion by Granger, seconded by Shetler, regarding appointments - Community Events Committee (Mayoral), that the City Council voice no objection to the appointment of Bruce Smith, City Administrator, to the Community Events Committee.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **appointments – Committees/Organizations (Council)**, that the City Council appoint Bruce Smith to the following Committees/Organizations:

1. Southeastern Michigan Council of Governments (SEMCOG) – Alternate;
2. Wayne County Community Development Block Grant Advisory Council – Planning Committee Designate;
3. Grosse Pointes-Clinton Refuse Disposal Authority – Representative.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated June 20, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Hearing no objections from the Compensation & Evaluation Committee, the minutes from May 23, 2016, and June 20, 2016, were approved as corrected.

THE MEETING WAS THEREUPON OPENED AT 7:45 P.M. FOR A PUBLIC HEARING IN ACCORDANCE WITH CHAPTER 8, BUILDINGS AND BUILDING REGULATIONS, ARTICLE IX, FENCES, TO HEAR THE APPLICATION OF LEON AND MICHELLE GROBERT, WHO ARE REQUESTING TO INSTALL A 4' SOLID FENCE WITH A 1' LATTICE TOP, AT 1635 ANITA, GROSSE POINTE WOODS.

Motion by Granger, seconded by Bryant, that for purposes of the public hearing the following items be received and placed on file:

1. Letter 06/15/16 – L. and M. Grobert
2. Photos(3)
3. Application for Fence Zoning Compliance Permit 05/26/16
4. Proposal/Contract 05/23/16 – Kimberly Fence
5. Image/Sketch for Parcel 05/17/16
6. Letter – L. and M. Grobert
7. Fence Illustration
8. Memo 06/30/16 – Building Official
9. Photos (10)
10. Memo 06/21/16 – Director of Public Services
11. Affidavit of Property Owners Notified
12. Aerial Views (2)

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The Building Official provided an overview.

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The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individual was heard:

Leon Grobert
1635 Anita

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. No one wished to be heard.

Motion by Granger, seconded by Shetler, that the public hearing be closed at 7:52 p.m.
PASSED UNANIMOUSLY.

Motion by Shetler, supported by McConaghy, regarding Public Hearing - Fence Variance: Leon and Michelle Grobert, 1635 Anita, regarding their request for variances to install a solid privacy fence along the rear lot line and adjacent to an existing cyclone fence, that the City Council approve the fence variances as requested based on the following:

- The adjoining property owner to the south has acknowledged and is in support of the proposed fence style and placement;
- The subject property adjoins the Mason School playfield;
- The applicants desire a reasonable degree of privacy while in their rear yard;
- The proposed fence replacement will have no impact on traffic or the general health and safety of the neighborhood;
- Approval is contingent upon the Petitioner commencing construction in 90 days and completing construction within six months.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **open purchase orders**, that the City Council issue open purchase orders to vendors with expenses expected to be greater than \$5,000 as identified in the Treasurer/Comptroller list of Purchase Orders Over \$5,000 FY 16/17, not to exceed the amount stated in the request.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, regarding **Application for Permit/License to Solicit**, that the City Council approve the application of Nidal M. Hamdan from Golden K Enterprises for a Permit/License to Solicit, and to deny Mr. Gilliam from soliciting in the City of Grosse Pointe Woods.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Koester, seconded by McConaghy, regarding **purchase: election laptops**, that the City Council approve a total amount not to exceed \$6,900.00 to purchase six (6) Dell Latitude E6540 BTX laptops through Dell (\$1,000.00 each), and six (6) encrypted USB flash drives and six (6) magnetic card readers (\$75 each) from CDW, funds to be taken from Account No. 101-855-977.299 - \$6,000.00 and 101-855-757.000 - \$900.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Ketels, seconded by McConaghy, regarding **purchase: paper yard waste bags**, that the City Council approve a purchase order to Dano Enterprises, Inc. for supplying 20,000 bags at \$.388 per bag, for a total cost not to exceed \$7,760.00, funds to be charged to Account No. 598-787-757.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, regarding **purchase: two pick-up trucks**, that the City Council approve lease/purchase of two (2) 2016 GMC Sierra 2500HD 4WD regular cab pick up trucks including Fisher HD2 8' snow plow packages from Red Holman Buick GMC through the Oakland County Bid Purchase Program, \$35,000.00 to be taken from Account No. 640-852-977.599 and \$35,000.00 to be taken from Account No. 640-852-977.799.

Motion by Granger, seconded by Bryant, to amend the previous motion by inserting, "through a lease" before "Purchase Program."

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Granger, regarding **lease: postage machine**, that the City Council approve leasing a SendPro P1000 Series postage machine from Pitney Bowes at a cost not to exceed \$2,971.80 annually for five years, including meter rental and maintenance, for a total cost over five years not to exceed \$15,000.00, funds to be taken from the City Clerk's Minor Equipment Account No. 101-215-970.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **second reading: an ordinance amending Chapter 34, solid waste, Sec. 34-48 curbside recycling, to add requirements regarding storage of recycling and other trash containers**, that

the City Council approve this ordinance as presented and make it effective 20 days after its enactment.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Novitke, Shetler
No: McConaghy, Koester
Absent: None

Motion by Granger, seconded by Bryant, regarding **second reading: an ordinance to amend Chapter 8 buildings and building regulations, by amending Sec. 8-69(1)(n) to require repairs for basement walls showing evidence of foundation failure**, that the City Council approve this ordinance as presented and make it effective 20 days after its enactment.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, regarding **revised effective date: an ordinance to amend Chapter 2, Article IV. Employee benefits division 2. Retirement system of the code of ordinances of the City of Grosse Pointe Woods, Michigan by amending Section 2-294 to reflect the current membership of the retirement system and to allow appointed officials and department directors to opt out of membership in the retirement system and to exclude re-employed retirees of the retirement system from membership in the retirement system**, that the City Council reset the effective date of this ordinance previously adopted by the City Council on June 20, 2016, from effective immediately (June 20, 2016) to effective ten (10) days after its enactment, namely June 30, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Granger, regarding **requests to opt out of retirement system**, that the City Council approve the requests of Bruce J. Smith, City Administrator, and Frank Schulte, Director of Public Services, to opt out of the City's retirement system.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Shetler, regarding **City Attorney**, that the City Council approve the following statements:

1. City Attorney Don R. Berschback 06/30/16 - \$2,440.00;
2. City Attorney Charles T. Berschback 06/29/16 - \$7,508.75.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Bryant, to adjourn tonight's meeting at 8:12 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor