

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, DECEMBER 7, 2015, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:35 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council members: Bryant, Granger, Ketels, Koester, Shetler
Absent: McConaghy

Also Present: Treasurer/Comptroller Irby
City Attorney Don Berschback
City Clerk Hathaway
Director of Public Safety Smith
Director of Public Works Ahee
Assessor Colombo
Building Official Tutag

Motion by Bryant, seconded by Shetler, to excuse Council Member McConaghy from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

George McMullen, Board of Review/Local Officers Compensation Commission
Eric Reiter, Planning Commission

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

The Director of Public Safety presented two Department of Public Safety Life Saving Awards to Officer James Thompson, and one to Officer Jeffry Martel.

Motion by Bryant, seconded by Shetler, regarding **Appointed Officials Compensation – City Clerk**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting on November 23, 2015, and approve a salary increase for City Clerk Lisa Hathaway to \$72,500.00 per year retroactive to July 1, 2015, and that her contract be renewed and remain the same including tuition reimbursement as stated in the existing contract, and to authorize the Mayor to sign the contract.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Bryant, seconded by Shetler, regarding **Appointed Officials Compensation – City Attorneys**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting on November 23, 2015, and approve the hourly rate for Don Berschback to be increased \$5.00 per hour to \$160.00, and approve the hourly rate for Chip Berschback to be increased \$5.00 per hour to \$145.00, both retroactive to July 1, 2015, and to authorize the Mayor to sign the contract.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated November 16, 2015;
2. Committee-of-the-Whole minutes dated November 30, 2015, and November 23, 2015.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Koester, seconded by Bryant, regarding **memorial tree marker**, that the City Council refer the recommendation of the Tree Commission at their meeting on October 7, 2015, to the Committee-of-the-Whole to discuss memorial recognition for Commission Members.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

The Mayor accepted the **resignation: Eric J. Reiter from the Beautification Advisory Commission**, with regret and directed that appropriate thanks and recognition be sent to Mr. Reiter.

Lisa and Bruce Haynes spoke regarding **Beaufait Parking/Parking Permits** and voiced opposition to parking on Beaufait, including permit parking. The Director of Public Safety provided an overview and addressed questions of City Council, as did Detective Schroerlucke. The Director recommended public safety deploy special parking enforcement for the next three months, and return to City Council in 90 days.

Following discussion, the Director of Public Safety was asked to look at eliminating parking permits and identify whether a need is identified, confirm whether the nearby parking lot is a business lot or a City lot, determine whether parking may be permitted

in the alley, and to deploy special parking enforcement for a 90-day period and return to City Council for review. There was a consensus of the City Council to defer action on this item for 90 days, and the City Clerk was asked to send notice to Mr. and Mrs. Haynes when this item returns to City Council.

Motion by Bryant, seconded by Shetler, regarding **2016 Refuse Vendor Licenses**, that the City Council approve the following four applications:

1. Agosta, Vincent
2. Hirth, Ronald
3. Maher, Patrick
4. Walls, John

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Discussion ensued regarding one remaining refuse vendor license, as permitted in accordance with Section 10-220 of the Grosse Pointe Woods City Code.

The Chair declared a recess at 8:47 p.m., and reconvened at 8:52 p.m.

Motion by Bryant, seconded by Shetler, regarding one available 2016 Refuse Vendor License, that the City Council approve the following application:

1. Tibaud, Mark

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Bryant, seconded by Koester, regarding **purchase: annual fuel**, that the City Council approve the purchase of fuel from RKA Petroleum Companies based upon the MITN cooperative fuel bid for tank wagon deliveries of gasoline and diesel fuel from

February 1, 2016, through January 31, 2018, in a total amount not to exceed \$175,000.00 annually, funds to be taken from the Vehicle Maintenance Account No. 640-851-939.500.

Motion by Bryant, seconded by Koester, regarding purchase: annual fuel, that the previous motion be amended by inserting, "for two years" after "annually".

Motion by Bryant, seconded by Koester, regarding purchase: annual fuel, that the previous motion be further amended by adding, ", subject to the City Attorney's review of the contract."

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Ketels, seconded by Shetler, regarding **emergency repair, DPW Workhorse Water Van**, that the City Council approve a purchase order to Tri-County International Trucks, Inc. in the amount of \$7,029.57 for emergency repair work performed on the 2006 Waterhorse Water Van DPW Vehicle #5, funds to be taken from DPW Vehicle Maintenance Account No. 640-851-939.100.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Granger, seconded by Koester, regarding **First Reading: An Ordinance to Amend Chapter 50 Zoning, Sec. 50-326 Accessory Buildings, By Adding Requirements for Permits, Concrete Slabs and Ratwalls**, that the City Council concur with the amendment of this ordinance, to set a date of December 21, 2015, for a second reading and final adoption, and to publish same by title in the Grosse Pointe News.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Koester, seconded by Shetler, regarding **City Attorneys**, that the City Council approve the following statements:

1. City Attorney Don R. Berschback 12/01/15 - \$4,960.00;
2. City Attorney Charles T. Berschback 11/30/15 - \$4,458.75.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Hearing no objections, the following items were heard under New Business:

- The Treasurer/Comptroller discussed a request received from the Ford Estate to **use the parking lot at Lake Front Park** for overflow parking during their holiday event being held on Fridays and Saturdays in December from 4 p.m. to 9 p.m. The Director of Public Services and Treasurer/Comptroller had no objections to this request.

Motion by Bryant, seconded by Granger, regarding request to park in Lake Front Park parking lot, that the City Council approve the request of the Ford Estate to use Lake Front Park parking lot for overflow parking during their holiday event, which is being held on Fridays and Saturdays in December.

Motion by Bryant, seconded by Granger, regarding request to park in Lake Front Park parking lot, to amend the previous motion by adding, "from 4 p.m. to 9 p.m."

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

- The Treasurer/Comptroller requested City Council to approve an amount not to exceed \$12,000.00 to perform concrete replacement on Fairway, due to damage caused by a trench collapse, with work to be performed by a suitable contractor, in the event the homeowner's contractor has not commenced operations by Tuesday, December 8, 2015, and completed the work by Friday, December 11, 2015, at 5 p.m.

Motion by Granger, seconded by Shetler, that the City Council approve an amount not to exceed \$12,000.00 for concrete repair on Fairway, work to be performed by a suitable contractor.

Motion by Granger, seconded by Shetler, to amend the previous motion by adding, ", in the event the homeowner's contractor has not commenced operations by Tuesday, December 8, 2015, and completed the work by Friday, December 11, 2015, at 5 p.m."

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler

No: None

Absent: McConaghy

Motion by Bryant, seconded by Ketels, to adjourn tonight's meeting at 9:23 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk