

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, NOVEMBER 16, 2015, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:38 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke  
Council members: Bryant, Granger, Ketels, McConaghy  
Absent: Koester, Shetler

Also Present: City Administrator Fincham  
City Attorney Don Berschback  
Treasurer/Comptroller Irby  
City Clerk Hathaway  
Director of Public Works Ahee  
Assessor Colombo

Motion by McConaghy, seconded by Bryant, that Council Members Koester and Shetler be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke  
No: None  
Absent: Koester, Shetler

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Rachelle Koester, Beautification Advisory Commission  
Jim Profeta, Planning Commission  
Amanda York, Citizens Recreation Commission

Also present was Cub Scout Pack 85 from Montieth Elementary School.

Motion by McConaghy, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke, Shetler  
No: None  
Absent: Koester, Shetler

The Mayor **appointed Eric Reiter to the Planning Commission**, with a term to expire December 31, 2016.

Motion by Bryant, seconded by Granger, regarding appointment – Planning Commission, that the City Council concur with the Mayoral appointment of Eric Reiter to the Planning Commission with a term to expire December 31, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke  
No: None  
Absent: Koester, Shetler

Motion by Bryant, seconded by Koester, that the following minutes be approved as submitted:

1. City Council Minutes dated November 2, 2015 and November 9, 2015.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke  
No: None  
Absent: Koester, Shetler

Motion by Granger, seconded by Bryant, regarding **contract: Appraiser**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting on November 9, 2015, and approve retaining the services of John V. O'Connor to prepare an appraisal and testify in court concerning the Tax Tribunal appeal for 306

Provençal Rd., in an amount not to exceed \$4,000.00, funds to be taken from Account No. 101-210-801.301.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke

No: None

Absent: Koester, Shetler

Motion by Ketels, seconded by Bryant, regarding **emergency rescue invoice**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting on November 9, 2015, and approve payment to Ric-Man Construction, without interest, in an amount not to exceed \$31,186.35, funds to be taken from Account No. 101-000-202.050.

Motion by Ketels, seconded by Bryant, to amend the previous motion by adding, "subject to the Ric-Man construction agreeing that no interest will be sought."

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke

No: None

Absent: Koester, Shetler

Motion by Granger, seconded by Ketels, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated November 9, 2015.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke

No: None

Absent: Koester, Shetler

Motion by McConaghy, seconded by Bryant, regarding **application for a permit to Hold a Walk/Run – American Cancer Society – Relay for Life of Grosse Pointe**, that

the City Council approve this event to be held on the front lawn of City Hall on Saturday, May 14, 2016, from 10 a.m. to 10 p.m., subject to proper insurance being provided.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke  
No: None  
Absent: Koester, Shetler

Motion by Bryant, seconded by Granger, regarding **2016 Commission Appreciation Reception**, that the City Council authorize an amount not to exceed \$10,000.00 to hold the 2016 Commission Appreciation Reception, funds to be taken from Account No. 101-101-881.000, and to authorize the City Administrator to sign any necessary contracts.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke  
No: None  
Absent: Koester, Shetler

The Treasurer/Comptroller requested funds for the event to be held in recognition of City Administrator Alfred "Skip" Fincham's retirement on Wednesday, January 13, 2016, from 4-7 p.m. in an amount not to exceed \$2,000.00, which expense would be split between the City Administrator's budgeted training and membership dues line items.

Motion by Bryant, seconded by McConaghy, regarding **Funds Transfer – City Administrator Retirement**, that the City Council approve holding a suitable event in recognition of City Administrator Skip Fincham's retirement to be held Wednesday, January 13, 2016, from 4-7 p.m. in an amount not to exceed \$2,000.00; \$1,000.00 from 101.172.958.000, and \$1,000.00 101.172.958.001.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke  
No: None  
Absent: Koester, Shetler

Motion by McConaghy, seconded by Granger, regarding **Monthly Financial Report**, that this report be referred to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke  
No: None  
Absent: Koester, Shetler

The Mayor issued a **Proclamation** in recognition of **The Family Center of Grosse Pointe and Harper Woods**.

Motion by Granger, seconded by Bryant, regarding **Second Reading: An Ordinance to Amend Chapter 10 Businesses, Article II Licensing, by adding Sec. 10-28 to require Notification to the City of Changes in Business License Status and by Adding Sec. 10-29 Regulating Going Out of Business Sales**, that the City Council approve this ordinance as presented and make it effective 20 days after its enactment.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke  
No: None  
Absent: Koester, Shetler

Motion by Bryant, seconded by McConaghy, regarding **State of Michigan Department of Environmental Quality – Community Public Water Supply Annual Fee**, that the City Council approve an amount not to exceed \$5,237.59 payable to the State of Michigan Department of Environmental Quality for the community public water supply annual fee, funds to be taken from the Water/Sewer Contractual Services Account No. 592-536-818.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke  
No: None  
Absent: Koester, Shetler

Motion by McConaghy, seconded by Granger, regarding **Labor Attorney**, that the City Council approve the following statement dated November 1, 2015:

1. Labor Attorney Keller Thoma – Invoice #108347 - \$1,680.95.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke  
No: None  
Absent: Koester, Shetler

Motion by Granger, seconded by Bryant, to adjourn tonight's meeting at 7:56 p.m.  
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk