

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Regular City Council Meeting Agenda
Monday, December 15, 2014
7:30 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA

6. MINUTES
 - A. Council 12/01/14
 - B. Committee-of-the-Whole 12/08/14
 - C. Planning Commission and Workshop 11/25/14
 - D. Historical Commission 10/16/14, Excerpt 12/11/14, with recommendation:
 1. Appointment
 - a. Biographical Sketch: Rebecca Veitengruber
 - E. Citizens Recreation Commission Excerpt 12/09/14, w/recommendation:
 1. Winterfest

7. COMMUNICATIONS
 - A. Application for Permit/License – Solicitor
 1. Chad Hamilton – AT&T
 - B. Ordinance Request
 1. Verbal Report – City Attorney
 - C. Historical Commission Recommendation to Remove Member
 1. Historical Commission Excerpt 09/11/14
 - D. Non-Union Compensation
 1. Memo 12/09/14 – City Administrator
 - E. Monthly Financial Report – November 2014

8. CLAIMS/ACCOUNTS
 - A. Labor Attorney
 1. Keller Thoma – 12/01/14

9. NEW BUSINESS/PUBLIC COMMENT

10. ADJOURNMENT

**Lisa Kay Hathaway, CMMC/MMC
City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

<p>NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST</p>
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COUNCIL
12-01-14 - 137

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, DECEMBER 1, 2014, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:32 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council members: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
Absent: None

Also Present: City Administrator Fincham
City Attorney Chip Berschback
Treasurer/Comptroller Irby
City Clerk Hathaway
Director of Public Services Ahee
Labor Attorney DuBay

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Mike Fuller, Planning Commission
Bonnie Medura, Beautification Commission
George McMullen, Board of Review/Local Officers Compensation Commission

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Item 9E, **contract – Police Officers Labor Council GPW Command Officers Association and non-union** was moved up on the agenda. Labor Attorney DuBay

provided an overview regarding negotiations for the Command Officers Association Union contract, and recommended ratification of this contract. The City Administrator concurred and recommended approval of this contract.

Motion by Granger, seconded by Shetler, regarding contract – Police Officers Labor Council GPW Command Officers Association, that the City Council ratify the Police Officers Labor Council GPW Command Officers Association Settlement Agreement, effective July 1, 2014, through June 30, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The Mayor re-appointed the following individuals to the **Beautification Commission** with terms expiring 12/31/17:

- Janet Hagen
- Kelly Martin-Rahaim
- Bonnie Medura
- Ronald Muccioli
- Linda Stephens

The Mayor re-appointed the following individuals to the **Community Tree Commission** with terms expiring 12/31/17:

- Stephen Chan
- Jeffrey Profeta
- Wilson Rogers
- Christopher DiCicco
- Robert Greening

The Mayor re-appointed the following individuals to the **Historical Commission** with terms expiring 12/31/17:

- Sean Murphy
- John Parthum Jr.
- Colleen D'Agostino
- Mary Kaye Ferry

The Mayor appointed the following individual to the **Mack Avenue Business Study Committee**:

- Jeannie Kim-Allemon

The Mayor re-appointed the following individuals to the **Senior Commission** with terms expiring 12/31/17:

- Despina Kypros
- Sharon Maier
- Rebecca Palen
- Katie Szykowski

Motion by Granger, seconded by Shetler, that the City Council voice no objections to the above Mayoral appointments to the following Commissions:

- Beautification Commission;
- Community Tree Commission;
- Historical Commission;
- Mack Avenue Business Study Committee;
- Senior Commission.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The Mayor re-appointed the following individuals to the **Planning Commission** with terms expiring 12/31/17:

- James Profeta
- Thomas Vaughn
- John Vitale

Motion by Granger, seconded by Bryant, that the City Council concur with the Mayoral appointments to the Planning Commission.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Motion by McConaghy, seconded by Granger, regarding **appointments – Citizens Recreation Commission**, that the City Council re-appoint the following individuals with terms expiring 12/31/17:

- Gib Heim
- Michael Soviak
- Barbara Janutol

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **appointments – Building Authority**, that the City Council re-appoint the following individual with a term to expire 12/31/17:

- Allen Dickinson

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **appointment – Board of Review**, that the City Council appoint the following individual to fill a vacancy, with a term to expire 01/01/18:

- Gerald Hilton

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated November 17, 2014.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Shetler, seconded by Bryant, regarding **2015 Fireworks**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting on November 24, 2014, and approve the 2015 fireworks display to be held at Lake Front Park with provisions to be decided at a later date.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated November 24, 2014.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **amend the Rules Governing the Use of Lake Front Park by adding a disciplinary procedure**, that the City Council concur with the Recreation Commission at their meeting on November 18, 2014, and request the City Attorney to amend the Rules Governing the Use of Lake Front Park through a rough draft to be further reviewed by the Committee-of-the-Whole regarding the disciplinary procedure to be followed in the event of the violation of park rules, the proposed rule to include:

1. A violation of any park rule shall result in the suspension of park privileges for two weeks;

2. A second violation will result in the suspension of park privileges for three months;
3. A third violation shall be grounds for revocation of park privileges for a minimum of one year, after which the resident must meet with a designated City official to reinstate privileges;
4. The commission of a criminal act will result in the revocation of park privileges for a minimum of one year, after which the resident must meet with a designated City official to reinstate privileges;
5. If a guest, of a resident, commits a violation of park rules or commits a criminal act in the park, the above provisions may apply to the resident and the guest based upon the circumstances.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Motion by Granger, seconded by Bryant, regarding **Applications for permit/license – 2015 Refuse Vendors**, that the City Council approve the following four applicants for 2015 Refuse Vendors Licenses in accordance with no more than four refuse licenses per year:

1. Vincent G. Agosta;
2. Mark Tibaud;
3. Ronald M. Hirth;
4. John A. Walls.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The Mayor accepted the **resignations** of Angelo DiClemente and Tom Fahrner from the **Mayor's Mack Avenue Business Study Committee** with regret, and directed that appropriate thanks and recognition be sent to Mr. DiClemente and Mr. Fahrner.

Motion by Koester, seconded by McConaghy, regarding **purchase: used John Deere Tractor**, that the City Council approve the purchase of a used, 2000 John Deere tractor from the City of Grosse Pointe Shores in an amount not to exceed \$10,000.00, funds to be taken from General Ledger Account No. 640-852-977.599.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Shetler, seconded by McConaghy, regarding **purchase: Scag Turf Tiger Riding Mowers**, that the City Council approve the purchase of two Scag 61" Turf Tiger riding mowers with diesel engines and Hurricane mulch systems from All Seasons Outdoor Equipment at a price of \$14,397.56 each, a total cost not to exceed \$28,795.12, funds to be taken from General Ledger Account No. 640-852-977.599.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Ketels, seconded by McConaghy, regarding **WOW! PEG FEES**, that the City Council amend the WOW! Agreement to allow PEG fees to be billed to residents at the rate of 2%, effective January 1, 2015, and to authorize the City Administrator to sign an appropriate contract amendment as prepared by the City Attorney.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Shetler, regarding **purchase: three (3) vehicles**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting on November 24, 2014, and lease/purchase three (3) vehicles (2 - 2015 GMC Terrain FWD; 1 - 2015 GMC Sierra 1500 4WD regular Cab Pick-Up) through Oakland

County Bid, Red Holman Pontiac, with annual payments in the amount of \$20,500.00 for four years; total cost not to exceed \$76,561.00; and to authorize the City Administrator to sign the Finance Lease Proposal with Comerica Bank, funds to be taken annually as follows:

- Bldg/Admin Account No. 640-852-977.299 - \$13,750.00;
- Parks & Rec. Account No. 640-852-977.799 - \$6,750.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, regarding **Wayne County Annual Permit Community Resolutions**, that the City Council adopt the Annual Maintenance, Pavement Restoration, and Special Events Resolutions, authorize the Director of Public Works to sign the permits, and authorize the City Clerk to forward documentation to Wayne County.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by McConaghy, seconded by Shetler, regarding **City Attorney**, that the City Council approve the following statements dated November 25, 2014:

1. Don R. Berschback - \$2,170.00;
2. Charles T. Berschback - \$3,535.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Hearing no objections, the following items were heard under New Business:

- The City Administrator discussed non-union salary employees. This item was referred to the City Council Meeting on December 15, 2014.
- Mayor Novitke discussed Grosse Pointe North Athletic Booster Club's request for a resolution to be used for purposes of obtaining a charitable gaming license through the Michigan Lottery.

Motion by Granger, seconded by Shetler, regarding **resolution – Grosse Pointe North Athletic Booster Club**, that the City Council adopt the Local Governing Body Resolution for Charitable Gaming License for Grosse Pointe North Athletic Booster Club, recognizing it as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Under Public Comment, the following individual was heard:

- Andrea Lavigne, spoke in opposition to Metro Detroit and Metro Times/human trafficking. She provided the City Attorney with provisions for a requested ordinance. There was a concurrence of the Council that the City Attorney would review the material presented and provide a verbal recommendation at the December 15, 2015, City Council Meeting as to whether or not it was recommended to incur the cost associated with drafting the requested ordinance.

Motion by Granger, seconded by Bryant, to adjourn tonight's meeting at 8:10 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk



MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, DECEMBER 8, 2014, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, Koester,
McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Fincham
Treasurer/Comptroller Irby (Arrived at 7:42 p.m.)
City Attorney Don Berschback
City Clerk Hathaway

Mayor Novitke called the meeting to order at 7:04 p.m.

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Shetler, that the Committee recess the regularly scheduled Committee-of-the-Whole meeting at 7:04 p.m. and convene in Closed Executive Session to review and consider a confidential application for employment at which time the Committee will reconvene in regular session to address additional items as necessary, in accordance with the Open Meetings Act 1976 PA 267.

Motion carried by the following ROLL CALL vote:

Bryant Yes
Granger Yes
Ketels Yes
Koester Yes
McConaghy Yes
Novitke Yes
Shetler Yes

The regular meeting of the Committee-of-the-Whole reconvened at 7:29 p.m.

The Chair declared a recess at 7:29 p.m., and reconvened at 7:41 p.m.

Mark Hurst and Kari Shea from Plante Moran were now in attendance. A draft Letter of Transmittal and Comprehensive Annual Financial Report (CAFR) were reviewed by the Committee with responses to questions provided Mr. Hurst and Ms. Shea. A final version of these documents will be provided this week. One item discussed was regarding the cost savings from contracting with Medstar originally anticipated at \$600,000, showed actual savings proving to be closer to \$400,000. The Mayor asked questions and for clarification on a number of items on the auditor's letter. Responses were provided.

Ms. Shea provided an overview regarding GASB 67 pertaining to adjustments/disclosures. This information will be more easily available and reported with a new fiduciary.

Plante Moran provided an overview of the audit report and discussed the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2014, as well as the attached transmittal letter. The Treasurer/Comptroller confirmed that \$50,000 was budgeted for uninsured resident's Medstar bills, and \$40,000 remains. Changes for next year included adding the City Engineer and City Assessor ("Acting") to the flow chart, which are appointed by Council. Discussion ensued regarding the decrease in building permit revenue and whether two part-time employees are needed. The City Administrator was asked to provide additional information.

Ms. Shea discussed the Statement of Net Position 06/30/14 - Page 13. She stated that the deficit in unrestricted liability is caused by the unfunded OPEB liability, which is not unusual. If the required payment according to GASB, \$17,000,000, were removed, the City would no longer show a deficit. The total OPEB liability is \$52,000,000. The Treasurer/Comptroller was asked to look at whether there is an advantage to paying auditing fees for pension review from the Pension Fund.

Ms. Shea then discussed Governmental Funds Balance Sheet 06/30/14 - Page 16. She stated that if Fund Balance-Unassigned (cable) was backed out, total liabilities and fund balances would be a little above thirty percent, which is a good position. There have been no large changes in the General Fund.

Motion by Bryant, seconded by Ketels, that this item be removed from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The Chair declared a recess at 8:57 p.m., and reconvened at 9:03 p.m.

The next item discussed was regarding **Library Board Trustee Applications**. The Committee reviewed the applications of twelve individuals.

There was a consensus of the Committee to schedule interviews with the following four applicants:

- Abby, Lisa
- Peck, Thomas G.
- Profeta, Christopher
- Ulrich, Gregory L.

Interviews are to be conducted at a Committee-of-the-Whole Meeting scheduled on February 9, 2015, at 7 p.m. The City Clerk is to contact the applicants and schedule ten-minute interviews in fifteen-minute increments.

This item to remain on the Committee-of-the-Whole agenda.

Under New Business, the following was discussed:

- The City Administrator stated he had a meeting with Eagle Scout, Adam Prokup, who offered to install flower beds at City Hall. This item is to be placed on a January Committee-of-the-Whole. The City Attorney is to provide information regarding potential conflict with Ghesquiere Park being a resident's only park.

Motion by Bryant, seconded by Shetler, that the meeting of the Committee-of-the-Whole be adjourned at 9:31 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk



PLANNING COMMISSION
11/25/14 – 025

MINUTES OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, NOVEMBER 25, 2014, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:34 p.m. by Chair Rozycki.

Roll Call: Chair Rozycki
Fuller, Gilezan, Hamborsky, Harrell, Vaughn, Vitale

Absent: Profeta, Stapleton

Also Present: Building Official Tutag
Deputy City Clerk Gerhart

Motion by Vaughn, seconded by Vitale, that Commission Members Profeta and Stapleton be excused from tonight's meeting.

MOTION CARRIED by the following vote:

YES: Fuller, Gilezan, Hamborsky, Harrell, Rozycki, Vaughn, Vitale
NO: None
ABSENT: Profeta, Stapleton

Motion by Vitale, seconded by Fuller, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

MOTION CARRIED by the following vote:

YES: Fuller, Gilezan, Hamborsky, Harrell, Rozycki, Vaughn, Vitale
NO: None
ABSENT: Profeta, Stapleton

Motion by Vaughn, seconded by Hamborsky, regarding **Approval of Minutes**, that the Planning Commission minutes dated October 28, 2014, be approved.

MOTION CARRIED by the following vote:

YES: Fuller, Gilezan, Hamborsky, Harrell, Rozycki, Vaughn, Vitale
NO: None
ABSENT: Profeta, Stapleton

PLANNING COMMISSION
11/25/14 – 026

The next item on the agenda was the **Presentation: Understanding Community Food Systems**. Kristine Hahn, Michigan State University Extension Food System Educator, Eastern Market Office made an educational presentation "Understanding Community Food Systems". This presentation introduced concepts such as good food, the Michigan Good Food Charter, the triple bottom line, and the different components of a food system and how they work together. The presentation also outlined the economic, environmental, health and social benefits of a sustainable local food system to a community, and what participants can do to make the need changes occur.

The next item on the agenda was the **Building Official's Monthly Report – October 2014**. Mr. Tutag reported the following:

- Next months meeting there will be a written request from Liggett School regarding the building of the field house, the request will to appear in front of the Commission in January for a public hearing.
- There is a meeting planned for tomorrow regarding the Briarcliff Legacy Oakes project.
- There is a new business in the community, Wesley Orthodontist.
- A new house is being built in the 1400 block of Lochmoor.
- There has been interest in Caribou Coffee property but nothing has come of it.

Regarding the **November 2014 Council Reports**:

- Member Harrell had nothing to report in regards to Commission business, but talked about the wonderful job Council did in presenting the Medals of Valor.

Commission Member Fuller will attend the Council Meetings in December.

Under **New Business**, the following **Subcommittee Reports** were provided:

2020 Plan – Hamborsky had nothing to report.

Special Sign – Vaughn had nothing to report.

Hearing no objections, the following was discussed under New Business/Public Comment:

- George McMullen stated two of the Grosse Pointe communities have downtown development authorities. The City also has an urban garden, Full Circle, which utilizes raised beds.

Motion by Gilezan, seconded by Vitale, that the Planning Commission Meeting be adjourned at 8:18 p.m. **PASSED UNANIMOUSLY.**

Respectfully submitted,

Steve Gerhart
Deputy City Clerk

PLANNING COMMISSION WORKSHOP
11-25-14 – 6

MINUTES OF THE PLANNING COMMISSION WORKSHOP MEETING HELD ON NOVEMBER 25, 2014
IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE
POINTE WOODS, MICHIGAN.

The meeting was called to order at 6:34 p.m. by Chair Rozycki.

Roll Call: Chair Rozycki
Fuller, Gilezan(7:24), Hamborsky, Harrell (6:39), Stapleton, Vaughn (6:37), Vitale

Absent: Profeta

Also Present: Building Official Tutag
Deputy City Clerk Gerhart
Council Member Ketels

The first item on the agenda was **Continued Discussion: 2020 Plan**. Member Hamborsky provided an overview of the plan and welcomed discussion regarding the plan.

- Margaret Potter thanked the Commission for the work that went into the project.
- Member Vitale was in favor of taking a small step towards implementing the plan by creating a design standard for streetscape to present to local businesses looking to improve the front of their business.
- Member Stapleton cautioned against submitting the plan to the Council before a traffic planning engineer was able to complete a traffic study.
- Members Hamborsky and Vitale where in favor of presenting the project to Council, as it is just a vision, and let the Council determine what projects should be completed moving forward. The plan includes many bold vision statements that will require additional steps before being completed.
- There was discussion regarding the I Heart GP banners and the installation of those banners to promote the streetscape, the banners have arrived and will be installed when the manpower allows.
- Traffic calming methods will be discussed at the January meeting, in relation to the installation of a traffic calming table in front of University Liggett.
- Member Vitale inquired if the Grosse Pointe Foundation would be a potential funding source for the implementation of the pocket park concept. He also asked how to increase funding from the County in regards to the right-of-way, or the potential to purchase the right-of-way from the County.
- The potential to include an electronic display board for the entryway at Mack and Vernier was discussed.

PLANNING COMMISSION WORKSHOP
11-25-14 – 7

- The consensus of the Commission was to create a priority list and present the list to Council, with the first action to be the implementation of a design standard allowing for interested businesses to implement the design. The priority list will focus mainly on easily attainable goals and then challenge the Council to implement the larger broader goals at a further date.
- Discussion was also held regarding the potential to implement a plan to improve the facades of business. Previously, low interest rate loans were available for businesses to make these improvements.

The Planning Commission Workshop was adjourned at 7:27 p.m.

Respectfully submitted,

Steve Gerhart
Deputy City Clerk

Grosse Pointe Woods Historical Commission Minutes
October 16, 2014

Approved by Commission
11/13/14
RECEIVED
OCT 20 2014
6D
CITY OF GROSSE POINTE WOODS

1. Call to Order

A meeting of the Grosse Pointe Woods Historical Commission was called to order at 7:29 PM by Chairperson Phillip Whitman.

2. Roll Call

Present: Colleen D'Agostino, Mary Kaye Ferry, Del Harkenrider, Suzanne Kent, John Parthum, Phillip Whitman, Giles Wilborn

Also Present: Council Representative Art Bryant, Mason Ferry

Excused: Shirley Hartert, Lynne Millies, Sean Murphy

Absent: Tom Sperti

3. Approval of Agenda

Motion: Harkenrider moved to accept the agenda for October 2014 as presented. D'Agostino seconded. Ayes: all. Motion carried.

4. Approval of Minutes

Motion: Parthum moved to accept the minutes for September 2014 as presented. D'Agostino seconded. Ayes: all. Motion carried.

5. Approval of 2015 Cook Schoolhouse Open House Dates

Motion: Harkenrider moved to have the 2015 Cook School open houses on the following dates and times.

Saturday, June 13 from 12 to 2 PM

Saturday, July 18 from 12 to 2 PM

Saturday, September 19 from 5 to 7 PM

Sunday, October 11 from 12 to 2 PM

Ferry seconded. Ayes: all. Motion carried.

Motion: Kent moved to immediately certify the three above-mentioned motions.

D'Agostino seconded. Ayes: all. Motion carried.

6. Commissioner Comments

Ferry discussed the possibility of the Grosse Pointe Historical Society selling its new Cook School ornaments at the open house at the school on Saturday, October 18, 2014. Whitman informed the Commission that a Grosse Pointe Woods resident would like to donate an old school desk.

7. Adjournment: 7:46 PM

Respectfully submitted:

Suzanne Kent, Secretary

*The next meeting of the Grosse Pointe Woods Historical Commission
will take place on November 13, 2014 in the Conference Room at City Hall*



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RECEIVED
OCT 10 2014
CITY OF GROSSE POINTE WOODS

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

<input type="checkbox"/> Beautification Commission	<input type="checkbox"/> Building Authority
<input type="checkbox"/> Board of Review	<input type="checkbox"/> Community Tree Commission
<input type="checkbox"/> Citizens' Recreation Commission	<input type="checkbox"/> Downspout Board of Appeals
<input type="checkbox"/> Construction Board of Appeals	<input checked="" type="checkbox"/> Historical Commission
<input type="checkbox"/> Fireworks Committee	<input type="checkbox"/> Mack Avenue Business Study Committee
<input type="checkbox"/> Local Officers' Compensation Commission	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Pension Board	<input type="checkbox"/> Other:
<input type="checkbox"/> Senior Citizens' Commission	

NAME: Rebecca Veitengruber

ADDRESS: 1504 Edmondton Dr

TELEPHONE: Home: 313-417-0674 Cell: 586-246-8894

E-Mail: veitengruberr@comcast.net

OCCUPATION: Part time school employee - Elem. aide + Lunchtime Supervisor

OF YEARS RESIDENT OF GROSSE POINTE WOODS: 6 years

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

Taught middle school for 8 years, have a strong liking of history.

EDUCATION: B.A. in Education, Masters in ^{Education} Reading, Language, + Litera

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: Girl Scout Leader,

Member of Ferry Elem. PTO, Member of Christ the King Preschool Committee

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: I am very

interested in teaching the history of our beautiful city and help finding ways to maintain its beauty and assets.

Signature of sponsor

Signature of applicant

Date: 09.30.14

Return to Clerk's Office

NOTE: Biographical sketches will be retained on file for one year. Please resubmit a new form after that time.

Grosse Pointe Woods Historical Commission Minutes – Excerpts
December 11, 2014

Motion: Murphy moved to recommend to the Mayor and City Council that Rebecca Veitengruber be appointed to the Historical Commission. Hartert seconded.

D'Agostino: Aye

Ferry: Aye

Hartert: Aye

Kent: Aye

Millies: Aye

Murphy: Aye

Parthum: Aye

Whitman: Aye

Wilborn: Aye

Absent: Harkenrider and Sperry

Ayes: all. Motion carried.

Motion: Parthum moved to do an immediate certification of the above mentioned motion to recommend. Murphy seconded.

D'Agostino: Aye

Ferry: Aye

Hartert: Aye

Kent: Aye

Millies: Aye

Murphy: Aye

Parthum: Aye

Whitman: Aye

Wilborn: Aye

Absent: Harkenrider and Sperry

Ayes: all. Motion carried.

Respectfully submitted,

Suzanne Kent, Secretary

**Citizens Recreation Commission Excerpt
12/09/14**

6E
RECEIVED
DEC 10 2014
CITY OF GROESBECK WOODS

MOTION:

Motion was made by Gib Heim and seconded by Joe Dansbury for a request that up to \$2500.00 be made available to fund the 2015 Winter Fest.

Motion passed by the following vote:

Yes: Dansbury, Heim, Janutol, Jerger, Miller, Moore, and York.

No: None

Absent: Babcock and Soviak.

MOTION:

Motion for Immediate Certification of the above motion was made by Mark Miller and seconded by Joe Dansbury.

Motion passed by the following vote:

Yes: Dansbury, Heim, Janutol, Jerger, Miller, Moore, and York

No: None

Absent: Babcock and Soviak.

Alexis Simpson 1029 N. Main St., Clawson, MI 48017

Car – 2013 Toyota Prius CZ23B

Lawrence Sobczak 56505 Chesapeake Trl., Shelby Township, MI 48315

Car – 2014 Chevy Equinox BDV3575

Matthew Payette 38821 Albert Blvd., Clinton Township, MI 48036

Car – 2012 Chrysler 200 3EMLOO

~~Mia Jones 19340 Elkhart st, Harper Woods, MI 48225~~

~~Car - 1999 Dodge Intrepid BRF5854~~

Delton Ramseur 400 Plymouth Rd, Apt. H6, Plymouth, MI 48170

Car – 2000 Ford Freestyle DDG2835

— Denied, not permitted
to solicit. Per Skip + Lisa



Historical Commission Excerpt
09/11/14

Motion: Harkenrider moved to recommend to Mayor Novitke that Tom Sperti's name be removed from the Historical Commission due to Sperti's lack of participation in the Commission's meetings. Murphy seconded. Ayes: all. Motion carried.



CITY OF GROSSE POINTE WOODS
MEMORANDUM

7D

RECEIVED

DEC 10 2014

CITY OF GROSSE PTE. WOODS

Date: December 9, 2014

To: Mayor and Council

From: Al Fincham, City Administrator
Dee Ann Irby, Treasurer/Comptroller

AF *DI*

Subject: Non-Union Employees, Department Heads, City Administrator,
Treasurer/Comptroller, and City Clerk Service Loyalty Stipend and Pay Raise.

The City is currently in negotiations with our three (3) of our four (4) unions whose contracts expired on June 30, 2014. Police Officers Labor Council (P.O.L.C./Command) was approved by City Council on December 1, 2014. We are negotiating a two (2) year contract with each of the following; Police Officers Association of Michigan (P.O.A.M./Patrol.), Technical Professional and Office Workers Association of Michigan (T.P.O.A.M./DPW and Clerical) and Police Officers Labor Council (P.O.L.C./Dispatch). Each of these unions has been offered a Service Loyalty stipend the first year (\$1,000 full-time & \$500 part-time employees) and a 2% raise the second year (full-time & part-time employees) effective July 1, 2015.

Wanting to recognize the dedicated non-union employees, including Department Heads, City Administrator, City Clerk and Treasurer/Comptroller who have also undergone wage freezes and cutbacks in benefits, we are recommending that they also be given a Service Loyalty stipend the first year (\$1,000 full-time & \$500 to certain part-time office/clerical staff, as determined by the City Administrator but estimated at four) and a 2% raise the second year (full-time & certain part-time office/clerical staff as determined by the City Administrator, but estimated at four) effective July 1, 2015.

Nothing else would change under the non-union employees current benefits other than the Service Loyalty and 2% raise. Following for your information are the proposed and existing benefits that would continue for the duration of the union contracts to be in effect from July 1, 2014 to and including June 30, 2016.

1. Effective December 1, 2014, all full-time employees, including Department Heads, City Administrator, City Clerk and Treasurer/Comptroller will receive a service loyalty stipend of \$1,000 and certain permanent part-time office/clerical staff, estimated at four, but determined by the City Administrator, will receive a \$500 Service Loyalty stipend, less appropriate payroll taxes.
2. Effective July 1, 2015 a (2%) two percent pay increase in base wages/salary for non union full time employees including Department Heads, City Administrator, City Clerk and Treasurer/Comptroller as well as certain permanent part-time office/clerical staff as determined by the City Administrator, but estimated at four.
3. Continue five (5) *unpaid* furlough days during fiscal years 2014-2015 and 2015-2016. (see page 3).
4. Retiree healthcare contributions of gross pay, as set forth below, shall continue as they have since the payroll period following April 5, 2011. Employee contributions shall be placed in a retiree healthcare arrangement as determined and adopted by the City. This provision applies to employees hired prior to August 1, 2008. The contribution rate for each employee shall be as follows:

Employee's service time at age 65

Employee Contribution

10 to 15 years	1.0%
15 to 20 years	1.5%
20 to less than 25 years	1.75%
25 + years	2.0%

5. Retiree health insurance revised to provide coverage for dependents so long as required by law. Spouse coverage provided as set forth in #9 below.

Healthcare for active employees and retirees is PPO-3, prescription drug card \$10/\$20/\$40.* Premium contributions for active employees are in accordance with PA 152 hard cap and will increase each year in January. Premium contributions by retirees for PPO3 are as follows: \$250 single employee and \$500 two-person and family coverage.

*Each active full-time employee shall have the option, during each open enrollment period, to select PPO-1, prescription drug card \$10/\$20, by paying through payroll deduction the difference in illustrative costs between the PPO-3, \$10/\$20/\$40 and the \$1,000 deductible. Premium contributions are in accordance with PA 152 hard cap and will increase in January of each year. Retirees may not select this option (PPO1).

6. Employment agreement/handbook has been revised to eliminate longevity; which has been past practice.
7. Employment agreement/handbook has been revised to provide health insurance opt out of \$3,000 as of January 1, 2011.
8. Employment agreement/handbook has been revised to increase allowable part-time hours to be 1,350 hours per calendar year, subject to budget appropriations.
9. Employment agreement/handbook has been revised with respect to retiree healthcare as follows:
Current employees' retirement healthcare eligibility shall be as follows: *

10 years of Actual Service Time**	City Contribution	Employee 25%	Spouse 0%
15 years of Actual Service Time	City Contribution	Employee 50%	Spouse 0%
20 years of Actual Service Time	City Contribution	Employee 100%	Spouse 75%
25 years of Actual Service Time	City Contribution	Employee 100%	Spouse 100%

Employee contributions shall be made one month in advance as a condition of receiving the City retiree healthcare contribution.

* For Current employees, hired prior to August 1, 2008: *actual credited service*.

** For Current employees, hired prior to August 1, 2008: 10 years of actual service time, City contributed

Employee 50%, Spouse 0% and at least age 60.

Furlough Days fiscal year 2014-2015 and 2015-2016:

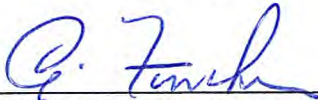
July 5	Day after 4 th of July
September	Friday before Labor Day
January	Martin Luther King
April	Easter Monday
May	Friday before Memorial Day

NOTICE:

Employees hired after March 30, 2011, shall receive a pension multiplier of 1.75% and shall contribute 5% of earnings as defined in the Retirement Ordinance. The City may, at its option, select a new retirement program (defined contribution plan) for new hires.

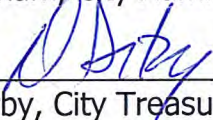
Recommendation:

It is our recommendation that all full-time non-union employees including Department Heads, City Administrator, City Clerk and Treasurer/Comptroller be provided with a \$1,000 Service Loyalty stipend and certain permanent part-time office/clerical staff, estimated at four, but determined by the City Administrator, will receive a \$500 Service Loyalty stipend the first year less all deductions required by law and a 2% raise the second year effective July 1, 2015 for all full-time non-union employees including Department Heads, City Administrator, City Clerk and Treasurer/Comptroller and certain permanent part-time office/clerical staff, estimated at four, but determined by the City Administrator.



Alfred Fincham, City Administrator

12-10-14
Date



Dee Ann Irby, City Treasurer/Comptroller

12/10/14
Date

KELLER THOMA
A PROFESSIONAL CORPORATION



COUNSELORS AT LAW
440 EAST CONGRESS
5TH FLOOR
DETROIT, MICHIGAN 48226
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

December 01, 2014

Client: 000896

Matter: 000000

Invoice #: 106161

Attention: Mr. Al Fincham, City Administrator

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative
to the above matter:

TOTAL

\$1,196.25

Q4

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A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
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Invoice #: 106161

Attention: Mr. Al Fincham, City Administrator

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through November 30, 2014

DATE	ATTY	DESCRIPTION	HOURS
11/05/2014	DBD	Attention to preparation for and attendance at TPOAM and Dispatcher contract negotiation matters.	4.00
11/11/2014	DBD	Attention to review of correspondence and settlement and telephone call to Mr. Fincham with respect to the same.	0.25
11/12/2014	DBD	Attention to telephone call from City Administrator Fincham with respect to separation agreement and POAM contract settlement.	0.25
11/14/2014	DBD	Attention to review of files with respect to POAM negotiations; telephone call from City Administrator Fincham with respect to contract negotiations with the POAM; attention to telephone call to Mr. Fincham and Union representatives with respect to the same; attention to telephone call to Union Representative McMahon with respect to the same.	1.25
11/24/2014	DBD	Attention to telephone call from POLC Representative Figurski with respect to the pending Dispatch contract negotiations; attention to telephone call to City Administrator Fincham with respect to the Dispatch and PSO contract negotiations; attention to preparation for and attendance at City Council Executive Session with respect to contract negotiation matters.	1.50

Total Services \$1,196.25

KELLER THOMA
A PROFESSIONAL CORPORATION

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

December 01, 2014
Client: 000896
Matter: 000000
Invoice #: 106161

Attention: Mr. Al Fincham, City Administrator

Page: 2

RE: GENERAL MATTERS

ATTORNEY	HOURS	RATE	AMOUNT
DBD DENNIS B. DuBAY	7.25	\$165.00	\$1,196.25
Total Amount Due			\$1,196.25

CY