

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Regular City Council Meeting Agenda
Monday, September 15, 2014
7:30 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA
6. PRESENTATION
 - A. Oath of Office – Lieutenant Keith Waszak
 1. Memo 09/08/14 – City Administrator
7. MINUTES
 - A. Council 09/08/14
 - B. Beautification Commission 07/09/14,
w/recommendation:
 1. Appointment (Mayoral)
 - a. Biographical Sketch – Ronald Muccioli
 - C. Senior Citizens Commission Excerpt 03/18/14,
w/recommendation:
 1. Appointment (Mayoral):
 - a. Biographical Sketch- Bryan Sunisloe
 - D. Historical Commission 06/12/14, w/recommendations:
 1. Expenses:
 - a. Memorial Day
 - b. Tiles for Speakers
8. COMMUNICATIONS
 - A. Monthly Financial Report – August 2014
9. BIDS/PROPOSALS/
CONTRACTS
 - A. Purchase: Riding Mower
 1. Memo 09/02/14 – Director of Public Services
 - B. 2014 Fall Tree Planting
 1. Memo 09/03/14 – Director of Public Services
 - C. SMART Municipal and Community Credits Contract
for FY – 2015
 1. Memo 09/08/14 – Executive Assistant/PAATS
Representative
 2. Letter 08/11/14 – Wayne County – SMART
 3. Municipal Credit and Community Credit
Contract for FY – 2015
10. PROCLAMATION
 - A. Retired Director of Public Safety Pazuchowski
11. CLAIMS/ACCOUNTS
 - A. Labor Attorney

1. Keller Thoma 09/01/14

12. NEW BUSINESS/PUBLIC COMMENT

13. ADJOURNMENT

**Lisa Kay Hathaway, CMMC/MMC
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

<p>NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST.</p>



CITY OF GROSSE POINTE WOODS MEMORANDUM



Date: September 8, 2014

To: Mayor and Council

From: Al Fincham, City Administrator, and Acting Public Safety Director *af*

Subject: Lieutenant Promotion

Due to the recent retirement of one of our Lieutenants, a promotional exam was held in order to fill that position. I am pleased to present this evening Sgt. Keith Waszak for promotion to Lieutenant. This promotion will result in the Public Safety Department having two Lieutenants and six Sergeants to supervise the department.

I am looking forward to this outstanding command officer assuming additional administrative duties as a Lieutenant with the Department of Public Safety.



COUNCIL
09-08-14 - 102

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, SEPTEMBER 8, 2014, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem Bryant.

Roll Call: Mayor Pro-Tem Bryant
Council members: Granger, Ketels, Koester, McConaghy, Shetler
Absent: Mayor Novitke

Also Present: City Administrator Fincham
City Attorney Don Berschback
Treasurer/Comptroller Irby
City Clerk Hathaway
Building Inspector Tutag

Council, Administration, and the audience Pledged Allegiance to the Flag.

Motion by Granger, seconded by Shetler, to excuse Mayor Novitke from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Novitke

The following Commission members were in attendance:

George McMullen, Board of Review/Local Officers Compensation Commission
Debbie McCarthy, Beautification Commission
Grant Gilezan, Planning Commission

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Novitke

Motion by Granger, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated August 18, 2014.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Novitke

Mayor Pro-Tem Bryant appointed Ronald Muccioli as a member on the Beautification Commission with a term to expire December 31, 2014.

Motion by Granger, seconded by Koester, regarding **appointment – Beautification Commission**, that the City Council voice no objection to the Mayoral appointment of Ronald Muccioli as a Beautification Commission Member with a term to expire December 31, 2014.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Novitke

Motion by McConaghy, seconded by Shetler, regarding **purchase – golf cart for Lake Front Park**, that the City Council concur with the recommendation of the Citizens Recreation Commission at their meeting on June 10, 2014, and authorize the City Administrator to purchase a golf cart to be used for Lake Front Park security and events, at a total cost not to exceed \$5,000.00, funds to be taken from the Marina Dock Fund and Lake Front Park General Operating Fund.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Novitke

Motion by Granger, seconded by Shetler, that the City Council approve the Construction Committee Minutes dated August 18, 2014, and September 9, 2013.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Novitke

THE MEETING WAS THEREUPON OPENED AT 7:36 P.M. FOR A PUBLIC HEARING IN ACCORDANCE WITH CHAPTER 8, BUILDINGS AND BUILDING REGULATIONS, ARTICLE IX, FENCES, TO HEAR THE APPLICATION OF ANDREW AND LAURIE SOLOMON, 20742 MORNINGSIDE DR, GROSSE POINTE WOODS, WHO ARE REQUESTING PERMISSION TO ERECT SOLID PRIVACY FENCING.

Motion by Ketels, seconded by Shetler, that for purposes of the public hearing the following items be received and placed on file:

1. Letter 08/18/14 – Laurie Solomon
2. Application for Fence Zoning Compliance Permit 08/08/14, w/attachments
3. Memo 08/25/14 – Director of Public Services
4. Memo 08/26/14 – Building Official
 - a. Photos (4)
 - b. Article IX. Fences Sec. 8-274 – 8-284
5. Affidavit of Property Owners Notified
6. Aerial View

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Novitke

The Building Official provided an overview of the Petitioner's request.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individuals were heard:

Laurie Solomon
20742 Morningside Dr.

Shirley Bedard
645 Anita

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. No one wished to be heard.

Motion by Granger, seconded by Shetler, that the public hearing be closed at 7:41 p.m.
Passed unanimously.

Motion by Granger, seconded by Koester, regarding Public Hearing - fence variance: Andrew and Laurie Solomon, 20742 Morningside, who requested permission to keep the previously installed 84' of solid style privacy fence, that the City Council grant the variance pursuant to Section 8-284(a)(3) for the following reasons:

- The proposed fence is attractive and will provide a degree of privacy for persons in the backyard of this property;
- The neighbors affected by this fence have signed off on the application indicating their approval of this fence installation;
- Variances for solid fences have been granted for properties on corner lots. The subject property is on a corner lot which has been found to be a special circumstance.

Administration was asked to review Section 8-279(1) for a possible amendment permitting solid fences on corner lots, and provide a recommendation to City Council.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Novitke

Motion by Ketels, seconded by McConaghy, regarding **fence variance: Michael Miner, 1570 Bournemouth Rd**, that the City Council postpone the public hearing for the requested fence variance until the City Council Meeting on October 6, 2014.

The Chair asked if anyone was in the audience regarding this item. No one spoke.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Novitke

Motion by McConaghy, seconded by Shetler, regarding **convention: Michigan Municipal League/Designation of Delegates**, that City Council not attend this conference.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Novitke

Motion by Koester, seconded by McConaghy, regarding **Amended 2014 Community Development Block Grant (CDBG) Subrecipient Agreement**, that the City Council authorize the Mayor Pro-Tem to sign the amended 2014 Subrecipient Agreement for the Wayne County Community Development Block Grant Program.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Novitke

Motion by Ketels, seconded by McConaghy, regarding **copier leases – Department of Public Works and Department of Public Safety**, that the City Council authorize the City Administrator to enter into two lease agreements with Prime Office Innovations, LLC to provide the following copy equipment, at a total cost not to exceed \$425.00 per month

for two, four-year leases, with funds to be taken from Account Nos. 101-855-818.000 and 101-855-850.000:

- Public Works Kyocera 4501i - \$197.05 per month, plus maintenance including toner at \$.008 per copy;
- Public Safety-Kyocera 4501i - \$224.19 per month, plus maintenance including toner at \$.008 per copy.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Novitke

Motion by Granger, seconded by Shetler, regarding **Resolution – Milk River/Grosse Gratiot Drain Millage Request & Budget Amendment**, that the City Council adopt the proposed Resolution regarding the 2014 Milk River Drain Levy, which identifies the proposed tax levy for Milk River Drain facility expenditures as follows:

	Millage	Amount
Milk River Operations	2.3370	\$ 1,445,201
Milk River Prefunding SRF	0.3744	231,529
Administration	0.0226	13,976
TOTAL	2.7340	\$ 1,690,706

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Shetler

No: None

Absent: Novitke

Motion by McConaghy, seconded by Granger, regarding **City Attorney**, that the City Council approve the following statements dated August 27, 2014:

1. City Attorney Don R. Berschback - \$3,216.25;
2. City Attorney Charles T. Berschback - \$7,000.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Shetler
No: None
Absent: Novitke

Hearing no objections, the following items were heard under Public Comment/New Business:

- City Administrator addressed the recent power outages, and provided an overview and update on current outage conditions and anticipated restoration times; the Chair praised Administration, and Departments of Public Works and Public Safety for a job well done for all their hard work during recent storms.
- John Kasey, 1912 Allard, was heard regarding his request for information on the priority of street renovations, specifically Allard. He was also heard regarding vehicles turning left onto Allard after the bridge and advised of traffic caused by heavy construction trucks creating additional wear to the street. The City Administrator will follow-up with Mr. Kasey on these matters.
- George McMullen, 1380 Hollywood, was heard regarding School Board candidates on the November ballot.
- Andrea Lavigne, Grosse Pointe Park, regarding her request to remove Metro Times from our community and requested follow-up from the August 4th Council Meeting. The City Attorney is looking into the matter. The Chair requested information be provided within two weeks.

Motion by Granger, seconded by Shetler, to adjourn tonight's meeting at 8:04 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk



RECEIVED
JUL 21 2014
CITY OF GROSSE POINTE WOODS

Beautification Advisory Commission
GPW City Hall
Meeting – July 9, 2014

Present: Arslanian, Cook, Hage, Hagen, Hyduk, Janowski, Martin-Rahaim, McCarthy, Rozycki, Sauter, Stephens

Also Present: City Council Representative Granger, DPW Representative Mathews

Excused: Hilton, Reiter

Absent: None

Other Attendees: Michael Koester, City Council

Guests: Ronald Muccioli

Call to Order: The meeting was called to order by Vice Chairperson D. McCarthy at 7:35 p.m.. D. McCarthy then introduced Ronald Muccioli as a candidate for the BAC, having completed the required Biographical Sketch. Mr. Muccioli, the recipient of a BAC Residential Award, verbally presented a brief history as resident of Grosse Pointe Woods.

Minutes: *J. Cook made a motion to approve the June 11, 2014 Minutes and D. Hyduk seconded the motion which was approved unanimously.*

Treasurer's Report: None. D. McCarthy reported that the GPW Foundation provided financial support for the City Hall plantings resulting from the May Flower Sale.

Chairperson's Report: None

Council Report: V. Granger made mention of proposed variances to the City ordinance dealing with maximum canine count per residence as well as the potential for consideration of a change to the ordinance. Also, Public Safety has secured, without cost, golf carts to be used for more

efficient patrol of parks and public facilities. The City Council meetings in the immediate future will be attended by BAC members D. Janowski (July 14th), J. Cook (July 21st), E. Rozycki (August 18th), and P. Hage (October 6th).

DPW: None

Flower Sale: None

Tile/Mug Programs: C. Sauter made inquiry as to whether City Council had approved the motion made by the BAC to reorder GPW 50th Anniversary and Municipal Tiles. V. Granger will review the matter with the City Clerk and D. Janowski will confirm the date of the motion approved by the BAC as May 14th. C. Sauter continued by citing the success of tile sales at the GPW Farmers Market venues of June 1st and June 29th. As such, discussions ensued as to the next participation date of the BAC at Farmers Market. The date of July 27th was chosen by acclimation and volunteers were solicited for the 10:00 – 12:00 AM session (J. Hagen, D. Janowski) and the 12:00 – 2:00 PM session (no firm commitments). In view of the extended community outreach and marketing focus, C. Sauter and K. Martin-Rahaim will conduct a full inventory analysis to establish tile needs. D. Janowski commented that this approach from a forward looking perspective will be beneficial. K. Martin-Rahaim proposed additional tile themes for further consideration with suggestions by acclimation from the Committee which included Grosse Pointe North, Annual Fireworks, Baseball Diamonds, and the War Memorial. V. Granger will reach out to Parent Teachers Organization(s) and School Principals informing them that tiles will be available for sale or gifting to volunteers. K. Martin-Rahaim suggested that the annual Christmas Sale at Parcels may be another venue to market tiles and increase Community awareness. V. Granger continued by making mention that there may be an expense associated with securing a table or location at the Christmas Sale, although it may be waived for non-profit enterprises. Establishing a Parcels contact and further investigation are to take place.

Awards Program: L. Stephens brought to the attention of the BAC an email correspondence with Residential, Commercial, and Renovation nominees for the 2014 Awards Ceremony. An updated version will be made available for the final photo list, as permitted by the previously set criterion, no later than the end of July. V. Granger stated that photos of many of the Commercial nominees are presently on file with G. Hilton. L. Stephens continued by prompting the BAC to urgently complete property descriptions as soon as practical. L. Stephens began the discussion of the proposed Commercial nominees presented electronically and in paper format at this meeting. D. Mathews noted two (2) nominees were not eligible. The list was then updated in process and the final eight (8) award winners were firmly established and the vote count was confirmed. A brief discussion of the history of Renovation Awards proceeded at which time V. Granger reminded the BAC that there were occasions where no awards were made and that three (3) was the maximum. D. Mathews confirmed that it was not the intention of the BAC to send

congratulatory letters to Commercial interests that had received an award(s) in the past, although not a 2014 winner. D. McCarthy noted the potential negative inference to a letter of that sort. C. Sauter commented that in as much as 2013 was the first occasion to send congratulatory letters to non-winners who presented formidable competition (Commercial and Residential), we need to be mindful to control the volume of such communications. D. Janowski and D. Hyduk affirmed the notion of controlling the volume of external communications while D. Hyduk stated that there should be no repeat congratulatory letters for non-winners. V. Granger then continued by citing the appropriateness of a special recognition for groups of businesses that collaborate in their beautification efforts toward a common theme. Without a formal vote, the BAC was agreeable to further consideration of this process. D. Mathews questioned the method of determining if there were master plans among the neighboring merchants. D. Hyduk suggested contacting the commercial concerns directly if there was uncertainty not confirmed in the view of the three or four planted curbside areas. G. Arslanian concluded discussions of the Awards Program Committee by informing the BAC that D. Janowski would be assisting the Committee in a variety of tasks.

Old Business: None

New Business: D. McCarthy confirmed that BAC member E. Cadreau had full intentions of submitting an official letter of resignation. Also, there are Biographical Sketches on file in addition to the aforementioned from Ronald Muccioli. *Following a formal review of the aforementioned Biographical Sketch of Ronald Muccioli as it relates to the member vacancy created at the resignation of E. Cadreau whose term expires 12/31/2014, G. Arslanian made a motion and P. Hage seconded the motion for the BAC to accept Ronald Muccioli as a Commission member. The ensuing vote was unanimous in favor of recommending Ronald Muccioli for consideration by City Council to BAC membership at its July 21st, August 4th Council meetings or next convenient opportunity thereafter.*



A motion to adjourn the meeting was made by J. Hagen, seconded by L. Stephens and affirmed unanimously by acclamation at 8:41 pm.

Respectfully submitted,

Dennis Janowski



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RECEIVED

JUN 20 2014

CITY OF GROSSE POINTE WOODS

BIOGRAPHICAL SKETCH

☒ I am interested in making application to serve as a member on the following Board/Commission:

<input checked="" type="checkbox"/> Beautification Commission	Building Authority
<input type="checkbox"/> Board of Review	Community Tree Commission
<input type="checkbox"/> Citizens' Recreation Commission	Downspout Board of Appeals
<input type="checkbox"/> Construction Board of Appeals	Historical Commission
<input checked="" type="checkbox"/> Fireworks Committee	Mack Avenue Business Study Committee
<input type="checkbox"/> Local Officers' Compensation Commission	Planning Commission
<input type="checkbox"/> Pension Board	Other:
<input type="checkbox"/> Senior Citizens' Commission	

NAME:

Ronald M Muccioli

ADDRESS:

1707 Severn

TELEPHONE:

Home: 586-9445282

Office: 313-881-7781

E-Mail:

rmuccioli@gmail.com

OCCUPATION:

Material Area Manager Chrysler

OF YEARS RESIDENT OF GROSSE POINTE WOODS:

14 years

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

Home owner for 15+ years / Rain landscaping Company

EDUCATION:

Bachelor of Science in Communication

PROFESSIONAL / SERVICE CLUB AFFILIATIONS:

Winner of 2013

Beautification Award

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD:

15 year home owner with landscaping experience and 2013 winner

Signature of sponsor

Signature of applicant

Date:

6-09-2014

Return to Clerk's Office

NOTE: Biographical sketches will be retained on file for one year. Please resubmit a new form after that time.



Senior Citizens' Commission

Excerpt

3-18-14

NEW BUSINESS: Gattari introduced Bryan Sunisloe as a candidate for the open position on the Senior Citizens' Commission. Sunisloe gave a brief background on his life as an attorney, family man, and resident of Grosse Pointe Woods. After a motion by Hyduk, seconded by Thornton, Bryan Sunisloe was approved as a member of the Senior Citizens' Commission.



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RECEIVED

MAR 03 2014

CITY OF GROSSE POINTE WOODS

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

<input type="checkbox"/> Beautification Commission	<input type="checkbox"/> Building Authority
<input type="checkbox"/> Board of Review	<input type="checkbox"/> Community Tree Commission
<input type="checkbox"/> Citizens' Recreation Commission	<input type="checkbox"/> Downspout Board of Appeals
<input type="checkbox"/> Construction Board of Appeals	<input type="checkbox"/> Historical Commission
<input type="checkbox"/> Fireworks Committee	<input type="checkbox"/> Mack Avenue Business Study Committee
<input type="checkbox"/> Local Officers' Compensation Commission	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Pension Board	<input type="checkbox"/> Other:
<input checked="" type="checkbox"/> Senior Citizens' Commission	

NAME:

Bryan A Sunisloe

ADDRESS:

860 Shoreham Rd MPW

TELEPHONE: Home:

313-8821056

Office:

586.463.0300

E-Mail:

Bryan@SunisloeLawOffice.com

OCCUPATION:

Attorney

OF YEARS RESIDENT OF GROSSE POINTE WOODS:

32

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

Estate Planning / Elder Law

EDUCATION:

WSU - BA

Det. College of Law (MSU) JD

PROFESSIONAL / SERVICE CLUB AFFILIATIONS:

BNI, State Bar of MI, Macomb Bar Assn, Macomb Probate Bar Assn, NASSR

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD:

Experience with Senior Citizens

Signature of sponsor

Signature of applicant

Date:

2-24-14

Return to Clerk's Office

NOTE: Biographical sketches will be retained on file for one year. Please resubmit a new form after that time.

Grosse Pointe Woods Historical Commission Minutes
June 12, 2014

Approved by Commission 07/10/14

RECEIVED

JUL 09 2014

CITY OF GROSSE POINTE WOODS

Revised

I. Call to Order

The regular meeting of the Grosse Pointe Woods Historical Commission was called to order at 7:31 p.m. by Chairperson Phillip Whitman.

II. Roll Call

Present: Mary Kaye Ferry, Del Harkenrider, Shirley Hartert, Suzanne Kent, Sean Murphy, John Parthum, Phillip Whitman, Giles Wilborn, and Council Representative Art Bryant

Also Present: Mason Ferry, Margaret Potter, Chianti Randolph, Kimberly Randolph

Excused: Colleen D'Agostino

Absent: Tom Sperti

III. Approval of Amendment to Agenda and Approval of Agenda

Motion: Parthum moved to add "D. Flag Retirement" to the agenda for June 12, 2014. Harkenrider seconded. Ayes: all. Motion carried.

Motion: Harkenrider moved to accept the amended agenda for June 12, 2014. Murphy seconded. Ayes: all. Motion carried.

IV. Approval of Minutes

Hartert moved to accept the minutes of May 8, 2014. Ferry seconded. Ayes: all. Motion carried.

V. Items

- A. ***Treasurer's Report:*** Parthum reported a balance of \$214.39 in the Historical Commission's account; a balance of \$4574.50 reported in the Cook Schoolhouse account.
- B. ***Cook Schoolhouse Project:*** Bryant reported that the grant money mentioned in last month's motion for a bicycle rack cannot be used for a rack near the schoolhouse. If the Commission would like a rack near the schoolhouse, the funding would have to come from the Cook Schoolhouse account or another account, but not a grant. Further research needs to be done. Whitman suggested that the design of a bicycle rack should be turned into an independent study project. Hartert suggested a hitching post be used as a rack. Turning to another topic, Millies asked that the Commission revisit the possibility of placing a trash can near the schoolhouse.
- C. ***Memorial Day:*** Parthum reported that approximately 600 people attended this annual event, with far more boy and girl scouts participating than in previous years. Whitman stated that everything went well, and that Commission members did a wonderful job. Bryant said that the flyover was a great success and he will keep in contact with the Yankee Air Museum at Willow Run to ensure that its planes will participate in the flyover at next year's ceremony.

Motion: Parthum moved that two bills be paid from the Commission's general account - \$7.54 for photo processing and \$35.00 for a floral wreath. Harkenrider seconded. Ayes: all. Motion carried.

The Commission also discussed areas for improvement, among them instructing the scouts regarding their role in the ceremony.

- D. **Flag Retirement:** Hartert reported that flag disassembly will take place in the Cook Schoolhouse at 2:00 p.m., and the retirement ceremony will take place at 3:00 p.m., after the flags are disassembled. The John Paul Jones, Michigan Society Children of the American Revolution (MSCAR) will provide ice cream for those attending the ceremony on Saturday, June 14, 2014.

VI. New Business

- A. **Cook Schoolhouse Open House:** June 14, 2014 with Kent, Parthum, and Wilborn hosting from 1-3 p.m.; Ferry, Harkenrider, and Wilborn will host in July. The Beautification Commission will sell its tiles at the June 14 Open House. Bryant suggested that the Historical Commission give a "Circle of Honor" tile to this year's Memorial Day keynote speaker.

Motion: Hartert moved that, beginning in 2014 and each year thereafter, the Historical Commission purchase a "Circle of Honor" tile for Memorial Day keynote speakers. The money for this year's and subsequent tiles will come from the Commission's account. Murphy seconded. Ayes: all. Motion carried.

VII. Comments:

Chianti Randolph identified herself as a student from Wayne State University. Ms. Potter asked about the yellow flags on the Cook Schoolhouse property. Mr. Ferry commented on the types of planes participating in the Memorial Day flyover. Ms. Potter was thanked by Bryant for her suggestion that \$100.00 be donated to the Yankee Air Museum to cover fuel costs. Mason and Commission member Mary Kaye Ferry attended MORSA's (Michigan One-Room Schoolhouse Association) annual meeting in Eaton Rapids this past May.

VIII. Adjournment: 8:45 p.m.

Respectfully submitted:

Suzanne Kent, Secretary

*The next meeting of the Grosse Pointe Woods Historical Commission
will take place on July 10, 2014 in the Conference Room at City Hall.*

MEMO 14 - 27

RECEIVED
SEP - 3 2014
CITY OF GROSSE PTE. WOODS

TO: Alfred Fincham, City Administrator
FROM: Joseph J Ahee, Director of Public Services
DATE: September 2, 2014
SUBJECT: Purchase – Scag Turf Tiger Riding Mower

I have received the following quotes to provide one Scag 61" Turf Tiger riding mower with diesel engine (model #STT61V-25KBD) and Hurricane mulch system (model #9285). This mower will replace an existing out-of-service John Deere mower that cannot be repaired.

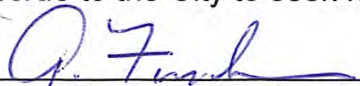
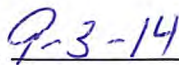
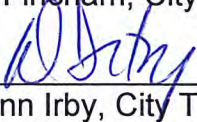
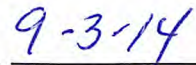
All Seasons Outdoor Equipment, Easpointe, MI	\$14,397.56
Countryside Lawn & Power, Bath, MI	\$15,799.95
Billings Lawn Equipment, Royal Oak, MI	\$16,328.95

No further benefit would accrue to the city by seeking additional bids. Therefore, based upon the lowest quote received, I recommend that we purchase one 2014 Scag 61" Turf Tiger riding mower with diesel engine and Hurricane mulch system from All Seasons Outdoor Equipment, 15130 East 10 Mile Road, Eastpointe, MI 48021 at a price not to exceed \$14,397.56. This is a budgeted item in the 2014/2015 fiscal year budget in general ledger account 640-852-977.599 in the amount of \$25,000.00.

If you have any questions concerning this matter please contact me.

c.c. Dee Ann Irby
Bid File
O/F

Recommend approval of the above stated and do not believe any benefit will accrue to the City to seek further competitive bids.

 Alfred Fincham, City Administrator	 Date
 Dee Ann Irby, City Treasurer/Comptroller	 Date

Council Approval Required

MEMO 14 - 28

RECEIVED 9B
SEP - 4 2014
CITY OF GROSSE PTE WOODS

TO: Alfred Fincham, City Administrator
FROM: Joseph J Ahee, Director of Public Services
DATE: September 3, 2014
SUBJECT: Recommendation – 2014 Fall Tree Planting

A bid request for the city's fall tree planting was mailed to 10 southeast Michigan nurseries on July 25, 2014. The information was also advertised in the Grosse Pointe News. The bid opening was held in the City Clerk's office on August 19, 2014 and the following bids were received:

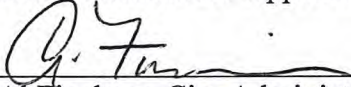
Marine City Nursery	\$11,185.00
Sherman Nursery Farms	\$13,651.50
Great Lakes Landscaping	\$14,881.00

While all the bids received exceeded the budgeted amount, Marine City Nursery will provide fewer trees (44 instead of 50) to stay under the budgeted amount. Marine City Nursery has provided this service to the city in previous years and their work was satisfactory. Therefore, I recommend that a purchase order be issued to the lowest qualified bidder, Marine City Nursery, 5304 Marine City Hwy., China Twp., MI 48054 to provide trees in an amount not to exceed \$9,820.00. This is a budgeted item in the 2014/15 budget in the amount of \$10,000.00 in account 401-902-977.400.

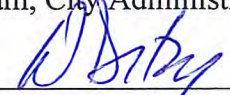
If you have any questions concerning this matter please contact me.

cc Dee Ann Irby
Tree File
O/F

Recommended for Approval as Submitted:


Al Fincham, City Administrator

9-4-14
Date


Dee Ann Irby, City Treasurer/Comptroller

9-4-14
Date

Council Approval Required



CITY OF GROSSE POINTE WOODS MEMORANDUM



RECEIVED
SEP - 9 2014
CITY OF GROSSE PTE. WOODS

DATE: September 8, 2014

TO: Al Fincham, City Administrator

CC: Dee Ann Irby, Treasurer/Comptroller

FROM: Susan Como, Executive Assistant/PAATS Representative

SUBJECT: SMART Municipal and Community Credits Contract for FY - 2015

Attached is the *FY-2015 Municipal Credit and Community Credit Contract* between SMART and the City. The contract outlines that the city will receive \$15,884 in Municipal Credits and \$22,492 in Community Credits, which was increased by 15% due to the passage of the Wayne County Transit millage increase of .59 to 1 mill. Total SMART funding allocated to the city for 2015 is \$38,376.


The *Projected FY-2015 Operating Budget* (Exhibit B) outlining how funds will be expended is as follows:


OPERATING EXPENSES	
Administrative Fee	\$3,838
Other – Transfer to PAATS	\$23,238
Taxi Service	\$1,000
Charter Service	\$8,500
Capital Purchases	\$1,800
Total	\$38,376
REVENUES	
Municipal Credit Funds	\$15,884
Community Credit Funds	\$22,492
Total Revenue	\$38,376

I recommend approval of *SMART Municipal and Community Credit Contract for FY-2015*.

Attachments

RECOMMENDED FOR APPROVAL AS SUBMITTED:


Al Fincham, City Administrator


Date



Suburban Mobility Authority for Regional Transportation

Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226 • (313) 223-2100

August 11, 2014

Ms. Susan Como
Executive Assistant
City of Grosse Pointe Woods
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236

Dear Sue:

Enclosed is the FY 2015 Municipal and Community Credit contract between SMART and City of Grosse Pointe Woods. **GOOD NEWS: Due to the passing of the Wayne County Transit millage increase (.59 to 1 mill), your Community Credit funding amount has increase by 15%.**

Last year, City of Grosse Pointe Woods transferred some of your MC/CC funds to PAATS and you retain some funds for your community transit program. Please include two budgets, City of GPWtransportation program budget and also attach PAATS budget. Please complete the enclosed contract, including Exhibits A and B and the EEOC Report A form for GPP and also attach PAATS exhibits and EEOC form.

Upon completion, please return all documents to me for final execution (refer to the attached check list). Once the contract has been signed by SMART's General Manager, I will return a fully executed contract to you for your record. As always, please feel free to call me at 734-446-3026 if you have questions or need my assistance to fill out the contract.

I wish you much success with your community transportation program.

Sincerely,

Melissa V. Hightower
Ombudsperson, Wayne County

Enclosures



MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT for FY - 2015

I, _____, as the _____ of the City of Grosse Pointe Woods (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** (Section 1 below), and **Community Credits** (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in Exhibit A, and the operating budget for that service is set forth in Exhibit B, both of which are attached hereto and incorporated herein.

1. The Community agrees to use \$15,884 in Municipal Credit funds as follows:

- (a) Transfer to PAATS Funding of: \$ 10,500
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ 5,384
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)

Total \$ 15,884

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on projected revenue estimates. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All funding must be spent by September 30, 2016; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use \$22,492 in Community Credit funds available as follows:

- (a) Transfer to PAATS Funding of: \$ 12,738
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ 7,954
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Capital Purchases At the cost of: \$ 1,800

Total \$22,492

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT for FY - 2015

Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2015, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2017 unless approval from SMART General Manager is obtained to extend Community Credits for an additional 2 years to allow accrual for major capital projects; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

This agreement shall be binding once signed by both parties.

CITY OF GROSSE POINTE WOODS

By: _____

Date _____

Its: _____


Suburban Mobility Authority for
Regional Transportation

Date _____

By: _____

John C. Hertel
General Manager

Approved for Signature



Charles T. Berschback
City Attorney

Date: 9-10-14

EXHIBIT A

Project Description

Pointe Area Assisted Transportation Service (PAATS)

A subsidized transportation service program is provided to the elderly and handicapped residents in the City of Grosse Pointe Woods. Eligible residents may use this service for medical, nutritional, social and recreational purposes.

The *PAATS* program services an area primarily composed of the Grosse Pointes and Harper Woods. Extended boundaries include 11 Mile Road, Gratiot, Chalmers, Lake St. Clair/Detroit River and site specific locations. These site specific locations are as follows: Henry Ford Hospital; Detroit Medical Center; City County Building; Regal Court Complex (27472 Schoenherr); St. John Surgery Center (21000 12 Mile); St. John Macomb; East Area Family Physicians (30695 Little Mack); additional site specific locations as needed.

Service Hours: 7:00am – 4:00 pm, Monday through Friday (by appointment).

Eligibility Criteria: Residents 60 years of age and older; disabled persons of any age.

Program participants pay a fare of \$3.00 within the Grosse Pointes and Harper Woods; \$4.00 outside of the Grosse Pointes and Harper Woods but still within *PAATS* boundaries; \$5.00 for any specific site location; \$6.00 Gratiot Loop.

The level of service is subject to availability. Appointments may be made up to 15 days in advance. Buses used by *PAATS* may transport a maximum of 18 passengers and are wheelchair lift equipped.

The total funds allocated for this program are \$23,238. This amount includes Municipal and Community Credits.

Charter Bus

Recreational and cultural activities are provided to residents in the City of Grosse Pointe Woods through a charter bus service. Travel accommodations are provided for individuals with special needs.

The charter bus service program provides residents with destinations within Wayne, Oakland, Macomb, St. Clair and Monroe Counties.

Reservations: 8:30 am – 5:00 pm, Monday through Friday. The charter bus trip times vary according to the event scheduled.

Eligibility Criteria: Residents of any age within the City of Grosse Pointe Woods.

Program participants pay a trip fare that does not include the cost of transportation.

The level of service is subject to availability based upon a first come, first served basis. Buses used in the program may transport up to 55 passengers. Wheelchair lift equipped buses are provided upon request when sufficient notice is given.

The total funds allocated for this program are \$8,500. This amount includes Municipal and Community Credits.

Subsidized Taxi

A subsidized transportation service program is provided to the elderly and handicapped residents in the City of Grosse Pointe Woods with the Shamrock Cab Company. Credit funds are used to pay the first \$5.00 of a metered fare, with the remaining fare balance paid by the resident.

The subsidized taxi program is limited to the residents of Grosse Pointe Woods. Residents may use the program for transportation within the entire range served by the taxi company. A limit is not placed on the distance a resident may travel.

Service Hours: 24 hours a day, 365 days a year.

Eligibility Criteria: Residents 60 years of age and older and disabled persons of any age.

Program participants are charged a metered fare of \$2.70 per mile. The first \$5.00 of the fare is subsidized by the City.

The level of service is subject to availability. Calls are answered within a one-hour period, with the average response time being 20 minutes.

The total funds allocated for this program are \$1,000. This includes Municipal and Community Credits.

Capital Improvements

Software

When residents are interested in participating in a trip, RecPro software is used to assign people to the trip, print out rosters, send out itineraries, as well as to create weekly, monthly, and annual reports.

The total funds from Community Credits allocated for Capital Improvements are \$1,800.

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT for FY - 2015

EXHIBIT B

PROJECT OPERATING BUDGET

Municipality: City of Grosse Pointe Woods

Contract Period: July 1, 2014 - June 30, 2015

Account No: 48117

OPERATING EXPENSES:

Administrative Fee	
(10% max. of MC & CC funds)	3,838
Driver Wages	
Fringe Benefits	
Gasoline & Lubricants	
Vehicle Insurance	
Parts, Maintenance Supplies	
Mechanic Wages	
Fringe Benefits	
Dispatch Wages	
Other (Specify) - Transfer to PAATS	223,238

Sub-Total (Operating Expenses)

27,076

PURCHASED SERVICE:

Taxi Service	1,000
Charter Service	8,500
SMART Bus Tickets	
SMART Shuttle Service	
SMART Dial-A-Ride	
Other (Specify)	

Sub-Total (Purchased Service)

9,500

CAPITAL EQUIPMENT:

(Only list purchases to be made with Community Credits)

Computer Equipment	1,800
Software	
Vehicle	
Maintenance Equipment	
Other (Specify)	

Sub-Total (Capital Equipment)

1,800

TOTAL EXPENSES

(Operating Expenses, Purchased Service,
and Capital Equipment):

38,376

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT for FY - 2015

EXHIBIT B, continued (Page 2)

REVENUES:

Municipal Credit Funds	<u>15,884</u>
Community Credit Funds	<u>22,492</u>
Specialized Services Funds	<u> </u>
General Funds	<u> </u>
Farebox Revenue	<u> </u>
In-Kind Service	<u> </u>
Special Fares (Contracted Service)	<u> </u>
Other (Specify)	<u> </u>

TOTAL REVENUE:

38,376

(Note: TOTAL EXPENSES must equal TOTAL REVENUE)

10A

CITY OF GROSSE POINTE WOODS

PROCLAMATION

WHEREAS, **ANDREW PAZUCHOWSKI** has faithfully served the community of Grosse Pointe Woods for 29 years; and

WHEREAS, on February 11, 1985, **ANDREW PAZUCHOWSKI** began his service as a Paramedic in the Fire Division and was quickly promoted to a Public Safety Officer in early 1986; and

WHEREAS, over the next several years, **ANDREW PAZUCHOWSKI** rose through the ranks as Corporal in 1994, Fire Inspector/Administrative Supervisor in March of 1998, Sergeant on August 1, 1999, becoming Detective Sergeant/Bureau Commander and on January 18, 2011 was promoted to Grosse Pointe Woods Director of Public Safety; and

WHEREAS, living in the Grosse Pointes for 14 years, **ANDREW PAZUCHOWSKI** and his wife, Becky, were blessed with their daughter, Ella, and their son, Andrew, deeply instilling the lessons of good work ethics; and

WHEREAS, **ANDREW PAZUCHOWSKI** earned an Associate of Applied Science-Paramedic degree in 1992, became a member of the Special Response Team in 1994, received a Bachelor of Science/Community Development degree in May of 2007, completed the FBI Academy in 2009, and acquired a Master Degree in Administration in May 2014; and

WHEREAS, during his 29 years of dedicated and distinguished service to the City of Grosse Pointe Woods, **ANDREW PAZUCHOWSKI** demonstrated exceptional leadership being recognized numerous times for his excellence, professionalism and expertise in investigating cases assigned to him by the department.

NOW, THEREFORE, I, **ROBERT E. NOVITKE**, Mayor of the City of Grosse Pointe Woods, Michigan, in recognition of the dedication and commendable service **ANDREW PAZUCHOWSKI** has devoted to our community, hereby extend to him the gratitude and best wishes of the City Council, Administration, and the citizens of the City of Grosse Pointe Woods.

Mayor Robert E. Novitke
September 15, 2014



KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
440 EAST CONGRESS
5TH FLOOR
DETROIT, MICHIGAN 48226
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

RECEIVED

SEP 07 2014



CITY OF GROSSE PTE. WOODS

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

Attention: Mr. Al Fincham, City Administrator

September 01, 2014

Client: 000896

Matter: 000000

Invoice #: 105617

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative
to the above matter:

TOTAL

\$4,864.85

Q4

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A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
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FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

September 01, 2014
Client: 000896
Matter: 000000
Invoice #: 105617

Attention: Mr. Al Fincham, City Administrator

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through August 31, 2014

DATE	ATTY	DESCRIPTION	HOURS
08/04/2014	DBD	Attention to attendance at City Council meeting with respect to pending negotiations.	1.50
08/06/2014	DBD	Attention to preparation of proposed settlement with the POAM (PSO) bargaining unit; attention to conference with City representatives with respect to pending negotiations; attention to attendance at contract negotiation session with the PSO bargaining unit.	7.00
08/07/2014	DBD	Attention to preparation of possible options in settlement of contract negotiations with the POAM (PSO unit), POLC (Command unit) and TPOAM; attention to telephone calls to Finance Director Irby with respect to the same.	5.25
08/09/2014	DBD	Attention to review of correspondence with respect to pending insurance alternatives.	0.25
08/11/2014	DBD	Attention to review of correspondence with respect to pending insurance alternatives.	4.50
08/12/2014	DBD	Attention to preparation for and attendance at contract negotiation session with the TPOAM bargaining unit.	4.25
08/13/2014	DBD	Attention to revisions of proposed settlement offer to POAM and correspondence to POAM representative McMahon with respect to the same.	0.25
08/27/2014	DBD	Attention to conference with City representatives with respect to pending TPOAM contract negotiations; attention to attendance at contract negotiation session.	3.25

KELLER THOMA
A PROFESSIONAL CORPORATION

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

September 01, 2014
Client: 000896
Matter: 000000
Invoice #: 105617

Attention: Mr. Al Fincham, City Administrator

Page: 2

RE: GENERAL MATTERS

DATE	ATTY	DESCRIPTION	HOURS
08/28/2014	DBD	Attention to preparation for and attendance at conference with City representatives and attendance at contract negotiation session with the Command Officers bargaining unit and Dispatchers bargaining unit.	3.00

Total Services \$4,826.25

ATTORNEY	HOURS	RATE	AMOUNT
DBD DENNIS B. DuBAY	29.25	\$165.00	\$4,826.25

DISBURSEMENTS

08/27/2014	Document Reproduction	\$38.60
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Total Disbursements \$38.60

Total Amount Due \$4,864.85

