

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, DECEMBER 16, 2013, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:36 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke  
Council members: Bryant, Granger, Ketels, Koester, McConaghy, Shetler  
Absent: None

Also Present: City Administrator Fincham  
City Attorney Don Berschback  
City Assessor Vandemergel  
City Clerk Hathaway  
Director of Public Works Ahee  
City Engineers Lockwood and Varicalli

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Tom Vaughn, Planning Commission

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Rebecca Fannon from Grosse Pointe Public Schools presented information regarding the school's technology millage proposal to be voted on February 25, 2014.

The Mayor re-appointed the following individuals to the **Beautification Commission** with terms expiring 12/31/16:

- Philip Hage
- Dennis Janowski
- Debra McCarthy
- Carol Sauter

The Mayor re-appointed the following individuals to the **Community Tree Commission** with terms expiring 12/31/16:

- Peter Groschner
- Russell Pegg

The Mayor reappointed to the following individuals to the **Historical Commission** with terms expiring 12/31/16:

- Delmar Harkenrider
- Suzanne Kent
- Lynne Millies

The Mayor re-appointed the following individual to the **Local Officers Compensation Commission** with a term to expire 12/31/18:

- George McMullen

The Mayor re-appointed the following individuals to the **Planning Commission** with terms expiring 12/31/16:

- Grant Gilezan
- Richard Rozycki

And, also appointed Michelle Harrell to fill the vacancy with a term to expire 12/31/16.

The Mayor re-appointed the following individuals to the **Senior Commission** with terms expiring 12/31/16:

- Mary Hyduk
- Ronald Wehrmann
- Donald Witt

The Mayor re-appointed the following individuals to the **Construction Board of Appeals** with terms expiring 12/31/16:

- Walter Kiehler
- John Vitale

The Mayor re-appointed the following individual to the **Pension Board** with a term to expire 12/31/16:

- Gary Zarb

Motion by Granger, seconded by Bryant, to voice no objections to the Mayoral appointments to the following Commissions:

- Beautification Commission;
- Community Tree Commission;
- Historical Commission;
- Local Officers Compensation Commission;
- Senior Commission;
- Construction Board of Appeals.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Bryant, that the City Council voice no objections to the Mayoral appointments to the following:

- Planning Commission;
- Pension Board.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Shetler, regarding **appointments – Citizens Recreation Commission**, that the City Council re-appoint the following individuals with terms expiring 12/31/16:

- Bill Babcock
- Thomas Jerger
- Amanda York

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Shetler, regarding **appointments – Building Authority**, that the City Council appoint the following individuals to fill two vacancies, terms expiring 12/31/16:

- Robert E. Novitke;
- Ross Richardson.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

The Mayor made the following appointments:

Council Members to Commissions:

Commission	Council Representative
Beautification	Granger
Recreation	McConaghy
Tree	Koester
Historical	Bryant
Local Officers Compensation	Bryant
Planning	Ketels
Senior Citizens	Shetler

Motion by Granger, seconded by Shetler, that the City Council voice no objection to the Mayoral Council appointments to Commissions indicated above.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Hearing no objections, the Ad Hoc Labor Negotiations Committee was dissolved.

The Mayor made the following appointments:

Council Members to Committees:

Committee	Chair	Members
Compensation & Evaluation	Bryant	McConaghy/Novitke
Construction	Granger	Shetler/Novitke
Finance	McConaghy	Koester/Novitke
Fireworks	Novitke	Shetler/Granger/Fincham
Mack Ave. Business Study	Ketels	Shetler/Novitke
Public Relations	Granger	Ketels/Novitke
Ad Hoc Public Safety Committee	-	Fincham/Granger/Novitke

Council Member to an Organization:

Grosse Pointe Chamber of Commerce	Bryant/Novitke
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Motion by Ketels, seconded by Bryant, that the City Council voice no objection to the above Mayoral Council appointments to Committees and Organizations as indicated above.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Motion by Shetler, seconded by McConaghy, **regarding appointment – Pension Board**, that the City Council appoint Vicki Granger as the Council Representative on the Pension Board.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Ketels, seconded by Bryant, regarding **appointment – Grosse Pointes-Clinton Refuse Disposal Authority**, that the Council appoint Alfred Fincham as the City's representative.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **appointments - Wayne County Community Development Advisory Council**, that the Council make the following appointments:

Representative: Michael Koester  
Alternate: Arthur Bryant  
Planning Committee: Alfred Fincham

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Ketels, seconded by Shetler, regarding **appointments – Southeastern MI Council of Governments (SEMCOG)**, that the City Council make the following appointments:

Representative: Arthur Bryant  
Alternate: Alfred Fincham

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated December 2, 2013.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Shetler, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated November 24, 2013.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by McConaghy, regarding **Lake Front Park – pool heaters**, that the City Council concur with the Committee-of-the-Whole at their meeting on December 9, 2013, and authorize administration to go out for bids to replace the four pool heaters.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Motion by Bryant, seconded by Granger, regarding **Employee Handbook**, that the City Council concur with the Committee-of-the-Whole at their meeting on December 9, 2013, regarding the Employee Handbook revised 08/06/12, Section 4.05 Overtime, and insert "if approved" after "in a day"; and, in Section 2.02 Employee Types, to delete "one thousand two hundred (1,200), and insert "one thousand three hundred fifty (1,350)."

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Motion by Bryant, seconded by Shetler, regarding **Employee Agreement**, that the City Council concur with the Committee-of-the-Whole at their meeting on December 9, 2013, regarding Employment Agreement, and amend the City Clerk's employment Agreement to include authorizing tuition reimbursement in an amount not to exceed \$1,500 for higher education attained by attending an accredited educational institution, subject to prior approval of the Council of the course of study; and, to reimburse Ms. Hathaway for educational costs already incurred in the amount of \$383.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated December 9, 2013.



Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Shetler, regarding **2012 SRF Program – Sectional CIPP Lining Sanitary Sewer Repair Contract Cancellation/Award**, that the City Council approve closing the contract with Lanzo Lining Services Inc. at the current project amount of \$175,060.10, and to award the remainder of this project to LiquiForce Services Inc. in an amount not to exceed \$514,039.90, funds to be taken from Account No. 592-537-975.005.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Koester, seconded by Granger, regarding **Detroit Water and Sewerage Department Water Contract**, that the City Council adopt Amendment No. 2 to the Water Service Contract, and to authorize the City Administrator to sign said Agreement.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Shetler, regarding **2014 Commission Appreciation Reception**, that the City Council authorize an amount not to exceed \$10,000.00 to hold the 2014 Commission Appreciation Reception, an approved item in the FY 2013/14 Budget, Account No. 101-101-881.000, and to authorize the City Administrator to sign any necessary contracts.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Regarding **resignation – Planning Commission**, the Mayor accepted Carol Evola's resignation effective at the end of her term, December 31, 2013, with regret and direct that appropriate thanks and recognition be sent to Ms. Evola.

Motion by McConaghy, seconded by Bryant, regarding **FY 2013/14 Budget Amendment**, that the City Council authorize a transfer in the amount of \$9,000.00 from the General Fund fund balance into the City Clerk's Election Account No. 101-215-731.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Koester, regarding **Monthly Financial Report – November 2013**, that the City Council to refer this report to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Ketels, seconded by Shetler, regarding **Wayne County Annual Permit Community Resolutions**, that the City Council adopt the annual Maintenance,

Pavement Restoration, and Special Events Resolutions, authorize the Director of Public Works to sign the permits, and authorize the City Clerk to forward documentation to Wayne County.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Granger, regarding **Labor Attorney**, that the City Council approve the following statement dated December 1, 2013:

1. Labor Attorney Keller Thoma - \$408.90.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by Shetler, that the Council recess the regularly scheduled Council meeting at 8:13 p.m. and convene in Closed Executive Session for the purpose of discussing pending litigation at which time the City Council may or may not reconvene in regular session to address additional items as necessary, in accordance with the Open Meetings Act 1976 PA 267.

Motion carried by the following roll call vote:

Koester Yes  
McConaghy Yes  
Novitke Yes  
Shetler Yes  
Bryant Yes  
Granger Yes  
Ketels Yes

The meeting reconvened in regular session at 8:51 p.m.

Motion by Bryant, seconded by Shetler, to adjourn tonight's meeting at 8:52 p.m.  
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk