

**CITY OF GROSSE POINTE WOODS**  
**20025 Mack Plaza**  
**Regular City Council Meeting Agenda**  
**Monday, October 21, 2013**  
**7:30 p.m.**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA
  
6. MINUTES
  - A. Council 10/07/13
  - B. Election Commission 10/09/13, w/recommendations
    1. Certification of Election Inspectors/Receiving Board
    2. Overtime Pay – AV Office Staff
      - a. Memo 10/11/13 – City Clerk
      - b. Employee Handbook Sec 4.05 Overtime
  - C. Tree Commission 06/05/13
  - D. Historical Commission 07/11/13
  
7. COMMUNICATIONS
  - A. Dissolution of Local Board of Canvassers
    1. Floor Summary H.B. 4171 05/16/13
  - B. Monthly Report August 2013
  
8. PROCLAMATIONS
  - A. Breast Cancer Awareness
  - B. Grosse Pointe Woods Presbyterian Church 75<sup>th</sup> Anniversary
  
9. RESOLUTION
  - A. Asian Carp
  
10. CLAIMS/  
ACCOUNTS
  - A. Labor Attorney
    1. Keller Thoma – Invoice No. 102904 10/01/13
  
11. CLOSED EXECUTIVE  
SESSION
  - A. Pending Litigation
  
12. NEW BUSINESS/PUBLIC COMMENT

13. ADJOURNMENT

**Lisa Kay Hathaway, MMC**  
**City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)**  
**POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

<p><b>NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST</b></p>
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MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, OCTOBER 7, 2013, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:33 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke  
Council members: Bryant, Granger, Ketels, Koester, McConaghy, Shetler  
Absent: None

Also Present: Treasurer/Comptroller Irby  
City Attorney Don Berschback  
City Clerk Hathaway  
Director of Public Works Ahee  
Building Inspector Tutag

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Beautification Advisory Commission Members: Eric Reiter, Dennis Janowski, Christine Briggs, Debbie McCarthy, Dennis Hyduk, Kelly Rahaim, Joyce Cook, Angelo DiClemente

Rich Rozycki, Planning Commission

George McMullen, Board of Review/Local Officers Compensation Commission

Jeff Profeta, Tree Commission

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Hearing no objections, Item 12A – Proclamation was taken out of order. The Mayor issued and presented the proclamation to Angelo DiClemente in recognition of his years of service to the community.

The Chair declared a recess at 7:43 p.m., and reconvened at 7:58 p.m.

The Mayor appointed Jim Profeta to fill the vacancy on the **Planning Commission**.

Motion by Ketels, seconded by Bryant, regarding Appointment – Planning Commission, that the City Council concur with the Mayoral appointment of James R. Profeta to the Planning Commission with a term to expire December 31, 2014.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Ketels, that the City Council Minutes dated 09/16/13 be approved, as amended.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by Shetler, regarding **Contract: Burgoyne Appraisal Company, LLC**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting on September 30, 2013, and employ David E. Burgoyne at a cost of \$15,000.00 for appraisal services to obtain values for 2012 and 2013 on the Rivers, to authorize the City Administrator to sign the Fee Agreement and Contract, and to authorize a budget amendment in the amount of \$15,000.00 from the General Fund Fund Balance into Account No. 101-210-801.301.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by McConaghy, regarding **Michigan Tax Tribunal Settlement Limits – City Assessor**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting on September 10, 2012, and authorize the City Assessor to compromise small claims up to \$500.00 per year of contention up to 3 years retroactive to September 10, 2012.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by Shetler, regarding **Michigan Tax Tribunal Settlement Limits – City Attorney**, that the City Council concur with the recommendation of the Committee-of-the-Whole at their meeting on September 10, 2012, and give advanced authority to the City Attorney to settle MTT cases without any further Council approval in the amount of \$2,500.00 per year of contention for up to a maximum of 3 years retroactive to September 10, 2012.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, that the Committee-of-the-Whole minutes dated 09/16/13, 09/23/13, and 09/30/13 be approved as presented.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, regarding **Two (2) Renovation Awards**, that the City Council concur with the Beautification Commission at their meeting on August 14, 2013, and authorize the award of two distinct (commercial) awards as appropriate.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

THE MEETING WAS THEREUPON OPENED AT 8:10 P.M. FOR A PUBLIC HEARING IN ACCORDANCE WITH CHAPTER 8, BUILDINGS AND BUILDING REGULATIONS, ARTICLE IX, FENCES, TO HEAR THE APPLICATION OF **TRI-COUNTY REAL ESTATE LLC, 21473 RIVER ROAD**, GROSSE POINTE WOODS, WHICH IS APPEALING THE DENIAL OF THE BUILDING OFFICIAL TO ISSUE A PERMIT DUE TO NONCOMPLIANCE WITH SECTION 8-279 GENERAL REQUIREMENTS AND MAINTENANCE.

Motion by Granger, seconded by Shetler, that for purposes of the public hearing the following items be received and placed on file:

1. Application for Fence Zoning Compliance Permit
2. Letter 06/25/13 – Tri-County Real Estate Holdings & Mgmt. LLC
3. Site Plan 06/23/13
4. Drawing 07/01/13
5. Photos (3)
6. Memo 09/10/13 – Building Official
7. Ticket No. 212923
8. Photos (6)
9. Affidavit of Property Owners Notified
10. Aerial View

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

The Building Official provided an overview.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individual was heard:

Tim Koczara  
21473 River Road

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. No one wished to be heard.

Motion by Granger, seconded by Bryant, that the public hearing be closed at 8:17 p.m.  
PASSED UNANIMOUSLY.

Motion by Bryant, supported by Granger, regarding Public Hearing regarding Fence Variance: Tim Koczara, Tri-County Real Estate LLC, for the property located at 21473 River Road, that the Council grant an exception for the solid wood privacy fence installed along the north side yard of 21473 River Road, and that the fence be allowed to remain due to special circumstances that warrant the granting of the variance, including:

1. The subject property's side yard is abutting Parkway Drive, the City's DPW Yard and the Milk River Lift Station property;
2. Most existing fencing along the south side of Parkway Drive is of a similar type of fencing, the installation of the required fence would look out of place in this instance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Ketels, seconded by Shetler, regarding **2014 Relay for Life**, that the City Council approve the request of the American Cancer Society to hold the 2014 Relay for Life at Lake Front Park from May 17-18, 2014, contingent upon receipt of appropriate insurance naming the City as an additional insured.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Koester, seconded by McConaghy, regarding **Open Purchase Order – Sam’s Club Discover Card**, that the City Council approve an open purchase order for Sam’s Club Discover Card in an amount not to exceed \$18,000.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Shetler, seconded by Granger, regarding **Congestion Mitigation and Air Quality Improvement (CMAQ) Grant**, that the City Council authorize accepting the CMAQ Grant to purchase a 2014 International Model 7400 10-Yard Dump Truck for a total project cost in the amount of \$145,455.00, and to authorize payment of the required City match (20%) in an amount not to exceed \$29,091.00 to be paid from Account No. 640-852-977.599, and to authorize administration to seek bids.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Granger, regarding **Building Department Budget Amendment**, that the City Council authorize a budget amendment in the amount of \$14,800.00 from the General Fund Fund Balance into Account No. 101-180-702.000 to cover the Building Department’s Clerk I salary; and \$14,635.00 from the General Fund Fund Balance into Account No. 101-855-977.299 to purchase BS&A computer software.



Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Shetler, regarding **Permanent Easement/Temporary Construction Easement with Wayne County at DPW**, that the City Council approve the Permanent Easement and Temporary Construction Easement for electrical power line purposes at the City's DPW yard and direct the City Administrator to sign the easements.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Shetler, regarding **Smart Municipal and Community Credits Contract FY 2014**, that the City Council authorize the Mayor to sign the Municipal and Community Credit Contract for FY 2014 with Suburban Mobility Authority for Regional Transportation (SMART) authorizing the City to receive \$15,884.00 in Municipal Credits and \$19,550.00 in Community Credits, for a total of \$35,434.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by Shetler, regarding **Employment Agreement – Court Administrator**, that the City Council authorize the City Administrator to sign the Employment Agreement for Julie Moore, Court Administrator.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Ketels, seconded by Shetler, regarding **Employment Agreement – Deputy Court Administrator**, that the City Council authorize the City Administrator to sign the Employment Agreement for Beth Miro, Deputy Court Administrator.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Granger, that the following Labor Attorney invoice dated September 1, 2013, be approved for payment:

1. Keller Thoma Invoice No. 10258 - \$621.30.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Granger, that the City Attorney statements dated September 30, 2013, from the City Attorneys be approved for payment:

1. City Attorney Don Berschback in the amount of \$6,665.00;
2. City Attorney Charles Berschback in the amount of \$3,570.00.

Motion by McConaghy, seconded by Ketels, that Council Member Koester abstain from voting on this matter due to a conflict of interest.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke, Shetler  
No: None  
Absent: None  
Abstain: Koester

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, McConaghy, Novitke, Shetler  
No: None  
Absent: None  
Abstain: Koester

Hearing no objections, the following item was heard under New Business:

Council Member Koester requested an expenditure approval on behalf of the Tree Commission in an amount of \$774.35 to cover the cost of Arbor Day events, a budgeted item.

Motion by Koester, seconded by Granger, regarding Arbor Day expenses, that the City Council approve an amount not to exceed \$774.35 to cover Arbor Day costs, a budgeted item, to be paid from Account No. 101-105-880.700.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Koester, seconded by McConaghy, to adjourn tonight's meeting at 8:30 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk

MINUTES OF THE ELECTION COMMISSION MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD ON WEDNESDAY, OCTOBER 9, 2013, IN THE CONFERENCE  
ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS,  
MICHIGAN.

The City Clerk called the meeting to order at 12:01 p.m.

Roll Call:                      Chair/City Clerk Lisa Hathaway  
                                        Council Member Art Bryant  
                                        City Attorney Don Berschback

Absent:                         None

Motion by Bryant, seconded by Berschback, that all items on the agenda be received,  
placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes:                         Berschback, Bryant, Hathaway  
No:                          None  
Absent:                      None

Motion by Bryant, seconded by Berschback, regarding **Certification of Election Inspectors  
and Receiving Board**, that the Election Commission recommend the City Council approve the  
Certification of Board of Election Inspectors and Receiving Board and authorize rates of pay as  
presented.

Motion carried by the following vote:

Yes:                         Berschback, Bryant, Hathaway  
No:                          None  
Absent:                      None

The Chair/Clerk then discussed the **AV Office Staff** with respect to overtime pay on  
Election Day. Three seasonal AV Office staff workers are employed to work on Election  
Day beginning at 8:30 a.m. and work until their services are no longer required,  
typically no later than 10 p.m. The Chair/Clerk is recommending authorization to pay an  
overtime rate after eight hours of work has accrued on Election Day in accordance with  
the Employee Handbook Rev. 08/06/12 Section 4.05 Overtime, or to provide for some  
other means of increased compensation.

Motion by Bryant, seconded by Berschback, regarding **overtime pay – AV Office staff**, that the Election Commission recommend the City Council authorize payment of overtime on Election Day after eight hours of work has accrued for absent voter office staff in accordance with the Employee Handbook Section 4.05 Overtime.

Motion carried by the following vote:

Yes: Berschback, Bryant, Hathaway  
No: None  
Absent: None

Under New Business, the Chair/City Clerk apprised the Commission of new State requirements whereby municipal Clerks that are responsible for election administration are required to pass the State's Election Accreditation program and testing once every two years. Both the City Clerk and Deputy City Clerk have successfully passed the Election Accreditation Test.

Motion by Bryant, seconded by Berschback, that today's meeting minutes be immediately certified.

Motion carried by the following vote:

Yes: Berschback, Bryant, Hathaway  
No: None  
Absent: None

Motion by Berschback, seconded by Bryant, that the meeting be adjourned at 12:18 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,


Lisa Kay Hathaway  
Chair/City Clerk

# CITY OF GROSSE POINTE WOODS

## Office of the City Clerk

### Memorandum

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**DATE:** October 11, 2013  
**TO:** Mayor and City Council  
**FROM:** Lisa Hathaway, City Clerk   
**SUBJECT:** Absent Voter Office Staff Overtime

The seasonal AV Office staff (3 employees) work on Election Day from 8:30 a.m. until approximately 10 p.m. and paid a straight hourly rate, \$9.50 per hour. The Election Commission discussed at their meeting on October 9, 2013, the importance of retaining knowledgeable election staff educated in absent voter office processes and procedures, receiving returns, other miscellaneous responsibilities as required by law, and assisting as needed. In accordance with the Employee Handbook revised August 6, 2013, Section 4.05 Overtime, the Commission recommended that City Council authorize payment of overtime to absent voter office staff on Election Day after eight hours of work has accrued.

Retaining trained absent voter office staff is imperative to maintaining the integrity of our City's elections. Therefore, I recommend approving overtime pay after accumulation of eight hours worked. As a result of other savings, additional funds are available in the City Clerk's Election Account No. 101-215-722.100 to be transferred to the Clerk's Salaries and Wages Account No. 101-215-702.000 in an amount anticipated not to exceed \$200.00.

Employees may take a rest period, not to exceed fifteen (15) minutes, near the midpoint of each four (4) consecutive hours worked and a one-half (1/2) hour or one (1) hour lunch period near the middle of the work shift. Check with your Supervisor or Department Head for more specific departmental practices.

Rest periods may not be saved and aggregated, combined with lunch periods, or used at the beginning or end of a day except when pre-approved by the Supervisor or Department Head. Employees are expected to limit all lunch breaks and rest periods to the specified time limits. Timing and location of breaks are subject to operational needs and, in certain instances, an Employee may be required to delay or forego a lunch break or rest period.

Collective bargaining agreements may contain specific language regarding breaks. Refer to those documents for details.

#### **4.05 Overtime**

The Federal Fair Labor Standards Act (FLSA) provides guidelines for determining which positions within the workforce are eligible for overtime (non-exempt) and which are not paid for overtime work (exempt.) If you are unsure of your status, contact the Treasurer/Comptroller.

Non-exempt positions will be compensated for overtime work at the rate of time and one-half (1.5) for all time worked over eight hours in a day or all time over forty (40) hours in a week. Time worked on Saturdays is compensated at time and one-half and time worked on Sundays or a recognized holiday is compensated at double time if the employee has worked forty (40) hours in that work week.

If overtime is necessary, the Employee must have prior authorization from the Department Head or City Administrator. Employees responding to emergency conditions do not need prior authorization but are expected to obtain it as soon as possible. Compensatory time off in lieu of overtime pay may be permitted with prior permission of the Appointed Official.

### **UNPAID/PAID LEAVE TIME**

#### **4.06 Furlough Days**

Employees may be subject to unpaid furlough days at the discretion of the City Council. Please see your supervisor or the Treasurer/Comptroller's office for more details.

#### **4.07 Holidays**

The following holidays are recognized as paid holidays for regular full-time Employees immediately upon hire:

New Year's Day	Veteran's Day
President's Day	Thanksgiving Day
Good Friday	Day after Thanksgiving
Memorial Day	Christmas Eve Day
Independence Day	Christmas Day
Labor Day	New Year's Eve

When a holiday falls on a Saturday, the preceding Friday will be taken as the holiday. When a holiday falls on a Sunday, the following Monday will be taken as the holiday.

Approved by Commission 9/4/13  
**RECEIVED** CC  
JUL 11 2013

GROSSE POINTE WOODS TREE COMMISSION  
Meeting Minutes of June 05, 2013

CITY OF GROSSE PTE. WOODS

**Chairman, Stephen Chan, called the meeting to order at 7:35 p.m.**

**Present:** Rogers, Profeta, Chan, Backer, DiCicco, Gaffney, Groschner and Pegg.

**Absent:** Malley (Medical), Greening and Koester (Council Representative). One Vacancy.

**Approval of the Agenda for the meeting of June 05, 2013:** Motion by Pegg and seconded by Profeta to approve the agenda with the addition of the word Adjournment as the 8<sup>th</sup> item. All members present approved the agenda with this correction.

**Meeting Minutes of April 03, 2013:** Motion by Pegg and seconded by Profeta that these minutes be approved as presented. All members present approved the motion.

**Meeting Minutes of May 01, 2013:** Because the Tree Commission did not have a quorum in attendance for this meeting, no business was conducted.

**Treasurer's Report: 05/29/2013**

Cash Reserve as of 07/01/2012	\$12,139.51
Expenses thru 05/29/2013	<u>0</u>
Balance	\$12,139.51

Balance carries forward.

Council Approved budget:	
Budget as of 07/01/2012	\$1,340.00
Expenses thru 05/29/2013	
Van Pines Nursery	<u>-476.45</u>
Remaining thru 06/30/2013	\$863.55

Balance does not carry forward.

All expenses require Council approval.

**Council approved budget for the period of 07/01/2013 thru 06/30/2014 is \$1,600.00.**

**Old Business:**

**Commission activity for April:** At the conclusion of the Memorial Tree ceremony on April 03, 2013, Chan called to order an emergency meeting for the purpose of approving the Commission minutes of its

meeting on March 06, 2013. The minutes of this emergency meeting were submitted to the City Clerk on April 09, 2013 with the request for immediate approval of the March 06, 2013 minutes. These minutes requested the Council approval of three candidates for membership on the Community Tree Commission.

On April 18<sup>th</sup> Becker, Chan, Pegg, Koester and Malley plus a DPW representative met at the DPW facility and sorted the tree seedlings as required for each school. Other materials required for the Arbor Day presentations from April 22 thru April 26 were provided at DPW.

106 White Pine tree seedlings were not needed for the schools participating in the Arbor Day program. These tree seedlings were given to the G.P.W. Beautification Commission

which distributed them free to children and others during their annual flower sale, May 10 and 11.

Greening had the names of the poster contest winners engraved on the plate obtained from each school's plaque.

Chan secured the Arbor Day T-shirts (5) for the poster contest winners from *Sweets 'N' Stuff* at 1620 Oxford Rd., Grosse Pointe Woods. Cost \$50.00.

Soda was provided but no Pizza this year.

Arbor Day program comments: A good experience which brought an increased awareness of the important role trees have in our lives. (Greening). The format of the program goes smoothly. Children have lots of questions. Gaffney felt that the DVD needed updated graphics.

As a general rule the children enjoy watching the DVD presentation.

The August Update letter should have the names of the poster contest winners.

**Memorial Tree program:** Profeta will check with Jan Treiter regarding the Scott family photo and



have a copy mailed to them for the tree donated in the name of Mrs. Scott's father, Walter Wojcik.

Certificates for the other tree donors have been mailed.

Refreshments were great.

A question was raised: Do we know how many memorial trees are in the city and can we obtain a list? Chan will check with DPW.

**New Business:**

To fill one open position on the Community Tree Commission, Chan requested the membership to advise him of any resident who would be interested.

Letter of Appreciation: Within the past year the Tree Commission has lost five members for various reasons. Does the community administration recognize these individuals with a thank you letter for their past services? After discussion Groschner made a motion and seconded by Backer that these past members be acknowledged for their past services. Not knowing who could be responsible for letters of appreciation, Chan agreed to put the question to our Council Representative, Koester.

All members present approved the motion.

After discussion DiCicco made a motion and seconded by Pegg that we not meet in July and August.

All members present approved the motion.

**Adjournment:** Motion by Pegg and seconded by Gaffney that the meeting be adjourned at 8:15 p.m. All members present approved the motion.

Submitted by



Wilson G. Rogers

Secretary (313) 886-7660

Approved by Commission 09/12/13

RECEIVED

SEP 11 2013

CITY OF GROSSE POINTE WOODS

Grosse Pointe Woods Historical Commission Minutes  
July 11, 2013

**I. Call to Order**

The regular meeting of the Grosse Pointe Woods Historical Commission was called to order at 7:38 p.m. in the Cook Schoolhouse by Chairperson Colleen D'Agostino.

**II. Roll Call**

***Present:*** Colleen D'Agostino, Mary Kaye Ferry, Del Harkenrider, Suzanne Kent, Lynne Millies, Sean Murphy, John Parthum, Giles Wilborn

***Excused:*** Gordon Michaelson

***Absent:*** Shirley Hartert

***Also Present:*** Margaret Potter and Council Representative Art Bryant

**III. Approval of Agenda**

***Motion:*** Ferry moved to approve the agenda for July 11, 2013. Harkenrider seconded. Ayes: all. Motion carried.

**IV. Approval of Minutes**

Ferry moved to approve the minutes of June 13, 2013. Parthum seconded. Ayes: all. Motion carried.

**V. Items**

A. ***Treasurer's Report:*** Parthum reported a balance of \$793.20 in the Historical Commission's account and a balance of \$4,163.10 in the Cook Schoolhouse account.

B. ***Lake Front Park Chronology:*** Kent reported that copies of the pamphlet will be available for distribution by the end of the month.

C. ***Critique of Flag Retirement Ceremony:*** the Commission reviewed the ceremony that took place Saturday afternoon, June 15, 2013. Approximately 25-30 people attended.

D. ***Cook Schoolhouse Open House:*** July 20, 2013 from 10:00 a.m. until noon. Future dates and hosts were assigned.

***Motion:*** Harkenrider moved to recommend the payment \$7.99 to Sean Murphy for photos and a CD of the Memorial Day and Flag Retirement ceremonies. This money would come from the Historical Commission Account #101-105-880.300. Seconded: Millies. Ayes: All. Motion carried.

**VI. New Business: Cook School Projects** - Commission members examined articles found at the original site of the Cook Schoolhouse on Mack Ave. after the building was moved to its present location on the city hall campus.

**VII. Comments:** Ms. Potter shared old family photos of her home on Kenmore Dr. The Commission will copy them and return the originals.

**VIII. Adjournment:** 9:05 p.m.

Respectfully submitted,

Suzanne Kent, Secretary

***The Grosse Pointe Woods Historical Commission will not meet  
during August 2013. The next meeting will take place on  
September 12, 2013 at 7:30 p.m. in the Conference Room at City Hall.***

## BOARDS OF CANVASSERS

H.B. 4169, 4170, & 4171 (H-2):  
FLOOR SUMMARY

7A

**NOTE**

House Bills 4169 and 4170 (as reported without amendment)  
House Bill 4171 (Substitute H-2 reported without amendment)  
Sponsor: Representative Dave Pagel (H.B. 4169)  
Representative Kevin Cotter (H.B. 4170)  
Representative Bradford C. Jacobsen (H.B. 4171)  
House Committee: Elections and Ethics  
Senate Committee: Local Government and Elections

**CONTENT**

House Bill 4171 (H-2) would repeal provisions of the Michigan Election Law requiring the establishment of city and township boards of canvassers in cities and townships having more than five precincts, delete references to those boards throughout the Law, and transfer their canvassing duties to county boards of canvassers.

House Bill 4169 would amend the General Law Village Act to require the results of an election on the proposed disincorporation of a village to be canvassed by the applicable board of county canvassers, rather than the board of canvassers of the village and the board of canvassers of each township in which the village is located, as required currently.

House Bill 4170 would amend the Community College Act to eliminate references to boards of city and township canvassers, and require the appropriate board of county canvassers to canvass the results of annexation elections in community college districts that consist of counties, and all elections in community college districts made up of school districts and intermediate school districts.

House Bill 4171 (H-2) is tie-barred to House Bills 4169 and 4170, which are both tie-barred to House Bill 4171.

MCL 74.18a (H.B. 4169)  
389.21 et al. (H.B. 4170)  
168.24a et al. (H.B. 4171)

Legislative Analyst: Julie Cassidy

**FISCAL IMPACT**

House Bills 4169 and 4170 would have no fiscal impact on State or local government.

House Bill 4171 (H-2) would have no fiscal impact on the State.

Local units of government could see potential savings with the elimination of local boards. The amount of savings is indeterminate and dependent on the number of local units ultimately affected.

Date Completed: 5-16-13

Fiscal Analyst: Joe Carrasco

This analysis was prepared by nonpartisan Senate staff for use by the Senate in its deliberations and does not constitute an official statement of legislative intent.



**ELIMINATE LOCAL BOARDS OF CANVASSERS  
AND MODIFY RECOUNT PROCEDURES**

**House Bill 4169**

**Sponsor: Rep. Dave Pagel**

**House Bill 4170**

**Sponsor: Rep. Kevin Cotter**

**House Bill 4171 (Substitute H-2)**

**Sponsor: Rep. Bradford C. Jacobsen**

**Committee: Elections and Ethics**

**First Analysis (3-5-13)**

**BRIEF SUMMARY:** The bills would eliminate city and township boards of canvassers and transfer their functions to county boards of canvassers.

**FISCAL IMPACT:** House Bill 4171 would have an indeterminate, but positive, fiscal impact on state and local government, while House Bills 4169 and 4170 would have no fiscal impact on the state, and do not appear to have any significant local fiscal impact. See *Fiscal Information* for greater detail.

**THE APPARENT PROBLEM:**

Under Michigan law, all elections are certified and sometimes recounted by a board of canvassers. The members of the board carefully review--or 'canvass'--all the votes cast to ensure there are no discrepancies between the number of ballots returned and the number of tabulated votes. The law specifies that half the members of a board of canvassers represent each of the two political parties (with one member of each of the political parties appointed to a term of four years, while the second serves a term of two years).

There is also a board of state canvassers to canvass the votes cast in statewide contests. Further, a four-member board of canvassers is established in each of Michigan's 83 counties. In addition, the law requires that each city and township having more than five precincts also have a local board of canvassers.



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## CITY OF GROSSE POINTE WOODS

### PROCLAMATION

**WHEREAS**, October 2013 is National Breast Cancer Awareness Month; and

**WHEREAS**, in 2013 alone, more than 230,000 women and over 2,000 men will be diagnosed with breast cancer, and tens of thousands will die from it; and

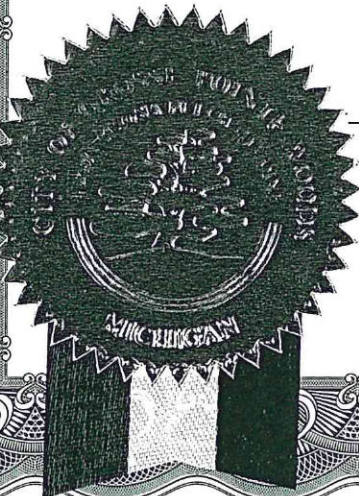
**WHEREAS**, over the past two decades, our Nation has made strides in the fight against breast cancer; and

**WHEREAS**, because early detection can decrease the risk of death from breast cancer, women are encouraged to speak with their doctors about recommended mammograms and clinical breast exams.

NOW, THEREFORE, I, ROBERT E. NOVITKE, Mayor of the City of Grosse Pointe Woods, Michigan, do hereby proclaim the month of October 2013 as **NATIONAL BREAST CANCER AWARENESS MONTH** in the City of Grosse Pointe Woods.

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Mayor Robert E. Novitke  
October 21, 2013





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## CITY OF GROSSE POINTE WOODS

### PROCLAMATION

WHEREAS, **GROSSE POINTE WOODS PRESBYTERIAN CHURCH** is celebrating 75 years of its institution as a religious congregation; and

WHEREAS, the historical chronology of the **GROSSE POINTE WOODS PRESBYTERIAN CHURCH** speaks well of tremendous efforts and the desire of some of the men and women of the Grosse Pointe Memorial Church to have a church closer to their home in Grosse Pointe Woods, then Lochmoor Village; and

WHEREAS, on March 21, 1937, the first Lochmoor Protestant Sunday School meeting was held in the Stephens T. Mason School gymnasium and in 1938 the Rev. O.W. Olson, the assistant pastor at Memorial Church worked part-time to help organize the new congregation, on October 23, 1938 he performed the first formal Church service at the Mason School; and

WHEREAS, the 123 members of the **GROSSE POINTE WOODS PRESBYTERIAN CHURCH** officially were brought into the Presbytery of Detroit, one year later in 1939; and

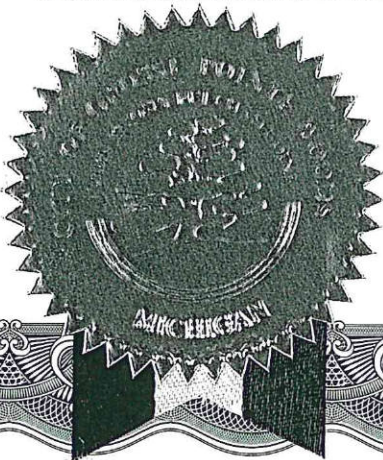
WHEREAS, in 1940, the donation of the land by Dr. and Mrs. Harry N. Torrey, the help of the Memorial Church's assistant pastor and a generous monetary donation marked the beginning of the building of the new church, which had to be delayed by the onset of World War II until 1946; and

WHEREAS, the ground breaking ceremony was held on March 23, 1947 at the present location of the church at Torrey Road and Mack Avenue, followed by the service of dedication of the **GROSSE POINTE WOODS PRESBYTERIAN CHURCH** building on May 23, 1948; and

WHEREAS, other organizations that benefit from the generosity of the **GROSSE POINTE WOODS PRESBYTERIAN CHURCH** are numerous, such as, the Detroit Rescue Mission, Crossroads, Detroit Health Care for the Homeless, Grosse Pointe Memorial Homeless Meal, Habitat for Humanity and many more.

NOW, THEREFORE, I, ROBERT E. NOVITKE, Mayor of the City of Grosse Pointe Woods, Michigan, do hereby proclaim our most grateful appreciation to the **GROSSE POINTE WOODS PRESBYTERIAN CHURCH**, and join in celebrating their 75<sup>th</sup> Anniversary, acknowledging the contribution of their invaluable riches and good works, and extend the very best wishes of the City Council and the residents of Grosse Pointe Woods.

\_\_\_\_\_  
Mayor Robert E. Novitke  
October 21, 2013







## CITY OF GROSSE POINTE WOODS

20025 Mack Plaza Drive

Grosse Pointe Woods, Michigan 48236-2397

At a Regular meeting of the Grosse Pointe Woods City Council held on Monday, October 21, 2013, the following Resolution was adopted:

Motion by, seconded by, that the City Council adopt the following Resolution:

WHEREAS, the Great Lakes and St. Lawrence represent the largest body of surface fresh water in the world and are a vibrant, diverse ecosystem that is critically important to the economic well-being and quality of life of the Canadian and U.S. populations in the region; and

WHEREAS, over 180 invasive species have entered the Great Lakes and its connecting water ways over the years and caused widespread damage and disruption to the natural balance of the system, as well as significant economic damage; and

WHEREAS, one of the most serious threats ever presented by invasive species currently comes from Asian Carp, including silver, bighead, and black varieties;

WHEREAS, these varieties of carp were introduced to the southern United States for use in fish farms for algae control in the 1970's and escaped into the Mississippi River system; and

WHEREAS, invasive species have already inflicted hundreds of millions in damage across the Great Lakes and St. Lawrence, and invasive carp pose a serious threat to the \$7 billion sport and commercial fishery that support the economy and help define the culture of the entire region;

WHEREAS, the invasive carp have migrated northward through the Mississippi River system as far north as Wisconsin, Minnesota, Illinois, Indiana, and Ohio, reducing significantly or eliminating populations of the more desirable species of fish because of their voracious food consumption and prolific reproduction; and

WHEREAS, the invasive carp are threatening to enter the Great Lakes at a number of points across the region; and

WHEREAS, many federal, state, provincial, and local government agencies in the United States and Canada have worked diligently and expended tens of millions of dollars over the past 10 years on a variety of projects to keep invasive carp out of the Great Lakes; and

WHEREAS, including the invasive carp, there are 39 invasive species in the two basins that present a threat to cross over into the other basin in the near future; and

WHEREAS, once an invasive species establishes itself in an ecosystem, it is exceedingly difficult, if not impossible, to eradicate it, and it often inflicts serious damage on the ecosystem and imposes major costs in efforts to control it; and

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WHEREAS, Asian Carp pose a dangerous risk of injury to recreational users on waters infested with Asian Carp; and

WHEREAS, Canadian and U.S. citizens across the basin have expressed serious concern about the invasive carp and other invasive species, and are demanding prompt action; and

WHEREAS, the U.S. Army Corps of Engineers is conducting a multiyear, comprehensive study across the U.S. side of the Great Lakes basin called the "Great Lakes and Mississippi River Interbasin Study" (GLMRIS) that examines 19 separate locations where invasive carp could cross from the Mississippi River Basin to the Great Lakes Basin, and considers a large number of potential ways to stop the further migration;

NOW, THEREFORE, BE IT RESOLVED, that the invasive carp in the Mississippi River system pose one of the greatest threats to the integrity and well-being of the Great Lakes and St. Lawrence ecosystem, including the 40 million Canadians and Americans who live there;

BE IT FURTHER RESOLVED, that preventing the invasive carp from entering the Great Lakes and St. Lawrence ecosystem needs to be approached with the greatest sense of urgency by all those responsible for dealing with this matter; and

BE IT FURTHER RESOLVED, that physical separation is the most effective way to keep invasive carp from entering Lake Michigan through the Chicago Area Waterway System, and such barriers would also prevent the movement of many other invasive species from one basin to the other; and

BE IT FURTHER RESOLVED, that physical separation is feasible and can be done in a way that maintains or enhances water quality, flood control, and transportation in the system; and

BE IT FURTHER RESOLVED, that additional steps must be taken in the interim to keep invasive carp out while the long term solution is put in place; and

NOW THEREFORE BE IT RESOLVED, that the City of Grosse Pointe Woods strongly urges all parties involved to identify a preferred solution to the invasive carp issue and move forward to implement that solution with the greatest sense of urgency.

Adopted on \_\_\_\_\_ by the City of Grosse Pointe Woods

Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Absent

Signed \_\_\_\_\_ Dated \_\_\_\_\_

10A

**KELLER THOMA**  
*A PROFESSIONAL CORPORATION*

**COUNSELORS AT LAW**  
440 EAST CONGRESS  
5TH FLOOR  
DETROIT, MICHIGAN 48226  
313.965.7610  
FAX 313.965.4480  
[www.kellerthoma.com](http://www.kellerthoma.com)

CITY OF GROSSE PTE. WOODS

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

**Attention: Mr. Al Fincham, City Administrator**

October 01, 2013

Client: 000896  
Matter: 000000  
Invoice #: 102904

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative to the above matter:

Q.7

TOTAL

**\$446.25**

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Attention: Mr. Al Fincham, City Administrator

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through September 30, 2013

DATE	ATTY	DESCRIPTION	HOURS
09/16/2013	DBD	Attention to review of contract settlements; attention to preparation for and attendance at City Council meeting with respect to the same.	2.25
09/16/2013	DAH	Attention to materials to be presented at the pending council meeting.	0.75
Total Services			\$446.25

ATTORNEY	HOURS	RATE	AMOUNT
DAH DEBRA A. HOOPER	0.75	\$100.00	\$75.00
DBD DENNIS B. DuBAY	2.25	\$165.00	\$371.25
Total Amount Due			\$446.25

Q7-