

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JUNE 17, 2013, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:31 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke  
Council members: Bryant, Granger, Ketels, Koester, McConaghy, Shetler  
Absent: None

Also Present: Treasurer/Comptroller Irby  
City Attorney Chip Berschback  
City Clerk Hathaway  
City Assessor Vandemergel

Also in attendance was Jerry Jackson from the Assessing Department.

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Mike Fuller, Planning Commission  
Erin Rozycki, Beautification Commission

Motion by Granger, seconded by Bryant, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by Shetler, that the City Council confirm the Assessor's appointment of Jerry Jackson as Deputy City Assessor, and direct the City Clerk to administer the Oath of Office.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

The City Clerk administered the Oath of Office to Deputy City Assessor Jackson.

Motion by Granger, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated June 3, 2013;
2. Committee-of-the-Whole minutes dated June 3, 2013.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **boat storage**, that the City Council concur with the recommendation of the Citizens Recreation Commission at their meeting on June 11, 2013, and approve boat storage (on trailers only) in the parking lot between the bathhouse and the concession stand at Lake Front Park, as available, for a period of 6 months beginning November 1, ending April 30, at an introductory cost of \$250.00 per boat, for residents only, with the revenue used for Lake Front Park upgrades; and refer to the City Attorney for preparation of an appropriate contract for approval by City Council at the meeting of July 15, 2013.

Motion by McConaghy, seconded by Bryant, to amend the previous motion by deleting, "Lake Front Park upgrades", and inserting, "use by the Boat Dock Enterprise Fund."

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by Koester, regarding **Application for Permit to Hold A Parade: Pregnancy Aid, Inc.**, that the City Council approve the request of Pregnancy Aid, Inc. of Eastern Wayne County to hold a walk on Sunday, September 15, 2013, from 1-4 p.m.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Regarding **Resignation – Beautification Commission**, the Mayor accepted the resignation of Joan Grossman from the Beautification Commission with regret, and directed that appropriate thanks and recognition be sent to Ms. Grossman.

Regarding **convention: Michigan Municipal League**, no Council Member expressed an interest in attending the convention.

Motion by Shetler, seconded by Ketels, regarding **Grosse Pointe Hometown Parade**, that the City Council authorize an expenditure in the amount of \$1,000.00 to participate in the Grosse Pointe Hometown Parade as a Gingerbread Sponsor, funds to be taken from Account No. 101-101-957.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Koester, regarding **Monthly Financial Report – May 2013**, to refer this report to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Ketels, seconded by Shetler, regarding **Verison Business Service Agreement**, that the City Council award a three-year contract with Verison Business at a total cost not to exceed \$8,200.00 per year contingent upon approval of future year budgets, and authorize the City Administrator to sign said Agreement, to be charged to the various funds under contractual services, line item 818.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Shetler, regarding **contract – Collections specialist/Court Officer James Lafer**, that the City Council concur with the City Administrator and approve Jim Lafer's Independent Contractor Agreement to perform Municipal Court Collections and Court Officer Job Duties from July 1, 2013, through June 30, 2014, in an amount not to exceed \$21,600.00; and, to authorize the City Administrator to sign said Agreement.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by Shetler, that the City Council authorize the Mayor to sign the Employment Agreements for the following appointed officials effective July 1, 2013, through June 30, 2014:

1. City Administrator Skip Fincham;
2. Treasurer/Comptroller Dee Ann Irby;
3. City Clerk Lisa Hathaway;
4. City Assessor Scott Vandemergel.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

The following individual was heard regarding **Worker's Compensation insurance**:

Mark Sledzinski  
IBEX Insurance Agency

Motion by Granger, seconded by Bryant, regarding Workers Compensation/Budget Amendment, that the City Council approve a one-year agreement with Midwest Employers Casualty Company, effective July 1, 2013, with an excess limit of \$450,000.00 in the amount of \$50,465.00; and, to approve a budget transfer in the amount of \$30,465.00 from the General Fund Fund Balance, to be prorated among all funds.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Koester, seconded by Shetler, regarding **purchase: payroll software**, that the City Council approve the purchase of "dot net" payroll software from BS&A, at a cost not to exceed \$17,145.00, including data conversion and in-house training; funds to be taken from Account No. 101-299-818 from FY 2012/13 \$10,000.00, and 2013/14 \$7,145.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Shetler, regarding **First Reading: An Ordinance to Amend Chapter 2, Article IV Employee Benefits, Division 2 Retirement System of the Code of Ordinances of the City of Grosse Pointe Woods, Michigan by Amending Section 2-301 and Section 2-302 to Reflect the Current Percentage of Member's Final Average Compensation Multiplier and the Total Maximum Multiplier and by Amending Section 2-314 to Reflect the Current Percentage of Non-Covered Members Contribution to the Retirement System thereby bringing the above Sections Up to Date with Current Collective Bargaining Agreements**, that the City Council concur with the amendment

of this ordinance, to set a date of July 1, 2013, for a second reading and final adoption, and to publish same by title in the Grosse Pointe News.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Ketels, seconded by Shetler, regarding **First Reading: An Ordinance to Amend Chapter 50 Zoning, Section 50-1 to Define Drive-Thru Facilities and by Adding Language Excluding Drive-Thru Facilities in the C-Commercial District Sec. 50-370(2) and C-2 High Intensity District Sec. 50-419(1)(f)**, that the City Council concur with the amendment of this ordinance, to set a date of July 15, 2013, for a second reading and final adoption, and to publish same by title in the Grosse Pointe News.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Bryant, regarding **commit fund balance**, that the City Council commit Fund Balance for the year ending June 30, 2013, as indicated in the Treasurer/Comptroller's memo dated June 13, 2013:

Fund	Amount	Description
General Fund	\$10,500	Repair of tennis courts
Motor Vehicle Fund	\$13,490	Purchase 2 snow plows
Motor Vehicle Fund	\$27,161	Purchase John Deere Tractor
Boat Dock Fund	\$55,662	Boat dock Repairs/Rehab
Parking Fund	\$ 5,067	Replace parking Meter Walkways
Municipal Improvement Fund	\$17,750	Purchase gas heater for DPW garage
Water/Sewer Fund	\$12,950	GIS Updates for DPW

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Koester, regarding **Labor Attorney**, that the City Council approve the following statement dated June 1, 2013:

1. Labor Attorney Keller Thoma - \$757.52.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, to adjourn tonight's meeting at 8:26 p.m.  
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk