

**CITY OF GROSSE POINTE WOODS**  
**20025 Mack Plaza**  
**Regular City Council Meeting Agenda**  
**Monday, February 4, 2013**  
**7:30 p.m.**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA
6. MINUTES
  - A. Council 01/28/13
  - B. Public Relations Committee 12/17/12
  - C. Beautification Advisory Commission 10/10/12
7. COMMUNICATIONS
  - A. Request to Park at Lake Front Park – Edsel & Eleanor Ford House
    1. Memo 01/29/13 – Recreation Supervisor
    2. Letter 01/24/13 – C. Fragnoli, Admin. Assistant/Office Manager – Ford House
8. BIDS/PROPOSALS/CONTRACTS
  - A. 2013 Lake Front Park Dredging
    1. Memo 01/31/13 - Director of Public Services
    2. Letter 01/30/13 – City Engineer
    3. Bid Comparison 01/30/13
9. PROCLAMATION
  - A. Days of Remembrance - Holocaust
10. CLAIMS/ACCOUNTS
  - A. City Attorneys
    1. Don R. Berschback
    2. Charles T. Berschback
11. NEW BUSINESS/PUBLIC COMMENT
12. ADJOURNMENT

**Lisa Kay Hathaway, MMC**  
**City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)  
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at

the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.



COUNCIL  
01-28-13 - 5

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JANUARY 28, 2013, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:32 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke  
Council members: Bryant, Granger, Ketels, Koester, McConaghy, Shetler  
Absent: None

Also Present: City Administrator Fincham  
City Attorney Don Berschback  
Treasurer/Comptroller Irby  
City Clerk Hathaway  
Director of Public Works Ahee

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

George McMullen, Board of Review/Local Officers Compensation Commission  
Christine Briggs, Beautification Advisory Commission  
Michael Soviak, Citizens Recreation Commission

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by Shetler, that the following minutes be approved as amended:

1. City Council Minutes dated January 7, 2013.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated January 14, 2013.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

The Mayor accepted the following **resignations** with regret, and directed that appropriate thanks and recognition be sent to:

- David Durney-Tree Commission
- Larry Sullivan – Tree Commission
- Chris Christopoulous – Tree Commission
- Ross Richardson – Planning Commission

Motion by Bryant, seconded by Shetler, regarding **2013 Commission Appreciation Reception**, that the City Council authorize an amount not to exceed \$6,900.00 to hold the 2013 Commission Appreciation Reception, an approved item in the FY 2012/13 Budget, Account No. 101-101-881.000, and to authorize the City Administrator to sign any necessary contracts.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by McConaghy, seconded by Koester, regarding **Monthly Financial Report – December 2012**, that the City Council refer this report to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by Shetler, regarding **rubbish collection contract – addendum**, that the City Council amend the previously approved contract with Rizzo Environmental Services, Inc. approved on December 17, 2012, by adding yard waste disposal at a cost not to exceed \$101,935.00 for the contract period January 1, 2013, through December 31, 2017, funds to be taken from Account No. 226-528-818.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Shetler, regarding **Second Reading: An Ordinance to Repeal Chapter 2, Article IV, Division 2 Retirement System, Second 2.324 Retirees and spouse hospitalization insurance, optical insurance and dental insurance**, that the City Council adopt this ordinance as presented and make it effective 20 days after its enactment.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Granger, seconded by Bryant, regarding **Second Reading: An Ordinance to Amend Chapter 2, Article IV, Division 2 Retirement System**, that the City Council adopt this ordinance as presented and make it effective 20 days after its enactment.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Ketels, seconded by Shetler, regarding **An Ordinance to Amend Chapter 44 Utilities, Article V Wastewater Discharge, by adding Sec. 44-273 (Sections 1-25) to provide for the issuance and sale of water supply and sewage disposal system revenue refunding bonds of equal standing with certain outstanding water supply and sewage disposal system revenue bonds; to pay the cost of refunding certain outstanding bonds of the water supply and sewage disposal system of the City and to prescribe the form of the bonds; to provide for the collection of revenues from the system sufficient for the purpose of paying the costs of operation and maintenance of the system and to pay the principal of and interest on the bonds; to provide an adequate reserve fund for the bonds; to provide for the segregation and distribution of the revenues; to provide for the rights of the holders of the bonds in enforcement thereof; and to provide for other matters relating to the bonds and the system**, that the City Council adopt this ordinance as presented, make it effective immediately upon adoption, and direct the City Clerk to publish the ordinance, in full, in the Grosse Pointe News.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Hearing no objections, the following items were heard under New Business:

- The City Clerk requested to attend the Michigan Association of Municipal Clerk's (MAMC) Master Academy being held from March 12-14, 2012, in Mount Pleasant. An amount not to exceed \$750.00 will cover registration and housing, the City Clerk will not expense mileage or per diem in the amount of \$385.

Motion by Bryant, seconded by Shetler, regarding **MAMC Master Academy Educational Conference**, that the City Council authorize the City Clerk to attend the conference

from March 12-14, 2012, in Mount Pleasant, MI, in an amount not to exceed \$750, funds to be taken from Account No. 101-215-958.000.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The following individual was heard regarding broadcasting of meetings:

Christine Kaczanowski  
19888 E. William Court

The following individual was heard regarding placing Commission member's contact information on the City's website:

Michael Soviak  
Citizens Recreation Commission

Motion by Bryant, seconded by Ketels, to adjourn tonight's meeting at 7:51 p.m.  
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk

Approved by Committee on 12-17-12  
6B

PUBLIC RELATIONS COMMITTEE  
12-17-12

MINUTES OF THE MEETING OF THE PUBLIC RELATIONS COMMITTEE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, DECEMBER 17, 2012, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Chair Granger  
Mayor Novitke, Council Member Ketels

ABSENT: None

ALSO PRESENT: City Administrator Fincham  
City Clerk Hathaway  
Director of Public Services Ahee

Also in attendance was Council Member Shetler.

The meeting was called to order by Chair Granger at 8:32 p.m.

Motion by Novitke, seconded by Ketels, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Granger, Ketels, Novitke

No: None

Absent: None

Motion by Novitke, seconded by Ketels, that the Minutes from the December 3, 2012, meeting be approved as submitted.

Motion carried by the following vote:

Yes: Granger, Ketels, Novitke

No: None

Absent: None

First on the agenda was **UPDATE: PDF copies of the Update through December 13, 2012.** The Chair provided an overview regarding changes to the February issue of the *Update*. The Chair invited members to contact her with any additional revisions.



The next item addressed was **Website: status of proposed changes**. The City Administrator provided an overview of changes made to the website since the last meeting:

- "Proposed" was removed from the budget;
- Following a test it was found Google searches are being directed to the City's current site;
- All Department Heads were reminded to review the website on a monthly basis;
- The Public Service Announcement tab encouraging voters to vote has been removed;
- The Schools of Choice resolution has been deleted;
- The date provided for Hazardous Waste Day was removed.

The Mayor stated that the scrolling message section needs to be consistently updated.

The next item on the agenda was **Public Annual Financial Report**. A verbal report was provided by the City Administrator. He stated a PAFR report is being developed. Once complete, the PAFR is to be reviewed by Finance Committee then referred to the Public Relations Committee.

The next item was regarding **Communications Coordinator hours**. A verbal report was provided by Director Ahee. Part-time is limited to 1,200 (\$22,800), and 1,170 (\$22,230) have been accrued, and no benefits. She has sufficient time remaining to accept more work responsibility. It was suggested that she produce City Press Releases, such as tonight's garbage contract, and the availability of the CAFR on the City's web site. The City Attorney will need to determine whether press releases can be reviewed via email by the Committee, and that they need to be prepared both proactive and post-event. The next meeting will be in January with Jan Treuter and Gary Capps in attendance.

**New Business:**

- Discussion ensued regarding creating a 10-15 page budget presentation, high-level overview similar to millage presentation, to be presented prior to a final vote on the budget at the City Council Meeting.
- The City Administrator discussed the need for Biographical Sketch Applications to serve on commissions. The Chair discussed placing it on the web, in the *Update*, on cable, to send a Press Release, and place a box on the website. The Mayor was concerned about overuse of Press Releases diminishing the impact of the publication.

PUBLIC RELATIONS COMMITTEE  
12-17-12

Motion by Ketels, seconded by Novitke, the meeting was adjourned at 9:01 p.m.  
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk

**RECEIVED**

JAN 28 2013



City of Grosse Pointe Woods  
Beautification Advisory Commission  
Lake Room – GPW City Hall  
Meeting October 10, 2012



*Approved by Council*  
*01/09/13*  
*6C*

CITY OF GROSSE POINTE WOODS

**Present:** Arslanian, Briggs, Cook, DiClemente, Hage, Hilton, Hyduk, Landsiedel, McCarthy, Reiter,

**Also present:** Council representative Granger

**Excused:** Gossman, Hagen, Martin-Rahaim, Mathews, Sauter

**Call to order:** The meeting was called to order at 7:30 p.m.

**Minutes:** A. DiClemente moved, and G. Hilton seconded, approval of the Sept 12th minutes with deletion of the following phrase “by adding more containers” from the statement “that the city will address the problem with garbage pickup on Mack Avenue.” Motion passed.

**Treasurer’s Report:** J. Hilton provided a brief update on available funds.

**Chairperson’s Report:** D. Hyduk reminded BAC that officers’ elections will be held in January; he also indicated that he will not seek re-election as Chair. C. Briggs will no longer continue as recording secretary as well. The terms of the following commission members expire December 31, 2012: Arslanian, Cook, Hilton, Hyduk, Reiter, and Rozycki. All are willing to continue to serve on BAC if re-appointed.

**Council Report:** P. Hage reported that routine matters were discussed at a brief meeting of the Council on Oct 1. C. Briggs will represent BAC at the October 15<sup>th</sup> session; F. Landsiedel will attend Nov 5, E. Reiter will attend Nov 19, and J. Gossman will be present at the Dec 3 meeting.

**DPW Report:** No report

**Flower sale:** No report.

**Tile / Mug Programs:** J. Hilton reported that C. Sauter had retrieved and secured the back-ordered tiles from Neighborhood Artisans.

**Awards Program:** It was determined that a previously-designated business, which relocates in GPW, can still receive an award. D. McCarthy reiterated that the BAC awards celebration would begin at 7:00 p.m. on Wednesday, November 14. The rehearsal will happen the previous weekend. Some discussion ensued about whether we should make commemorative tiles available for sale at the BAC dinner as was done the previous year. In the future, it was recommended that we might consider nominating an entire city block for a BAC award.

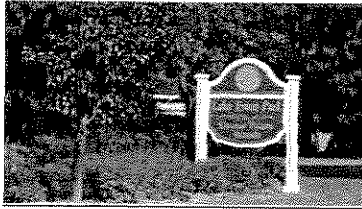
**Old Business:** No report

**New Business:** The committee to create “Landmark II” will convene after the holidays. It was decided that after the 2013 May flower sale, BAC should engage in community service by planting unsold flats at the homes of designated senior citizens, who would be identified by the Senior Citizens' Commission as in need of such landscape assistance.

Meeting was adjourned by unanimous acclamation at 8:35.

Respectfully submitted,

Christine Briggs



## City of Grosse Pointe Woods Parks and Recreation



### Memorandum 4-13

Date: January 29, 2013  
To: Al Fincham, City Administrator  
From: Nicole Byron, Recreation Supervisor NB  
Subject: Edsel & Eleanor Ford House Agreement

The Edsel & Eleanor Ford House is again requesting the use of the Lake Front Park front gate for their staff. The staff enters through our front gate and then proceeds to the gate entrance for the Ford House in the park.

The charitable events for which they wish to utilize our gate are as follows:

5-19-13	Tri-County Celiac Sprue Support Group- International Walk for Celiac Disease and Research	7:00 a.m. – 3:00 p.m.
6-2-13	Michigan Humane Society – Mutt March	7:00 a.m. – 3:00 p.m.
6-16-13	Detroit Institute of Ophthalmology- Eyes on Design	7:30 a.m. – 6:00 p.m.
6-29-13	Fairy Tale Festival	7:00 a.m. – 4:00 p.m.
7-12-13	Detroit Symphony Orchestra	4:30 p.m. – 11:30p.m.
7-13-13	Detroit Symphony Orchestra	4:30 p.m.- 11:30p.m.
7-14-13	Detroit Symphony Orchestra Rain Date	4:30 p.m.- 11:30p.m.
8-23-13	Jazz at Ford House	4:30 p.m. – 11:30 p.m.
8-24-13	Jazz at Ford House Rain Date	4:30 p.m. – 11:30 p.m.
9-9-12	Michigan Anti-Cruelty Society-Pooch Prance	7:00 a.m. – 4:00 p.m.

The Ford House has always complied with our rules and there have been no problems in the past. They will furnish us with a list of all employees who will be using our gate on those dates.

A copy of their request letter is attached. I have no objection to the approval of this request.

RECOMMENDED FOR APPROVAL AS SUBMITTED:

Al Fincham  
City Administrator

1/30/13  
Date

Council approval required



EDSEL & ELEANOR FORD HOUSE

RECEIVED

JAN 25 2013 *AF*

CITY OF GROSSE PTE. WOODS

January 25, 2013

Ms. Nicole Byron  
Recreation Supervisor  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236-2397

Dear Ms. Byron:

Listed below are the outdoor events scheduled at Ford House for the year **2013** that would require our staff to enter through the Grosse Pointe Woods main park entrance. We would like to request the use of the Grosse Pointe Woods park entrance again this year.

May 19 <sup>th</sup>	Tri-County Celiac Sprue Support Group – International Walk for Celiac Disease and Research 7:00 am – 3:00 pm
June 2 <sup>nd</sup>	Michigan Humane Society – Mutt March 7:00 am – 3:00 pm
June 16 <sup>th</sup>	Detroit Institute of Ophthalmology – Eyes on Design 7:00 am – 6:00 pm
June 29 <sup>th</sup>	Fairy Tale Festival 7:00 am – 4:00 pm
July 12 <sup>th</sup> and 13 <sup>th</sup>	Detroit Symphony Orchestra 4:30 pm – 11:30 pm
July 14 <sup>th</sup>	Detroit Symphony Orchestra (Rain Date) 4:30 pm – 11:30 pm
August 23 <sup>rd</sup>	Jazz at Ford House 4:30 pm – 11:30 pm
August 24 <sup>th</sup>	Jazz at Ford House (Rain Date) 4:30 pm – 11:30 pm
September 8 <sup>th</sup>	Michigan Anti-Cruelty Society – Pooch Prance 7:00 am – 4:00 pm

Ford House staff will enter through the Grosse Pointe Woods main park entrance, and check in with the staff member at your gate, then proceed at 10 mph through the park to the Ford House gate entrance, which will be staffed by one of our Security personnel. The gate will be opened for staff only.

We will forward a staff list in May 2013 for you to post at the Grosse Pointe Woods Gate (to use for all of the above events). We thank you in advance for your assistance during our large grounds events.

Sincerely,

Cynthia A. Fragnoli  
Administrative Assistant/Office Manager

cc: ✓ Alfred Fincham, City Administrator

MEMO 13 - 3

RECEIVED  
JAN 31 2013  
CITY OF GROSSE POINTE WOODS

TO: Alfred Fincham, City Administrator

FROM: Joseph J Ahee, Jr., Director of Public Services

DATE: January 31, 2013

SUBJECT: Recommendation – 2013 Lake Front Park Dredging Project

On Friday, January 25, 2013, the three (3) bids shown below were received for the 2013 Lake Front Park Dredging Project. The information was advertised by the city's engineering firm Anderson, Eckstein and Westrick, Inc., in trade papers and the Grosse Pointe News.

Malcolm Marine, Inc.	\$197,354.00
Faust Corporation	\$220,820.00
MarineOne Ltd.	\$235,640.00


Based upon satisfactory past performance on similar projects in Grosse Pointe Woods and other communities, I concur with AEW's recommendation that a contract for the 2013 Lake Front Park Dredging Project be awarded to the lowest qualified bidder, Malcolm Marine, Inc., 1159 Fred Moore Highway, P.O. Box 177, St. Clair, MI 48079 in the amount of \$197,354.00. The total project cost including estimated engineering fees of \$10,000 and contingencies of \$10,000 will not exceed \$217,354.00. This is not a budgeted item in the 2012/2013 budget; however, funds are available and will be utilized from the Boat Dock Enterprise Fund account 594-785-970.001.

If you have any questions concerning this matter please contact me.

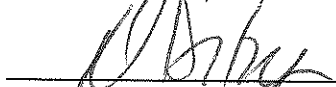
Attachment

c.c. Dee Ann Irby  
Bid File  
O/F

Recommended for Approval as Submitted:

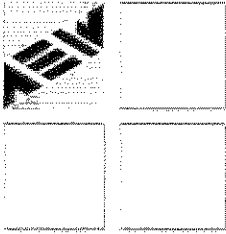
  
Alfred Fincham, City Administrator

1-31-13  
Date

  
Dee Ann Irby, City Treasurer/Comptroller

1-31-13  
Date

Council Approval Required



**ANDERSON, ECKSTEIN AND WESTRICK, INC.**

51301 Schoenherr Road, Shelby Township, Michigan 48315  
Civil Engineers • Surveyors • Architects 586-726-1234

January 30, 2013

RECEIVED  
JAN 31 2013  
CITY OF GROSSE PTE. WOODS

Alfred Fincham, City Administrator  
City of Grosse Pointe Woods  
20025 Mack Avenue  
Grosse Pointe Woods, Michigan 48236-2397

Reference: 2013 Lakefront Park Dredging Project  
AEW Project No. 160-338

Dear Mr. Fincham:

On Friday, January 25, 2013, three (3) bids were received for the above referenced project. We have reviewed the bids and have included a summary herewith for your use. The low bidder is, Malcolm Marine, Inc. of Saint Clair, Michigan with a total bid amount of \$197,354.00.

We have previously worked with Malcolm Marine on similar projects in Grosse Pointe Woods and other communities and are satisfied with their performance.

Based upon our past experience, availability of funds, and the lowest bid submitted, we recommend the contract for the **2013 Lakefront Park Dredging Project** be awarded to **Malcolm Marine, Inc.**, 1159 Fred Moore Highway, P.O. Box 177, St. Clair, MI 48079 in the amount of **\$197,354.00.**

In addition, engineering costs are estimated at \$10,000 and contingency is estimated at \$10,000 for a total project cost estimate of \$217,354.00.

If you have any questions, please advise.

Sincerely,

ANDERSON, ECKSTEIN AND WESTRICK, INC.

Scott Lockwood, PE

cc: Joseph Ahee, DPW Director  
Dee Ann Irby, Controller  
Enclosure

O:\0160\0160-0356\Letters\recaward.docx

## City of Grosse Pointe Woods Bid Comparison

**Contract ID:** 0160-0356  
**Contract Year:** 2013  
**Description:**  
**Location:** Lake Front Park Channel Dredging City of Grosse Pointe Woods  
**Projects(s):** 0160-0356

Rank	Bidder	Total Bid	% Over Low	% Over Est.
0	ENGINEER'S ESTIMATE	\$205,500.00	4.12%	0%
1	(_900030) Malcolm Marine, Inc.	\$197,354.00	0%	-3.96%
2	(02666) Faust Corporation	\$220,820.00	11.89%	7.45%
3	(06843) MarineOne Ltd.	\$235,640.00	19.39%	14.66%



Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Malcolm Marine, Inc.		(2) Faust Corporation	
Description				Bid Price	Total	Bid Price	Total	Bid Price	Total
0001	1500001	1.00	LS	\$6,000.00	\$6,000.00	\$5,920.00	\$5,920.00	\$6,600.00	\$6,600.00
Mobilization, Max. _____ 3%									
0002	2057021	4,400.00	Cyd	\$7.50	\$33,000.00	\$25.45	\$111,980.00	\$18.00	\$79,200.00
_ Disposal of Dredged Material									
0003	2057021	600.00	Cyd	\$37.50	\$22,500.00	\$10.92	\$6,552.00	\$30.00	\$18,000.00
_ Mechanical Dredging, Boat Wells									
0004	2057021	3,800.00	Cyd	\$30.00	\$114,000.00	\$11.29	\$42,902.00	\$22.90	\$87,020.00
_ Mechanical Dredging, Channel									
0005	8507060	30,000.00	Dlr	\$1.00	\$30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00
_ U.S. Army Corps of Engineers Disposal Fee (Est. Cost to Contractor)									
<b>Bid Totals:</b>				<b>\$205,500.00</b>		<b>\$197,354.00</b>		<b>\$220,820.00</b>	

Line	Pay Item Code	Quantity	Units	(3) MarineOne Ltd.				
Description				Bid Price	Total	Bid Price	Total	Bid Price Total
0001	1500001	1.00	LS	\$7,500.00	\$7,500.00			
Mobilization, Max. ____ 3%								
0002	2057021	4,400.00	Cyd	\$26.75	\$117,700.00			
_ Disposal of Dredged Material								
0003	2057021	600.00	Cyd	\$34.00	\$20,400.00			
_ Mechanical Dredging, Boat Wells								
0004	2057021	3,800.00	Cyd	\$15.80	\$60,040.00			
_ Mechanical Dredging, Channel								
0005	8507060	30,000.00	Dlr	\$1.00	\$30,000.00			
_ U.S. Army Corps of Engineers Disposal Fee (Est. Cost to Contractor)								
<b>Bid Totals:</b>					<b>\$235,640.00</b>			

9A

## CITY OF GROSSE POINTE WOODS

### PROCLAMATION

WHEREAS, the holocaust was the state-sponsored, systematic persecution and annihilation of European Jewry by Nazi Germany and its collaborators between 1933 and 1945 – six million were murdered; Roma (Gypsies), people with disabilities, and Poles were also targeted for destruction or decimation for racial, ethnic, or national reasons; and millions more, including homosexuals, Jehovah's Witnesses, Soviet prisoners of war, and political dissidents, also suffered grievous oppression and death under Nazi tyranny; and

WHEREAS, the history of the Holocaust offers an opportunity to reflect on the moral responsibilities of individuals, societies, and governments; and

WHEREAS, we the people of the City of Grosse Pointe Woods should always remember the terrible events of the Holocaust and remain vigilant against hatred, persecution, and tyranny; and

WHEREAS, we the people of the City of Grosse Pointe Woods should actively rededicate ourselves to the principles of individual freedom in a just society; and

WHEREAS, the Days of Remembrance have been set aside for the people of the City of Grosse Pointe Woods to remember the victims of the Holocaust as well as to reflect on the need for respect of all peoples; and

WHEREAS, pursuant to an Act of Congress (Public Law 96-388, October 7, 1980), the United States Holocaust Memorial Council designates the Days of Remembrance of the Victims of the Holocaust to be Sunday, April 7, through Sunday, April 14, 2013, including the Day of Remembrance known as Yom Hashoah, April 8, 2013.

NOW, THEREFORE, I, ROBERT E. NOVITKE, Mayor of the City of Grosse Pointe Woods, Michigan, do hereby proclaim the week of Sunday, April 7, through Sunday, April 14, 2013, as Days of Remembrance in memory of the victims of the Holocaust and in honor of the survivors as well as the rescuers and liberators, and further proclaim that we, as citizens of the City of Grosse Pointe Woods, should work to promote human dignity and confront hate whenever and wherever it occurs.

---

Mayor Robert E. Novitke  
February 4, 2013

10A

**DON R. BERSCHBACK**  
ATTORNEY AND COUNSELOR AT LAW  
24053 JEFFERSON AVENUE  
ST. CLAIR SHORES, MICHIGAN 48080-1530

(586) 777-0400  
FAX (586) 777-0430  
E-MAIL donberschback@yahoo.com

OF COUNSEL  
CHARLES T. BERSCHBACK \*

January 30, 2013

Skip Fincham, City Administrator  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

RE: January 2013 Billing/DRB

<u>DATE</u>	<u>DESCRIPTION OF SERVICES</u>	<u>TIME</u>
1.2.13	Emails, letters, mail, misc. City work (1.00); warrant review and dog at large matter (.50)	1.50
1.3.13	Outside litigation work (.75); emails, TCs and FOIA (.25);	1.00
1.7.13	Review of weekend packet, TCs and emails (1.00); review of ambulance release agreement (.50); work on accident litigation and ambulance accident (1.00)	2.50
1.8.13	Municipal Court and follow up (3.00); warrant review (.25); meeting with Dept. heads (.75); review of dispatch letter and bond ordinance (.75)	4.75
1.14.13	Weekend packet review and work on outside litigation (1.00)	1.00
1.16.13	Municipal Court (1.25); meeting with Dept. heads and follow up on City matters (1.00); ordinance	2.25
1.17.13	Work on miscellaneous City matters (1.00)	1.00
1.21.13	TCs, emails and review of weekend packet and follow up (1.00)	1.00
1.28.13	Review of weekend packet, emails, TCs and follow up (1.00); FOIA (.25); warrant review and TCs (.25); attendance at CC meeting (.50); review of Court cases (1.00)	3.00
1.29.13	Work on miscellaneous City matters (1.00); work on C & E items (.50);	1.50
1.30.13	Attendance at Municipal Court and follow up thereto (3.50); warrant review (.50)	4.00

DRB = 23.50 hours x \$155.00                      \$    3,642.50

<u>Breakdown</u>	General	15.75 hours
	Municipal Court	7.75 hours
	Bldg/Planning Comm.	0 hours
	MTT	0 hours

TC - Telephone  
CTB - Charles T. Berschback  
DRB - Don R. Berschback  
DAI - DeeAnn Irby  
GPCRDA - Grosse Pointe Clinton Refuse Disposal Authority

LKH - Lisa K. Hathaway  
CC - City Council  
PC - Planning Commission  
C&E - Comp and Eval

GT - Gene Tutag  
CEW - Conference of Eastern Wayne  
SF - Skip Fincham  
LFP - Lakefront Park  
MTT - Michigan Tax Tribunal

**CHARLES T. BERSCHBACK**

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CHARLES T. BERSCHBACK

DON R. BERSCHBACK  
OF COUNSEL

January 24, 2013

Alfred "Skip" Fincham  
City Administrator  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

RE: Billing/ CTB Only

<u>DATE</u>	<u>DESCRIPTION OF SERVICES</u>	<u>TIME</u>
12.31.12	Review of FOIA request and police reports (.25); work on Lochmoor (1.00)	1.25
1.2.13	Work on Lochmoor (4.00)	4.00
1.3.13	Calls, emails, finalized Refuse Contract (.25); work on Lochmoor (4.25)	4.50
1.4.13	Lochmoor	2.00
1.5.13	Lochmoor (1.50); review of Council packet and prior Zilli file (.50)	2.00
1.7.13	Work on Lochmoor (3.50); attendance at Council meeting (1.25)	4.75
1.8.13	Work on Lochmoor (final pretrial order and exhibits); settled residential case (3.00); calls with domestic violence victims, Municipal Court docket (.50)	3.50
1.9.13	Appearance in Municipal Court (2.50); meeting with appraiser in Lochmoor case, trial preparation, settled residential case (5.00)	7.50
1.10.13	Municipal Court 2 appeals in Harper Woods (1.00); misc. meeting with Dept. heads (.50); work on Lochmoor, research, and calls (2.00)	3.50
1.11.13	Meeting with GT; continued work on Lochmoor (4.75)	4.75
1.12.13	Lochmoor (3.25)	3.25
1.14.13	Preparation of litigation summary (.50); work on Lochmoor (3.50)	4.00
1.15.13	Lochmoor (4.00)	4.00
1.16.13	Attendance at Municipal Court (2.75); Lochmoor; review of LM's Exhibits, continued preparation for meeting with expert and meeting with SV (3.00)	5.75
1.17.13	Meeting with Appraiser (3.00); continued work on Lochmoor (2.50)	5.50

1.18.13	Work on Lochmoor; call with Shapiro, TCs witness (5.00); reivew of PC agenda and zoning ordinance revisions, TC GT (.25)	5.25
1.19.13	Work on Lochmoor (1.75)	1.75
1.21.13	Work on Lochmoor (4.50)	4.50
1.22.13	Work on Lochmoor, meetings with Department Heads and GT on Lochmoor personal property issue (6.00)	6.00
1.23.13	Work on Lochmoor (4.00)	4.00
1.24.13	Work on Lochmoor (4.00)	4.00

CTB = 85.75 hours at \$140.00 per hour	\$ 12,005.00
COSTS: Two FedEx to Tribunal	\$ 40.00
TOTAL DUE:	<u>\$ -</u>
	\$ 12,045.00

TC - Telephone	GT - Gene Tutag
SF - Skip Fincham	LH - Lisa Hathaway
ST - Susan Tobin	Det. Bur. - Detective Bureau
DAI - DeeAnn Irby	PC - Planning Commission
DAP Director Andrew Pazuchowski	TT - Tax Tribunal
M/C - Mayor and Council	SV - Scott Vandemergel

**Breakdown**

General	3.25 hours
Municipal Court	6.75 hours
Building/Planning Commission	.25 hours
Tax Tribunal	75.50 hours