

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JANUARY 23, 2012, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Fincham
City Attorney Don Berschback
Treasurer/Comptroller Irby
City Clerk Hathaway
City Engineer Lockwood

Mayor Novitke called the meeting to order at 8:03 p.m.

Motion by Granger, seconded by Bryant, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: None

The first item discussed was the **State Revolving Fund (SRF) Project – Sewer Rehabilitation**. The City Engineer provided an overview and stated City Council will need to adopt a Resolution for Award sometime in July. The average increase in cost to a resident will be approximately \$24.00 per year for a \$5,000,000.00 project. The bond closing is slated for August 27th and construction will take about two years.

The City Engineer distributed a draft Resolution Authorizing the S2 Grant Agreement and provided an overview. He requested the Resolution be placed on the next Regular City Council agenda for adoption. Adopting the Resolution will result in the City receiving grant funding in the amount of \$21,000.00 to apply toward project engineering fees. A 10% match is required from the City.

The next item discussed was regarding **Retaining Fees on Outstanding Projects**. The City Engineer provided an overview. Five of the City's contracted companies will be given the deadline of May 1 to address items on their respective punch-lists before closing out their contracts. Retentions are held up to 5% of the project cost. The Treasurer/Comptroller is requesting a budget amendment approval in the full, combined retaining fee amount of \$34,500.00, which will provide the Finance Department the ability to clear the retainers as soon as projects are deemed complete, and in keeping with good accounting/auditing practices.

The Chair declared a recess at 8:56 p.m., and reconvened at 9:02 p.m.

The next item discussed was **street infrastructure Inventory Update**. The City Engineer provided an overview. The Treasurer/Comptroller recommended dedicating 2 mills for roads. Administration was directed to obtain repayment schedules on \$10 million to \$18 million bonds with two to three benchmarks in between. Headlee also needs to be discussed at the next Finance Committee Meeting.

Hearing no objections, the following item was discussed under New Business:

- Council Member Bryant discussed an upcoming Membership Dinner event for the Grosse Pointe Chamber of Commerce, whether anyone wished to attend, and to determine covered costs. There was a general consensus of the Committee that only the costs for the Council Representative to the Chamber be paid for, excluding their spouse/guest, but that anyone was welcome to attend.

Motion by McConaghy, seconded by Koester, that the meeting of the Committee-of-the-Whole be adjourned at 9:42 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk