

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, FEBRUARY 7, 2011, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke  
Council Members Bryant, Howle, McConaghy, Sucher  
ABSENT: Granger (Arrived at 7:23 p.m.)  
  
ALSO PRESENT: City Administrator Fincham  
City Attorney Don Berschback  
Treasurer/Comptroller Irby  
City Clerk Hathaway

Also in attendance was Kevil Ketels, Beautification Commission.

Mayor Novitke called the meeting to order at 7:08 p.m.

Motion by McConaghy, seconded by Sucher, to excuse Council Member Granger from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Howle, McConaghy, Novitke, Sucher  
No: None  
Absent: Granger

Motion by Sucher, seconded by Bryant, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Howle, McConaghy, Novitke, Sucher  
No: None  
Absent: Granger

The Treasurer/Comptroller provided an update on the **Assessor** position. The Mayor discussed the option of possibly using a contractual 1099 employee to fill the position eliminating the need to pay benefits such as healthcare or pension, and suggested looking at sharing services with Macomb County. The Treasurer/Comptroller stated that with the number of Michigan Tax Tribunal cases and additional items that have been found that need to be brought up to date, she did not suggest a part-time Assessor. She also stated that her prior discussions with Macomb County did not result in a savings to the City. She interviewed four candidates, offering to pay a salary of between \$62,000-64,000, and to provide benefits, at a cost to the City of approximately 48% including FICA. She is requesting authorization to perform a background search on the top candidate, and to have medical and background checks performed. The Mayor asked whether background and medical

checks can be done prior to placing an offer on the table, and the Treasurer/Comptroller and City Attorney stated yes. The Treasurer/Comptroller stated she would re-contact Macomb County regarding whether services can be coordinated.

The Committee concurred to authorize the Treasurer/Comptroller to make an offer of employment for between \$62,000-64,000 contingent upon background and medical checks coming back successfully; but to defer a final decision until contact has been made with Macomb County, and returned to the City Council for discussion.

The Treasurer/Comptroller stated that Tom Columbo has agreed to sign the tax roll.

Council Member Granger arrived at 7:23 p.m.

The next item discussed was regarding **Public Safety Patrol Vehicles Extended Service Plan**. The City Administrator provided an overview and recommended approval of this purchase at a cost of \$9,000, which will result in a savings of more than \$16,000 on in-house repairs in addition to approximately \$18,000 incurred by outside vendor repairs. There was a concurrence of the Committee to address this item under New Business at tonight's Council Meeting in favor of purchasing the extended service plans.

Motion by Bryant, seconded by Granger, regarding Public Safety Patrol Vehicles – Extended Service Plan, that the Committee-of-the-Whole recommend to City Council to authorize the City Administrator to enter into an extended service plan for the Public Safety patrol vehicles in an amount not to exceed \$9,000.

Motion carried by the following vote:

Yes: Bryant, Granger, Howle, McConaghy, Novitke, Sucher  
No: None  
Absent: None

Motion by Bryant, seconded by Sucher, that the previous motion be immediately certified.

Motion carried by the following vote:

Yes: Bryant, Granger, Howle, McConaghy, Novitke, Sucher  
No: None  
Absent: None

Motion by Sucher, seconded by Bryant, that the meeting of the Committee-of-the-Whole be adjourned at 7:33 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk