



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza Drive
Grosse Pointe Woods, Michigan 48236-2397

(313) 343-2440
Fax (313) 343-2785

NOTICE OF MEETING AND AGENDA

COMMITTEE-OF-THE-WHOLE

Mayor Robert E. Novitke has called a meeting of the City Council, meeting as a Committee-of-the-Whole, for **Monday, January 17, 2011, at 7:00 p.m.** The meeting will be held in the Conference Room of the Municipal Building, 20025 Mack Plaza, and is accessible through the Municipal Court doors. In accordance with Public Act 267, the meeting is open to the public and the agenda items are as follows:

1. Call to Order
2. Roll Call
3. Acceptance of Agenda
4. Medical Marijuana Moratorium (Extension)
 - A. Committee-of-the-Whole Excerpt 01/03/11
 - B. Letter 01/10/11 - City Attorney
 - C. Letter 08/09/10 – City Attorney
 - D. Proposed Resolution to Extend Land Use Moratorium
 - E. Resolution for Land Use Moratorium 08/16/10
5. City Council Vacancy
 - A. 2011 Grosse Pointe Woods City Council Applicants
6. New Business
7. Adjournment

Alfred Fincham
City Administrator

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT) POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440, Telecommunications Device for the Deaf (TDD) 313 343-9249, or e-mail the City Clerk at cityclk@gpwmil.us.

cc:
Council – 6
Ahee
Berschback
Director of DPS
Rec. Secretary

Tutag
Hathaway
Irby
Fincham
Grosse Pointe News

Post - 8
File
Granger - Email

Committee-of-the-Whole Excerpt
Pending Approval
01/03/11

Hearing no objections, the following items were discussed under new business:

- Medical Marijuana Moratorium Extension. There was a consensus of the Committee to extend the moratorium for one year. This item is to be placed on the Committee-of-the-Whole agenda at 7 p.m. and on the Council agenda at 7:30 p.m., both to be held on January 17, 2011. The City Attorney was directed to provide the revised moratorium language and any additional information to the Council in advance of the agenda.

CHARLES T. BERSCHBACK

ATTORNEY AT LAW

24053 EAST JEFFERSON AVENUE

ST. CLAIR SHORES, MICHIGAN 48080-1530

(586) 777-0400

FAX (586) 777-0430

blbwlaw@yahoo.com

RECEIVED

JAN 10 2011

CITY OF GROSSE PTE. WOODS

CHARLES T. BERSCHBACK

DON R. BERSCHBACK
OF COUNSEL

January 10, 2011

Honorable Mayor and Council
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE. Land Use Moratorium/Agenda Item for January 17, 2011

Dear Mayor and Council:

At the January 3, 2011 COW, I was directed to prepare a draft of a Moratorium extension for the Medical Marijuana issue. I have enclosed my August 9th letter which includes the original Resolution adopted by the Council along with the proposed extension Resolution.

Very truly yours,



CHIP BERSCHBACK

CTB:gmr
Enclosure

CHARLES T. BERSCHBACK

ATTORNEY AT LAW
24053 EAST JEFFERSON AVENUE
ST. CLAIR SHORES, MICHIGAN 48080-1530

(586) 777-0400
FAX (586) 777-0430
bibwlaw@yahoo.com

CHARLES T. BERSCHBACK

RECEIVED 9B
AUG - 9 2010
CITY OF GROSSE PTE. WOODS

DON R. BERSCHBACK
OF COUNSEL

August 9, 2010

The Honorable Mayor and City Council
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE. Resolution for Land Use Moratorium/Agenda Item for August 16, 2010

Dear Honorable Mayor and Council:

I have attached a proposed Resolution which would temporarily deny land uses for medical marijuana until an ordinance is adopted. This issue was previously addressed at a COW meeting and I was instructed to begin reviewing various ordinances and develop a draft. Given the wide range of options available to Michigan cities on this subject, and the fact that there is still little practical experience with the law at this time, I am recommending a six month moratorium.

During this timeframe, I will be drafting a proposed ordinance and presenting the ordinance for discussion at a future COW meeting. Many Michigan cities have enacted similar moratoriums of similar length including Rochester Hills, Clinton Township, Mount Clemens and Pleasant Ridge.

It would be the prerogative of Council to adopt the Resolution for Land Use Moratorium. Thank you.

Very truly yours,



CHIP BERSCHBACK

CTB:gmr
Enclosure

CITY OF GROSSE POINTE WOODS
RESOLUTION TO EXTEND LAND USE MORATORIUM

WHEREAS, the State of Michigan, by voter referendum of November, 2008 approved the use of medical marijuana; and

WHEREAS, this law has been identified as Initiated Law 1 of 2008, MCL 333.26421 and executive reorganization order numbers 1996-1, 1996-2 and 2003-1, MCL 330.3101, MCL 445.2001 and MCL 445.2011 ("the Act"); and

WHEREAS, such laws and state regulations have not addressed the appropriate land use associated with these activities; and

WHEREAS, the present zoning and land use ordinances of the City of Grosse Pointe Woods do not address the land uses of such activities, and

WHEREAS, the experience of other states with similar law changes has been that unregulated land use has caused substantial problems for communities; and

WHEREAS, the City of Grosse Pointe Woods has a legitimate purpose in addressing the appropriateness of such land use, and

WHEREAS, the City is legitimately concerned that uses may attempt to be established before the revised land use ordinances may be drafted and enacted, thereby defeating the purpose of the ordinance, and

WHEREAS, it is a routine and appropriate method to forestall such problems to enact a reasonable moratorium on all land uses for medical marijuana until such time as an ordinance can be drafted and enacted, and

WHEREAS, on August 16, 2010, the City of Grosse Pointe Woods adopted a six month moratorium which is scheduled to expire on February 16, 2011, and

WHEREAS, during the six month moratorium period, a number of legal developments and commentaries have made it clear that the Act contains numerous issues regarding drafting of appropriate ordinances, and

WHEREAS, the Council has been advised regarding numerous concerns and issues regarding development of a land use ordinance and is aware of various commentaries regarding the Act including but not limited to the following:

1. The "White Paper" published by Gerald A. Fisher at the request of the Michigan Municipal League.
2. The concurrence of Michigan Court of Appeals Judge Peter O'Connell in *People v. Redden* (the "Redden Concurrence").
3. The lawsuit filed by the ACLU in Wayne County Circuit Court in the case entitled *Linda Lott and Robert Lott v. The City of Livonia*, and

WHEREAS, this Council believes that additional time is necessary to determine whether the legislature will amend the act, and whether the various issues raised over the past six months will be further developed and clarified by current litigation in other cities.

NOW, THEREFORE, BE IT RESOLVED, that the City of Grosse Pointe Woods hereby continues to temporarily deny use of land for activities relating to the recently enacted state law referenced herein, including but not limited to the following:

1. Distribution or dispensing of marijuana in contravention of the Act.
2. Stores for specialized equipment for cultivation, processing, distributing or administering marijuana; and
3. Specialized schools or training centers for cultivation, processing, distributing or administering marijuana, and

BE IT FURTHER RESOLVED that this moratorium shall terminate and be of no further effect upon the effective date of a land use ordinance regulating such activities or after 12 months from the effective date of this moratorium, which ever shall first occur.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

City Clerk

CERTIFICATION

I, _____, Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council on January 17, 2011, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and will be, or have been, made available as required by said Act.

City Clerk

CITY OF GROSSE POINTE WOODS
RESOLUTION FOR LAND USE MORATORIUM

Minutes of a regular meeting of the City Council of the City of Grosse Pointe Woods, County of Wayne, State of Michigan (the "City"), held on August 16, 2010, at 7:30 o'clock p.m., Eastern Standard Time.

PRESENT: Members Boddy, Bryant, Granger, Howle, McConaghy, Novitke,
Sucher

ABSENT: None

The following preamble and resolution were offered by Member Bryant and seconded by Member Boddy:

WHEREAS, the State of Michigan, by voter referendum of November, 2008 approved the use of medical marijuana; and

WHEREAS, this law has been identified as Initiated Law 1 of 2008, MCL 333.26421 and executive reorganization order numbers 1996-1, 1996-2 and 2003-1, MCL 330.3101, MCL 445.2001 and MCL 445.2011; and

WHEREAS, such laws and state regulations have not addressed the appropriate land use associated with these activities; and

WHEREAS, the present zoning and land use ordinances of the City of Grosse Pointe Woods do not address the land uses of such activities, and

WHEREAS, the experience of other states with similar law changes has been that unregulated land use has caused substantial problems for communities; and

WHEREAS, the City of Grosse Pointe Woods has a legitimate purpose in addressing the appropriateness of such land use, and

WHEREAS, this review process may take several months to properly accomplish, and

WHEREAS, the City is legitimately concerned that uses may attempt to be established before the revised land use ordinances may be drafted and enacted, thereby defeating the purpose of the ordinance.

WHEREAS, it is a routine and appropriate method to forestall such problems to enact a reasonable moratorium on all land uses for medical marijuana until such time as an ordinance can be drafted and enacted,

NOW, THEREFORE, BE IT RESOLVED, that the City of Grosse Pointe Woods hereby temporarily denies use of land for activities relating to the recently enacted state law referenced herein, including but not limited to the following:

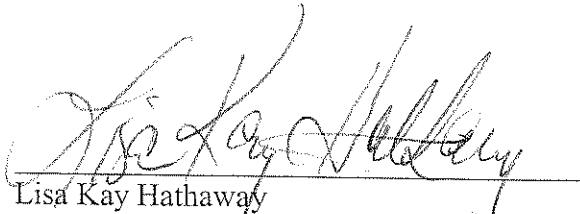
1. Distribution or dispensing of marijuana.
2. Stores for specialized equipment for cultivation, processing, distributing or administering marijuana; and
3. Specialized schools or training centers for cultivation, processing, distributing or administering marijuana, and

BE IT FURTHER RESOLVED that this moratorium shall terminate and be of no further effect upon the effective date of a land use ordinance regulating such activities or after six months from the effective date of this moratorium, which ever shall first occur.

AYES: Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher

NAYS: None

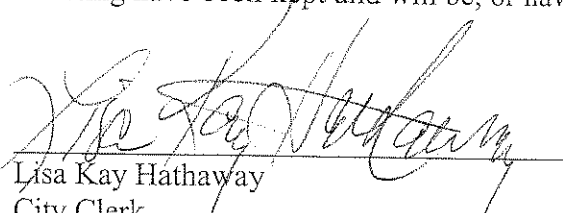
RESOLUTION DECLARED ADOPTED.



Lisa Kay Hathaway
City Clerk

CERTIFICATION

I, Lisa Kay Hathaway, Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council on August 16, 2010, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and will be, or have been, made available as required by said Act.



Lisa Kay Hathaway
City Clerk

2011 Grosse Pointe Woods City Council Applicants

	Name	Address	Phone
1.	Andrews, Dave	1915 Kenmore	313 881-5670 586 723-3806
2.	Domzalski, Alan	522 Glen Arbor Lane	313 882-2062 586 755-9500
3.	Frederick, Claudia J.	1617 N. Renaud	313 882-9872 586 764-2588
4.	Ghesquiere, Tracy	20064 Ghesquiere Ct.	313 886-1757
5.	Gripton, Charles	19946 O'Mara Ct.	920 267-0893
6.	Hughes, Scott R.	2120 Stanhope	586 615-0274 586 415-6610, Ext 114
7.	Karabetsos, Diane		313 886-3445
8.	Ketels, Kevin	1915 Stanhope	313 884-2714 586 552-8239
9.	Metry, Lillian G.	657 Blairmoor Ct.	313 882-0769
10.	Nealssohn, Thomas (Thom) L.	2072 Beaufait Dr.	313 332-0640 313 792-4329
11.	Plieth, Jane Frances	885 N. Renaud	313 882-8504
12.	Sheehy, Robert J.	941 Woods Lane	313 886-7534
13.	Shetler, Richard Jr.	2000 Lennon Ave.	313 882-7407 586 498-6047
14.	Thomas, Geoffery	1653 Bournemouth	313 640-9786 313 887-1125 313 574-8676 Cell
15.	Ulrich, Greg	770 Pear Tree Lane	734 261-2400 313 570-8339
16.	Waldrop, Stephen	2216 Hollywood	586 764-8386 586 282-7799

Biographical Sketches/resumes attached.

4801 Romeo Plank Road
Macomb, MI 48044
Phone: (586) 723-3700
Fax: (586) 723-3701

Iroquois Middle School

Fax

To: Lisa Kay Hathaway From: Dave Andrews

Fax: _____ Date: _____

Phone: _____ Pages: _____

Re: _____

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply

•Comments:

NOTICE OF NONDISCRIMINATION It is the policy of Chippewa Valley Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in its programs, services, activities, or employment. Inquiries related to nondiscrimination policies should be directed to: Civil Rights Coordinator, Assistant Superintendent of Human Resources, Chippewa Valley Schools Administration, 19120 Cass Avenue, Clinton Township, MI 48038 Phone: 586-723-2090 / Nondiscrimination inquiries related to disability should be directed to: Section 504 Coordinator, Director of Special Services, (same address) Phone: 586-723-2180

Attention: Lisa Kay Hathaway
City Clerk



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza
Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

Beautification Commission	Board of Canvassers
Board of Review	Building Authority
Citizens' Recreation Commission	Community Tree Commission
Construction Board of Appeals	Downspout Board of Appeals
Fireworks Committee	Historical Commission
Local Officers' Compensation Commission	Mack Avenue Business Study Committee
Pension Board	Planning Commission
Senior Citizens' Commission	✓ Other: City Council vacancy

NAME:

DAVE ANDREWS

ADDRESS:

1915 Kenmore

TELEPHONE:

Home: 313-881-5670

Office:

586-723-3800

E-Mail:

DAVIDB14@AOL.COM

OCCUPATION:

TEACHER

OF YEARS RESIDENT OF GROSSE POINTE WOODS:

14

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

POSITIVE ATTITUDE, HIGH ENERGY, LEADERSHIP, COMMUNICATOR

EDUCATION: BS-WSU - ED MATH/SOCIAL STUDIES / MASTERS-WSU ED LEADERSHIP

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: GPN-BOOSTER CLUB, PAST MEMBER;

GAPHA BOARD (COMMUNICATIONS DIRECTOR), GPN WOODS SHORES L.L., PRES. PARCELS PRO

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: I will bring the experience of working in both small + large businesses as well as 20 yrs in education to my decision making process. I CARE ABOUT OUR COMMUNITY.

Signature of sponsor

Signature of applicant

Date:

1-9-2011

Return to Clerk's Office



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza
Grosse Pointe Woods, MI 48236

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CITY OF GROSSE POINTE WOODS

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

Beautification Commission		Board of Canvassers
Board of Review		Building Authority
Citizens' Recreation Commission		Community Tree Commission
Construction Board of Appeals		Downspout Board of Appeals
Fireworks Committee		Historical Commission
Local Officers' Compensation Commission	X	Mack Avenue Business Study Committee
Pension Board		Planning Commission
Senior Citizens' Commission	X	Other: City Council

NAME: Alan Domzalai

ADDRESS: 522 Glen Arbor Lane, Grosse Pointe Woods MI 48236

TELEPHONE: Home: (313) 882-2062 Office: (586) 755-9500

E-Mail: CPALANDOM@AOL.COM

OCCUPATION: CPA, Chief Operating Officer - Sundance Beverage, Chief Financial Officer, Faygo Beverages

OF YEARS RESIDENT OF GROSSE POINTE WOODS: 24

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

Finance, management

EDUCATION: B.S. Accounting, University of Detroit 1984, MBA - Finance ^{Wayne State} University, 1994

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: Michigan Assoc of CPAs, Juice Products Association, Board member

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: As a homeowner who owns a Mack Avenue business, I am deeply invested in the community. That investment, coupled with my management and financial experience would benefit the Council.

Signature of sponsor

Elan Cendies

Signature of applicant

Date: 12-18-10

Lisa Hathaway

From: cpalandom@aol.com
Sent: Wednesday, January 05, 2011 10:24 AM
To: Lisa Hathaway
Subject: Alan Domzalski Resume
Attachments: Alan_Domzalski.docx

Dear Ms. Hathaway.

Alan Domzalski here.

I am attaching my resume for you to include with the biographical information I included for consideration of the City Council Appointment.

Please include this document with the Bio submitted.

Also, please confirm receipt.

Thank you.

Alan Domzalski

Alan Domzalski

522 Glenn Arbor Lane • Grosse Pointe Woods, MI • (313) 882-2062
cpalandom@aol.com

EDUCATION

University of Detroit, BS Accounting, 1984

Wayne State University, MBA Finance, 1986

EXPERIENCE

Pannell Kerr Forster CPA's, Detroit, Michigan

Staff Accountant, 1984 – 1986

Senior Accountant, 1986 – 1988

Faygo Beverages, Detroit, Michigan

Assistant Controller, 1988 – 1991

Regional Sales Manager, 1991 – 1994

Controller, 1994 – 1996

VP Finance, 2004 – Present

Sundance Beverage Company, Warren, Michigan

Chief Operating Officer, 1996 - Present

PERSONAL

Lifelong Grosse Pointe Resident

- 1959 – 1982 Grosse Pointe Park
- 1982 – 1986 Grosse Pointe City
- 1986 – Present Grosse Pointe Woods

Married to Valerie (Shannon) Domzalski for 28 years, also lifelong Grosse Pointe Woods resident; two sons, Alan Jr., 21, and Alex, 20.

AFFILIATIONS

Member Michigan Association of CPA's, licensed in Michigan

Past Board Member Optometric Institute and Clinic of Detroit

Past Board Member United Health Organization

LAUREL PARK PLACE

FACSIMILE TRANSMITTAL SHEET

TO: Lisa Hathaway FROM: Claudia Frederick
COMPANY: J DATE: 12-20-10
FAX NUMBER: 313-343-5667 TOTAL NO. OF PAGES INCLUDING COVER: 5
PHONE NUMBER: _____ SENDER'S REFERENCE NUMBER: _____

RE: Vacancy YOUR REFERENCE NUMBER: _____

☐ URGENT ☐ FOR REVIEW ☐ PLEASE COMMENT ☐ PLEASE REPLY ☐ PLEASE RECYCLE

NOTES/COMMENTS: _____

CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

I am interested in making application to serve as a member on the following Board/Commission: City Council Vacancy

NAME:

Claudia J. Frederick

ADDRESS: 1617 N. Renaud Grosse Pointe Woods, Michigan 48236

TELEPHONE: Home: 313.882.9872 Office: 586.764.2588

E-Mail: cjfrederick@comcast.net

OCCUPATION: Regional Marketing Director for CBL & Associates Properties

OF YEARS RESIDENT OF GROSSE POINTE WOODS: 5 years

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION: Property Management for Shopping Center Developer over 23 years of experience in management, marketing, public relations, budget management for multiple properties, special events, advertising. Also have a Michigan Real Estate License. Have had involvements with the cities of mall properties, school districts, local hospitals, businesses in the various communities of the shopping centers. Involved with Chamber of Commerce in various locations etc.

EDUCATION: Bachelor of Fin Arts from Wayne State University

Certification in Shopping Center Management and Marketing (SCMD, SCSM) through the International Council of Shopping Centers.

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: COMMUNITY SERVICE

Board of Director, Westland Chamber of Commerce, 1995 -1999, Board of Director, Senior Alliance (Appointed position by the Westland City Mayor), Library Task Force Committee Member, Assisted in support of Wayne Westland School District, First Step, a Domestic Violence Center, Salvation Army, Hospice, Girl Scouts of America, Wayne County Reading Council Member of American Marketing Association, Junior League of Detroit, and ICSC, International Council of Shopping Center, Appointed State of Michigan ICSC Public Relations and Community Co-Chairperson for 2002-2004, two-year term, ICSC Michigan Operations Committee 2006-2009, Active Member of The Junior League of Detroit 2008-2010.

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: I have now lived in Grosse Pointe Woods for the last five years, born and raised in Detroit. Have a love for this community before living here and now since a resident I would truly like to get involved in the community. With my background in property management I would be a great asset in this position for the city. Managing a shopping center has always been looked at as running a city with all the elements from budgets, maintenance, improvements, rent collection, reducing expenses, increasing revenue, development of the property, leasing, marketing the property, as well as building relationships within the community, the retailers, the customers. With also having a real estate license I have a great understanding of property value along with the pride of being a property owner in this community.

Signature of sponsor Signature of applicant

Date:

Return to Clerk's Office

CLAUDIA J. FREDERICK, SCMD, SCSM

1617 N. Renaud • Grosse Pointe Woods, MI | (home) 313.882.9872 | (cell) 586.764.2588

December 20, 2010

City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Attn: City Clerk: Lisa Hathaway

Dear Ms. Hathaway:

Please accept this letter as a letter of interest for the vacant position on the city council. After reviewing your posting, I am confident I am a strong match for this opportunity. My resume will provide you with my qualifications but I would like to bring several key highlights to your attention.

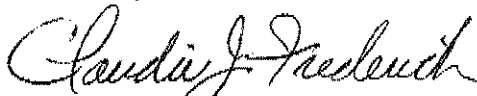
- In my current role as Regional Marketing Director for CBL & Associates Properties, Inc., I outperformed regional NOI and sales goals in eight of my ten years with the company by providing strategic direction for up to 16 staff and 15 shopping centers across the US. My efforts also included initiatives such as a marketing program overhaul following the company's 2009 restructuring, a new marketing plan format for company-wide use, and a cost-saving short study research program.
- As Senior Marketing Manager for a large super regional shopping center managed by Jones Lang LaSalle, I delivered impressive sales growth results for both the property and the retailers, increasing customer traffic up to 12% annually and in-store sales by up to 22%.

In brief, my 20-year career demonstrates a consistent record of meeting or exceeding business goals. I am a driver and a team builder, successful in creating a culture of productivity, collaboration, and trust. Furthermore, I am recognized for both professionalism and warm interpersonal skills, facilitating my ability to build strong relationships across the country.

I am very interested in a new challenge and the opportunity this vacancy presents to a resident to fill this position. I have had a strong desire to more involved in the community and would embrace this possibility and bring my experience to the table to represent the people of Grosse Pointe Woods. My business background, my would be an asset to the city and I look forward to discussing this further should I be a candidate for the vacancy.

Thank you for reviewing my qualifications and I look forward to speaking with you soon.

Sincerely,



Claudia J. Frederick

CLAUDIA J. FREDERICK, SCMD, SCSM

1617 N. Renaud • Grosse Pointe Woods, MI | (home) 313.882.9872 | (cell) 586.764.2588

REGIONAL MARKETING DIRECTOR

Business leader who delivers robust bottom line results through expertise in marketing and managing shopping centers across the US. Demonstrated success in creating strategic marketing and business plans, generating revenue, planning and executing grand openings, and developing strong retailer relationships.

Areas of Proven Strength:

Management • Marketing • Specialty Leasing • Finance • Facility Operations • Retail Management • Sales
Retailer Relations • Advertising • Brand Development • Public Relations

PROFESSIONAL EXPERIENCE

CBL & ASSOCIATES PROPERTIES, INC.

Livonia, MI • 1999–Present

Large real estate investment trust that owns and manages malls and shopping centers across the US.

Regional Marketing Director

Set new strategic direction for marketing program following 2009 reorganization and transition to regional team structure. Identified business opportunities as member of team driving sales for 15 properties in MI, WI, MN, and IL. Previously held full strategic and P&L responsibility for up to 12 enclosed regional shopping centers in MI, OH, KY, IN, TX, CA, CO, MO, and LA, consistently outperforming sales and NOI goals. Hired and managed 14-16 staff in marketing and customer service. Developed and tracked performance of marketing plans including advertising, PR, brand development, loyalty/incentive programs, and special/community events.

- **Designed and implemented new marketing plan format** used company-wide.
- **Captured new revenue** by negotiating strategic partnerships to sell untraditional advertising.
- **Increased traffic and sales through effective media buys**, negotiating advantageous contracts by leveraging long-term relationships with print and broadcast media.
- **Planned and executed all aspects of 2 grand openings** at regional shopping centers: 2001 opening of The Lakes Mall in Muskegon, MI and 2005 opening of Imperial Valley mall in EL Centro, CA.
- **Saved average \$15,000 per property** by developing short study research program for properties in company portfolio.
- **Honored** with 2005 "Regional Team of the Year" award; ICSC Maxi finalist (international industry award) in 2005 and 2007.

JONES LANG LASALLE

Westland, MI • 1993–1999

Global commercial real estate services firm.

Senior Marketing Manager

Delivered consistent sales growth every year for 1,231,000 sq. ft. super regional shopping center. Selected for interim positions as General Manager and specialty leasing manager. Planned and executed sales campaigns, retailer motivation programs, special events, employee incentive programs, and community projects.

- **Ignited sales and traffic results for company and retailers.**
 - 3%-5% sales increases for the property every year.
 - 6%-22% increases in in-store sales during promotional campaigns.
 - 10%-38% increase in photo operation sales during holidays.
 - 12%-25% increase in gift certificate sales annually.
 - 2%-12% increase in customer traffic every year.
- **Enriched retailers' experience** by hosting "Grow Your Own Business" and annual merchant meetings and events with 2 other Detroit properties.
- **Directed all aspects of Customer Service Center launch** including build-out and design, hiring of staff, and managing operations to achieve all financial goals.
- **Orchestrated grand opening** of fourth anchor store, Sears, in 1997.
- **Received multiple awards:** Expense Control Award in 1995 and 1997; Team of the Year Award in 1995; Sales Achievement Award in 1996 and 1997.

CLAUDIA J. FREDERICK, SCMD, SCSM — Page 2 of 2

GENERAL GROWTH MANAGEMENT, INC.

Westland, MI • 1992-1993

*Owner, developer, and operator of shopping centers across the US.***Marketing Manager**

Delivered strong and sustainable results for client through marketing initiatives for 1,041,000 sq. ft. regional center and 300,000 sq. ft. strip center located in Dearborn, MI.

ROEBLING MANAGEMENT CO.

Westland, MI • 1987-1992

*Commercial real estate management firm.***General Manager / Marketing Director**

Promoted within one year from Marketing Director to General Manager/Marketing Director. Held diverse scope of responsibilities including facility operations, management, marketing, and specialty leasing for 450,000 sq. ft. community center anchored by K-mart, F&M, Marshall's, Foland's, and Star Theater.

- **Achieved annual sales growth** of 2% to 3% in competitive markets.
- **Increased specialty-leasing income** from 20% to 60%.
- **Planned and managed grand openings** of F&M clothing store in 1989 and Joe Weider Health and Fitness Facility in 1991.
- **Received multiple awards:** 1989 Marketing Manager of the Year and 1991 Specialty Leasing Award.

PREVIOUS POSITIONS**Owner, LASTING IMPRESSIONS FOR YOU**

Owned and operated a seasonal business with 5 employees, providing gift products and baskets.

Retail Layout Artist, DETROIT NEWSPAPER

Designed retail ads for local businesses.

CREDENTIALS

EDUCATION

Bachelor of Fine Arts, WAYNE STATE UNIVERSITY — Detroit, MI

Major: Advertising Design

PROFESSIONAL DEVELOPMENT

International Council of Shopping Centers: Marketing I & II, Management I & II

CERTIFICATIONS & LICENSES

Certified Marketing Director (CMD), 1989

Certified Shopping Center Manager (CSM), 1995

Senior Certified Marketing Director (SCMD), 2001

Senior Certified Shopping Center Manager (SCSM), 2001

Michigan Real Estate License, 1995

AFFILIATIONS

American Marketing Association

International Fashion Group

International Council of Shopping Centers

COMMUNITY LEADERSHIP

Board of Directors, Westland Chamber of Commerce

Board of Directors, Senior Alliance (appointed by the City Mayor)

Library Task Force Committee Member

To: Lisa Hathaway

313-843-5667



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza
Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

☒ I am interested in making application to serve as a member on the following Board/Commission:

Beautification Commission	Board of Canvassers
Board of Review	Building Authority
Citizens' Recreation Commission	Community Tree Commission
Construction Board of Appeals	Downspout Board of Appeals
Fireworks Committee	Historical Commission
Local Officers' Compensation Commission	Mack Avenue Business Study Committee
Pension Board	Planning Commission
Senior Citizens' Commission	Other:

NAME:

Tracy Ghesquiere

ADDRESS:

70064 Ghesquiere Ct.

TELEPHONE:

Home: 313-886-1757

Office:

E-Mail:

tghesquiere@me.com

OCCUPATION:

stay at home mom, small business owner

OF YEARS RESIDENT OF GROSSE POINTE WOODS:

3

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

Accountant 10 yrs.

EDUCATION:

Bachelors degree - MSU, Masters - Walsh College

PROFESSIONAL / SERVICE CLUB AFFILIATIONS:

GP Moms Association

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD:

I would be able to bring the young stay at home parents objective into the community discussion

Signature of sponsor

Signature of applicant

Date:

Jan 10, 2011

Return to Clerk's Office

Lisa Hathaway

From: Charles Gripton [gripton.charles@att.net]
Sent: Wednesday, January 05, 2011 11:27 AM
To: Lisa Hathaway
Subject: Vacant Seat on the City Council
Attachments: Chuck Bio 3.doc

MS Lisa Kay Hathaway

Please consider this a statement of interest to fill the vacant seat on the City Council. I have attached a biographical statement.

I have lived in Grosse Pointe Woods since 1995. My current address is 19946 O'Mara Ct.

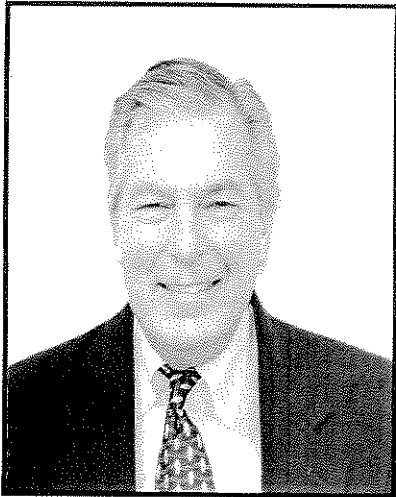
If you require additional information please let me know.

I will be out of town from 7-13 January, but reachable on my mobile phone or blackberry at gripton.charles@att.net.

Thank You for your consideration

Chuck Gripton
920-267-0893 mobile

CHARLES E. GRIPTON



Chuck Gripton was born in Detroit and received his Bachelor of Science and his Master of Business Administration from Central Michigan University.

Chuck worked for the U.S. Army Tank and Automotive Command TACOM, starting in 1967. He held several Acquisition positions before moving to the office of the Project Manager for the Mechanized Infantry Combat Vehicle in 1976.

The program was re-named the Bradley Fighting Vehicle Program where Chuck was in charge of the Acquisition organization. This was followed by several Program Management assignments to include Assistant Project Manager for Bradley Derivative Vehicles and International Programs and Command and Control Vehicle Product Manager.

Chuck retired from government service in 1997 and became a full time Consultant to then United Defense, now BAE Systems. In 2008 he became an employee of BAE Systems, spending most of his time supporting the Director of Bradley Combat Systems. In 2009 Chuck became an independent consultant for several defense companies with his largest client Oshkosh Defense.

Chuck sat on the Board of Directors for Citizens State Bankcorp and the Board of Directors for Citizens State Bank. He is first vice-president for the Detroit Chapter of the Association of the United States Army and sits on the Executive Board of the Chapter. Chuck served two terms as New Baltimore, MI, City Councilman and 15 years as New Baltimore Planning Commissioner. He was a charter Board member of the Michigan Association of Fairs and Festivals and past President of the Bay-Rama Fish Fly Festival.

Chuck is married to the former Debra Helber of Bellevue, Ohio. They have two children and three grandchildren.

Lisa Hathaway

From: Scott Hughes [shughes@fme.org]
Sent: Thursday, December 30, 2010 11:19 AM
To: Lisa Hathaway
Subject: Interest in City Council position
Attachments: Bio Sketch.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Ms. Hathaway,

I would like to be considered to fill the vacancy for the position of City Council for Grosse Pointe Woods. Please see my Biographical Sketch attached. If you have any questions, please feel free to contact me. Thank you.

Best regards,

Scott R. Hughes
Director of Marketing/Membership Dvlp.
FME Federal Credit Union

Nationwide: 800.521.1800, ext. 114
Local Direct: 586.415.6610, ext. 114
Fax: 586.415.8320
Cell: 586.615.0274

www.FME.org



Federal Credit Union

Serving Members since 1936
SAFE • SOUND • SECURE



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza
Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

Beautification Commission	Board of Canvassers
Board of Review	Building Authority
Citizens' Recreation Commission	Community Tree Commission
Construction Board of Appeals	Downspout Board of Appeals
Fireworks Committee	Historical Commission
Local Officers' Compensation Commission	Mack Avenue Business Study Committee
Pension Board	Planning Commission
Senior Citizens' Commission	<input checked="" type="checkbox"/> Other: City Council

NAME: SCOTT RYAN HUGHES

ADDRESS: 2120 Stanhope

TELEPHONE: Home: 586.615.0774 Office: 586.415.6610, ext. 114

E-Mail: Shughes.ACS@comcast.net

OCCUPATION: Director of marketing + membership development

OF YEARS RESIDENT OF GROSSE POINTE WOODS: 1

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

marketing, advertising, development, online advertising +

EDUCATION: Bachelor of Business Administration - (mgmt.) social networking

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: CMAA management school

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: I would

bring a fresh perspective and offer new ideas and processes
where applicable.

Signature of sponsor

Signature of applicant

Date: 12.30.10

Return to Clerk's Office

Lisa Hathaway

From: Diane Karabetsos [djkarabetsos@gmail.com]
Sent: Friday, January 07, 2011 4:38 PM
To: Lisa Hathaway
Subject: Fwd: city counsel position

----- Forwarded message -----

From: **Diane Karabetsos** <djkarabetsos@gmail.com>
Date: Fri, Jan 7, 2011 at 4:36 PM
Subject: city counsel position
To: cityclerklhathaway@gpwmj.us

I am interested in the appointed position on city counsel. I have included my background. below. Please call me for further information or questions (313-886-3445). I appreciate your consideration for this position.

Background:

Native Grosse Pointer: born in GPW

Married 31 yrs. to Evan Karabetsos, attorney and college professor
widowed, 1999

Five sons, Frank, John, Nikos, Dimitri, and Aris (all attended Grosse Pointe schools and graduated from U. of Michigan)

teacher: East Detroit High School , adult ed, and Kellwood Alternative school.

Professor of Education at Wayne State U. and Professor of English at Oakland CC
Stockbroker at Offerman and Co.

Realtor at Coldwell Banker and Johnstone and Johnstone.

Education: BA at U of Detroit. graduate studies at Wayne State U.

Volunteer : extensive record on all levels in Grosse Pointe, past President Grosse Pointe
Soccer (10 yrs.) Founder and Coach of TOPS, special needs program

Current Boards: treasurer of Michigan Youth Soccer League, Grosse Pointe Soccer Assoc

Sincerely,
Diane Karabetsos



CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RECEIVED
JAN - 4 2011
CITY OF GROSSE PTE. WOODS

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

Beautification Commission	Board of Canvassers
Board of Review	Building Authority
Citizens' Recreation Commission	Community Tree Commission
Construction Board of Appeals	Downspout Board of Appeals
Fireworks Committee	Historical Commission
Local Officers' Compensation Commission	Mack Avenue Business Study Committee
Pension Board	Planning Commission
Senior Citizens' Commission	Other: <u>city council</u>

NAME: Kevin Ketels

ADDRESS: 1915 Stanhope

TELEPHONE: Home: 313-884-2714 Office: 586-552-8239

E-Mail: Kevin_Ketels@kmedweb.com

OCCUPATION: CEO, KMED LLC, Professor, Wayne State

OF YEARS RESIDENT OF GROSSE POINTE WOODS: 4

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

Please see attached resume

EDUCATION: BA, Michigan State, MS, Boston University

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: _____

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: _____

Please see attached

Signature of sponsor

Signature of applicant

Date: 1-4-11

Return to Clerk's Office

KEVIN R. KETELS

1915 Stanhope, Grosse Pointe Woods, MI 48236

Phone: (586) 260-0845, Email: kevin_ketels@kmedweb.com

PROFESSIONAL SUMMARY

- Sixteen years of industry experience in marketing, product management, business development, communications and sales
- Five years of administrative experience in the clinical research industry
- Four years of experience teaching marketing subjects at university undergraduate and graduate level
- Eleven years of staff and vendor management experience
- Thirteen to Sixteen years of experience in all key marketing functions: strategic planning, marcom/production management, direct marketing, online management, market research, competitive intelligence and media relations

PROFESSIONAL DEVELOPMENT

CHIEF EXECUTIVE OFFICER

KMED, LLC

St. Clair Shores, Michigan

January 2006 – Present

- Manage all administrative functions for firm that conducts Phase II-IV clinical trials and biomaterial collection. KMED also offers marketing and communication services to the health care and clinical research industries.
- KMED clients include many of the top international pharmaceutical companies and clinical research organizations including Merck, Pfizer, Roche, Eli Lilly, Takeda, Johnson & Johnson, Glaxo Smith Kline, Forest Research, Takeda, and Asterand.
- Manage marketing and communications consulting team and serve as lead consultant
- Manage financial reporting, strategic analysis, accounts receivable and accounts payable.
- Manage new business development, contract negotiations, pricing and legal review.
- Manage human resource functions including: hiring, training, payroll and benefits administration.
- Manage clinical trial study subject recruitment activities.
- Manage newspaper, radio, billboard and online media buying and creative development.
- Manage advertising compliance through Pharmaceutical company sponsors and Institutional Review Boards.
- Manage staff of fifteen full-time and contract employees.

PROFESSOR OF MARKETING

Wayne State University

Detroit, Michigan

September 2008 – Present

- Develop curriculum and teach courses at the graduate and undergraduate level as a Lecturer on the faculty in the School of Business Administration
- Courses include Strategic Marketing (MBA program), Marketing Management, Marketing Capstone, Principles of Advertising, Public Relations of Business and Media Buying.
- Trained and experienced in utilization of online course management tools including: Blackboard (course management, document posting, discussion group management, grade center, etc), Respondus Lockdown Browser (test administration) and WIMBA (interactive online teaching tool in which instructor teaches course live over the internet with video, audio, interactive chat, PPT presentation, etc.)
- Awarded grant by WSU CommunityEngagement@Wayne program in November 2008 to develop new advertising course that incorporates Google advertising grants to assist local non-profit organizations.
- Serve as faculty advisor for the School of Business Assistance Center. The SBAC provides expertise, insight and manpower to emerging and existing businesses facing growth and diversification challenges.

SENIOR MARKETING MANAGER

Dell Financial Services

Round Rock, Texas

January 2003 – December 2006

- Managed marketing acquisition strategy for lease, loan and private label credit card products in the Small Medium Business Division (SMB) of Dell Financial Services (DFS).
- Managed SMB promotions strategy and execution. Defined promotion roadmap and coordinated efforts with Dell and DFS marketing, sales, finance, analytics, reporting, legal, operations, compliance and customer service. Managed promotion budget of \$1MM annually.

- Developed SMB product positioning and managed strategy/content placement in all Dell/DFS marketing channels including: Catalogs, Direct Mail, Online, Email, Advertising, Customer PDF Brochures, Welcome Package, IVR and Public Relations.
- Managed DM response rate analysis and ROI post-mortem.
- Managed DFS market research budget of \$300K annually. Managed qualitative customer focus groups and quantitative online customer surveys. Chaired "Voice of the Customer" Steering Committee.
- Served as project manager and primary contact, responsible for coordinating external strategic consulting firms to conduct market opportunity analysis and market research.
- Managed competitive benchmarking. Tracked competitor lease rates, promotions, fee structures, processes, documentation and integrated information into DFS marketing strategy.
- Managed Dell/DFS Sales Communications for new DFS promotions, programs, product changes and compensation structures.
- Developed and delivered marketing strategy updates to Dell and DFS Executive Management on monthly basis.
- Managed DFS participation in monthly Dell Middle Market sales rep trainings. Developed customized line of business content for presentations, rep flyers and online resource pages.
- Managed marketing launch of Dell Business Credit (small business private label credit card). Managed DBC branding (product name, logo, product positioning) and Welcome Package testing/implementation. Managed placement of DBC content in all Dell marketing vehicles.
- Managed DBC launch events for Dell Sales reps in Round Rock, Nashville and Oklahoma City call centers.
- Managed Dell floor walks to educate and train Dell sales reps. Developed training materials, floor posters, sales rep flyers and monitor cards.
- Managed business development opportunities. Developed third party advertising channel (Pitney Bowes, Synapse, Ultimate Office, Experian and Wall Street Journal) within DFS customer statements, online, welcome packages and direct mail partnerships. Managed implementation of credit reports offer with D&B.
- Managed vendor/agency relationships for printing, promotions, welcome package and third-party advertising.
- Recipient of 2006 Q2 Small Business Division MVP Award. Promoted in August 2006.
- Managed marketing staff of three.

MARKETING & SALES COMMUNICATIONS MANAGER, ASSISTANT VICE PRESIDENT

State Street Bank

Boston, Massachusetts

September 1999 – December 2002

Corporate Trust Division (March 2001 – December 2002)

- Developed and executed marketing and sales communications strategy for State Street Corporate Trust (CT) division.
- Managed all communications that position products and services in the CT division including: proposal responses, marketing collateral, advertising, public relations, multimedia demos, web site marketing content, client presentations, client newsletter, etc.
- Managed CT market research and competitive intelligence collection and analysis.
- Managed CT collection, analysis and executive reporting of all division sales data.
- Managed CT conference exhibition strategy for more than fifty industry and client events annually.
- Managed *State Street Watch* newsletter for Investor Services (IS) division. Eight separate editions of client newsletter produced bi-annually for multiple product lines and geographic regions worldwide. Managed development and implementation of newsletter interactive strategy. After renegotiations with vendors, reduced costs by 30%.
- Managed IS market research initiatives to support sales prospecting and competitive intelligence.
- Managed IS conference exhibition planning for six industry and client conferences.
- Member of CT Product Development and Product Review committees. Co-chaired CT Market and Strategy sub-committee.
- Managed CT and IS marketing and sales communication staff of nine.
- Member of State Street Global Outreach volunteer committee. Managed Program Business Benefit initiatives including web-based participant feedback survey and focus groups.
- Recognized by executive management with division-wide 2001 Corporate Trust Excellence Award. Promoted in March 2001.

Global Cash Management Division (September 1999 – March 2001)

- Developed and executed marketing communications strategy for cash management software products and services.
- Managed new product branding process and communications launch for Cash ManagerSM. Activities included: name development & trade marking, visual branding strategy, conference launch/announcement and production of marketing collateral.
- Managed all communications that positioned products and services: proposal responses, collateral development, advertising, public relations, multimedia presentations, newsletter, and client surveys.
- Managed development of Intranet-based competitive intelligence and market research database.
- Managed conference exhibition planning for industry conferences.
- Completed two-week sales training course – *The Counselor Approach Model: Relating, Discovering, Advocating & Supporting*
- Managed marketing and sales support staff of two.

MARKETING COORDINATOR

Aquarius Health Care Videos

Medfield, Massachusetts

May 1998 - August 1999

- Developed and executed marketing strategy for national US health care video company targeting hospital, public library, university and nursing markets.
- Acted as sales and relationship manager for key clients.
- Coordinated direct mail campaign with a distribution of more than 500,000 catalogs per year.
- Coordinated content development, design, printing and mail distribution for all marketing pieces. Managed relationships with printers, graphic designers, list brokers, dub house and mail house.
- Executed media strategy: wrote news releases, developed media relationships & acted as contact.
- Coordinated national conference exhibition strategy.
- Managed web site strategy, e-commerce functions and technical oversight. Managed conversion of website to web pay system.
- Acted as Assistant Newsletter Editor and Associate Film Producer.

PROGRAM ASSOCIATE

Michigan 4C Association

East Lansing, Michigan

June 1994 - August 1996

- Developed and executed marketing and public relations strategy for Michigan Department of Education infant health program that targeted parents who have infants with developmental delays.
- Designed and coordinated all aspects of production for all marketing materials. Wrote news releases and all marketing/ad copy.
- Coordinated media campaign utilizing television, radio and newspaper. Acted as media contact.
- Facilitated workshops on media relations development and new communications technology.
- Designed, developed and maintained web site.

PUBLICATIONS COORDINATOR & WRITER

The Michigan Festival, Inc.

East Lansing, Michigan

March 1994 - August 1994, seasonal position

- Developed and executed marketing collateral and public relations strategy for mid-Michigan arts and entertainment festival.
- Wrote news releases and copy for all festival publications.
- Designed and coordinated printing for all marketing/advertising.

ADDITIONAL TEACHING EXPERIENCE**ADJUNCT PROFESSOR**

Strategic Marketing, MBA Program

Wayne State University

School of Business Administration

Detroit, Michigan

Spring Semester 2008

ADJUNCT PROFESSOR

Strategic Marketing, MBA Program

Wayne State University

School of Business Administration

Detroit, Michigan

Winter Semester 2008

ADJUNCT PROFESSOR

Public Relations of Business

Wayne State University

School of Business Administration

Detroit, Michigan

Fall Semester 2007

ADJUNCT PROFESSOR

Principles of Marketing

Lawrence Tech University

School of Management

Southfield, Michigan

Fall Semester 2007

ADJUNCT PROFESSOR

Computer Production (Graphic Design/Web Development)

Salem State College

School of Communication

Salem, Massachusetts

Fall Semester 2002

ADJUNCT PROFESSOR

Sales Management & Interpersonal Communication
(Graduate course)

Emerson College

School of Communication

Boston, Massachusetts

Fall Semester 2001

GUEST LECTURER

Oakland University, Department of Communication
Topic: Consumer Behavior
Winter 2009, Fall 2009, Winter 2010

CONFERENCE SPEAKER**SOCIETY OF RESEARCH ADMINISTRATORS INTERNATIONAL ANNUAL MEETING**

Session Name: *Marketing and Business Development for Clinical Research Sites*
Chicago, IL
October 2010

SOCIETY OF RESEARCH ADMINISTRATORS MICHIGAN CHAPTER MEETING

Session Name: *Social Media Uses for Study Subject Recruitment*
East Lansing, Michigan
May 2010

MAGI CLINICAL RESEARCH CONFERENCE EAST

Session Names: *Buying Media for Site Subject Advertising and Marketing & Business Development for Sites*
Boston, Massachusetts
May 2010

SOCIETY OF RESEARCH ADMINISTRATORS JOINT NORTHEAST MIDWEST SECTION CONFERENCE

Session Name: *Subject Recruitment Campaigns Utilizing Advertising*
Philadelphia, Pennsylvania
April 2010

MAGI CLINICAL RESEARCH CONFERENCE EAST

Session Name: *Subject Recruiting by Sites: Planning & Implementing Effective Recruitment Programs*
Miami, Florida
June 2009

VOLUNTEER ACTIVITIES**GROSSE POINTE WOODS BEAUTIFICATION ADVISORY COMMISSION**

May 2008 – Present

BIG BROTHERS BIG SISTERS OF MASSCHUSETTS BAY

Big Brother Volunteer, 1999 - 2002

BIG BROTHERS BIG SISTERS MICHIGAN CAPITAL REGION

Big Brother Volunteer, 1993 – 1996

ALPHA PHI OMEGA, COMMUNITY SERVICE FRATERNITY

1989 - 1993

EDUCATION**MASTER OF SCIENCE IN MASS COMMUNICATION**

Boston University
Boston, Massachusetts; December 1997
GPA: 3.71, Concentration: Marketing/Advertising

Masters Thesis: *"Stocks, Trades & Innovation: An Analysis of the Introduction and Development of WWW Technologies in the Investment Industry"*

Teaching Asst: Served as Graduate Teaching Assistant at Institute for Media and American Democracy, Harvard University, Graduate School of Education, August 1997

BACHELOR OF ARTS IN JOURNALISM

Michigan State University
East Lansing, Michigan; December 1993
GPA: 3.0, Additional major completed in Psychology

Kevin Ketels
City Council Application
January, 2011

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE CITY COUNCIL?

Over the course of my professional career, I have acquired many skills that I believe would be useful to the City Council of Grosse Pointe Woods. Through 16 years of working in corporate America, and also as an entrepreneur and university professor, I have developed analytical, business, marketing, project management and listening skills that help me to analyze ambiguous situations and find solutions that balance multiple interests. I believe that being a member of the City Council requires one to make decisions with broad input that best matches our community values.

But most important to my potential role with the City Council is my passionate belief in service to my community. I grew up on the east side of Detroit - attending St. Veronica School in Eastpointe and Notre Dame High School in Harper Woods. After graduating from high school, I left metro Detroit to study and work in different parts of the country. But throughout this time away, I saw my hometown struggle and wanted to return. Fourteen years after originally leaving Detroit, I quit my corporate job in Texas, moved across the country and risked everything to help start KMED Research - a clinical research firm in St. Clair Shores that manages clinical trials on behalf of pharmaceutical companies. I am very happy that my business is thriving and contributing to the business economy here on the east side. My mother and father have lived in Grosse Pointe Woods for more than 13 years and my children attend Monteith Elementary School. Because I live and work in this community, I believe that I have a broader responsibility to contribute to our quality of life by giving my time. I have been a member of the Grosse Pointe Woods Beautification Commission since May of 2008 and have immensely enjoyed my service. I love the role of the Commission – which helps our residents to take pride in and contribute to the beauty of our community.

Our city, state and country face difficult decisions in the years to come. Grosse Pointe Woods will continue to face budget challenges until the economy rebounds and home values rise. I believe I can contribute to this process and help Grosse Pointe Woods remain a great community to live, work and thrive. I would be honored and deeply appreciate the opportunity to serve Grosse Pointe Woods as a member of the City Council.

Lillian G. Metry, Esq.

657 Blairmoor Court, Grosse Pointe Woods, MI 48236 • (313) 882-0769 • Lillilaw@aol.com

January 10, 2011

Ms. Lisa Kay Hathaway
City Clerk
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Re: Vacant Position Grosse Pointe Woods Council appointment.

Dear Madam Clerk:

I would like to be considered for appointment to the Grosse Pointe Woods Council.

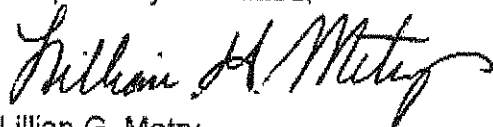
Attached please find the following:

- Biographical Sketch
- Attachment to the Biographical Sketch
- Resume

I believe that my commitment to public service and the various positions and experiences I have had, would be an asset to the Council.

Thank you for your consideration in this matter. Should you have any further questions of me, please do not hesitate to contact me.

Respectfully submitted,



Lillian G. Metry



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

Beautification Commission	Board of Canvassers
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Construction Board of Appeals	Downspout Board of Appeals
Fireworks Committee	Historical Commission
Local Officers' Compensation Commission	Mack Avenue Business Study Committee
Pension Board	Planning Commission
Senior Citizens' Commission	X Other: Vacant Position GPW Council

NAME: Lillian G. Metry

ADDRESS: 657 Blairmoor Court, Grosse Pointe Woods, MI 48236

TELEPHONE: Home: 313-882-0769 Office: 313-833-3358
E-Mail: Lililaw@aol.com

OCCUPATION: Wayne County Department of Children and Family Services, Contract Manager

OF YEARS RESIDENT OF GROSSE POINTE WOODS: Over 7 years

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:
See Attached

EDUCATION: B.A. / J.D. See attached resume

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: See Attached

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: See Attached

Signature of sponsor

Signature of applicant

Date: 1-10-2011

Return to Clerk's Office

Lillian G. Metry
Dated: 1/10/2011

Attachment to the Biographical Sketch

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COUNCIL:

I have a background in business and experience in bringing together different levels of government. Further, I have expertise in government, law, business, and community relations.

PROFESSIONAL / SERVICE CLUB AFFILIATIONS:

Grosse Pointe Woods Foundation, Michigan Bar Association (Licensed Attorney), Appraisal License (Limited License), Wayne County Service Day Committee, Wayne County Summer Safety Committee as well as volunteering for various activities at Ferry Elementary and Assumption Nursery School.

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COUNCIL:

I am a licensed attorney, who has worked in Public Service going on 10 years. I work in the Department of Children and Family Services as a contract manager in the Prevention Division for at-risk youth. I have further volunteered countless hours on community events, for youth, seniors, veterans, and the needy. I feel it is important to give back to the community. As a mother with young children, I have a vested interest in keeping the area strong and vibrant.

It has been mentioned there may be a conflict of interest, since my husband, Ted Metry is the Judge for Grosse Pointe Woods. Although, the Council and the Court are two separate entities, I am aware there are instances when the Council is involved with issues concerning the Court, including its budget. In these instances, and ANY that may be a conflict of interest, I would abstain from a vote and not participate in any discussions relating to such matters. It is also important for transparency in government and to have the confidence of the public. This is what should be expected from all of our elected officials.

LILLIAN GHRAIB METRY

657 Blairmoor Ct • Grosse Pointe Woods, MI 48236 • (313) 882-0769 • Lillaw@aol.com

EXPERIENCE

- July 2004 – Present **Wayne County – Children & Family Services**
Contract Manager – Prevention Services
- Managing 60 Prevention Service contracts; writing RFPs and contracts, site visits, billing, etc. Development and implementing special projects.
 - Working with the CEO's Office and Human Relations Departments on various projects such as; Employee Training, Managing for Results, Long-Term Financial Planning as it Relates to Public Safety, Facilitations, etc.
 - FOIA officer for the department; processing all FOIA requests.
- July 2004 – Feb. 2006 **Wayne County – Consumer Protection Task Force**
Legal Affairs
- Reviewed, researched and advised on all cases as it pertained to legal matters. Drafted all legal documents. Responsible for policy development, approval and issuance of such policy for the department.
- Jan. 2003 – Jan. 2004 **Wayne County – Dept. of Children & Family Services**
Transitional Period then Director of Administration
- Oversaw Grants, Budget, Contracts, MIS and Payroll, included both juvenile and adult services. Oversaw staff issues, and acclimating staff to the transition of the department. Coordinating and troubleshooting with the department on departmental and staff issues. Special projects.
- 1998 – Present **Paul and Associates, Real Estate Services**
- Assist/prepare various real estate appraisal assignments, commercial & residential
 - Assist with various real estate issues, i.e. sales and leasing
- Aug. 2001 – Sept. 2002 **Wayne County Prosecutor's Office – Auto Theft**
Legal Intern
- Worked directly with courtroom prosecutor specializing in auto theft. Assisted with daily court; in arraignment courtroom. Researched, prepared, attended hearings, pretrials and held trials in court.
- 2000 – 2002 **Shell Gas Station / 28th Street Mart, Inc.**
- Certified Shell Dealer. General Manager of station, assisted with daily accounts of station.

EDUCATION

- Legal **Michigan State University - Detroit College of Law**
 Juris Doctor, June 2001
 Honors Dean's List - Fall 1998, Summer 2000, Fall 2000
 Activities Phi Alpha Delta, Hubert Humphrey - Member
- Undergraduate **Michigan State University - James Madison College**
 Bachelor of Arts, Social Relations, June 1998
- Schoolcraft College
 15 credits of Accounting, 2001
- Other **Middleton Real Estate School; 90 hours of Residential Appraisal**
 Limited License Appraiser, August 2006



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza
Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

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Citizens' Recreation Commission	Community Tree Commission
Construction Board of Appeals	Downspout Board of Appeals
Fireworks Committee	Historical Commission
Local Officers' Compensation Commission	Mack Avenue Business Study Committee
Pension Board	Planning Commission
Senior Citizens' Commission	✓ Other: CITY COUNCIL VACANCY

NAME: THOMAS (TOM) L. NEALSSOHN

ADDRESS: 2072 BEAUFORT DRIVE, GROSSE POINTE WOODS

TELEPHONE: Home: 313 352-0640 Office: 313 792-4329

E-Mail: TNEALSSOHN @ SPRYNET.COM

OCCUPATION: MANAGER, INNOVATION IMPLEMENTATION SERVICES - MASCO CORP. LTD

OF YEARS RESIDENT OF GROSSE POINTE WOODS: 5

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

STRONG STRATEGIC THINKING, FACILITIES MANAGEMENT EXPERIENCE, CONTRACT MANAGEMENT

EDUCATION: BSIE - KETTERING UNIVERSITY ; MBA - EASTERN MICHIGAN UNIVERSITY

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: FORMER PROJECT MANAGEMENT PROFESSIONAL (CERTIFIED BY PROJECT MANAGEMENT INSTITUTE); MEMBER OF LAWRENCE TERRY INDUSTRIAL ADVISORY BOARD

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: BROAD EXPERIENCE IN BUSINESS MANAGEMENT, INNOVATION AND MULTI-ENTITY GOVERNANCE

Signature of sponsor _____

Signature of applicant [Signature]

Return to Clerk's Office

Date: 12/22/2010

January 3, 2011

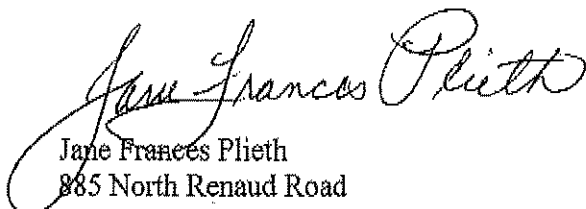
Dear Mrs. Hathaway,

Enclosed please find my biographical sketch for the opportunity to serve The City of Grosse Pointe Woods for the vacant seat on council.

I would love to serve our amazing community. I am active as the Block Club President of my street and an active Monteith mom.

Please feel free to contact me.

Sincerely,



Jane Frances Plieth
885 North Renaud Road
Grosse Pointe Woods, MI 48236
(313) 882 8504

CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

☐

I am interested in making application to serve as a member on the following Board/Commission:

Beautification Commission

Citizens' Recreation Commission

Community Tree Commission

Historical Commission

Mack Avenue Business Study Committee

Planning Commission

NAME: Jane Frances Plieth

ADDRESS: 885 North Renaud Road

TELEPHONE: Home: 313 882 8504 Office: 586 986 1074

Email : jane.plieth@gm.com

OCCUPATION: Automotive Sculptor

OF YEARS RESIDENT OF GROSSE POINTE WOODS: 8 years, June 2002.

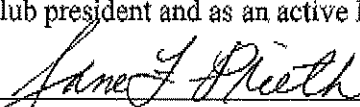
PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE

COMMISSION: Fine Artist, Art educator, Monteith Mom, Block Club President.

EDUCATION: Bachelor of Fine Art, Center For Creative Studies, 1993. Continuing Education with Pewabic Pottery and Center For Creative Studies. Dominican High School, 1985.

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: Michigan Potters Association Board Member, Pewabic Pottery member, Monteith PTO volunteer

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: I love this community. I would love to share my thoughts and concerns on how to keep our community thriving and maintain our wonderful perks. We must find ways to continue to promote our excellent community to young buyers. I have a great connection with the community as block club president and as an active Monteith mom.


Signature of sponsor _____ Signature of applicant _____

Date: January 3, 2011

Return to Clerk's Office

Lisa Hathaway

From: jane.plieth@gm.com
Sent: Friday, January 07, 2011 8:18 AM
To: Lisa Hathaway
Subject: FYI: profile picture
Attachments: Jane Frances Plieth.jpg

Dear Mrs. Hathaway,

Enclosed is a copy of my profile picture that was sent to The Grosse Pointe Patch News. I am excited about the opportunity to serve our community.

Please let me know if there is anything else you would like from me.

Best Regards,

Jane Frances Plieth
885 N. Renaud Road
Grosse Pointe Woods, MI 48236
313 882 8504 home
313 550 5121 cell

Nothing in this message is intended to constitute an electronic signature unless a specific statement to the contrary is included in this message.

Confidentiality Note: This message is intended only for the person or entity to which it is addressed. It may contain confidential and/or privileged material. Any review, transmission, dissemination or other use, or taking of any action in reliance upon this message by persons or entities other than the intended recipient is prohibited and may be unlawful. If you received this message in error, please contact the sender and delete it from your computer.





CITY OF GROSSE POINTE WOODS

20025 Mack Plaza
Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

Beautification Commission	Board of Canvassers
Board of Review	Building Authority
Citizens' Recreation Commission	Community Tree Commission
Construction Board of Appeals	Downspout Board of Appeals
Fireworks Committee	Historical Commission
Local Officers' Compensation Commission	Mack Avenue Business Study Committee
Pension Board	Planning Commission
Senior Citizens' Commission	Other: CITY COUNCIL

NAME: ROBERT J. SHEEHY

ADDRESS: 941 WOODS LANE G.P. WOODS

TELEPHONE: Home: 313-886-7534 Office: _____

E-Mail: rsheehy@CAPITAL-1.BIZ

OCCUPATION: REAL ESTATE BROKER - BUSINESS BROKERAGE

OF YEARS RESIDENT OF GROSSE POINTE WOODS: 40 yrs.

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

EDUCATION: B.B.A.

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: PAST PRESIDENT OF MICH. BUS. BROKER'S ASSOC.

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: _____

LIVED + WORKED IN AREA FOR 40 yrs.

Signature of sponsor _____

Signature of applicant Robert J. Sheehy

Date: _____

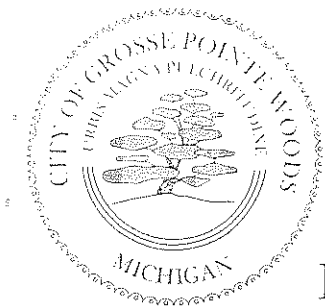
Return to Clerk's Office

3. **Lisa Hathaway**

From: Shetler, Rich [SHETLER@radarindustries.com]
Sent: Monday, January 03, 2011 7:49 AM
To: Lisa Hathaway
Subject: City of Grosse Pointe Woods CITY COUNCIL MEMBER VACANCY
Attachments: GPW R Shetler Jr. Biographical Sketch.doc

The City of Grosse Pointe Woods is accepting applications from residents who wish to be considered for an appointment to fill a vacancy on the Grosse Pointe Woods City Council. Please review the enclosed biographical sketch as my submission for the previous mentioned statement as posted currently on the city website; thank you for your attention.

Richard Shetler Jr. Radar Industries



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza Drive
Grosse Pointe Woods, Michigan 48236-2397

(313) 343-2440
Fax: (313) 343-2785

BIOGRAPHICAL SKETCH

Please consider this document as application for membership on the following board or commission:

- | | |
|--|--|
| <input type="checkbox"/> Beautification Commission | <input type="checkbox"/> Community Tree Commission |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Senior Citizens' Commission |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Building Authority |
| <input type="checkbox"/> Board of Canvassers | <input type="checkbox"/> Board of Review |
| <input type="checkbox"/> Citizens' Recreation Commission | <input type="checkbox"/> Community Enhancement Fund |
| | <input type="checkbox"/> Advisory Board |
| <input type="checkbox"/> Local Officers' Compensation Commission | <input type="checkbox"/> Community Development Block Grant |
| <input checked="" type="checkbox"/> Other: City Council | <input type="checkbox"/> Citizens' Advisory Commission |

NAME: Richard Shetler Jr.

ADDRESS: 2000 Lennon Ave.

TELEPHONE: Home: 313-882-7407

Office: 586-498-6047

E-Mail: rdshet@comcast.net

OCCUPATION: Cost and Sales Support & Customer Interaction

OF YEARS RESIDENT OF GROSSE POINTE WOODS: 33

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

I have been on the Senior Citizens Commission for the past year and have also attended city council meetings for the past several years on a monthly basis. Thru all of this I have a very good understanding of the city and its operation.

EDUCATION: Bachelors of Arts Michigan State University Bus Pre Law

PROFESSIONAL / SERVICE CLUB AFFILIATIONS Boy Scouts of America & Grosse Pte Yacht Club

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION OR BOARD _____

I have a B.A. in Business Pre Law with a minor in Economics from Michigan State University. I have been involved with a successful family business for many years and with it bring financial experience that will be needed in the near future. I am highly motivated with great pride in the City of Grosse Pointe Woods. I also have great dedication and attention to detail in topics that I believe in; this is truly one of them.

Signature of sponsor _____

Richard Shetler Jr.
Signature of applicant

Date: 1/3/2011

Routing: submit to City Clerk for
consideration by City Council

FAX

To: <i>Lisa HATHAWAY</i>	From: <i>GEORGE</i>
Fax: <i>313 - 343.5667</i>	Pages: <i>5</i>
Phone:	Date: <i>1/10/11</i>
Re:	cc:

Comments:





CITY OF GROSSE POINTE WOODS

20025 Mack Plaza

Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

Beautification Commission	Board of Canvassers
Board of Review	Building Authority
Citizens' Recreation Commission	Community Tree Commission
Construction Board of Appeals	Downspout Board of Appeals
Fireworks Committee	Historical Commission
Local Officers' Compensation Commission	Mack Avenue Business Study Committee
Pension Board	Planning Commission
Senior Citizens' Commission	Other: <u>CITY COUNCIL</u>

NAME: GEOFFERY THOMASADDRESS: 1653 BOURNEMOUTHTELEPHONE: Home: 313-640-9786 Office: 313-887-1125
CELL: 313-574-8616E-Mail: GEOFFERYF@AOL.COMOCCUPATION: WEATHERIZATION COORDINATOR# OF YEARS RESIDENT OF GROSSE POINTE WOODS: 5

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION: I HAVE WORKED A NUMBER of local politicians, in addition to WORKING FOR CITY AND STATE GOVERNMENT.

EDUCATION: COLLEGE

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: BOARD MEMBER - FRANKLIN WRIGHT SETTLEMENTS INC.

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: I KNOW how City GOVERNMENT AND VARIOUS departments / DIVISIONS OPERATE.

Signature of sponsor

Signature of applicant

Date: 1/10/11

Return to Clerk's Office

1653 Bournemouth
Grosse Pointe Woods, MI 48236

(313) 574-8616
GeofferyF@aol.com
Thomasg@dhs.ci.detroit.mi.us

Geoffery F. Thomas

Objective

To maintain a career in Management/ Public Service Administration. As an administrator, I am committed to the development of a structured program designed to foster academic and social development. My endeavor is to utilize my skills and expertise to enhance innovative methods and practices that will encourage and support both children and adults' efforts to build a balanced foundation that is crucial to personal growth. It is imperative that theory, practice, philosophy and leadership be in harmony to perpetuate personal development and career advancement.

Professional Experience

July 2002- Present

City of Detroit, Department of Human Services (DHS) - Weatherization Division
Weatherization Coordinator

- Supervise all weatherization division employees
- Assistant to the Weatherization Director
- Investigate and resolve clients complaints
- Develop Microsoft Access database program for complaints and mileage reports.
- Research and prepare technical information for weatherization inspectors
- Evaluate records for completeness and accuracy
- Perform monitoring functions for Local Weatherization Operator (LWO)
- Verify post inspected weatherization projects to insure proper accuracy of contractors invoices
- Perform all National Energy Assistance Tool (NEAT) intakes; assist in Electronic Building Checks and Job Orders (BCJO) input into system.
- Liaison between clients and weatherization division.
- Perform Weatherization demonstrations for community groups, churches e.t.c.
- Prepare reports for Director.

Project Manager

City of Detroit, Department of Human Services, Warming Center

- Oversee total operation and budget for the Detroit Warming Center
- Provide administration and technical assistance to sub-contractors (Operation Get Down and Community Educational Services)
- Provide bi-weekly reports for DHS Executive Staff meetings.

Teacher

Detroit Area Pre-Collegiate Engineering Program (DAPCEP)

- Taught course for DAPCEP at Wayne State University "Study Smarter not Harder. (Yearly Fall season employment)

City of Detroit, Department of Human Services- Homeless Coordination Division

Project Manager

- Special Assistant to former Director (Dwayne Haywood, State of Michigan, Bureau of Community Action and Economic Development
- Develop and maintain effective communication with clients, city, state, federal government, community-based organizations, training providers, and referral organizations, to foster effective coordination of services.
- Project Manager-Grant Administrator for Career Initiative Center, which is subcontracted to Southwest Counseling and Development Services, Jewish Vocational Services and Mariners Inn. Managed 3.7 millions dollars budget. Wrote yearly grant for funding.
- Grant Administrator for Supportive Housing Program (SHP) for Jewish Vocational Services, Cass Community Social Services, Southwest Counseling and Development Services.
- Project Manager-Grant Administrator for Culinary Arts Project, which is subcontracted to Cass Community Social services. Managed 1.1 million dollars budget. Wrote yearly grant for funding.
- Direct the preparation of plans, grant documents, reports etc., for submission to funding sources including all applicable HUD requirements.
- System Administrator- Homeless Management Information System (HMIS)
- Facilitate training sessions for homeless service providers for Homeless Management Information Systems
- Conduct investigations to ensure that all homeless, transitional, emergency shelters and supportive services facilities are in compliance with all applicable city, state, county, federal statutes, regulations, policies and procedures.
- Publish and edit division newsletter
- Provide technical assistance to homeless service providers.
- Co-facilitate, Detroit Ten Year Plan to End Chronic Homelessness
- Currently working as Weatherization Specialist II and Manager of Detroit Warming Center for the Homeless during winter months

1/2000-6/2002

State of Michigan, W.J. Maxey Boys Training School, Whitmore Lake, MI

Supervisor

- Supervise Youth Specialists providing care to juvenile offenders in state mental health facility for boys.
- First line supervisor reporting directly to director
- Train staff in center operations, rules and regulations, safety and security
- Investigate policy and procedural irregularities involving staff and clients
- Review 1st step grievances involving AFSCME employees

6/1996-12/2000

State of Michigan, Western Wayne Community Justice Center, River Rouge, MI

Center Manager

- Assistant to Director
- Directed day-to day operation
- Managed 2.9 millions dollar budget
- Procurement of Goods and Services
- Provided audits reports of expenditures and mileage to the Dept. of Management and Budget
- Vehicle and General Management of building operations and physical plant.
- Supervised 10 Youth specialists, 10 Surveillance Officers, 3 Transporters, 3 Chefs and 3 Secretaries
- Managed Culinary Arts Program and Horticulture Program
- Develop and documented Center policy and procedures
- Trained Staff in Center operations, State of Michigan rules and regulations, safety and security
- Investigated policy and procedural irregularities involving staff and clients
- Reviewed 1st step grievances involving AFSCME employees
- Served on Standard Operating Policy Committee for Wayne Metro Division- State of Michigan

6/2000- Present

Quality Counseling and Community Services

Inkster, MI

Administrative Assistant

- Operational Manager
- Staff Trainer
- Financial and Procurement Manager

11/1989- 6/1996

State of Michigan, Burton Reception Center, Detroit MI

Youth Specialist

- Monitored Public Act 150 State Wards in maximum security detention facility
- Maintained strict visual supervision of residents
- Train new employees on Center policies and procedures involving safety and security physical management, of violent residents, riot control, token economy system
- Conducted search and seizure for contraband and homemade weapons
- Dispensed medications including behavior modification substances
- Frequently worked out of classification as group social worker until permanent personnel was hired

Education

- Currently attending Central Michigan University Mt. Pleasant, MI
- Enrolled in Public Administration Program

Business

Affiliations

Thomas & Associates, Political Consultants

- Specializing in campaign management, positive image maintenance, polling activities, constituents research, damage control, event scheduling and organizing, fund raising, lobbying, grant management and writing, non-profit board training
- Campaigns

Campaign Manager-Haywood for Detroit School Board
Campaign Manager- Carswell for Inkster School Board
Campaign Manager- Barber for City Council, Greensboro, NC.
Field Supervisor- Kilpatrick for Mayor, City of Detroit.
Coordinator (Eastside) Ficano for Wayne County Executive
Political Consultant/ Co-Campaign Manager- Reifman for Congress, 9th District Michigan
Campaign Manager – Lashonda Wrice for Detroit School Board
Campaign Manager- Coan for Detroit City Council
Campaign Manager – Hill for State Representative, District 4
Campaign Manager – Betty A. Townes for Judge, Philadelphia, Pennsylvania

Board**Affiliations**

Advisory Board Member- Henry Ford Health System- Project AIM^{HI} (African American Male Health Initiative)
Board Member- Franklin Wright Settlements Inc. Chair, Community Development Committee,
Homeless Action Network of Detroit (HAND) Board Member
Board Member- Bone Marrow Wish Foundation

References furnished upon request

Lisa Hathaway

From: G. Ulrich [ulrichlaw@gmail.com]
Sent: Sunday, January 09, 2011 11:16 PM
To: Lisa Hathaway
Subject: Grosse Pointe Woods City Council Vacancy
Attachments: GPW Background.pdf; GPW APP.pdf

Ms. Hathaway,

An application and background are attached for consideration by the City Council in filling the council member vacancy.

Please call if anything additional is needed...and Thank You.

--

Greg Ulrich
Attorney at Law
Grosse Pointe Woods, Michigan

GREGORY L. ULRICH

Attorney at Law

Cummings, McClorey, Davis & Acho, P.L.C.

770 Pear Tree Lane

Grosse Pointe Woods, Michigan 48236-2725

Telephone: 734-261-2400

Cell: 313-570-8339

Email: gulrich@cnda-law.com

Partner with the multi-state firm of Cummings, McClorey, Davis & Acho, P.L.C., with an emphasis in litigation. Representation includes corporate/business, real estate, probate, estates and trusts, public and private finance, governmental affairs/municipal law, judicial administration, utilities, professional liability, labor & employment law, legislation, environmental, technology, and dispute resolution.

Fortune 500 business and public sector litigation and transactional representation for investors, real estate developers, retailers, municipal, judicial and court, non-profits, utility, food, manufacturing and technology clients.

Expert in statutory and court rule interpretation, procedure and alternative dispute resolution. For 15 years, provided counsel to over 280 judges and 64 trial courts in Michigan. Pioneered Michigan's standardized pleading.

Defense and counsel to major counties, municipalities, mental health agencies and schools throughout Michigan. Counseled state and local government officials on inter-governmental relations, finance/budget and political matters for over 33 years. Responsibilities for negotiations with key Michigan public officials, executive and legislative agencies. Mediation of multi-million Dollar governmental disputes, including funding of Circuit, Probate and District courts in Michigan.

Judicial administration, including facilities, computerization, caseload and facilities. Judicial, attorney and public official wrongdoing, fraud and liability.

Private and public sector client representation in labor negotiations, civil rights, discrimination, CBA negotiations, and employment litigation. Risk management and insurance counsel.

Real estate and related finance experience, including transactional and litigation for over 37 years. Construction, contract, leasing, land use, development, environmental, ADA and due diligence matters.

Estates, trust administration, business planning, and pro bono work with special needs and U.S. Marine support groups.

Over thirty-four years of legal association involvement and leadership, including local bars, State Bar of Michigan, and the American Bar Association. Strategic planning, finance, member services and governance. Non-profit leadership and member programs.

EMPLOYMENT

1993-present	Partner	Cummings, McClorey, Davis & Acho, P.L.C. Livonia and Sterling Heights, Michigan
1986-1993	Attorney/Senior Court Analyst	Michigan Supreme Court Detroit, Michigan
1978-1985	Attorney/Lead Court Analyst	Michigan Supreme Court Detroit, Michigan
1983	Acting Associate State Court Administrator	Michigan Supreme Court Lansing, Michigan
1979-1981	Special Judicial Administration	Special Assignment by Chief Justice Mary S. Coleman Oversight of Wayne County Probate Court Operations,

		including Juvenile, Estates and Mental Divisions Detroit, Michigan
1977-1993	Attorney at Law	Grosse Pointe Woods, Michigan
1976-1977	Deputy County Court Clerk	Hon. Myron H. Wahls; Hon. Irwin Burdick; Hon. Robert J. Colombo, Sr. Wayne County Circuit Court, Detroit, Michigan
1975-1976	Judicial Law Clerk	Chief Judge Hon. James N. Canham Wayne County Circuit Court

EDUCATION

UNIVERSITY OF DETROIT SCHOOL OF LAW J.D., 1977

Moot Court Competition Finalist 1974
President, Student Bar Association 1976-1977
Publisher, In Brief

UNIVERSITY OF DETROIT A.B., Magna Cum Laude, 1974

English-Philosophy major; Business and Psychology minors
Dean's List 1970-1974
President's Scholarship 1970-1974

PROFESSIONAL LISTINGS

Martindale-Hubbell Peer Review Rated: AV
Who's Who in American Law
Who's Who Emerging Leaders in America
Michigan Real Estate Broker, 1970-2010
dBusiness, Top Lawyers 2010

BAR ADMISSIONS

U.S. Supreme Court, 1984
U.S. 6th Circuit Court of Appeals, 1978
U.S. District Court, E.D. of Michigan, 1977
U.S. District Court W.D. of Michigan, 2005
State Bar of Michigan, 1977

LEADERSHIP

Commissioner, 3rd Judicial Circuit, State Bar of Michigan 1991-1992; 2001-2010
Commissioner, State Bar of Michigan 1986-1991
Chairperson, State Bar of Michigan Representative Assembly 1990-1991
Assembly Clerk, Representative Assembly 1989-1990
American Bar Association House of Delegates 1984-1988; 1991-1992; 1994; 2005-2012
American Bar Association HOD Resolution and Impact Review Committee 2008-2010
Chairperson, State Bar of Michigan Young Lawyers Section 1986-1987
State Bar of Michigan Representative Assembly, 3rd Circuit 1980-1986; 1988-1991; 1993-2001; 2010-2013
Councilmember, State Bar of Michigan Young Lawyers Section 1981-1988

Founding Councilmember, Alternative Dispute Resolution Section Council 1991-1997
Councilmember, Computer Law Section Council 2000-2005
Chairperson, State Bar of Michigan Senior Lawyer Planning Group 2007-2008
Co-Chairperson, Master Lawyers Section Planning Group 2008-2010
Bar Leadership Planning Committee, 2010-2012
SBM Representative Assembly Liaison to Master Lawyers and Bar Leadership 2010-2011

State Bar of Michigan

SBM Board of Commissioners Finance Committee 2002-2010
Judicial Ethics Committee Liaison 2009-2010
Bar Leadership Conference, Commissioner Liaison 2007-2008
Member, Character and Fitness, District I 2007-2012
Senior Lawyers Section, Commissioner Liaison 2007-2008
Commissioner Liaison to the Special Committee on Grievance
Member, Lawyer and Judicial Ethics Committee 2001-2004; Commissioner Liaison 2006-2007
Member, Public Policy, Image & Identity Commissioner Committee 2002-2003
Member, Programs and Services Committee 2001-2002
Member, Bench/Bar Conference Planning Committee, 1998-2001
Member, Special Task Force on the Establishment of a Law Practice 1995-1996
Chairperson, Representative Assembly Assembly Review Committee 1995-1996
Chairperson, Representative Assembly Nominating Committee 1993-1994
Chairperson, Member Services Committee 1992-1995; Member 1992-1997
Chairperson, SBM Nominating Committee 1987-1988; member 1990-1991
Board of Commissioners' Race & Gender Bias Task Force Committee 1990-1992
Fiscal Committee 1989-1991; Office Technology sub-committee 1990-1992
Legislation Committee 1989-1991
State Trial Courts Administration Committee 1990-1996; 1998-1999
Scope & Correlation Committee 1990-1994
Arbitration & Alternate Methods of Dispute Resolution Committee 1990-1991
Law & Media Committee 1990-1991
Victims of Crime Committee 1986-1987
Senior Justice Committee Liaison 1986-1991
Personnel Committee 1986-1987
Client Security Fund Review Committee 1987-1988
Criminal Assigned Counsel Task Force 1988-1991
Communications Committee 1980-1996, 2000-2002
Law Day 1985-1986
Plain English Committee 1984-2001
Michigan Supreme Court Standardized Court Forms Committees 1979-1987
Legal Economics Section
Member and Commissioner Liaison to the Real Property Law Section
Business Law Section
Probate & Estate Planning Section
Commissioner Liaison to the Computer Law Section
Chairperson, YLS Long-Range Planning Committee
Founding Councilmember, SBM Law Student Section 1976-1977
ADR Section Annual Program Coordinator 1992
U.S. Supreme Court Admissions Co-Chairperson
Federal Bar Association/SBM-YLS New Lawyer Seminars Committee
Editor, Inter Alia, SBM-YLS publication
Life Fellow, Michigan Bar Foundation

American Bar Association

Chairperson, Awards of Achievement 1985-1986
Vice-Chairperson, Awards of Achievement 1984-1985
FEMA-Disaster Relief Legal Services Chairperson, Michigan 1986-1988
FEMA Flood Relief Chairperson, 1987
YLD Issues Affecting the Legal Profession Committee 1982-1987
YLD Assembly Delegate 1981-1988
Fellow, American Bar Association Young Lawyers Division

Real Property, Probate and Trust Law Section
Law Practice Management Section
Business Law Section
General Practice Section, past member
Judicial Administration Division, Lawyers Conference, past member
Labor & Employment Law Section
Litigation Section
Torts & Insurance Practice Section
Science & Technology Section, past member

COMMUNITY ACTIVITIES

Vice Chair, New Detroit, Inc. Public Safety & Justice Committee 1978-1990
Coleman Commission on Permanency Planning for Children, Member
Washtenaw County Juvenile Services Task Force
National Vice President, University of Detroit National Alumni Association 1986-1989
Director, University of Detroit National Alumni Association 1978-1989
Director, University of Detroit School of Law Alumni Board 1977-1980
Legal Aid & Defender Association of Detroit Task Force
Our Lady Star of the Sea Catholic Church, Grosse Pointe Woods, MI
Our Lady Star of the Sea School Board, Member 2004-2007
Our Lady Star of the Sea School Board Strategic Planning Committee 2004-2007
Our Lady Star of the Sea School Board, President 2005-2007
Very Special Arts of Michigan
Grant a Wish of Michigan 1982-1985
Semper Fi Moms, U.S. Marine Support Group
Detroit Yacht Club at Belle Isle, Detroit, MI, Member
University of Detroit Mercy School of Law Veterans Law Clinic,
Lance Corporal Scott Winter Ulrich Fund
Judicial Candidate, Grosse Pointe Woods Municipal Court 2009
MBSP, non-profit community-based sports project in the City of Detroit 2010
University of Detroit-Mercy School of Law Alumni Board of Directors 2010-2012
Grosse Pointe Hockey Association, Legal Counsel, 2008-2011

PUBLICATIONS AND PRESENTATIONS

Electronic Mail Policy, Michigan Municipal Risk Management Authority February 1998
Small Claims Handbook, State Bar of Michigan 1984; 1993
"Plain English in Judicial Administration: Michigan Standardized Court Forms" 63 Michigan Bar Journal 390, 1984
Columnist, CMDA "On Law" client communications 1996-2011
Coordinator, American Bar Association YLD Leadership Institute

Michigan Judicial Institute 1979-1993
SCAO Training and Resource Programs
Speaker, MI Judicial Conferences
Instructor, Michigan District Court Administrators Training
Negotiation Seminar Panelist, SBM-YLS Annual Meeting
Panelist, Alternative Law Practice Seminar: "There's More to Law than Law"
Speaker and Member, Southeast Michigan Court Administrators Association 1978-1994
Panelist, ABA/YLD Affiliate Outreach Conference, Detroit, 1995
Chairperson, SBM 1995 Annual Meeting Program: "The Law Practice Supermarket"
Consultant, Michigan Municipal Risk Management Authority, and Member governmental units
State Bar of Michigan Bench/Bar Conference, Facilitator 1999, 2001
"Hot Topics in Real Estate Law", Michigan Association of Real Estate Appraisers, Speaker 2005; 2007
"Legal Career Trends and the ABA" Cooley Law School and MI State University Law School 2010
Professionalism in Action, University of Detroit Mercy School of Law, 2011



CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

Beautification Commission	Board of Canvassers
Board of Review	Building Authority
Citizens' Recreation Commission	Community Tree Commission
Construction Board of Appeals	Downspout Board of Appeals
Fireworks Committee	Historical Commission
Local Officers' Compensation Commission	Mack Avenue Business Study Committee
Pension Board	Planning Commission
Senior Citizens' Commission	Other: City Council

NAME: Gregory L. Ulrich

ADDRESS: 770 Pear Tree Lane

TELEPHONE: Home: 313-885-2341 Office: 313-570-8339 or 734-261-2400

E-Mail: gulrich@cnda-law.com alternate: ulrichlaw@gmail.com

OCCUPATION: Attorney

OF YEARS RESIDENT OF GROSSE POINTE WOODS: 27 years

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

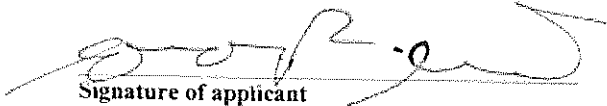
please see attached background and resume

EDUCATION: Notre Dame High School, 1970; University of Detroit, A.B. Magna cum Laude, 1974; University of Detroit School of Law, J.D., 1977

PROFESSIONAL/SERVICE CLUB AFFILIATIONS: please see attached background
for detail of leadership and community work

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: to bring resources
to the City that ensure a community our children will value as secure and
nuturing...municipal and governmental experience that can help in the current
economy...willingness to listen.

Signature of sponsor


Signature of applicant

Date: January 7, 2010

Return to Clerk's Office

Lisa Hathaway

From: Waldrop, Stephen Mr CIV USA USAASC [steve.waldrop@us.army.mil]
Sent: Monday, January 10, 2011 10:02 AM
To: Lisa Hathaway
Subject: Application for Consideration for Grosse Pointe City Council (UNCLASSIFIED)
Attachments: Me.JPG; GPW 001.jpg

Classification: UNCLASSIFIED
Caveats: NONE

Lisa,
I attended the 3 Jan Council Meeting. Unfortunately I could not remain after the meeting, needing to return home to assist my son with his homework. Attached is 1) my complete GPW application form from your website. 2) my picture (to remind you who I was at the meeting) I would be willing to submit an signed, undated letter of resignation should the mayor find me unacceptable for any reason anytime after appointment.

Name: Steve Waldrop. (Actually Charles Stephen Waldrop)

Occupation: I work for the US Army as an Engineering Software Branch Manager at the US Tank Automotive Command. I am responsible for the vehicle software of the Abram Main Battle Tank, Bradley Fighting Vehicle, Paladin Self Propelled Howitzer, and several other less know vehicles. I supervise 10 engineers in Warren MI and 9 engineers in Huntsville AL.

Education: BS in Physics, BS in Mathematics, MS in Mechanical Engineering. All from Wayne State University

Address: 2216 Hollywood. Owner/Resident since 2008.

Related Experience:

*Neighborhood: In the past I have served on block clubs as President and Secretary.

*Service: I am an executive board member of DADS AND MOMS OF MICHIGAN.

Dads and Moms of Michigan (DMM) is a non-profit 501 c3 corporation. Our main goal is to restore Equal Custody Rights to Michigan Fathers and Mothers affected by Divorce, the break-up of the family, or Children born to unmarried parents through support, Education and Family Court Reform. See http://www.dadsandmomsofmichigan.org/1/283/our_directors.asp

I would likely resign this position if selected as Grosse Pointe City Councilman.

*Professional: I often chair or facilitate working group meetings in my occupational workplace.

Limitations: a) With my current employment, I travel approximately 1 week per month. Sometimes 2 weeks per month. In addition to council and committee meetings, I am anticipating a requirement of approximately 4 additional hours per week. It would be difficult to commit to more than that at this time. I do anticipate retiring from the Army as early as Mar 2013 and no later than Jan 2014.

b) As an employee of the United States Government Executive branch, I am prohibited from pursuing a partisan position. As a supervisor, I cannot even have a partisan bumper sticker on an automobile that I drive on the Tank Automotive Command as it may make a subordinate uncomfortable if they support a different candidate.

I would be grateful for the opportunity to work for Mayor Novitke and the citizens of Grosse Pointe Woods.

Respectfully
Steve Waldrop,

Software Branch Chief

Program Manager's Office, Heavy Brigade Combat Team DSN 786-7799 Commercial 1-586-282-7799

Cell: 1-586-764-8386

Classification: UNCLASSIFIED

Caveats: NONE





CITY OF GROSSE POINTE WOODS

20025 Mack Plaza
Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

Beautification Commission	Board of Canvassers
Board of Review	Building Authority
Citizens' Recreation Commission	Community Tree Commission
Construction Board of Appeals	Downspout Board of Appeals
Fireworks Committee	Historical Commission
Local Officers' Compensation Commission	Mack Avenue Business Study Committee
Pension Board	Planning Commission
Senior Citizens' Commission	* Other: City Council

NAME: Steve Waldrop

ADDRESS: 2216 Hollywood

TELEPHONE: Home: 586-764-8386 Office: 586-282-7799

E-Mail: steve.waldrop@us.army.mil

OCCUPATION: Engineering Manager at the US Tank-Automotive Command

OF YEARS RESIDENT OF GROSSE POINTE WOODS: Owner/resident since 2008

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

Engineering and supervisory skills.

EDUCATION: BS in Physics, BS in Mathematics, MS in Mechanical Eng

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: Executive Board Member of Dads
and Moms of Michigan. See dadsandmomsofmichigan.org

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: I am concerned
about events in GPW. Please see e-mail.

Signature of sponsor

C. Stephen Waldrop
Signature of applicant

Date: 10 JAN 2011

Return to Clerk's Office