

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, NOVEMBER 8, 2010, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke  
Council Members Boddy, Bryant, Granger, Howle, McConaghy, Sucher

ABSENT: None

ALSO PRESENT: City Administrator Fincham  
Treasurer/Comptroller Irby  
City Clerk Hathaway  
Director of Public Works Ahee  
Park Supervisor Sharp

Mayor Novitke called the meeting to order at 7:35 p.m.

Motion by Bryant, seconded by Sucher, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher  
No: None  
Absent: None

Plante Moran's Mark Hurst and Kari Shea were present to provide an overview of the **2009/10 Audit**. The Chair stated this was a very good audit. Mr. Hurst stated this was an outstanding audit year. The DWR Fund required a separate compliance audit due to Federal funding (\$1.6 Million), and Plante Moran found that the City was in full compliance. Mr. Hurst explained that five "significant deficiencies" found were very small, insignificant journal entries, and did not consider any of these individual entries to be of concern. He further stated that improvements suggested in last year's audit have been addressed and great strides have been made by the City to implement processes and procedures.

There was discussion regarding GASB #54 – Fund Balance Reporting and Governmental Fund Type Definitions that will be in effect for the City's 2010/11 fiscal year. The Treasurer/Comptroller was asked to provide a sheet to explain and summarize the changes in nomenclature. This information is to be available for the next Finance Committee Meeting on November 22, 2010.

Ms. Shea stated that Governmental Activities: Net Assets-Unrestricted does not currently show a deficit, however a deficit will show with the next fiscal year due to OPEB liability. Ms. Shea and Mr. Hurst stated this is the norm among like communities, but that it may result in a negative rating from bonding agencies.

Motion by Sucher, seconded by Boddy, regarding the 2009/10 Audit, that the Committee-of-the-Whole recommend City Council accept the 2009/10 audit.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher

No: None

Absent: None

Motion by Bryant, seconded by Boddy, to remove the 2009/10 Audit from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher

No: None

Absent: None

Motion by Sucher, seconded by Boddy, that the motions regarding the 2009/10 audit be immediately certified.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher

No: None

Absent: None

The Chair declared a recess at 8:30 p.m., and reconvened at 8:49 p.m.

The next item discussed was **E-Mail Marketing – Parks and Recreation**. The Committee discussed items to be researched included administering in-house versus outsourcing, financing, and technology capability and support.

Motion by Granger, seconded by McConaghy, regarding E-Mail Marketing – Parks and Recreation, that the Committee-of-the-Whole refer this item to the Public Relations Committee for review, and return to the Committee-of-the-Whole with a recommendation.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher

No: None

Absent: None

The Committee then reviewed the **Activities Building Winter Usage Numbers**. This item was placed on the agenda to look at building hours and whether previously changing the hours had a substantial impact on use and budget. The Director of Public Works is recommending the hours of operation remain as they are currently (8 a.m. to 9 p.m.)

Motion by McConaghy, seconded by Granger, regarding Activities Building Winter Usage Numbers, that the Committee-of-the-Whole refer this item to the Recreation Commission for a recommendation to the Committee-of-the-Whole.

Motion carried by the following vote:

Yes:	Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher
No:	None
Absent:	None

The City Administrator, Treasurer/Comptroller, and Director of Public Works recommended not participating in the program.

Motion by McConaghy, seconded by Granger, that the Committee-of-the-Whole recommend that the City Council decline participation in the Energy Efficiency and Conservation Block Grant (EECBG) program through State of Michigan.

Motion carried by the following vote:

Yes:	Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher
No:	None
Absent:	None

Under New Business and hearing no objections, the following item was discussed:

Grosse Pointe City recently attended a Michigan Municipal League meeting and received information on the MORE Program, which promotes businesses. Administration was asked to look into this program and report to Council.

Motion by Granger, seconded by McConaghy, that the meeting of the Committee-of-the-Whole be adjourned at 9:27 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk