

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, OCTOBER 11, 2010, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Boddy, Bryant, Granger, Howle, McConaghy, Sucher

ABSENT: None

ALSO PRESENT: City Administrator Fincham
City Attorney Chip Berschback
Treasurer/Comptroller Irby
City Clerk Hathaway
Building Official Tutag
Recreation Supervisor Sharp
City Engineer Lockwood

Mayor Novitke called the meeting to order at 7:34 p.m.

Motion by Bryant, seconded by Howle, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher

No: None

Absent: None

The first item discussed was **water reservoir**. The City Engineer provided an overview regarding necessary electrical and restoration (top soil and seed) work, which costs were not included in the original contract. The contractor's additional costs are approximately \$24,000. The City Engineer recommends paying the additional cost, and the Treasurer/Comptroller and City Administrator concurred with his recommendation.

Motion by Bryant, seconded by Boddy, that the Committee-of-the-Whole recommend that City Council authorize \$27,445.00 for the additional work, funds to be taken from the project's contingency fund.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher

No: None

Absent: None

Motion by Boddy, seconded by Bryant, that the water reservoir be removed from the Committee-of-the-Whole agenda.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher
No: None
Absent: None

Motion by Sucher, seconded by Bryant, that the motion regarding water reservoir be immediately certified.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher
No: None
Absent: None

Next, the **McKenna Contract/Invoice – Planning Commission** was discussed. The Mayor stated that the contract signed in May of 2010 did not identify an amount not to exceed, and that the contract needs to be revised. The Mayor also asked the Committee to consider the authority granted to the Planning Commission by the Zoning Enabling Act to engage a contractor, and to establish dollar limitations.

There was a consensus of the Committee to address the Planning Commission procedure for engaging a contractor and setting budget allocations through budget approval.

Motion by Sucher, seconded by Boddy, regarding McKenna Contract/Invoices – Planning Commission, that the Committee-of-the-Whole recommend that the City Council approve payment of the McKenna Associates, Inc. invoices (May/June/July \$4,322.50, and August/September \$1,273.50) in a total amount not to exceed \$5,596.00.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher
No: None
Absent: None

Motion by Bryant, seconded by Boddy, regarding McKenna Contract for additional work, that the Committee-of-the-Whole recommend to City Council, to approve payment of an additional amount not to exceed \$3,500.00 to McKenna Associates, Inc. to assist with future services including final site plan review for the existing Children's Home property, to be charged to the Building Department budget, and to authorize the City Attorney to prepare an amendment to the prior contract with McKenna dated May 10, 2010, to include an amount not to exceed.

Motion by Bryant, seconded by, Sucher, to remove the McKenna contract from the Committee-of-the-Whole agenda.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher
No: None
Absent: None

Motion by Bryant, seconded by Boddy, that the motions regarding the McKenna Contracts be immediately certified.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher
No: None
Absent: None

The next item was regarding **Serenity Way**. The following resident participated in discussion:

Richard Burns

The City Attorney stated that Serenity Way has obtained a temporary six-month license from the State and there is currently no basis on which to file a complaint as the property is not occupied. The City Attorney recommended the City continue to monitor activity at the property. The Building Inspector stated the property is currently being monitored regularly. The City Attorney was directed to determine on what basis a complaint could be filed by the City if nobody moves in, and whether a permanent license may be issued without the property first being occupied during the six-month period the temporary license is in effect.

There was a consensus of the Committee to leave Serenity Way on the Committee-of-the-Whole agenda.

The Chair declared a recess at 8:23 p.m., and reconvened at 8:36 p.m.

Hearing no objections, the item regarding **Community Center Guidelines** was taken out of order. The City Attorney stated that Bob Bucko, the City's Liability Insurance Representative, confirmed no additional insurance is necessary for a person to rent a room in the Community Center.

Motion by McConaghy, seconded by Bryant, that the Community Center Guidelines be removed from the Committee-of-the-Whole agenda.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher
No: None
Absent: None

There were several items discussed regarding **Lake Front Park**, including issues and plans for the pool/restrooms, traffic improvement, and supervision/reorganization; guest punches/group permits – evening/morning, winter/summer, resident/non-resident, Activities Building usage; platform tennis user fee; and non-resident pool use. The City Administrator reported on information received from the Traffic Improvement Association (T.I.A.) to improve safety at Lake Front Park, and stated that he is implementing those recommendations.

The costs to reconfigure the bathrooms to create Family Restrooms and to purchase a camera system will be addressed by the Finance Committee. The City Administrator confirmed that Supervisors and Gate Guards will carry telephones/radios to use for communication purposes and reporting emergencies. The Mayor requested the City Administrator and City Attorney to research and determine whether the speed limit can remain at ten miles per hour for a non-public park. Administration was directed to find out what the requirements are, according to the American's with Disabilities Act (ADA), to retrofit the existing Lifeguard Rooms and reconstruct them for family use, and whether the standards would apply to the whole building. Administration was directed to obtain cost estimates to retrofit the Lifeguard Rooms and to retrofit existing bathrooms to create two family restrooms. This item is to remain on the Committee-of-the-Whole agenda and return by January 2011.

Discussion regarding guest punches/group permits ensued. The Recreation Supervisor will provide the Committee with winter usage numbers, including a.m. and p.m. hours, on the Activities Building by the end of the week, in memo form, and will be addressed at the next Committee-of-the-Whole meeting. According to the Park Supervisor, overall attendance of non-residents at the park is 19%. A concern was stated whether that percentage is skewed based upon passes that are not punched or non-residents not being counted by the Guards.

There was a consensus of the Committee to leave Group Permits/Guest Lists, Hours/Use of the Activities Building, and Pool Use – Non-resident on the Committee-of-the-Whole Agenda.

During discussion regarding Platform Tennis User Fee, the Mayor stated he is against charging a user fee for platform tennis comparing it to use of the Activities Building and other facilities at Lake Front Park. There was a majority consensus of the Committee to not charge a user fee for Platform Tennis.

Motion by Sucher, seconded by Granger, to remove Platform Tennis User Fee from the Committee-of-the-Whole agenda.

Motion carried by the following vote:

Yes:	Boddy, Bryant, Granger, Howle, McConaghy, Novitke, Sucher
No:	None
Absent:	None

Motion by Boddy, seconded by Howle, that the meeting of the Committee-of-the-Whole be adjourned at 9:38 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk