

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JULY 12, 2010, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

Roll Call: Mayor Novitke  
Council members: Bryant, Granger, Howle, McConaghy, Sucher  
Absent: Boddy

Also Present: Acting City Administrator Fincham  
City Attorney Charles Berschback  
Treasurer/Comptroller Irby  
Director of Public Works Ahee  
Building Inspector Tutag  
Court Administrator Tobin  
Recording Secretary Babij Ryska

Also in attendance: Don Keim, Bond Counsel

Mayor Novitke called the meeting to order at 8:23 p.m.

Motion by Bryant, seconded by Howle, to excuse Council Member Boddy from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Granger, Howle, McConaghy, Novitke, Sucher  
No: None  
Absent: Boddy

The first item on the agenda was regarding the **DWRF Timeline**. Don Keim, Bond Council, was present to explain the timeline that the City needs to follow in order to proceed with the application process to fund water meter upgrades and water main replacements. Mr. Keim stated that the total estimated cost for the project is \$4.35 million and the Department of Natural Resources and Environment (DNRE) authorizes 6% more. Ultimately the DNRE determines the amount of qualified costs.

Bids for the project are scheduled for July 20, 2010, at which time a recommendation will be made to the City Council. Mr. Keim also stated that the City must meet the required deadline to be awarded the 2.5% rate, which means that the City

Council must award the contracts and approve a bond resolution at the August 2, 2010 meeting.

The next item discussed was regarding **Millage for Roads**. The Chair stated that the City has stopped road construction at this time and inquired as to whether or not the City could request a dedicated millage for roads. Mr. Keim outlined the framework in which the City operates and stated that there is no statute for a street millage. He then explained how Headlee operates and indicated that, within 60 days, he would be able to reevaluate the City's current millage structure and provide options to fund road construction projects.

Consensus of the Committee was to authorize the Acting City Administrator to utilize the services of Don Keim to reevaluate the City's current millage structure and provide options to fund road construction projects, for an amount not to exceed \$2,000.00.

The next item on the agenda was regarding **Alcohol – Community Center**. The Committee requested the Director of Public Works submit a final draft of the Policy to the Committee by August 16, 2010. The Chair announced that there would be a Committee-of-the-Whole meeting on August 16, 2010, along with suggested fees.

The chair declared a recess at 9:18 p.m., and reconvened at 9:27 p.m.

The next item on the agenda was regarding **Alcohol – Lake Front Park**. The Chair indicated that Administration had recommended changing the ordinance prohibiting alcohol in Lake Front Park. The Director of Public Works has raised concerns regarding this issue.

Hearing no objections, the following individuals were heard regarding the issue:

Mike Fricke  
Sean Ditty  
Susan Moody-Frezza  
Diana Mastropietro

Discussion ensued regarding the safety issues if the ordinance is changed regarding alcohol use at Lake Front Park. The Committee requested incident reports to determine safety issues in the Park. No additional action was taken.

The next item on the agenda was regarding **Municipal Court Collections**. The Court Administrator distributed a current Outstanding Receivables Report, which showed that the City could collect nearly \$450,000.00 in outstanding receivables. Discussion ensued regarding the possibility of entering into a contract with Municipal Services Bureau (MSB) to serve as a collection agent on behalf of the City. State statute allows for the addition of a cost to compel and a 20% late penalty to each collection made.

Consensus of the Committee was to move forward with a contract with MSB. The City Attorney will provide the Committee with a draft of a contract.

Hearing no objections, under new business, the following items were discussed:

- The Building Official requested permission to fill the part-time Clerk I position that has become vacant. Consensus of the Committee was to authorize the Building Official to fill the vacant part-time position in the Building Department.
- The Building Official requested permission to fill the vacancy of a 1099 Plumbing Inspector. Consensus of the Committee was to authorize the Building Official to fill the vacant 1099 Plumbing Inspector position in the Building Department.
- The Court Administrator informed the Committee that the Municipal Judge lowered the Court Appointed Attorney fees.
- The Acting City Administrator informed the Committee that he will be meeting with the other Grosse Pointes and Harper Woods to discuss the Public Safety Mutual Aide Agreement.
- Referred to the Committee by the City Council earlier in the evening, the Committee held a discussion regarding the Assessor's Contract. The contract submitted to the City Council for approval did not reflect that Tom Colombo would be a 1099 independent contractor, but rather a W-2 employee. Concerns were raised regarding ramifications of agreeing to these terms. Consensus of the Committee was to offer Mr. Colombo a contract as a 1099 independent contractor. If it is determined that this is unacceptable the Committee will review other options.

Motion by McConaghy, seconded by Sucher, that the meeting of the Committee-of-the-Whole be adjourned at 11:10 p.m. PASSED UNANIMOUSLY.