

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, FEBRUARY 22, 2010, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke  
Council Members Boddy, Bryant, Granger, McConaghy, Sucher  
ABSENT: Howle  
ALSO PRESENT: City Administrator Wollenweber  
City Attorney Don Berschback  
City Clerk Hathaway  
Director of Public Safety Fincham  
Director of Public Works Ahee  
City Engineers Lockwood and Rabine  
Building Official Tutag

Mayor Novitke called the meeting to order at 8:25 p.m.

The first item discussed was **Construction Committee Updates** relating to 2010/11 Construction Projects, DWRP Proposed Application for \$7.5 Million, Water Meter Replacement & Software, and AEW – Approval of City Council before engaging engineering services. The Construction Committee Chairperson Granger provided an overview regarding recent Construction Committee discussion and documentation.

The Director of Public Works discussed the water meter installation project. The current ten-year old system requires replacement because parts are becoming unavailable. The newer read system will enter information into the water billing system remotely. The City Administrator stated DWRP funding will reimburse the City for use of City employees to perform installation of the new meters and software. Cost of the project is estimated at \$1.1 million, including \$65,000.00 for software. Director Ahee stated employees can do a better job than vendor installers and he will find out whether warranty issues will arise from the City performing installation.

Mr. Rabine stated residential rates will increase approximately 2 per million.

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The Mayor discussed **AEW approval of City Council before engaging engineering services**. It will be necessary for Council to decide what portion, if any, of the \$7.5 million will be approved, and that engineering services cannot be engaged without approval of the City Council. There was Committee consensus that the City Engineers are required to have approval from the City Council prior to commencement of engineering services for all City projects. Scott Lockwood from AEW stated that AEW would comply.

There was a consensus of the Committee to consider the \$1.1 million water meter/head replacement project.

Motion by Bryant, seconded by Sucher, that Council Member Howle be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, McConaghy, Novitke, Sucher  
No: None  
Absent: Howle

The City Engineer stated \$3.25 million in CIP projects includes engineering and contingencies, and figures the cost will ultimately be approximately 80% of the \$3.25 million (\$2.6 million) once bids are received, which after adding \$1.1 million for the water meter project totals approximately \$3.7 million. There was a consensus of the Committee to include Hollywood, Ridgemont, Hampton, Lochmoor, Sunningdale, Allard (Chester/Bramcaster), Newcastle, Allard (Bramcaster/Mack), Harper Service Drive, Toles, and Anita. The City will need to prepare for a total rate increase of approximately 3.82% for the next 5 years, not including sewer construction, effective July 1.

Motion by Boddy, seconded by Bryant, that the Committee-of-the-Whole recommend City Council authorize the City Engineer to go out for bids for DWRP funding for projects including water meters and related software at \$1.1 million, water main replacement at \$3.249 million, and to prepare specifications for work on eleven streets including Hollywood, Ridgemont, Hampton, Lochmoor, Sunningdale, Allard (Chester/Bramcaster), Newcastle, Allard (Bramcaster/Mack), Harper Service Drive, Toles, and Anita as listed on the 20 Year Capital Improvement Program.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, McConaghy, Novitke, Sucher  
No: None  
Absent: Howle

Motion by Granger, seconded by McConaghy, that this item be removed from the Committee-of-the-Whole agenda.

Motion carried by the following vote:

Yes: Boddy, Bryant, Granger, McConaghy, Novitke, Sucher  
No: None  
Absent: Howle

The Chair declared a recess at 10:25 p.m., and reconvened at 10:35 p.m.

Motion by Bryant, seconded by Sucher, that the Committee-of-the-Whole recess the regularly scheduled meeting at 10:36 p.m. and convene in Closed Executive Session for the purpose of discussing labor negotiations at which time the Committee-of-the-Whole may reconvene in regular session to address additional items as necessary, in accordance with the Open Meetings Act 1976 PA 267.

Motion carried by the following ROLL CALL vote:

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|-----------|--------|
| Granger   | Yes    |
| Howle     | Absent |
| McConaghy | Yes    |
| Novitke   | Yes    |
| Sucher    | Yes    |
| Boddy     | Yes    |
| Bryant    | Yes    |

The Committee-of-the-Whole reconvened in regular session at 11:47 p.m.

There was a consensus that Labor Negotiations is to remain on the Committee-of-the-Whole agenda, and that **Finance Committee Update** and **Additional Cost Containment**, the two items remaining on tonight's agenda, be addressed at the next Committee-of-the-Whole meeting on February 22, 2010.

Under New Business, the City Administrator discussed stimulus money available to pave Marter Road at a cost to the City of \$100,000.00, making the City eligible to receive \$500,000.00 in stimulus funding. The City Administrator stated total exposure will cost \$35,000.00 for application and design engineering through the bid process. It was estimated that construction, engineering, and testing would cost \$65,000.00. There was a consensus of the Committee not to move forward with this project due to cost containment and budgetary constraints.

Motion by Sucher, seconded by Bryant, that the meeting of the Committee-of-the-Whole be adjourned at 12:09 a.m. PASSED UNANIMOUSLY.

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Respectfully submitted,

Lisa Kay Hathaway  
City Clerk