

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS, HELD ON MONDAY, DECEMBER 10, 2007, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke  
Council Members Dickinson, Granger, Sucher, Waldmeir  
ABSENT: Council Member Bryant, Council Member Howle  
  
ALSO PRESENT: City Administrator Wollenweber  
Linda Paladino, Accounting Specialist  
City Attorney Don Berschback  
Recording Clerk St. Peter

Also in attendance at tonight's meeting was Mike Gormely, Raymond James; Don Keim, Miller Canfield; and Kathy Ryan, Grosse Pointe News.

The meeting was called to order by Mayor Novitke at 7:30 p.m.

Motion by Waldmeir, seconded by Sucher, that Council Members Bryant and Howle be excused from tonight's meeting.

Motion passed by the following vote:

Yes: Dickinson, Granger, Novitke, Sucher, Waldmeir  
No: None  
Absent: Bryant, Howle

The first agenda item discussed was regarding **Fund Balance/Reserves Analysis**. The Chair opened discussion regarding the balance/reserves for the City funds. Accounting Specialist Paladino provided the Committee-of-the-Whole with the total reserves for the City funds.

After additional information was requested from Accounting Specialist Paladino, the Committee-of-the-Whole moved ahead to discuss Bond Anticipation Notes while those were prepared.

The next agenda item discussed was regarding **Bond Anticipation Notes**. Don Keim of Miller Canfield informed the Committee-of-the-Whole of the options for payment of Bond Anticipation Notes and financing of recreation facilities.

The following information will be provided to the Committee-of-the-Whole for its January 10, 2008 meeting:

- Mike Gormely of Miller Canfield will perform an economic analysis of Options #1 and #2;
- The City Administrator will provide the cost for the Mack Avenue project (Vernier to Allard and Allard to City Limits);

Administration to provide to City Council information regarding the interest the City is earning on it's cash reserves vs. what the City is paying in interest on the bonds.

Council Member Granger requested information regarding all of the City's debts and obligations and the investment procedures and controls in place for the City's reserves.

The Committee-of-the-Whole then revisited **Fund Balance/Reserves Analysis**. Accounting Specialist Paladino provided the Committee-of-the-Whole with the total reserves for all of the City funds.

Accounting Specialist Paladino will provide the Committee-of-the-Whole the following information:

- Spreadsheet of the City funds including the totals, with breakdowns as to what is reserved and unreserved, designated and undesignated;
- Advise what the 2006 Park Bond entails;
- Advise what the 2005 Park Refinancing entails.

The next agenda item discussed was **Planning Commission Appointment Procedures**. Council Member Granger provided an overview of the Planning Commission appointment procedures utilized in prior years.

The Committee-of-the-Whole set forth the following appointment procedures:

- Kathy Ryan, Grosse Pointe News will put a notice in the Grosse Pointe News stating the City is seeking applications for a Planning Commission Appointment;
- Applications will be accepted until January 18, 2008;
- Applications can be obtained from the City Clerk's office or off the City's website;
- Applications shall be submitted to the City Clerk's office;
- Administration will schedule interviews for all submitted applications;
- Interviews will be conducted by the Committee-of-the-Whole on February 11, 2008, start time to be determined at a later date;
- Interview schedule is two (2) minutes for candidates to state why they want to be appointed to the Planning Commission, and eight (8) minutes for Council members to question the candidates;
- Interviews will be scheduled every 12 minutes.

Members of the Council suggested that suitable candidates who are not selected for the Planning Commission should be considered for vacancies for other commissions or ad hoc committees.

The next agenda item discussed was **New Business**. Council Member Sucher noted the upcoming vote on the Cancer Presumption Bill. Council Member Granger advised that the Recreation Commission has the Dog Park on its agenda for tomorrow evening. Council Member Granger also reminded Council members of the upcoming WinterFest scheduled for Saturday, February 2, 2008. Council Member Granger then advised that 13-15 year old baseball program will be suspended this season.

Motion by Waldmeir, seconded by Granger, that the meeting of the Committee-of-the-Whole be adjourned at 10:35 p.m. PASSED UNANIMOUSLY.