



CITY OF GROSSE POINTE WOODS NOTICE OF MEETING AND AGENDA COMMITTEE-OF-THE-WHOLE

Monday, September 13, 2021 at 7:15 PM

*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,
20025 Mack Plaza, Grosse Pointe Woods, MI 48236
(313) 343-2440*

Mayor Arthur W. Bryant has called a meeting of the City Council, meeting as a Committee-of-the-Whole, for **Monday, September 13, 2021, at 7:15 PM**. The meeting will be held in the Conference Room of the Municipal Building, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 and is accessible through the Municipal Court doors. In accordance with Public Act 267, the meeting is open to the public and the agenda items are as follows:

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ACCEPTANCE OF AGENDA**
- 4. ITEMS FOR DISCUSSION**
 - A. Barn Salt Usage
 1. Memo 08/17/21 - Director of Public Services
 - B. Consent Agenda
 1. Proposed 2021 Revised Rules of Order of Common Council
 2. Reformatted Rules of Order of Common Council 2021
 - C. Ford House Parking
 1. Memo 09/01/21 - Director of Public Services
 2. Certificate of Liability Insurance - Written Contract
 - D. Land Use
 1. Memo 08/25/21 - Building Official
 2. Aerial View
- 5. NEW BUSINESS/PUBLIC COMMENT**
- 6. ADJOURNMENT***

***Note - The City Council will be conducting a site visit at the northwest corner of Mack and Anita following adjournment of this open meeting.**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)

The City of *Grosse Pointe Woods* will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of *Grosse Pointe Woods* by writing or call the City Clerk's office, 20025 Mack Plaza, *Grosse Pointe Woods*, MI

48236 (313) 343-2440, Telecommunications Device for the Deaf (TDD) 313 343-9249, or e-mail the City Clerk at cityclk@gpwmi.us.

cc:

Council – 7
Anderson
Smith
Hathaway

Rec. Secretary
Email Group
Media – Email
Post - 8

File

For C.O.W.

MEMO 21-43

TO: Bruce Smith, City Administrator
FROM: Frank Schulte, Director of Public Services FS.
DATE: August 17, 2021
SUBJECT: Salt Barn Usage

RECEIVED
AUG 30 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

In February 2021, I was contacted by Rich VanGorder, Manager of Building & Grounds for the Grosse Pointe Public School System, regarding joint use of the Grosse Pointe Woods salt barn. The reason for this discussion was due to the recent sale of the Grosse Pointe Public School System's administration office building, located in Grosse Pointe City. Due to the sale of the building, the school's maintenance department no longer will have a place to store road salt for their school parking lots.

During the summer of 2021, the administration offices were moved to Grosse Pointe North High School. Grosse Pointe Public School System were considering two options for fixing the salt storage issue. One option was to build a new storage barn on school property. This option would be very time-consuming and costly. The other option would be to rent shared space in Grosse Pointe Woods Department of Public Works salt barn.

After meeting with Mr. VanGorder and his staff, Jim Kowalski and I felt that that DPW salt barn had ample room to share and accommodate the Grosse Pointe Public School System's salt supply.

There would not be any additional coordination of the DPW yards use, because when it snows, DPW employees and school maintenance crews are both in early in the mornings to perform similar work of loading trucks with salt to spread on streets and parking lots, keeping the public safe.

This combining of the salt storage would benefit Grosse Pointe Public School System because currently the maintenance facility and trucks are kept behind Parcels School, which has no salt storage and the use of our facility would be closer, saving them time for loading their trucks for salting school parking lots.

Annually Grosse Pointe Public School System orders 250 tons of salt per year. One truck load of salt cost \$2,700.00. We discussed the rental fee with Mr. VanGorder for the use of the Grosse Pointe Woods storage barn. What we are proposing for the Grosse Pointe Public School System is for them to purchase one additional truckload of salt per year and to donate it to the City of Grosse Pointe Woods for use of the salt barn space. The savings to GPW would be \$2,700.00 annually, by reducing the amount of salt ordered by the Department of Public Works per year.

To avoid confusion on salt usage, Grosse Pointe Public School System would order their maximum road salt allowance in the beginning of the season. I believe this partnership would be a great opportunity to connect with Grosse Pointe Public School System, saving both entities money, which benefits residents of Grosse Pointe Woods and Grosse Pointe Public School System by consolidating facilities usage.

I recommend moving forward with this collaboration between Grosse Pointe Woods and Grosse Pointe Public School System. I am requesting Council permission to move forward with preparing a contract for facility usage between the two parties.

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RULES OF ORDER AND PROCEDURE
FOR THE
COMMON COUNCIL
GROSSE POINTE WOODS, MICHIGAN

Adopted by Council 11/11/19

Proposed for 11/08/21

1. The Mayor, or in his/her absence or direction, the Mayor Pro Tem shall at the fixed time take the Chair for the convening of the City Council to order. Upon the appearance of a quorum, the Council shall be in session. In the event that both the Mayor and the Mayor Pro Tem are absent from a meeting, the Council ~~person~~ Member having served the longest uninterrupted term of office as a Council Member shall take the Chair for the purpose of convening the Council to order.
2. The business of all regular meetings shall be transacted, so far as possible, in the following order:

Call to Order
 Roll Call
 Pledge of Allegiance
 Recognition of Commission Members

Consent Agenda

Presentation
Appointment
Approval of Minutes
Bids/Proposals/Contracts
Proclamations
Resolutions
Ordinances
Claims and Accounts

Acceptance of the Agenda

~~Presentation~~
~~Appointment~~
~~Approval of Minutes~~
 Zoning Board of Appeals
 Public Hearings
 Communications
~~Bids/Proposals/Contracts~~
~~Proclamations~~
~~Resolutions~~

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Ordinances
~~Claims and Accounts~~
 New Business/Public Comment
 Closed Executive Session
Adjourn

3. The policy for items permitted to be included in the Consent Agenda are listed above. All items listed under Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One Member may request that an item be removed and no second is required.
34. The Presiding Officer shall preserve order and decorum and shall ~~spea~~give preference to other members. The Presiding Officer shall decide questions of order subject to appeal to the City Council, which appeal must be duly moved and seconded, and sustained by a majority vote of the Council present.
45. Before any member of the Council, officers, or persons in the audience may address the Council, permission to do so must be obtained from the Presiding Officer; and provided that any person having the floor shall not be interrupted unless ruled out of order by the Presiding Officer.
56. All petitions and communications shall be properly signed and filed with the Clerk.
67. All reports to the Council shall be in writing, except such as may be made orally at the request of the Council.
7. ~~Upon request of a majority of the members of the Council present, any question properly before the Council shall be put to vote; such request for a vote shall be acted upon immediately without further discussion of the subject, and shall thereupon bring the question to a direct vote upon a motion to table, a motion to refer, a motion to amend, or upon the main question in the order named.~~
- 8.8. The Clerk shall prepare an Agenda of all matters which will be considered at each meeting, which Agenda shall be distributed among the Mayor and Council members at least forty-eight (48) hours prior to the time of holding the meeting. Any matter not on the Agenda shall not be addressed without the unanimous consent of the members of the Council present at such meeting. ~~(As amended by Council 11/09/09)~~
- 9.9. At the request of a Council member, any question shall be divided if such question, in the opinion of the Presiding Officer, is subject to division and shall be submitted as divided.

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~~10.10.~~ No motion or proposition different from that under consideration shall be admitted under cover of amendment; provided, that a substitute motion may be submitted to cover the same subject matter and, if carried, shall result in determining the original motion ~~fails out of order~~.

~~11.11.~~ No motion shall be debated or put to a vote unless the same shall have been seconded.

~~12.12.~~ A motion to reconsider any vote upon any question shall be in order at the following meeting of the Council; provided, that a member of the prevailing side intending to move to reconsider shall file a notice in writing of his/her intention to do so with the City Clerk within twenty-four (24) hours after the action to be reconsidered was taken. The same number of votes shall be required to reconsider any action of the Council as is required to adopt the same.

~~13.13.~~ No Council member shall vote on any question in which he/she has a financial interest, other than the common public interest, or on any question concerning his/her own conduct, but on all other questions each member who is present shall vote when his/her name is called unless excused by unanimous consent of the remaining members present. Any member refusing to vote except when not so required by this paragraph shall be guilty of misconduct in office.

~~14.14.~~ When any question is under debate no motion shall be received except the following, and in the order named:

Motion to adjourn
 Motion to table
 Motion for the question
 Motion to refer
 Motion to amend or substitute
~~Substitute motion~~

~~15.15.~~ A motion to adjourn shall always be in order except when a vote is being taken or when a member of the Council has the floor. A motion to adjourn or to table shall be decided without debate.

~~16.16.~~ Special Meetings shall be called by the City Clerk upon the written request of the Mayor, City Administrator, or any two members of the Council on at least twenty-four (24) hours written notice to each member of the Council, served personally or left at his/her usual place of residence; provided, that a Special Meeting may be held on shorter notice if all members are present or have waived notice in writing. No business shall be transacted at any Special Meeting of the Council unless the same is stated in the notice of such meeting. Any other matter may be transacted

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at a Special Meeting if all members of the Council present consent thereto and all members absent file their written consent thereto.

~~17.17.~~ These Rules of Order may be amended or altered by a majority vote of the Council.
(As amended by Council 11/14/11)

~~18.18.~~ The Council, by a majority affirmative vote of the Council, may suspend the operation of any one of the aforementioned rules for a single session.

~~19.19.~~ Whenever reference is made in these Rules to the Council, such reference shall apply to the entire Council, including the Mayor. ~~In all other instances reference to Council or City Council shall apply to a quorum thereof.~~ (As amended by Council 11/14/11)

~~20.20.~~ Making of remarks by Council members shall be preceded by asking permission of the Mayor or Mayor Pro Tem in the absence of the Mayor. (As amended by Council 11/09/09)

~~21.21.~~ Open discussion of any question is not to be engaged in unless such open discussion is so declared by the Mayor.

~~22. — Levity or humor is not to be injected into any public Council session.~~

~~23.22.~~ Council members are to speak in normal tones of voice at all times and strict dignity is to be maintained.

~~24.23.~~ Council members at all times are to refrain from speaking about or to other Council members, Administration, or to citizens in the audience in a disparaging manner.
(As amended by Council 11/09/09)

~~25.24.~~ All remarks or analysis by Council members are to be as brief as is consistent with clarity.

~~26.25.~~ All matters to come before the Council shall first be presented to the City Clerk except as provided under Rule 8. Any person having any matter requiring the attention of the Mayor and Council shall present such matter in writing to the City Clerk ~~who in turn shall provide that material~~ which has also been provided to the City Administrator who shall investigate the same and file his/her recommendation with the Mayor and Council before action is taken thereon. (As amended by Council 11/09/09)

~~27.26.~~ No Council member shall at any time set up or invite any person or persons for a public hearing on any subject. Public hearings are to be had upon a written request directed to the City Clerk, who shall determine if the petition meets the requirements

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of the City Code on the subject and, if so, the City Clerk shall establish the date for a public hearing by the City Council and shall issue any notices of such hearing as may be required. The City Council may establish a date for a public hearing by formal resolution and invitation of the Council and then only with a majority vote.

~~(As amended Council action 11/1/93.)~~

~~2827.~~ Any item or subject matter placed upon the Agenda for any meeting of the Council shall be identified as to title, subject matter, or import by a concise descriptive statement which shall appear upon the Agenda in conjunction with the item or subject matter to which it pertains. ~~(Added R 4/16/62—234)~~

~~2928.~~ The Council may, from time to time, appoint assistants to, or deputies for, administrative officers appointed by the Council, who may be empowered to act in the place and stead of such administrative officers during their absence or inability to act in such capacities. ~~(Added R 1/18/65—11)~~

~~30.—29.~~ The Council during the months between January and March of each year shall meet for the purpose of reviewing and re-evaluating the qualifications and capabilities of administrative officers appointed by the Council under the provisions of the City Charter. ~~(Added R 1/18/65, amended 11/08/07)~~

~~31.~~ ~~30.~~ The Minutes of the Council shall state only the action taken by the Council unless a request is made to the presiding officer by a Council Member. Should a particular Council Member request that some prior prepared remarks be transcribed verbatim into the minutes of a meeting, the following procedure shall be followed:

- The Chair indicates that the statement can then be read by the particular Council Member;
- The requested remarks for verbatim transcription would then be brought before the entire Council through a motion;
- Upon that motion being made and duly seconded, a vote would be taken. A majority vote of the Council would prevail.

~~(Rev. 2/20/67—51; amended 11/15/93, 11/14/05, 02/27/06)~~

~~32.31.~~ Except as above provided, Robert's Rules of Order Newly Revised, ~~10th Edition the most current edition~~, shall govern. ~~(Added R 1/8/78; 11/10/03, 11/14/05)~~

City of Grosse Pointe Woods

Rules of Order and Procedure for the Common Council

Adopted by City Council _____

1. The Mayor, or in his/her absence or direction the Mayor Pro Tem, shall at the fixed time take the Chair for the convening of the City Council to order. Upon the appearance of a quorum, the Council shall be in session. In the event that both the Mayor and the Mayor Pro Tem are absent from a meeting, the Council Member having served the longest uninterrupted term of office as a Council Member shall take the Chair for the purpose of convening the Council to order.
2. The business of all regular meetings shall be transacted, so far as possible, in the following order:
 - Call to Order
 - Roll Call
 - Pledge of Allegiance
 - Recognition of Commission Members
 - Consent Agenda:
 - A. Presentation
 - B. Appointment
 - C. Approval of Minutes
 - D. Bids/Proposals/Contracts
 - E. Proclamation
 - F. Resolution
 - G. Ordinance
 - H. Claims and Accounts
 - Acceptance of the Agenda
 - Zoning Board of Appeals
 - Public Hearing
 - Communications
 - New Business/Public Comment
 - Closed Executive Session
 - Adjourn
3. The policy for items permitted to be included in the Consent Agenda are listed above. All items listed under Consent Agenda are considered routine by the Council and will be enacted by one motion and second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.
4. The Presiding Officer shall preserve order and decorum and shall give preference to other members. The Presiding Officer shall decide questions of order subject to appeal to the City Council, which appeal must be duly moved and seconded, and sustained by a majority vote of the Council present.
5. Before any member of the Council, officers, or persons in the audience may address the Council, permission to do so must be obtained from the Presiding Officer; and provided that any person having the floor shall not be interrupted unless ruled out of order by the Presiding Officer.
6. All petitions and communications shall be properly signed and filed with the Clerk.
7. All reports to the Council shall be in writing, except such as may be made orally at the request of the Council.
8. The Clerk shall prepare an agenda of all matters which will be considered at each meeting, which agenda shall be distributed among the Mayor and Council Members at least forty-eight (48) hours prior to the time of holding the meeting. Any matter not on the agenda shall not be addressed without the unanimous consent of the Members of Council present at such meeting.
9. At the request of a Council Member, any question shall be divided if such question, in the opinion of the Presiding Officer, is subject to division and shall be submitted as divided.

10. No motion or proposition different from that under consideration shall be admitted under cover of amendment; provided, that a substitute motion may be submitted to cover the same subject matter and, if carried, shall result in determining the original motion fails.
11. No motion shall be debated or put to a vote unless the same shall have been seconded.
12. A motion to reconsider any vote upon any question shall be in order at the following meeting of the Council; provided, that a member of the prevailing side intending to move to reconsider shall file a notice in writing of his/her intention to do so with the City Clerk within twenty-four (24) hours after the action to be reconsidered was taken. The same number of votes shall be required to reconsider any action of the Council as is required to adopt the same.
13. No Council Member shall vote on any question in which he/she has a financial interest, other than the common public interest, or on any question concerning is/her own conduct, but on all other questions each member who is present shall vote his/her name is called unless excused by unanimous consent of the remaining members present. Any member refusing to vote except when not so required by his paragraph shall be guilty of misconduct in office.
14. When any question is under debate, no motion shall be received except the following, and in the order named:
 - Motion to adjourn;
 - Motion to table;
 - Motion for the question;
 - Motion to refer;
 - Motion to amend or substitute.
15. A motion to adjourn shall always be in order except when a vote is being taken or when a Member of the Council has the floor. A motion to adjourn or to table shall be decided without debate.
16. Special Meetings shall be called by the City Clerk upon the written request of the Mayor, City Administrator, or any two Members of the Council on at least twenty-four (24) hours written notice to each Member of the Council, served personally or left at his/her usual place of residence; provided, that a Special Meeting may be held on shorter notice of all Members are present or have waived notice in writing. No business shall be transacted at any Special Meeting of the Council unless the same is stated in the notice of such meeting. Any other matter may be transacted at a Special Meeting if all members of the Council present consent thereto and all members absent file their written consent thereto.
17. These Rules of Order may be amended or altered by a majority vote of the Council.
18. The Council, by a majority affirmative vote of the Council, may suspend the operation of any one of the aforementioned rules for a single session.
19. Whenever reference is made in these Rules to the Council, such reference shall apply to the entire Council, including the Mayor.
20. Making of remarks by Council Members shall be preceded by asking permission of the Mayor or Mayor Pro Tem in the absence of the Mayor.
21. Open discussion of any question is not to be engaged in unless such open discussion is so declared by the Mayor.
22. Council Members are to speak in normal tones of voice at all times and strict dignity is to be maintained.
23. Council Members at all times are to refrain from speaking about or to other Council Members, Administration, or to citizens in the audience in a disparaging manner.
24. All remarks or analysis by Council Members are to be as brief as is consistent with clarity.
25. All matters to come before the Council shall first be presented to the City Clerk except as provided under Rule 8. Any person having any matter requiring the attention of the Mayor and Council shall present such matter in writing to the City Clerk, which has also been provided to the City Administrator who shall investigate the same and file his/her recommendation to the Mayor and Council before action is taken thereon.
26. No Council Member shall at any time set up or invite any person or persons for a public hearing on any subject. Public Hearings are to be had upon a written request directed to the City Clerk, who shall determine if the petition meets the requirements of the City Code on the subject and, if so, the City Clerk shall establish the date for a Public Hearing by the City Council and shall issue any notices of such hearing as may be required. The City Council may establish a date for a Public Hearing by formal Resolution and invitation of the Council and then only with a majority vote.

27. Any item or subject matter placed upon the Agenda for any meeting of the Council shall be identified as to title, subject matter, or import by a concise descriptive statement which shall appear upon the agenda in conjunction with the item or subject matter to which it pertains.
28. The Council may, from time to time, appoint assistants to, or deputies for, administrative officers appointed by the Council, who may be empowered to act in the place and stead of such administrative officers during their absence or inability to act in such capacities.
29. The Council, during the months between January and March of each year, shall meet for the purpose of reviewing and re-evaluating the qualifications and capabilities of administrative officers appointed by the Council under the provisions of the City Charter.
30. The Minutes of the Council shall state only the action taken by the Council unless a request is made to the presiding officer by a Council Member. Should a particular Council Member request that some prior prepared remarks be transcribed verbatim into the Minutes of a meeting, the following procedure shall be followed:
 - The Chair indicates that the statement can then be read by the particular Council Member;
 - The requested remarks for verbatim transcript would then be brought before the entire Council through a motion;
 - Upon that motion being made and duly seconded, a vote would be taken. A majority vote of the Council would prevail.
31. Except as above provided, Robert's Rules of Order Newly Revised, the most current edition, shall govern.

MEMO 21-49

TO: Bruce Smith, City Administrator

FROM: Frank Schulte, Director of Public Services *FS*

DATE: September 1, 2021

SUBJECT: Request to Use Lake Front Park Parking Lot – Edsel & Eleanor Ford House

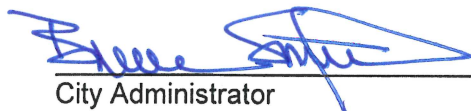
RECEIVED
SEP - 2 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

The Edsel & Eleanor Ford House is requesting the use of the Lake Front Park parking lot for their staff during events that draw a large crowd.

The Ford House has always complied with our rules and there have been no problems in the past. They will notify the city with the requested date prior to use and will provide a certificate of liability insurance naming the City of Grosse Pointe Woods as additionally insured.

I recommend allowing the Edsel & Eleanor Ford House use the Lake Front Park parking lot for their employees as long as they notify the city prior to use and that date does not interfere with any events the city may have going on.

RECOMMENDED FOR APPROVAL AS SUBMITTED:



City Administrator

9/2/2021

Date

Council approval required



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 09/02/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of Detroit 35735 Mound Road Sterling Heights MI 48310		CONTACT NAME: Danielle Duval PHONE (A/C, No, Ext): (586) 977-6300 FAX (A/C, No): (586) 977-6780 E-MAIL ADDRESS: dduval@bbdetroit.com	
INSURED Edsel & Eleanor Ford House 1100 Lake Shore Drive Grosse Pointe Shores MI 48236		INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity Insurance Company INSURER B: Chubb Indemnity Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 18058 12777	

COVERAGES

CERTIFICATE NUMBER: CL2161689918

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	PHPK2280352	06/01/2021	06/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Liquor Liability \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	PHPK2280352	06/01/2021	06/01/2022	BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			PHUB769881	06/01/2021	06/01/2022	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	71745643	06/01/2021	06/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Leased/ Rented Equipment			PHPK2280352	06/01/2021	06/01/2022	Limit \$75,000 Deductible \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Grosse Pointe Woods - Owners, the Mayor, the City Council, and all department and/or agents of the City are additional insured with respect to operations performed by the named insured under General Liability, and Automobile Liability, on a primary and non-contributory basis required by written contract executed prior to loss, but only with respect to liability arising out of the Named Insured's operations. Waiver of subrogation is provided for General Liability, Auto Liability and Workers Compensation executed prior to loss, and where permissible by law. Umbrella is excess and follows form.

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

 City of Grosse Pointe Woods
 20025 Mack Plaza Dr

Grosse Pointe Woods

MI 48236

Building Official
MEMORANDUM

Date: August 25, 2021
To: Bruce Smith, City Administrator
From: Gene Tutag, Building Official
Subject: Proposed Purchase of City Property

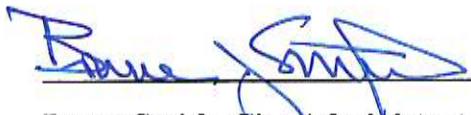
RECEIVED
SEP - 7 2021
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

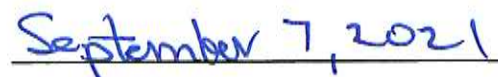
GT

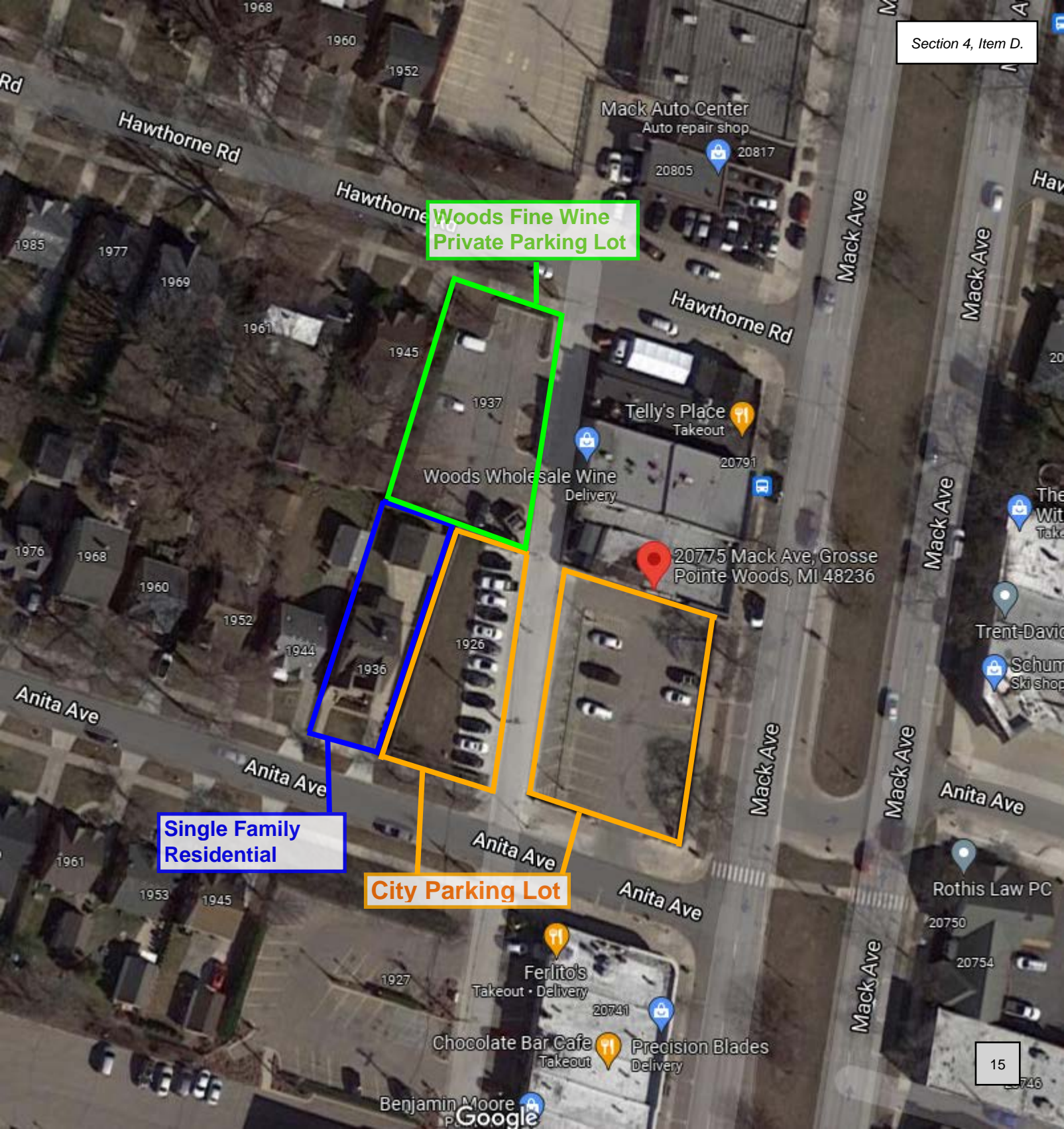
Bill Matouk of Woods Fine Wine has expressed an interest in purchasing the City owned property at the North West corner of Mack and Anita as indicated in the highlighted attachment. If the proposed plan goes forward, the land would be used to construct a new Woods Fine Wine superstore. The subject property currently has 41 metered parking spaces and the greenbelt west of the parking spaces has an underground pipe that is an underground storm water holding area.

Bill is in the preliminary planning stages. He would like to know if this proposal has any probability of moving forward, prior to him investing in appraisals, surveys and site plans. He also has the first right of refusal on the single-family home at 1936 Anita which would be incorporated into the plan as a parking area.

If the Council feels the plan has any merit, the next step would be getting the property appraised at Matouks expense to determine a fair market value of the property.


Bruce Smith, City Administrator


Date



Woods Fine Wine
Private Parking Lot

Single Family
Residential

City Parking Lot