

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD REMOTELY ON MONDAY, APRIL 26, 2021.

Facilitator's statement was read.

PRESENT\*: Mayor Bryant  
Council Members Brown, Gafa, Granger, Koester, McConaghy (Southfield, MI), Vaughn (Detroit, MI)

ABSENT: None  
(\*Unless specifically identified otherwise, Council Members attended remotely from Grosse Pointe Woods, MI.)

ALSO PRESENT: City Administrator Smith  
City Attorney Anderson  
Treasurer/Comptroller Murphy  
City Clerk Hathaway  
Director of Public Safety Kosanke  
Director of Public Services Schulte  
Building Official Tutag  
Information Technology Manager Capps  
Recreation Supervisor Gerhart  
Facilitator/Deputy City Clerk Antolin

Also present was Scott Lockwood, City Engineer from Anderson, Eckstein & Westrick.

Mayor Bryant called the meeting to order at 7:02 p.m.

Motion by Granger, seconded by Gafa, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

The first item on tonight's agenda was regarding a **Major Road Budget Transfer to Local Roads**. The Treasurer/Comptroller provided an overview of her memo dated April 26, 2021, regarding her request to transfer funds from Major Roads to Local Roads in 2020/21. She stated that a transfer of 50% is permitted to be made from Major Roads into Local Roads and the transfer may be made every year. There was \$266,000.00 allocated in the proposed 2021/22 budget to assist with funding for the Allard Road project. Instead she is recommending moving the transfer out of the proposed 2021/22 budget into 2020/21 budget as a budget amendment in the amount of \$275,000.00 from Major Roads to Local Roads for the Allard Road project. The Treasurer/Comptroller recommends City Council approve the transfer.

Motion by Granger, seconded by Gafa, regarding Budget Amendment/Transfer – Allard Road, that the Committee-of-the-Whole recommend that City Council approve a budget amendment and transfer in the amount of \$275,000.00 from Major Roads Account No. 202-482-999.203 into Local Roads Account No. 203-000-699.202.

Under discussion, the Treasurer/Comptroller stated that due to excess revenue in the FY 2020/21 budget, there will not be any change in the fund balance. She stated if the budget moved forward as discussed at the Finance Committee, the general fund would be 20%, but if the transfer is made this year the general fund will be at 22% at the end of next year. The Chair stated he forwarded the list of the major and local roads to City Council for review. Auditing standards were briefly discussed regarding transferring funds this year versus next year. The Treasurer/Comptroller stated reserves will be used next year for the local roads.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

The Chair opened discussion regarding the proposed **2021/22 budget**. The Treasurer/Comptroller provided an overview of her memo dated April 26, 2021, regarding 2020/21 budget analysis and a summary of General Fund expenditures contained in the proposed FY 2021/22 budget. She also stated that reduced revenue in 2020/21 budget had been offset by grants.

Motion by Gafa, seconded by Koester, regarding the proposed 2021/22 budget, that the Committee-of-the-Whole sitting as a Finance Committee recommend that City Council approve the proposed budget for Fiscal Year 2021/22, and set the Public Hearing for May 17, 2021.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

Hearing no objections, the following items were discussed under New Business:

- Deputy Treasurer/Comptroller discussed a potential new hire to fill the vacant Deputy Treasurer/Comptroller position. He was interviewed, met separately with the Treasurer/Comptroller, and is currently working for a charter school. She believes he is well qualified but his current salary exceeds \$70,000.00. She is requesting Council to increase the salary to \$75,000.00 per year in hopes he will accept the position.

Motion by Koester, seconded by Granger, regarding Deputy Treasurer/Comptroller salary, that the Committee-of-the-Whole recommend City Council approve increasing the salary for the Deputy Treasurer/Comptroller to \$75,000.00.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn

No: None

Absent: None

- The Mayor stated he spoke with the Historical Commission regarding the upcoming Memorial Day celebration in light of the current pandemic. He stated instead of the in-person event, there will be a nice video with Mayor Novitke making a presentation about his time as a marine posted to the City's website. He also indicated the other Commissions need direction regarding their respective City events and what they can expect until we get through COVID.

Nobody wished to be heard under Public Comment.

Motion by Granger, seconded by Koester, that the meeting of the Committee-of-the-Whole be adjourned at 7:44 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Lisa Kay Hathaway  
City Clerk

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Arthur W. Bryant  
Mayor