

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF  
GROSSE POINTE WOODS HELD REMOTELY ON MONDAY, DECEMBER 7, 2020.

The Facilitator's statement was presented.

PRESENT\*: Mayor Novitke  
Council Members Bryant, Gafa, Granger, Koester, McConaghy  
(Southfield, MI), McMullen

ABSENT: None  
(\*Unless specifically identified otherwise, Council Members attended remotely from Grosse Pointe Woods,  
MI.)

ALSO PRESENT: City Administrator Smith  
City Attorney Berschback  
City Clerk Hathaway  
Director of Public Safety Kosanke  
Director of Public Services Schulte  
Deputy Treasurer/Comptroller Murphy  
Facilitator/Deputy City Clerk Antolin

Mayor Novitke called the meeting to order at 6:32 p.m.

Motion by Bryant, seconded by Koester, that all items on tonight's agenda be received,  
placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Discussion ensued regarding a **Memorandum of Understanding (MOU) Between Wayne County Department of Health, Human & Veterans Service and City of Grosse Pointe Woods Regarding Mass Prophylaxis Dispensing Closed Point of Dispensing (POD)**. Director Kosanke provided an overview. He stated in order to receive vaccines, this MOU would have to be in place and it is not specific to only COVID-19. If vaccines are delivered to the County, the City will pick up the vaccines to vaccinate employees and families. The City will be contacted by the County as it evolves and when further instructions and information comes available as the.

The Mayor had a number of concerns regarding whether the City has any obligations when we receive something, does insurance cover liability, what is it, will waivers be signed by people receiving vaccinations, and who will dispense it.

Council Member McMullen inquired whether once received, would the City have any latitude for dispensing vaccines. The Director stated the County has not given any strict guidelines. The Director stated two first responders have tested positive for COVID, and we need to ensure City services continue.

The Mayor stated the City will have to follow the direction of the Michigan Health Department. The Director stated he will receive direction from the County. The vaccines require refrigeration. Two credentialed employees will be trained as vaccinators to administer the vaccines. Employees and families will sign up. The Community Center is able to accommodate one-way foot traffic and has refrigeration. He does not know whether people that have already had COVID will receive a vaccine. The Director stated that when the vaccine is ready to be received, the process will move fast, and the MOU needs to be approved.

The Mayor asked the City Attorney about waivers and exposure to liability. The City Attorney stated where there is a State declared emergency by MDHHS, or a federally declared emergency, which is the case, there will be statutory protections and in some respects immunity. For COVID we can take advantage of that. When not a declared emergency we will have insurance through the insurance company. There is no specific exclusion. The City is covered and there is no high-level of risk as proven based on the H1N1 scare. This is a 5-year agreement and the City's insurance policy will need to be reviewed in the future. He is comfortable with it as is. The City is not absolutely required to come into the Agreement. He stated it would be a good idea to obtain signed waivers as part of protocols, and that a questionnaire is a good idea. He stated a guardian or parent's signature could sign on behalf of a minor. The Mayor briefly discussed giving away a minor's rights, and the City Attorney will return with more information on that matter.

Council Member McConaghy referred to the Director of Public Safety's statement that Medstar will be on standby during inoculation days, but he doesn't believe the City will be on the hook for medical malpractice.

Council Member Granger inquired how Lansing will be notified of vaccines being given. The Director of Public Safety will obtain more information and will follow-up.

The Mayor inquired regarding how much paperwork is involved, to what extent, and what to do about people that will not come back to get the second vaccination if a reaction should occur. The City needs some way to follow-up. The Director stated that side effects may occur and that they are actually a good thing as it identifies the vaccine is working. Staff will follow-up with people that may not show up for the second shot. The Director stated he will follow-up on what the City can do if somebody does not receive the second injection. There was a consensus of the Committee to move forward with the MOU.

The next item discussed was regarding a **camera system and body cameras** for the Department of Public Safety. Director Kosanke is requesting to replace in-car cameras and purchase body cameras. The current in-car cameras are over ten years old. With what is going on in law enforcement, he is in favor of body cameras. Code, parking, and animal enforcement will also have body cameras. He stated cameras capture valuable evidence for court cases and prosecutions. They provide good protection for City liability. This purchase was prepared and submitted in the fiscal year budget, however it was removed from the final approved budget.

The Mayor confirmed the request is for eight dash cams and 33 body cameras: \$45,000.00 for eight in-car dash cams and \$135,000.00 for the 33 body cameras including 5-years

cloud storage that is retained on a rolling one-year basis. The Director stated the backups are stored at two locations and has redaction software. The Deputy Treasurer/Comptroller stated fund balance is at 27.26%. With this purchase it would be a 1.25% decrease; or approximately a 25% fund balance remaining.

Motion by Bryant, seconded by McConaghy, regarding purchase: in-car and body cameras for the Department of Public Safety, that the Committee-of-the-Whole recommend that City Council authorize the purchase of in-car and body cameras in the amount of \$181,195.16 as outlined in the Director of Public Safety's memo dated November 30, 2020.

Under discussion, Council Member Koester stated that with the new tax multiplier, this purchase is a wash. Council Member Granger stated paying up front saves \$18,000.00 over five years, however state revenue sharing will be lower and she has concerns. When asked, the Director stated training is included.

The Mayor reminded the Committee of pending construction projects including Allard Road, and the City Engineer is determining whether the project will be asphalt replacement or reconstruction for an estimated \$1.2-\$1.4 million.

Council Member McMullen inquired whether it has to be done now or can it wait to work into the budget next year. The Director stated in-car cameras are at the end of life, officers want the cameras, and it needs to be implemented.

Council Member Koester asked if there are written policies and procedures for use, disclosure, and releasing of information. The Director stated a policy is in place for in-car cameras and is being updated to include body cameras. Release of information will be in accordance with Freedom of Information Act policies and guidelines. The City Attorney stated certain statutes exist for cameras.

Motion carried by the following vote:

Yes: Bryant, Gafa, Granger, Koester, McConaghy, McMullen, Novitke  
No: None  
Absent: None

Nobody wished to be heard under new business.

Nobody wished to be heard under public comment.

Motion by Bryant, seconded by Koester, that the meeting of the Committee-of-the-Whole be adjourned at 7:13 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Lisa Kay Hathaway  
City Clerk

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Robert E. Novitke  
Mayor