

**CITY OF GROSSE POINTE WOODS**  
**Electronic Committee-of-the-Whole Agenda**  
**Monday, July 13, 2020**  
**7:15 p.m.**

**Mayor Robert E. Novitke has called a meeting of the City Council, meeting as a Committee-of-the-Whole. The meeting will be conducted by video (Zoom) and telephone conference in accordance with the City of Grosse Pointe Woods City Council Resolution adopted May 4, 2020. This notice is being provided to ensure that those wishing to participate in the meeting have an opportunity to do so. Additional instructions are listed below.**

Join Zoom Meeting:

<https://zoom.us/j/97802794388?pwd=NkRTWTNYenljV3BIVXVLTjMrb1pTQT09>

Meeting ID: 978 0279 4388

Password: 740904

Join by phone:

Dial by your location

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 978 0279 4388

Password: 740904

1. CALL TO ORDER
2. ROLL CALL
3. ACCEPTANCE OF AGENDA
4. OXFORD ROAD CONSTRUCTION
5. ALLARD ROAD PETITIONS
  - A. EMAIL 06/23/20 – MARTIN PETZ
  - B. LETTER 06/19/20 – MARTIN PETZ
  - C. PETITION SHEETS (3 SHEETS TOTALING 37 SIGNATURES)
  - D. PHOTOS (11)
6. MINIATURE GOLF SIGNS
  - A. EMAIL 06/30/20, W/ATTACHMENTS – JAMES JENKINS
7. EMPLOYEE HANDBOOK
8. NEW BUSINESS/PUBLIC COMMENT
9. CLOSED EXECUTIVE SESSION TO DISCUSS A LEGAL OPINION REGARDING THE LEASE OF REAL PROPERTY
10. ADJOURNMENT

**Lisa Kay Hathaway, MiPMC/MMC  
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)  
POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services to individuals with disabilities. Closed captioning and audio will be provided for all electronic meetings. All additional requests must be made in advance of a meeting.

**Instructions for meeting participation**

1. **To join through Zoom:** The meeting may be joined by clicking on the link provided on the agenda at the start time posted on the agenda, enter the meeting identification number, and password. Zoom may provide a couple of additional instructions for first time use. As an alternative to using the link, accessibility to the meeting may be obtained by using the browser at join.zoom.us. If having trouble logging in, try a different browser e.g. Chrome.

Join Zoom Meeting:

<https://zoom.us/j/97802794388?pwd=NkRTWTNYenljV3BIVXVLTjMrb1pTQT09>

Meeting ID: 978 0279 4388

Password: 740904

2. **Join by telephone:** Dial the toll-free conferencing number provided and enter the meeting identification number, and password. Dial \*9 to be heard under Public Comment.

Dial by your location

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 978 0279 4388

Password: 740904

In an effort to alleviate feedback and disruption of the meeting, choose one of the media options, either phone or Zoom, not both.

Meeting notices are posted on the City of Grosse Pointe Woods website home page at [www.gpwmi.us](http://www.gpwmi.us) and the on-line calendar, both containing a link to the agenda. The agenda contains all pertinent information including business to be conducted at the meeting, a hyperlink to participate using Zoom, and call-in telephone number with necessary meeting identification, and a password. Agendas will also be posted on six (6) City bulletin boards along Mack Avenue.

The following are procedures by which persons may contact members of the public body to provide input or ask questions:

1. To assist with meeting flow and organization, all public comment will be taken at the end of the meeting unless it is moved to a different location on the agenda upon a consensus of the Committee;
2. The phone-in audience, when making public comment please state your name (optional) when called upon;

3. Audience participants will be muted upon entry and will have a chance to speak during the public comment portion of the meeting at the end of the agenda, at which time the microphones will be unmuted.
4. Those joining by Zoom will also be muted and may use the virtual raised “hand” to request to be heard under Public Comment.
5. Those joining by telephone need to dial in using the phone number provided on the agenda. When prompted, enter the meeting number and the password also located on the agenda. Dial \*9 to be heard under Public Comment.
6. The published agenda invites participants from the community to provide written questions, comments, and concerns in advance of the meeting to any Elected Official or the City Clerk regarding relevant City business and may be read under Public Comment. Emails may be sent to:

Mayor Robert E. Novitke	<a href="mailto:mayornovitke@comcast.net">mayornovitke@comcast.net</a>	586 899-2082
Art Bryant, Council Member	<a href="mailto:arthurwbryant@gmail.com">arthurwbryant@gmail.com</a>	313 885-2174
Ken Gafa, Council Member	<a href="mailto:kgafa@comcast.net">kgafa@comcast.net</a>	313 580-0027
Vicki Granger, Council Member	<a href="mailto:grangergpw@aol.com">grangergpw@aol.com</a>	313 882-9878
Mike Koester, Council Member	<a href="mailto:koester.gpw@gmail.com">koester.gpw@gmail.com</a>	313 655-4190
Todd McConaghy, Council Member	<a href="mailto:todd.mcconaghygpw@yahoo.com">todd.mcconaghygpw@yahoo.com</a>	248 765-0628
Lisa Hathaway, City Clerk	<a href="mailto:lhathaway@gpwmi.us">lhathaway@gpwmi.us</a>	313 343-2447

You may contact Lisa Hathaway, City Clerk, at [lhathaway@gpwmi.us](mailto:lhathaway@gpwmi.us) should you have any questions prior to the meeting starting.

cc:

Council – 7  
Berschback  
Smith

Hathaway  
Rec. Secretary  
Email Group

Media - Email  
Post -8  
File

<p><b>NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST</b></p>
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**Lisa Hathaway**

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**From:** Martin Petz <mxpetzjr1@icloud.com>  
**Sent:** Saturday, June 27, 2020 3:46 PM  
**To:** Robert E Novitke; Arthur W. Bryant; Kenneth Gafa; Victoria A Granger; Michael Koester; Todd McConaghy; George R. McMullen, Jr.; City Council; Bruce Smith; City Clerk  
**Cc:** Martin Petz  
**Subject:** Petition for Allard Ave to be Repaved  
**Attachments:** Petition to the Grosse Pointe Woods Council - Signatures.pdf; Petition to the Grosse Pointe Woods Council - First Page.pdf; Allard Ave Road Damage.pdf

Good Afternoon Grosse Pointe Woods City Council,

Please see the attached pdf documents stating the petition for the final two blocks of Allard Ave to be repaved.

I would greatly appreciate a response from the City Council members informing me that this email has been received and reviewed. After speaking with clerks at the city office I was informed that the council is meeting to allocate funds for next year, this July. Myself and all residents who signed this petition would love to know the outcome following this meeting.

Have a great weekend,

Martin Petz JR

6/19/2020

Martin Petz  
2307 Allard Ave, Grosse Pointe Woods

Grosse Pointe City Council,

I, Martin Petz and my fellow neighbors are hereby petitioning for the completion of repaving Allard Avenue in Grosse Pointe Woods. Allard Avenue as you are aware is an exit from I-94 which brings a high influx of traffic down our street into the Grosse Pointe area as compared to surrounding streets. We also have Harper Woods Fire and Police station situated at the end of our street on the opposite side of the highway which also puts our street under heavier use by their first responder vehicles. Currently, Allard Avenue has new pavement and higher curbs from Mack to Chester, from Chester to Harper it has been left unfinished with countless potholes, cracks, and very shallow curbs. Over the past few years many of the surrounding streets have been repaved leaving our last two blocks of Allard Avenue being one of the only streets left untouched. With the completion of Allard Avenue, I would suggest placing a radar speed sign at the beginning of our street coming from the highway. With many of our neighbors having young children. Our street sees many vehicles exiting off of the freeway and continuing down our street at speeds well over 25mph. This would keep our community safer and our newly paved streets better maintained.

With the Grosse Pointe Woods 2021 budget being determined this July, we would like to see this road work be slotted into the budget for next year.

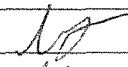
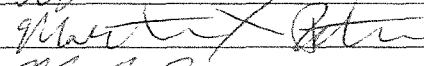
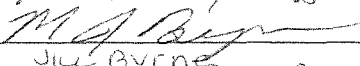
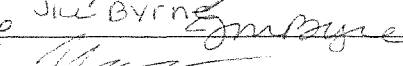


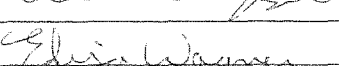
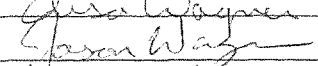
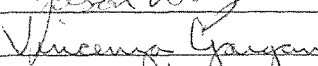







Thank you,  
Martin Petz and the following residents from Allard Avenue

Petition For Allard Avenue 2

Petition Background	High traffic Allard Ave blocks between Harper and Chester were left untouched while blocks from Chester to Mack were repaved.
Action Petitioned For	Repaving of Allard Ave between Harper and Chester. Addition of radar speed sign.

Name	Address	Signature	Date
Jane Hudson	2315 Allard Ave	Jane Hudson	6-19-20
William McWanell	2331 Allard Ave	William McWanell	6-19-20
Shanique Brown	2355 Allard Ave	Shanique Brown	6-19-20
Alonda Jones	2371 Allard Ave	Alonda Jones	6-19-20
Bridgette Long	2382 Allard Ave	Bridgette Long	6/19/2020
John Williams	2289 Allard Ave	John Williams	6/19/2020
Mark Mische	2265 Allard Ave	Mark Mische	6/19/2020
Jessica Novak	2262 Allard	Jessica Novak	6/19/2020
Richard H. Kungat	2270 Allard Ave	Richard H. Kungat	6/19/2020
Paige Arkwright	2270 Allard Ave.	Paige Arkwright	06/19/2020
Erin Petz	2307 Allard Ave	Erin Petz	6/19/2020
Tamika Harton	2312 Allard Ave	Tamika Harton	6/19/2020
Gregory Harton	2312 Allard Ave	Gregory A. Harton	6-19-2020

Petition For Allard Avenue 3

Name	Address	Signature	Date
William Dedzu	2277 Allard Gpw 48236		6-19-2020
Martin Retz	2307 Allard Ave GPW 48236		6-19-2020
Michael J Byrne	2320 Allard Ave GPW 48236		6-22-2020
Jim Byrne	2320 Allard Ave GPW 48236		6-22-2020
Nick Trebilcock	2320 Allard Ave GPW 48236		6-22-2020
Terrance Rollerson	2211 Allard Ave GPW 48236		6-24-20
Alexander Boni	2163 Allard Ave GPW 48236		6-24-20
Elisa Wagner	2087 Allard Avenue, GPW 48236		6/24/2020
Jason Wagner	2087 Allard Ave, GPW 48236		6/24/2020
Vincenza Gargano	2107 Allard Avenue, GPW 48236		6/24/2020
Dolores Luffy	2079 Allard Ave. C.P.W. 48236		6/24/2020
DAVID BERTOLINO	2071 Allard Ave G.P.W. 48236		6/24/2020
Dorrah Felton	2084 Allard Ave GPW 48236		6/24/2020
Jason Martin	2104 Allard Ave GPW 48236		6/24/2020
FRANK SENTER	2131 ALLARD AVE GPW 48236		6/24/20
Miranda Senter	2131 Allard Ave GPW 48236		6-24/20

## Petition For Allard Avenue 4

[illegible]



# Allard Ave Road Damage

June 2020



Intersection on Allard Ave and Chester Ave where the repaving of the street ended.



Countless cracks and potholes exposing the previously paved over road.





Constant collection of water and trash due to current road condition.







Nearly every curb is damaged, making it difficult and unsafe for two way driving around parked cars.















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## Lisa Hathaway

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**From:** JAMES JENKINS <jjenkins65@comcast.net>  
**Sent:** Tuesday, June 30, 2020 3:35 PM  
**To:** Lisa Hathaway  
**Cc:** Lisa Fuller; Frank Schulte  
**Subject:** Fwd: RE: Mini Golf Signs  
**Attachments:** GPW Foundation Sponsor Signs - Mini Golf.pptx

Hello Lisa,

My name is Jim Jenkins, and I am one of the board members of the Grosse Pointe Woods Foundation. I was part of the team that managed the construction of the Mini Golf Course at Lake Front Park last summer. The final item outstanding with the project is the installation of several small recognition signs on items like the hole markers, benches, buoys and the lighthouse. Since the Foundation relies entirely on donations from the community to fund projects like the Mini Golf Course, it is vital that our donors are properly recognized. I have attached a Powerpoint file that shows examples of the signs and the locations for installation of these signs. I need you to get this topic on the agenda of the Council for their approval.

Thank you in advance for your help.

Jim Jenkins  
Grosse Pointe Woods Foundation  
586-224-4958

> ----- Original Message -----

> From: Frank Schulte <fschulte@gpwmi.us>  
> To: John Salter <JSalter@gpwmi.us>, Jim <jjenkins65@comcast.net>  
> Date: 06/30/2020 2:53 PM  
> Subject: RE: Mini Golf Signs

>

>

> Hello Jim,

>

> All signage needs prior approval by City Council before it can be installed. Please submit the signage information to Lisa Hathaway to get on a Council agenda.

>

>

> Thanks,

>

> Frank Schulte

> Director of Public Services

> City of Grosse Pointe Woods

> 1200 Parkway Dr

> Grosse Pointe Woods, MI 48236

> 313 343-2460

>

> "It's not what you look at that matters, it's what you see." ~Henry David Thoreau

>

>

>

> -----Original Message-----

> From: John Salter <JSalter@gpwmi.us>

> Sent: Tuesday, June 30, 2020 8:52 AM

> To: Jim <jjenkins65@comcast.net>

> Cc: Frank Schulte <fschulte@gpwmi.us>

> Subject: Re: Mini Golf Signs

>

>

> Jim I have no issues with installing them. Are they approved to be installed? When you get the go ahead just bring us a layout for where they are to be placed and we will install. Thanks.

> Sent from my iPhone

>

> > On Jun 30, 2020, at 8:01 AM, Jim <jjenkins65@comcast.net> wrote:

> >

> > Hi John,

> > We have some small recognition signs that need to be installed on some of the features on the mini golf course. We have signs for the hole markers, benches, lighthouse, and buoys. Would it be possible for your guys to install these? If so, let me know and I'll drop them off to you at the park.

> > Thanks,

> > Jim Jenkins

> >

> >

> > Sent from my iPhone

> Property of the City of Grosse Pointe Woods. If you have received this transmission in error, please delete immediately.

## Hole Sponsor Signs

(9) Hole Sponsor Signs Required

Size – 4" x 4"

Wording: (Single name per hole sign)

Kevin and Barbara Hendrick

Peter and Lisa Ahee

Mr. and Mrs. Douglas Rahaim and Family

The Original Pancake House

A.H. Peters Funeral Home

Edmund T. Ahee Jewelers

Mike and Lisa Fuller

The Fossee Family in Memory of Frank and Jo Colombo

Donna O'Keefe, Johnstone & Johnstone

*Example of (1) of (9)  
Hole Sponsor Signs*



To be mounted on the support  
posts  
4" x 4"

## Bench Sponsor Signs

(4) Bench Sponsor Signs Required  
Size – 5" x 2 3/4"

Wording: (Single name per bench sign)

Greco-ATA National Title Group

The Rutkofske Family

Arthur W. and Lynne M. Bryant

In Memory of Robert P. Rahaim 1939 – 2016



To be mounted on the top of  
section of each bench.  
5" x 2 3/4"

*Example of (1) of (4)  
Bench Sponsor Signs*





## Lighthouse Sponsor Sign

(1) Lighthouse Sponsor Sign Required

Size – 6" x 13"

Wording: Birdie Level Sponsors (All names on single sign)



To be mounted in the white  
area shown.  
6" x 13"

James Vincent and Jacob Alibri

Judy and J. Lewis Cooper, Jr.

Friends of the Grosse Pointe & Harper Woods Communities

Janna Lisette Fuller

Ed Gaffney and Jane Lightfoot

Grosse Pointe Equestrian

Lenhard Financial Services

Jim and Kelli Matthew

Tom and Annie Warnez

Woods Fine Wines & Spirits LLC

*Example of Lighthouse Sponsor  
Sign*



## Large Buoy Sponsor Signs

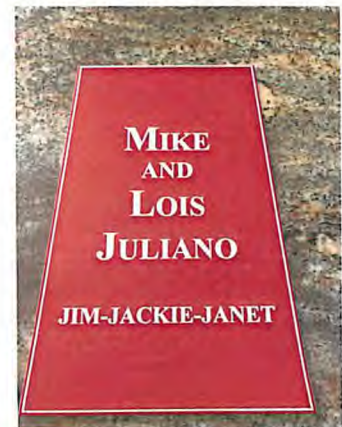
(2) Large Buoy Sponsor Signs Required  
Size – 6 ½" (at top) 8 ½" (at bottom) x 12"

Wording: (Single name per Large Buoy signs)

Mike and Lois Juliano, Jim – Jackie – Janet

National Coney Island

*Example of (1) of (2) Large Buoy  
Sponsor Signs*



To be mounted on the support  
structure of the buoy.

6 ½" (at the top) 8 ½" (at the  
bottom) x 12"