

CITY OF GROSSE POINTE WOODS
Electronic Committee-of-the-Whole Meeting Agenda
Monday, June 8, 2020
7:00 p.m.

Mayor Robert E. Novitke has called a meeting of the City Council, meeting as a Committee-of-the-Whole. The meeting will be conducted by video (Zoom) and telephone conference in accordance with the City of Grosse Pointe Woods City Council Resolution adopted May 4, 2020. This notice is being provided to ensure that those wishing to participate in the meeting have an opportunity to do so. Additional instructions are listed below.

Join Zoom Meeting

<https://zoom.us/j/96053088329?pwd=OGpyanR2MkFlbBrUWk2cGUrQ0tmZz09>

Meeting ID: 960 5308 8329

Password: 740904

Join by phone:

Dial by your location

888 788 0099 US Toll-free

877 853 5247 US Toll-free

Meeting ID: 960 5308 8329

Password: 740904

Facilitator's Statement

1. Call to Order
2. Roll Call
3. Acceptance of Agenda
4. Non-Union Increases
 - A. Council Excerpt 10/07/19
 - B. Memo 06/04/20 – Treasurer/Comptroller
5. Fire Truck Financing
 - A. Memo 06/04/20 – Treasurer/Comptroller
6. Pool Closure
7. New Business/Public Comment
8. Adjournment

Lisa Kay Hathaway, MiPMC/MMC
City Clerk

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services to individuals with disabilities. Closed captioning and audio will be provided for all electronic meetings. All additional requests must be made in advance of a meeting.

Instructions for meeting participation

1. To join through Zoom: The meeting may be joined by clicking on the link provided on the agenda at the start time posted on the agenda, enter the meeting identification number, and password. Zoom may provide a couple of additional instructions for first time use. As an alternative to using the link, accessibility to the meeting may be obtained by using the browser at join.zoom.us. If having trouble logging in, try a different browser e.g. Chrome.

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2. Join by telephone: Dial the toll-free conferencing number provided and enter the meeting identification number, and password. Dial *9 to be heard under Public Comment.

Join by Phone

Dial by your location

888 788 0099 US Toll-free

877 853 5247 US Toll-free

Meeting ID: 960 5308 8329

Password: 740904

In an effort to alleviate feedback and disruption of the meeting, choose one of the media options, either phone or Zoom, not both.

Meeting notices are posted on the City of Grosse Pointe Woods website home page at www.gpwmi.us and the on-line calendar, both containing a link to the agenda. The agenda contains all pertinent information including business to be conducted at the meeting, a hyperlink to participate using Zoom, and call-in telephone number with necessary meeting identification, and a password. Agendas will also be posted on six (6) City bulletin boards along Mack Avenue.

The following are procedures by which persons may contact members of the public body to provide input or ask questions:

1. To assist with meeting flow and organization, all public comment will be taken at the end of the meeting unless it is moved to a different location on the agenda upon a consensus of the Committee;
2. The phone-in audience, when making public comment please state your name (optional) when called upon;
3. Audience participants will be muted upon entry and will have a chance to speak during the public comment portion of the meeting at the end of the agenda, at which time the microphones will be unmuted.
4. Those joining by Zoom will also be muted and may use the virtual raised “hand” to request to be heard under Public Comment.
5. Those joining by telephone need to dial in using the phone number provided on the agenda. When prompted, enter the meeting number and the password also located on the agenda. Dial *9 to be heard under Public Comment.

6. The published agenda invites participants from the community to provide written questions, comments, and concerns in advance of the meeting to any Elected Official or the City Clerk regarding relevant City business and may be read under Public Comment. Emails may be sent to:

Mayor Robert E. Novitke	mayornovitke@comcast.net	586 899-2082
Art Bryant, Council Member	arthurwbryant@gmail.com	313 885-2174
Ken Gafa, Council Member	kgafa@comcast.net	313 580-0027
Vicki Granger, Council Member	grangergpw@aol.com	313 882-9878
Mike Koester, Council Member	koester.gpw@gmail.com	313 655-4190
Todd McConaghy, Council Member	todd.mcconaghygpw@yahoo.com	248 765-0628
Lisa Hathaway, City Clerk	lhathaway@gpwmi.us	313 343-2447

You may contact Lisa Hathaway, City Clerk, at lhathaway@gpwmi.us should you have any questions prior to the meeting starting.

cc:

Council – 7
Berschback
Smith
Hathaway
Rec. Secretary
Email Group
Media - Email
Post -8
File

NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST

City Council Excerpt
10-07-19

Motion by Shetler, seconded by Bryant, regarding **2019/20 Non-Union Employee Compensation**, that the City Council approve salary adjustments for the non-union employees (16 full-time, 7 part-time) as was done last year and previously as follows:

1. Effective July 1, 2019, approve a 2.5% wage increase, excluding appointed officials, for full-time and permanent part-time employees who have been in their current positions for twelve or more months;
2. Approve for all non-union employees who have been employed by the city for twelve or more months, including appointed officials, a service loyalty payment of \$300.00 for full-time employees and \$150.00 for permanent part-time employees, less appropriate payroll taxes;
3. A continuation of five (5) unpaid furlough days, two (2) of which have passed (July 5, 2019, and August 30, 2019) and, with the remaining three (3) furlough days of fiscal year 2019-2020 scheduled as follows:

Furlough Days Fiscal Year 2019-20

January 20th Martin Luther King Day;

April 13th Easter Monday;

May 22nd Friday before Memorial Day.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, McMullen, Novitke, Shetler

No: None

Absent: None



CITY OF GROSSE POINTE WOODS
Office of the Treasurer/Comptroller

4B

Memorandum

DATE: June 4, 2020
TO: Mayor Robert E. Novitke
FROM: Cathrene Behrens, Treasurer/Comptroller
SUBJECT: Union Increases

Pursuant to the collective bargaining agreements currently in place (July 1, 2019 through June 30, 2022) between the City of Grosse Pointe Woods and Technical, Professional, Office Workers Association of Michigan (TPOAM), the annual salary increase for these employees is set at an increase of 2.5% annually. There is no language in this contract which includes a service loyalty payment.



CITY OF GROSSE POINTE WOODS

Office of the Treasurer/Comptroller

5A

Memorandum

DATE: June 4, 2020

TO: Mayor and City Council

FROM: Cathrene Behrens, Treasurer/Comptroller

SUBJECT: Fire Apparatus Financing

Pursuant to the fiscal year 2020 – 2021 budget process, the budget was adopted based upon the option of financing \$500,000, respectively, the remaining balance of the fire apparatus purchase after the motor vehicle fund balance covered the first 50% of the cost. The anticipated delivery date of the apparatus is October 1, 2020.

I have been in contact with two different financing sources, REV Financial Services and Comerica Leasing. With the current interest rates being relatively low, the City has been offered the option of borrowing the money, prior to taking delivery of the truck in order to maximize interest savings. The process requires that the \$500,000 remain in an escrow account with the funds to be released upon receipt of the apparatus. During the budget process, we anticipated that interest expense for this financing option would be approximately \$42,000; I have since had discussion with both financing sources and learned that pre-payment of the first payment, at the time of closing will decreasing our interest expense by approximately \$19,000. Interest charges will accrue from the time period of the loan closing through the date of the apparatus delivery, with an estimate of those interest charges represented below. Attached are two amortization schedules summarized below as follows:

Comerica Leasing

Annual Payment	\$104,738.69
Interest Rate	2.37%
Total Interest Cost	\$23,693.47
Additional Interest June 30, 2020 – October 1, 2020	Approximately \$1,900

REV Financial Services

Annual Payment	\$105,026.44
Interest Rate	2.514%
Total Interest Cost	\$25,132.21
Additional Interest June 20, 2020 – October 1, 2020	Approximately \$2,100

I would request the Committee-of-the-Whole recommend to Council to authorize City Administration to move forward with securing the financing prior to delivery of the equipment in order to maximize interest savings and authorize the pre-payment of the first principal payment on the closing date of the loan.

Thank you for your consideration.

Treasurer/Comptroller Signature

City of Grosse Pointe Woods

Sample Amortization Schedule

Lease Amount	\$ 500,000.00
Annual Interest Rate	2.3700%
Lease Period in Years	5
Start Date	6/30/2020

Fire Apparatus
60 Month Term
Annual Payments in ADVANCE

Annual Payment	\$ 104,738.69
Number of Payments	5
Total Interest	\$ 23,693.47
Total Cost	\$ 523,693.47

No.	Payment Date	Beginning Balance	Payment	Principal	Interest	Ending Balance
1	06/30/20	\$ 500,000.00	\$ 104,738.69	\$ 104,738.69	\$ -	\$ 395,261.31
2	06/30/21	\$ 395,261.31	\$ 104,738.69	\$ 95,371.00	\$ 9,367.69	\$ 299,890.30
3	06/30/22	\$ 299,890.30	\$ 104,738.69	\$ 97,631.29	\$ 7,107.40	\$ 202,259.01
4	06/30/23	\$ 202,259.01	\$ 104,738.69	\$ 99,945.16	\$ 4,793.54	\$ 102,313.86
5	06/30/24	\$ 102,313.86	\$ 104,738.69	\$ 102,313.86	\$ 2,424.84	\$ -
					\$ 23,693.47	

REV Financial Services

Advance options below:

Interest Rate

2.51%

\$500,000 Financed: 6/20/20 Funding Date:

<u>Pay #</u>	<u>Date</u>	<u>Payment</u>	<u>Principal</u>	<u>Interest</u>	<u>Prepayment Balance</u>
1	20-Jun-20	105,026.44	105,026.44	0	NA
2	20-Jun-21	105,026.44	95,096.81	9,929.64	NA
3	20-Jun-22	105,026.44	97,487.54	7,538.90	208,460.88
4	20-Jun-23	105,026.44	99,938.38	5,088.06	105,524.35
5	20-Jun-24	105,026.44	102,450.83	2,575.61	0

25,132.21